

Mitch Rhodus
Mayor

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large



Leslie Besl
Councilmember, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Adam Kraft
Councilmember, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 28, 2022 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

- 1. COUNCIL-MANAGER BRIEFING**
 - A. 6:00 PM - Planning & Zoning Code Update
- 2. BUSINESS MEETING CALL TO ORDER**
- 3. PRAYER/PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. AGENDA MODIFICATIONS**
- 6. EXECUTIVE SESSION REQUESTS**
- 7. SPECIAL PRESENTATIONS**
- 8. CITIZEN COMMENTS**
- 9. PUBLIC HEARING(S)**
- 10. APPROVAL OF MINUTES**
 - a. Special Meeting Minutes - October 19, 2022
 - b. Regular Meeting held November 14, 2022
- 11. OLD BUSINESS AND REPORTS**

A. COMMUNITY & PUBLIC RELATIONS

Councilmember Leslie Besl

B. DEVELOPMENT SERVICES

Councilmember Matt Davidson

C. PARKS, RECREATION AND ENVIRONMENT

Councilmember Gwen Brill

D. PUBLIC SAFETY

Councilmember Dale Paullus

1. Discussion of response to petition to Council regarding coyotes

E. PUBLIC UTILITIES

Councilmember Adam Kraft

F. PUBLIC WORKS

Councilmember Terry Senger

G. FINANCE & BUDGET

Councilmember Tim Meyers

12. NEW BUSINESS

Motion to read all New Business by title only.

A. PARKS, RECREATION AND ENVIRONMENT

Councilmember Gwen Brill

1. Ordinance to authorize the City Manager to execute a Contract Addendum with SwimSafe Pool Management, Inc. for the services provided in relation to the comprehensive risk management and operations of the City of Fairfield Municipal Pool and declaring an emergency
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
2. Ordinance to authorize the City Manager to enter into an agreement with the MetroParks of Butler County for the in-kind partnership for nature programming and declaring an emergency
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

B. PUBLIC UTILITIES

Councilmember Adam Kraft

1. Ordinance to authorize the City Manager to enter into a contract with Moody's of Dayton Inc. for the installation of a new raw water supply well at the City's Water Treatment Plant and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

C. FINANCE & BUDGET

Councilmember Tim Meyers

1. Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022." - Supplemental Appropriation

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

2. Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Contractual Appropriations: \$435,600 for installation of a new raw water supply well at the City's Water Treatment Plant

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

3. Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Non-Contractual Appropriations: \$3,500 for asphalt work at Wastewater Treatment Plant; \$14,986 for pipe insulation at Water Treatment Plant; \$10,000 for Income Tax Division copier; \$45,500 for South Spent Lime Sludge Pumps for Water Division; \$35,000 for Video Surveillance Equipment maintenance; \$41,000 for purchase of computers and monitors.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

13. MEETING SCHEDULE

- A. Monday, December 5 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

B. Monday, December 12 - Regular Meeting 7:00 PM

C. Monday, January 9 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

14. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

15. ADJOURNMENT

MINUTES

**Fairfield City Council
Special Meeting of Council
October 19, 2022**

Call to Order

Vice Mayor Tim Meyers called the Special Meeting of October 19, 2022 to order at the Fairfield Municipal Building, 5350 Pleasant Avenue at 6:00 PM. Councilmembers present were Leslie Besl, Dale Paullus, Terry Senger,, Adam Kraft, Tim Meyers, and Gwen Brill. Councilmember Paullus, seconded by Councilmember Brill, moved to excuse Councilmember Davidson. Motion carried 6-0.

Open Session

Vice Mayor Meyers led the discussion regarding goals and direction for the Sustainability initiative. See attached slides.

Executive Session

Councilmember Senger, seconded by Councilmember Meyers, made a motion for Executive Session to consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee or official. Roll call vote. Motion carried 6-0. Council recessed to executive session at 6:38 PM. Council resumed open session at 6:59 PM.

Adjournment

The meeting adjourned at 6:59 PM.

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date approved: _____

Sustainability | Working Agenda

- Background
- Focused Vision & Goals
- Next Steps



10

DRAFT For Discussion Purposes Only

Sustainability| **Background**

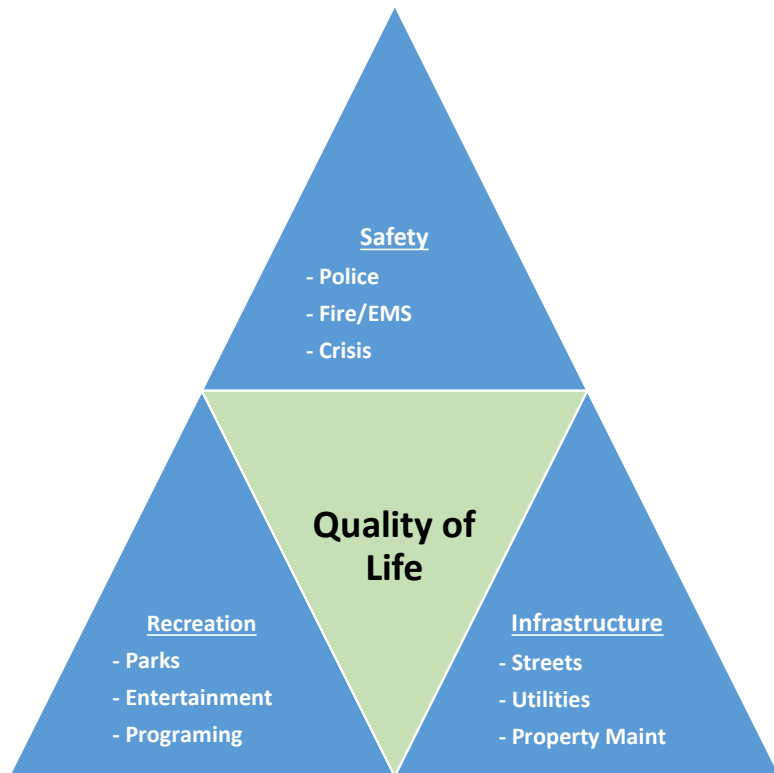
Sustainability...

- Is being discussed globally, locally and has now become a “strategic element” of most organizations
- Is now one of the “top influencers” that attract and retain businesses & residents
- Easily integrated within all operations creating Efficiencies, Value/Cost Savings & Process Improvements
- Funding & partnership from Government becoming available

Fairfield needs to embrace the fact that we are already behind

DRAFT For Discussion Purposes Only

Sustainability| Vision



Impact

- Efficiency
- Impact
- Value
- Livability

Attributes

- Transportation/Fleet
- Trail/Walking Connectivity
- Footprint Efficiency (carbon, facility)
- Infrastructure (Energy/Utilities)
- Public Green Space Planning
- Natural Resource Conservation

Council's focus is to ensure a high standard of Quality of Life for all residents & businesses

DRAFT For Discussion Purposes Only

Sustainability | Goals & Next Steps

Mission Statement: Strategic Sustainability Plan

Implement a Sustainability Strategy into the founding tenants of Quality of Life within the City of Fairfield. The strategy will support and promote infrastructure innovation & programming while improving livability within the city by reducing the impact of city operations on natural resources & the environment.

Short Term Goals:

- Complete a Sustainability Master Plan: Framework, Key Performance Indicators & Baselines, by an independent party- June 2023
- Formalize a city Sustainability Commission made up public employees and residents- Feb 2023
- Establish community and business recognition and awards- Nov 2023

Long Term Goals:

- Operationalize Sustainability Master Plan into City structure- September 2023
- Develop financial operating structure (Capital project screening, etc.)- September 2023
- Integrate sustainability into building code and permit structure- 2025
- Reduce carbon footprint by (50%)- 2030; Carbon (neutral)- 2040

DRAFT For Discussion Purposes Only

**City of Fairfield
Minutes
Regular Meeting of City Council
November 14, 2022**

Council-Manager Briefing

2023 Operating Budget

Vice Mayor Meyers called the briefing to order at 5:30 PM. Councilmembers present: Leslie Besl, Dale Paullus, Adam Kraft, Tim Meyers, Matt Davidson and Gwen Brill.

Staff members present: Scott Timmer, Laurie Murphy, Kristina Cooper, Brad Williams, Greg Kathman, Steve Maynard, Tom Wagner, Steve Wolterman, Carol Mayhall, Adam Sackenheim and Ben Mann.

City Manager Timmer and Department staff presented the remainder of the 2023 Operating Budget. See attached slides.

Business Meeting Call to Order

Mayor Rhodus called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Meyers led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Tim Meyers	Councilmember, At-Large	Present	
Matt Davidson	Councilmember, At-Large	Present	
Gwen Brill	Councilmember, At-Large	Present	
Leslie Besl	Councilmember, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Excused	
Adam Kraft	Councilmember, 4th Ward	Present	
Mitch Rhodus	Mayor	Present	

Councilmember Davidson, seconded by Councilmember Meyers, moved to excuse Councilmember Senger. Motion carried 6-0.

Agenda Modifications

None.

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

Executive Session Requests

Councilmember Meyers, seconded by Councilmember Besl, moved for Executive Session to discuss pending and imminent litigation, as well as the employment, compensation, promotion, discipline, demotion of a public employee. Roll call vote. Motion carried 6-0.

Special Presentations

None.

Citizen Comments

1. Liz Jarvis, 2440 Clara Bea Lane

Ms. Jarvis addressed Council regarding the recent sightings of coyotes and local pets that were lost to coyotes. She submitted a petition regarding residents' concerns and requested Council to take action to protect residents and their pets. Council thanked her for bringing the concerns to their attention and invited all residents to attend a briefing in January with the Ohio Department of Natural Resources regarding coyotes.

2. Jessica Jeffries, 5589 Monica Drive

Ms. Jeffries reiterated the concerns regarding coyotes and stated that she is not comfortable with her child going to the bus stop alone because of the coyotes in the area. She asked Council to do something to help mitigate the problem.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of October 24, 2022 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations

Councilmember Leslie Besl

Development Services

Councilmember Matt Davidson

Parks, Recreation and Environment

Councilmember Gwen Brill

Public Safety

Councilmember Dale Paullus

Public Utilities

Councilmember Adam Kraft

Public Works

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

Councilmember Terry Senger

Finance & Budget

Councilmember Tim Meyers

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Meyers, moved to read all New Business by title only. Motion carried 6-0.

Public Safety

Councilmember Dale Paullus

Councilmember Davidson recused himself from the votes and stepped out of the room during consideration of the Public Safety items, due to his involvement with the Butler County Public Defender Commission.

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Doordash Essentials LLC, 6370 Pleasant Avenue, Suite B, Fairfield, OH 45014 (Permit Class C1 & C2).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Doordash Essentials LLC, 6370 Pleasant Avenue, Suite B, Fairfield, OH 45014 (Permit Class C1 & C2).

SIMPLE MOTION NO. 20-22. APPROVED 5-0.

RESULT:	APPROVED [5 TO 0]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Gwen Brill, Councilmember, At-Large
AYES:	Meyers, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger
RECUSED:	Davidson

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Rydann Investments LLC dba Rick's Tavern & Grille, 5955 Boymel Drive, Units 4-6 & Patio, Fairfield, OH 45014 (Permit Class D1, D2, D3, D3A & D6).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Rydann Investments LLC dba Rick's Tavern & Grille, 5955 Boymel Drive, Units 4-6 & Patio, Fairfield, OH 45014 (Permit Class D1, D2, D3, D3A & D6).

SIMPLE MOTION NO. 21-20. APPROVED 5-0.

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

RESULT: **APPROVED [5 TO 0]**
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Kraft
EXCUSED: Senger
RECUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Ordinance to authorize the City Manager to execute an agreement for indigent legal representation for 2023 in the Fairfield Municipal Court with Butler County Public Defender Commission/Butler County Board of Commissioners and declaring an emergency.

Recommendation:

It is recommended that Council adopt an ordinance to authorize the City Manager to execute the agreement for indigent legal representation for 2023 in the Fairfield Municipal Court with the Butler County Public Defender Commission/Butler County Board of Commissioners. Rules suspension and the emergency clause are requested so that the agreement can be in place and reimbursement by the State of Ohio can be obtained in accordance with state guidelines.

ORDINANCE NO. 140-22. APPROVED 5-0.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Public Works

Councilmember Terry Senger

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Ordinance to authorize the City Manager to execute and file the application and agreement for financial assistance through the Butler County Transportation Improvement District with the United States Department of Transportation for the Symmes Road Railroad Crossing Elimination Project and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the preparation of legislation authorizing the City Manager (through the Butler County Transportation Improvement District) to execute and file the application for financial assistance, and (if successful) enter into an agreement with the BCTID and USDOT for a grant to fund the Symmes Road Railroad Crossing Elimination Project through the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program.

ORDINANCE NO. 141-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Ordinance to authorize the City Manager to enter into a contract with Insight Pipe Contracting, LLC for the 2022 Storm Sewer Lining on LeSaint Drive and Northpointe Drive and declaring an emergency.

