

Mitch Rhodus
Mayor

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large



Leslie Besl
Councilmember, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Adam Kraft
Councilmember, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 26, 2022 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

- 1. COUNCIL-MANAGER BRIEFING**
 - A. 6:00 PM - Sustainability; City Grant Program
- 2. BUSINESS MEETING CALL TO ORDER**
- 3. PRAYER/PLEDGE OF ALLEGIANCE**
 - A. Councilmember Dale Paullus
- 4. ROLL CALL**
- 5. AGENDA MODIFICATIONS**
- 6. EXECUTIVE SESSION REQUESTS**
- 7. SPECIAL PRESENTATIONS**
 - a. Fire Department Oath of Office
 - Dan Noonan
 - Justin Mangus
 - Brian Lockaby
 - Sam Humphries
 - Tyler Holman
 - Brandin Baxtron
- 8. CITIZEN COMMENTS**

9. PUBLIC HEARING(S)

10. APPROVAL OF MINUTES

- a. Regular Meeting held September 12, 2022

11. OLD BUSINESS AND REPORTS

A. COMMUNITY & PUBLIC RELATIONS COMMITTEE

Leslie Besl, Chair; Gwen Brill, Vice Chair; Adam Kraft, Member

B. DEVELOPMENT SERVICES COMMITTEE

Matt Davidson, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

C. PARKS, RECREATION AND ENVIRONMENT COMMITTEE

Gwen Brill, Chair; Matt Davidson, Vice Chair; Leslie Besl, Member

D. PUBLIC SAFETY COMMITTEE

Dale Paullus, Chair; Adam Kraft, Vice Chair; Leslie Besl, Member

E. PUBLIC UTILITIES COMMITTEE

Adam Kraft, Chair; Gwen Brill, Vice Chair; Tim Meyers, Member

F. PUBLIC WORKS COMMITTEE

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

G. FINANCE & BUDGET COMMITTEE

Tim Meyers, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

12. NEW BUSINESS

Motion to read all New Business by title only.

A. PUBLIC SAFETY COMMITTEE

Dale Paullus, Chair; Adam Kraft, Vice Chair; Leslie Besl, Member

1. Ordinance to authorize the City Manager to execute the acceptance of a Staffing for Adequate Fire and Emergency Response grant (SAFER) award for the hiring of nine (9) full-time firefighter/paramedics for the Fire Department and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

B. PUBLIC WORKS COMMITTEE

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

1. Ordinance to authorize the City Manager to enter into a Preliminary Legislation Agreement for Bridge Inspection Services through the Ohio Department of Transportation and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

C. FINANCE & BUDGET COMMITTEE

Tim Meyers, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

1. Ordinance to authorize the City Manager to enter into a contract with Cincinnati Bell Technical Services for server hardware and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
2. Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 116-22 and all amendments thereto and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
3. Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Contractual Appropriations: \$95,000 for server hardware

 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
4. Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Non-Contractual Appropriations: \$30,000 for additional funding for other fuels - Street Division; \$20,000 for root control maintenance program - Wastewater Division; \$7,200 for Booster Pump Station Roof Replacement - Water Division.

 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

13. MEETING SCHEDULE

- A. Tuesday, October 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

B. Monday, October 24 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM

C. Monday, November 14 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM

14. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

15. ADJOURNMENT

**City of Fairfield
Minutes
Regular Meeting of City Council
September 12, 2022**

Council-Manager Briefing

Incentive Districts

Vice Mayor Meyers called the briefing to order at 6:30 PM. Councilmembers present: Leslie Besl, Dale Paullus, Terry Senger, Adam Kraft, Tim Meyers and Gwen Brill.

Staff members present: Scott Timmer, Laurie Murphy, Greg Kathman, Nathaniel Kaelin, Carol Mayhall, Tom Wagner, Tiphonie Mays, Steve Wolterman, Steve Maynard Ben Mann, Kristina Cooper and Adam Sackenheim.

Development Services Director Kathman and Economic Development Manager Kaelin presented information regarding the Incentive Districts. See attached slides

Business Meeting Call to Order

Vice Mayor Meyers called the Regular Meeting of Council to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Besl led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Tim Meyers	Councilmember, At-Large	Present	
Matt Davidson	Councilmember, At-Large	Excused	
Gwen Brill	Councilmember, At-Large	Present	
Leslie Besl	Councilmember, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Adam Kraft	Councilmember, 4th Ward	Present	
Mitch Rhodus	Mayor	Excused	

Councilmember Paullus, seconded by Councilmember Besl, moved to excuse Councilmember Davidson. Motion carried 6-0.

Agenda Modifications

Vice Mayor Meyers, seconded by Councilmember Brill, moved to add a simple motion to the agenda under Item 12C. Motion carried 6-0.

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Executive Session Requests

Councilmember Besl, seconded by Councilmember Meyers, moved for Executive Session to discuss negotiations with collective bargaining units regarding the terms and conditions of their employment, the employment, compensation, promotion, demotion, dismissal of a public employee or official and pending and imminent litigation. Motion carried 6-0.

