

Mitch Rhodus  
Mayor

Tim Meyers  
Councilmember, At-Large

Matt Davidson  
Councilmember, At-Large

Gwen Brill  
Councilmember, At-Large



Leslie Besl  
Councilmember, 1st Ward

Dale Paullus  
Councilmember, 2nd Ward

Debbie Pennington  
Councilmember, 3rd Ward

Adam Kraft  
Councilmember, 4th Ward

**City of Fairfield City Council  
Regular Meeting Agenda  
Monday, June 9, 2025 7:00 PM  
5350 Pleasant Avenue, Fairfield, OH 45014**

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Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

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**Council-Manager Briefing**

6:00 PM - Butler County EMA Presentation

**Business Meeting Call to Order**

**Prayer/Pledge of Allegiance**

Councilmember Tim Meyers

**Roll Call**

**Agenda Modifications**

**Executive Session Requests**

**Special Presentations**

1. Police Department Oath of Office: Officers Ryan Hannon, Daniel Harper & Caleb Ake
2. Young Marines Proclamation
3. Joe Schwarz Proclamation

**Citizen Comments**

**Council Reports**

**Public Hearing(s)**

1. 2026 Tax Budget Public Hearing

**Approval of Minutes**

1. Regular Meeting Minutes - May 27, 2025
2. Special Meeting Minutes - June 3, 2025

## **Old Business**

### **1. Public Safety - Councilmember Dale Paullus**

- a. Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 145.06, the City of Fairfield, Ohio relative to Non-Emergency Medical Services Transport.
  - Legislation - Second Reading

## **New Business - Motion to Read All New Business by Title Only**

### **1. Community & Public Relations - Councilmember Gwen Brill**

- a. Ordinance to amend Section 166.01 of Chapter 166 Sustainability Commission of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio and declaring an emergency.
  - Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption

- b. Simple Motion: Motion to appoint the following residents to the Fairfield Sustainability Commission effective June 9, 2025:

Lauren Duncan, partial term expires 3/31/26  
Dona Canaan, partial term expires 3/31/26  
Gayle Willis, partial term expires 3/31/27  
Megan Lyons, partial term expires 3/31/27  
Brendan McHugh, partial term expires 3/31/28  
Alex Saurber, partial term expires 3/31/28  
Jessica Bettridge, partial term expires 3/31/28

### **2. Development Services - Councilmember Adam Kraft**

- a. Ordinance to authorize the City Manager to execute a Job Creation Incentive Economic Development Agreement with Meyer Tool, Inc. for the creation of new jobs and payroll on Quality Boulevard, and declaring an emergency.
  - Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption
- b. Ordinance to authorize the City Manager to enter into a Professional Services Contract with KZF Design, Inc. to update the comprehensive plan and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

### **3. Public Utilities - Councilmember Matt Davidson**

- a. Ordinance to authorize the City Manager to enter into a design-build contract with Melink Solar for a 1.5 MWdc solar array at the City's Wastewater Treatment Plant, and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

### **4. Finance & Budget - Councilmember Tim Meyers**

- a. Resolution adopting the tax budget of the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2026 and submitting the same to the Butler County Auditor and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- b. Ordinance to authorize the City Manager to enter into a contract with ComDoc for the purchase of desktop workstations and laptop equipment and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- c. Ordinance to amend Ordinance No. 158-24 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2025, and ending December 31, 2025.”

- Supplemental Appropriations

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- d. Ordinance to amend Ordinance No. 158-24 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2025, and ending December 31, 2025.”

- Contractual Appropriations: \$3,380,500 total (Detail: \$75,000 Comprehensive Plan update (Development Services); \$205,500 Computer Equipment Update (IT Division); \$3,100,000 renewable energy project (Public Utilities))

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- e. Ordinance to amend Ordinance No. 158-24 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2025, and ending December 31, 2025.”  
 - Non-Contractual Appropriations: \$270,415 total

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

\$151,000 Computing Equipment Refresh (multiple vendors; IT Division)

\$25,580 Wastewater Division-Manhole Rehab Project (Public Utilities)

\$11,340 Police Department Copier Refresh (IT Division)

\$5,000 Ross and Woodridge Roundabout – Right of Way Acquisition and Negotiation Services (Public Works)

\$8,500 Aquatic Center awning purchase and installation (Parks & Recreation)

\$53,703 Engineering Consultant for the Pleasant Avenue Multiuse Trail (Public Works)

\$15,292 Village Green Upgrades (Parks & Recreation)

### **Meeting Schedule**

Monday, July 14 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, August 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, September 8 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

### **Executive Session of Council (if Needed)**

### **Adjournment**

[MEET\_FOOT]