Recommendation:

It is recommended that funding be appropriated in the amount of \$100,000.00 from the Capital Improvement Fund for the various lining of storm sewers. It is also recommended that City Council direct the preparation of legislation authorizing the City Manager to enter into a contract with Insight Pipe Contracting, LLC. for the 2022 lining of storm sewers.

ORDINANCE NO. 142-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Matt Davidson, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Ordinance to authorize the City Manager to enter into an agreement with Fishbeck for the engineering for South Gilmore Road Improvements (Resor Road to Route 4) and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into the attached agreement with Fishbeck to design the improvements to widen southbound South Gilmore Road from just north of Resor Road to just south of Parkland Hills Boulevard and further recommends that City Council authorize funding in the amount shown in the Financial Impact section.

ORDINANCE NO. 143-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED: Senger

Ordinance to authorize the City Manager to enter into an agreement with IBI Group for design of Ross Road Sidewalk and Resor Road Sidewalk improvements and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into the attached agreement with the IBI Group to design the improvements for Ross Road and for Resor Road as described above and further recommends that City Council authorize funding in the amount shown in the Financial Impact section.

ORDINANCE NO. 144-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Kraft, Councilmember, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Finance & Budget

Councilmember Tim Meyers

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Gwen Brill, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.” - Supplemental Appropriations.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget for 2022.

ORDINANCE NO. 145-22. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Gwen Brill, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 146-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Gwen Brill, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 147-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Matt Davidson, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Besl, Paullus, Kraft
EXCUSED:	Senger

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, November 28 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, December 5 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Monday, December 12 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

Council recessed to Executive Session at 7:35 PM.

15. ADJOURNMENT

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

The Regular Meeting adjourned at 8:10 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved _____

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)



2023 Annual Operating Budget

Agenda

- Monday, October 24, 2022

- ✓ Budget Overview
- ✓ Revenue & Expenditures
- ✓ Council / Mayor / Law
- ✓ General Services
- ✓ City Manager's Office
- ✓ Finance
- ✓ Development Services
- ✓ Police

- Monday, November 14, 2022

- ✓ Municipal Court
- ✓ Fire
- ✓ Public Works
- ✓ Parks & Recreation
- ✓ Public Utilities

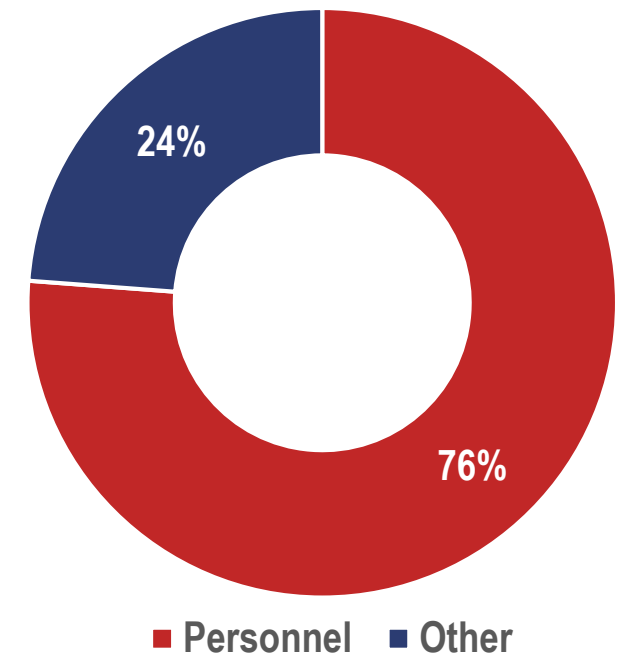


Municipal Court

Municipal Court

- Funding Sources
 - ✓ General Fund
 - ✓ Special Revenue Funds
- Expenditures
 - ✓ Municipal Court - General Fund - **\$1,934,605**
 - Personnel – Up 9.39%
 - Non-Personnel – Up 1.93%
 - ✓ Probation Services – Special Revenue Fund - **\$520,924**
 - Personnel – Up 21.26%
 - Non-Personnel – Down 9.42%
 - ✓ Other Funds – All Special Revenue Funds - **\$342,919**
 - Personnel – Up 6.88%
 - Non-Personnel – Up 10.50%

\$2,798,448 – 9.47%



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

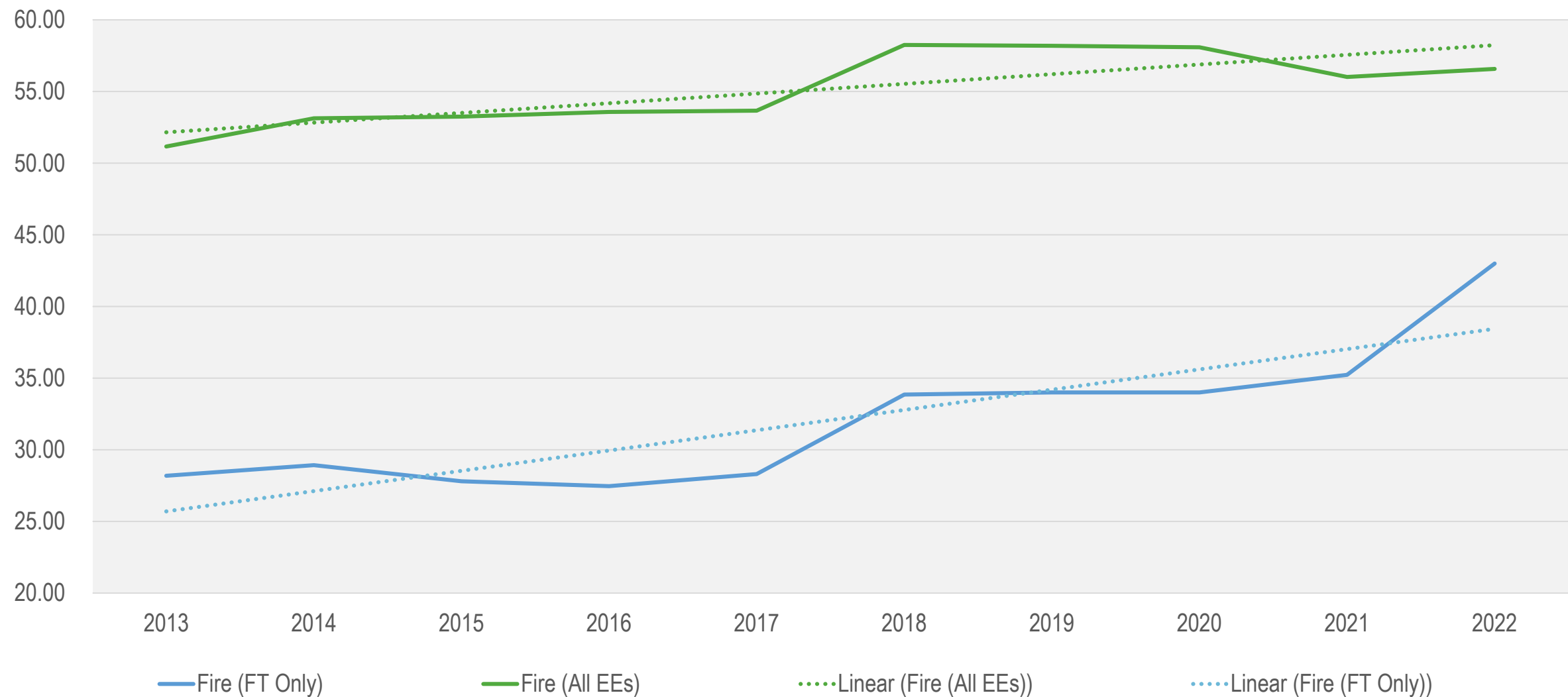


Fire

- Funding Source
 - ✓ Fire Levy Fund (Special Revenue)

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
203 (FIRE LEVY) - 320 (FIRE/EMS OPERATIONS)	Personnel	10,150,434	8,426,528	20.46%	6,615,217	53.44%
	Other	1,151,389	1,001,450	14.97%	991,800	16.09%
		11,301,823	9,427,978	19.88%	7,607,017	48.57%

Fire | 10-Year Average FTE History



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

The logo for Fairfield Public Works. The word "FAIRFIELD" is written in a large, light blue, sans-serif font. A small green four-pointed star is positioned above the letter "R". A light blue curved line starts under the "R" and extends under the "F". Below "FAIRFIELD", the words "PUBLIC WORKS" are written in a smaller, green, sans-serif font.

FAIRFIELD

PUBLIC WORKS

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

Public Works

- Funding Source
 - ✓ General Fund

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
100 (GENERAL FUND) - 410 (PUBLIC WORKS ADMINISTRATION)	Personnel	824,824	795,639	3.67%	834,009	-1.10%
	Other	192,100	169,450	13.37%	160,975	19.34%
		1,016,924	965,089	5.37%	994,984	2.21%
100 (GENERAL FUND) - 412 (MUNICIPAL BUILDING)	Personnel	237,439	209,676	13.24%	329,336	-27.90%
	Other	213,154	184,250	15.69%	165,350	28.91%
		450,593	393,926	14.39%	494,686	-8.91%

Public Works

- Funding Source
 - ✓ Special Revenue Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
201 (STREET CONST, MAINT & REPAIR) - 420 (STREETS &	Personnel	1,766,760	1,824,497	-3.16%	1,848,093	-4.40%
	Other	1,680,035	1,556,000	7.97%	1,529,540	9.84%
202 (STATE HIGHWAY IMP) - 420 (STREETS & TRANSPORTATION)	Personnel	152,175	152,175	0.00%	152,175	0.00%
	Other	-	-	0.00%	-	0.00%
212 (MUNICIPAL MOTOR VEHICLE) - 420 (STREETS & TRANSPORTATION)	Personnel	329,713	329,713	0.00%	329,713	0.00%
	Other	-	-	0.00%	-	0.00%
		3,928,683	3,862,385	1.72%	3,859,521	1.79%

Public Works

- Funding Source
 - ✓ Internal Service Funds

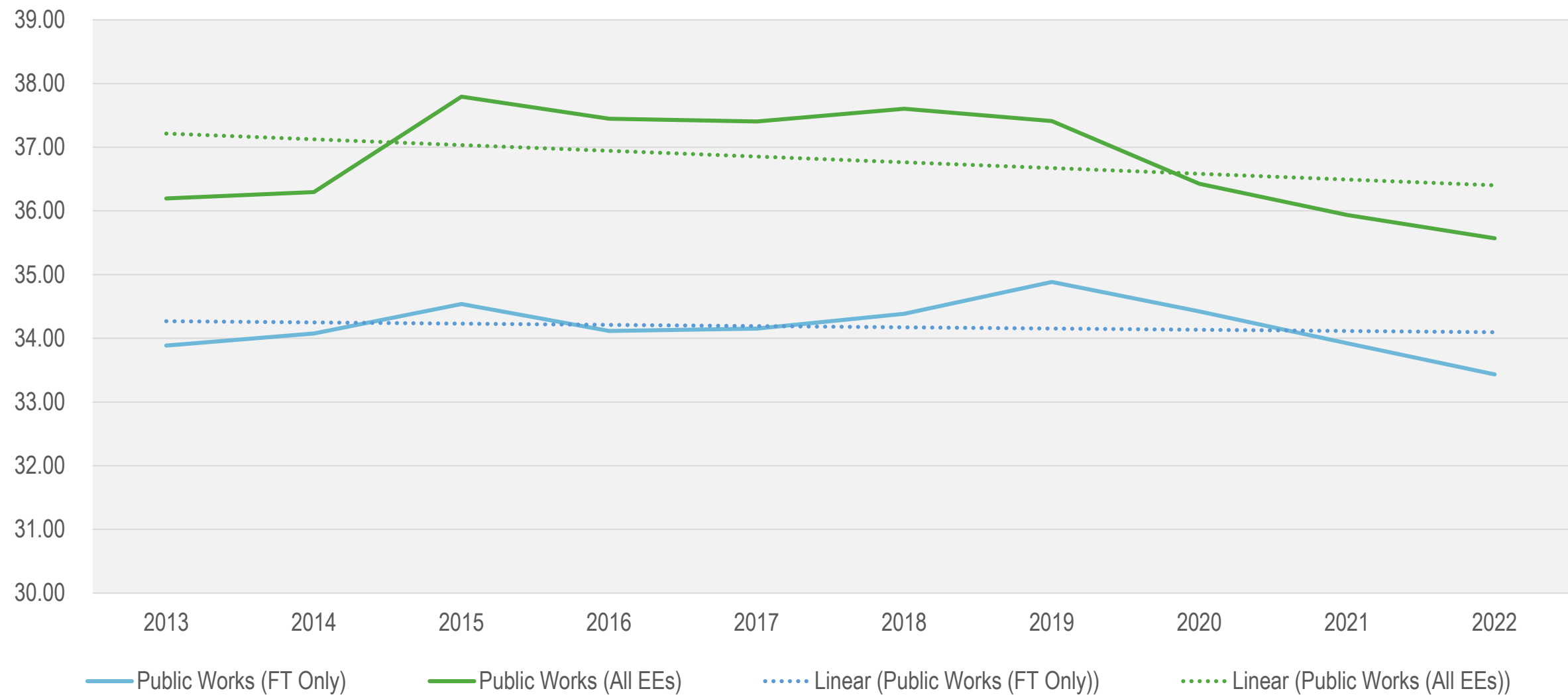
		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
705 (MUNICIPAL GARAGE SERVICES) - 430 (FLEET MANAGEMENT)	Personnel	722,142	705,257	2.39%	652,478	10.68%
	Other	466,200	435,400	7.07%	426,175	9.39%
		1,188,342	1,140,657	4.18%	1,078,653	10.17%

