

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large

Leslie Besl
Councilmember, 1st Ward



Dale Paullus
Councilmember, 2nd Ward

Debbie Pennington
Councilmember, 3rd Ward

Adam Kraft
Councilmember, 4th Ward

Mitch Rhodus
Mayor

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 15, 2024 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

- 1. COUNCIL-MANAGER BRIEFING**
A. 6:00 PM - Marsh Park
- 2. BUSINESS MEETING CALL TO ORDER**
- 3. PRAYER/PLEDGE OF ALLEGIANCE**
Councilmember Leslie Besl
- 4. ROLL CALL**
- 5. AGENDA MODIFICATIONS**
- 6. EXECUTIVE SESSION REQUESTS**
- 7. SPECIAL PRESENTATIONS**
None.
- 8. CITIZEN COMMENTS**
- 9. COUNCIL REPORTS**
- 10. PUBLIC HEARING(S)**
None.

11. APPROVAL OF MINUTES

- a. Regular Meeting held September 23, 2024

12. OLD BUSINESS

A. DEVELOPMENT SERVICES

Councilmember Matt Davidson

1. Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.
 - Legislation - Third Reading
 - Motion - Adoption

13. NEW BUSINESS

Motion to read all New Business by title only.

A. COMMUNITY & PUBLIC RELATIONS

Councilmember Tim Meyers

1. Simple Motion: Motion to approve the December 2024 meeting schedule as follows:
Monday, December 9, 2024: 6:00 PM - Regular Meeting; Monday, December 23, 2024: No Meeting.

B. PUBLIC SAFETY

City Manager Scott Timmer - Report

Councilmember Dale Paullus

1. Ordinance to authorize the City Manager to execute an agreement for indigent legal representation for 2025 in the Fairfield Municipal Court with the Butler County Public Defender Commission/Butler County Board of Commissioners and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
2. Ordinance to authorize the City Manager to enter into a contract with Rossman Enterprises Inc. dba MagneGrip for the purchase and installation of vehicle exhaust systems for the City's firehouses and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

C. FINANCE & BUDGET

City Manager Scott Timmer - Report

Councilmember Gwen Brill

1. Ordinance to authorize the City Manager to enter into a collective bargaining agreement with the International Union of Operating Engineers Local #20, AFL-CIO for wages, hours, and terms and conditions of employment for the period of March 1, 2023 through February 28, 2026, inclusive, and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
2. Ordinance to authorize the City Manager to execute a contract for professional services with Secure Cyber Defense, LLC and declaring an emergency
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
3. Ordinance providing for the issuance of \$59,179.88 of bonds by the City of Fairfield, Ohio, to pay part of the cost of sidewalk repair in the City, and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
4. Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”
Contractual Appropriations: \$235,000 for exhaust system (Fire Department)
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
5. Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”
Non-Contractual Appropriations: \$3,144 for purchase of Rotary Blade Grinder (Parks & Recreation); \$65,000 for Sanitary Sewer Video Equipment (Public Utilities Wastewater Division); \$2,500 for Town Center Placemaking (Development Services); \$4,500 for Chlorine Analyzer (Public Utilities Water Division); \$10,000

for Laboratory/Slaker Room OIT's (Public Utilities Water Division); \$8,100 for Well 5 Motor (Public Utilities Water Division).

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

14. MEETING SCHEDULE

- A. Monday, October 28 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM
- B. Monday, November 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Monday, November 25 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

15. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

16. ADJOURNMENT

**City of Fairfield
Minutes
Regular Meeting of City Council
September 23, 2024**

Council-Manager Briefing

Service Delivery

Mayor Rhodus called the briefing to order at 6:30 PM. Councilmembers present: Leslie Besl, Dale Paullus, Debbie Pennington, Adam Kraft, Tim Meyers and Matt Davidson.

Staff members present: Scott Timmer, Alisha Wilson, Steve Wolterman, Laurie Murphy, Adam Sackenheim, Jason Hunold, Steve Maynard, Tom Lakamp, Mandi Brock, Ben Mann, Greg Kathman, Chris Hacker, Carol Mayhall and Tami Moore.

City Manager Timmer presented the proposed service delivery changes, which include moving the Parks Maintenance Division to Public Works Streets & Grounds Division, and the creation of a second Assistant City Manager - Infrastructure Operations. See attached slides.

Business Meeting Call to Order

Mayor Rhodus called the meeting to order at 7:08 PM.

Prayer/Pledge of Allegiance

Councilmember Dale Paullus led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Tim Meyers	Councilmember, At-Large	Present	
Matt Davidson	Councilmember, At-Large	Present	
Gwen Brill	Councilmember, At-Large	Excused	
Leslie Besl	Councilmember, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Debbie Pennington	Councilmember, 3rd Ward	Present	
Adam Kraft	Councilmember, 4th Ward	Present	
Mitch Rhodus	Mayor	Present	

Councilmember Besl, seconded by Councilmember Davidson, moved to excuse Councilmember Brill. Motion carried 6-0.

Agenda Modifications

None.

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

Executive Session Requests

None.

Special Presentations

a. Nancy Lane Recognition

Mayor Rhodus presented Nancy Lane with a proclamation in recognition of her years of service to Fairfield City School District.

b. Fire Department Oath of Office

Fire Chief Tom Lakamp introduced the promotion of Fire Apparatus Operator Kyle Schauer and hiring of Firefighter Luis Garcia-Vallejo. Mayor Rhodus administered the ceremonial oath of office to each of them.

Citizen Comments

None.

Council Reports

Councilmember Tim Meyers - announced the next edition of Fairfield Flyer that will be in mailboxes in the second week of October; Fire prevention week is Oct. 6-12 and the theme is smoke alarm - remember to change batteries every spring and fall with the time change; annual discard day will be held Oct. 19, 9 AM until noon at Aquatic Center parking lot.

Councilmember Adam Kraft - proud to announce that the city's Public Utilities & Public Works Departments have been recommended for reaccreditation. Accreditation shows continued dedication to professional development and improvement. He thanked Nick Castellini for his diligence in working to maintain these standards and seek reaccreditation for the City of Fairfield.

Councilmember Debbie Pennington - Gray Road will be closed 90 days starting October 27 for water line work along and under the roadway; She also announced that the Historical Society Living Legends series will move to Community Arts Center for next few meetings due to an anticipated larger crowd. The meeting on Tuesday, October 1 will feature Councilmember Tim Meyers as the speaker, discussing General Electric, its history and impact on the Fairfield area.

Councilmember Leslie Besl - announced the final Farmers Market on Wednesday, upcoming Footlighters performance, Bengals Watch Party on October 6 at Village Green.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of September 9, 2024 were approved as written and submitted.

OLD BUSINESS

Development Services

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

Councilmember Matt Davidson

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.

Recommendation:

It is recommended that City Council have a first reading on this item at the July 8, 2024 meeting, set the joint public hearing for August 12, and await the written recommendation from the Planning Commission.

Councilmember Davidson presented the third reading of this ordinance.

ORDINANCE NO. 109-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.

Recommendation:

It is recommended that City Council hold three readings on this ordinance and make it effective on January 1, 2025.

Councilmember Davidson presented the second reading of this ordinance.

RESULT:	SECOND READING	Next: 10/15/2024 7:00 PM
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Public Works

Councilmember Adam Kraft

Ordinance to authorize the City Manager to execute a contract for purchase of road salt from Morton Salt, Inc.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Morton Salt, Incorporated for the purchase of road salt.

Councilmember Kraft presented the third reading of this ordinance.

ORDINANCE NO. 110-24. APPROVED 6-0.

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Kraft, Councilmember, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Davidson, moved to read all New Business by title only. Motion carried 6-0.

Development Services

City Manager Scott Timmer - Report

Councilmember Matt Davidson

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to authorize the Building Superintendent to waive building permit fees related to the construction of a new facility for C&T Design and Equipment at 4025 Port Union Road and declaring an emergency.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this ordinance and pass as an emergency.

ORDINANCE NO. 111-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance to authorize the City Manager to execute and submit the FY 2025 Community Development Block Grant (CDBG) application and agreement with Butler County, Ohio.

Recommendation:

It is recommended that City Council authorize the City Manager to execute and submit the FY 2025 CDBG application, which is due to Butler County by November 1, 2024.

ORDINANCE NO. 112-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Debbie Pennington, Councilmember, 3rd Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance to authorize the City Manager to execute a Restricted Fund Agreement with the Fairfield Community Foundation to establish the Fairfield Helping Neighbors Fund and authorize a grant in the amount of \$60,000 to be made to the fund for the purpose of supporting city residents that cannot physically or financially complete necessary exterior home repairs, and declaring an emergency.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this ordinance and pass as an emergency.

ORDINANCE NO. 113-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance to authorize the City Manager to execute an amendment to the agreement with Fairfield Youth Athletic Association and declaring an emergency

Recommendation:

It is recommended that Council suspend the second and third readings and pass the ordinance as an emergency.

ORDINANCE NO. 114-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Motion to Suspend Second and Third Readings

Development Services Director Greg Kathman gave a brief overview of the proposed amendments. Joe Nuxhall Miracle League Executive Director Tyler Bradshaw gave a presentation of the new facility that will be built on the property. See attached slides.

Councilmember Davidson presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance to authorize the City Manager to execute an amendment to the lease agreement with Joe Nuxhall Miracle League Fields, Inc. and declaring an emergency

Recommendation:

It is recommended that Council suspend the second and third readings and pass the ordinance as an emergency.

ORDINANCE NO. 115-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Davidson, Councilmember, At-Large
SECONDER: Adam Kraft, Councilmember, 4th Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Public Safety

City Manager Scott Timmer - Report

Councilmember Dale Paullus

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to authorize the City Manager to enter into a contract with Stryker Medical for six replacement Cardiac Monitor/ Defibrillators and declaring an emergency.

ORDINANCE NO. 116-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Matt Davidson, Councilmember, At-Large
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Public Utilities

City Manager Scott Timmer - Report

Councilmember Debbie Pennington

Motion to Suspend Second and Third Readings

Councilmember Pennington presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debbie Pennington, Councilmember, 3rd Ward
SECONDER:	Matt Davidson, Councilmember, At-Large
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to authorize the City Manager to enter into a contract with Prodigy Building Solutions, LLC for roof replacements at the City's Wastewater Treatment Plant.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into a contract with Prodigy Building Solutions, West Chester, OH, and appropriate project funding in the amount of \$238,860.00 for the replacement of two (2) building roof systems at the City's Wastewater Treatment Plant. Rules suspension is requested in order to expedite the project.

ORDINANCE NO. 117-24. APPROVED 6-0.

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Debbie Pennington, Councilmember, 3rd Ward
SECONDER: Matt Davidson, Councilmember, At-Large
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Finance & Budget

City Manager Scott Timmer - Report

Councilmember Gwen Brill

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Adam Kraft, Councilmember, 4th Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance establishing salaries for certain exempt and salaried employees of the City of Fairfield, Ohio, to repeal Ordinance No. 105-24 and all amendments thereto and declaring an emergency.

Recommendation:

That Council adopt the proposed revisions to the Unclassified Service Pay Plan and associated Position List.

ORDINANCE NO. 118-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Adam Kraft, Councilmember, 4th Ward
AYES: Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED: Brill

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance 40-24 and all Amendments thereto and declaring an emergency.

Recommendation:

That City Council approve this ordinance to effect the restructuring of the City's service delivery divisions and approve other organizational changes that will advance efficiency of operations.

ORDINANCE NO. 119-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance adopting an updated Service Delivery (Organizational) Chart of the City of Fairfield, Ohio

Recommendation:

That City Counsel adopt an updated Service Delivery Chart to align with the organizational proposals and changes recommended to the Unclassified Service Pay Plan and Classified Salaried and Hourly Wage Plan.

ORDINANCE NO. 120-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Matt Davidson, Councilmember, At-Large
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 121-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Matt Davidson, Councilmember, At-Large
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Motion to Suspend Second and Third Readings

Councilmember Meyers presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 122-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Besl, Paullus, Pennington, Kraft
EXCUSED:	Brill

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Tuesday, October 15 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, October 28 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM
- C. Monday, November 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

None.

16. ADJOURNMENT

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

The Regular Meeting adjourned at 7:57 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved _____

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)



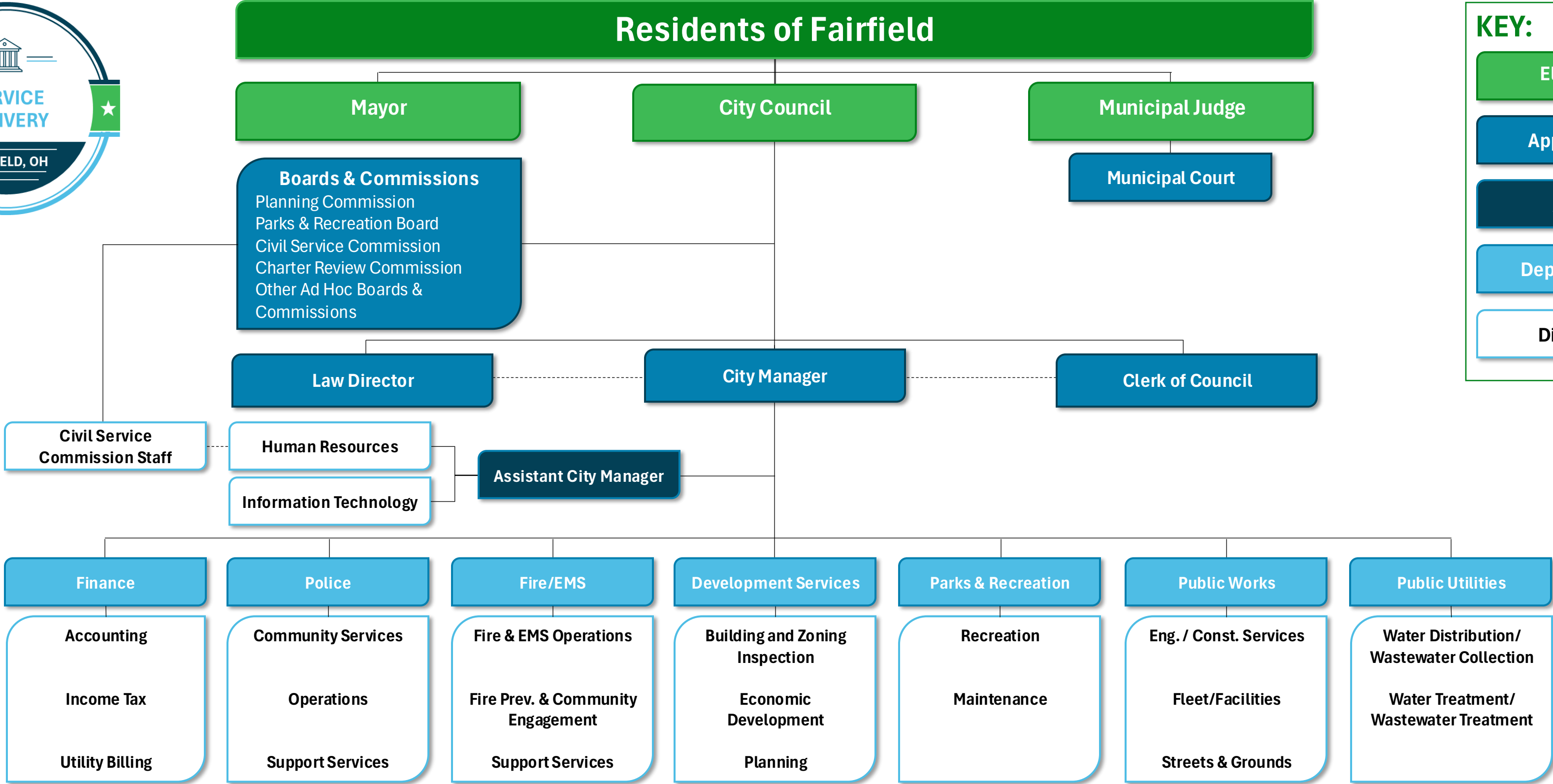
September 23, 2024

Service Delivery Updates

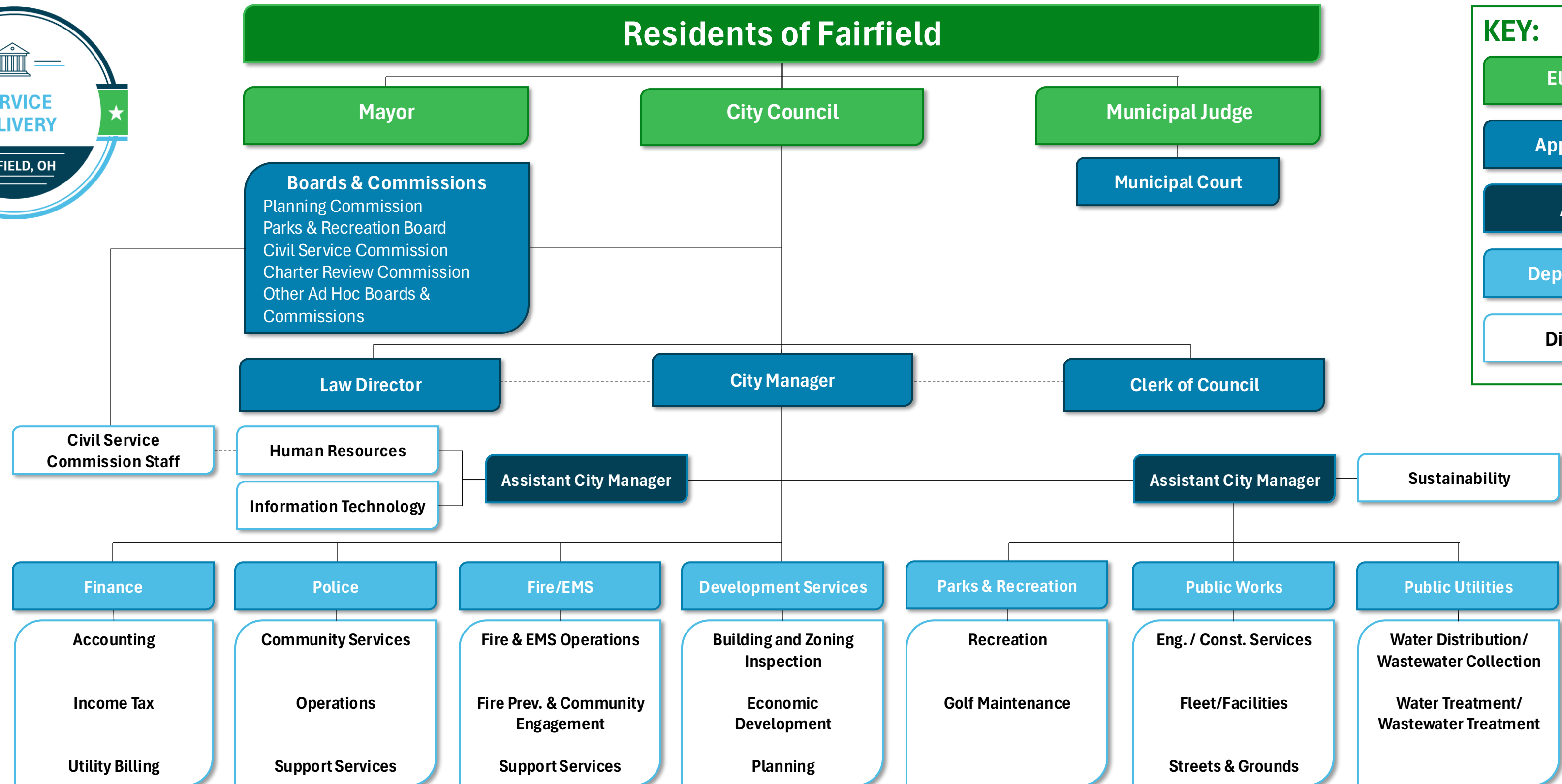
City of Fairfield, Ohio

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

As Is State – Service Delivery Chart



Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)



Division

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

- Assistant City Manager – Chief People Officer

- ✓ **Value Proposition:** A Chief People Officer (CPO) is an executive-level position responsible for overseeing all aspects of human resources and talent management within an organization.
- ✓ Direct Supervision
 - Human Resources
 - Information Technology
 - Liaison with Civil Service Commission
- ✓ Primary Areas of Focus
 - Personnel
 - Labor Management
 - Risk Management
 - Compensation and Benefits
 - Employee Development
 - City Policy

- Assistant City Manager – Chief Operations Officer

- ✓ **Value Proposition:** A Chief Operating Officer (COO) is an executive-level position whose role is crucial in ensuring that the government functions efficiently and effectively, delivering essential services to residents on time and on budget.
- ✓ Direct Supervision
 - Public Utilities
 - Public Works
 - Parks and Recreation
 - Sustainability
- ✓ Primary Areas of Focus
 - Infrastructure Projects
 - Project Management
 - Capital Improvement Program
 - Sustainability
 - Safety
 - Performance Management

- Sustainability Program Manager
 - **Value Proposition:** A Sustainability Program Manager would take a broader, long-term perspective on environmental impact. Focus on reducing the organization's environmental footprint and promoting sustainable practices.
 - Core Responsibilities
 - Developing and implementing sustainability strategies
 - Measuring and reporting on environmental performance
 - Managing environmental projects
 - Building relationships with community stakeholders
 - Identifying and securing grant funding for sustainability initiatives
- Plan Alignment
 - **Fairfield Sustains Goal Business & Community Resilience BCR 2.1:** Ensure appropriate City resourcing to achieve sustainability action plan goals.
 - **BCR 2.1.1:** Establish a City sustainability position to oversee implementation of the Sustainability Action Plan across all implementation focus areas, coordinate funding opportunities, collaborate across departments, and deliver sustainability programming.



Jurisdictional Comparison

City	Population	City Manager	Asst City Manager or Equivalent	Department Head	Executive Staff	Governmental Funds Expenditures (Most Recent FY)	Governmental Funds Debt Expenditures (Most Recent FY)	Governmental Funds Capital Outlay (Most Recent FY)	Adjusted Governmental Funds Expenditures (Most Recent FY)
Hamilton, OH	63,409	1	5	15	21	\$ 92,835,661	\$ 6,178,651	\$ 23,358,668	\$ 63,298,342
Kettering, OH	57,829	1	2	12	15	\$ 101,443,884	\$ 2,805,285	\$ 18,175,697	\$ 80,462,902
Middletown, OH	51,025	1	2	9	12	\$ 75,510,091	\$ 7,590,743	\$ 4,946,400	\$ 62,972,948
Mooreville, NC	50,547	1	2	16	19	\$ 103,882,459	\$ 9,289,197	\$ 33,917,796	\$ 60,675,466
Dublin, OH	49,343	1	3	10	14	\$ 164,286,388	\$ 19,985,371	\$ 44,810,175	\$ 99,490,842
Portage, MI	48,963	1	2	13	16	\$ 50,399,259	\$ 6,246,558	\$ 9,311,827	\$ 34,840,874
Winter Garden, FL	47,471	1	2	11	14	\$ 67,574,182	\$ 2,082,370	-	\$ 65,491,812
Little Elm, TX	47,201	1	2	10	13	\$ 106,825,871	\$ 8,184,681	\$ 39,823,593	\$ 58,817,597
San Luis Obispo, CA	47,191	1	2	8	11	\$ 119,705,878	\$ 2,605,517	\$ 24,737,222	\$ 92,363,139
Kyle, TX	46,458	1	2	10	13	\$ 89,362,650	\$ 16,275,826	\$ 32,086,730	\$ 41,000,094
Littleton, CO	45,495	1	3	11	15	\$ 60,917,401	\$ 1,310,759	\$ 9,812,115	\$ 49,794,527
Fairfield, OH	44,905	1	1	7	9	\$ 65,939,275	\$ 1,132,462	\$ 11,436,683	\$ 53,370,130
Oakland Park, FL	44,142	1	2	11	14	\$ 90,551,174	\$ 5,865,384	\$ 23,727,428	\$ 60,958,362
Sherman, TX	43,963	1	3	13	17	\$ 76,243,871	\$ 7,244,560	\$ 17,972,405	\$ 51,026,906
Hickory, NC	43,624	1	2	15	18	\$ 93,319,876	\$ 5,581,375	\$ 24,363,115	\$ 63,375,386
North Miami Beach, FL	43,451	1	2	12	15	\$ 72,074,890	\$ 2,238,102	\$ 8,498,116	\$ 61,338,672
Schertz, TX	42,002	1	2	11	14	\$ 71,302,561	\$ 8,748,186	\$ 24,142,094	\$ 38,412,281
Deleware, OH	41,712	1	1	13	15	\$ 71,469,495	\$ 5,924,953	\$ 694,988	\$ 64,849,554
Holly Springs, NC	41,576	1	2	11	14	\$ 76,648,602	\$ 7,239,800	\$ 15,480,329	\$ 53,928,473
Annapolis, MD	40,873	1	2	10	13	\$ 117,044,178	\$ 9,347,445	\$ 21,768,326	\$ 85,928,407
Brighton, CO	40,293	1	2	12	15	\$ 87,649,815	\$ 3,001,530	\$ 38,621,937	\$ 46,026,348
Westerville, OH	39,190	1	1	12	14	\$ 111,289,911	\$ 7,310,875	\$ 16,859,217	\$ 87,119,819
Hilliard, OH	37,137	1	1	13	15	\$ 78,675,130	\$ 13,855,752	\$ 18,567,028	\$ 46,252,350
Mason, OH	34,882	1	1	13	15	\$ 72,812,303	\$ 4,362,796	\$ 19,362,481	\$ 49,087,026
Average (Not Including Fairfield):					15	\$ 89,209,806	\$ 7,098,944	\$ 20,479,899	\$ 61,630,962

Fairfield
Ohio

- Laurie Murphy
 - Assistant City Manager (CPO)
 - Background
 - Joined Fairfield: June 2022
 - Juris Doctorate from University of Dayton Law School
 - Licensed Attorney-at-Law (1986)
 - Prior roles with Butler County and various Law Firms.

