City of Fairfield
Minutes
Regular Meeting of City Council
November 8, 2021

Council-Manager Briefing

<u>2022 Operating Budget Review</u>

Vice Mayor Besl called the Council-Manager Briefing to order at 5:30 PM. Councilmembers present: Leslie Besl, Dale Paullus, Terry Senger, Tim Abbott, Mark Scharringhausen, Chad Oberson and Bill Woeste.

Staff members present: Don Bennett, Jake Burton, Steve Wolterman, Steve Maynard, Tiphanie Mays, Greg Kathman, Ben Mann, Carol Mayhall, Adam Sackenheim and Alisha Wilson.

Finance Director Jake Burton presented the remaining portions of the 2022 Operating Budget. See attached slides.

Business Meeting Call to Order

Mayor Miller called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Scharringhausen led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Mark Scharringhausen	Council Member at Large	Present	
Chad Oberson	Council Member at Large	Present	
Bill Woeste	Council Member at Large	Present	
Leslie Besl	Council Member, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Tim Abbott	Council Member, 4th Ward	Present	
Steve Miller	Mayor	Present	

Agenda Modifications

None.

Executive Session Requests

Councilmember Abbott, seconded by Councilmember Besl, moved for Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets of an applicant for economic development assistance. Motion carried 7-0.

Special Presentations and Citizen Comments

None.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of October 25, 2021 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Mark Scharringhausen, Member

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the concept plan for the Benzing Planned Unit Development.

Recommendation:
It is recommended that City Council have a first reading on this item at the September 13, 2021 meeting and set the joint public hearing date for September 27, 2021.

ORDINANCE NO. 134-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Woeste, Council Member at Large
SECONDER:	Terry Senger, Councilmember, 3rd Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Motion to amend to accept conditions of approval in Planning Commission recommendation.

Councilmember Woeste presented the second reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Bill Woeste, Council Member at Large
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Ordinance to amend Sections 1133.01 (63.2), 1169.02 (e), 1173.02 (b) and 1173.03 and add new Sections 1133.01 (79.1) and 1173.02 (f) of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, relative to definitions, M-1 Industrial Park District Conditional Uses, M-2 General Industrial District Conditional Uses and Accessory Uses.

Recommendation:
It is recommended that City Council have a first reading on this ordinance at the September 13, 2021 meeting and set a joint public hearing date for September 27, 2021.

RESULT:	**SECOND READING**	**Next: 11/22/2021 7:00 PM**

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the concept and final development plan for the City Barbeque Restaurant as part of the Stockton Station Planned Unit Development.

Recommendation:
It is recommended that City Council have a first reading on this item at the September 27, 2021 meeting, set the joint public hearing for October 12, and await the written recommendation from the Planning Commission.

ORDINANCE NO. 135-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Woeste, Council Member at Large
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Public Safety Committee

Mark Scharringhausen, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Public Works Committee

Chad Oberson, Chair; Mark Scharringhausen, Vice Chair; Bill Woeste, Member

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Abbott, moved to read all New Business by title only.

Public Works Committee

Chad Oberson, Chair; Mark Scharringhausen, Vice Chair; Bill Woeste, Member

<u>Motion to Suspend Second and Third Readings</u>

Councilmember Oberson presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Ordinance to authorize the Acting City Manager to enter into a contract with Barrett Paving Matierals for the 2021 Route 4, Michael Lane & Camelot Drive Intersection Improvements Project (BUT-4-3.56 PID 108270)</u>

Recommendation:

The staff recommends that City Council authorize the City Manager to enter into a contract with Barrett Paving for the 2021 Route 4, Michael Lane & Camelot Drive Intersection Improvements (BUT-4-3.56 PID 108270) Project.

It is further recommended that City Council authorize and direct the preparation of legislation for the appropriation of funding in the amount of $1,343,349.84 from the funding sources listed above. This legislation will come before City Council in January 2022 in order to appropriate the funds in fiscal year 2022.

ORDINANCE NO. 136-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

<u>Motion to Suspend Second and Third Readings</u>

Councilmember Senger presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Ordinance to authorize the Acting City Manager to enter into a contract with GRW Engineers, Inc. for professional engineering services for final design and permitting for a Treatment Process Upgrade Project at the City's Water Treatment Plant</u>

Recommendation:
It is recommended that City Council authorize the City Manager to enter into a contract with GRW Engineers, Inc. and appropriate $101,800 for final design and permitting and other related engineering services for a treatment process upgrade project at the City's Water Treatment Plant.

ORDINANCE NO. 137-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Ordinance to authorize the Acting City Manager to execute a contract with Corporate Equipment Company for the purchase of an additional High Service Pump for the City's Water Treatment Plant and declaring an emergency

Recommendation:
It is recommended that City Council authorize the Acting City Manager to enter into a contract with Corporate Equipment Company and appropriate funding in the amount of $70,000.00 for the procurement of an additional High Service Pump. Rules suspension is requested in order to expedite the project.

ORDINANCE NO. 138-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Ordinance to Amend Ordinance no. 109-20 Entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021 and ending December 31, 2021." - Supplemental Appropriations</u>

Recommendation:
It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

ORDINANCE NO. 139-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Motion to Suspend Second and Third Readings</u>

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Ordinance to amend Ordinance No. 109-20 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021, and ending December 31, 2021."</u>

Recommendation:
It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 140-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Leslie Besl, Council Member, 1st Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Motion to Suspend Second and Third Readings</u>

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

<u>Ordinance to amend Ordinance No. 109-20 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021, and ending December 31, 2021."</u>

Recommendation:
It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 141-21. APPROVED 7-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger, Abbott

Meeting Schedule

Clerk Wilson read the following meeting schedule:

A. Monday, November 22 - Regular Meeting 7:00 PM

B. Monday, December 6 - Council Manager Briefing 6:00 PM; Regular Meeting 7:00 PM

C. Monday, December 13 - Council Manager Briefing 6:00 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

Council recessed to Executive Session at 7:20 PM.

14. ADJOURNMENT

The Regular Meeting adjourned at .

The Regular Meeting adjourned at 7:35 PM.

ATTEST:

____
Clerk of Council

____
Mayor's Approval

Date Approved__________________

FAIRFIELD
OHIO

2022 Annual Operating Budget

Agenda

- Monday, October 25, 2021
  - ✓ Budget Overview
  - ✓ Revenue & Expenditures
  - ✓ Council / Mayor / Law
  - ✓ City Manager's Office
  - ✓ Development Services
  - ✓ Finance
  - ✓ General Services
  - ✓ Employee Benefits
- Monday, November 8, 2021
  - ✓ Police
  - ✓ Fire
  - ✓ Public Works
  - ✓ Parks & Recreation
  - ✓ Public Utilities
- Monday, November 22, 2021
  - ✓ Municipal Court
- Budget Ordinance – December 6, 2021

FAIRFIELD

POLICE DEPARTMENT

Police

- Funding Sources
  - ✓ General Fund

		2022 Dept Proposed	Inc / (Dec)	% Δ
100 (GENERAL FUND) - 310 (POLICE)	Personnel	12,919,818	1,168,440	9.94%
	Other	954,600	48,900	5.40%
100 (GENERAL FUND) - 316 (JUSTICE CENTER)	Personnel	-	-	0.00%
	Other	951,240	106,344	12.59%
POLICE	**Personnel**	**12,919,818**	**1,168,440**	**9.94%**
	Other	**1,905,840**	**155,244**	**8.56%**
		14,825,658	**1,323,684**	**9.76%**

** City receives approximately $250,000 reimbursement for SROs from schools & $20,000 for DARE grant to offset PD expenditures.*

Increase includes 6 new full-time Dispatch positions, 2 new Police Officer position
And reinstating the following positions: 1 Account Clerk & 1 P/T Park Ranger & 1 P/T Animal Control Office