Public Works

- Funding Source
 - ✓ All Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
PUBLIC WORKS	Personnel	4,033,053	4,016,957	0.40%	4,145,804	-2.72%
	Other	2,551,489	2,345,100	8.80%	2,282,040	11.81%
		6,584,542	6,362,057	3.50%	6,427,844	2.44%

Public Works | 10-Year Average FTE History



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

FAIRFIELD

PARKS AND RECREATION

Parks & Recreation

- Funding Source
 - ✓ General Fund

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
100 (GENERAL FUND) - 510 (PARKS & RECREATION ADM)	Personnel	1,186,891	1,088,643	9.02%	1,173,841	1.11%
	Other	721,600	624,675	15.52%	771,451	-6.46%
		1,908,491	1,713,318	11.39%	1,945,292	-1.89%
100 (GENERAL FUND) - 512 (PARKS MAINTENANCE OPERATIONS)	Personnel	1,091,751	963,225	13.34%	884,501	23.43%
	Other	762,000	624,750	21.97%	404,000	88.61%
		1,853,751	1,587,975	16.74%	1,288,501	43.87%

Parks & Recreation

- Funding Source
 - ✓ Enterprise Funds

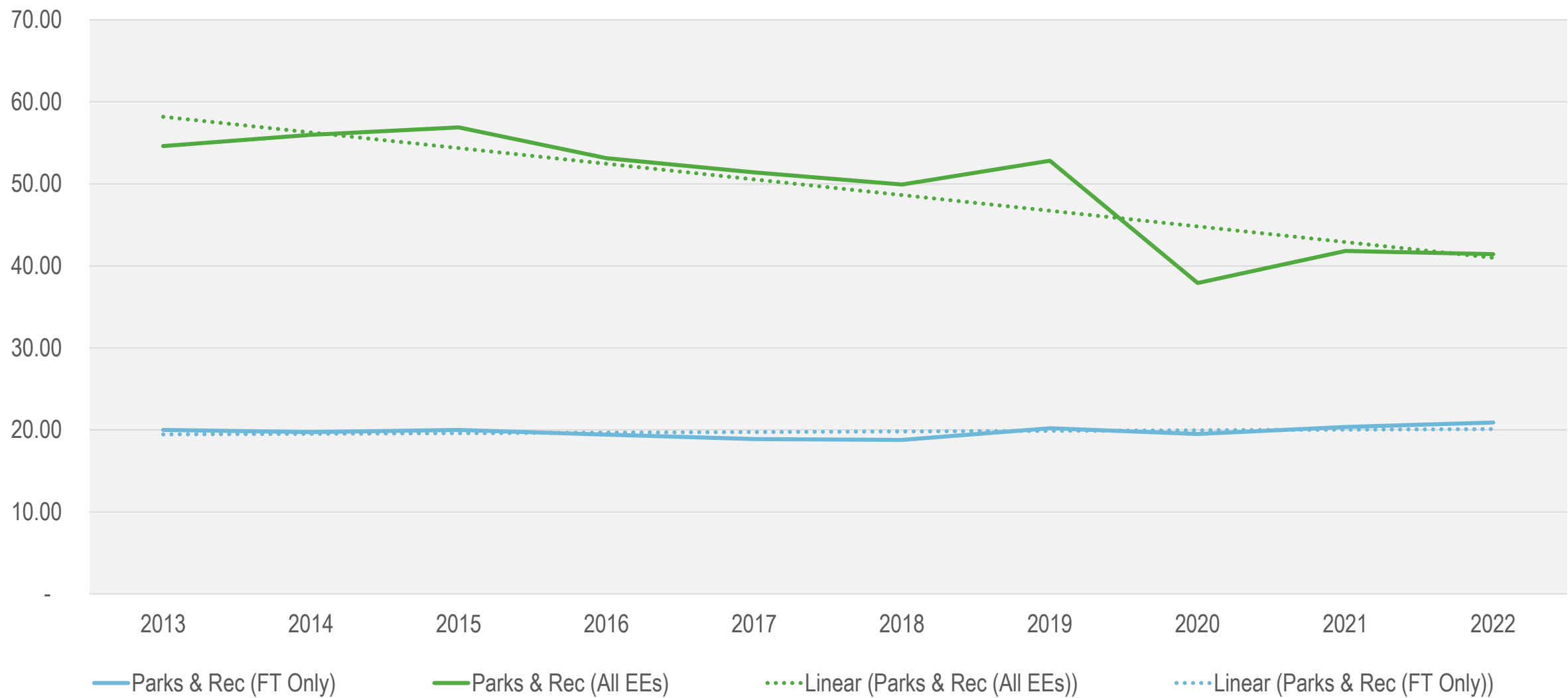
		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
640 (RECREATIONAL FACILITIES) - 511 (AQUATIC CENTER OPERATIONS)	Personnel	-	-	0.00%	135,643	-100.00%
	Other	255,000	179,500	42.06%	81,000	214.81%
		255,000	179,500	42.06%	216,643	17.71%
640 (RECREATIONAL FACILITIES) - 515 (GOLF OPERATIONS)	Personnel	315,180	425,640	-25.95%	374,088	-15.75%
	Other	456,400	446,550	2.21%	328,169	39.07%
		771,580	872,190	-11.54%	702,257	9.87%
640 (RECREATIONAL FACILITIES) - 520 (GOLF MAINTENANCE)	Personnel	384,624	454,518	-15.38%	358,508	7.28%
	Other	482,527	359,550	34.20%	376,100	28.30%
		867,151	814,068	6.52%	734,608	18.04%
641 (RECREATION ACTIVITY) - 510 (PARKS & RECREATION ADM)	Personnel	295,999	283,080	4.56%	283,080	4.56%
	Other	146,500	171,500	-14.58%	181,500	-19.28%
		442,499	454,580	-2.66%	464,580	-4.75%

Parks & Recreation

- Funding Source
 - ✓ All Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
PARKS & RECREATION	Personnel	3,274,445	3,215,106	1.85%	3,209,661	2.02%
	Other	2,824,027	2,406,525	17.35%	2,142,220	31.83%
		6,098,472	5,621,631	8.48%	5,351,881	13.95%

Parks & Recreation | 10-Year Average FTE History



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)



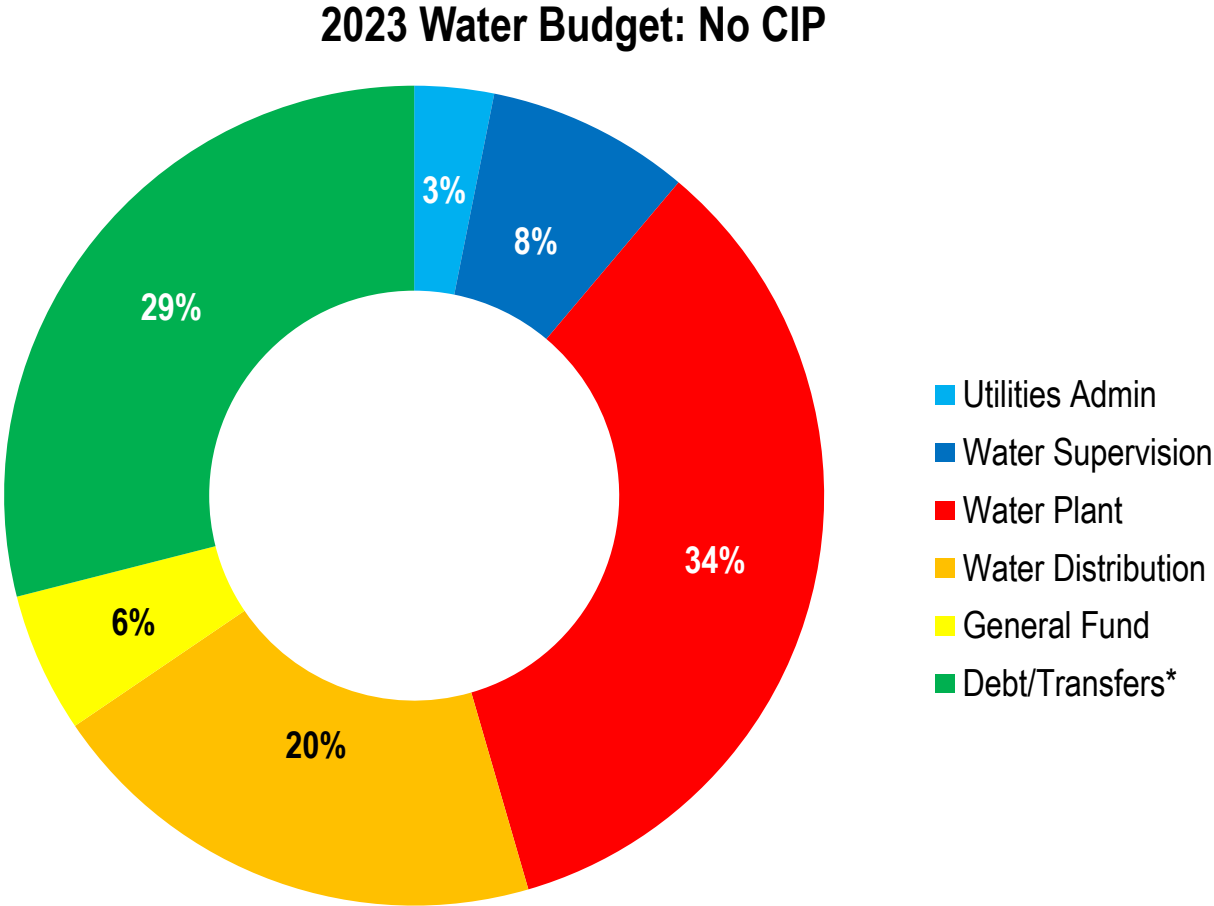
Public Utilities

- Funding Source
 - ✓ Enterprise Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
PUBLIC UTILITIES - Water Revenue Fund (Fund 601)	Personnel	2,399,604	2,375,773	1.00%	2,373,915	1.08%
	Other	4,749,768	3,855,835	23.18%	3,909,240	21.50%
		7,149,372	6,231,608	14.73%	6,283,155	13.79%
PUBLIC UTILITIES - Sewer Revenue Fund (Fund 620)	Personnel	2,720,246	2,669,986	1.88%	2,597,042	4.74%
	Other	3,403,602	3,128,184	8.80%	2,919,134	16.60%
		6,123,848	5,798,170	5.62%	5,516,176	11.02%
PUBLIC UTILITIES	Personnel	5,119,850	5,045,760	1.47%	4,970,957	3.00%
	Other	8,153,370	6,984,019	16.74%	6,828,374	8.38%
		13,273,220	12,029,779	10.34%	11,799,331	12.49%

Note: Does not include Utility Billing Office (UBO); UBO is budgeted in the Finance Department