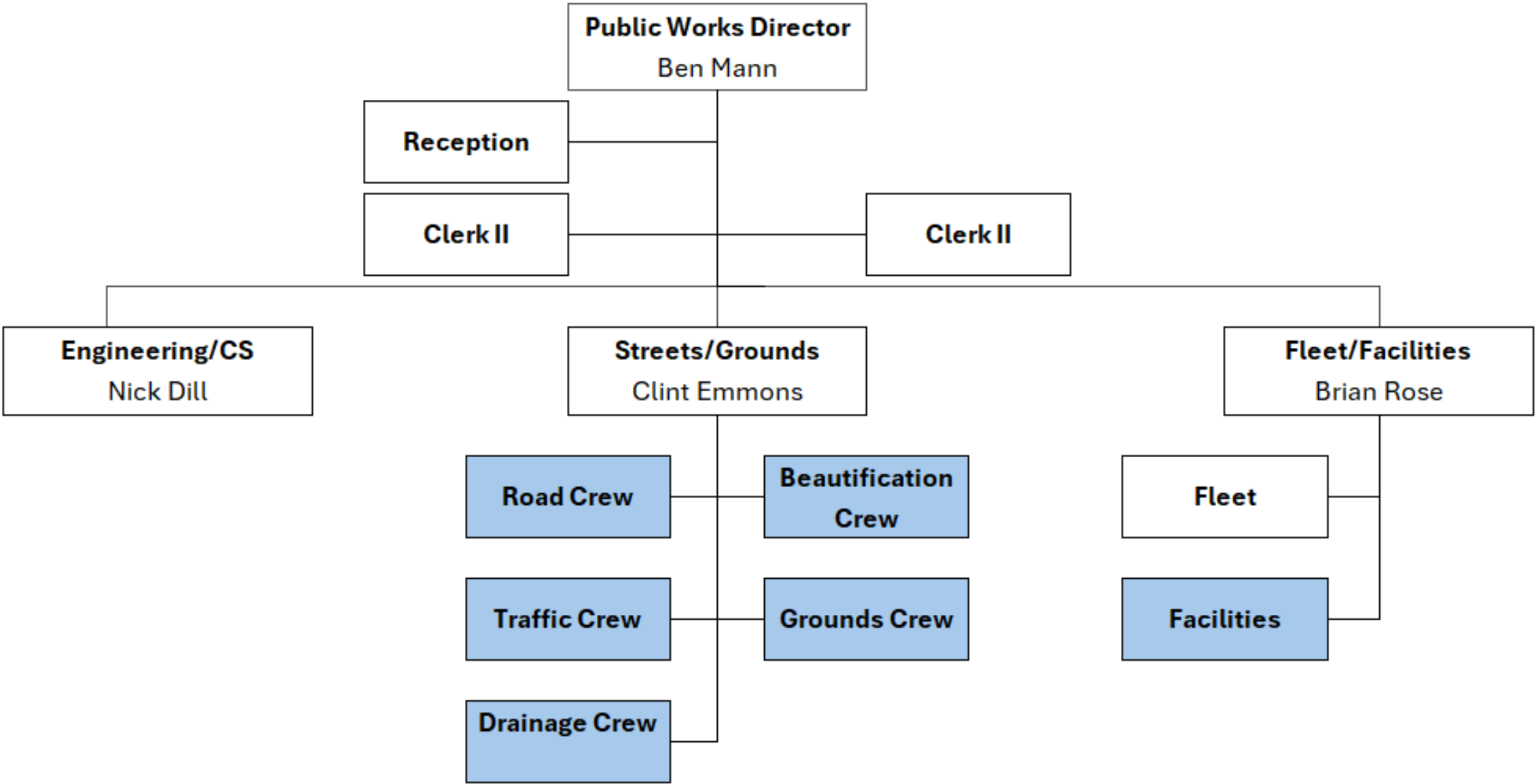
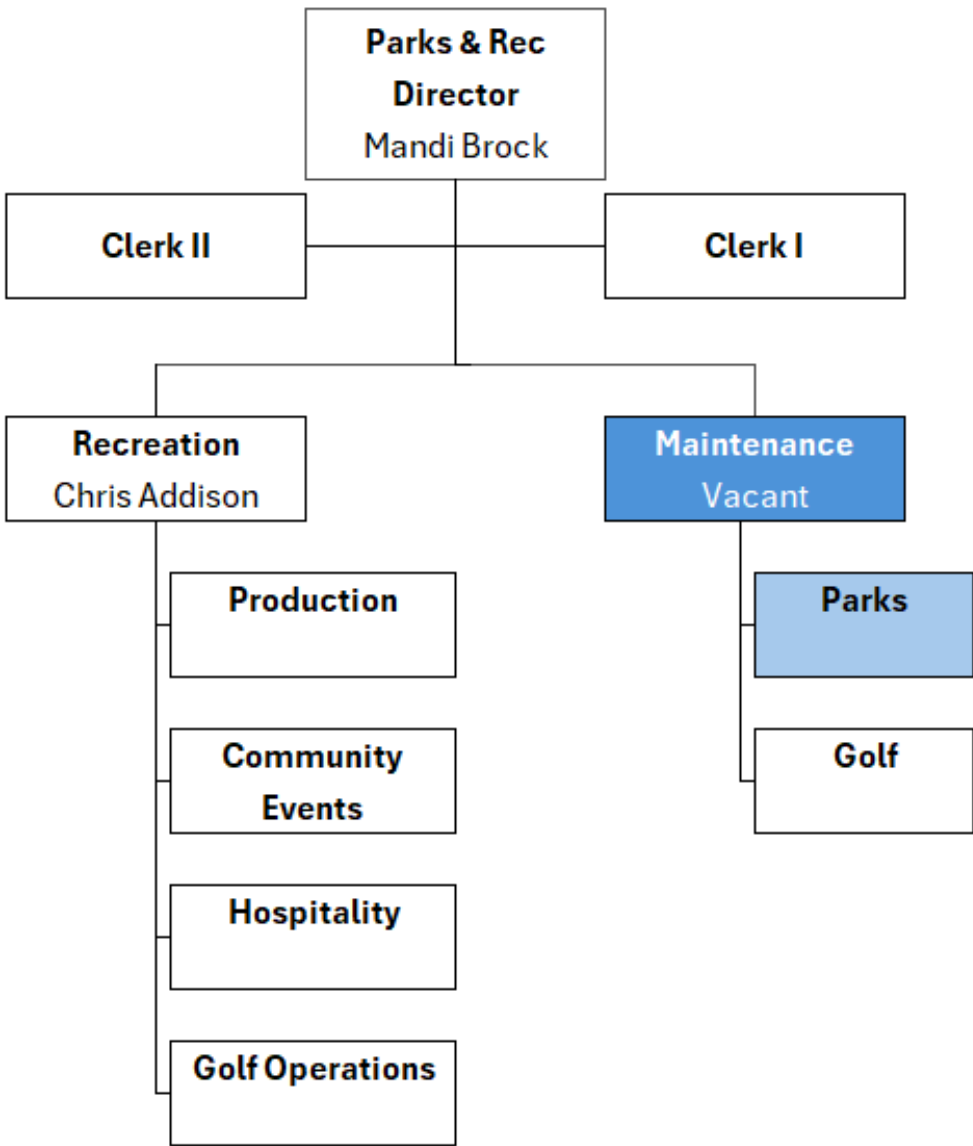


- Adam Sackenheim
 - Proposed New Role: Assistant City Manager (COO)
 - Background
 - Joined Fairfield: May 2015
 - Master's Degree from Miami University; Institute of Environmental Sciences
 - Prior roles with Butler County Water and Sewer, Cincinnati Water Works, and Cincinnati Metropolitan Sewer District.
 - Roles with Fairfield:
 - ✓ Public Utilities Director (2015)
 - Class III Certificate for Water Supply
 - Class II Certificate for Wastewater Treatment

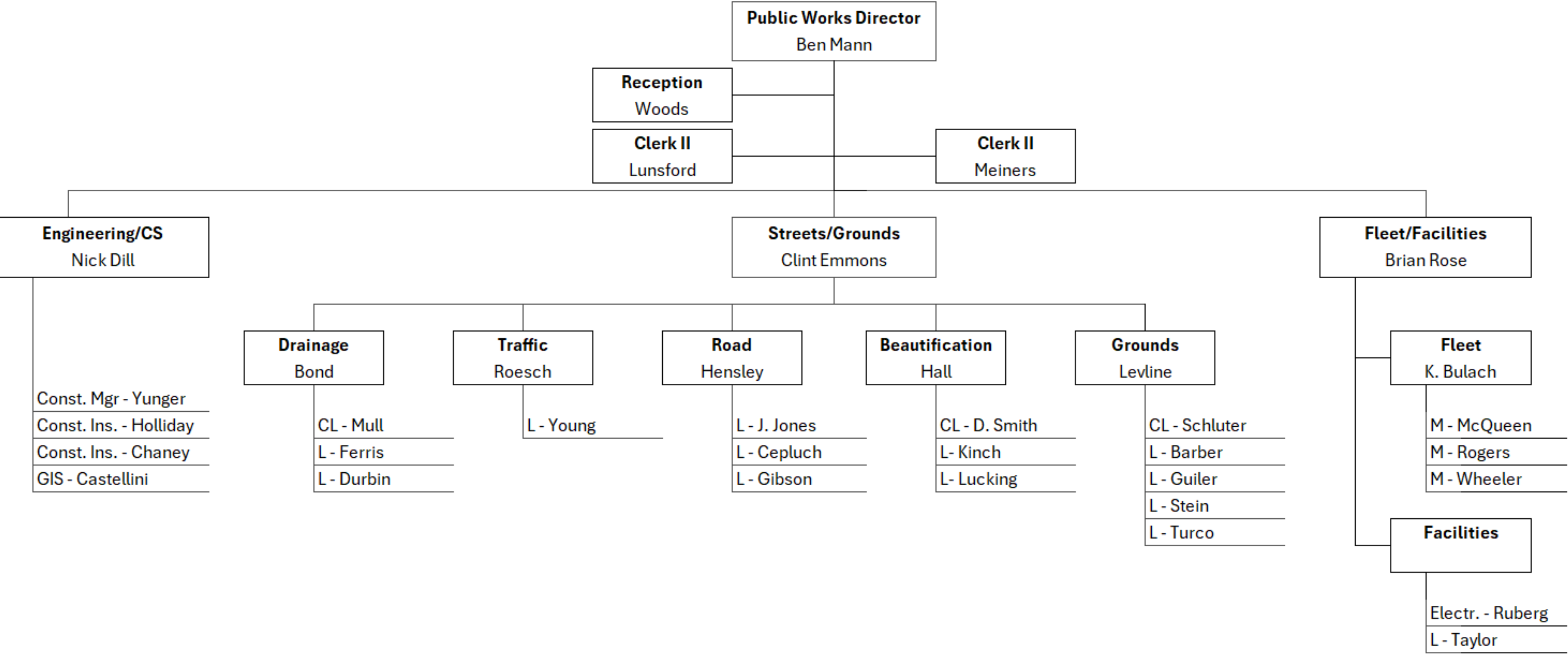


- Jason Hunold
 - Proposed New Role: Director of Public Utilities
 - Background
 - Joined Fairfield: June 1994
 - Roles with Fairfield:
 - ✓ Chief Operator (2008)
 - ✓ Waste Water Superintendent (2013)
 - ✓ Treatment Superintendent (2019)
 - Class II Certificate for Water Supply
 - Class IV Certificate for Wastewater Treatment





Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)



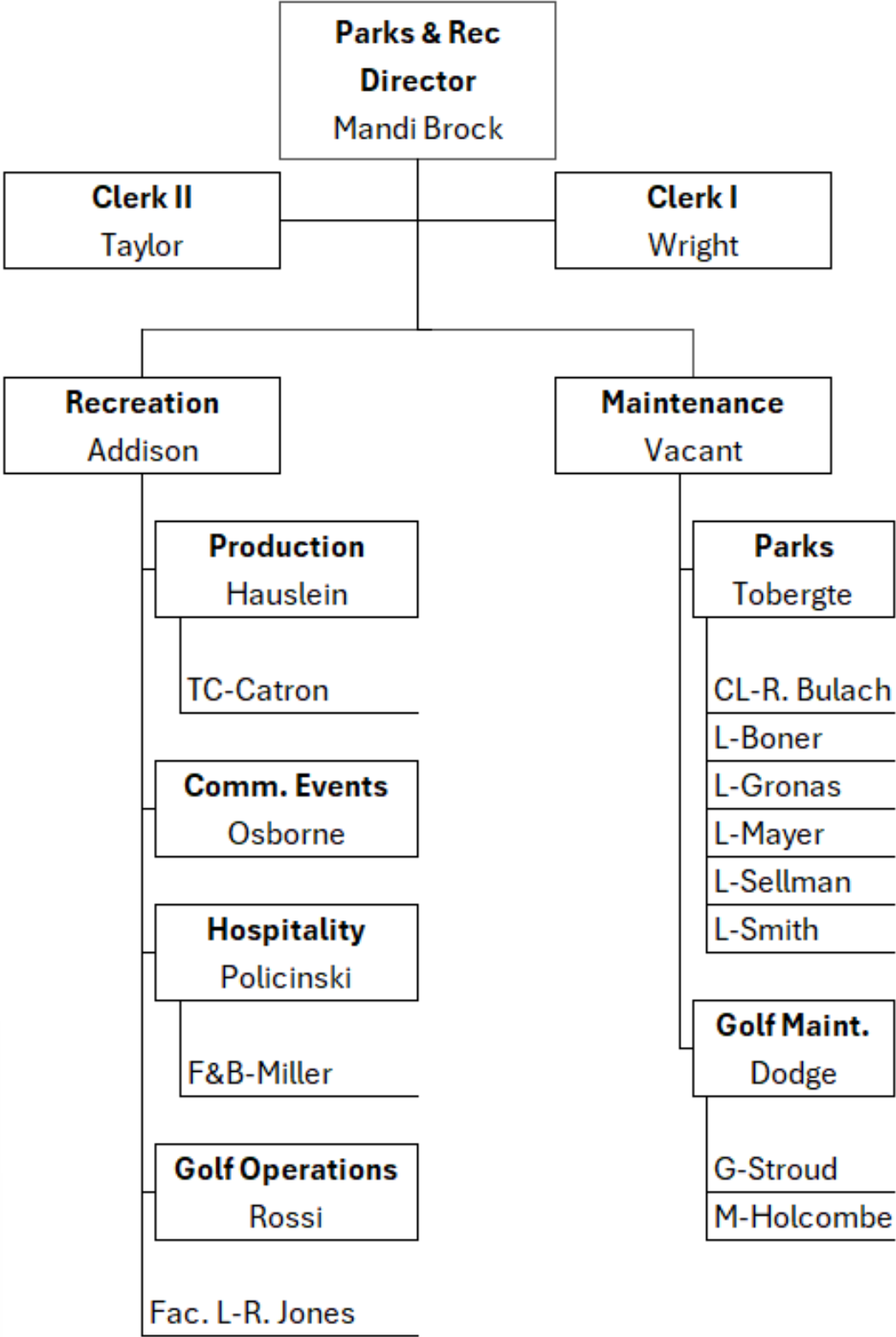
Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

- Ben Mann
 - Role: Director of Public Works
 - Background
 - Joined Fairfield: December 2005
 - Master's in Public Administration from Indiana Wesleyan
 - Bachelor of Science Degree from Ohio State University; Civil Engineering
 - Prior roles with Fairfield
 - ✓ City Engineer (2005)
 - ✓ Deputy Public Works Director / City Engineer (2015)
 - ✓ Director of Public Works (2020)
 - Professional Engineer (PE) in Ohio



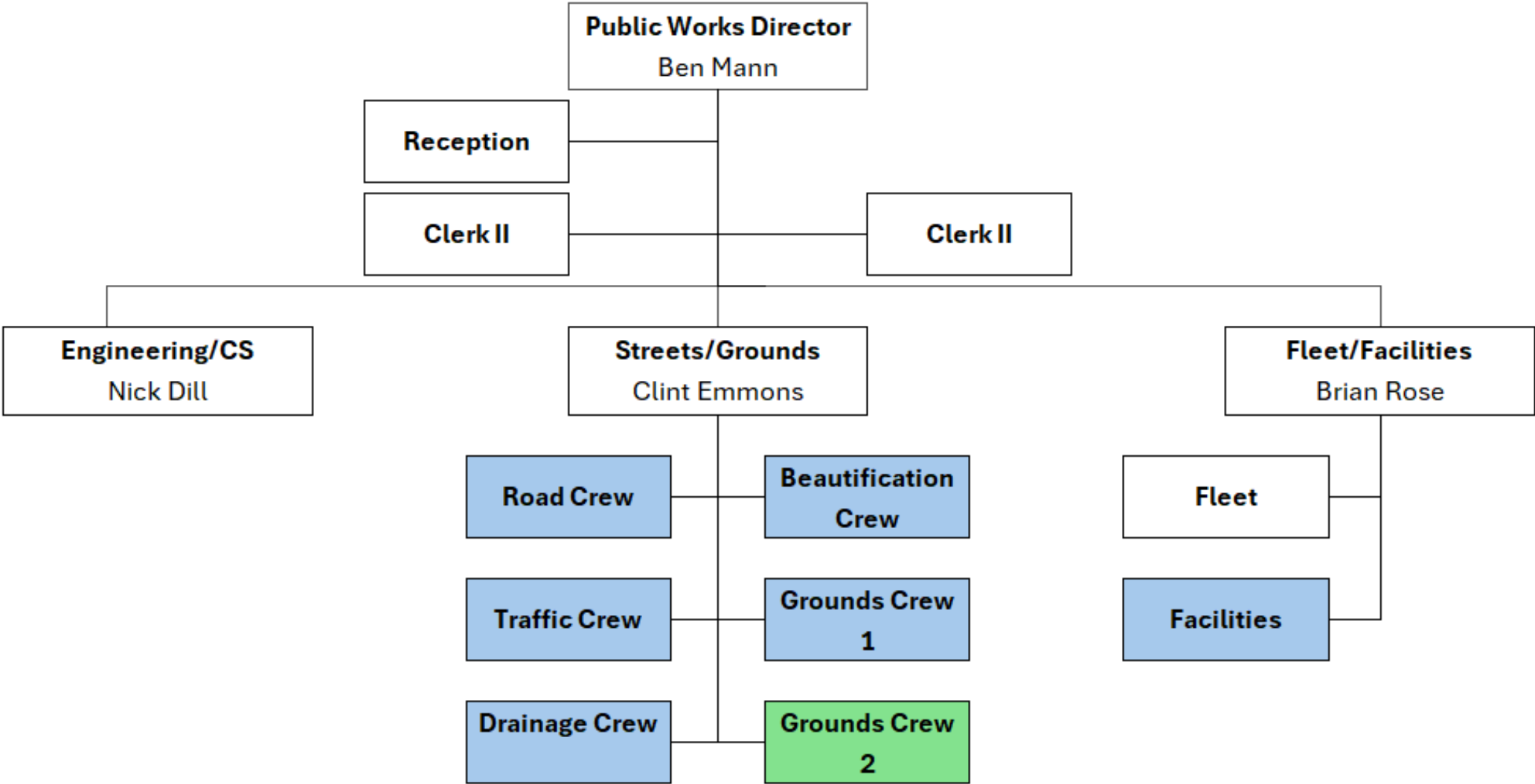
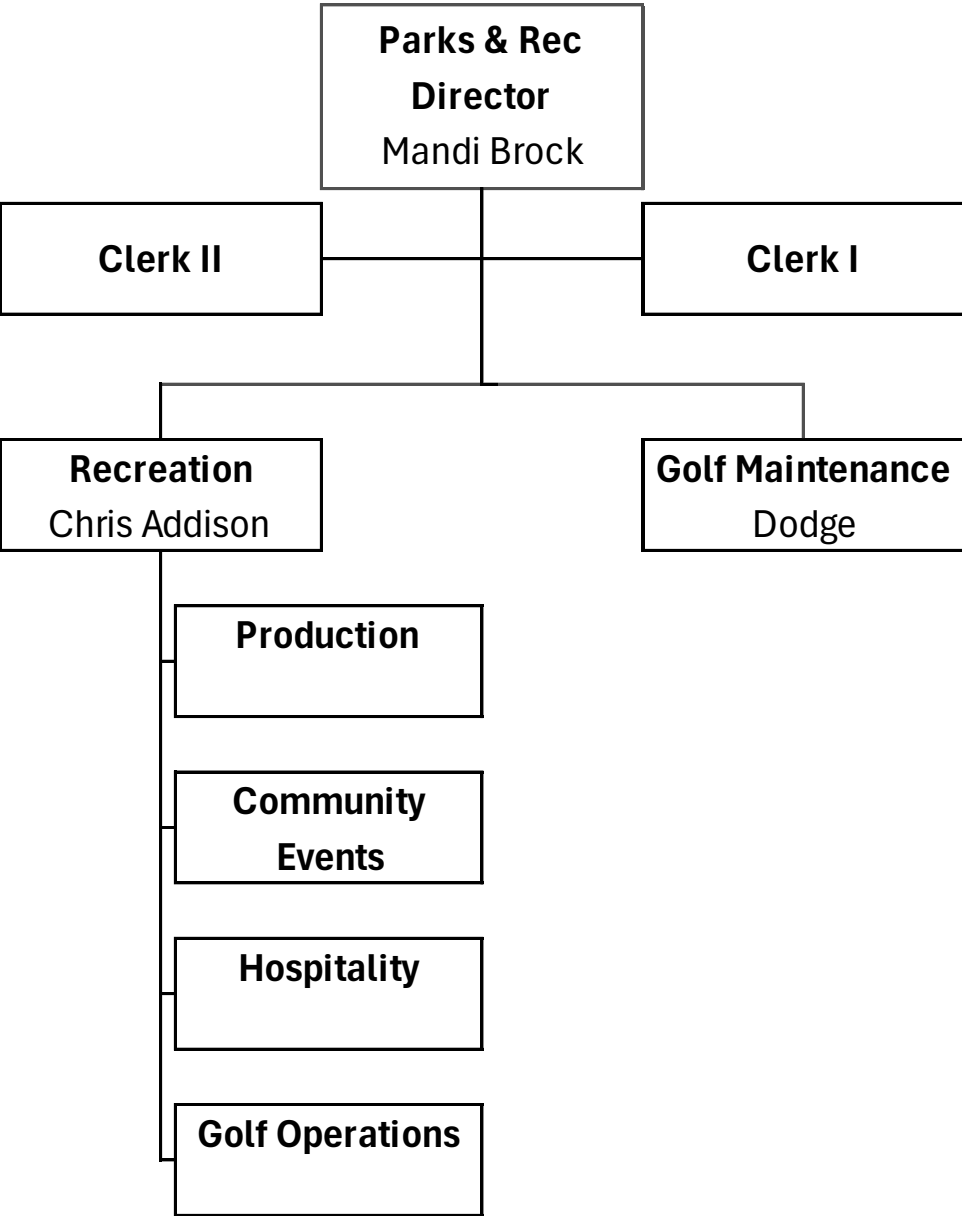
- Clint Emmons
 - Role: Streets & Grounds Superintendent
 - Background
 - Joined Fairfield: February 2000
 - Roles with Fairfield:
 - ✓ Maintenance Worker Laborer (2000)
 - ✓ Road Foreman (2007)
 - Day Foreman-in-Charge; Snow Events
 - ✓ Streets & Grounds Superintendent (2023)





- Mandi Brock
 - Role: Director of Parks & Recreation
 - Background
 - Joined Fairfield: April 2019
 - Bachelor of Science Degree from University of Tennessee; Horticulture
 - Prior roles with City of Blue Ash, Parks and Recreation Department.
 - Roles with Fairfield:
 - ✓ Landscape Coordinator (2019)
 - ✓ Streets & Grounds Superintendent (2020)
 - ✓ Director of Parks & Recreation (2023)