Police

- Significant Changes
  - ✓ 8 new positions + 2 positions reinstated are $1,009,315 (8.59%) of 1,168,440 (9.94%) personnel increase
  - ✓ Hospitalization increase of $394,109
    - $186,379 due to 6 new positions all budgeted with family insurance, remaining $207,730 related to Humana increase
  - ✓ "Other" Increases
    - $100,000 Sustenance of Prisoners
    - $40,500 System Maintenance - RMS support, EMD support and Axon license & support
    - $20,000 Gasoline
    - $14,000 Police Academy for 5 new hires
    - $12,000 Education – Completion of Bachelor's/Master's Degree program by 2 personnel
  - ✓ "Other" Decreases
    - $48,100 - Several line items decreased based upon historical spend, including $15,000 Other Professional Services, $15,000 Wearing Apparel Supplies and $10,000 Maintenance of Equipment

Police

- Funding Sources
  - ✓ Special Revenue Funds

		2022 Dept Proposed	Inc / (Dec)	% Δ
211 (LAW ENFORCEMENT) - 310 (POLICE)	Other	27,000	-	0.00%
213 (LAW ENFORCEMENT & EDU) - 310 (POLICE)	Other	30,000	-	0.00%
215 (LOCAL LAW ENFORCE BLOCK) - 310 (POLICE)	Other	-	(5,000)	-100.00%

FAIRFIELD

FIRE DEPARTMENT

Fire

- Funding Source
  - ✓ Fire Levy Fund

		2022 Dept Proposed	Inc / (Dec)	% Δ
203 (FIRE LEVY) - 320 (FIRE/EMS OPERATIONS)	Personnel	8,426,528	1,487,249	21.43%
	Other	1,001,450	111,950	12.59%
		9,427,978	1,599,199	20.43%

Increase includes 3 Lieutenant positions promoted in September 2021
And 6 new Firefighter/Paramedic position

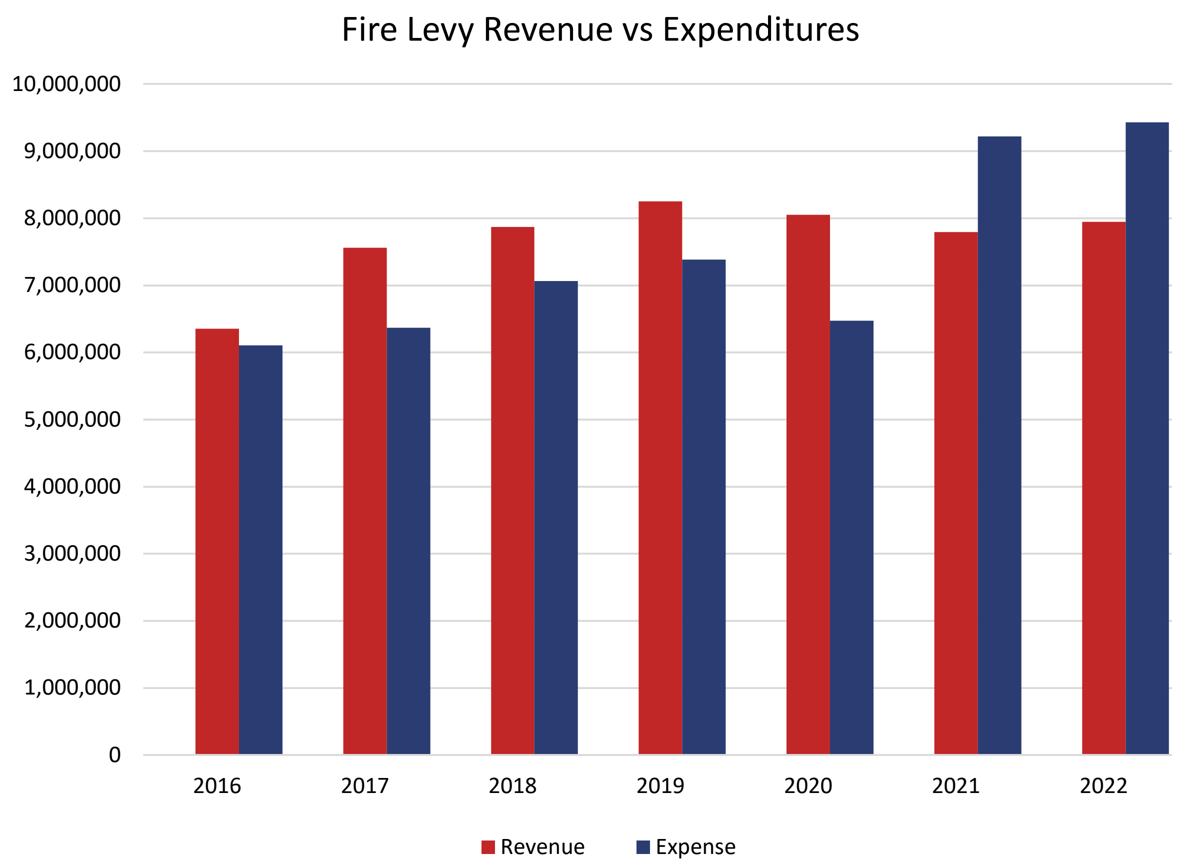
Fire

- Significant Changes
  - ✓ 6 new positions + 3 Lieutenant promotions are $1,282,246 (19.38%) of 1,487,249 (21.43%) personnel increase
  - ✓ Hospitalization increase of $487,030
    - $175,716 due to 6 new positions all budgeted with family insurance, remaining $311,314 related to Humana increase
  - ✓ "Other" Increases
    - $34,000 for new Lieutenants to complete the Ohio Fire Executive Program & completion of Bachelor's/Master's Degree programs by 4 personnel
    - $19,000 Fire Academy line item added to send 2 new hires to Paramedic School
    - $2,000 Training & Business – increased to $22,000 compared to 2019 budget of $38,000
    - $52,400 for Cost of Business increases, including:
      - $5,000 Maintenance of Equipment, $3,000 Maintenance of Land, Bldg, and Facility, $2,000 Software Maintenance, $10,000 Fleet Maintenance, $6,400 Insurance, $2,000 Misc. Contractual Services (EMS Quality Assurance Program), $6,000 Medical Supplies, $12,000 Gasoline, $2,000 Supplies to Maintain Equipment, $2,000 Supplies to Maintain Land, Bldg, and Facility, $2,000 Chemicals

Fire

- Fire Levy Year-End Fund Balance

2016 -	$ 263,448
2017 -	$1,455,957
2018 -	$2,263,299
2019 -	$3,132,639
2020 -	$4,707,005
2021 (Projected) -	$3,284,338
2022 (Budgeted) -	$1,802,861
2023 (Forecast) -	$ 79,624



FAIRFIELD

PUBLIC WORKS

Public Works

- Funding Source
  - ✓ General Fund
  - ✓ Special Revenue Funds
  - ✓ Internal Service Fund

		2022 Dept Proposed	Inc / (Dec)	% Δ
PUBLIC WORKS	Personnel	4,016,957	79,626	2.02%
	Other	2,345,100	158,810	7.26%
		6,362,057	238,436	3.89%

Public Works – Administration & Construction Services

- Funding Source
  - ✓ General Fund
- Combined in 2021
  - ✓ 410-Public Works Administration
  - ✓ 411-Construction Services

		2022 Dept Proposed	Inc / (Dec)	% Δ
100 (GENERAL FUND) - 410 (PUBLIC WORKS ADMIN & CONSTRUCTION SERVICES)	Personnel	795,639	5,105	0.65%
	Other	169,450	18,975	12.61%
		965,089	**24,080**	**2.56%**

Public Works – Municipal Building and Garage

- Funding Sources
  - ✓ General Fund
  - ✓ Internal Service Fund

		2022 Dept Proposed	Inc / (Dec)	% Δ
100 (GENERAL FUND) - 412 (MUNICIPAL BUILDING)	Personnel	209,676	(3,360)	-1.58%
	Other	184,250	8,900	5.08%
		393,926	**5,540**	**1.43%**
705 (MUNICIPAL GARAGE SERVICES) - 430 (FLEET MANAGEMENT)	Personnel	705,257	22,298	3.26%
	Other	435,400	13,475	3.19%
		1,140,657	**35,773**	**3.24%**