Public Utilities – Water



2023 Total Operating Expenses, without CIP: \$7.15 M

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

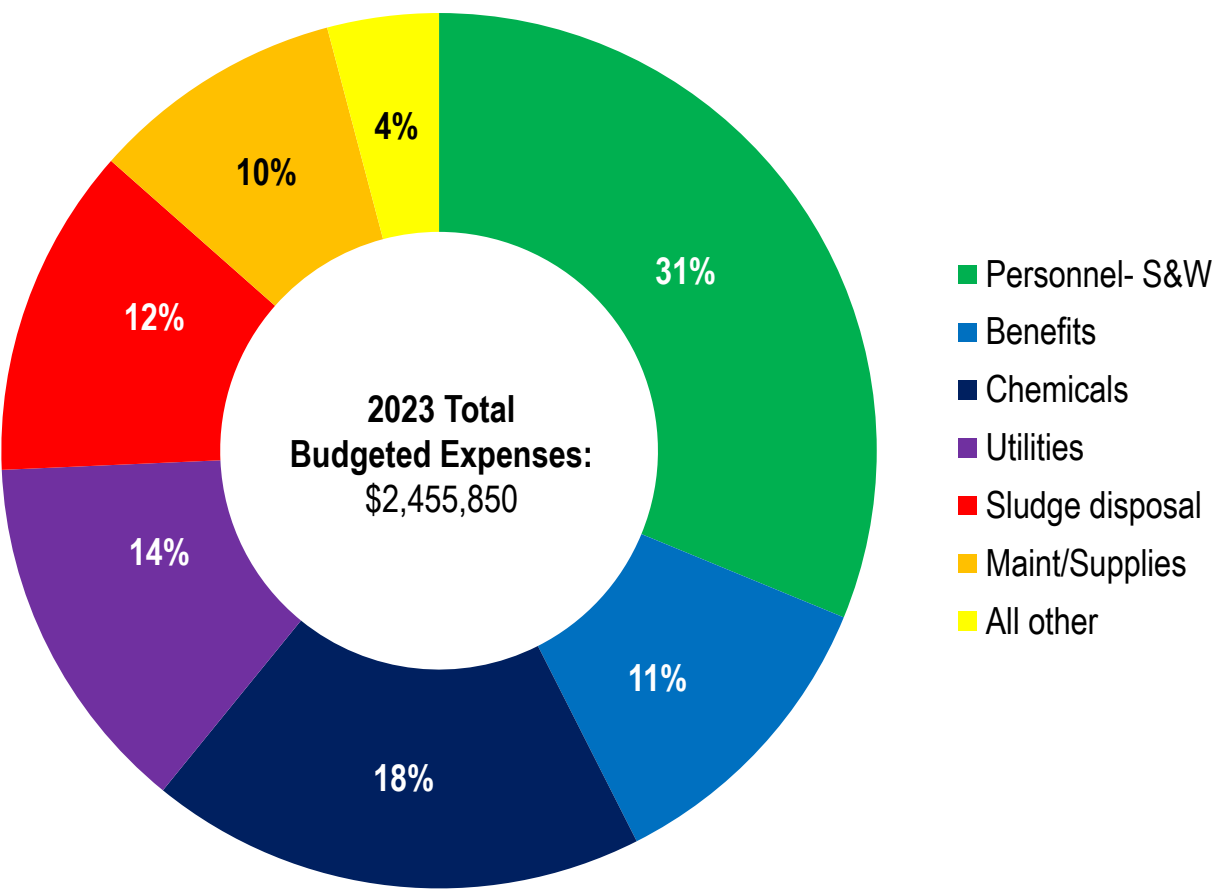
Public Utilities – Water

- Funding Source
 - ✓ Enterprise Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
601 (WATER REVENUE) - 610 (PUBLIC UTILITY ADMINISTRATION)	Personnel	101,669	97,201	4.60%	111,373	-8.71%
	Other	122,250	114,250	7.00%	128,850	-5.12%
601 (WATER REVENUE) - 611 (WATER SUPERVISION)	Personnel	344,952	330,672	4.32%	375,353	-8.10%
	Other	623,878	564,495	10.52%	505,400	23.44%
601 (WATER REVENUE) - 612 (WATER PUMPING TREATMENT)	Personnel	1,047,150	1,037,804	0.90%	992,646	5.49%
	Other	1,408,700	1,355,300	3.94%	1,346,190	4.64%
601 (WATER REVENUE) - 613 (WATER DISTRIBUTION & MAINT)	Personnel	905,833	910,096	-0.47%	894,543	1.26%
	Other	524,190	488,090	7.40%	509,600	2.86%
PUBLIC UTILITIES - Water Revenue Fund (Excluding Debt)	Personnel	2,399,604	2,375,773	1.00%	2,373,915	1.08%
	Other	2,679,018	2,522,135	6.22%	2,490,040	7.59%
		5,078,622	4,897,908	3.69%	4,863,955	4.41%

Public Utilities – Water Treatment Plant

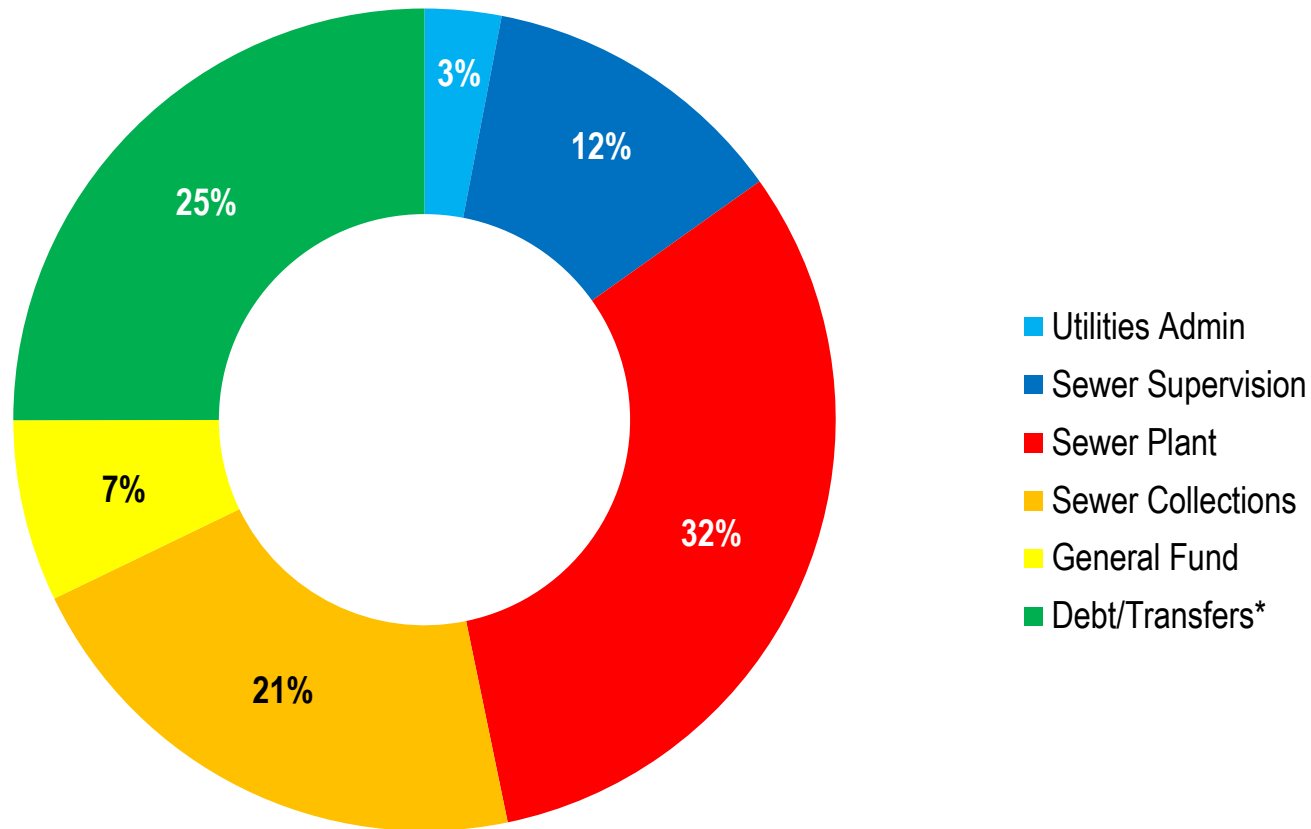
2023 Water Treatment Plant Expenses



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

Public Utilities – Sewer

2023 Sewer Budget: No CIP



2023 Total Operating Expenses, without CIP: \$6.12 M

Public Utilities – Sewer

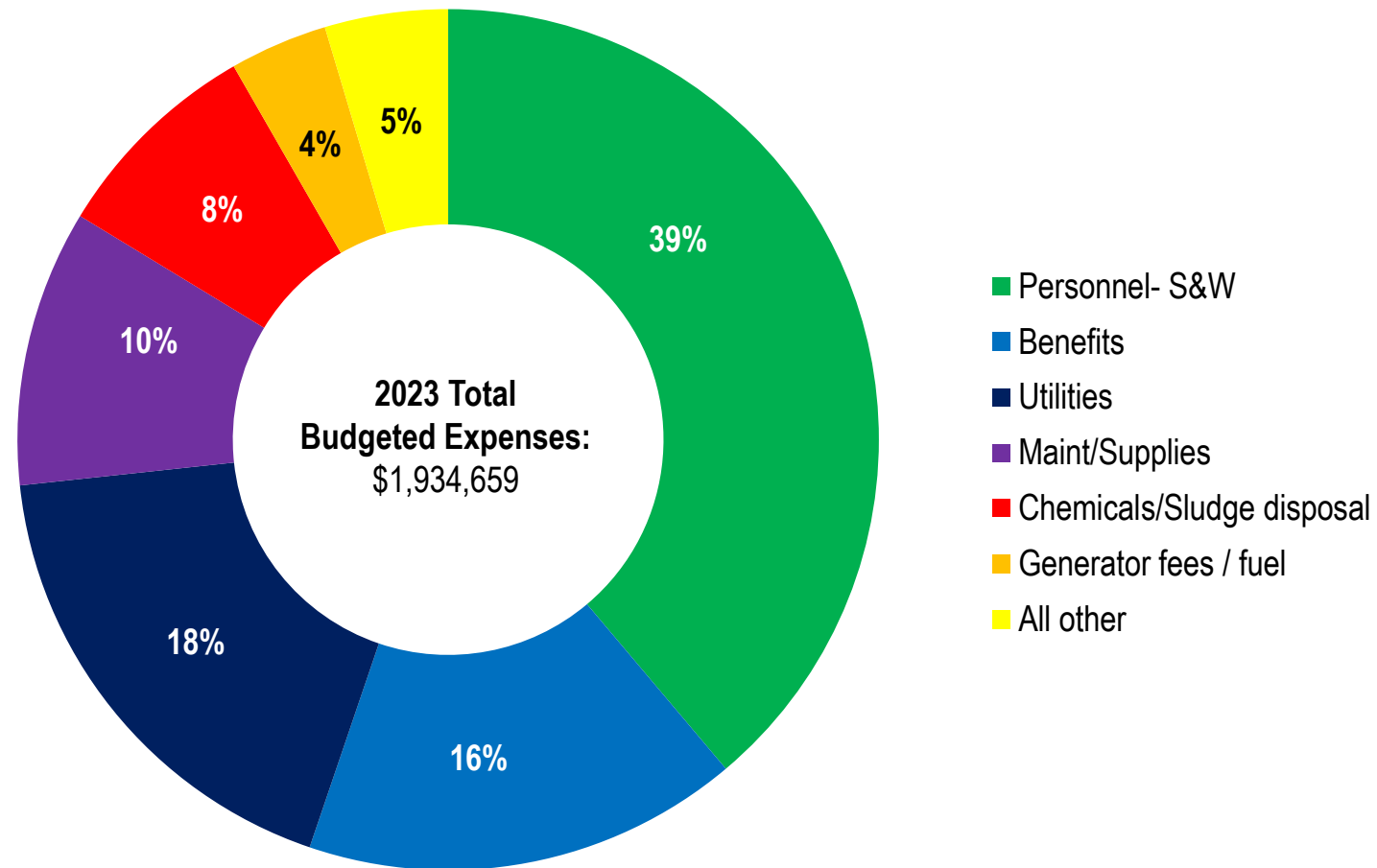
- Funding Source
 - ✓ Enterprise Funds

		2023 Dept Proposed	2022 Original	% Δ	2020 Original	% Δ
620 (SEWER REVENUE) - 610 (PUBLIC UTILITY ADMINISTRATION)	Personnel	101,669	97,201	4.60%	111,373	-8.71%
	Other	82,600	76,600	7.83%	57,850	42.78%
620 (SEWER REVENUE) - 621 (SEWER SUPERVISION)	Personnel	520,152	501,056	3.81%	486,824	6.85%
	Other	661,540	634,470	4.27%	582,970	13.48%
620 (SEWER REVENUE) - 622 (SEWER PLANT)	Personnel	1,073,695	1,055,311	1.74%	1,014,802	5.80%
	Other	860,964	828,964	3.86%	811,464	6.10%
620 (SEWER REVENUE) - 623 (SEWER COLLECTION & MAINT)	Personnel	1,024,730	1,016,418	0.82%	984,043	4.13%
	Other	266,250	248,250	7.25%	256,050	3.98%
PUBLIC UTILITIES - Sewer Revenue Fund (Excluding Debt)	Personnel	2,720,246	2,669,986	1.88%	2,597,042	4.74%
	Other	1,871,354	1,788,284	4.65%	1,708,334	9.54%
		4,591,600	4,458,270	2.99%	4,305,376	6.65%

Note: Does not include Utility Billing Office (UBO); UBO is budgeted in the Finance Department

Public Utilities – Sewer Plant

2023 Wastewater Plant Expenses



Public Utilities – Cost of Business Increases

- Inflation Driven
 - ✓ Chemicals: +\$20,000
 - ✓ Sludge Disposal: +\$10,000
 - ✓ Gasoline: +\$10,000
 - ✓ Supplies to Maintain: +\$42,000
- Personnel & Related
 - ✓ Hospitalization: +\$82,698