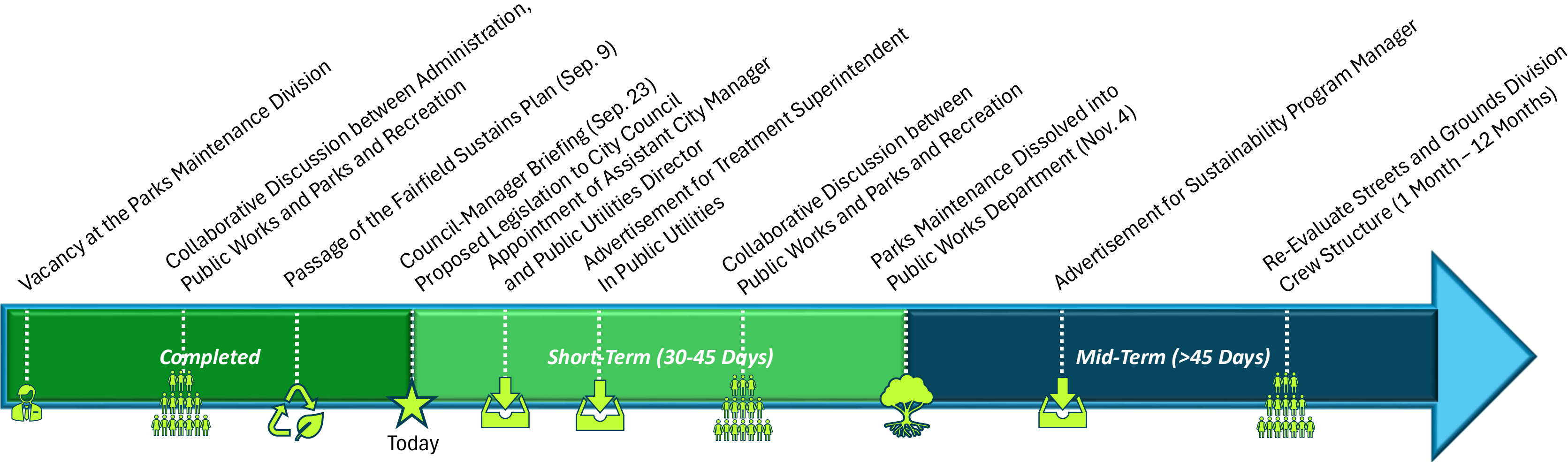




Existing Public Works Crew
New Crew

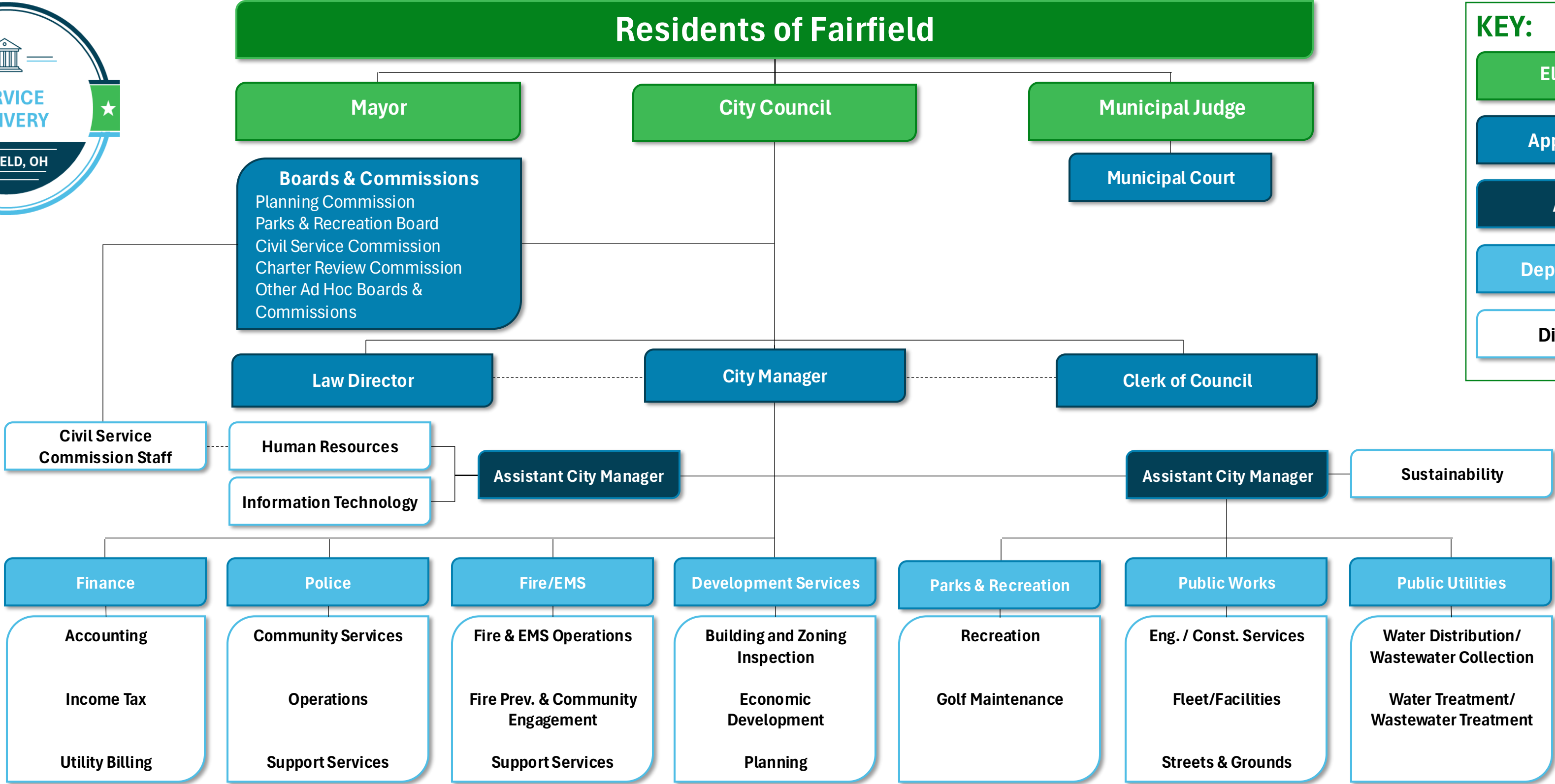
- Drainage Crew - Catch Basin Repair, Storm Sewer Repair
- Traffic Crew - Signage, Signals
- Road Crew - Paving, Guardrail, Primary Leaf
- Grounds Crew(s) - Mowing, Trimming, Leaf, Brush, etc...
- Beautification Crew - Medians, Flower Beds, Irrigation, Welcome Signs, Primary Brush etc...

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)



Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)

To-Be State – Service Delivery Chart



KEY:

- Elected
- Appointed
- ACM
- Department
- Division

Minutes Acceptance: Minutes of Sep 23, 2024 7:00 PM (Approval of Minutes)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Erin Lynn, Planning Manager
 Submitting Department: Development Services

Subject:

Planning and Zoning Fee Schedule

Legislation Title:

Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.

Recommendation:

It is recommended that City Council hold three readings on this ordinance and make it effective on January 1, 2025.

Background/Synopsis:

The Development Services Department levies a fee for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review. The existing fees were established by City Council in 1980 (45 years prior) and do not reflect current day pricing. A comparison of planning and zoning fees from other communities in the region shows Fairfield's Fee Schedule is significantly lower than all of our peer communities. Adopting this ordinance will bring Fairfield into better alignment with current rates.

The peer communities used for comparison of fees include:

Beavercreek	Mason
Blue Ash	Middletown
Centerville	Monroe
Fairfield Township	Oxford
Forest Park	Sharonville
Hamilton	West Chester
Lebanon	

The following table shows the existing fees and proposed fees for Fairfield. In addition, the table shows the average fees and the minimum/maximum fees of the peer communities. For a more detailed breakdown of fees by peer communities, see the attached spreadsheet.

Application	FAIRFIELD		PEER COMMUNITIES	
	Existing Fee (\$)	Proposed Fee (\$)	Average Fee (\$)	Min-Max Fee (\$)

Board of Zoning Appeals –Residential	25	100	200	75-400
Board of Zoning Appeals – Nonresident.	25	200	300	150-500
Planning Commission				
Rezoning	25	500	525	250-1,000
PUD – Concept Development Plan	150 + 5/acre ¹	500	900	300-1,470
PUD – Final Development Plan	50 + 5/acre ²	500	650	200-1,470
PUD – Minor Modification (resid.)	0	50	180	100-250
PUD – Minor Modification (nonresid)	0	200	180	100-250
Conditional Use	50	250	360	150-800
Preliminary Plat	75 + 2/lot ³	500	660	100-2,000
Final Plat	100 + 5/lot ⁴	300	820	100-2,000
Replat	0	100	250	100-500
Overlay District Review	NEW	200		
Residential Infill Review	0	50		
All Other Planning Commission Requests	0	100		
Administrative				
Minor Subdivision – Lot Split	25	50	75	50-175
Minor Subdivision – Lot Combination	0	50	85	50-175
Site Plan Review - Expansion	0	100	225	30-500
Site Plan Review – New Development	0	200	285	30-500
Cell Tower	250	250		
Cell Tower – Biennial Registration Renewal	100	100		
Curb Cut Permit - Residential	10	25		
Curb Cut Permit -				

Nonresidential	25	50		
Floodplain Development Permit	0	200		
Zoning Verification Letter	0	50	60	30-100

1. PUD – Concept Development Plan - \$150 + \$5/acre for the first 10 acres and \$1/acre over 10 acres
2. PUD – Final Development Plan - \$50 + \$5/acre for the first 10 acres and \$1/acre over 10 acres
3. Preliminary Plat - \$75 + \$2/lot for the first 50 lots and \$1/lot over 50 lots
4. Final Plat - \$100 + \$5/lot for the first 50 lots and \$1/lot over 50 lots

Financial Impact:

The city will see a small increase in fee revenues beginning in 2025 should this ordinance be approved.

Emergency Provision Explanation:

NA

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Comparison of Fees From Other Jurisdictions_9.9.24
2. Planning and Zoning Fee Schedule-Ord
3. EXHIBIT A-PLANNING AND ZONING CODE SCHEDULE

Fee Schedule - Comparison of Other Jurisdictions in the Region (8/24)																	
	BZA	BZA	BZA		PUD	PUD	PUD										
	Residential	Commercial	Admin.		Concept Development	Final Development	Minor	Conditional	Prelim	Final	Cell	Zoning				Commercial	
Jurisdiction	Variance	Variance	Appeal	Rezoning	Plan	Plan	Modification	Use	Plat	Plat	Tower	Verification	Replat	Lot Split	Lot Combo	Site Plan Review	Notes
City of Fairfield	25	25	25	25	150 + 5/acre 1st 10 acres & 1/acre over 10	50 + 5/acre 1st 10 acres & 1/acre over 10	0	50	75 + 2/lot up to 50 lots & 1/lot over 50 lots	100 + 5/lot up to 30 lots & 1/lot over 30	100 250	0 0	0	25	0	0	
Beavercreek	200	300	200	150 + 40/acre	500 + 40/ acre	500 + 40/acre	200	250	250	200 + 50/lot	50-150		100+30/lot	80	80	sliding scale	
Blue Ash	150	300	200	500	1,000	200		500	500	200				50			
Centerville	400	400	300	800		750		800	300	750		40		100/250	100/250	400	
Fairfield Twp.	350	450	350/ 450	1,000	1,000	350	100	450	Butler County	Butler County		100	BC	50	50		
Forest Park	100	300	100	750	750 + 100	500	200	300	200	100						200	
Hamilton	200	200	0	500	500	500	250	200	500	500 + 40/ lot	300		500	100	100	500	
Lebanon	150	150	150/ 250	500	750	500	100	300	300 + 10/lot	300 + 10/lot				100		175/500*	* Minor/Major
Mason	150	150	150	150	2,500	150 + 0.25% *			150 + 0.25%*	150				50		150	* plus 2.75% of estimated
Middletown	150	300	150	500	300	500	200	350	300	500	250	75	200	25/75	25/75	30	infrastructure costs
Monroe	300	500	100	500	500	500	250	300	100	100		50	100	50	50	200	
Sharonville	75	150	75/ 150	500	500			150	100	100		30		50	0	150-300*	* sliding scale/acreage
West Chester	150	400	150/ 400	750	750			350	Butler County	Butler County		75	BC	100			
Oxford	200	200	50	250	470 + 100/acre	470 + 100/acre	150	400	470 + 10/lot	470 + 10/lot		50		50			
Recommend	100	200	100	500	500	500	50-200	250	500	300	100 250	50	100	50	50	100 - expansion 200 - new develop.	

ORDINANCE NO. _____

ORDINANCE TO AMEND SECTIONS 1170.03 AND 1190.08 OF ORDINANCE 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO TO ADOPT A PLANNING AND ZONING FEE SCHEDULE FOR VARIOUS TYPES OF APPLICATIONS THAT UNDERGO ADMINISTRATIVE, PLANNING COMMISSION BOARD OF ZONING APPEALS AND CITY COUNCIL REVIEW AND TO REPEAL ORDINANCE NUMBER 54-80.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Sections 1170.03 and 1190.08 of Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio are hereby amended to include the fees to be charged for various types of applications and to read as follows:

See attached Exhibit "A" which is incorporated herein by reference.

Section 2. Ordinance 54-80 and all other ordinances inconsistent herewith are hereby repealed.

Section 3. This Ordinance shall take effect on January 1, 2025.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\PLANNING AND ZONING FEE SCHEDULE-ORD

Attachment: Planning and Zoning Fee Schedule-Ord (123-24 : Planning and Zoning Fee Schedule)

EXHIBIT "A"

1170.03 COMMON REVIEW REQUIREMENTS

(A) **Authority to File Applications.** Unless otherwise specified in this code, all applications may be initiated by:

- 1) The owner(s) of the property that is the subject of the application or the authorized agent of the owner;
- 2) The developer of the property, with written approval of the property owner;
- 3) Business owner or tenant, with written approval of the property owner; or
- 4) A representative of the City of Fairfield.

(B) **Fees**

- 1) ~~[City Council shall establish a schedule of]~~ **THE** fees ~~[applicable to all]~~ **TO BE CHARGED FOR** applications and procedures pertaining to the administration and enforcement of this zoning code **SHALL BE AS FOLLOWS:**

Planning and Zoning Fee Schedule

<u>Application</u>	<u>Fee (\$)</u>
Board of Zoning Appeals	
Board of Zoning Appeals –Residential	100
Board of Zoning Appeals – Nonresidential	200
Planning Commission	
Rezoning	500
PUD – Concept Development Plan	500
PUD – Final Development Plan	500
PUD – Minor Modification (residential)	50
PUD – Minor Modification (nonresidential)	200
Conditional Use	250
Preliminary Plat	500
Final Plat	300
Replat	100
Overlay District Review	200
Residential Infill Review	50
All Other Planning Commission Requests	100
Administrative	
Minor Subdivision – Lot Split	50
Minor Subdivision – Lot Combination	50
Site Plan Review - Expansion	100
Site Plan Review – New Development	200
Cell Tower	250
Cell Tower – Biennial Registration Renewal	100
Curb Cut Permit - Residential	25
Curb Cut Permit - Nonresidential	50
Floodplain Development Permit	200
Zoning Verification Letter	50

[2] — The schedule of fees may only be amended by City Council.]

- [3] 2) Until all fees, charges, and expenses have been paid in full, no action shall be taken on any application, appeal, or administrative review and approval.

1190.08 FEES

- (A) ~~[The City Council shall establish a schedule of]~~ **THE** fees applicable to the filing of plats for both major and minor subdivisions and for any other submission pertaining to these regulations **SHALL BE AS SET FORTH IN SECTION 1170.03(B)**. ~~[The fee schedule may be amended by approval of the City Council.]~~
- (B) Until all applicable fees have been paid in full, no action shall be taken on any application for approval of plats regarding these regulations.
- (C) The applicant shall be responsible for the actual cost to the city of all inspections, engineering review, and testing of materials and soil for the subdivision whether performed by the city or others. Such costs may be billed to the applicant periodically as the work progresses and/or the Public Works Director may require a deposit to cover such costs.
- (D) No plat shall be recorded until all required fees are paid by the applicant.



City Council Action Item
Regular Meeting - October 15, 2024

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

2024 December Meeting Schedule

Legislation Title:

Simple Motion: Motion to approve the December 2024 meeting schedule as follows: Monday, December 9, 2024: 6:00 PM - Regular Meeting; Monday, December 23, 2024: No Meeting.

Recommendation:

It is recommended that Council, via simple motion, approve the following meeting schedule for December 2024:

Monday, December 9, 2024

6:00 PM - Regular Meeting

Monday, December 23, 2024

No Meeting

Background/Synopsis: Each year, it is necessary for City Council to adjust the normal Council meeting schedule in order to accommodate the upcoming holiday season.

Financial Impact: None

Rule Suspension Requested:

Emergency Provision Needed:



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: John Clemmons,
 Submitting Department: Legal

Subject:

Agreement with Butler County Public Defender & Butler County Board of Commissioners

Legislation Title:

Ordinance to authorize the City Manager to execute an agreement for indigent legal representation for 2025 in the Fairfield Municipal Court with the Butler County Public Defender Commission/Butler County Board of Commissioners and declaring an emergency.

Recommendation:

It is recommended that Council adopt an ordinance to authorize the City Manager to execute the agreement for indigent legal representation for 2025 in the Fairfield Municipal Court with the Butler County Public Defender Commission/Butler County Board of Commissioners. Rules suspension and the emergency clause are requested so that the agreement can be in place and reimbursement by the State of Ohio can be obtained in accordance with state agencies.

Background/Synopsis:

The City previously provided legal representation for indigent defendants from its own funds by appointment of attorneys on a case-by-case basis. This new system which was started in 2011 has reduced the overall cost of indigent defense as stated above. The Butler County Public Defender Commission/Butler County Board of Commissioners will provide legal representation for all indigent defendants by providing four (4) public defenders including both felony and misdemeanor representation and state statute and City ordinance violations.

Financial Impact:

The Fairfield Municipal Court has estimated an annual savings of at least \$59,000.00 from the implementation of this agreement.

Emergency Provision Explanation:

Rules suspension and the emergency clause are requested so that the agreement can be in place and reimbursement by the State of Ohio can be obtained in accordance with state guidelines.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. BUTLER COUNTY PUBLIC DEFENDER-ORD

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR INDIGENT LEGAL REPRESENTATION FOR 2025 IN THE FAIRFIELD MUNICIPAL COURT WITH THE BUTLER COUNTY PUBLIC DEFENDER COMMISSION/BUTLER COUNTY BOARD OF COMMISSIONERS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute an agreement with the Butler County Public Defender Commission/Butler County Board of Commissioners for indigent legal representation in the Fairfield Municipal Court for 2025 in accordance with the agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that this agreement be executed to obtain state reimbursement in a timely manner; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\BUTLER COUNTY PUBLIC DEFENDER-ORD

Attachment: BUTLER COUNTY PUBLIC DEFENDER-ORD (124-24 : Agreement with Butler County Public Defender & Butler County Board of



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Thomas Lakamp,
 Submitting Department: Fire

Subject:

Firehouse Exhaust Systems

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Rossman Enterprises Inc. dba MagneGrip for the purchase and installation of vehicle exhaust systems for the City's firehouses and declaring an emergency.

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$235,000.00 for this purchase. The Assistance to Firefighters Grant will reimburse the City 90% of the cost of the equipment and installation.

Background/Synopsis:

In February of 2024 the Fire Department applied for the Assistance to Firefighter's Grant (AFG) through FEMA to fund a direct capture vehicle exhaust system for all three of the city's firehouses. The direct capture exhaust system will attach to the vehicle's exhaust pipe and will prevent vehicle exhaust from entering the apparatus floor or living quarters.

Financial Impact:

The AFG is a reimbursement grant which requires 10% matching funds from the city. Total appropriation for this portion of the grant is \$235,000.00. The City will then be reimbursed \$211,500. Matching funds will total \$23,500.00

Emergency Provision Explanation:

To provide for the health and safety of firefighters and the public

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. ROSSMAN ENTERPRISES INC-ORD

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ROSSMAN ENTERPRISES, INC. DBA MAGNEGRIP FOR THE PURCHASE AND INSTALLATION OF VEHICLE EXHAUST SYSTEMS FOR THE CITY'S FIREHOUSES AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Rossman Enterprises, Inc. dba MagneGrip for the purchase and installation of vehicle exhaust systems for the City's firehouses in accordance with the agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the City protect and provide for the health and safety of firefighters and the public; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____	
		Mayor's Approval	
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\ROSSMAN ENTERPRISES INC.-ORD

Attachment: ROSSMAN ENTERPRISES INC-ORD (125-24 : Firehouse Exhaust Systems)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Laurie Murphy,
 Submitting Department: City Manager's Office

Subject:

IUOE Collective Bargaining Agreement

Legislation Title:

Ordinance to authorize the City Manager to enter into a collective bargaining agreement with the International Union of Operating Engineers Local #20, AFL-CIO for wages, hours, and terms and conditions of employment for the period of March 1, 2023 through February 28, 2026, inclusive, and declaring an emergency.

Recommendation:

Recommendation:

That City Council authorize the City Manager to enter into a successor collective bargaining agreement with the International Union of Operating Engineers, Local #20, AFL-CIO effective March 1, 2023 through February 28, 2026, inclusive.

Background/Synopsis:

The City of Fairfield and the International Union of Operating Engineers, Local #20, AFL-CIO ("IUOE") have reached a tentative agreement for a three-year successor collective bargaining agreement effective March 1, 2023 through February 28, 2026, inclusive. The IUOE Bargaining Unit has voted and approved the attached successor collective bargaining agreement.

Financial Impact:

The successor collective bargaining agreement stipulates the following changes to economic terms of the contract: a 2.5% increase to the base wage effective on March 1 in each of the three years of the contract term and a one-time, dollar fifty cents (\$1.50) increase to each pay step for the classification of Maintenance Electrician, added prior to factoring in the 2.5% base wage increase. Bargaining unit members shall also receive a one-time \$2,500.00 incentive payment for their agreement to transition to the same medical, prescription and dental group plans offered by the City to non-bargaining unit personnel.

Emergency Provision Explanation:

The emergency provision is requested because the current IUOE collective bargaining agreement expired on February 29, 2023.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Executed 9-30-2024 TA City of Fairfield and IUOE
2. City of Fairfield and IUOE Agreement 3-1-2023 through 2-28-2026 inclusive FINAL 10.15.2024
3. ORDINANCE authorizing the City Manager to Execute IUOE CBA

TENTATIVE AGREEMENT
BETWEEN
THE CITY OF FAIRFIELD, OHIO
AND
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 20
FOR SUCCESSOR COLLECTIVE BARGAINING AGREEMENT
EFFECTIVE MARCH 1, 2023 THROUGH FEBRUARY 28, 2026 INCLUSIVE

This Tentative Agreement is made and entered into this 30th day of September 2024 by and between THE CITY OF FAIRFIELD, OHIO ("City") and the INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 20 ("IUOE"). The City and IUOE have met and negotiated in good faith and have completed their negotiations for this 2023-2026 Agreement. As a result of the negotiations, the parties agree to retain certain current contract provisions and to revise other provisions of the parties' expired 2020-2023 Agreement. This is the final resolution to all matters associated with the successor Agreement.

All revisions to the March 1, 2020, through February 28, 2023 Agreement are legislatively annotated in the attached Exhibit A, with additions in **bold** typeface and deletions in ~~strikethrough~~ typeface.

Upon execution of a successor agreement which includes the within provisions modifying health insurance benefits for employees to have the same major medical/hospital care insurance plan(s), prescription drug plan(s) and dental plan(s) that are available to non-bargaining employees, employees of this bargaining unit shall receive a one-time only transition incentive in the amount of \$2,500.00. In addition, the wage increases included in Article 9 Section 1(A) for March 1, 2023, and March 1, 2024, shall be paid retroactive to the respective dates of the wage increases, as set forth in Exhibit A. Because of the continuing additional cost of the current health insurance and its direct effect on the cost to the City for the employees in the bargaining unit, the City specifically does not agree that the wage increase for March 1, 2025, will be retroactive if there is no successor agreement effective on or before March 1, 2025.

In addition, the parties agree to a one-time, one dollar and fifty cents (\$1.50) equity adjustment to each pay step for the classification of Maintenance Electrician, effective upon execution of a successor bargaining agreement, prior to factoring in the base wage increase.

The parties agree that no other revisions are agreed to or implied. This Agreement is subject to ratification by the IUOE membership and City Council's approval of an ordinance authorizing the City Manager to execute the successor collective bargaining agreement.

FOR THE EMPLOYER,

FOR THE UNION,

 9/30/2024
Chief Negotiator Date

 9/30/2024
Chief Negotiator Date

Attachment: Executed 9-30-2024 TA City of Fairfield and IUOE (126-24 : IUOE Collective Bargaining Agreement)

Exhibit AARTICLE 9WAGES, SHIFT PREMIUMS, CLOCK-IN TIME AND BREAKSSECTION 1. - WAGE RATES

A. The wage rates for the term of this agreement are set forth in attached Appendix A. **All bargaining unit employees shall receive:**

- a. 2.5% base wage increase retroactive to March 1, 2023;
- b. 2.5% base wage increase retroactive to March 1, 2024; and
- c. 2.5% base wage increase effective upon execution of a successor collective bargaining agreement by all parties or March 1, 2025, whichever is later and not retroactive;

The remaining provisions of ARTICLE 9 remain current contract.

ARTICLE 14EMPLOYEE BENEFITSSECTION 1. - CLEAN-UP TIME

Current contract

SECTION 2. - LUNCH PERIOD

Current contract

SECTION 3. - PENSION PLAN, HOSPITALIZATION, MEDICAL CARE, AND GROUP LIFE INSURANCE

A. Current Contract

~~B. The specific benefits of the Health and Dental Benefit Plan for the members of the bargaining unit shall be as currently established, subject to modification by the Employee/Management Health and Dental Benefits Plan Committee as hereinafter provided. The Union will select two members from its bargaining unit to serve on an Employee/Management Health and Dental Benefits Plan Committee. The Committee shall be composed of eleven (11) members: two (2) representatives from the Local 20 bargaining unit, two (2) representatives from the Fraternal Order of Police Lodge #166 (one from each bargaining unit), two (2) representatives from the A.F.S.C.M.E. bargaining unit, two (2) representatives from the IAFF Local 4010 bargaining unit, two (2) management representatives and one (1) exempt employee appointed by the City Manager. A majority of the Committee shall constitute a quorum and it may take action or make recommendations only by majority vote of its entire membership. The Committee shall have the authority to alter or reduce health and/or dental benefits once annually in accordance with the time requirements of the Plan Provider, the Center for Local Government Benefits Cooperative, and/or the Third Party Administrator; however, the vote to approve such changes shall require a majority of the groups with each bargaining unit casting one vote and the three non-bargaining unit members casting one vote. The Committee will invite all covered employees to attend an informational meeting concerning proposed changes with a number of such meetings scheduled and held (as determined appropriate by the Committee) prior to voting on such changes. The Committee and the City Manager shall both have the authority to select the Plan Provider, membership in the Center for Local Government Benefits Cooperative, and/or the Third Party Administrator and to determine appropriate levels of reinsurance for any plan, except that both the Committee and the City~~

Manager shall have the authority to veto any change in the Plan Provider, membership in the Center for Local Government Benefits Cooperative, and/or the Third Party Administrator or the levels of reinsurance proposed by the other. The Finance Director will provide the pertinent information in and available to his office to the Committee to assist them in their decisions and recommendations. Nothing in this paragraph shall restrict the Committee from offering more than one level of medical or dental coverage which may be selected by an employee based on levels of coverage and cost.