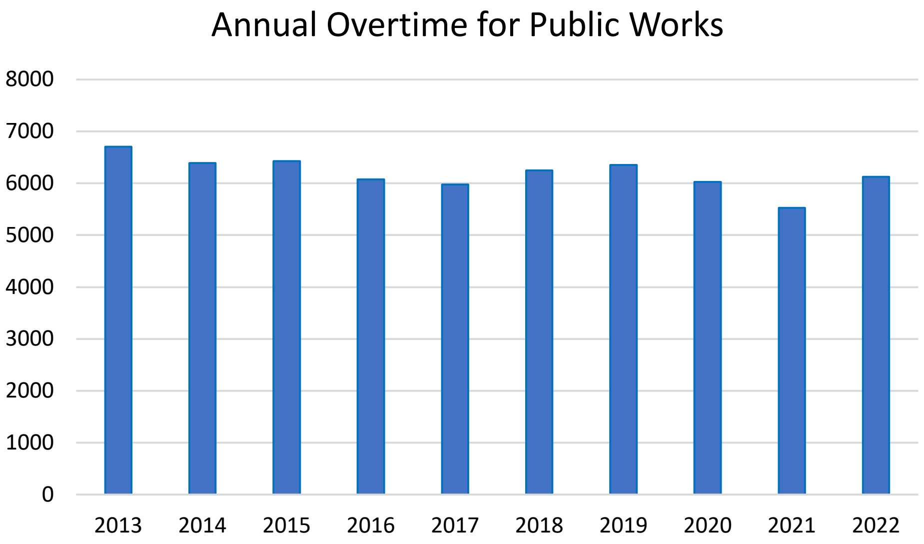
Public Works – Streets

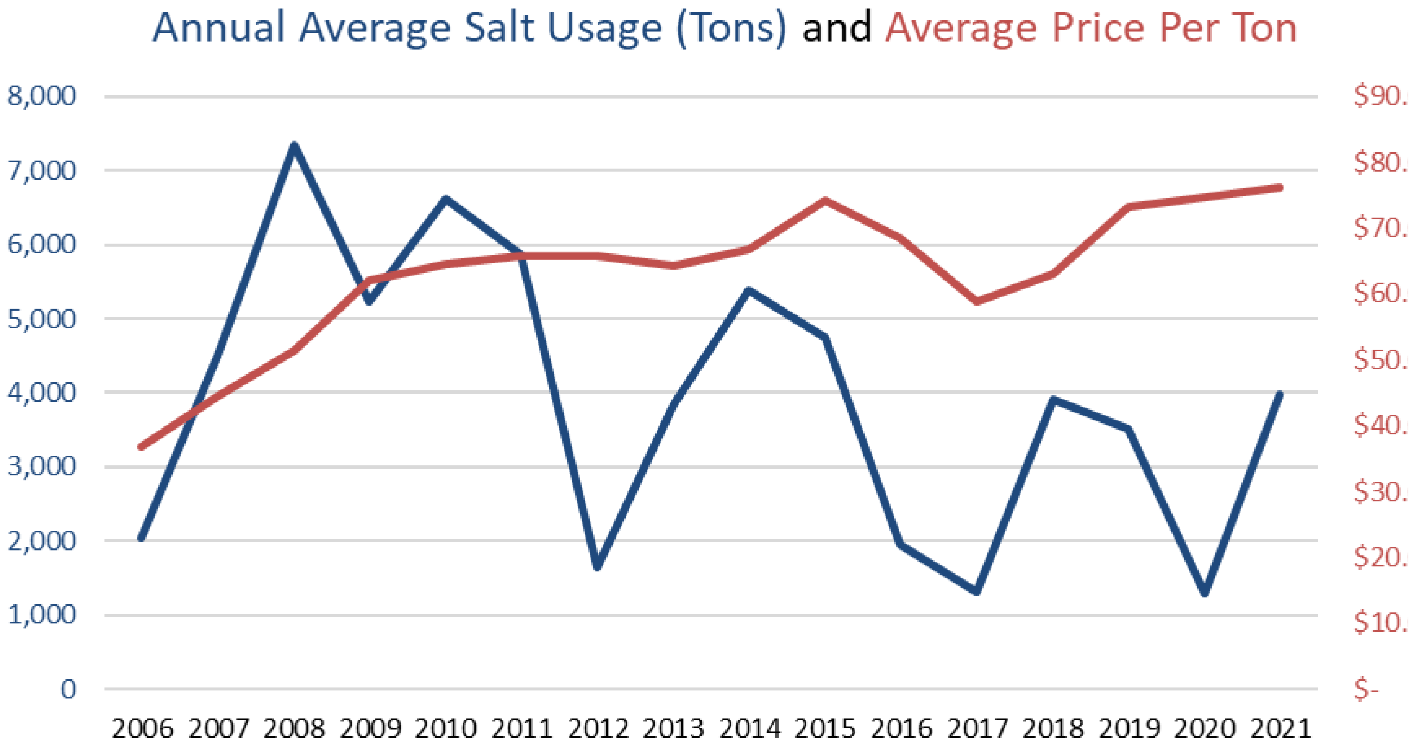
- Funding Sources
  - ✓ Special Revenue Funds

		2022 Dept Proposed	Inc / (Dec)	% Δ
201 (STREET CONST, MAINT & REPAIR) - 420 (STREETS & TRANSPORTATION)	Personnel	1,824,497	55,583	3.14%
	Other	1,556,000	117,460	8.17%
202 (STATE HIGHWAY IMP) - 420 (STREETS & TRANSPORTATION)	Personnel	152,175	-	0.00%
	Other	-	-	0.00%
212 (MUNICIPAL MOTOR VEHICLE) - 420 (STREETS & TRANSPORTATION)	Personnel	329,713	-	0.00%
	Other	-	-	0.00%
		3,862,385	**173,043**	**4.69%**

Public Works

Overall Increase of $238,436 (3.89%) includes:
$65,000 increase for Road Salt & Chemicals
$79,626 (2.02%) increase in personnel includes AFSCME increase and increase in budgeted OT hours totaling $27,356
$97,612 decrease Hospitalization costs





FAIRFIELD

PARKS AND RECREATION

Parks & Recreation

- Funding Source
  - ✓ General Fund
  - ✓ Enterprise Fund(s)

		2022 Dept Proposed	Inc / (Dec)	% Δ
PARKS & RECREATION	Personnel	3,215,106	144,809	4.72%
	Other	2,484,525	441,331	21.60%
		5,699,631	586,140	11.46%

ORIGINAL - Parks & Recreation

- Funding Source
  - ✓ General Fund

		2022 Dept Proposed	Inc / (Dec)	% ∆
100 (GENERAL FUND) - 510 (PARKS & RECREATION ADM)	Personnel	800,028	(21,693)	-2.64%
	Other	211,500	65,500	44.86%
		1,011,528	**43,807**	**4.53%**
100 (GENERAL FUND) - 512 (PARKS MAINTENANCE OPERATIONS)	Personnel	963,225	59,493	6.58%
	Other	412,500	21,000	5.36%
		1,375,725	**80,493**	**6.21%**
100 (GENERAL FUND) - 513 (MARSH PARK FISHING LAKE)	Personnel	53,078	17,693	50.00%
	Other	45,700	4,300	10.39%
		98,778	**21,993**	**28.64%**
100 (GENERAL FUND) - 530 (COMMUNITY ARTS CENTER)	Personnel	235,538	46,202	24.40%
	Other	579,725	52,150	9.88%
		815,263	**98,352**	**13.72%**
100 (GENERAL FUND) - TOTAL	**Personnel**	**2,051,868**	**101,694**	**5.21%**
	Other	**1,249,425**	**142,950**	**12.92%**
		3,301,293	**244,644**	**8.00%**