May 27, 2021

City of Fairfield
5350 Pleasant Ave
Fairfield, OH 45014

PLEASE SIGN AND RETURN BY 6/13/21

October 27, 2021

City of Fairfield
5350 Pleasant Avenue

**PLEASE SIGN AND RETURN BY 11/2/21
TO AVOID POSSIBLE SHIPMENT DELAYS**

September 1, 2022

City of Fairfield
5350 Pleasant Avenue
Fairfield, OH 45014

**PLEASE SIGN AND RETURN BY 9/15/22
TO AVOID POSSIBLE SHIPMENT DELAYS**

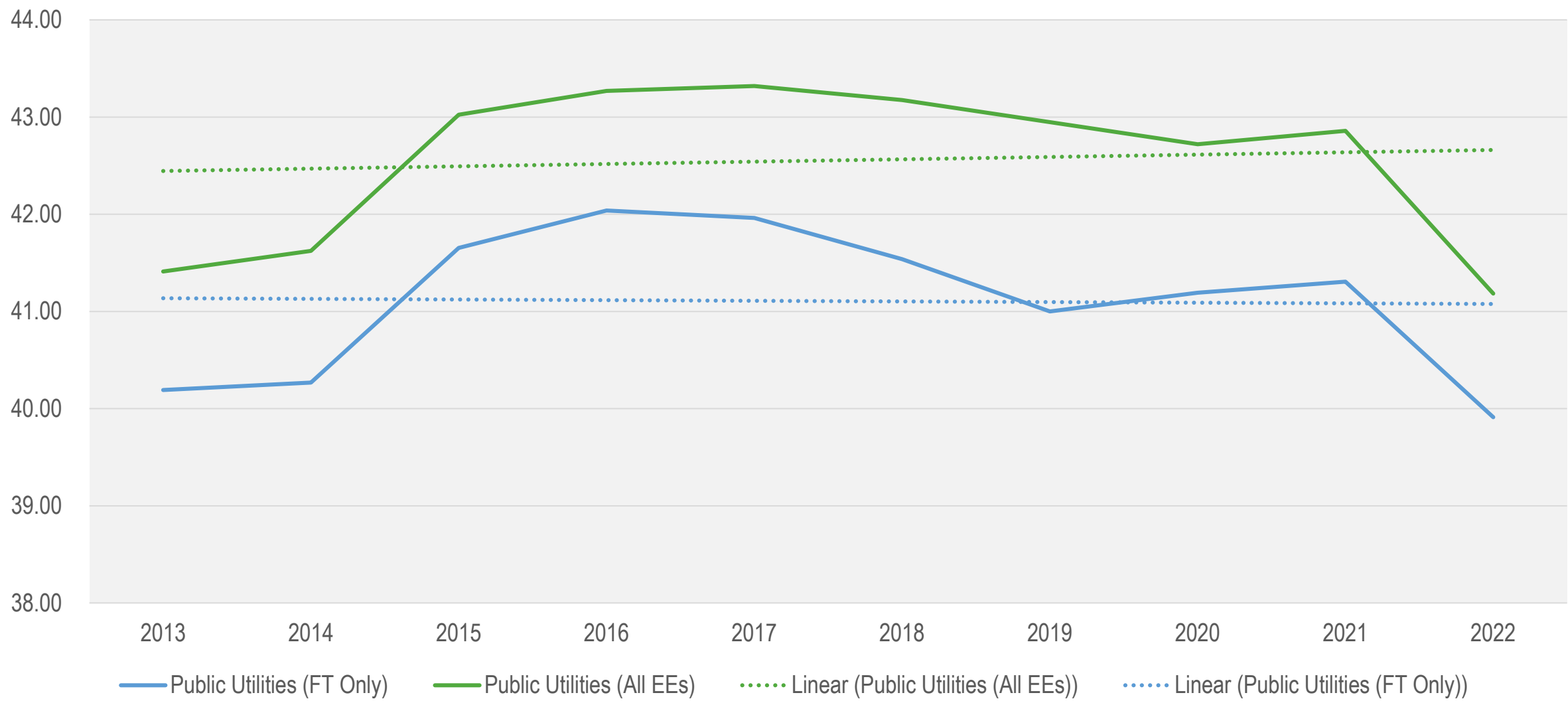
Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine. It is necessary for us to pass those increases on to our customers.

Effective **October 1st 2022** your chlorine price must increase to **\$1,921.00 per ton.** All other terms & conditions will remain the same.

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

Public Utilities | 10-Year Average FTE History

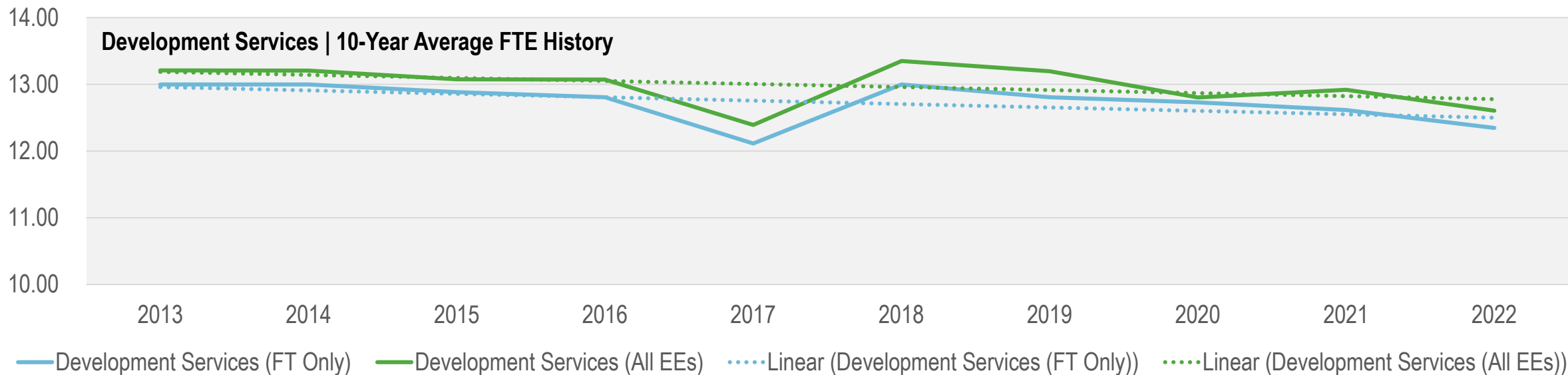
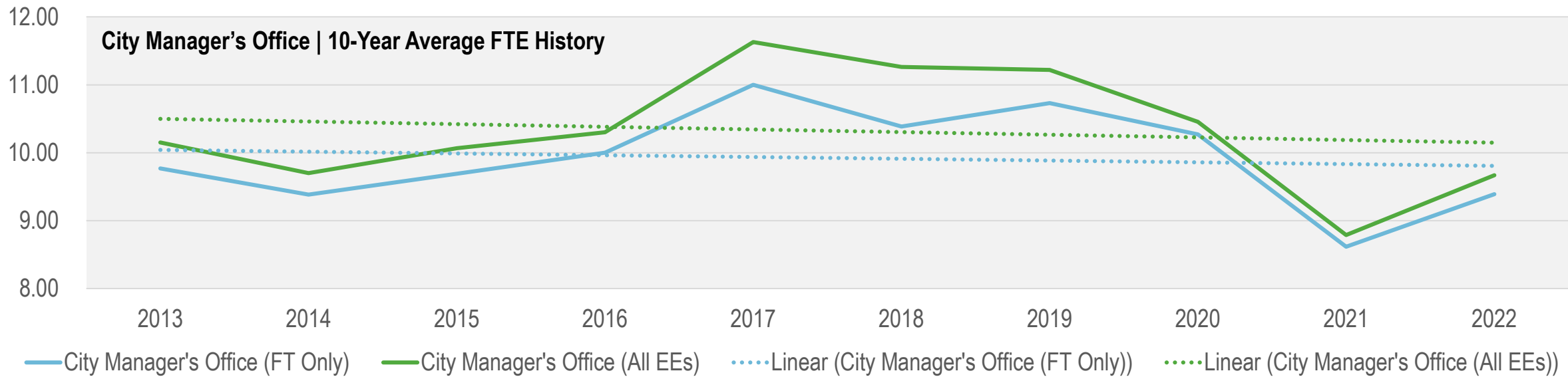


Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

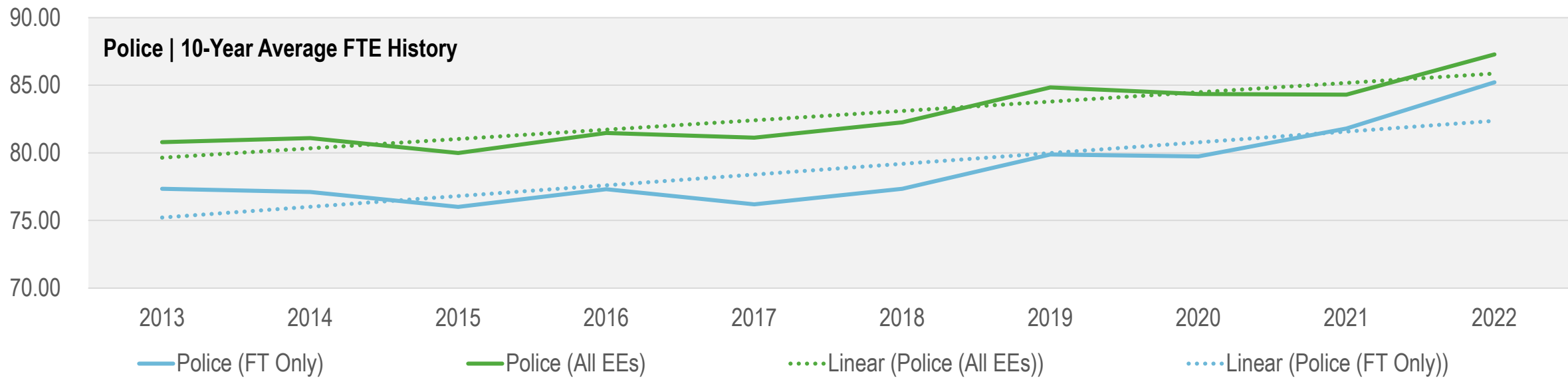
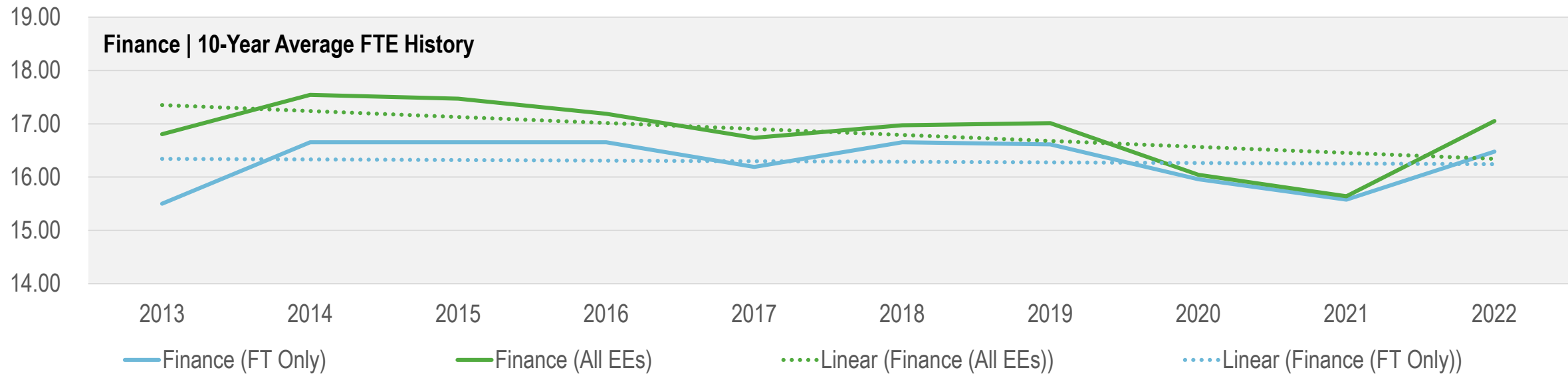