- C. ~~Except as provided hereinafter, after a member of the bargaining unit has been employed by the City for a period of Thirty (30) days, the City will pay into the Employees Benefit Trust Fund of the City of Fairfield, Ohio, monthly an amount equal to 85% of the actual cost or COBRA rate, as applicable, for that employee's family or single coverage (or any other coverage option approved by the Committee), as applicable. The employee's total monthly 15% share of the actual cost or COBRA rate, as applicable, shall be deducted in two equal installments each month from the payroll checks of the member on a pre-tax basis and paid into the Employees Benefit Trust Fund of the City of Fairfield, Ohio. All funds paid or deposited into the Employees Benefit Trust Fund of the City of Fairfield may be expended only for the costs of providing health and dental benefits. A new employee may participate in the Health and Dental Plan at his/her own expense (100%) during the first thirty (30) days of employment. These provisions shall be effective upon the effective date of this contract.~~

~~Effective August 1, 2015, the City's annual contribution to the Employees Benefit Trust Fund for any employee shall be limited to 84% (83% effective August 1, 2016) of the total cost of the High Deductible Health Plan (HDHP), the HSA fee, and the dental plan in addition to the applicable Health Savings Account (HSA) contribution based upon the level of the plan selected by the employee. Any employee who remains on or elects the traditional (non-HDHP) health/dental plan after August 1, 2013 shall be responsible for the additional cost of such traditional plan, if any, which shall be paid by payroll deduction in addition to the 15% (16% effective August 1, 2015) (17% effective August 1, 2016) employee share.~~

~~The following two exceptions to the above rule shall apply:~~

- ~~1) New employees who are eligible for health/dental benefits shall be provided the traditional (non-HDHP) plan without paying the additional cost above the HDHP plan as outlined above, but only until the start date of the next plan year for which the employee was eligible to enroll in the HDHP plan. Thereafter, the above-stated additional cost shall apply to the new employee if he or she remains on the traditional (non-HDHP) plan.~~
- ~~2) If an employee is legally required to provide the traditional (non-HDHP) health/dental plan for a covered dependent, the employee shall not be required to pay the additional cost of the plan above the 15% (16% effective August 1, 2015) (17% effective August 1, 2016) as outlined above. "Legally required" means ordered by a court or other legal authority having jurisdiction over the employee. The employee must provide appropriate proof of such order and that the employee did not agree or consent to such an order.~~

~~If an employee selects coverage under a High Deductible Health Plan (HDHP) which qualifies the employee to make contributions to a Health Savings Account (HSA), the City will deposit into the employee's HSA each year on or about August 1st a lump sum contribution of \$1,800 for an employee with single coverage or a lump sum contribution of \$3,600 for an employee with coverage including the employee and other family members, provided that the City contribution to an employee's HSA shall not exceed 90% of the annual deductible applicable to the employee's coverage nor be less than 50% of the applicable annual deductible.~~

- D. ~~A member of the bargaining unit may decline participation in the Health and Dental Benefits Plan provided that the participation requirements citywide for all plans included in the Health and Dental Benefits Plan package can be achieved without the member's participation. Members declining~~

participation in the Health and Dental Benefits Plan shall be compensated twelve hundred dollars (\$1,200) for such non-participation during a full twelve month plan year. Said compensation for non-participation will be paid during the first calendar month following the end of the applicable plan year. On a form provided by the City, members shall execute a written declination of coverage which acknowledges that the City shall have no responsibility or liability for the health or dental benefits or expenses of the employee or his/her dependents and that re-enrollment in the plan(s) shall be subject to the provisions of the respective health or dental benefits plan. Compensation for non-participation shall not be paid to an employee who receives coverage as the spouse of another City employee. The following provisions shall determine an employee's eligibility for non-participation compensation:

1. ~~The twelve hundred dollar (\$1,200.00) compensation for non-participation in the Health and Dental Benefits Plan may be paid on a pro-rated basis at a rate of one hundred dollars (\$100.00) for each full month of non-participation provided the period of non-participation qualifies under one of the following circumstances.~~
2. ~~A newly hired employee who opts out of coverage will be eligible for compensation for those months remaining in the Plan Year for which the employee would have been eligible for coverage, i.e., those months after the first ninety (90) days of employment.~~
3. ~~An employee who opts out of coverage at the beginning of the Plan Year (or a newly hired employee who opts out when eligible) but later enrolls for coverage as a result of a qualifying event which eliminates the employee's coverage through the employee's spouse or other source of coverage, will be entitled to compensation for those months of non-participation prior to the re-enrollment date. In this case, a "qualifying event" is an event defined in the law which entitles the employee to initiate coverage through the City's provider. Re-enrollment not the result of a qualifying event will only be permitted for the start of the next Plan Year.~~
4. ~~An employee who opts out of coverage by the City after the beginning of the City's Plan Year will be entitled to compensation for those months of non-participation remaining in the Plan Year following the effective date of the opt-out.~~
5. ~~In the event a Plan Year is less than twelve (12) months in duration due to a change in providers of coverage, all non-participating employees will be entitled to one hundred dollars (\$100.00) per full month of the shortened Plan Year.~~
6. ~~All compensation for non-participation, regardless of duration or timing, shall be paid during the first calendar month following the end of the applicable Plan Year, except that an employee who voluntarily terminates employment during a Plan Year will be compensated for each full month of actual non-participation during said Plan Year with their final pay.~~

- B. On the earliest date when IUOE members can be transitioned, the City will make available to all eligible bargaining unit employees the same major medical/hospital care insurance plan(s), prescription drug plan(s) and dental plan(s) that are available to non-bargaining unit employees who are in classified or unclassified positions for the City of Fairfield. If such non-bargaining unit employees are required to pay a portion of insurance premiums for the insurance plans, the same premium contribution levels, not to exceed the percentage specified in Paragraph D, shall also apply to bargaining unit employees. All insurance requirements, terms and conditions, including but not limited, to fees, contributions, co-payments, deductibles, surcharges, employer HSA contribution, and out-of-pocket maximums, specified for such non-bargaining unit City employees shall also be applicable to bargaining unit employees. If a newly hired employee elects and is deemed eligible for such coverage(s), said insurance shall be effective upon his/her hire date.**
- C. New hire employees, employees experiencing a "qualified event" as defined by Section 125**

of the Internal Revenue Code, or employees during open enrollment, who waive all City offered group health benefits shall be compensated twelve hundred dollars (\$1,200), prorated at \$100 per full month, for such non-participation during a full plan period (typically one-year) or as otherwise established by the plan documents. Said compensation for non-participation will be paid during the first calendar month following the end of the applicable plan period. Compensation for non-participation shall not be paid to an employee who receives coverage as the spouse of another City employee.

Employees desiring to waive coverage shall execute a written declination of coverage or elect to waive in the appropriate benefits portal, which acknowledges that the City shall have no responsibility or liability for the health or dental benefits or expenses of the employee or his/her dependents and that re-enrollment in the plan(s) shall be subject to the provisions of the respective medical/prescription or dental benefits plan.

- D. The City will contribute eighty-three percent (83%) of the total monthly cost of the employee's medical and dental insurance premium. Employees will contribute the remaining seventeen percent (17%) of the total monthly cost of the employee's medical and dental insurance premiums via payroll deduction from the first two (2) pay periods each month. If an employee's wages during such a pay period are not sufficient to pay the employee's portion of the premium(s), the City will bill the employee for his/her full portion of the premium. The employee shall remit his/her full portion of the insurance premium to the City within 30 days of the date of the invoice or said insurance will be terminated.
- E. Health Savings Account (HSA) Contribution - The following shall apply if an employee selects coverage under a High Deductible Health Plan (HDHP) that qualifies the employee to make contributions to an HSA:
 - 1. The City will contribute to an employee's HSA account a maximum of \$700 for each single plan and \$1,800 for each family plan for each plan year that an employee is enrolled in the HDHP plan.
 - 2. The City contribution will be made in twelve (12) prorated monthly payments during the first pay period of each month following the effective date of the plan year.
 - 3. Employees who are not enrolled in a group HDHP Medical Plan for a full plan year or who experience a qualifying life event and enroll in a HDHP will be paid a monthly prorated portion of the HSA contribution set forth in this section.
- F. IUOE maintains participation in the Joint Benefit Cooperative per Administrative Policy adopted by the City Manager and referenced in Appendix B.
- E. G. The City agrees to P.E.R.S. "pickup" if:
 - 1. All full-time employees covered by P.E.R.S. agree to the program; and
 - 2. It is by the salary reduction method; and
 - 3. It is approved by P.E.R.S. and I.R.S.

- F. H. A voluntary deferred compensation plan by payroll deduction will be provided by the City.

(Note- Appendix C is incorporated by reference regarding the Employee Benefits Trust Fund)

SECTION 4- 2- DISABILITY INSURANCE

~~The City will work with the Employee/Employer Health And Benefits Committee to arrange for employees to be offered short term and long term disability insurance. The Committee will select an insurance provider after considering the various alternatives. It must be recognized that insurance carriers require specific~~

~~levels of employee participation by all city employees in order to provide disability insurance coverage. Unless there is sufficient participation by employees the insurance cannot be provided.~~

A voluntary short-term and long-term disability plan will be made available by the City, so long as there is sufficient participation by all City employees in accordance with the carrier's minimum participation requirements.

This coverage will be fully funded by the participating employees. The City will arrange for payroll deductions and for the other necessary administration to make the insurance available.

ARTICLE 17

GRIEVANCE PROCEDURE

SECTIONS 1, 2 and 3 are current contract

SECTION 4. - GRIEVANCE PROCEDURE

A. The following are the implementation steps and procedures for handling grievances by members:

1. Preliminary Step - A member having a grievance will first attempt to resolve it informally with his or her immediate supervisor at the time the incident giving rise to the grievance occurs. At this Step, there is no reason to put the grievance in writing, no report needs to be submitted by the supervisor (unless the Employer has a policy calling for such) and there shall be no appropriate unit steward present.

If the member is not satisfied with the response from his/her immediate supervisor at this Step, he/she may pursue the formal steps which follow.

2. Step One - Department Head
 - a. A member having a grievance shall present it to the Department Head, in writing, signed by that member and the unit steward, within ~~three (3)~~ **five (5)** of the member's working days after the event or circumstances giving rise to the grievance have occurred. The grievance at this Step shall be submitted to the City Manager's representative in writing, using the form supplied by the Union. Grievances submitted beyond the ~~three (3)~~ **five (5)** working days' time limit need not be honored, although they will be processed through his/her procedure if time limits are waived by the Department Head at this Step.
 - b. The Department Head may verbally discuss the grievance with the member-grievant but shall not discuss the grievance until either he/she or the member has personally, verbally, or in writing, notified an appropriate unit steward and given such steward an opportunity to be present in such discussion.
 - c. At the conclusion of this verbal discussion and not to exceed ~~three (3)~~ **five (5)** working days, thereafter, the Department Head will respond in writing to the member-grievant and unit steward who signed the grievance.

The remaining provisions in ARTICLE 17 remain current contract.

ARTICLE 23DURATION

The provisions of this Agreement shall be effective March 1, 2020 **2023**, and shall remain in full force and effect up to and including February 28, 2023-**2026**, except as otherwise provided herein.



AGREEMENT
BETWEEN

THE CITY OF FAIRFIELD, OHIO

and

INTERNATIONAL UNION OF OPERATING ENGINEERS
LOCAL #20, AFL-CIO

EFFECTIVE MARCH 1, 2023 THROUGH FEBRUARY 28, 2026, INCLUSIVE



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ARTICLE 1PURPOSE

This agreement is made between the City of Fairfield, Ohio, hereinafter referred to as the "City" or "Management" or "Employer", and the International Union of Operating Engineers, Local #20, AFL-CIO, hereinafter referred to as the "Union" for the purpose of achieving better understanding between both parties and to provide peaceful negotiations pertaining to wages or compensation, hours of work, conditions of employment and the peaceful adjustments of differences which may arise.

ARTICLE 2MANAGEMENT RIGHTSSECTION 1.

The management and direction of the affairs of the City are retained by the City. This includes, but is not limited to: the selection, transfer, assignment and layoff of employees; the termination of probationary employees; the termination for just cause of other employees; the making, amending and enforcing of reasonable work rules and regulations; the securing of revenues of the City; the exercise of all functions of government granted to the City by the constitution and statutes of the State of Ohio and the City Charter and Ordinances; the determination from time to time as to what services the City shall perform; the establishment or continuation of policies, practices or procedures for the conduct of its affairs and, from time to time as to what services the City shall perform; the establishment or continuation of policies, practices or procedures for the conduct of its affairs and, from time to time, the changing or abolition of such practices or procedures; the determination of the number of hours per day or week any operation may be carried on; the selection and determination of number of employees required; the establishment and changing of work schedules and assignments; the contracting for the performance of such work as the City determines advisable and the taking of such other measures as the City and/or Management may determine to be necessary for the orderly and efficient operation of the City; and the determination of the size and composition of the work force. The City retains all rights except to the extent this Agreement specifically and expressly provides to the contrary. The City will not use this section to contravene rights granted by this Agreement to members of the bargaining unit individually or collectively.

ARTICLE 3

RECOGNITION AND UNION DUES

SECTION 1. - UNION RECOGNITION

The City of Fairfield recognizes the International Union of Operating Engineers, Local No. 20, AFL-CIO, as the sole and exclusive bargaining agent for those employees assigned to classifications listed in the attached Appendices.

SECTION 2. - "EMPLOYEE" DEFINED

The term "employee" or "employees" as used in this Agreement shall refer to those persons included in the bargaining unit.

SECTION 3. - UNION DUES

- A. While this Agreement is in effect, the City agrees to deduct from the earnings of each employee covered by this Agreement, the Union dues and Union initiation fees, if any, bi-weekly to coincide with the City's payroll periods for each and every month, beginning sixty (60) days after the start of employment on the basis of individually signed voluntary check-off authorization cards on a form to be furnished by the Union. The union member's authorization and the City's obligation to deduct Union dues and initiation fees shall terminate within the first full pay period after the Union or the union member notifies the City, in writing, of the union member's revocation of dues authorization or upon termination of the union member's employment. The Employer will provide a list of the names of all bargaining unit employees and will notify the Union of any changes in the list for any reason. Information concerning dues not deducted under this Agreement shall be forwarded to the Union, and this action will discharge the City's only responsibility with regard to such cases.
- B. The amount of dues and initiation fees to be deducted from each employee shall be that amount as certified to the City, in writing, by the Financial Secretary of the Union. The amount of dues and initiation fees collected shall be turned over to the Financial Secretary of the Union by the fifteenth (15th) day following the deduction.
- C. Nothing contained herein shall be construed to require that any employee become a member of the Union. The Union agrees to comply with all requirements of O.R.C. 4117.09 pertaining to dues.
- D. It is specifically understood that the only responsibility the City assumes is to deduct the dues and initiation fees in the amount specified by the Union and to forward such dues and initiation fees according to the terms of the Agreement. The Union agrees to accept full liability financially and legally for any charges which may be filed, fees, penalties, punitive damages, costs, and/or back pay liability arising out of the City's actions or inactions involving dues and initiation fees.
- E. The Union agrees to save the City, its agents, employees and officials, harmless from any and all costs, including witness fees, attorney fees, back pay awards, punitive damages, or any other cost of prosecution or defense or any liability resulting from the prosecution or defense of any action or inaction, claimed or otherwise, to which the City may be liable by virtue of the provisions of this Article.
- F. It is specifically agreed that payment for the above specified reasons shall be made directly from the Union to the party, and at no time, shall the City pay out any monies for any reason associated with the provisions of this Article.
- G. The Union and the employees agree to indemnify and hold the City of Fairfield harmless against any and all claims of liability arising out of its deduction of Union dues from any employee's pay. The Union assumes full responsibility for the disposition of the deductions so made, once they have

been received by the Union. The City will notify the Business Manager of the Union when any employee terminates his/her dues deduction authorization under this Section.

SECTION 4. - NON-DISCRIMINATION

The Union and the Employer agree that membership in the Union shall be open to all employees in the bargaining unit of the Employer regardless of race, color, religion, national origin, veteran status, ancestry, medical condition, genetic information, sex, sexual orientation, gender identity, gender expression, disability, marital status, political affiliation, or age.

The Employer, its officers and agents, and any person or persons of agencies responsible to the Employer and the Union and its officers and members shall not discriminate for or against any employee on the basis of race, religion, color, national origin, veteran status, ancestry, medical condition, genetic information, sex, sexual orientation, gender identity, gender expression, disability, marital status, employee organization, or political affiliation, age, or for the purpose of evading the spirit of this Agreement. This includes all City programs, activities, and hiring practices. The Union and the Employer will not tolerate discrimination, harassment, or retaliation and will take steps to ensure that the public, employees, and stakeholders are not subject to a hostile environment because of any City service. The Employer and the Union agree to abide by the provisions of applicable federal, state, and local laws and state or federal executive order.

ARTICLE 4

REPRESENTATION, CONSULTATION AND NEGOTIATION

SECTION 1. - REPRESENTATION ON CITY PREMISES, DURING WORKING HOURS

- A. The Employer agrees that no more than two (2) non-employee officers and representatives of the Union shall be admitted to the Employer's facilities and sites during working hours upon reasonable advance notice to the City Manager. Such visitations shall be mutually agreed upon for the purpose of investigating employee complaints, to participate in the adjustment of grievances, and attend other meetings covered herein. The Union agrees that such activities shall not interfere with the normal work duties of employees, except to the extent otherwise authorized herein. The City Manager reserves the right to designate a reasonable meeting place and to provide a representative to accompany the Union officer or representative where safety requirements do not permit unlimited access to the facilities or sites.

SECTION 2. - PURPOSE OF REPRESENTATION

- A. The parties agree to consult and negotiate in good faith on matters concerning the terms and conditions of employment with the intention of reaching agreement, reducing such agreement in writing, and making such writing enforceable as a contract. To this end, they agree to meeting personally and through representatives authorized to take effective action at reasonable intervals and at reasonable times and places at the request of either party.
- B. Except in case of emergency, or upon waiver of notice by the other party, a party proposing a matter for negotiation shall give written notice to the other party describing in detail the subject desired to be discussed, at least ten (10) days before the meeting to consult and negotiate. Such notice shall be sent to the Appointing Authority of the Employer or his/her designated representative respectively.

SECTION 3. - REIMBURSEMENT, WAGES FOR REPRESENTATION

- A. The Employer agrees to reimburse not more than four (4) bargaining unit members of the Union who are appointed as representatives to serve on the Union Bargaining Committee for time spent in actual meetings with the Employer to renegotiate this Agreement, pursuant to Article 23 where such meetings take place during such members' regularly scheduled straight-time hours on the days in question. The Employer shall not be obligated to pay overtime for such additional hours. The Employer will not reimburse members for any expense incurred in fulfilling their positions as representatives on the Union Bargaining Committee. The Executive Director of the Union will notify the Employer in writing of the names and normal shift schedules of members selected to serve on the Union Bargaining Committee at least one (1) calendar week prior to the first scheduled negotiation date. Members and Union so selected will notify their immediate supervisors of their selection, and of all scheduled negotiation dates, as soon as such information is made known to the selected members.
- B. The Employer agrees to pay annually up to sixteen (16) hours each of regular straight time off with pay from their regular schedule for up to two (2) employees who are duly elected Union delegates or alternates to attend annual training presented by the Union. Said employees shall also have the option of using an additional 24 hours each of unpaid leave or use their vacation and/or personal time. The Union shall give the Employer at least one (1) week written notice of the employees who will be attending such functions.

SECTION 4. - LABOR MANAGEMENT COMMITTEE

- A. The parties agree that there will be a Labor Management Committee, consisting of not more than four (4) representatives of the City and four (4) representatives of the Union, which shall meet to investigate, study, discuss and resolve issues affecting labor-management relations.

SECTION 5. - REPRESENTATION DURING DUTY HOURS

- A. Consultation, negotiations, and other representation activities necessary to further the purposes of the Agreement are recognized as proper part of the conduct of the Employer's business and shall normally take place during duty hours. Employees representing either the Employer or the Union in these joint activities shall be given sufficient time during duty hours without loss of pay or other benefits to perform these functions, provided that prior to participation in any such representation activity such employees must personally notify their immediate supervisor of such activity.

SECTION 6. - MEETINGS ON CITY PREMISES

- A. Meetings of the Chapters or Committees of the Union will be permitted in approved meeting rooms where work is not interrupted by such meetings, and when such meetings are not held during the regularly scheduled work hours of the participants on the day in question.

ARTICLE 5
HOURS OF WORK

SECTION 1. - NORMAL HOURS

- A. The normal scheduled work week of an employee shall consist of five (5) consecutive work days of eight (8) work hours each, as scheduled by the City Manager, unless stated per published schedules.
- B. The normal work day shall consist of first, second, and third shift. The first shift is any shift which starts on or after 6:00 a.m., but on or before 9:00 a.m. The second shift is any shift which regularly starts on or after 2:00 p.m., but on or before 4:00 p.m. The third shift is any shift which regularly starts on or after 10:00 p.m., but on or before 11:00 p.m. All shifts for all employees covered by this agreement shall be scheduled for starting times within the hours stated above for first, second, or third shift. Notice shall be given in writing publicly to all affected personnel thirty (30) days in advance of the proposed change in the starting time of any shift within the hours stated above.
- C. Schedules may be changed by the City Manager from time to time to suit changing conditions in the plant, provided however, that indiscriminate changes shall not be made in such schedules and provided further that such changes deemed necessary shall be made known, in writing, publicly to all affected personnel thirty (30) calendar days in advance of the proposed change. Schedule changes as used in this paragraph are those which actually cause the employee to have different days off than he or she had prior to the schedule change. This paragraph does not apply to relief operator assignments under Article 8, Section 1.
- D. When possible, off days shall be scheduled consecutively.
- E. Changes from one shift to another shift without changing scheduled off days of an individual employee shall be made only after twenty-four (24) hours notice has been given to the Union Steward and immediate supervisor, or at any time the City Manager declares an emergency.
- F. All employees shall be paid biweekly and payday shall be on or before the Tuesday of the following week, with deposit notice available at 2:00 p.m. on payday. All employees shall have their paychecks directly deposited into their personal account at a financial institution of their choice. The City will endeavor to educate all employees concerning the workings of direct deposit. Employees will receive their normal paycheck stub or an electronic version with the issuance of paychecks. The City will endeavor to provide the direct deposit option with local financial institutions but shall not be required to furnish the direct deposit option with any particular financial institution if the City determines that it is impracticable to do so. The City shall have no responsibility for any errors or omissions made by the employee's financial institution with regard to the direct deposit of the employee's paycheck or the employee's personal account.

SECTION 2. - TRADE OF SHIFT OR OFF DAYS

- A. Employees may, with twelve (12) hours prior approval of their department head or division head, trade shifts or days off; but, in the event of such trade, any overtime pay shall only be paid to the employee who actually works the shift and this shall not result in additional overtime pay by the City.

ARTICLE 6

OVERTIME AND PREMIUM PAY

SECTION 1. - OVERTIME AND PREMIUM PAY

- A. The rate of one and one-half (1-1/2) times the regular rate of pay shall be paid in each of the following instances:
1. For all work performed in excess of the employee's normally scheduled work hours in the twenty-four (24) hour period beginning with the start of an employee's normal shift.
 2. For all work performed in excess of forty (40) hours in any normal work week for which overtime has not previously been earned.
 3. For all work performed on Sunday by all employees.

SECTION 2. - PYRAMIDING OF PREMIUM AND/OR OVERTIME PAY

The allowance of overtime or premium payment on any hour for which an employee receives overtime or premium compensation eliminates that hour for consideration for overtime or premium payment on any other basis. If the time worked falls under two or more overtime and/or premium pay classifications, the higher rate shall prevail.

SECTION 3. - OVERTIME LISTS

Management will post, in the appropriate division, overtime lists by Wednesday of each week. The list will contain the employee's name and total overtime worked from 7:01 a.m. Monday to 7:00 a.m. the following Monday.

SECTION 4. - CALCULATION OF OVERTIME HOURS

Overtime will be offered to the full-time employees within the division who, on the roster, have the fewest aggregate hours worked and refused among those within the division who are qualified and normally perform the work that is being assigned for overtime. Overtime among such employees shall be kept within sixteen (16) hours, if possible. Aggregate overtime hours worked and refused among employees shall be calculated in one (1) year increments beginning January 1 of each year.

SECTION 5. - ERRORS IN OVERTIME

Where there are errors in the distribution of overtime opportunities, the Employer will be given the opportunity to correct the error. The sole remedy for any employee who is not offered overtime in accordance with the Agreement is limited to providing that employee the next overtime opportunity (or opportunities) with the equivalent or greater number of overtime hours.

SECTION 6. - EMPLOYEES NOT CONTACTED

If an employee cannot be contacted, he/she shall be charged with the overtime hours offered and the attempt to contact shall be recorded.

SECTION 7. - EMPLOYEES ON LEAVE

No employee will be considered for overtime of a non-emergency nature who is on approved leave.

SECTION 8. - EMERGENCIES

In the case of an emergency declared by the City Manager, an employee who is able to work shall not refuse overtime offered.

SECTION 9. - NON-TRANSFER OF PERSONNEL

Operating personnel will not be required to leave operational duties which include in-plant maintenance to replace maintenance personnel for the purpose of denying the maintenance personnel overtime. This would also apply to maintenance personnel replacing an operator.

SECTION 10. – OUTSIDE OVERTIME

Overtime outside the employee's division will be limited to eight (8) hours if it abuts the employee's normal work schedule.