2020 Orig. Budget:
Personnel $2,058,3
Other $1,175,4
TOTAL $3,233,7

2022 Total Propose
General Fund is an
increase of 2.09%

MODIFIED - Parks & Recreation

- Funding Source
  - ✓ General Fund

		2022 Dept Proposed	Inc / (Dec)	% ∆
100 (GENERAL FUND) - 510 (PARKS & RECREATION ADM)	Personnel	1,088,643	266,922	32.48%
	Other	624,675	478,675	327.86%
		1,713,318	**745,597**	**77.05%**
100 (GENERAL FUND) - 512 (PARKS MAINTENANCE OPERATIONS)	Personnel	963,225	59,493	6.58%
	Other	624,750	233,250	59.58%
		1,587,975	**292,743**	**22.60%**
100 (GENERAL FUND) - 513 (MARSH PARK FISHING LAKE)	Personnel	-	(35,385)	-100.00%
	Other	-	(41,400)	-100.00%
		-	**(76,785)**	**-100.00%**
100 (GENERAL FUND) - 530 (COMMUNITY ARTS CENTER)	Personnel	-	(189,336)	-100.00%
	Other	-	(527,575)	-100.00%
		-	**(716,911)**	**-100.00%**
100 (GENERAL FUND) - TOTAL	**Personnel**	**2,051,868**	**101,694**	**5.21%**
	Other	**1,249,425**	**142,950**	**12.92%**
		3,301,293	**244,644**	**8.00%**

Parks & Recreation General Fund (100)

- There are a total of 99 line items in four (4) different accounts:
  - ✓ 510 - Parks Admin (25)
  - ✓ 512 – Parks Maintenance (25)
  - ✓ 513 – Marsh Park (13)
  - ✓ 530 – Community Arts Center (33)
- Of these line items, 29 are repetitive in nature.
- For example:

		2020	2021	2022
241000	OFFICE SUPPLIES – ADMIN (510)	5,500.00	4,500.00	5,000.00
241000	OFFICE SUPPLIES – CAC (530)	3,950.00	4,000.00	4,000.00
	TOTAL COMBINED OFFICE SUPPLIES	**9,450.00**	**9,500.00**	**9,000.00**

ORIGINAL - Parks & Recreation General Fund (100)

To Finance 2022 Budget_Parks - Excel   Tiphanie Mays

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O107 =O105+O70+O55+O28

	A	B	C	D	E	M	O
1			2018 Budget	2019 Budget	2020 Original Budget	2021 Actual Budget	2022 Proposed Budget
2	100 (GENERAL FUND) - 510 (PARKS & RECREATION ADM)						
3	211000	SALARY AND WAGES	594,650	601,466	624,505	618,000.00	630,000.00
4	212100	PUBLIC EMPLOYEES RETIREMENT	69,683	84,206	87,431	86,520.00	88,200.00
5	213000	WORKERS COMPENSATION	4,929	15,037	15,613	15,450.00	15,750.00
6	214000	HOSPITALIZATION	81,453	96,932	97,496	97,496.00	97,496.00
7	214500	MEDICARE	6,292	8,722	9,056	8,961.00	9,135.00
8	215000	LIFE INSURANCE	719	1,930	2,135	2,135.00	2,135.00
9	219001	AUTO ALLOWANCE	700	1,200	1,200	1,200.00	1,200.00
10	219004	CELL PHONE ALLOWANCE	2,140	3,324	3,840	3,840.00	3,840.00
11	221000	TRAINING & BUSINESS EXPENSES	4,497	15,000	15,000	10,000.00	15,000.00
12	221200	VOLUNTEER RECOGNITION	2,694	8,000	8,000	3,500.00	5,500.00
13	231200	COMMUNICATIONS	1,043	1,500	1,500	1,500.00	1,500.00
14	231300	POSTAGE	2,253	2,500	2,500	2,500.00	2,500.00
15	233900	OTHER PROFESSIONAL SERVICES	58,123	5,000	5,000	5,000.00	5,000.00
16	234100	MAINTENANCE OF EQUIPMENT	17,519	28,000	28,000	28,000.00	28,000.00
17	236000	ADVERTISING & PUBLICATIONS	5,556	3,500	3,500	3,000.00	3,000.00
18	238000	PRINTING & REPRODUCTION	2,572	5,000	3,500	3,000.00	3,000.00
19	239200	DUES, MEMBERSHIPS & BOOKS	2,855	4,000	3,500	3,000.00	3,000.00
20	239300	RECREATIONAL ACTIVITIES	-	60,000	65,000	60,000.00	70,000.00
21	239800	BANK CHARGES	8,272	14,000	16,000	16,000.00	16,000.00
22	241000	OFFICE SUPPLIES	4,742	6,000	5,500	4,500.00	5,000.00
23	241100	COMPUTER SUPPLIES/SOFTWARE	96	3,500	3,500	1,500.00	48,000.00
24	241200	NON CAPITAL EQUIP / FURNISHING	896	1,000	1,000	1,000.00	2,500.00
25	247000	RECREATION SUPPLIES	944	3,000	1,500	3,000.00	3,000.00
26	253200	CAPITAL EQUIPMENT	4,341	-	-		
27	275000	REFUNDS	95	500	500	500.00	500.00
28		Grand Totals:	877,064	973,317	1,004,776	979,602.00	1,059,256.00
29	100 (GENERAL FUND) - 512 (PARKS MAINTENANCE OPERATIONS)						
30	211000	SALARY AND WAGES	541,179	593,078	642,350	636,650.00	715,000.00
31	212100	PUBLIC EMPLOYEES RETIREMENT	72,092	83,031	89,930	89,131.00	100,100.00
32	213000	WORKERS COMPENSATION	4,139	14,827	16,060	15,916.25	17,875.00
33	214000	HOSPITALIZATION	107,136	122,258	122,258	122,258.00	127,000.00
34	214500	MEDICARE	7,567	8,601	9,315	9,231.43	10,367.50
35	215000	LIFE INSURANCE	564	1,435	1,640	1,640.00	1,845.00
36	219002	WEARING APPAREL ALLOWANCE	1,250	1,400	1,400	1,400.00	1,800.00
37	219004	CELL PHONE ALLOWANCE	1,032	1,032	1,548	1,548.00	2,064.00

Suggested | Parks & Rec

Ready 110%

To Finance 2022 Budget_Parks - Excel   Tiphanie Mays

File Home Insert Page Layout Formulas Data Review View Help Nuance PDF Tell me Share

