

Mitch Rhodus
Mayor

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large



Leslie Besl
Councilmember, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Adam Kraft
Councilmember, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 13, 2023 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

- 1. COUNCIL-MANAGER BRIEFING**
 - A. 6:00 PM - 2024 Operating Budget
- 2. BUSINESS MEETING CALL TO ORDER**
- 3. PRAYER/PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. AGENDA MODIFICATIONS**
- 6. EXECUTIVE SESSION REQUESTS**
- 7. SPECIAL PRESENTATIONS**
 - a. Chief Maynard Recognition
 - b. Fire Department Oath of Office
Firefighter Billy Hatton
- 8. CITIZEN COMMENTS**
- 9. PUBLIC HEARING(S)**
- 10. APPROVAL OF MINUTES**
 - a. Regular Meeting held October 23, 2023

11. OLD BUSINESS AND REPORTS

A. COMMUNITY & PUBLIC RELATIONS

Councilmember Leslie Besl

B. DEVELOPMENT SERVICES

Councilmember Matt Davidson

C. PARKS, RECREATION AND ENVIRONMENT

Councilmember Gwen Brill

D. PUBLIC SAFETY

Councilmember Dale Paullus

E. PUBLIC UTILITIES

Councilmember Adam Kraft

F. PUBLIC WORKS

Councilmember Terry Senger

1. Resolution to Adopt 2023 Butler County Hazard Mitigation Plan

- Legislation - Second Reading

G. FINANCE & BUDGET

Councilmember Tim Meyers

1. Ordinance to amend Chapter 181, Income Tax, Sections 181.062, 181.094, and 181.10 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

- Legislation - Second Reading

12. NEW BUSINESS

Motion to read all New Business by title only.

A. COMMUNITY & PUBLIC RELATIONS

Councilmember Leslie Besl

1. Simple Motion: Motion to approve the following 2023 Boards/Commissions
Appointments: Mark Mesisklis - Environmental Commission (term expires 3/31/26)
Donna Faulk - Environmental Commission (term expires 3/31/26)
2. Simple Motion: Motion to re-appoint Ben Mann and Don Hassler to the Butler County Transportation Improvement District effective November 13, 2023 and expiring November 13, 2025.

B. DEVELOPMENT SERVICES

Councilmember Matt Davidson

1. Resolution adopting the 2023 revised edition of the City of Fairfield Tax Incentive Guidelines, establishing policies and procedures for tax incentive programs, and superseding all previous tax incentive guideline documents and policies.
 - Legislation - First Reading

C. PARKS, RECREATION AND ENVIRONMENT

Councilmember Gwen Brill

1. Ordinance to authorize the City Manager to execute a contract change order with Human Nature, Inc. for engineering for the Lower Harbin Park Area and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

D. PUBLIC UTILITIES

Councilmember Adam Kraft

1. Ordinance to authorize the City Manager to enter into a contract with Moody's of Dayton Inc. for the completion of a new raw water supply well at the City's Water Treatment Plant and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

E. PUBLIC WORKS

Councilmember Terry Senger

1. Ordinance to authorize the City Manager to enter into a contract with Choice One Engineering for engineering services needed for Winton Road Improvements Project – Resor to Oak Tree
 - Legislation - First Reading

F. FINANCE & BUDGET

Councilmember Tim Meyers

1. Resolution establishing a Fairfield Township/City of Fairfield Joint Economic Development District (JEDD) Fund and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

2. Ordinance to authorize the City Manager to execute an administrative service agreement with Chard Snyder & Associates, LLC to offer a Health Flexible Spending Account plan option to City of Fairfield employees and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
3. Ordinance to amend Ordinance No. 155-22 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2023, and ending December 31, 2023.”

Contractual Appropriations: \$46,640 for Harbin Park engineering; \$595,000 for new raw water supply well; \$64,800 for design of Winton Road improvements.

 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
4. Ordinance to amend Ordinance No. 155-22 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2023, and ending December 31, 2023.”

Non-Contractual Appropriations: \$9,090 for Well 3R Integration (Water Division); \$24,986 for Muskopf BPS Pumps (Water Division); \$18,000 for replacement of failed heater at Water Annex building; \$40,000 additional right-of-way appropriation for South Gilmore Improvements; \$30,000 for concept design of River Road multiuse path; \$30,000 for Cushman Hauler (Golf Maintenance); \$40,715 for AFG Blue Card grant; \$64,573 for Winton Hills Park paving and path improvements; \$47,500 for Gilbert Farms Park shelter improvements; \$7,470 for Riegert Square dumpster enclosure; \$59,602 for Fire Alarm upgrade at Community Arts Center.

 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

13. MEETING SCHEDULE

- A. Monday, November 27 - Council-Manager Briefing, 6:30 PM; Regular Meeting 7:00 PM
- B. Monday, December 4 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

C. Monday, December 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

14. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

15. ADJOURNMENT