SECTION 11. – OFF DUTY TIME

An employee shall be off duty a minimum of six (6) hours after working a maximum of sixteen (16) continuous hours unless an exception is approved by the Division Superintendent or Department head. At the discretion of the Division Superintendent or Department head upon the request of the employee, an employee called in or on scheduled overtime before the start of his/her regularly scheduled shift may be excused from the balance of his/her regular shift without using accumulated leave time. All overtime worked will be paid at the overtime rate of pay. Employees requesting to use leave will use personal leave or vacation leave unless the employee claims illness.

ARTICLE 7

CALL-IN PAY AND PROCEDURE

SECTION 1. - CALL-IN PAY

- A. An employee who is called in to work outside his/her normal work shift shall be paid one and one-half (1-1/2) times the regular rate of pay. At such time when the employee's regular shift arrives, the employee will be paid at his/her regular pay rate.
1. There shall be a minimum of three (3) hours per call-in, providing call-in is three (3) hours prior to normal work shift.
 2. Employees called in to work shall receive one-half (1/2) hour travel time from home to work, provided the hours worked do not abate the employee's regularly scheduled work shift and the overtime hours worked are less than eight (8) hours.

SECTION 2. - CALL-IN PROCEDURE-WASTEWATER PLANT OPERATORS

- A. If an operator on the second, third or any weekend shift calls in sick, the operator who has the lowest overtime hours will be allowed to work the shift of the operator who called in sick. The operator who contacts the operator with the lowest overtime hours will speak to him/her, personally, to find out if he/she wishes to work or refuses to work.

If the operator who has the lowest overtime hours is on duty and the operator who called in sick is on the following shift, the operator who is on duty may remain and work that shift or exercise his/her option which is explained in paragraph B.

- B. **OPTION:** An operator who is in the position of working a double shift, but does not wish to, may work a minimum of four (4) hours and call the next lowest operator to work. If the lowest Operator would be on the next shift, they would split the shift, if not, he/she would keep calling. If no operator would come in, he/she may then try to get a relief operator to come in. This option would not be used in the case where an operator would have to come in at 3:00 a.m. On the option the operator would be charged for hours worked. The operator coming in on the option would be charged hours he/she worked.
- C. If the first shift rotating operator does not cover his/her assigned shift, the first shift straight day operator shall fill the rotating operator's job assignment.

When the first shift straight day operator does not cover his/her assigned shift, a relief operator, who is on duty, will be assigned to cover the straight day operator's duties. While serving in this capacity, the relief operator shall follow relief operator's wages and hours. If no relief operator is on duty, the job assignment shall remain empty for that shift.

SECTION 3. - CALL-IN PROCEDURE-PERSONS OTHER THAN WASTEWATER PLANT OPERATORS

Overtime will be offered to the full-time employees within the division who, on the roster, have the fewest aggregate hours worked and refused among those within the division who are qualified and normally perform the work that is being assigned for overtime, overtime among such employees shall be kept within sixteen (16) hours, if possible. Aggregate overtime hours worked and refused among employees shall be calculated in one (1) year increments beginning January 1 of each year.

SECTION 4. – CALL-IN PAY: LABORATORY TECHNICIANS – BACTERIAL SAMPLE TESTING

The above sections notwithstanding, the following shall be the minimum pay procedure for laboratory

technician call-ins:

1. A laboratory technician who is called in to work outside her/his normal work shift to process water system bacterial sample(s), including but not limited to, reading incubator temperatures, shall be paid one and one-half (1-1/2) times the regular rate of pay. At such time when the employee's regular shift arrives, the employee will be paid at her/his regular base pay rate.
2. There shall be a minimum of two and one-quarter (2-1/4) hours hour per call-in, providing the call-in is at least two and one-quarter (2-1/4) hours prior to the employee's normal shift.
3. Employees called in to work shall receive one-half (1/2) hour travel time from home to work, provided the hours worked do not abut the employee's regularly scheduled work shift and the overtime hours worked are less than eight (8) hours.
4. A call-in of laboratory technician for any reason other than to process water system bacterial sample(s) will be paid in accordance with Section 1 of this Article.

ARTICLE 8

RELIEF OPERATORS

USE OF OPERATORS AND MAINTENANCE PERSONNEL

SECTION 1. - RELIEF OPERATORS - REPLACEMENT OF OPERATORS

Relief operators may be assigned to work an operator's schedule when management knows 24 hours in advance of an operator's time off. Relief operator(s) will be appointed from among the operator/maintenance personnel in the Division who are not already assigned as rotating shift operators. At a minimum relief operator position(s) will be posted for one (1) week for designation every January 31, if management intends to utilize relief operator(s). Relief operator position(s) may also be appointed by management at any other time after a one (1) week posting. The relief operator(s) will be selected on the basis of seniority; and if no one desires the position, the least senior qualified operator/maintenance person only in the division will be assigned the position of relief operator(s). The relief operator(s) will be paid "relief operator's" wages as shown in the attached Appendices when working as a relief operator(s) and their regular wages when not working as relief operator(s). If more than one (1) relief operator is designated, the assignment shall rotate after each relief operator has fulfilled five (5) relief shifts. Designation as a relief operator does not prevent assignment as a rotating shift operator in accordance with Article 5, Section 1. If any relief operator is appointed as a rotating shift operator, he or she shall no longer be a relief operator.

SECTION 2. - CALL-INS

Plant Operators shall not be called in to work on maintenance call-ins unless needed personnel cannot be obtained by calling all maintenance personnel in their respective division, or in the case of an emergency.

SECTION 3. - MAINTENANCE PERSONNEL

Maintenance personnel shall not be called in to work on operator call-ins unless needed personnel cannot be obtained by calling all operator personnel in their respective division, or in the case of an emergency.

ARTICLE 9

WAGES, SHIFT PREMIUMS, CLOCK-IN TIME AND BREAKS

SECTION 1. - WAGE RATES

- A. All bargaining unit employees shall receive:
- a. 2.5% base wage increase retroactive to March 1, 2023;
 - b. 2.5% base wage increase retroactive to March 1, 2024; and
 - c. 2.5% base wage increase effective upon execution of a successor collective bargaining agreement by all parties or March 1, 2025, whichever is later and not retroactive;

The wage rates for the term of this agreement are set forth in attached Appendix A.

- B. Any employee designated as Collection System Foreman, Assistant Collection Foreman, Maintenance Foreman, Assistant Maintenance Foreman, Lab Supervisor, Crew Leader or Chief Operator by management may be removed from such assignment by management without cause. If an employee is removed from such an assignment, the employee shall be placed in their classification at the classification step for which the employee is qualified. The employee shall receive the pay rate at the step for which they qualify. The employee removed from any one of the above positions shall have no right to appeal any such removal to the Civil Service Commission or to grieve such removal under the terms of the Contract.
- C. Any employee who is appointed by the Public Utilities Superintendent, the Public Utilities Director or the City Manager in writing to officially perform temporarily the duties of Collection System Foreman, Assistant Collection Foreman, Maintenance Foreman, Assistant Maintenance Foreman, Lab Supervisor or Chief Operator shall receive an additional amount per hour over their normal rate of pay during such temporary appointment as specified for such appointments in the attached appendices.
- D. Management shall not be required to appoint individuals to assignments as Collection System Foreman, Assistant Collection Foreman, Maintenance Foreman, Assistant Maintenance Foreman, Lab Supervisor or Chief Operator, provided, however, that if individuals have been appointed by management as Collection System Foreman and Assistant Collection Foreman respectively, or Maintenance Foreman and Assistant Maintenance Foreman respectively, then in those instances where the appointed Foreman has been absent from work for a continuous period of at least six (6) weeks, the appointed Assistant Foreman shall be designated as Foreman and receive the additional pay amount for said appointment until the return of the previously designated Foreman or another appointment of an individual as Foreman by management.
- E. Employees in the Construction Inspector, Operator/Maintenance Worker or other classifications who maintain one of the following water and/or wastewater licenses shall be entitled to compensation as shown in addition to their regular rate of pay:

Class I Water Distribution	\$0.25	Class I Wastewater Collection	\$0.25
Class II Water Distribution	\$0.50	Class II Wastewater Collection	\$0.50

Such employees shall be entitled to compensation for one water license and/or one wastewater license as outlined above.

- F. Any person with a wastewater license who is hired to fill a vacancy in the Operator/Maintenance Worker classification shall be paid an initial rate of pay one step below the rate at which the person would normally qualify on the wage rate appendix. Said person shall remain at that rate of pay for six months irrespective of any other licenses, training or experience obtained within said six

months, provided further that such a person hired with a Class III license shall be paid at the Operator VIII rate of pay for six (6) months and the Operator IX rate of pay for six (6) months before advancing to the Operator X rate of pay.

SECTION 2. - SHIFT PREMIUM, CLOCK-IN AND BREAKS

- A. For Operator/Maintenance Workers, Relief Operator and other classifications assigned to rotating shifts, a premium of \$.33 per hour shall be paid over and above the employee's regular rate of pay on all shifts. The applicable shift premium shall be included in the employee's base rate of pay used in overtime calculations. For all other employees of the bargaining unit, there will be no shift premium. The members of the bargaining unit acknowledge that additional base pay increments negotiated as a part of the contract effective March 1, 2014 were accepted in lieu of the prior practice of paying shift premium to all employees and that the employees still receiving shift premiums as noted above who had their shift premiums reduced also received such additional base pay increments effective March 1, 2014.
- B. The City uses the "seven minute down, eight minute up" rounding rule for timekeeping. This means the City allows a seven (7) minute grace period to all employees through the time clock system before docking pay for that particular day. An employee shall not clock-in more than seven (7) minutes prior to nor after their scheduled shift without prior authorization by a Department Head or their designee. Employees clocking-in at eight (8) minutes to fifteen (15) minutes after their scheduled start time will not receive pay for the missed time unless she/he is permitted by management to use one-quarter (1/4) hour of personal time. Employees shall not clock-out more than seven (7) minutes after their scheduled shift without prior authorization by a Department Head or their designee. Using personal time to cover tardiness does not excuse the employee of work rules and disciplinary action with regard to attendance, punctuality, and tardiness.
- C. Reasonable time for breaks from work will be granted. This will normally consist of a total of two (2) fifteen (15) minute periods, one before and one after the lunch period as determined by management. Travel or clean up time shall not extend break periods. Smoking is not a reason for additional break time. An employee who smokes will be expected to do so in accordance with City policy and not in a manner which causes the employee to be away from his or her work assignment for periods in excess of breaks provided under this section. Employees shall also be dressed for work and begin work at the start of their designated shift.

SECTION 3. EMPLOYEE TRAINING

As a part of an employee's orientation to the Wastewater Division, generally within the first week, the superintendent or designee will inform the employee of all training and licenses necessary to progress up the wage steps or receive supplemental pay as outlined in the contract. The employee will have his/her choice of which course will be taken at each level.

If an employee chooses the OTCO Class I correspondence course, the course will be ordered by the superintendent within one week after the employee has provided written notification to the superintendent that he/she wants to take the course. The City will pay the cost of the course, unless the employee has taken and failed to successfully complete any prior course at the City's expense. The employee shall receive the course as soon as it is received from OTCO. The course must be completed within one year from being issued by OTCO.

If an employee chooses to take an OTCO classroom course, it will be the employee's responsibility to find out the date, time, location, and registration information for the course. The employee must provide the superintendent with timely written notification of the classroom course for which they request registration. The City will pay the cost of the course, unless the employee has taken and failed to successfully complete any prior course at the City's expense. If the course is offered outside of the regular work hours, the employee must attend the course on his/her own time.

If an employee has not successfully completed any course for which the City has paid, no future courses will be paid for unless the employee successfully completes the course at no further expense to the City or reimburses the City for the course.

In the event that an employee successfully completes the examination for an OEPA wastewater license and because of the job assignment of the employee within the Wastewater Division, the employee does not have the OEPA required experience to receive the license, the employee will not be paid at the rate commensurate with the license for which the employee has successfully completed the examination. Once the employee gains the required experience and receives the license, the employee will be paid at the rate commensurate with the license based on the date the license was issued. The City will endeavor to provide OEPA-qualified experience to those employees who have successfully completed the examination for an OEPA wastewater license as scheduling within the Wastewater Division allows.

Current and new employees will be given credit for all past successfully completed training as defined in Table A and shall be paid in accordance with the wage tables in the appendices.

The City shall provide a weekly work/study session in the wastewater division for all full-time employees taking courses necessary for wage step progression or supplemental pay. This session will meet one day per week from 3:00 p.m. until 4:00 p.m. If it is not possible to have the weekly session, a make-up session will be provided the following week. The City will allow on-the-job coaching from other City staff. Employees taking courses and participating in a work/study session will not receive pay for any time spent in these sessions after their regular hours of work. Although work/study sessions may be provided, it is the employee's responsibility to successfully complete each course.

TABLE A

OPERATOR MAINTENANCE WORKER APPROVED TRAINING

Level 1:

OTCO Wastewater Basic Course - Correspondence or Classroom*

Level 2:

OTCO Wastewater Intermediate Course – Correspondence or Classroom*

Level 3:

OTCO Wastewater Advanced Course – Correspondence or Classroom*

*or OEPA approved equal alternate.

ARTICLE 10

HOLIDAYS AND PERSONAL DAYS

SECTION 1. - HOLIDAYS

- A. The City will pay for the following twelve (12) holidays not worked:

New Year's Day	-	January 1
Martin Luther King Day	-	Third Monday in January
President's Day	-	Third Monday in February
Good Friday	-	Friday Preceding Easter Sunday
Memorial Day	-	Last Monday in May
Independence Day	-	July 4
Labor Day	-	First Monday in September
Columbus Day	-	Second Monday in October
Thanksgiving Day	-	Fourth Thursday in November
Day after Thanksgiving	-	Friday after Thanksgiving Day
Christmas Eve Day	-	A working day immediately preceding or immediately following Christmas Day as determined by the City Manager.
Christmas Day	-	December 25.

And any other special day the City closes its offices.

- B. For employees who are not engaged in continuous operations, a holiday falling on Saturday will be observed on the preceding Friday and a holiday falling on Sunday will be observed on the following Monday. For employees engaged in continuous operations, the holiday will be observed on the actual holiday designated in section "A".

For holiday pay under this contract, a holiday begins at the start of the first operators shift on the day the employee observes the holiday and ends twenty four (24) hours later.

- C. Employees will be paid eight (8) hours pay at straight time for holidays not worked.
- D. To be eligible to receive holiday pay, the employee must actually work his/her regularly scheduled shift both prior to and following the holiday unless he/she is on vacation or is absent due to approved paid leave.
- E. Employees required to work on a holiday, as defined above, will be paid at two and one-half (2-1/2) times the regular hourly rate for all work performed. All other provisions of Article 7, Section 1, will apply to holiday call-in time. An employee who is scheduled off for the holiday but is called in to work shall be paid as follows: (i) the employee shall be paid his/her normal hours of holiday pay plus two and one-half (2½) times the normal hourly rate for the hours worked outside the employee's regular shift hours; or (ii) the employee shall be paid his/her normal hours of holiday pay plus one and one-half (1½) times the normal hourly rate for the hours worked within the employee's regular shift hours. For purposes of this section, regular shift hours do not include temporarily extended shift hours such as during snow operations.
- F. If the City of Fairfield would experience any unusual circumstances where it would be necessary to send the entire work force home, Local #20 employees working during those circumstances would be paid their holiday rate of pay.

SECTION 2. - PERSONAL DAYS

The City will pay employees for a total of four (4) personal days per calendar year at straight time, which the employee can take off work. Personal days may only be taken provided 24 hours advance notice

of the request has been given to the department head or division head and the requested time off does not create a requirement for overtime operation. Personal time off may be granted with less than 24 hours notice at the discretion of the department head or division head. The minimum use of personal time off shall be fifteen (15) minute increments. Personal days will not be earned by a new employee until January 1 of the year following the year in which they were hired. All other employees will be credited with four (4) personal days on January 1 of each year. Personal days may be accumulated by an employee up to a total of eight (8) and may be used in conjunction with an employee's vacation with approval of the department head. Personal days accumulated in excess of eight (8) shall be lost. Persons whose employment is terminated, for any reason, shall not be paid for personal days earned but not used.

ARTICLE 11

VACATION

SECTION 1. - VACATIONS EARNED

- A. Each full time employee, after service of one year with the City not including prior employment with the State of Ohio or any other political subdivision of the State of Ohio, shall have earned and will be due upon the completion of said first year of employment with the City, and annually thereafter, eighty hours of vacation leave with full pay. One year of service shall be computed on the basis of twenty-six biweekly pay periods. "Annually thereafter" as set forth above shall be interpreted in such a way as to allow employees to take their vacation any time between January 1 and December 31, regardless of when that employee's anniversary date falls, after one completed year of service with the City.
1. A full time employee with seven or more years of service with the City shall have earned and is entitled to one hundred twenty hours of vacation leave with full pay.
 2. A full time employee with fourteen or more years of service with the City shall have earned and is entitled to one hundred sixty hours of vacation leave with full pay.
 3. A full time employee with twenty-four years of service with the City shall have earned and is entitled to two hundred hours of vacation leave with full pay.
 4. Each five (5) years after twenty-four (24) years will add one (1) additional week of vacation.
- B. After one year of service with the City as set forth in subsection A. hereof, annual vacation leave shall be credited to each employee on January 1 of each year. If during the calendar year, an employee attains enough years of service to entitle him/her to an additional week of vacation, such additional vacation leave shall be credited to the employee on his/her employment anniversary date.
- C. Employees shall forfeit their right to take or to be paid for any vacation leave to their credit which is in excess of the accrual of three years. Such excess leave shall be eliminated from the employees leave balance.
- D. An employee who was previously employed by the State of Ohio or any political subdivision of the State of Ohio, earning vacation credits currently, is entitled to have his/her prior service with any of these employers counted as service with the City, for the purpose of computing the amount of his vacation leave, except that such prior service with the State of Ohio or any political subdivision of the State of Ohio may not be counted toward the completion of the first year of employment with the City which is a requirement for an employee to be eligible for vacation leave as set forth in subsections A. through D. hereof.

SECTION 2. - PRO-RATED VACATION PAY

An employee who terminates and who has been in the employ of the City for one or more years shall, if eligible, receive pay for any vacation to which he is entitled by Section 1 of this Article, if such vacation has not been taken, up to three (3) years vacation.

SECTION 3. - VACATION SCHEDULES

- A. The above schedule is in addition to any recognized holiday which may fall within an employee's vacation period. If a holiday falls within an employee's vacation period, the employee shall receive the holiday pay in addition to the vacation pay. The employee's accrued vacation leave shall be reduced by the total hours an employee is off from their work schedule on approved vacation leave,

regardless of the number of holidays included within such approved vacation leave.

- B. Each year an employee with an unused sick leave hours balance as of December 31 may convert up to forty (40) hours of that balance to vacation leave hours on a one for one (1:1) basis. An employee opting for such a conversion shall make written application to the Finance Department during the month of December; such applications must be received in the finance department no later than December 31. All such conversions shall be in multiple of four (4) or eight (8) hours provided that all other employees with this conversion option are subject to the same restriction.
- C.
 - 1. A list shall be posted, for selection of vacation dates, by November 1 of each year, for year following.
 - 2. Employees shall submit their requested dates for vacation to the department head, by December 1 of the year, for the year following.
 - 3. The department head shall prepare and post a schedule of the approved dates by December 15, for the year following. An employee who chooses to split his vacation may do so only after each employee in his/her classification has picked his/her first choice by job assignment seniority. After December 15, vacation dates for the following year may only be changed upon approval of the department head. Employees not wishing to select dates for vacation by December 1, may only take vacation on dates approved by the department head.
- D. After the vacation dates are selected, a vacation request form or electronic request must be submitted to the department or division head not more than four (4) or less than two (2) weeks prior to the scheduled starting date. Vacations may be canceled anytime, up to the vacation date, and rescheduled per Article 11, Section 3-E. Emergency and other situations will be handled without regard to the above procedure by the employee and his/her department or division head.
- E. Vacation leave requires fourteen (14) calendar days' notice. Vacation leave requested with less than fourteen (14) calendar days' notice, but more than 48 hours notice will be subject to the department or division head's discretion for approval. Vacation leave requested with less than 48 hours notice will not be approved if the employee has personal days remaining. If personal time is exhausted, the department head or division head will exercise "discretion" in approving the requested vacation leave.
- F. The minimum use of vacation leave shall be fifteen (15) minute increments.

SECTION 4. - ILLNESS DURING VACATION

If a member, while on vacation, contracts an illness or injury, or experiences a death in the family, which would have warranted paid leave had the member been at work, such member shall, upon showing proper evidence (doctor's statement) be allowed to charge such absence to sick leave or funeral leave rather than to vacation time off.

ARTICLE 12SENIORITYSECTION 1. - DEFINITION - GENERALLY

For the purposes of this Agreement, seniority shall be defined as total length of continuous service in a permanent, full-time, forty (40) hour per week position or succession of such positions within the employ of the Employer including probationary, provisional, or temporary, full-time forty (40) hour per week service, provided that such employee receives a permanent appointment without a break in service. Continuous service shall not be interrupted if (a) the employee was on approved leave of absence or, (b) the termination of employment lasted less than thirty-one (31) days. Once continuous service is broken, the employee loses all previously accumulated seniority unless the employee is reinstated. All other breaks in service of employment with the Employer shall constitute interruptions in continuous service. Seniority, as defined herein, shall be used for all seniority applications contained in this Agreement except where seniority is otherwise defined for specific applications in individual Sections or Articles of this Agreement.

SECTION 2. - DEFINITION-JOB CLASSIFICATIONS, JOB ASSIGNMENT

Job Classification seniority shall be defined as the length of continuous service in a job classification or series of job assignments within one job classification, without interruption. For the purpose of this Agreement, operator, collection and maintenance person shall constitute separate job assignments within the Operator Maintenance Worker classification. For the selection of vacation dates and shift selections, personnel will compete within a given job assignment by their job classification seniority.

SECTION 3. - DEFINITION - EXPERIENCE

Experience shall be defined as the number of years within a given job classification irrespective of job assignment.

ARTICLE 13

LEAVE AND LEAVES OF ABSENCE

SECTION 1. - LEAVE OF ABSENCE WITHOUT PAY

A leave of absence without pay may be granted upon request, by management consistent with the Civil Service Commission Rules and Regulations. Employees absent due to illness may be granted such leave after sick leave is expired. The City will maintain the health and life insurance benefits of the employee during the medical leave of absence and the Employee will pay their portion of said benefits while on leave. If employee does not pay their portion of the benefits by the end of the month of which the bill was sent, said benefits will terminate at the end of that month. Upon return from such leave, the employee will be reinstated in his/her old position or one of equal grade. City agrees that no vacation will be required to be used prior to approval of a leave of absence for medical reasons. This provision shall not alter management's right to approve or disapprove leaves of absence, including leaves of absence for medical or personal reasons.

SECTION 2. - LEAVE OF ABSENCE FOR INJURY

- A. In the event of a work-related injury, including infectious hepatitis, incurred in the course of and arising out of employment, a leave of absence without pay shall be granted pursuant to the employee's doctor's initial diagnosis and certification, after use of twelve (12) sick days by the employee, if available.
- B. Leaves of absence without pay for a work-related injury as described above shall not exceed a total of one (1) year for the same work-related injury and aggravations or reoccurrences of any such injury shall not result in leave of absence in addition to the one (1) year provided herein.

SECTION 3. - FUNERAL LEAVE

- A. An employee will be granted funeral leave totaling three (3) scheduled working days without using sick leave, for such time as may be reasonably needed for the purpose of attending the funeral of a member of his/her immediate family. An employee will be paid his/her normal straight time hourly rate for any such funeral leave.
- B. To be eligible for payment, an employee must produce some evidence of said death in the form of public notice or its equivalent. "Immediate Family" shall be construed to mean husband, wife, child, mother, father, brother, sister, stepchild, stepmother, stepfather, grandmother, grandfather, grandchild, great-grandmother, great-grandfather, mother or father of wife or husband, foster parents, son-in-law, daughter-in-law, grandmother or grandfather of wife or husband, brother-in-law, sister-in-law, or legal guardians.

SECTION 4. - MILITARY LEAVE

An employee who is a member of a reserve or national guard unit will be granted leave not to exceed thirty-one (31) calendar days per calendar year for training purposes with pay in an amount equal to the difference between his/her military compensation and the salary he/she would normally receive for service with the City during this leave.

SECTION 5. - SICK LEAVE

- A. Twelve (12) days of sick leave shall be granted to each employee in the bargaining unit on January 1 of each year. There will be a maximum accumulation of one hundred twenty (120) days of sick leave. Accumulated sick leave in excess of one hundred twenty (120) days shall be paid by the City on a one-for-one basis by February 1 of the following calendar year. Sick leave may be used upon approval of the appropriate administrative officer of the City for any of the causes set forth

below:

1. Absence due to personal illness.
 2. Absence due to personal injury.
 3. Exposure to contagious disease which could be communicated to other employees.
 4. Serious illness or injury or death in the employee's immediate family: husband, wife, father, mother, sister, brother, son, daughter, in-laws and foster parents.
 5. Pregnancy.
- B. Employees shall call prior to the start of their shift if they do not intend to report for work for any of the above causes.
- C. The minimum use of sick leave shall be fifteen (15) minute increments.