O107 =O105+O70+O55+O28

	A	B	C	D	E	M	O
1			2018 Budget	2019 Budget	2020 Original Budget	2021 Actual Budget	2022 Proposed Budget
72	211000	SALARY AND WAGES	189,190	195,419	208,747	185,000.00	185,000.00
73	212100	PUBLIC EMPLOYEES RETIREMENT	26,240	27,359	29,225	25,900.00	25,900.00
74	213000	WORKERS COMPENSATION	1,529	4,886	5,219	4,625.00	4,625.00
75	214000	HOSPITALIZATION	16,231	17,694	16,494	17,694.00	17,694.00
76	214500	MEDICARE	2,719	2,834	3,027	2,682.50	2,682.50
77	215000	LIFE INSURANCE	165	410	410	410.00	410.00
78	219004	CELL PHONE ALLOWANCE	1,776	1,776	1,032	1,032.00	1,032.00
79	221000	TRAINING & BUSINESS EXPENSES	1,829	6,800	5,700	3,500.00	7,000.00
80	231100	UTILITIES	80,443	95,000	90,000	90,000.00	90,000.00
81	231200	COMMUNICATIONS	1,569	1,272	2,825	2,825.00	2,825.00
82	231300	POSTAGE	1,261	1,350	2,150	2,150.00	2,000.00
83	233900	OTHER PROFESSIONAL SERVICES	107,346	52,000	62,233	60,000.00	40,000.00
84	234100	MAINTENANCE OF EQUIPMENT	19,538	22,130	24,880	30,000.00	18,000.00
85	234200	MAINTENANCE OF LD, BLDG & FAC	16,294	11,305	11,605	15,000.00	20,000.00
86	234201	MAINTENANCE OF FACILITIES	2,473	2,500	2,500	2,500.00	2,500.00
87	234800	JANITORIAL SERVICES	52,167	56,352	61,278	60,000.00	60,000.00
88	236000	ADVERTISING & PUBLICATIONS	32,117	35,880	36,220	25,000.00	25,000.00
89	237100	TAXES, LICENSES & PERMITS	6,409	6,205	7,205	7,000.00	25,000.00
90	238000	PRINTING & REPRODUCTION	10,276	17,825	18,025	15,000.00	15,000.00
91	239200	DUES, MEMBERSHIPS & BOOKS	745	1,270	1,795	1,000.00	2,000.00
92	239300	RECREATIONAL ACTIVITIES	-	51,500	61,700	60,000.00	70,000.00
93	241000	OFFICE SUPPLIES	3,478	3,625	3,950	4,000.00	4,000.00
94	241100	COMPUTER SUPPLIES/SOFTWARE	964	1,000	1,000	1,000.00	-
95	241200	NON CAPITAL EQUIP / FURNISHING	2,519	2,500	2,500	2,500.00	2,500.00
96	242100	MEDICAL SUPPLIES	865	1,300	1,200	1,200.00	1,200.00
97	242300	CLEANING SUPPLIES	3,357	5,000	3,200	3,200.00	4,000.00
98	242800	CONCESSIONS	17,102	23,500	20,500	17,000.00	20,000.00
99	244100	SUPPLIES TO MAINTAIN EQUIPMENT	6,642	6,860	6,860	6,500.00	6,500.00
100	244200	SUP. TO MAINT. LD, BLDG & FAC	12,890	19,975	19,975	20,000.00	20,000.00
101	247000	RECREATION SUPPLIES	35,267	37,350	37,350	35,000.00	35,000.00
102	253200	CAPITAL EQUIPMENT	7,943	15,000	11,700	5,000.00	5,000.00
103	275000	REFUNDS	1,821	2,500	2,200	2,200.00	2,200.00
104	275001	REFUNDS-THEATER TICKETS	56,850	60,000	60,000	60,000.00	100,000.00
105		Grand Totals:	720,015	790,377	822,705	768,918.50	817,068.50
106							
107		General Fund Total Budget:	2,756,328	3,098,699	3,233,793	3,094,580.18	3,363,654

Suggested | Parks & Rec

Ready 110%

MODIFIED - Parks & Recreation General Fund (100)

To Finance 2022 Budget_Parks - Excel

R132 =R88+R131

	A	B	2020 Original Budget	2021 Actual Budget	2022 Proposed Budget	2022 Combined Budget
57		*TOTAL COMBINED DUES, MEMEBERSHIPS & BOOKS*				*5,000*
58	239300	RECREATIONAL ACTIVITIES - ADMIN	65,000.00	60,000.00	70,000.00	
59	239300	RECREATIONAL ACTIVITIES - CAC	61,700.00	60,000.00	70,000.00	
60		*TOTAL COMBINED RECREATIONAL ACTIVITIES*				*140,000*
61	239800	BANK CHARGES	16,000.00	16,000.00	16,000.00	16,000.00
62	241000	OFFICE SUPPLIES - ADMIN	5,500.00	4,500.00	5,000.00	
63	241000	OFFICE SUPPLIES - CAC	3,950.00	4,000.00	4,000.00	
64		*TOTAL COMBINED OFFICE SUPPLIES*				*9,000*
65	241100	COMPUTER SUPPLIES/SOFTWARE - ADMIN	3,500.00	1,500.00	48,000.00	
66	241100	COMPUTER SUPPLIES/SOFTWARE - CAC	1,000.00	1,000.00	-	
67		*TOTAL COMBINED COMPUTER SUPPLIES/SOFTWARE*				*48,000*
68	241200	NON CAPITAL EQUIP / FURNISHING - ADMIN	1,000.00	1,000.00	2,500.00	
69	241200	NON CAPITAL EQUIP / FURNISHING - CAC	2,500.00	2,500.00	2,500.00	
70		*TOTAL COMBINED NON CAPITAL EQUIP / FURNISHING*				*5,000*
71	242100	MEDICAL SUPPLIES - MARSH	250.00	250.00	200.00	
72	242100	MEDICAL SUPPLIES - CAC	1,200.00	1,200.00	1,200.00	
73		*TOTAL COMBINED MEDICAL SUPPLIES*				*1,400*
74	242200	WEARING APPAREL SUPPLIES - MARSH	400.00	400.00	5,000.00	5,000.00
75	242600	MERCHANDISE - MARSH	30,000.00	28,000.00	28,000.00	28,000.00
76	242800	CONCESSIONS - CAC	20,500.00	17,000.00	20,000.00	20,000.00
77	247000	RECREATION SUPPLIES - ADMIN	1,500.00	3,000.00	3,000.00	
78	247000	RECREATION SUPPLIES - MARSH	2,000.00	1,000.00	1,000.00	
79	247000	RECREATION SUPPLIES - CAC	37,350.00	35,000.00	35,000.00	
80		*TOTAL COMBINED RECREATION SUPPLIES*				*39,000*
81	253200	CAPITAL EQUIPMENT - ADMIN	-	-	-	
82	253200	CAPITAL EQUIPMENT - CAC	11,700.00	5,000.00	5,000.00	
83		*TOTAL COMBINED CAPITAL EQUIPMENT*				*5,000*
84	275000	REFUNDS - ADMIN	500.00	500.00	500.00	
85	275000	REFUNDS - CAC	2,200.00	2,200.00	2,200.00	
86		*TOTAL COMBINED REFUNDS*				*2,700*
87	275001	REFUNDS-THEATER TICKETS	60,000.00	60,000.00	100,000.00	100,000.00
88		**Grand Totals:**	**1,735,624.00**	**1,618,855.50**	**1,762,852.00**	**1,762,852.00**
89						
132		**General Fund Total Budget:**	**3,233,793**	**3,094,580**	**3,363,654**	**3,363,654**

Suggested | Parks & Rec

Parks & Recreation (General Fund)

✓ Increases

- $101,694 Total Personnel - $64,630 related to increase in Part-Time wages
- $45,500 Computer Supplies/Software
- $44,000 Refunds – Theater Tickets
- $20,000 for Recreational Activities (includes Farmers Market, Summer Concerts, CAC shows, summer concerts, etc.)
- $18,000 for Taxes, Licenses & Permits

✓ Decreases

- $18,991 Hospitalization costs

• General Fund Parks & Recreation Revenue Increases

- $60,000 Ticket Sales– CAC
- $50,000 Room Rentals – CAC
- $20,000 Marsh Park Fishing Fees
- $10,000 Concession Sales

Parks & Recreation

- Funding Source
  - ✓ Enterprise Fund(s)

		2022 Dept Proposed	Inc / (Dec)	% Δ
640 (RECREATIONAL FACILITIES) - 511 (AQUATIC CENTER OPERATIONS)	Personnel	-	(135,643)	-100.00%
	Other	179,500	109,000	154.61%
		179,500	**(26,643)**	**-12.92%**
640 (RECREATIONAL FACILITIES) - 515 (GOLF OPERATIONS)	Personnel	425,640	51,775	13.85%
	Other	446,550	122,381	37.75%
		872,190	**174,156**	**24.95%**
640 (RECREATIONAL FACILITIES) - 520 (GOLF MAINTENANCE)	Personnel	454,518	115,188	33.95%
	Other	437,550	64,500	17.29%
		892,068	**179,688**	**25.22%**
641 (RECREATION ACTIVITY) - 510 (PARKS & RECREATION ADM)	Personnel	283,080	11,795	4.35%
	Other	171,500	2,500	1.48%
		454,580	**14,295**	**3.25%**

Parks & Recreation (Recreational Facilities Fund)

- ✓ Changes
  - Reflects contract with SwimSafe Pool Management Inc. resulting in no personnel budget for Aquatics Center & increase of $118,500 in Other Professional Services