FTE Charts

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

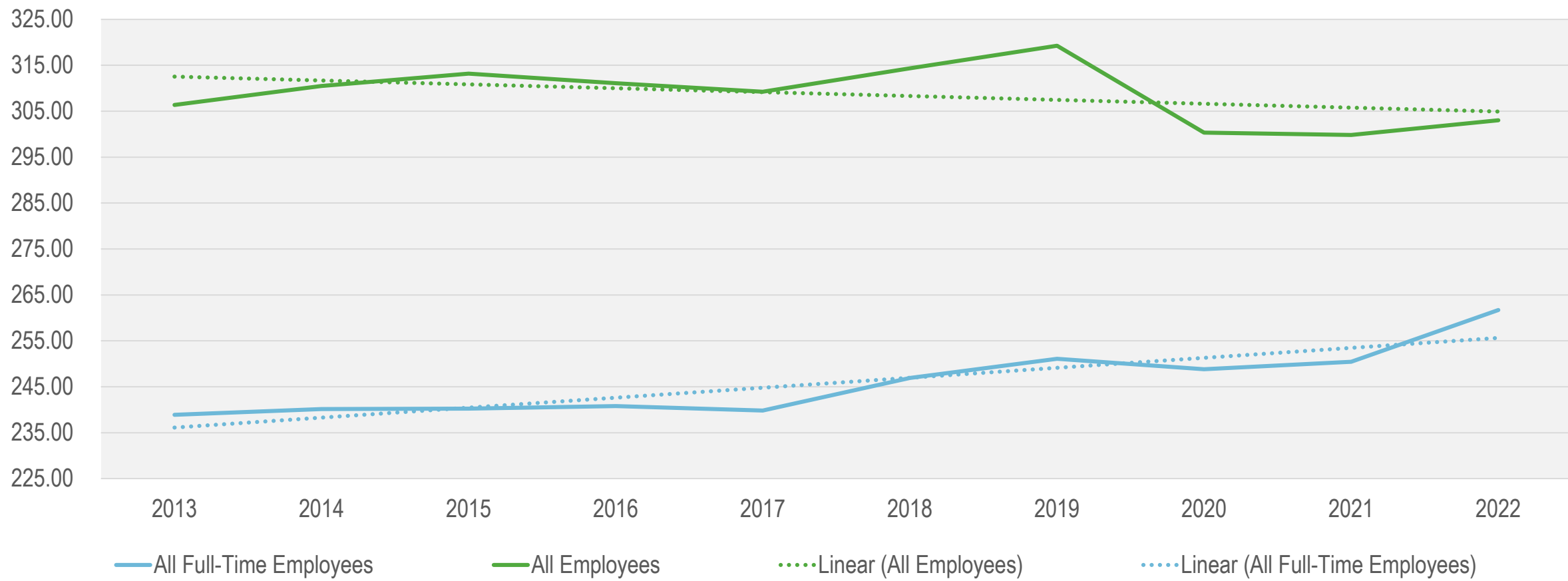


Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)



Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

City-wide | 10-Year Average FTE History



Check Date	City Manager's Office	Council & Mayor	Development Services	Finance	Fire	Parks & Rec	Police	Public Utilities	Public Works	Full-Time FTEs
01/03/2013	9.00	1.00	13.00	16.00	29.00	20.00	78.00	42.00	34.00	242.00
11/08/2022	11.00	1.00	12.00	16.00	46.00	19.00	84.00	39.00	34.00	262.00

Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)

	Year	Admin (CMO/HR/IT)	Council & Mayor	Development Services	Finance	Fire	Parks & Rec	Police	Public Utilities	Public Works	FTEs	Minutes Acceptance: Minutes of Nov 14, 2022 7:00 PM (Approval of Minutes)
Full-Time Employees Only	2013	9.77	1.00	13.00	15.50	28.19	20.00	77.35	40.19	33.88	238	
	2014	9.38	1.00	13.00	16.65	28.92	19.73	77.12	40.27	34.08	240	
	2015	9.69	1.00	12.88	16.65	27.81	20.00	76.00	41.65	34.54	240	
	2016	10.00	1.00	12.81	16.65	27.46	19.42	77.31	42.04	34.12	240	
	2017	11.00	1.00	12.12	16.19	28.31	18.88	76.19	41.96	34.15	239	
	2018	10.38	1.00	13.00	16.65	33.85	18.77	77.35	41.54	34.38	246	
	2019	10.73	1.00	12.81	16.62	34.00	20.19	79.88	41.00	34.88	251	
	2020	10.27	1.00	12.73	15.96	34.00	19.50	79.73	41.19	34.42	248	
	2021	8.62	1.00	12.62	15.58	35.23	20.35	81.81	41.31	33.92	250	
	2022	9.39	1.00	12.35	16.48	43.00	20.91	85.22	39.91	33.43	261	
All Employees	2013	10.15	2.04	13.21	16.81	51.16	54.61	80.79	41.41	36.20	306	
	2014	9.70	1.90	13.21	17.54	53.14	55.99	81.09	41.62	36.30	310	
	2015	10.07	1.62	13.07	17.47	53.25	56.89	79.99	43.02	37.79	313	
	2016	10.30	1.63	13.07	17.19	53.57	53.13	81.47	43.27	37.45	311	
	2017	11.63	1.58	12.39	16.74	53.66	51.40	81.12	43.32	37.41	309	
	2018	11.26	1.57	13.35	16.97	58.25	49.91	82.26	43.18	37.60	314	
	2019	11.22	1.58	13.20	17.01	58.20	52.84	84.84	42.95	37.41	319	
	2020	10.45	1.57	12.80	16.04	58.08	37.91	84.36	42.72	36.43	300	
	2021	8.79	1.55	12.92	15.64	56.02	41.81	84.31	42.86	35.94	299	
	2022	9.67	1.64	12.61	17.05	56.58	41.43	87.28	41.18	35.57	303	





City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Brad Williams,
 Submitting Department: Parks

Subject:

SwimSafe Pool Management Contract Addendum

Legislation Title:

Ordinance to authorize the City Manager to execute a Contract Addendum with SwimSafe Pool Management, Inc. for the services provided in relation to the comprehensive risk management and operations of the City of Fairfield Municipal Pool and declaring an emergency

Background/Synopsis: With the support of the Parks and Recreation Board, it is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a Contract Addendum with SwimSafe Pool Management, Inc. for the services provided in relation to the comprehensive risk management and operations of the City of Fairfield Municipal Pool as set forth in the Scope of Work of the Request from Proposal.

SwimSafe Pool Management, Inc. has operated the City of Fairfield Municipal Pool for two years, providing all necessary labor, materials, supervision, administration, financing, insurance and all other services for the maintenance and daily operation of the pool, excluding admissions and concessions operations.

Due to current economic conditions, a national labor shortage, increase in minimum wage, rise in fuel cost and high inflation, prices for goods and services are much more expensive compared to last year. To attract and retain quality lifeguard and pool management staff, SwimSafe Pool Management, Inc. will increase the average lifeguard wage to \$13.50. Will also increase the number of lifeguards on-duty from seven (7) to twelve (12) from 12:00 pm – 4:00 pm and eleven (11) lifeguards from 4:00 pm to close.

Recommendation: It is recommended that City Council authorize the City Manager to enter a contract addendum with SwimSafe Pool Management, Inc. for the continued Operation of the City of Fairfield Municipal Pool and authorize the additional contractual appropriation. Rules suspension is being requested in order to expedite the execution of the contract addendum and preparations to begin for the 2023 season.

Emergency Provision Explanation: In order for the contract addendum to be executed and preparations to begin for the 2023 season, a suspension of rules and emergency provision is being requested.

Attachments:

1. SwimSafe Addendum 2023
2. 2022-09 SwimSafePBRResolution

3. SwimSafe Pool Management-Ord



ADDENDUM TO THE SWIMMING POOL MANAGEMENT AND MAINTENANCE AGREEMENT WITH CITY OF FAIRFIELD

Effective _____, 2022 City of Fairfield ("Client") agrees to amend the Swimming Pool Management and Maintenance Agreement for the Operation of the City of Fairfield Municipal Pool, Contract #2021-02 ("Agreement") with SwimSafe Pool Management, Inc. (SSPM), originally dated February 1, 2021, under the following terms and conditions:

1. SSPM will raise the average lifeguard wage to an average of \$13.50 per hour, cover anticipated chemical price increases, and increasing the number of Lifeguards from seven (7) to twelve (12) from 12:00 pm – 4:00 pm and eleven (11) Lifeguards from 4:00 pm to close, which adjust the total Agreement price to \$225,000.00 for 2023 and payment shall be made in accordance with the revised Exhibit "A" attached hereto.
2. Pool hours for 2023 shall be the same as the hours of operation in 2022.
3. Except as otherwise provided herein, all other terms and conditions of the Agreement shall remain in full force and effect.
4. This offer will lapse if not executed by the Client and returned to SSPM **by November 30, 2022.**

CITY OF FAIRFIELD

SWIMSAFE POOL MANAGEMENT

Attachment: SwimSafe Addendum 2023 (3363 : SwimSafe Pool Management Contract Addendum)

EXHIBIT "A"- Option A
Fees and Payment Schedule

City of Fairfield Municipal Pool

**January 1, 2023
through
December 31, 2023**

YEAR 2023

Month	Monthly Total
January	\$.00
February	\$.00
March	\$.00
April	\$18,000.00
May	\$39,000.00
June	\$48,000.00
July	\$48,000.00
August	\$48,000.00
September	\$24,000.00
October	\$.00
November	\$.00
December	\$.00
TOTAL	\$ 225,000.00

Attachment: SwimSafe Addendum 2023 (3363 : SwimSafe Pool Management Contract Addendum)

FAIRFIELD PARKS AND RECREATION BOARD

BE IT RESOLVED by the Fairfield Parks and Recreation Board that the City Manager is authorized to enter into an addendum to the Swimming Pool Management and Maintenance Agreement with SwimSafe Pool Management, LLC in accordance with the addendum on file in the office of the City Manager.

ROLL CALL	YES	NO
Greg Hull	☒	☐
Don Prior	☐	☐
Doug Meece	☒	☐
Mindy Muller	☒	☐
Gwen Ritchie	☒	☐
Scott Clark	☒	☐
Gwen Brill	☐	☐

Doug Meece, Chairman / Doug Meece
Brady Webb, Secretary /

Resolution: 2022-09 SwimSafe Agreement Addendum for 2023 Pool Season
Date: 11/15/2022

Attachment: 2022-09 SwimSafePBResolution (3363 : SwimSafe Pool Management Contract Addendum)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT ADDENDUM WITH SWIMSAFE POOL MANAGEMENT, INC. FOR THE SERVICES PROVIDED IN RELATION TO THE COMPREHENSIVE RISK MANAGEMENT AND OPERATIONS OF THE CITY OF FAIRFIELD MUNICIPAL POOL AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute a Contract Addendum with SwimSafe Pool Management, Inc. for the services provided in relation to the comprehensive risk management and operations of the City of Fairfield Municipal Pool in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the addendum be executed and preparation for the 2023 season begin as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____ Emergency _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\SwimSafe Pool Management-Ord

Attachment: SwimSafe Pool Management-Ord (3363 : SwimSafe Pool Management Contract Addendum)



City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Brad Williams,
Submitting Department: Parks

Subject:

MetroParks Nature Programming In-Kind Agreement

Legislation Title:

Ordinance to authorize the City Manager to enter into an agreement with the MetroParks of Butler County for the in-kind partnership for nature programming and declaring an emergency

Background/Synopsis:

The Parks and Recreation Department began this in-kind partnership in 2018 upon the departure of the department's naturalist. The partnership allowed for a seamless transition with the staffing by delivering scheduled nature programming with the assistance of the MetroParks Naturalist. It is recommended by the Parks and Recreation Board, through Resolution 2022-08 to continue this "in-kind" partnership due to the program being very popular and well-received by our community.

Financial Impact:

None, this is an in-kind agreement.

Emergency Provision Explanation:

Rules suspension is being requested in order to initiate the program in a ready-state.

Attachments:

1. MetroParks2023Agreement
2. 2022-08 MetroParkPBResolution
3. MetroParks-Ord



Memorandum of Understanding Between The City of Fairfield and MetroParks of Butler County

This Memorandum of Understanding (MOU) is an agreement made by and between MetroParks of Butler County, a separate political subdivision of the State of Ohio, organized under Section 1545 of the Ohio Revised Code and also referred to hereinafter "MetroParks" and The City of Fairfield, Parks and Recreation also referred to hereinafter as "Fairfield". This MOU has been created for the purposes of defining roles and responsibilities related to the programs Let's Go Hiking Series, Pre-Smarties Pre-School Class (ages 3 & 4), Smarties Pre-School Class (ages 5 & 6), and other Nature Programs in return for shared staffing, scheduling, and marketing of said programs.

Preliminary Statement

MetroParks desires to provide an exceptional park system that maximizes the community's quality of life through conservation, education, and recreation for the benefit of Butler County residents. Fairfield desires to enrich the quality of life for the citizens of the community, sustain the City's natural resources and environment, and provide broad based leisure activities, cultural opportunities, facilities, and services for all ages.

Duration

The term of this Memorandum of Understanding, (MOU) shall be for January 1, 2023 and ending December 31, 2023. After which shall renew as written annually unless a revised agreement is mutually agreed upon. Written notice must be delivered prior to December 1st of any calendar year to cancel or modify this MOU.