SECTION 6. - PAYMENT FOR ACCRUED BUT UNUSED SICK LEAVE UPON RETIREMENT

- A. Retirement means disability or service retirement from the City of Fairfield, Ohio, under any state or municipal retirement system applicable to the City of Fairfield, from which the employee will begin drawing benefits immediately. Payment for accumulated unused sick leave of employees in the bargaining unit who retire shall be made as follows:
1. An employee who retires from the City with ten (10) or more full years of service with the State of Ohio and political subdivision of the State of Ohio, or any combination thereof, shall be paid in cash for one-fourth (1/4) the value of his/her accrued but unused sick leave credit. Payment under this section shall not exceed the value of thirty (30) days of accrued but unused sick leave.
 2. An employee who retires from the City with ten (10) or more full years of service with the City of Fairfield shall be paid in cash for the value of his/her accrued but unused sick leave.
- B. Payments under the above sections shall be based upon the employee's rate of pay at the time of retirement and eliminates all sick leave credit accrued but unused by the employee at the time payment is made. Upon the death of an employee entitled to a payment under this section, such payment shall be made to the surviving spouse or his/her heirs. Upon the death of an employee of the City who was employed by the City at the time of death, the surviving spouse or heirs of the employee shall be paid for the value of the accrued unused sick leave to the employee at the time of death, whether or not the employee would otherwise have been entitled to payment under this section.

SECTION 7. - INDEPENDENT PHYSICAL OR MENTAL EXAMINATION

Whenever an employee presents a doctor's diagnosis in justification of any medical leave, a doctor's certification to return to work or request for a reasonable accommodation due to the employee's physical or mental limitations, the City may require the employee to have a physical or mental examination by a physician or psychologist selected by the City. The results of the examination will be provided to the City and the City will pay the fee for the examination.

Where a medical question is at issue, the City Manager shall, upon receiving a written request for an appeal, obtain a medical opinion from an independent third party who shall be mutually agreed to by the employee's physician and the City Manager. The selection of a third party shall be made within fifteen (15) days of the appeal request unless an extension is agreed to by the parties. The third party shall render a medical opinion within thirty days of the selection and the decision of the third party shall be binding. The City will pay the fee for the third examination.

ARTICLE 14
EMPLOYEE BENEFITS

SECTION 1. - CLEAN-UP TIME

The final fifteen (15) minutes of each shift shall be provided for an employee wash-up period. Adequate facilities for wash-up will be provided by the City. It is intended that employees will remain at their work area or assignment to the extent possible so that they arrive at the wash up area no more than fifteen (15) minutes before the end of the shift.

SECTION 2. - LUNCH PERIOD

Management will ensure that employees will receive a one-half (1/2) hour lunch period during their regularly scheduled tour of duty. Consistent with a normal work schedule, such period shall begin within the five and one-half (5-1/2) hour period following the start of the employee's tour of duty. If in the opinion of the supervisor it becomes necessary to postpone the lunch period, the regular work day may be shortened by the length of the normal lunch Period. Lunch periods shall begin at the time the employee ceases performing his or her assigned duties. The employee is expected to be at his or her work assignment ready to work at the end of the lunch period. Travel or clean up time shall not extend the lunch period.

SECTION 3. - PENSION PLAN, HOSPITALIZATION, MEDICAL CARE, AND GROUP LIFE INSURANCE

- A. The City will provide, at no cost to each employee, Group Life Insurance consisting of \$50,000 coverage on each employee. An employee may purchase, at his/her own expense, additional life insurance on the employee, the employee spouse and eligible children, through the City's carrier.
- B. On the earliest date when IUOE members can be transitioned, the City will make available to all eligible bargaining unit employees the same major medical/hospital care insurance plan(s), prescription drug plan(s) and dental plan(s) that are available to non-bargaining unit employees who are in classified or unclassified positions for the City of Fairfield. If such non-bargaining unit employees are required to pay a portion of insurance premiums for the insurance plans, the same premium contribution levels, not to exceed the percentage specified in Paragraph D, shall also apply to bargaining unit employees. All insurance requirements, terms and conditions, including but not limited to, fees, contributions, co-payments, deductibles, surcharges, employer HSA contribution, and out-of-pocket maximums, specified for such non-bargaining unit City employees shall also be applicable to bargaining unit employees. If a newly hired employee elects and is deemed eligible for such coverage(s), said insurance shall be effective upon his/her hire date.
- C. New hire employees, employees experiencing a "qualified event" as defined by Section 125 of the Internal Revenue Code, or employees during open enrollment, who waive all City offered group health benefits shall be compensated twelve hundred dollars (\$1,200), pro-rated at \$100 per full month, for such non-participation during a full plan period (typically one-year) or as otherwise established by the plan documents. Said compensation for non-participation will be paid during the first calendar month following the end of the applicable plan period. Compensation for non-participation shall not be paid to an employee who receives coverage as the spouse of another City employee.

Employees desiring to waive coverage shall execute a written declination of coverage or elect to waive in the appropriate benefits portal, which acknowledges that the City shall have no responsibility or liability for the health or dental benefits or expenses of the employee or his/her dependents and that re-enrollment in the plan(s) shall be subject to the provisions of the respective medical/prescription or dental benefits plan.

- D. The City will contribute eighty-three percent (83%) of the total monthly cost of the employee's

medical and dental insurance premium. Employees will contribute the remaining seventeen percent (17%) of the total monthly cost of the employee's medical and dental insurance premiums via payroll deduction from the first two (2) pay periods each month. If an employee's wages during such a pay period are not sufficient to pay the employee's portion of the premium(s), the City will bill the employee for his/her full portion of the premium. The employee shall remit his/her full portion of the insurance premium to the City within 30 days of the date of the invoice or said insurance will be terminated.

- E. Health Savings Account (HSA) Contribution - The following shall apply if an employee selects coverage under a High Deductible Health Plan (HDHP) that qualifies the employee to make contributions to an HSA:
 - 1. The City will contribute to an employee's HSA account a maximum of \$700 for each single plan and \$1,800 for each family plan for each plan year that an employee is enrolled in the HDHP plan.
 - 2. The City contribution will be made in twelve (12) prorated monthly payments during the first pay period of each month following the effective date of the plan year.
 - 3. Employees who are not enrolled in a group HDHP Medical Plan for a full plan year who experience a qualifying life event and enroll in a HDHP will be paid a monthly prorated portion of the HSA contribution set forth in this section.
- F. IUOE maintains participation in the Joint Benefit Cooperative per Administrative Policy adopted by the City Manager and referenced in Appendix B.
- G. The City agrees to P.E.R.S. "pickup" if:
 - 1. All full-time employees covered by P.E.R.S. agree to the program; and
 - 2. It is by the salary reduction method; and
 - 3. It is approved by P.E.R.S. and I.R.S.

- H. A voluntary deferred compensation plan by payroll deduction will be provided by the City.

(Note- Appendix C is incorporated by reference regarding the Employee Benefits Trust Fund)

SECTION 4- DISABILITY INSURANCE

A voluntary short-term and long-term disability plan will be made available by the City, so long as there is sufficient participation by all City employees in accordance with the carrier's minimum participation requirements.

This coverage will be fully funded by the participating employees. The City will arrange for payroll deductions and for the other necessary administration to make the insurance available.

ARTICLE 15

LONGEVITY AND ATTENDANCE INCENTIVE AWARD

SECTION 1. - LONGEVITY

- A. Longevity shall be paid at the following rate on an equal basis to all permanent, full-time, non-elected employees:

1. Sixty dollars (\$60) for each full year an employee has been consecutively employed by the City of Fairfield as of November 1 for all employees with one (1) to eight (8) years of service.
 2. One hundred dollars (\$100) for each full year an employee has been consecutively employed by the City of Fairfield as of November 1 for all employees with nine (9) or more consecutive years of employment.
 3. This pay is to be received the last payday in November.
- B. Any employee who resigns his or her position, retires, or is terminated shall immediately cease to be entitled to such longevity payments. If any such employee begins working for the City again, he or she shall receive no longevity payments until he or she has again completed one full year of service and shall then begin receiving longevity as above described.
- C. Determination of the addition of each year of service shall be calculated as of the employee's anniversary of employment with the City.
- D. Longevity payment shall be paid out of the same funds as prescribed for the employee's regular wages.

SECTION 2. - ATTENDANCE INCENTIVE AWARD

- A. Each permanent, full-time employee shall be eligible to be paid an annual incentive award of \$225.00 if the employee achieves perfect work attendance.
- B. This benefit will be paid on or before January 15 of the year following the year of perfect attendance.
- C. Employees absent from work due to vacation, holiday leave, funeral leave, personal days, attendance at seminars, training functions, or other duty-related absences from the normal work schedule shall not be considered absent from work for purposes of this benefit. Any leave without pay shall disqualify an employee from receiving this benefit or as directed by law.
- D. The period for measuring such attendance record shall commence on the first day of the first pay period paid in a calendar year and end on the last day of the last pay period paid in the same calendar year.
- E. Newly employed and separating employees shall be eligible for a prorated benefit based on one-twelfth (1/12) of the award, as merited by the employee's attendance for each completed service month. To receive credit for a service month, the employee shall have worked in that entire month.

ARTICLE 16

MISCELLANEOUS

SECTION 1. - WITNESS OR JURY DUTY

Members shall receive full pay for regularly scheduled working hours on any day when a member is required to appear as a witness before any court in any litigation where the employee is not a plaintiff or a defendant in the court case or for jury duty by the United States or Ohio courts. Any fees received by a member for such activity shall be remitted to the Employer, unless such duty is performed outside scheduled working hours for such member.

SECTION 2. - WORKER'S COMPENSATION HEARINGS

When an employee attends as a witness, but not as a claimant, hearings scheduled by the Bureau of Worker's Compensation or the Industrial Commission of Ohio in connection with a Worker's Compensation claim which arises as a result of an industrial accident which occurred in City service or illness which occurred in City service, he/she will receive straight-time earnings up to eight (8) hours in each regularly scheduled work day for the necessary time spent in conjunction with the hearing.

SECTION 3. - TOOLS, UNIFORMS, AND FOUL WEATHER GEAR

- A. The City will provide all tools necessary to perform maintenance work.
- B. The City will provide eleven (11) sets of uniforms to all members of the bargaining unit with each employee selecting an appropriate combination of uniform items from those approved by the department head. In addition to the aforementioned, each member of the bargaining unit will be provided six (6) t-shirts per year. Bargaining unit employees shall have the option to utilize the professional laundering service for items provided by the City's contracted uniform service at no cost to the employees.
- C. All employees furnished uniforms will be required to wear the uniform during all working hours. Failure to wear the uniform may result in disciplinary action being taken. Items allowed in the uniform for each class of employees shall be determined by the employee's department head, who may allow uniform shorts to be included for appropriate classes of employees. Each employee may select an appropriate combination of uniform items from those approved by the department head.
- D. All employees will be provided an identification badge which must be carried with the employee at all times while on duty.
- E. Employees in the Construction Services Division and the Wastewater Division, including the Lab Technicians, will receive an allowance of Two Hundred Dollars (\$200.00) per year for the purchase of foul weather gear. Payment shall be paid upon proper notice by the Department Director, by January 31 each year. The employees will be responsible for the maintenance of their equipment.
- F. Employees required to wear safety shoes shall be reimbursed up to Two-Hundred Dollars (\$200.00) per year payable after the employee provides proof of purchase to the Superintendent or his/her designee. A reimbursement check will be issued to the employee in the next available check run after proof of purchase is submitted. The City shall provide specifications for said shoes by administrative policy.
- G. It will be the responsibility of each employee to keep all foul weather gear and safety shoes clean, in good repair and available for use during all working hours.
- H. The City will reimburse employees whose duties require the use of safety glasses for the purchase of prescription safety (OSHA approved) glasses up to One Hundred Fifty (\$150.00) per calendar year upon presentation of a paid receipt.

SECTION 4. - EDUCATIONAL ASSISTANCE

- A. The expenses for permanent full-time employees who are required by State Law and/or requested by the City Manager to attend training schools, seminars, or other instructional or educational programs including examination to increase their knowledge and further their competency in their occupation with the City, shall be paid by the City as follows:
1. Registration fees, tuition or charges for the training school, seminar, or educational or other instructional program.
 2. Reimbursement for meals at the rate established by City policy and adopted by City Ordinance.
 3. Mileage reimbursement for car expenses when an employee is not provided a City-owned vehicle, at the rate established by City policy and adopted by City Ordinance. Bus, train, or air fare at tourist rate is provided for lengthy trips, when such period of travel is approved by the City Manager.
 4. Single occupancy hotel or motel charge.
 5. Salary or hourly rates will be paid when schools, etc., are attended during employee's normal work day.
 6. Travel pay for time actually spent in travel to and from schools, etc., shall be paid at the employee's normal hourly rate or at one and one-half (1-1/2) times the normal rate, depending upon whether such travel time is over and above employee's normal scheduled work hours.
- B. Checks are issued in advance of the attendance of the employee for 1, 2, and 4 of Section A above. Expenses shall be verified by the employee submitting an itemized expense account for Item 1, 3, and 4 within fifteen (15) days of completion. Item 2 shall be paid only when Item 4 is required. However, the City will pay for lunch for one-day training schools or seminars where lunch is not included in the admission costs at the rate established by City policy and adopted by City Ordinance.
- C. The foregoing provisions of paragraphs A and B of this section shall not apply to testing or costs associated with obtaining Commercial Driver's Licenses which shall be as hereafter stated in Section 5.

SECTION 5. - COMMERCIAL DRIVER'S LICENSE

An employee whose job duties require him or her to have a valid Commercial Driver's License (CDL) under Ohio Revised Code Chapter 4506, including appropriate endorsements, shall do so at all times. The City shall pay all costs associated with CDL testing for each employee for up to two (2) CDL examinations. An employee who is required and fails to maintain an appropriate CDL shall revert to the next lowest pay rate in his or her job classification until the appropriate CDL is acquired or six (6) months, whichever occurs first. If the appropriate CDL has not been obtained during the aforesaid six (6) month period, the employee shall revert to the lowest entry level pay rate in his or her job classification until the appropriate CDL is obtained. An employee who obtains an appropriate CDL during either of the six (6) month periods stated above shall be reinstated to their former job classification and pay rate. The job duties of all laborers, maintenance workers and those operator/maintenance workers assigned to duties other than plant operations will require them to obtain CDL's within the time periods required in Chapter 4506; new employees in these positions shall obtain a CDL, including appropriate endorsements, within six months after date of hire. The City will reimburse employees who renew their CDL's for the difference between the charge for renewing their CDL license and the charge for renewing a regular driver's license.

SECTION 6. - DRUG TESTING

- A. The City and the Union agree that all employees covered by this agreement who are required to have a Commercial Driver's License under this contract or who drive Commercial Motor Vehicles for the City shall be subject to the City's policy of pre-employment testing, reasonable suspicion testing, random testing, post-accident testing, and return to duty and follow-up testing as required by Federal law and regulations to identify any alcohol misuse or use of controlled substances without a licensed physician's written prescription.
- B. The City and the Union further agree that all employees covered by this agreement who are not required to have a Commercial Driver's License under this contract and who do not drive Commercial Motor Vehicles for the City shall be subject to City's procedures for pre-employment testing, reasonable suspicion testing, random testing, post-accident testing, and return to duty and follow-up testing as implemented by City policy to identify any alcohol misuse or use of controlled substances without a licensed physician's written prescription, subject to the following terms and conditions:
 - 1. A selection pool for random testing shall be established which is separate and distinct from the pool for those required to be tested under Federal Law relative to Commercial Motor Vehicles. Said pool shall include all City employees not represented under a collective bargaining agreement and may include members of other bargaining units. A listing of all those included in the testing pool as well as those actually tested will be provided to the Union for each testing period. Testing will be performed quarterly, i.e., there shall be four testing periods each year.
 - 2. Any City policy implementing these provisions shall provide a rehabilitation and treatment option for an employee with a positive test result.
 - 3. The annual number of drug tests administered to those employees included in this pool shall equal twenty-five percent (25%) of the total number of employees included in the pool.
 - 4. The annual number of alcohol tests administered to those employees included in this pool shall equal five percent (5%) of the total number of employees included in the pool.
 - 5. Education relative to the drug and alcohol testing shall be provided to employees included in the pool prior to the implementation of random testing.
- C. The City agrees to inform all employees of the risks of being uninsurable under liability insurance coverage purchased by the City, including the risk that termination of employment may result from a determination that an employee is uninsurable.
- D. Additionally, the parties agree that the City's existing Drug Free Workplace Policy shall apply to members of the bargaining unit.

SECTION 7. - RESIGNATION OR RETIREMENT

- A. The City expects, and the Union agrees, that employees shall make an effort to provide the City with at least two weeks written notice of the employee's separation from service due to resignation or retirement.
- B. An employee who separates from City service and provides the City with a minimum of six (6) months binding written notice of resignation or retirement shall be paid a notice incentive of one thousand five hundred dollars (\$1,500) with their final pay provided that the employee does not use more than fifty percent (50%) of the total of the employee's most recent annual accruals of vacation leave, sick leave, or personal leave during the employee's final six (6) months of employment. Standard procedures for approval of leave time will be observed.

- C. An employee who separates from City service, who does not qualify for the notice incentive under paragraph B, and provides the City with three (3) months binding written notice of resignation or retirement shall be paid a notice incentive of seven hundred fifty dollars (\$750) with their final pay provided that the employee does not use more than twenty-five percent (25%) of the total of the employee's most recent annual accruals of vacation leave, sick leave, or personal leave during said three (3) month period. Standard procedures for approval of leave time will be observed.
- D. In order to qualify for either of the incentives described in paragraph B or C above, the employee must actually separate from City service on the date specified in the written notice of resignation or retirement unless the date is extended by mutual agreement of the City and the employee.
- E. The City will provide a standard form to be used by employees who wish to qualify for either of the incentives described in paragraphs B or C above in order to assist employees in meeting all elements for the written notice required.

SECTION 8. - DRIVING SUSPENSIONS

- A. If an employee whose driving privileges are suspended or revoked notifies his/her department head of said action by the next business day following said suspension or revocation, Employer agrees to use its discretion in an attempt to reasonably accommodate the employee's ability to work during the period of the suspension or revocation.

ARTICLE 17

GRIEVANCE PROCEDURE

SECTION 1. - DEFINITION

The word "grievance" as used in this Agreement refers to an alleged failure of the Employer to comply with a pay provision or with any other provision of this Agreement, unless such provision is specifically excluded from the grievance procedure.

SECTION 2. - WHO MAY GRIEVE

A grievance, under this procedure, may be brought by any member of the Union who is in the bargaining unit. Where a group of Union members desire to file a grievance involving a situation affecting each member in the same manner, one member selected by such group will process the grievance.

SECTION 3. - DESIGNATION OF STEWARDS

- A. The Union will designate not more than four (4) unit stewards who are members of the Union and within the employ of the Employer. Should new facilities be established and/or bargaining unit employment increase during the life of this Agreement or any extensions thereof, upon notification to the Employer by the Union, negotiations will commence immediately to discuss the need for additional unit stewards.
- B. The Union shall designate the jurisdictional areas for the unit stewards. Jurisdictional areas will comprise as equal a number employees as is consistent with the geographical location of the work units covered.
- C. The Union shall notify the Employer in writing of the names of the unit stewards and their respective jurisdictional areas within thirty (30) days after the stewards are appointed. Any changes thereafter will be forwarded in writing to the Employer by the Union as soon as the changes are made.

SECTION 4. - GRIEVANCE PROCEDURE

- A. The following are the implementation steps and procedures for handling grievances by members:
 1. Preliminary Step - A member having a grievance will first attempt to resolve it informally with his or her immediate supervisor at the time the incident giving rise to the grievance occurs. At this Step, there is no reason to put the grievance in writing, no report needs to be submitted by the supervisor (unless the Employer has a policy calling for such) and there shall be no appropriate unit steward present.

If the member is not satisfied with the response from his/her immediate supervisor at this Step, he/she may pursue the formal steps which follow.
 2. Step One - Department Head
 - a. A member having a grievance shall present it to the Department Head, in writing, signed by that member and the unit steward, within five (5) of the member's working days after the event or circumstances giving rise to the grievance have occurred. The grievance at this Step shall be submitted to the City Manager's representative in writing, using the form supplied by the Union. Grievances submitted beyond the five (5) working days time limit need not be honored, although they will be processed through his/her procedure if time limits are waived by the Department Head at this Step.

- b. The Department Head may verbally discuss the grievance with the member-grievant but shall not discuss the grievance until either he/she or the member has personally, verbally, or in writing, notified an appropriate unit steward and given such steward an opportunity to be present in such discussion.
 - c. At the conclusion of this verbal discussion and not to exceed five (5) working days, thereafter, the Department Head will respond in writing to the member-grievant and unit steward who signed the grievance.
- 3. Step Two - Assistant City Manager or Designate
 - a. Should the member-grievant not be satisfied with the answer he or she received in Step One, within three (3) working days after his or her receipt thereof, he or she may refer the grievance in an original and two (2) copies to the Assistant City Manager.
 - b. The grievance at this Step shall be submitted to the Assistant City Manager in writing, using the form supplied by the Union.
 - c. The Assistant City manager or designate shall schedule a meeting to be held within five (5) working days of his/her receipt of the grievance form. The member-grievant may choose the appropriate unit steward or the authorized representative of the appropriate unit steward and/or a non-employee, duly accredited representative of the Union to accompany him to the meeting at this Step. The Assistant City Manager may request the attendance of any other person(s) as he/she deems necessary.
 - d. The Assistant City Manager shall respond to this grievance in writing with his or her answer reproduced on the original and all copies of the grievance form and shall return the original and one (1) copy thereof to the member-grievant within ten (10) working days after the meeting with the grievant-member.
- 4. Step Three - City Manager
 - a. Should the member-grievant not be satisfied with the written answer he or she received in Step Two, within three (3) working days after his or her receipt thereof, he or she may submit the original of the grievance form and one (1) copy to the City Manager and request that the meeting contemplated by this Step Three be scheduled.
 - b. Upon receipt of the original and one (1) copy of the written grievance form, the City Manager shall have them time-stamped to show the date of his or her receipt of them and shall schedule a meeting to be held within five (5) working days of his/her receipt of the grievance form.
 - c. In addition, the aggrieved employee shall choose a non-employee, duly accredited representative of the Union to attend this meeting. In the event that a non-employee duly accredited representative of the Union does not attend the meeting, the grievance shall be deemed to have been terminated at Step Two, and the City Manager shall not be required to respond further.
 - d. Upon completion of the Step Three meeting, the City Manager shall determine whether the Step Two answer is consistent with Employer policies, applicable provisions of the Ohio Revised Code, Civil Service Statutes, and Fairfield Charter, and the Rules of the Fairfield Civil Service Commission.

- e. The City Manager shall render his/her decision in writing on both copies of the grievance and return a copy to the member-grievant and to the appropriate representative of the Union within ten (10) working days after the meeting with the member-grievant.

SECTION 5. - GRIEVANCE CONSULTATION AND PREPARATION

A member may be given a reasonable time to consult with his/her appropriate unit steward during working hours relative to a grievance matter after first notifying his or her immediate supervisor of his/her desire. Upon such notification, the member's supervisor will arrange a meeting to take place as soon as possible for the member with his/her appropriate unit steward. The member need not reveal to his or her supervisor the nature of the potential grievance matter. Members will be permitted a reasonable amount of time to investigate and process grievances during their regularly scheduled hours of employment. The investigative and processing time will not be abused by the member, his/her appropriate union steward or the Employer. In a group grievance, discussed in Section 2 of this Article, only one (1) of the member-grievants shall be in pay status during investigative and processing steps provided by this Article.

SECTION 6. - TIME EXTENSIONS

It is the Employer's and the Union's intention that all time limits in the above Grievance Procedure shall be met. To the end of encouraging thoughtful responses at each Step, however, the member-grievant and the Employer's designated representative may mutually agree, at any Step, to short time extensions for the Employer's answer. In the absence of such mutual extensions, the member-grievant may, at any Step where a response is not forthcoming within specified time limits, move the grievance along to the next Step in the procedure and proceed therein as though the answer at the prior Step had been given and was unsatisfactory.

SECTION 7. - REPRESENTATION

In each Step of the Grievance Procedure outlined in Section 4 of this Article 14, certain specific representatives are given approval to attend the meetings herein prescribed. It is expected that, in the usual grievance, these will be the only representatives in attendance at such meetings. However, it is understood by the parties that, in the interest of resolving grievances at the earliest possible Step of the Grievance Procedure it may be beneficial that other representatives not specifically designated, be in attendance. Therefore, it is intended that either party bring in additional representatives to any meeting in the Grievance Procedure, but only upon advance mutual agreement among the parties specifically designated to attend, that such additional representative or representatives has/have input which may be beneficial in attempting to bring resolution to the grievance.

SECTION 8. - DEFINITION - WORKING DAYS

For the purposes of counting time, "working days" as used in this Article will not include Saturdays, Sundays, or holidays, scheduled days off, vacation, and approved leaves.

ARTICLE 18

ARBITRATION

SECTION 1. - APPLICATION TO ARBITRATE

Should a grievant, after receiving the written answer to his or her grievance at Step Three of the Grievance Procedure, still feel that the grievance has not been resolved to his or her satisfaction, he or she may, upon approval of the Union, request that the grievance be heard before an arbitrator in those cases where the grievance does not request a violation of this Agreement, the Ohio Revised Code, City Charter, City Ordinance, or Civil Service Rules and Regulations, and is therefore arbitrable. The grievant must make written application to the City Manager for arbitration within ten (10) working days of his or her receipt of the written answer from the City Manager at Step Three. A copy of such application shall be sent by the grievant to the top Union official in the bargaining unit and to the Union. It is understood, however, that the Union shall make the determination as to whether any grievance is appealed to arbitration.