- ✓ Increases
  - $51,775 Total Personnel Golf Operations - $43,320 related to increase in Part-Time wages
  - $41,881 Rentals & Leases – Golf Cart Lease Agreement (Ord. 111-21)
  - $50,000 Concessions (same amount as 2021 Supplemental Appropriation Ord. 93-21) & $20,000 Bank Charges (credit card processing)
  - $115,188 Total Personnel Golf Maintenance - $97,866 related to increase in Part-Time wages
  - $35,000 Utilities & $15,000 Chemicals

- ✓ Decreases
  - $2,482 Hospitalization costs Golf Operations
  - $2,762 Hospitalization costs Golf Maintenance

- Recreational Facilities Fund Revenue Increases
  - $50,000 Daily Golf Fees
  - $50,000 Cart Rentals
  - $50,000 Concession Sales

FAIRFIELD

PUBLIC UTILITIES

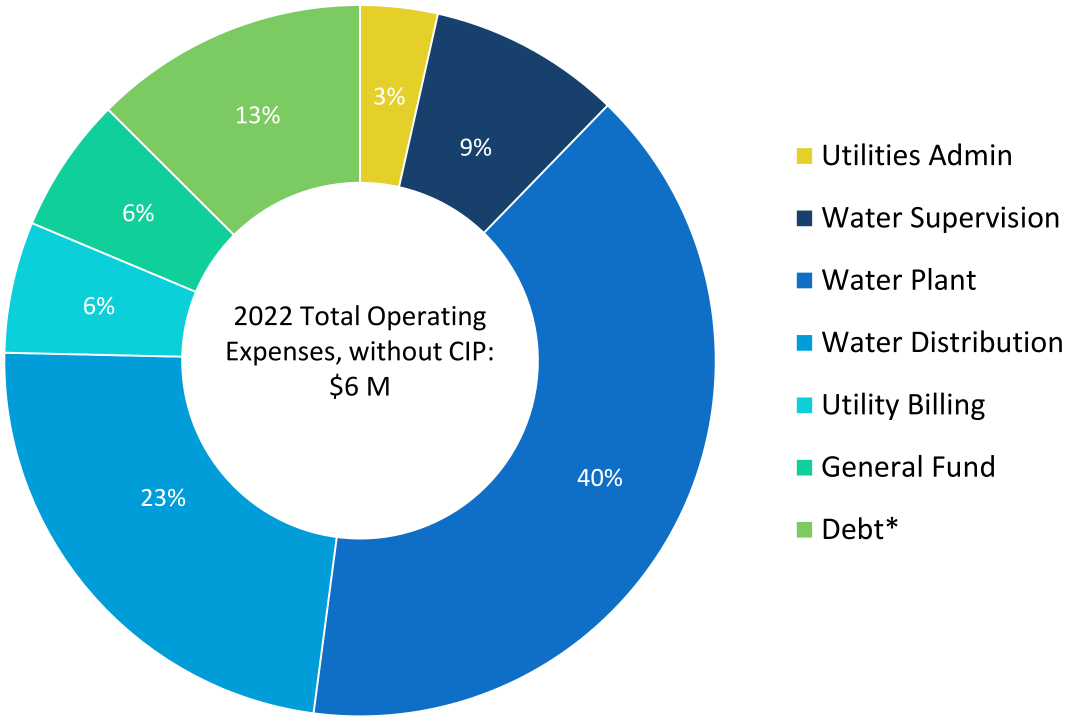
Public Utilities

- Funding Source
  - ✓ Enterprise Fund(s)

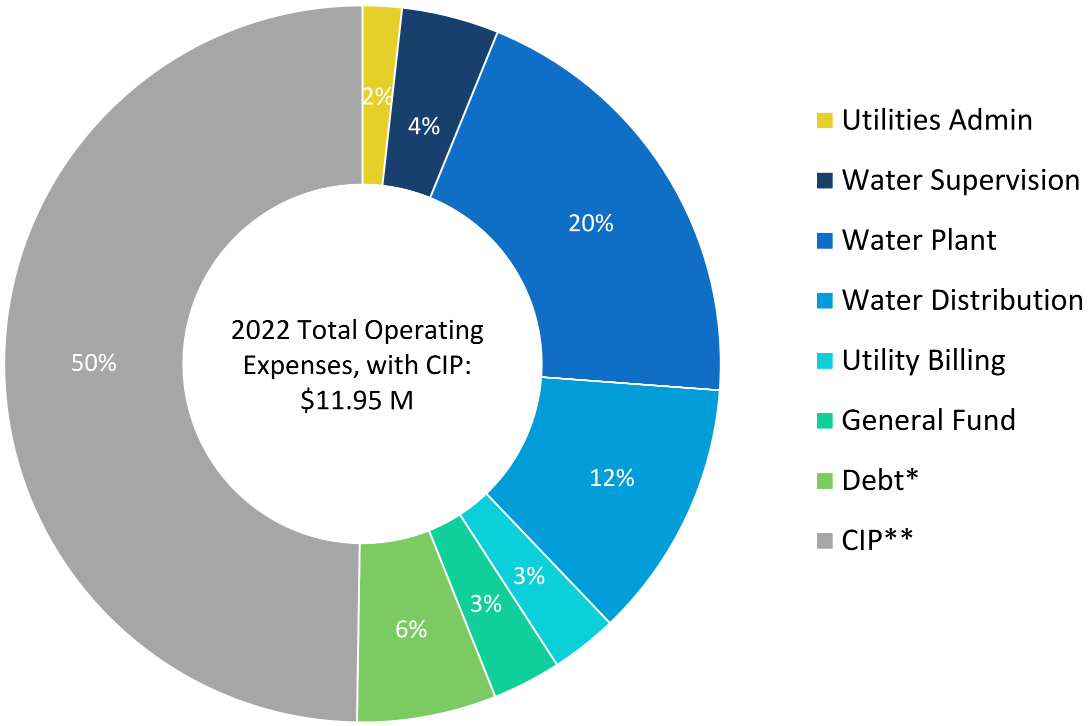
		2022 Dept Proposed	Inc / (Dec)	% Δ
PUBLIC UTILITIES - Water Revenue Fund (Fund 601)	Personnel	2,375,773	4,269	0.18%
	Other	3,855,835	106,700	2.85%
		6,231,608	**110,969**	**1.81%**
PUBLIC UTILITIES - Sewer Revenue Fund (Fund 620)	Personnel	2,669,986	63,400	2.43%
	Other	3,128,184	244,312	8.47%
		5,798,170	**307,712**	**5.60%**
PUBLIC UTILITIES	**Personnel**	**5,045,760**	**67,670**	**1.36%**
	Other	**6,984,019**	**351,012**	**6.08%**
		12,029,779	**418,682**	**3.61%**