Terms

1. This MOU or any revised version which has been mutually agreed to in writing by the parties constitutes the entire understanding of the parties as it relates to MetroParks and Fairfield. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this MOU.
2. Either party may terminate or withdraw from this agreement in whole or any revision of this agreement which has been duly adopted at any time by providing 90 days' written notice to the other. The agreement and/or the components and benefits herein may not be assigned to another person, group, or organization except as provided for herein without the written approval of the other party.
3. Each of the Parties represents and warrants that all necessary approvals for this agreement have been obtained, and the person whose signatures appear below has the authority to execute this agreement on behalf of the parties indicated.

MetroParks agrees to the following:

1. Provide marketing support through inclusion on website, calendar, and social media outlets when applicable.
2. A naturalist to deliver a monthly hiking series, generally on the third Saturday of each month, for a total of no more than twelve (12) hikes during the calendar year. Hikes will be approximately 1 ½ hours in duration at no cost to The City of Fairfield or the participants.
3. A naturalist to deliver nature programming for the Pre-Smarties and Smarties Pre-school groups three (3) times a calendar year for a total of no more than 6 programs. Each class will be approximately 1 ½ hours in duration at no cost to The City of Fairfield or the participants.
4. A naturalist to deliver nature programming for a total of no more than eight (8) nature programs. Each program will be approximately 1 ½ hours in duration at no cost to The City of Fairfield or the participants.

Fairfield agrees to the following:

1. Acknowledgment of MetroParks as partner and provider of Nature Programs delivered on all marketing platforms (website, digital, social media, and printed materials).
2. Use of MetroParks logo, as approved by MetroParks, in all marketing platforms that describe programs delivered by MetroParks.
3. Inclusion of MetroParks website on the Fairfield website and promotional materials that describe programs delivered by MetroParks.
4. Access to Fairfield parks and facilities as sites to deliver programs at no charge to City of Fairfield Residents and other Butler County Residents.
5. Coordination and cooperation in the scheduling of programs.
6. Handle all aspects of program registration for programs that require prior registration and conveyance of data to MetroParks Senior Manager of Park Connections or designee upon registration deadline.
7. Provide one Fairfield Parks staff member at all programs hosted after dark.

For City of Fairfield

For MetroParks of Butler County

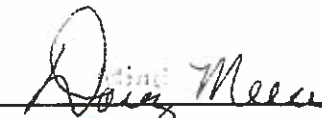
 Scott W. Timmer Date
 City Manager, City of Fairfield

 Jacqueline O'Connell Date
 Executive Director

FAIRFIELD PARKS AND RECREATION BOARD

BE IT RESOLVED by the Fairfield Parks and Recreation Board that the City Manager is authorized to enter into an agreement with the MetroParks of Butler County for the in-kind partnership for nature programming in accordance with the agreement on file in the office of the City Manager.

ROLL CALL	YES	NO
Greg Hull	☒	☐
Dan Prior	☐	☐
Doug Meece	☒	☐
Mindy Muller	☒	☐
Gwen Ritchie	☒	☐
Scott Clark	☒	☐
Gwen Brill	☐	☐

 , Chairman / Doug Meece
 , Secretary /

Resolution: 2022-08 MetroParks of Butler County Nature Programming Partnership Agreement
Date: 11/15/2022

Attachment: 2022-08 MetroParkPBResolution (3362 : MetroParks Nature Programming In-Kind Agreement)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE METROPARKS OF BUTLER COUNTY FOR THE IN-KIND PARTNERSHIP FOR NATURE PROGRAMMING AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into an agreement with the MetroParks of Butler County for the in-kind partnership for nature programming in accordance with the agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the program be initiated as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - November 28, 2022

Submitted by: Adam Sackenheim,
 Submitting Department: Public Utilities

Subject:

Contract with Moody's of Dayton for water supply well installation

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Moody's of Dayton Inc. for the installation of a new raw water supply well at the City's Water Treatment Plant and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into a contract with Moody's of Dayton Inc. and appropriate funding in the amount of \$435,600.00 for the installation of a new raw water supply well at the City's Water Treatment Plant. Rules suspension is requested in order to expedite the project.

Background/Synopsis:

The City's Water Division owns and operates six (6) raw water supply wells. These wells supply all the water to the Water Treatment Plant.

Well #3, the City's oldest supply well in operation (50+ years old), needs to be abandoned due to structural issues and sub-surface problems. The City recently applied to Ohio EPA and received approval to install a new raw water supply well in the same general vicinity as Well #3, to eventually replace Well #3. As part of this application and permitting process, the City also requested that the new well be a higher-capacity well. Ohio EPA approved this request, and authorized the installation of the new well with a planned daily yield of 3,960,000 gallons. This higher approved yield gives the City an additional ~1,500,000 gallons per day of water supply available to the Water Treatment Plant. This additional supply volume is important because Public Utility Officials plan to have the Water Treatment Plant rerated in the future to increase the overall plant capacity as needed to serve the continued commercial and residential water demand and growth throughout the City.

Prior to abandoning Well #3, the Water Division wishes to have this new well – called Well 3-R - drilled and flow-tested. This project includes but is not limited to:

- Installation of an 8" diameter test well, soil sampling, and related engineering and design;
- Installation of a 24" diameter production well, with a 100' stainless steel well screen;
- Well development and well testing;
- Well capacity confirmation and reporting to Ohio EPA.

This project was prepared for formal competitive bidding, with 3 bids received on November 14, 2022. Staff recommends that the bid be awarded to Moody's of Dayton Inc., Miamisburg, Ohio, as supplier of the lowest and best bids. Bids are summarized on the attached sheet. A contractual appropriation with contingency is requested in the amount of \$435,600.00.

Financial Impact:

A contractual appropriation is requested for Moody's of Dayton Inc. in the amount of \$435,600.00, including minor contingency.

Funding for this project is included in the approved 2022-2026 Capital Improvement Program (CIP), under 2WT22 – 'New Production Wells'. The funding source is 605 – Water Surplus.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Water Well Drilling and Installation Project
2. Moody's of Dayton-Ord

City of Fairfield
 Bid Tabulation for
 Water Well Drilling and Installation Project
 Bid Opening: November 14, 2022
 Engineer's Estimate: \$475,000.00

				National Water Services LLC PO Box 230 Paoli, IN 47454 812-723-2108		Moody's of Dayton Inc 4359 Infirmary Rd Miamisburg, OH 45342 937-859-4482		Layne Water Resources 6451 Germantown Rd Middletown, OH 45042 513-424-7287	
Item	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization - lump sum	1	LS	\$ 68,433.00	\$ 68,433.00	\$ 60,500.00	\$ 60,500.00	\$ -	\$ -
2	Drilling 8" test well; including soil and sieve analyses - price per foot	200	Ft	\$ 158.00	\$ 31,600.00	\$ 200.00	\$ 40,000.00	\$ 151.00	\$ 30,200.00
3	Drilling production well as described in specs - price per foot	200	Ft	\$ 297.00	\$ 59,400.00	\$ 450.00	\$ 90,000.00	\$ 994.00	\$ 198,800.00
4	Constructing and installing 36" surface pipe casing as described in specs - price	62	Ft	\$ 662.00	\$ 41,044.00	\$ 750.00	\$ 46,500.00	\$ 545.00	\$ 33,790.00
5	Constructing and installing 24" surface pipe casing as described in specs - price	103	Ft	\$ 767.00	\$ 79,001.00	\$ 400.00	\$ 41,200.00	\$ 510.00	\$ 52,530.00
6	Providing and installing 24" diameter, 90-slot telescoping well screen with K-packer as described in specs - price per foot	100	Ft	\$ 556.00	\$ 55,600.00	\$ 400.00	\$ 40,000.00	\$ 515.00	\$ 51,500.00
7	Well development by surge block pumping - price per hour	100	Hr	\$ 367.00	\$ 36,700.00	\$ 300.00	\$ 30,000.00	\$ 325.00	\$ 32,500.00
8	Furnishing and installing test pump with capacity of 4,125 GPM flow @ ~200' total discharge head - lump sum	1	LS	\$ 12,152.00	\$ 12,152.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
9	Operating pump and performing required pump tests (step and constant rate tests) as described in specs - price per hour	76	Hr	\$ 459.00	\$ 34,884.00	\$ 300.00	\$ 22,800.00	\$ 631.00	\$ 47,956.00
Total					\$ 418,814.00		\$ 396,000.00		\$ 447,276.00
Total Base Bid Amount									

These bids will be reviewed by the Public Utilities Department, and a recommendation will be made to Council.
 There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MOODY'S OF DAYTON, INC. FOR THE INSTALLATION OF A NEW RAW WATER SUPPLY WELL AT THE CITY'S WATER TREATMENT PLANT AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Moody's of Dayton, Inc. for the installation of a new raw water supply well at the City's Water Treatment Plant in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that this project be started as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\Moody's of Dayton-Ord

Attachment: Moody's of Dayton-Ord (3358 : Contract with Moody's of Dayton for water supply well installation)



City Council Ordinance
Regular Meeting - November 28, 2022

Submitted by: Chris Hacker,
 Submitting Department: Finance

Subject:

Supplemental Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.” - Supplemental Appropriation

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget for 2022.

Background/Synopsis: Income Tax has requested a supplemental appropriation from the General Fund due to increased postage expenses in the pursuit of collections of delinquent individual and business taxes. Collections on these accounts has increased due to the efforts and additional mailings by the Income Tax division, and as such the following budget appropriation is recommended:

From: Unappropriated General Fund:\$13,000.00
 To: 10021123-231300 Postage: \$13,000.00

The Parks Department has requested a supplemental appropriation from the General Fund due to increased fuel costs in 2022. Their maintenance equipment and golf carts require gasoline or diesel for operations and the Q1 increases exceeding 20% were the highest in over 25 years.

From: Unappropriated General Fund:\$18,000.00
 To: 10051224-243100 Gasoline: \$10,000.00
 To: 64052024-243100 Gasoline: \$ 8,000.00

There are requests for the Water and Sewer Revenue Fund appropriations to cover additional amount approved through the 2022-2026 Capital Improvement Program, as well as transfers from the General Fund to assist with deferred capital projects.

From: Unappropriated General Fund:\$5,000,000.00
 To: 10025257-271000 Transfer To: \$5,000,000.00

From: Unappropriated Water Revenue Fund:\$1,950,000.00
 To: 60161927-271000 Transfer To: \$1,950,000.00

From: Unappropriated Sewer Revenue Fund: \$500,000.00
To: 62062927-271000 Transfer To: \$500,000.00

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. Supplemental App-Ord

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated General Fund	\$5,031,000
To:	10021123-231300 Postage	\$13,000
To:	10051224-243100 Gasoline In-House	\$10,000
To:	64052024-243100 Gasoline In-House	\$8,000
To:	10025257-271000 Transfer to	\$5,000,000
 From:	 Unappropriated Water Revenue Fund	 \$1,950,000
To:	60161927-271000	\$1,950,000
 From:	 Unappropriated Sewer Revenue Fund	 \$500,000
To:	62062927-271000	\$500,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

Attachment: Supplemental App-Ord (3369 : Supplemental Appropriations)

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\Supplemental App-Ord

Attachment: Supplemental App-Ord (3369 : Supplemental Appropriations)



City Council Ordinance
Regular Meeting - November 28, 2022

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$435,600 for installation of a new raw water supply well at the City's Water Treatment Plant

Financial Impact: \$435,600.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. Contractual 11-28-Ord

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

To:	Unappropriated Water Surplus Fund	\$435,600
	60516025-252000 Improvements Other Than	
From:	Building	\$435,600
	<i>(New Production Wells 2WT22)</i>	

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - November 28, 2022

Submitted by: Alisha Wilson, Clerk
 Submitting Department: Clerk

Subject:

Non-Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$3,500 for asphalt work at Wastewater Treatment Plant;
 \$14,986 for pipe insulation at Water Treatment Plant;
 \$10,000 for Income Tax Division copier;
 \$45,500 for South Spent Lime Sludge Pumps for Water Division;
 \$35,000 for Video Surveillance Equipment maintenance;
 \$41,000 for purchase of computers and monitors.

Financial Impact: \$149,986.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. NonContractualAppropriations.112822
2. Non Contractual 11-28-Ord



City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Wastewater Division Asphalt

Legislation Title:

Wastewater Division Asphalt

Background/Synopsis:

The request is for an appropriation necessary to install a 4 (four) inch-thick blacktop driveway at the City's Wastewater Treatment Plant in connection to the new dog kennel structure.

Wastewater Division Staff recommends Barry Brown Paving complete the work per the attached cost estimate.

Financial Impact:

An appropriation in the amount of \$3,500.00 is being requested for asphalt work at the Wastewater Treatment Plant.

Funding for this project was included in the approved 2022-2026 Capital Improvement Program (CIP) under project 2WW08, Pavement Repairs and Replacement. The funding source is the Sewer Replacement Fund, 623.