SECTION 2. - PROCEDURE - TOPICS OF ARBITRATION

- A. As soon as practicable after receipt by the City Manager of the grievant's application for arbitration, but not to exceed fifteen (15) working days, the City Manager shall respond in writing to the grievant, with a copy to the local Union top official and to the Executive Director of the Union as to whether the City is willing to go to arbitration.
- B. Any refusal to arbitrate must be premised upon a determination by the City Manager that the subject grievance is in conflict with an applicable section of the Ohio Revised Code, City Charter, City Ordinances, not in conflict with this Agreement, Civil Service Rules and Regulations, and/or a clear provision of this Agreement, and as such is not arbitrable. Where such a determination is made and the grievant and the Union wish to proceed to arbitration, the first question to be placed before the arbitrator will be whether or not the alleged grievance is related to matters specifically covered by the Agreement, or above mentioned Ordinance, City Charter, Civil Service Rules and Regulations, and/or statutes. If the Arbitrator determines that the grievance is within the purview of arbitrability, the grievance will be heard on its merits before the same arbitrator in the same hearing. Otherwise, the grievance will be considered concluded at that point in favor of the City with full arbitration costs borne by the Union. The City agrees to appear and present its case to the Arbitrator, notwithstanding its contention that the grievance is not arbitrable.

SECTION 3. - PROCEDURE-SELECTION OF ARBITRATOR(S)

Within fifteen (15) working days following the grievants receipt of the City Manager's written decision on his/her application for arbitration, a designated representative of the City and a designated representative of the Union will consult and attempt to resolve the dispute and/or select an impartial arbitrator by mutual agreement. In the event no agreement is reached at this meeting, the parties will, by joint letter within fifteen (15) working days, request the Director of the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators from which the City and the Union representatives shall select one by mutual agreement. But, if agreement cannot be reached as to one mutually acceptable arbitrator from the panel, an arbitrator will then be selected by the representatives of the parties alternately striking names and selecting the remaining name after four (4) names have been struck.

SECTION 4. - PROCEDURE-ARBITRATION HEARING

- A. The arbitrator shall conduct a fair and impartial hearing on the grievance, hear and record testimony from both parties applying the rules of the Federal Mediation and Conciliation Service.
- B. The arbitrator's sole function shall be to interpret this Agreement and to determine whether the Employer or the Union is failing to abide by its provisions or applicable laws. The arbitrator shall not have any authority to change, amend, modify, or otherwise alter this Agreement or any part

thereof in any respect. The arbitrator shall also apply any applicable State, Federal, or Local laws.

- C. It is expressly understood that the ruling and decision of the Arbitrator, within his/her function as described herein, shall be final and binding upon the parties. The award, if in favor of the grievant, will be immediately implemented by the City.

SECTION 5. - PROCEDURE - COST TO ARBITRATE

The costs of the services of the Federal Mediation and Conciliation Service in providing a panel or panels, the costs of any evidence produced at the direction of the arbitrator, the fees and expenses of the arbitrator and rent, if any, for the hearing room shall be borne by the losing party. Where the arbitrator's award is not consistent with the prayer sought by either party, the above costs shall be borne equally by the parties. The expenses of any non-employee witness shall be borne, if at all, by the party calling them. The fees of the court reporter shall be paid by the party asking for one; such fees shall be split equally if both parties desire a report or request a copy of any transcript. Any bargaining unit employee in attendance for such hearing shall not lose pay or any benefits to the extent such hearing hours are during his/her normally scheduled working hours on the day of the day of the hearing.

SECTION 6. - PROCEDURE - ARBITRATOR'S FINDINGS

The arbitrator shall render, in writing, his/her findings and award as quickly as possible after the hearing, and shall forward such findings, awards, and all supporting data to the office of the City Manager of the City and to the headquarters of the Union.

ARTICLE 19NO STRIKE

- A. Neither the Union nor any member of the bargaining unit included in this Contract shall take part in, cause, or aid any strike, slowdown, picketing, except informational picketing which does not interfere with the operations of the City during the term of this Agreement. In addition to the other rights and remedies prescribed by law, the City shall have the right to discharge or otherwise discipline any employee violating this section, and no such discharge or discipline may be set aside unless the employee is found innocent of any violation of this section.
- B. If there is an unauthorized strike, work stoppage, interruption or impeding of work, the Union together with its officers and agents, shall publicly denounce said violation, disclaim approval, order those taking part in such violation to return to work immediately, and instruct all interested employees of the City or other employees that said strike is not authorized and that work shall be continued. If these steps are followed, there shall be no financial liability on the part of the Union or any of its officers or agents for such violation. During the life of this Agreement, the City shall not lock out the employees because of a labor dispute with the Union.

ARTICLE 20MODIFICATION

- A. The provisions of this Agreement shall be conclusive as to all bargainable matters relating to wages, hours of work, and working conditions except that rates of pay for new classifications are bargainable. Therefore, the City and the Union, for the lifetime of the Agreement, each agree that the other shall not be obligated to bargain collectively with respect to any subject matter referred to or governed by this Agreement unless the City and the Union mutually agree to alter, amend, supplement, enlarge, or modify any of its provisions.
- B. Should any provision of this Agreement be found to be in violation of any federal, state, or municipal law, City Charter, Civil Service Rules, or order by a court of competent jurisdiction, or federal or state administrative ruling, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

ARTICLE 21

CORRECTIVE ACTION AND PERSONNEL FILES

SECTION 1. - EMPLOYEE TENURE

The tenure of every employee of the Employer shall be during good behavior and efficient service. No member shall be reduced in pay or position, suspended, discharged, or removed except for the grounds stated in Section 124.34, Ohio Revised Code, nor shall the Employer take any form of corrective action against any member in the bargaining unit except for just cause.

All newly hired employees and employees who are appointed to a higher job classification shall serve a probationary period of twelve (12) months and no appointment is final until the appointee has satisfactorily served his/her probationary period. The City, the Union, and the affected employee may agree to extend an employee's probationary period. An employee missing thirty (30) or more scheduled work days during his/her probationary period shall have the probationary period extended for the total number of scheduled work days missed. Any extension of the probationary period shall not affect any scheduled pay increase, insurance coverage, calculation of seniority, or any other terms of employment other than the extension of the probationary period itself.

SECTION 2. - PROCEDURE - CORRECTIVE ACTIONS

- A. The Employer agrees that principles of progressive corrective action will be followed with respect to minor offenses, that is, an oral warning for the first offense and any subsequent offense where such action is deemed appropriate, one or more written reprimands prior to any suspension for subsequent offenses; thereafter, more severe corrective actions may be taken. The Employer will give copies of all written corrective actions taken to the affected member.
- B. Any objections to or allegations regarding such corrective action or documents by the affected member may be pursued through the Grievance Procedure and Arbitration as provided herein, or may be appealed to the Civil Service Commission, if applicable, but not both.

SECTION 3. - REMOVAL OF CORRECTIVE ACTION DOCUMENTATION

Oral reprimands will cease to have any force and effect after a one (1) year period from the date of the reprimand; written reprimands and suspensions of three (3) days or less will cease to have any force and effect after a two (2) year period from the date of the reprimand and/or suspension and shall be removed from the employee's record, provided that there are no intervening written reprimands and/or suspensions during the periods set out above.

SECTION 4. - MAINTENANCE OF RECORDS

- A. It is recognized by the parties that the employer may prescribe regulations for the custody, use, and preservation of the records, papers, books, documents, and property pertaining to the Employer. However, to the extent that any records, papers, or other documents covering members of the Union are not legitimately considered unavailable to review by such members, every member shall be allowed to review his or her personnel file at any reasonable time upon request.
- B. If any member is involved in a grievance, regarding which matters in his/her personnel file may be material, a Union officer or other Union representative will also be granted access to the member's personnel file at reasonable times where such access is authorized, in writing, by the employee member.

SECTION 5. - CORRECTIONS TO PERSONNEL FILES

For the duration of this Agreement, and any extension hereof, if a member, upon examining his/her

personnel file, has reason to believe that there are inaccuracies in those documents to which he or she has access, the member may write a memorandum to the Employer's Appointing Authority or his/her appropriate representative explaining the alleged inaccuracy. If, upon investigation, the Appointing Authority or his or her representative sustains such allegation, he or she may do one of the following: (1) the member's memorandum may be attached to the material in question and filed with it and the Appointing Authority or his or her representative shall note thereon his or her concurrence; or, (2) the Appointing Authority or his or her representative may remove the inaccurate materials from the personnel file if he or she feels that its inaccuracies warrant such removal.

SECTION 6. - EMPLOYEE EVALUATIONS

- A. In order to insure that performance evaluations serve the purpose of notifying employees of alleged job-related shortcomings, the employee shall always be the last person to sign his or her evaluation. Should any person add comments to an evaluation after the employee last saw it, such evaluation shall, for all purposes, be viewed null and void and will be immediately removed from all records of the Employer, including the employee's personnel file. The refusal of an employee to sign his or her performance evaluation shall be noted thereon, but shall not otherwise affect the use or validity of the evaluation.
- B. The Employee's signature on any performance evaluation shall be viewed by the parties only as a representation that he or she reviewed the evaluation, it shall not be viewed as a representation that he or she concurred in any or all of the matters contained therein.

SECTION 7. - CONFIDENTIALITY OF PERSONNEL FILES

All provisions of this Agreement are subject to legal requirements on the Employer regarding public records. Reference requests of supervisors shall be handled in a routine manner by the Human Resources Division.

SECTION 8. - JOB DESCRIPTIONS

Copies of any job descriptions furnished to the Civil Service Commission by the Employer shall also be furnished to the Union.

ARTICLE 22

CONTRACT SERVICES AND SUPERVISORS

The City shall have the right to contract with third parties for the performance of such work as the City determines advisable. However, the City agrees that this right shall not be used to cause the lay-off of an existing employee covered by this Agreement. The Union shall also retain the right to bargain the effects of reassignment of existing employees to jobs outside this bargaining unit caused by the City contracting with third parties under this Article.

Supervisors shall not, in performing their duties for the employer, displace or cause to be laid off any member of the bargaining unit from a regularly scheduled assignment or an overtime opportunity.

No grant in aid programs shall replace or cause to replace an existing employee.

ARTICLE 23

DURATION

The provisions of this Agreement shall be effective March 1, 2023, and shall remain in full force and effect up to and including February 28, 2026, except as otherwise provided herein.

IN WITNESS WHEREOF, the parties hereto have caused their names to be subscribed by their authorized representatives on this _____ day of _____, 2024.

FOR THE INTERNATIONAL UNION
OF OPERATING ENGINEERS

Richard Gerrein
Business Manager

Marc Mills

Tony Stephens

Joshua McQueen

Craig Clements

FOR THE CITY OF FAIRFIELD, OHIO

Scott W. Timmer
City Manager

Laura Murphy
Assistant City Manager

Adam M. Sackenheim
Assistant City Manager

Chris Hacker
Finance Director

Jason J. Hunold
Public Utilities Director

APPROVED AS TO FORM,

Stephen J. Wolterman, Esq.
Assistant Law Director

APPENDIX A
WAGE RATES EFFECTIVE
March 1, 2023 through February 28, 2026

LABORATORY TECHNICIAN***		2.50%	2.50%	2.50%
		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Lab Supervisor	Appointment by Management	1.25 *	1.25 *	1.25 *
Lab Technician V	Class III Wastewater Operations License + Water Lab Chemical Certificate**	\$ 37.98	\$ 38.93	\$ 39.90
Lab Technician IV	Class II Wastewater Operations License + Water Lab Chemical Certificate**	\$ 34.51	\$ 35.37	\$36.25
Lab Technician III	Class I Wastewater Operations License + Water Lab Chemical Certificate**	\$ 31.40	\$32.19	\$ 32.99
Lab Technician II	6 months experience + Water Lab Chemical Certificate**	\$ 28.60	\$29.32	\$ 30.05
Lab Technician I	Starting Rate	\$ 25.98	\$ 26.63	\$ 27.30

* Appointee's regular pay is increased by specified hourly amount

**Once original State Certification for Water Lab Chemical is achieved, wage rate cannot be reduced

*** Laboratory Technicians with the following certifications will receive the following amounts in addition to their regular rate of pay:

Class III Water Plant Operator License \$0.50
Voluntary Wastewater Lab Certification \$0.50

OPERATOR MAINTENANCE WORKER***

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Chief Operator	Appointment by Management	1.50*	1.50*	1.50*
Maintenance Foreman	Appointment by Management	1.50*	1.50*	1.50*
Assistant Maintenance Foreman	Appointment by Management	0.75 *	0.75 *	0.75 *
Collection System Foreman	Appointment by Management	1.50*	1.50*	1.50*
Assistant Collection System Foreman	Appointment by Management	0.75 *	0.75 *	0.75 *
Crew Leader	Appointment by Management	0.30 *	0.30 *	0.30 *
Operator Maintenance X	Class III + one year experience at Operator Maintenance IX in the Fairfield Wastewater Division	\$ 36.76	\$ 37.68	\$ 38.62
Operator Maintenance IX	Class III License **	\$ 35.93	\$ 36.83	\$ 37.75
Operator Maintenance VIII	Class II + Advanced Training****	\$ 34.28	\$ 35.14	\$ 36.02
Operator Maintenance VII	Class II License	\$ 33.58	\$ 34.42	\$ 35.28
Operator Maintenance VI	Class I License + Equivalent OEPA approved Intermediate training or advanced training	\$ 31.91	\$ 32.71	\$ 33.53
Operator Maintenance V	Class I License	\$ 31.25	\$ 32.03	\$ 32.83
Operator Maintenance IV	Advanced Training	\$ 30.20	\$ 30.96	\$ 31.73
Operator Maintenance III	Equivalent OEPA Approved Intermediate Training	\$ 29.47	\$ 30.21	\$ 30.97
Operator Maintenance II	Basic Training****	\$ 27.44	\$ 28.13	\$ 28.83
Operator Maintenance I	Starting Rate	\$ 26.31	\$ 26.97	\$ 27.64

* Appointee's regular pay is increased by specified hourly amount

**Relief Operator hourly rate when working as Relief Operator (see Article 8, Section 1)

*** For Commercial Driver's License Requirements (see Article 16, Section 5)

**** Or OEPA approved alterate courses

MAINTENANCE ELECTRICIAN

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Maintenance Electrician IV	State of Ohio Electricians Contractors License of equivalent State Master Electrician License from KY or IN + 2 years experience	\$ 38.16	\$ 39.11	\$ 40.09
Maintenance Electrician III	1 year experience	\$ 36.21	\$ 37.12	\$ 38.05
Maintenance Electrician II	6 months experience	\$ 34.69	\$ 35.55	\$ 36.44
Maintenance Electrician I	Starting Rate	\$ 32.23	\$ 33.03	\$ 33.86

CONSTRUCTION INSPECTOR

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Construction Inspector IV	2 years experience	\$ 38.55	\$ 39.51	\$ 40.50
Construction Inspector III	1 year experience	\$ 38.06	\$ 39.01	\$ 39.99
Construction Inspector II	6 months experience	\$ 37.57	\$ 38.51	\$ 39.47
Construction Inspector I	Starting Rate	\$ 37.06	\$ 37.99	\$ 38.94

GIS/GPS MAPPING

TECHNICIAN/TRAFFIC ANALYST

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
GIS/GPS Mapping Technician/Traffic Analyst IV	3 years experience	\$ 38.55	\$ 39.51	\$ 40.50
GIS/GPS Mapping Technician/Traffic Analyst III	2 years experience	\$ 38.06	\$ 39.01	\$ 39.99
GIS/GPS Mapping Technician/Traffic Analyst II	1 years experience	\$ 37.57	\$ 38.51	\$ 39.47
GIS/GPS Mapping Technician/Traffic Analyst I	Starting Rate	\$ 37.07	\$ 38.00	\$ 38.95

ENGINEER

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Engineer III	Engineer's License + 3 years experience	\$ 37.68	\$ 38.62	\$ 39.59
Engineer II	E.I.T. + 2 years experience	\$ 33.95	\$ 34.80	\$ 35.67
Engineer I	E.I.T.	\$ 33.13	\$ 33.96	\$ 34.81

ENGINEERING AID AND DRAFTSMAN

		3/1/23 Rate	3/1/24 Rate	3/1/25 Rate
Engineering Aid and Draftsman III	2 years experience	\$ 27.72	\$ 28.41	\$ 29.12
Engineering Aid and Draftsman II	6 months experience	\$ 26.95	\$ 27.62	\$ 28.31
Engineering Aid and Draftsman I	Starting Rate	\$ 25.47	\$ 26.11	\$ 26.76

Rev. 10-15-24 FINAL



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APPENDIX B

City of Fairfield, Ohio

SUBJECT: JOINT BENEFITS COOPERATIVE

PURPOSE: The purpose of the Joint Benefits Cooperative is to work with City Administration within the City's budget parameters to review insurance coverage and consider alternate coverage or benefits. The primary function of the Cooperative is to review medical insurance coverage; though, the Cooperative may also review other insurance coverage such as dental, vision, disability, and life insurance as so delegated by the City Manager.

1. Policy.

- a. Cooperative Member and Chair Selection.
 - i. Each Director is responsible for appointing one (1) non-union representative to the Cooperative and one (1) non-union alternate representative.
 1. Development Services
 2. Finance
 3. Fire
 4. Parks & Recreation
 5. Police
 6. Public Utilities
 7. Public Works
 - ii. Each Bargaining Unit Local may appoint two (2) representatives to the Cooperative.
 1. American Federation of State, County and Municipal Employees (AFSCME) Council 8, Local 3646
 2. Fraternal Order of Police (FOP), Lodge 166
 3. International Association of Firefighters (IAFF), Local 4010
 4. International Union of Operating Engineers (IUOE), Local 20
 - iii. The City Manager will appoint the Assistant City Manager or Designee as his/her voting co-chair.
 - iv. Alternate representatives may only participate in official Cooperative functions and reach consensus or vote on Cooperative actions if regular Cooperative representatives are unavailable.
- b. Each Director and each bargaining unit shall have an ongoing obligation to notify the City Manager or his designee of all appointments to the Cooperative (including alternates).
- c. There shall be two (2) Chairs of the Cooperative, hereinafter referred to as "Co-Chairs". The City Manager shall designate one Co-Chair, as reference in 1(a) and the Union Cooperative Members shall designate the other from amongst their eight (8) representatives. The Co-Chairs shall not direct the City of Fairfield's broker and/or carriers to do any tasks unless specifically requested by the City Manager. The City Manager or his/her designee will be the only person to have contact with the broker or carriers.
- d. There shall be one (1) Secretary for the Cooperative, assigned by the City Manager for the sole purpose of keeping Cooperative records and notes. The Secretary shall not engage in any other Cooperative functions.
- e. The City Manager may appoint ex-officio members to the Cooperative from select Departments and/or positions to provide operational and administrative functions and expertise related to

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the Cooperative. Ex-officio members shall not reach consensus/vote on Cooperative matters and recommendations.

2. General Standards for the Joint Benefits Cooperative and Its Members.

- a. The City may select an insurance broker or brokerage firm that may assist the Cooperative in reviewing insurance coverage and alternate coverage or benefits. The insurance broker will report exclusively to City administration/management. The Cooperative shall have no role in selecting the broker and shall not make any decisions related to the broker.
- b. Periodically Cooperative members and alternates will be required to attend training on topics relevant to the Cooperative such as interest-based bargaining and consensus decision-making. Failure to attend such training sessions may result in removal from the Cooperative by the City Manager or the City Manager's designee.
- c. Typically, the Cooperative will meet on a quarterly basis. Cooperative members are expected to attend all Cooperative meetings, but Cooperative members must attend at least 75% of the meetings in the calendar year to be eligible to reach consensus/vote on Cooperative matters and recommendations. The Cooperative Secretary will be responsible for tracking meeting attendance.
- d. By August 31st of each year, the City Manager will submit to the Cooperative the Manager's budget parameters relative to health insurance. The Cooperative will use the provided budget parameters in making recommendations to the City Manager related to insurance coverage and alternate coverage by October 31st of each year.
- e. The Cooperative will make recommendations by reaching unanimous consensus consistent with the City Manager's budget parameters. Unanimous consensus is defined as an acceptable resolution that can be supported even if it is not the favorite resolution of each individual. In the event that consensus cannot be reached, the Cooperative can make recommendations by majority vote.
- f. Participation in the Cooperative is voluntary. Cooperative representatives or alternates will not be paid overtime for attending Cooperative meetings or functions.

APPENDIX C

The City of Fairfield, Ohio will take no steps to transfer funds held In the Employee Benefit Trust Fund, fund number 702, to the City's General Fund.

Further, funds In the Employee Benefit Trust Fund. fund number 702, will be expanded for employee health and dentals benefits.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL #20, AFL-CIO FOR WAGES, HOURS, AND TERMS AND CONDITIONS OF EMPLOYMENT EFFECTIVE MARCH 1, 2023 THROUGH FEBRUARY 28, 2026, INCLUSIVE AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a successor collective bargaining agreement with the International Union of Operating Engineers, Local #20, AFL-CIO for wages, hours, and terms and conditions of employment effective March 1, 2023 through February 28, 2026, inclusive in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the current contract expired on February 28, 2023; wherefore, this ordinance shall take effect immediately upon its passage.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____ Emergency _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Attachment: ORDINANCE authorizing the City Manager to Execute IUOE CBA (126-24 : IUOE Collective Bargaining Agreement)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Lance Kennedy,
Submitting Department: City Manager's Office

Subject:

Approval of contract for professional services with Secure Cyber

Legislation Title:

Ordinance to authorize the City Manager to execute a contract for professional services with Secure Cyber Defense, LLC and declaring an emergency

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Secure Cyber for professional services.

Background/Synopsis:

With the ever-increasing risks to cybersecurity, organizations are implementing multiple layers of technologies and services to prevent, detect, and respond to threats more swiftly, thereby minimizing the impact of breaches and cyber-attacks. The rise of ransomware has led numerous municipalities, agencies, and organizations to experience cyber-attacks, and post-incident reports have highlighted how critical rapid detection and response are in reducing the impact and costs associated with these incidents.

The volume of raw data required for effective capture and analysis necessitates both software automation and the expertise of cybersecurity professionals. This combination is essential for detecting and responding to threats—or potential threats—within a time frame short enough to minimize risk, exposure, and damage from cyber-attacks.

Fairfield IT began exploring MDR service providers to find a solution that would not only enable quick detection and alerting but also handle more of the time-consuming investigative functions for alerts and incidents. Secure Cyber was chosen based on feedback from neighboring municipalities, past positive experiences with the company, and its status as a local professional service provider capable of responding quickly on-site if needed.

Moreover, Secure Cyber offers services that can consolidate the multiple vendors currently handling the city's email firewall and cybersecurity testing/training. This will provide enhanced features and timely responses at a similar cost. As a result, the city's email firewall and cybersecurity testing/training services will be integrated with Secure Cyber's MDR services. This integration will replace the city's existing Barracuda policy-based email filtering with an AI- and policy-based system managed by Secure Cyber, allowing for improved investigative efforts during cybersecurity incidents. Additionally, Secure Cyber will take over and manage the city's current cybersecurity testing and training services.

Secure Cyber is on State Term and GSA under STS: 534103 and GSA: GS-35F-0511T.

Financial Impact:

The services provided by Secure Cyber are budgeted at \$134,000 in the 2025 Operating Budget, representing an increase of approximately 3.5% from 2024. This increase is expected to enhance functionality, reduce response time for cyber incidents, and lessen the time Fairfield IT staff spend investigating incidents and potential threats.

Emergency Provision Explanation:

An emergency provision is necessary to capitalize on time-sensitive discounted pricing, prevent gaps in cyber-security monitoring, avoid interruptions in coverage between MDR service providers, and transition the city's MDR and email services.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. SECURE CYBER-ORD

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT
FOR PROFESSIONAL SERVICES WITH SECURE CYBER DEFENSE, LLC AND
DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Secure Cyber Defense, LLC for professional services in accordance with the agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that it is necessary to prevent gaps in cyber-security monitoring, avoid interruptions in coverage between MDR service providers and transition the City's MDR & email services; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\SECURE CYBER-ORD

Attachment: SECURE CYBER-ORD (127-24 : Approval of contract for professional services with Secure Cyber)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Chris Hacker,
Submitting Department: Finance

Subject:

Sidewalk Special Assessment Bond

Legislation Title:

Ordinance providing for the issuance of \$59,179.88 of bonds by the City of Fairfield, Ohio, to pay part of the cost of sidewalk repair in the City, and declaring an emergency.

Recommendation:

It is necessary for Council to authorize the issuance of Sidewalk Special Assessment bonds for 2024 in the amount of \$59,179.88.

It is recommended that City Council authorize and direct preparation of legislation to authorize the issuance of bonds for the repair of sidewalks against lots that benefited from the improvements. The legislation will require the emergency clause as unpaid assessments were certified to the County Auditor.

Background/Synopsis:

The annual Sidewalk Program required property owners repair sidewalks/aprons that were marked for replacement. Council passed a resolution to authorize the repairs. Invoices were then sent out to the property owners. The outstanding balances were certified to the County Auditor to be collected with the real estate taxes. In accordance with State law, the City Council must pass an ordinance to issue bonds for outstanding assessments. The bonds to be issued will be purchased by the City treasury and will carry an interest rate of 2.50%.

Financial Impact:

The sidewalk bonds will be purchased by the City treasury, which is permissible under State law. Debt service payments will be repaid from special assessments placed on the properties for sidewalk and apron repaired by the City and collected with the real estate taxes

Emergency Provision Explanation:

Unpaid sidewalk assessments were certified to the County Auditor and are in the process of being collected with the real estate tax.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. \$59179.88 City of Fairfield Sidewalk Ordinance (2024 Sidewalk Program)(46562348.1)

CERTIFICATE OF MEMBERSHIP

The undersigned, Finance Director of the City of Fairfield, Butler County, Ohio, hereby certifies that the following were the officers and members of council during the period when proceedings were taken authorizing the issuance of \$59,179.88 Sidewalk Special Assessment Bonds (2024 Sidewalk Program), dated as of December 1, 2024:

Mayor	<u>Mitch Rhodus</u>
Finance Director	<u>Chris Hacker</u>
City Manager	<u>Scott Timmer</u>
Clerk of Council	<u>Alisha Wilson</u>
Member of Council	<u>Leslie Besl</u>
Member of Council	<u>Dale Paullus</u>
Member of Council	<u>Debbie Pennington</u>
Member of Council	<u>Adam Kraft</u>
Member of Council	<u>Gwen Brill</u>
Member of Council	<u>Matt Davidson</u>
Member of Council	<u>Tim Meyers</u>
Law Director	<u>John Clemmons</u>

Finance Director

TRANSCRIPT CERTIFICATE

The undersigned, clerk of council of said municipality, hereby certifies that the following is a true and complete transcript of all proceedings relating to the authorization and issuance of the above-identified obligation.