Public Utilities – Water

2022 Water Budget: No CIP



2022 Water Budget including CIP



** From 2021-2025 Cash Flo s*

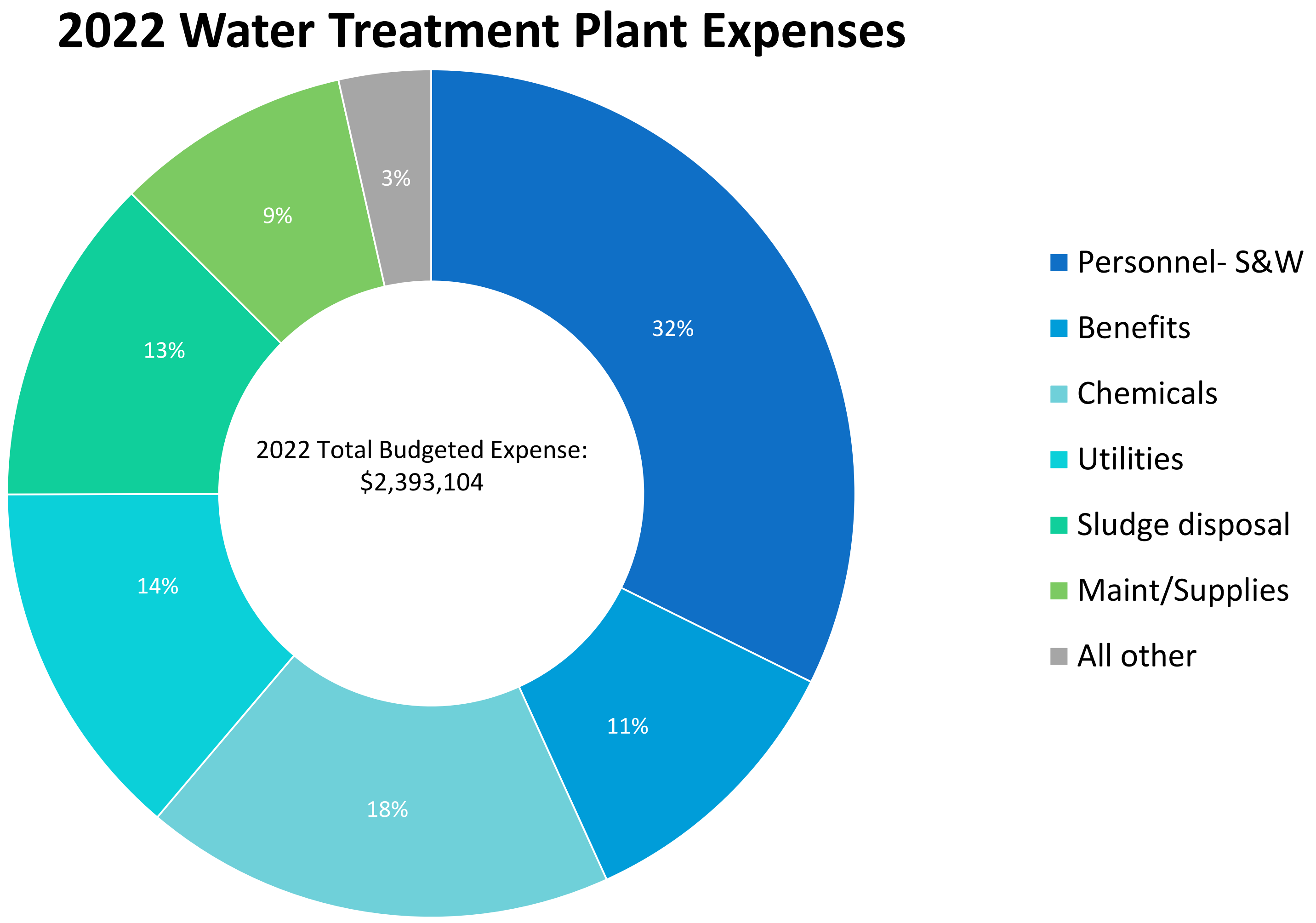
*** From 2021-2025*

Public Utilities – Water

- Funding Source
  - ✓ Enterprise Fund(s)

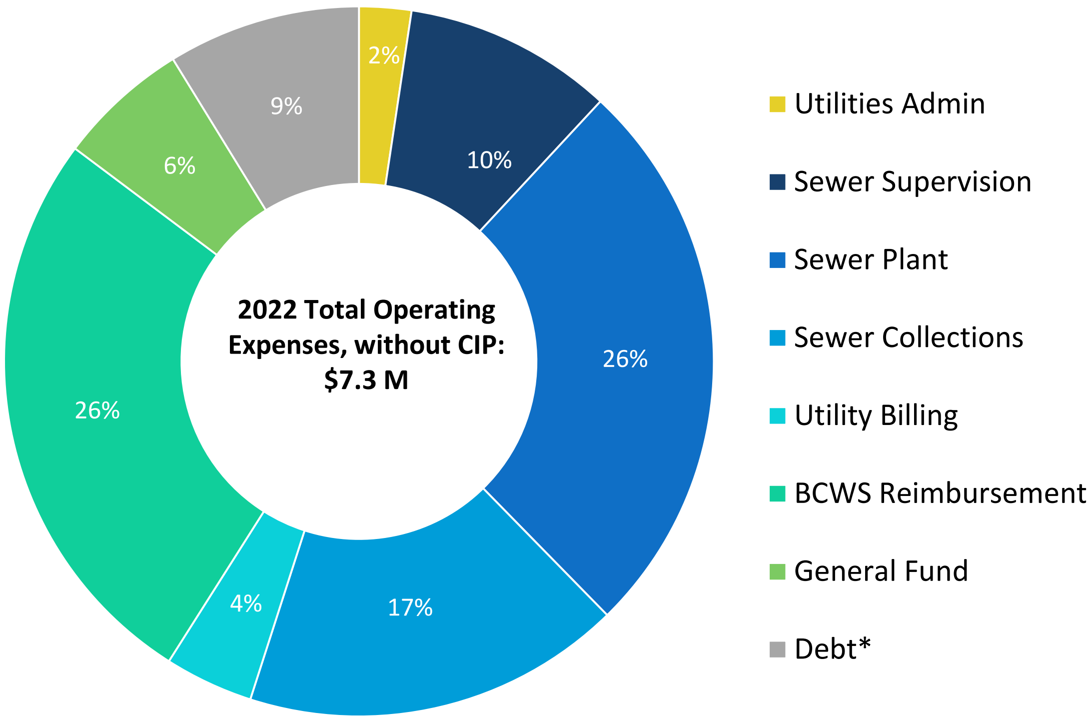
		2022 Dept Proposed	Inc / (Dec)	% Δ
601 (WATER REVENUE) - 610 (PUBLIC UTILITY ADMINISTRATION)	Personnel	97,201	3,542	3.32%
	Other	114,250	5,500	5.06%
601 (WATER REVENUE) - 611 (WATER SUPERVISION)	Personnel	330,672	(34,430)	-9.43%
	Other	564,495	47,850	9.26%
601 (WATER REVENUE) - 612 (WATER PUMPING TREATMENT)	Personnel	1,037,804	46,956	4.74%
	Other	1,355,300	80,500	6.31%
601 (WATER REVENUE) - 613 (WATER DISTRIBUTION & MAINT)	Personnel	910,096	(11,799)	-1.28%
	Other	488,090	11,650	2.45%
PUBLIC UTILITIES - Water Revenue Fund (Excluding Debt)	**Personnel**	**2,375,773**	**4,269**	**0.18%**
	Other	**2,522,135**	**145,500**	**6.12%**
		4,897,908	**149,769**	**3.15%**