Attachments:

1. WW Plant Blacktop

Proposal

Barry L Brown Paving
 3210 Homeward Way
 Fairfield, OH 45014
 513-874-1588

Date: 10/28/2022

Proposal Submitted To:

Fairfield

Job Name and Location:

Dog Kennel Paving

We hereby submit specifications and estimates for:

install 4" thick asphalt pad for dog kennel at sewage plant

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

three thousand five hundred

dollars

\$3,500

Chad Brown
 Authorized Signature

10/28/2022
 Date

Acceptance of Proposal

Date

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)



**City Council Information Item
Regular Meeting - November 28, 2022**

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Water Division - Pipe Insulation

Legislation Title:

Water Division - Pipe Insulation

Background/Synopsis:

Fairfield's Water Division pumps, treats and distributes about 5.5 million gallons of drinking water each day. Fairfield utilizes six raw water / ground water production wells to supply water to its Water Treatment Plant. The twenty (20) inch raw water ductile iron pipe feeding the Water Treatment Plant's clarifiers #1 and #2 and the thirty (30) inch raw water ductile iron pipe feeding the Plant's Cascade Aerators are in need of insulation. Insulation is needed in order to prevent freezing and excessive condensation conditions.

Water Division staff recommend using Central Insulation Systems, Inc. to perform the work. A cost estimate for materials and labor is attached for review.

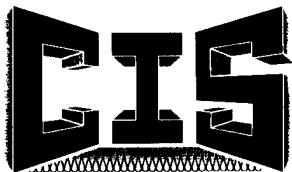
Financial Impact:

An appropriation in the amount of \$14,986.00 is being requested to insulate the twenty (20) and thirty (30) inch raw water pipe at the Water Treatment Plant.

Funding for this project was included in the approved 2022-2026 Capital Improvement Program (CIP) under project 2WT15, Building Improvements. The funding source is the Water Replacement and Improvement fund.

Attachments:

1. 11-8-22 City Of Fairfield - Water Piping



Central Insulation Systems, Inc.

300 Murray Road Cincinnati, Ohio 45217 (513) 242-0600 Fax (513) 482-3717
Columbus (614) 444-4700

November 8, 2022

Proposal

City of Fairfield
Department of Public Utilities
5021 Groh Lane
Fairfield, OH

Re: Water Insulation

Scope of Work

Central Insulation Systems, Inc. will provide all labor, material and equipment to insulate the following:

Insulate 20" and 30" ductile piping with 2" thick fiberglass and cover with Green PVC jacketing in the Garage Area

Items Included in Scope of Work

1. Workers' Compensation Insurance and General Liability insurance

Items Not Included in Scope of Work

1. Nights or weekends
2. Lift Equipment
3. Prevailing Wages

Price: \$ 14,986.00

We appreciate your consideration of Central Insulation Systems, Inc. and are looking forward to working with you. If we can be of any other service, please feel free to contact our office at any time.

Respectfully Submitted,
CENTRAL INSULATION SYSTEMS, INC.

Dan Cross
Project Manager/Estimator

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Lance Kennedy,
Submitting Department: City Manager's Office

Subject:

2MC03 - Income Tax Copier

Legislation Title:

2MC03 - Income Tax Copier Appropriation in the amount of \$10,000 is being requested to purchase and ship a replacement Xerox copier.

Background/Synopsis:

Scheduled electronic hardware and equipment replacement is planned for and was approved in the 2022 – 2026 Capital Improvement Program under project 2CM03. This project has been classified as a *CRITICAL* priority which is necessary for maintaining current service delivery. Ohio State bid pricing is used when state bid pricing is the lower-cost option.

The City replaces computing and electronic equipment on an anticipated schedule to maintain computer hardware that is compatible with, and capable of efficiently fulfilling the required usage needs of city employees. The IT Division weighs replacement against upgrade options based on continual cost-benefit analyses.

Financial Impact:

An appropriation in the amount of **\$10,000** is being requested for the replacement of the multi-function copier/printer/fax machine used by the city's Income Tax Division. The current device has become difficult to source parts for and is approaching its end of duty life. This is the primary device the Income Tax Division uses to copy and print documents and letters.

Emergency Provision Explanation:

An emergency provision is necessary without competitive bidding as state contract pricing is being utilized and to allow for the purchase to be made immediately as supply chain issues are causing extremely long lead times for these devices.

Attachments:

1. 2022-ComDoc C8145 Income Tax

CITY OF FAIRFIELD 2022 Q4 PRICING

XEROX ALTALINK C8145	PURCHASE PRICE	MONTHLY ALLOWANCE MONO	MONTHLY ALLOWANCE COLOR	COST PER COPY MONO	COST PER COPY COLOR
C8145	\$8,399.00	0	0	\$0.0072	\$0.0600
C8145 W/ BUSINESS READY OFFICE FINISHER (STAPLES & 2/3 HOLE PUNCH)	\$9,899.00	0	0	\$0.0072	\$0.0600
MONTHLY SERVICE BASE	\$0.00	—	—	—	—

45 PAGES PER MINUTE, PRINT, COPY SCAN, EMAIL, CONNECTKEY TECHNOLOGY, XEROX APP GALLERY, AUTOMATIC TONER REPLENISHMENT

130 PAGE CAPACITY IN DOCUMENT FEEDER



City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Jason Hunold,
 Submitting Department: Public Utilities

Subject:

Water Division South Spent Lime Sludge Pumps

Legislation Title:

Water Division South Spent Lime Sludge Pumps

Background/Synopsis:

The Water Division's South Spent Lime Wemco Torque-Flow Sludge pumps are failing and in need of immediate replacement. Water Division Staff desires to procure identical-model Wemco pumps for system compatibility purposes. City staff will perform the replacement of the pumps in house.

The City of Fairfield Water Treatment Plant utilizes the Lime Softening water treatment process to soften raw water withdrawn from the Great Miami Buried Valley Aquifer. Slaked lime, in the form of calcium oxide, is added to raw water in the treatment plant's clarifiers, to increase the pH of the water in order to remove mineral hardness (calcium and magnesium) via chemical precipitation. The residual spent lime, in slurry form, is pumped from the clarifiers to the City's three (3) onsite lime sludge lagoons where the material dries to a semi-solid state. The material is ultimately beneficially reused as a flue gas desulfurization agent at a coal-fired power generation facility.

The City proposes to procure the replacement pumps from Sullivan Environmental Technologies, per the attached quote and sole source procurement letter. The City will procure two SFE5-H pumps as listed on the attached quote.

Financial Impact:

An appropriation in the amount of \$45,500.00 is being requested for the replacement of the Water Division's South Spent Lime Sludge pumps.

Funding for this project was included in the approved 2022-2026 Capital Improvement Program (CIP) under project 2WT04, Pump Overhaul/Replacement Program. Additional funding, as needed, will be redirected from 2WT01, Maintain Raw Water Production Wells. The funding source is the Water Surplus Fund, 605.

Attachments:

1. Fairfield, OH WTP - Screw Flow Quote 11-14-22

2. Sole Source Fairfield, OH Wemco



To place an order address to "Sullivan Environmental Technologies, 2146 Chamber Center Drive, Ft. Mitchell, KY 41017" and forward to this office for processing.

****All PO's must state End User name and address if different from shipping****

Customer:	Jason Hunold / Fairfield, OH WTP	Price Quote <u>11/14/2022</u>
Phone/Fax:	513-858-8348	
Email:	jhunold@fairfield-city.org	

<i>Manufacturer:</i>					
Item	Qty	Description	Unit Price	Ext. Price	Timing
1	2	SFE5-H Horizontal (Complete Pump Package)	\$22,000.00	\$44,000.00	42-44 weeks
2	1	Estimated Frieght	\$1,300.00	\$1,300.00	
Sullivan Environmental Technologies, Inc.			Total: \$45,300.00		

Price quoted is F.O.B. Destination, freight PRE-PAY & ADD . Terms are NET 30 days. Price is firm for 30 days from date of this proposal, and EXCLUDES any applicable taxes. Credit Cards are NOT ACCEPTED.

2146 Chamber Center Drive | Ft. Mitchell, KY 41017 | T: 859.426.5178 | F: 859.426.5177 | sullivanenvtec.com

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)



November 14, 2022

Eric Brangers

Sullivan Environmental Technologies

Re: Fairfield Ohio Wemco Sole Source

Trillium Pumps USA is the pump manufacturer for a variety of brands including the Wemco product line consisting of the Hydrogritter, Screw-Flow, and Torque-Flow.

Sullivan Environmental Technologies is a part of Trillium's exclusive local representative network providing local sales support in Fairfield, Ohio.

Thanks,

Justin Stringer
Southeast Regional Manager- Municipal
Justin.stringer@trilliumflow.com

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)



City Council Ordinance
Regular Meeting - November 28, 2022

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

2CM05 - Video Surveillance Equipment Maintenance

Legislation Title:

2MC05 - Information Technology - Video Surveillance Equipment Appropriation in the amount of \$35,000 is being requested to purchase and replace equipment: Video Surveillance System Equipment

Recommendation:

Background/Synopsis:

Scheduled replacement of information technology hardware is planned for and was approved of in the 2022 - 2026 Capital Improvement Program under project 2CM05. Ohio State bid pricing is used when state bid pricing is the lower cost option.

The routine replacement, maintenance, and upgrade of the city's current camera surveillance system is necessary to maintain functionality of the system. As part of this ongoing effort a number of older cameras are scheduled for replacement as part of the 2022 – 2026 Capital Improvement Plan based on age, degraded functionality, and critical nature of the specific cameras.

Financial Impact:

An appropriation in the amount of **\$35,000** is being requested for the upgrade and/or replacement of camera surveillance equipment for the continued operation of the city's video security surveillance systems. Funding for these efforts was included in the 2022-2026 Capital Improvement Program (CIP) under project **2CM05** 'Security'.

Emergency Provision Explanation:

An emergency provision is necessary without competitive bidding in order to avoid unnecessary renewal fees and extended order fulfillment time for the equipment, and so that purchases and replacements can be made immediately. Due to current equipment shortages, and rapidly changing pricing the quantity and model(s) of cameras to be purchased will be based on pricing and availability at the time of purchase.

Rule Suspension Requested:

Emergency Provision Needed:

Yes

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - November 28, 2022

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

IT - 2CM03 - Computers and Monitors

Legislation Title:

IT - 2CM03 Appropriation in the amount of \$41,000 is being requested for computer hardware

Background/Synopsis:

Replacement of City computing equipment is necessary to maintain computer hardware that is compatible with, and capable of efficiently operating the software required by City employees and applications. Certain hardware and software detailed below was budgeted for replacement/addition in the 2022-2026 CIP (Capital Improvement Program.)

Replacement of desktop computers and monitors was planned and budgeted for in **CIP 2022-2026** to replace current devices that are becoming too old to operate the required current operating systems and software applications. The estimated cost of replacements is **\$41,000** for hardware. Equipment will be purchased at Ohio State Contract or vendor discounted pricing, whichever is lower. Due to supply chain issues exact vendor, manufacturer, model, and pricing details will be determined at the time of purchase based on availability.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation for the appropriation of **\$41,000** from the Capital Improvement Fund and suspend the rules requiring the second and third reading.

Financial Impact:

An appropriation in the amount of **\$41,000** is being requested for the replacement of City computing equipment as is necessary for the continued operation of the City's overall computing systems. Funding for these efforts was included in the 2022-2026 Capital Improvement Program (CIP) under project 2CM03 'COMPUTER AND SERVER EQUIPMENT'.

Emergency Provision Explanation:

An emergency provision is necessary without competitive bidding in order to avoid unnecessary renewal fees for the existing obsolete equipment and so that purchases and replacements can be made immediately.

Attachment: NonContractualAppropriations.112822 (3370 : Non-Contractual Appropriations)

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Capital Improvement Fund	\$86,000
To:	40216025-253400 Computer Equipment <i>(Income Tax Copier; Computers and Monitors 2CM03)</i>	\$51,000
To:	40216025-252000 Improvements Other Than Building <i>(Video Surveillance Equipment Maintenance 2CM05)</i>	\$35,000
From:	Unappropriated Sewer Replacement and Improvement Fund	\$3,500
To:	62316025-252000 Improvements Other Than Buildings <i>(Asphalt Pavement Repairs 2WW08)</i>	\$3,500
From:	Unappropriated Water Replacement & Improvement Fund	\$14,986
To:	60416025-252000 Improvements Other Than Building <i>(Pipe Insulation at Water Treatment Plant 2WT15)</i>	\$14,986
From:	Unappropriated Water Surplus Fund	\$45,500
To:	60516025-252000 Improvements Other Than Building <i>(South Spent Lime Sludge Pumps 2WT04)</i>	\$45,500

Attachment: Non Contractual 11-28-Ord (3370 : Non-Contractual Appropriations)

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\Non Contractual 11-28-Ord

Attachment: Non Contractual 11-28-Ord (3370 : Non-Contractual Appropriations)