Clerk of Council

CERTIFICATE AS TO MAXIMUM MATURITY OF BONDS

The undersigned, being the fiscal officer of the City of Fairfield, County of Butler, Ohio, within the meaning of Section 133.01 of the Uniform Public Securities Law of the Ohio Revised Code, hereby certifies that the estimated life or period of usefulness of the improvement financed with the proceeds of the sale of \$59,179.88 of bonds, for the purpose of providing funds to pay the property owner's share of the cost of sidewalk repair in the City is at least five (5) years and that the maximum maturity of said bonds, in accordance with Section 133.20 of the Uniform Public Securities Law of the Ohio Revised Code, is five (5) years pursuant to the special assessment proceedings.

IN WITNESS THEREOF, I have hereunto set my hand this ____ day of October, 2024.

Finance Director

ORDINANCE NO. ____-24**PROVIDING FOR THE ISSUANCE OF \$59,179.88 OF BONDS BY THE CITY OF FAIRFIELD, OHIO, TO PAY PART OF THE COST OF SIDEWALK REPAIR IN THE CITY, AND DECLARING AN EMERGENCY.**

WHEREAS, in order to provide for the safety and welfare of the citizens of the City, the City has made certain sidewalk improvements; and

WHEREAS, the fiscal officer of the City has estimated the life of the improvements hereinafter described as at least five (5) years and certified the maximum maturity of bonds as five (5) years pursuant to the special assessment proceedings;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Fairfield (herein the "City"), County of Butler, Ohio:

SECTION 1. That it is necessary to issue a bond of the City, in the principal sum of \$59,179.88, for the purpose of providing funds to pay the property owner's share of the cost of sidewalk repair in the City under the authority of the provisions of the Ohio Revised Code and the Uniform Public Securities Law thereof.

SECTION 2. That said bond shall be in fully registered form, numbered R-1, shall be dated as of its date of issuance, and bear interest on the outstanding principal amount at the rates per annum set forth on Exhibit A attached hereto and incorporated herein, which the Finance Director has certified to be not in excess of a fair market rate of interest, payable annually on December 1 each year, commencing December 1, 2026, until the principal sum is paid. Said bond shall mature in installments as set forth on Exhibit A on December 1 of each year from 2026 through 2030, inclusive. The principal and interest on said bond shall be payable by check or draft to the registered holder thereof. Said bond shall be designated "Sidewalk Special Assessment Bonds (2024 Sidewalk Program)."

SECTION 3. That said bond shall be executed by the City Manager and Finance Director and shall bear the corporate seal of the City. Said bond shall be payable at the office of the Finance Director, City of Fairfield, Ohio, and shall express upon its face the purpose for which it is issued and that it is issued in pursuance of this ordinance.

SECTION 4. That said bond shall be sold by the Finance Director at par and accrued interest to the Special Assessment Fund of the City, and the proceeds from such sale, except any premium or accrued interest thereon, shall be paid into the proper fund and used for the purpose aforesaid and for no other purpose. Premium and accrued interest, if any, shall be transferred to the Bond Retirement Fund to be applied to the payment of the principal of and interest on said bond in the manner provided by law.

SECTION 5. That said bond shall be the full general obligation of this City, and the full faith, credit and revenue of this City are hereby pledged for the prompt payment of the same. Any excess funds resulting from the issuance of said bond, shall, to the extent necessary, be used only

for the retirement of said bond at maturity, together with interest thereon and is hereby pledged for such purpose.

SECTION 6. That during the period while the bond runs there shall be levied upon all of the taxable property in the City, within applicable limitations, in addition to all other taxes, a direct tax annually; said tax shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers in the same manner and at the same time that taxes for general purposes for each of said years are certified, extended and collected. Said tax shall be placed before and in preference to all other items and for the full amount thereof.

The funds derived from said tax levy hereby required shall be placed in a separate and distinct fund and, together with interest collected on the same, shall be irrevocably pledged for the payment of the principal and interest of the bond, when and as the same fall due; provided, however, to the extent other City monies, including monies from the levy and collection of special assessments, are available and appropriated for such purpose said tax shall not be levied therefor.

SECTION 7. This council hereby finds and determines that all formal actions relative to the adoption of this ordinance were taken in an open meeting of this council, and that all deliberations of this council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in compliance with the law.

SECTION 8. All appropriate officers of the City are further authorized to make, execute, acknowledge and deliver such closing certificates, financing statements and other instruments or agreements as are, in the opinion of bond counsel, necessary to carry out the purposes of this ordinance.

SECTION 9. That the firm of Dinsmore & Shohl LLP (“Dinsmore”), is hereby engaged as the City’s “bond counsel” pursuant to the engagement letter of Dinsmore on file with the City.

SECTION 10. That this ordinance is hereby declared to be an emergency measure for the necessary preservation of the public peace, health, safety and welfare or for the urgent benefit or protection of the inhabitants of the City of Fairfield, and for the reason that the immediate issuance of said bonds is necessary to provide funds for payment for the improvements hereinabove described, and shall take effect immediately upon its passage, pursuant to Section 4.07(A) of the Charter of the City of Fairfield (hereafter called the “Charter”).

SECTION 11. That the Clerk of Council is hereby directed to forward a certified copy of this ordinance to the County Auditor of Butler County, Ohio.

SECTION 12. That the Clerk of Council is hereby directed to cause this ordinance to be published or posted within ten days after its passage, as required by Section 4.13(A) of the Charter, any publication to be made in the Journal News, a newspaper of circulation in the City.

ADOPTED October __, 2024.

Clerk of Council

Mayor

EXHIBIT A

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>
12/01/26	\$11,258.79	2.50%	\$1,479.50	\$12,738.29
12/01/27	11,540.25	2.50	1,198.03	12,738.28
12/01/28	11,828.76	2.50	909.52	12,738.28
12/01/29	12,124.49	2.50	613.80	12,738.29
12/01/30	<u>12,427.59</u>	2.50	<u>310.69</u>	<u>12,738.28</u>
Total	\$59,179.88		\$4,511.54	\$63,691.42

CERTIFICATE

The undersigned, Clerk of Council, Fairfield, Ohio, hereby certifies the foregoing to be a true and correct copy of Ordinance No. _____ adopted October __, 2024.

Clerk of Council

CERTIFICATE

The undersigned, Finance Director, Fairfield, Ohio, hereby certifies that Ordinance No. _____ was filed with the County Auditor of Butler County, Ohio, on _____, 2024.

Finance Director

RECEIPT

The undersigned, County Auditor of the Butler County, Ohio, acknowledges receipt of Ordinance No. _____ of the City of Fairfield, Ohio, on _____, 2024.

County Auditor



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 166-23 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$235,000 for exhaust system (Fire Department)

Financial Impact: \$235,000.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. CONTRACTUAL 10-15-ORD

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 166-23 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 166-23, the 2024 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Fire Levy Fund	\$235,000
To:	20332025-254000 Building Improvements (Vehicle Exhaust Direct Capture System)	\$235,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\CONTRACTUAL 10-15-ORD

Attachment: CONTRACTUAL 10-15-ORD [Revision 1] (129-24 : Contractual Appropriations)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Alisha Wilson, Clerk
 Submitting Department: Clerk

Subject:

Non-Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these item:

\$3,144 for purchase of Rotary Blade Grinder (Parks & Recreation);
 \$65,000 for Sanitary Sewer Video Equipment (Public Utilities Wastewater Division);
 \$2,500 for Town Center Placemaking (Development Services);
 \$4,500 for Chlorine Analyzer (Public Utilities Water Division);
 \$10,000 for Laboratory/Slaker Room OIT's (Public Utilities Water Division);
 \$8,100 for Well 5 Motor (Public Utilities Water Division).

Financial Impact: \$93,244.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. NonContractualAppropriations.101524
2. NONCONTRACTUAL 10-15-ORD



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Amanda Brock,
 Submitting Department: Parks

Subject:

Rotary Blade Grinder

Legislation Title:

Non-Contractual Appropriations for Rotary Blade Grinder

Recommendation:

It is recommended that City Council authorize an appropriation of \$3,144.00 from that Capital Fund for necessary Golf Equipment Replacement.

Background/Synopsis:

The golf course requires a new rotary blade sharpener to replace the old one.

The funding for this project is programmed in 2024-2028 as CIP 4RC04.

Financial Impact:

\$3,144 from the Capital Fund in CIP 4RC04.

Emergency Provision Explanation:

Not Applicable

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Rotary Blade Grinder



MAGNA-MATIC®
W4599 County Rd IW
Waldo WI 53093 - USA
920-564-2366 phone
920-564-2368 fax
sales@magna-matic.com
www.magna-matic.com

QUOTATION

BILL TO

City of Fairfield OH
 Robert Holcombe
 2605 Augusta Blvd
 Fairfield OH 45014

Quote Date 9/4/2024

Quote # 4558

P.O. # Robert

TERMS Net 30 Days

F.O.B. Waldo WI, USA

SHIP TO

City of Fairfield OH
 Robert Holcombe
 2605 Augusta Blvd
 Fairfield, OH 45014

QTY	PART NUMBER	DESCRIPTION	PRICE EACH	Total
1	SYS-6			
1	MAG-1000	Lawn Mower Blade Balancing Instrument (blade hole size range 5/16" to 1-1/2" dia) [UPC 811275020132]	216.00	216.00
1	MAG-8200M	Universal Lawn Mower Blade Sharpener - 1 HP, with modular worktable system	1,350.00	1,350.00
1	200-36	4" Inlet Flange	12.00	12.00
1	8200-125	Industrial LED 500 LUMEN, 5,000 K task light - 26" flexible reach - threaded base - 110v - MADE IN USA	120.00	120.00
1	MAG-10400	Service Center Stand [UPC 00811275020170]	377.00	377.00
1	MAG-200	Dust Collector [gen2] (110v 60hz) [UPC 00811275020255]	739.00	739.00
1	200-36	4" Inlet Flange	12.00	12.00
1.333	200-60	HOSE - 4" dia High-Temp Yellow Spiral (sold per foot)	20.00	26.66
1	200-20-KIT	Bracket kit to hand the MAG-200 Dust Collector on a MAG-10400 Stand (now with the strengthening bracket)	25.00	25.00
1	10400-08-KIT	Caster bracket/Wheel Kit (includes bottom column cover)	68.00	68.00
1	10400-10	General purpose shelf for MAG-10400 Stand	65.00	65.00
1	1000-48	Dust Cover for MAG-Series Balancers. Black all-weather fabric with logo.	15.00	15.00
1	8200-126	Dust Cover for MAG-8000, MAG-8100, and MAG-8200. Black all-weather fabric with logo	35.00	35.00
1	DISC - SYS6	System Package Discount	-153.00	-153.00
		System 6 - Workstation SUPER 8200 Series		2,907.66
1	9000-23	Norton grinding wheel 7" x 1" x 1-1/4" rated at 5460 RPM [softest, fastest cutting wheel]	36.50	36.50
1	9000-34	Norton grinding wheel 7" x 1" x 1-1/4" rated at 5460 RPM [hardest, slowest cutting wheel]	41.00	41.00
	Freight OUT	Shipping & Handling *** R&L CARRIERS 300 lbs - commercial address- no liftgate	158.65	158.65
			0.00	0.00
We look forward to serving you, thank you for the opportunity to quote. This quote is valid for 60 days. Please contact us with any questions. All prices are listed in US DOLLARS.			Total	\$3,143.81

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - October 15, 2024

Submitted by: Matt Young,
Submitting Department: Public Utilities

Subject:

Sanitary Sewer Video Equipment

Legislation Title:

Sanitary Sewer Video Equipment

Background/Synopsis:

The Wastewater Collection Division performs routine and troubleshooting video inspections of the City's sanitary sewer collection system. This appropriation will provide funds to purchase an updated Closed Caption Television (CCTV) camera to replace the currently used technology that is over 15 years old. City staff proposes to purchase the updated CCTV camera package from MTech Company. MTech is the sole provider of MTech and CUES equipment in the region, and a sole source letter is attached for review.

Financial Impact:

An appropriation in the amount of \$65,000.00 is being requested to purchase the new camera and related supplies to support the City's sewer inspection efforts.

Funding for this project is included in the approved 2024-2028 Capital Improvement Program. Project 4WW09 will be used for this appropriation request. The funding source is 624 – Sewer Surplus Fund.

Attachments:

1. Fairfield MTech Cues OZ4-HD Upgrade Quote 9-19-2024
2. Sole Source Letter - M Tech Company



Specifications for: Fairfield, OH
 Dealer: MTech Company

Date: 09/19/2024

* This quote is valid for 60 days



Equipment to be Supplied: Cues OZ4-HD Upgrade Package

Base Package Component List:

- 1 OZ4 P&T ZOOM HD CAMERA WITH BUILT-IN SONDE
- 1 OZ4 RETRO, HD UPGRADE KIT
- 1 COMPONENT SHIPPING
- 1 MTECH PICKUP & RETURN DELIVERY
- 1 MTECH INSTALLATION

Base Price: **\$64,970.00 (Base price with no optional items included)**
 -\$3,900.00 (Additional savings for HD Upgrade Promotional Discount) *
Total: **\$61,070.00**

* Promotional discount only available through 9/30/24

** Must have most recent version of Granite installed and an active support plan

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



3600 Rio Vista Avenue
Orlando, Florida 32805
(407) 849-0190
(407) 425-1569 (Fax)
(800) 327-7791

August 13, 2024

RE: MTech Company, Sole Source for CUES Products

To Whom It May Concern:

This letter is for the purpose of confirming that MTech Company, with facilities in the States of Ohio and Michigan, is the sole authorized supplier/dealership for the States of Ohio and Michigan for CUES equipment, spare parts and service purchases. Contact information is as follows:

MTech Company
5642 Transportation Blvd.
Cleveland, OH 44125

Phone: 440-646-0996
Toll Free: 800-362-0240
Email: sales@mtechcompany.com

Please feel free to contact me at 407-257-2899, should you need further information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Frank Iannotti', written over a light blue grid background.

Frank Iannotti
Regional Sales Manager

Corporate Office:

3600 Rio Vista Avenue, Orlando, FL 32805 • Telephone (407) 849-0190 / (800) 327-7791 • Fax (407) 425-1569

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



City Council Ordinance
Regular Meeting - October 15, 2024

Submitted by: Nathaniel Kaelin, Economic Development Manager
 Submitting Department: Development Services

Subject:

Town Center Placemaking Remaining Appropriation

Legislation Title:

Ordinance to authorize an appropriation of \$2,500 for projects related to Town Center Placemaking.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this ordinance and pass as an emergency.

Background/Synopsis:

Fairfield's Town Center area, the cluster of business and civic uses surrounding the crossroads of Pleasant Avenue and Nilles Road, has been a development focus for several decades. In 1993, Fairfield City Council adopted the Town Center Development Plan which outlined strategies to develop a unique "sense of place" through streetscaping, landscaping, design guidelines, and zoning.

In December 2023, Fairfield City Council authorized the Fairfield Town Center Placemaking Strategy project. Designing Local, a Columbus planning firm, was engaged to lead the work, which involved development of strategies to enhance the vibrancy of the Town Center through wayfinding and signage, connectivity improvements, placemaking elements, public art, infill development, and other strategies.

With the Placemaking Strategy complete, staff is working on implementation of several plan recommendations and is requesting appropriation of the remaining \$2,500 budgeted in the 2024 CIP for this purpose. A portion of the funds will initially be used for landscaping work at 5103 Pleasant to complement last year's Riegert Square project.

These activities are consistent with the City's Town Center Revitalization Strategic Initiative, which seeks to enhance the vitality of Fairfield's Town Center as a resident destination and desirable business location through investment in public assets, strategic properties and/or business investments, and quality programming.

Financial Impact:

The City budgeted \$30,000 for Town Center Placemaking in project 4DV06 within the 2024 CIP budget and has committed all but the remaining \$2,500 now proposed for appropriation.

Emergency Provision Explanation:

N/A

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. 5103 Pleasant Landscaping



Ken Schwarz
Account Manager

09/23/2024
Date

City of Fairfield - Riegert Square

Date

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - October 15, 2024

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Water Division Chlorine Analyzer

Legislation Title:

Water Division Chlorine Analyzer

Background/Synopsis:

The Water Division utilizes a wide variety of instrumentation in order to physically monitor and control processes ensuring regulatory compliance. It is necessary to integrate new technologies and modern equipment to keep the Water Treatment Plant up-to-date and in optimal working order. The equipment being purchased will replace instrumentation equipment that has exceeded its life expectancy with state-of-the-art equipment using the latest available technology.

The requested appropriation is for the purchase of replacement Chlorine Analyzer that monitor chlorine residual of the Water Treatment Plants Finished Water. A proposal is attached for review.

Financial Impact:

An appropriation in the amount of \$4,500.00 is being requested for the purchase of a replacement chlorine analyzer.

Funding for this project was included in the approved 2024-2028 Capital Improvement Program (CIP) under project number 4WT02, Instrumentation Replacement Program. The funding source is the Water Surplus Fund, 605.

Attachments:

1. SalesQuotation_QUOT1100332-1_2024-09-17_084100

www.usabluebook.com
 FAX: (847) 689-3030
 TOLL FREE : (800) 548-1234
 F.E.I.N : 75-2007383

QUOTE

USE THIS QUOTE# **QUOT1100332-1** ON PO's!

S
H
I
P

T
O

FAIRFIELD WATER DIVISION
 5021 Groh Ln
 Fairfield, OH 45014-2303
 USA

B
I
L
L

T
O

FAIRFIELD CITY OF
 5350 Pleasant Ave
 Fairfield, OH 45014-3566
 USA

DATE	9/17/2024	13.C.5.a
QUOTE	QUOT1100332-1	
ACCOUNT NUMBER	286389	
QUOTED TO	JASON BLEVINS	
QUOTED BY	Micaela	
PAGE NUMBER	1 of 1	

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
	10/17/2024	Micaela	Net 30 days	IL	FEDEXGRND

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
28420	CLX Free/Total Chlorine Analyzer,0-10ppm (20040)	1	ea	\$4,415.60	\$4,415.60

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$4,415.60	\$ 0.00	\$ 20.89	\$0.00	\$4,436.49

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms Conditions available at usabluebook.com/termsconditions

TO ORDER:For your convenience, you may simply sign and return via email to customerservice@usabluebook.com. We will process yo order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concern you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - October 15, 2024

Submitted by: Jason Hunold,
 Submitting Department: Public Utilities

Subject:

Water Division Laboratory/Slaker Room OIT's

Legislation Title:

Water Division Laboratory/Slaker Room OIT's

Background/Synopsis:

Supervisory Control And Data Acquisition (SCADA) systems are utilized at the Public Utilities Department's Water and Wastewater Treatment Plants (WTP & WWTP) to enable Plant Operators to monitor and control processes from one central location. There are three main components for a SCADA system: Remote Terminal Units (RTU), Human Machine Interface (HMI), and Communications. RTU's are used for data acquisition and control actions at a specific site. HMI (computers) displays data collected from RTU's and integrated software is used for programming control actions. Communications is what is utilized to link the hardware and software.

The funding request is for the purchase and system integration of two Operator Interface Terminals (OIT's), better known as Industrial Personal Computers, for the Water Plant's Laboratory and Lime Slaker rooms. The OIT's will allow Water Division Plant Operators to monitor/change SCADA related treatments processes and respond to alarm events when they are not at their normal operator workstation.

Equipment procurement and technical services for the project will be performed by PCS Technologies LLC per the attached proposal. Water Division staff will install the OIT's and connect to existing SCADA network infrastructure in-house.

Financial Impact:

An appropriation in the amount of \$10,000.00 is being requested for the purchase of two OIT's for the Water Treatment Plant.

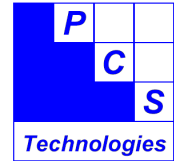
Funding for this project was included in the approved 2024-2028 Capital Improvement Program (CIP) under project number 4WT22, SCADA Integration. The funding source is the Water Surplus Fund, 605

Attachments:

1. FFWTP_New_OIT_Proposal_092724

PCS Technologies LLC

6515 Winford Avenue – Suite B
 Hamilton, OH 45011
 Tel.: (513) 868-8727

**Proposal**

To:	Jason Hunold	Date:	September 27, 2024
	Fairfield Public Utilities 5021 Groh Lane Fairfield, OH 45014	Project:	Fairfield WTP – New OIT SCADA Clients
		Subject:	Add 2 SCADA Client Industrial PCs for Slaker Room and Lab
		Ref:	
By:	Shawna Constantinides	Quote:	QM-092724

Dear Mr. Hunold,

We are pleased to provide the following proposal for two new SCADA Client Industrial PCs (OITs) for the Slaker Room and Laboratory. Each OIT will be a 21.5" Industrial touch panel PC with Rockwell Automation FT View Runtime Client. This will provide a complete SCADA Workstation at each location and provide complete functionality identical to Plantwide SCADA system.

Our proposal includes the following (see attached spec sheets for details):

- (2) Advantech PPC-321W-PJ60A 21.5" Industrial Touch Panel PC with Windows 10 IoT 2021
- (2) Rockwell Automation 9701M-VWCLIRT11 FTView SE Perpetual SCADA Client Licenses
- Installation and configuration of FTView software and addition of current SCADA application on each OIT

Fee/Expenses:

Integration Services (NTE Basis).....	\$ 2,400
Hardware per listing above (Cost + 15%)	\$ 7,550
Total.....	\$ 9,950

NOTE: This will require enclosures/mounting brackets for each location. Cost is based on Fairfield supplying suitable new enclosure and associated fabrication (cutout for Touch Panel, wiring, mounting, etc.). Fabrication/wiring diagrams are not included with this proposal.

We trust this proposal will meet with your approval and look forward to working with you on this project. If there are any questions, please contact our office for clarification.

Sincerely,

Shawna Constantinides

PCS Technologies LLC

(513) 2656-7512

shawna@pcs-technologies.com

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)



**City Council Information Item
Regular Meeting - October 15, 2024**

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Water Division Well 5 Motor

Legislation Title:

Water Division Well 5 Motor

Background/Synopsis:

Fairfield's Water Division pumps, treats and distributes about 5.5 million gallons of drinking water each day. Fairfield utilizes six raw water / ground water production wells to supply water to its Water Treatment Plant.

The funding request is for the purchase of a new motor for production well #5. The existing motor has exceeded its useful life and will be replaced with a premium efficiency motor.

A cost estimate for the motor is attached for review.

Financial Impact:

An appropriation in the amount of \$8,100.00 is being requested for the purchase of a premium efficiency motor for the Water Division's production well #5.

Funding for this project was included in the approved 2024-2028 Capital Improvement Program (CIP) under project 4WT01, Maintain Raw Water Production Wells, supplemental funding for this project should be redirected from 4WT09, Booster Station Improvements. The funding sources are the Water Surplus Fund (605).

Attachments:

1. Fairfield Well 5 New Motor 2024

MOODY'S of Dayton, Inc.



4359 INFIRMARY ROAD
MIAMISBURG, OHIO 45342-1231

PHONE AC 937-859-4482

FAX AC 937-859-4522

www.moodysofdayton.com

September 24, 2024

City of Fairfield
5021 Groh Lane
Fairfield, OH 45014

Subject: Well 5 Motor Replacement

Attention: Mr. Jason Hunold

Moody's of Dayton, Inc. recommends the following motor for Well # 5:

60hp, 1785rpm, 460V, 364TP frame, Type RUSI, VFD rated, Inverter Duty, Catalog # HO60V2SLG, Model # HF72, 16.50"BD, WPI, VHS US/Nidec Motor

The cost for the new motor is \$8,097.00

If you have any questions, please do not hesitate to call; we look forward to hearing from you and can proceed with ordering the new motor upon your approval.

Thank you for the opportunity to serve the City of Fairfield.

Respectfully,

Michael Spicer
Vice President

ACCEPTED BY: _____ DATE: _____

Attachment: NonContractualAppropriations.101524 (130-24 : Non-Contractual Appropriations)

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 166-23 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 166-23, the 2024 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Capital Improvement Fund	\$3,144
To:	40216024-241200 Non Capital Equipment (Rotary Blade Grinder @ Golf Maintenance 4RC04)	\$3,144
From:	Unappropriated Water Surplus Fund	\$22,600
To:	60516024-241200 Non Capital Equipment (Instrumentation Replacement Program 4WT02)	\$4,500
To:	60516025-253200 Capital Equipment (Maintain Production Wells 4WT01)	\$8,100
To:	60516023-233900 Other Professional Services (SCADA Integration 4WT22)	\$10,000
From:	Unappropriated Tax Increment Equivalent Fund	\$2,500
To:	22016025-252000 Improvements other than Building (Town Center Placemaking 4DV06)	\$2,500
From:	Unappropriated Sewer Surplus Fund	\$65,000
To:	62416025-253200 Capital Equipment (Sanitary Sewer CCTV Equipment 4WW09)	\$65,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____

Posted _____

Mayor's Approval

Attachment: NONCONTRACTUAL 10-15-ORD [Revision 1] (130-24 : Non-Contractual Appropriations)

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\NONCONTRACTUAL 10-15-ORD

Attachment: NONCONTRACTUAL 10-15-ORD [Revision 1] (130-24 : Non-Contractual Appropriations)