Public Utilities – Water Treatment Plant

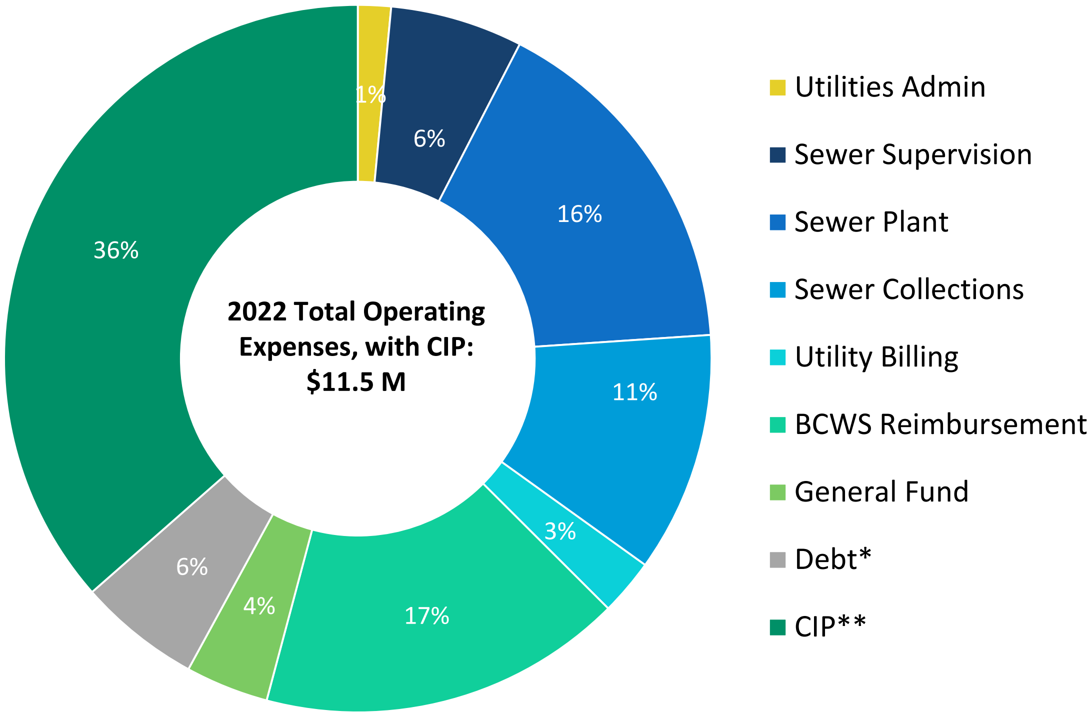


Public Utilities – Sewer

2022 Sewer Budget: No CIP



2022 Sewer Budget Including CIP



** From 2021-2025 Cash Fl s*

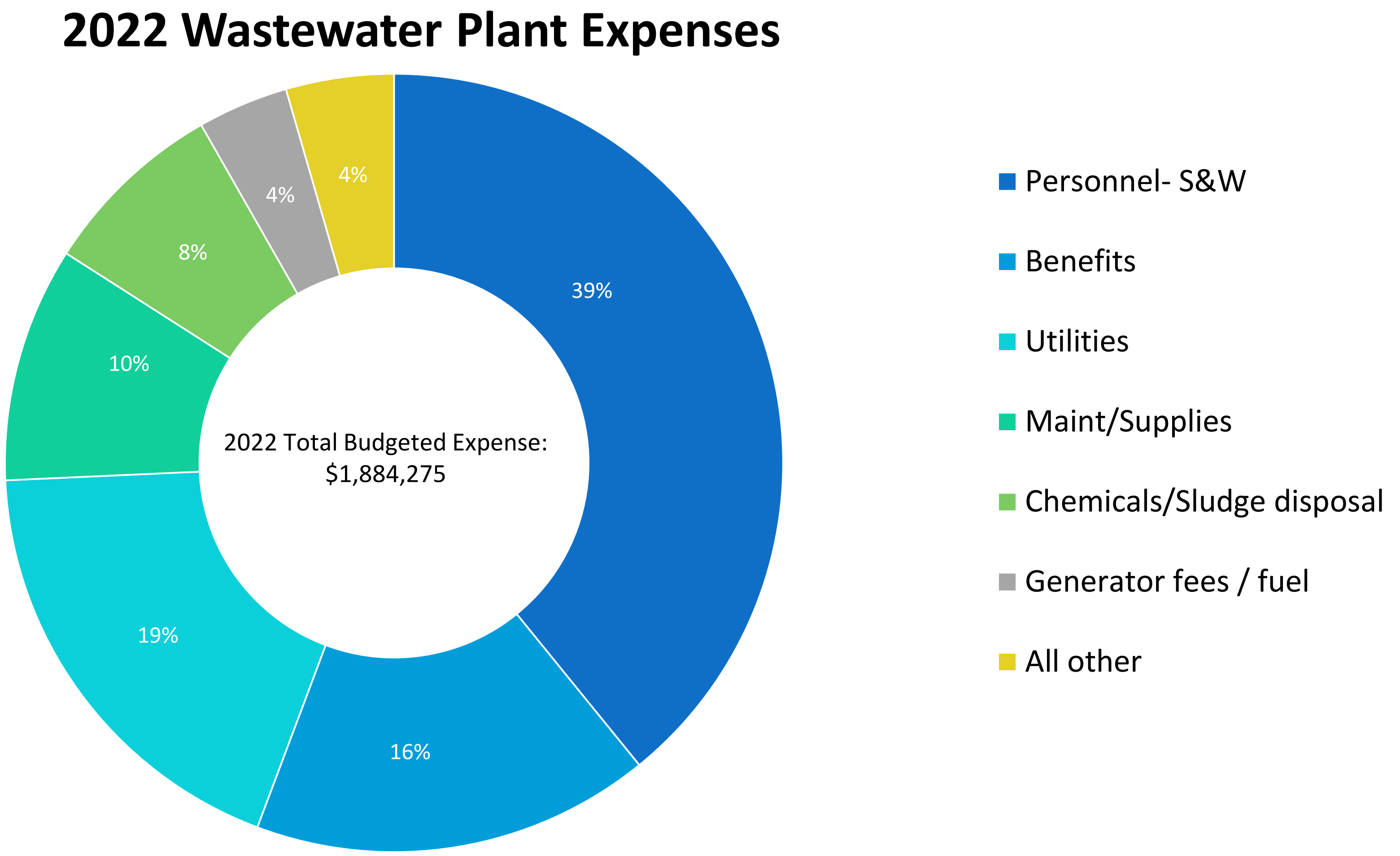
*** From 2021-2025*

Public Utilities – Sewer

- Funding Source
  - ✓ Enterprise Fund(s)

		2022 Dept Proposed	Inc / (Dec)	% Δ
620 (SEWER REVENUE) - 610 (PUBLIC UTILITY ADMINISTRATION)	Personnel	97,201	3,542	3.78%
	Other	76,600	28,500	59.25%
620 (SEWER REVENUE) - 621 (SEWER SUPERVISION)	Personnel	501,056	(1,589)	-0.32%
	Other	634,470	30,000	4.96%
620 (SEWER REVENUE) - 622 (SEWER PLANT)	Personnel	1,055,311	34,013	3.33%
	Other	828,964	34,000	4.28%
620 (SEWER REVENUE) - 623 (SEWER COLLECTION & MAINT)	Personnel	1,016,418	27,434	2.77%
	Other	248,250	8,912	3.72%
PUBLIC UTILITIES - Sewer Revenue Fund (Excluding Debt)	**Personnel**	**2,669,986**	**63,400**	**2.43%**
	Other	**1,788,284**	**101,412**	**6.01%**
		4,458,270	**164,812**	**3.84%**

Public Utilities – Sewer Plant



Cost of Business Increases:

- $33,000 Chemicals, $25,000 Sludge Disposal, $13,875 Gasoline, $31,750 Supplies to Maintain Equip., Land, Bldg., Facilities

Other Increases:

- $30,000 Other Professional Services for acquisition of easements for sewer extension work – Commerce Center and Iwata Drive
- $15,473 Hospitalization ($73,000 increase for Humana employees & $57,527 decrease for BHP employees)

May 27, 2021

City of Fairfield
5350 Pleasant Ave
Fairfield, OH 45014

PLEASE SIGN AND RETURN BY 6/13/21

Dear Customer:

Shortage-related raw material cost increases were recently issued by the Producers of chlorine, caustic soda, and sulfur dioxide. It is necessary for us to pass those increases on to our customers.

Effective **June 14th 2021** your Chlorine price must increase from $520.00 per ton to **$575.00 per ton**. All other terms & conditions will remain the same.

August 23, 2021

PLEASE SIGN AND RETURN BY 8/27/21
TO AVOID POSSIBLE SHIPMENT DELAYS

City of Fairfield
5350 Pleasant Avenue
Fairfield, OH 45014

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine. It is necessary for us to pass those increases on to our customers.

Effective **September 1st 2021** your chlorine price must increase from $575.00 per ton to **$745.00 per ton**. All other terms & conditions will remain the same.

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

October 27, 2021

PLEASE SIGN AND RETURN BY 11/2/21
TO AVOID POSSIBLE SHIPMENT DELAYS

City of Fairfield
5350 Pleasant Avenue
Fairfield, OH 45014

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine. It is necessary for us to pass those increases on to our customers.

Effective **November 15th 2021** your chlorine price must increase to **$975.00 per ton**. All other terms & conditions will remain the same.

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

FAIRFIELD
OHIO

2022 Annual Operating Budget