Special Presentations

a. Proclamation for Kert Radel, Fairfield Chamber of Commerce

Vice Mayor Meyers presented a proclamation and Key to the City to Kert Radel, President of the Fairfield Chamber of Commerce. He thanked Mr. Radel for his contributions and service to the city and wished him well in his retirement endeavors.

Citizen Comments

None.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of August 8, 2022 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Leslie Besl, Chair; Gwen Brill, Vice Chair; Adam Kraft, Member

Development Services Committee

Matt Davidson, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Parks, Recreation and Environment Committee

Gwen Brill, Chair; Matt Davidson, Vice Chair; Leslie Besl, Member

Public Safety Committee

Dale Paullus, Chair; Adam Kraft, Vice Chair; Leslie Besl, Member

Public Utilities Committee

Adam Kraft, Chair; Gwen Brill, Vice Chair; Tim Meyers, Member

Public Works Committee

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

Finance & Budget Committee

Tim Meyers, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Paullus, moved to read all New Business by title only. Motion carried 6-0.

Community & Public Relations Committee

Leslie Besl, Chair; Gwen Brill, Vice Chair; Adam Kraft, Member

Motion to Suspend Second and Third Readings

Councilmember Besl presented the first reading of this resolution.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Leslie Besl, Councilmember, 1st Ward
SECONDER:	Terry Senger, Councilmember, 3rd Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Resolution Amending Section 4, Paragraph 4.3 and Appendix B of the Rules of Council.

Recommendation:

Recommendation that Council adopt an amendment to the Council Rules to eliminate committee assignments and appoint liaisons to various departments of the City.

RESOLUTION NO. 17-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Besl, Councilmember, 1st Ward
SECONDER:	Terry Senger, Councilmember, 3rd Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Development Services Committee

Matt Davidson, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Ordinance to authorize the City Manager to execute a Community Reinvestment Area Agreement with AOZI-Fairfield Building V, LLC, for the expansion site, a Compensation Agreement with the Fairfield City School District and AOZI-Fairfield V, LLC for the expansion site at 9391 Seward Road and declaring an emergency.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of

this ordinance and pass as an emergency.

ORDINANCE NO. 109-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Leslie Besl, Councilmember, 1st Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Public Safety Committee

Dale Paullus, Chair; Adam Kraft, Vice Chair; Leslie Besl, Member

Simple Motion: Motion to formally dedicate the City of Fairfield Fire Headquarters the "Donald G. Bennett Fire Headquarters."

Vice Mayor Meyers presented a proclamation and rendering of a plaque to Retired Fire Chief Don Bennett, dedicating the Fire Headquarters in his name and thanked him for his service and professionalism to the City.

SIMPLE MOTION NO. 17-22. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Kroger Limited Partnership 1, 5214 Pleasant Avenue, Fairfield, OH 45014 (Permit Class C1).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Kroger Limited Partnership 1, 5214 Pleasant Avenue, Fairfield, OH 45014 (Permit Class C1).

SIMPLE MOTION NO. 18-22. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to declare various pieces of fire equipment as surplus and authorize the City Manager to execute an agreement with GovDeals.com to sell the pieces of equipment.

ORDINANCE NO. 110-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Adam Kraft, Councilmember, 4th Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to authorize the City Manager to execute the acceptance of an Assistance for Firefighters Grant (AFG) award for the purchase of medical equipment for the Fire Department and declaring an emergency.

ORDINANCE NO. 111-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Adam Kraft, Councilmember, 4th Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to authorize the City Manager to enter into a Memorandum of Understanding with Sacred Heart of Jesus School to provide a resource officer for the 2022-2023 school year and declaring an emergency.

Recommendation:

It is recommended that Council authorize the City Manager to enter into a contract with the Sacred Heart of Jesus School to provide a resource officer. The proposed agreement would provide for one officer.

ORDINANCE NO. 112-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Public Utilities Committee

Adam Kraft, Chair; Gwen Brill, Vice Chair; Tim Meyers, Member

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to authorize the City Manager to enter into an intergovernmental agreement with the City of Dayton, Ohio for the purchase of lime and for services associated with lime residuals recycling

Recommendation:

It is recommended that City Council authorize the City Manager to execute an intergovernmental agreement with the City of Dayton, Ohio for the purchase of lime and for services associated with lime residuals recycling, for a 5-year period ending 1/1/2028, with 3 additional 5-year option periods.

ORDINANCE NO. 113-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Adam Kraft, Councilmember, 4th Ward
SECONDER: Leslie Besl, Councilmember, 1st Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Public Works Committee

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to authorize the City Manager to execute and file the Ohio Public Works Commission (OPWC) Issue 1 - Grant Application and Agreement for 2024 Street Improvement Program and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the preparation of legislation authorizing the City Manager to execute and file the application for financial assistance, and enter into an agreement with OPWC for a grant to fund a portion of the 2024 Street Improvement Program.

ORDINANCE NO. 114-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to authorize the City Manager to enter into a contract with Fierhrer Motors, Inc. for the purchase of two (2) GMC Acadias for the Police Department and declaring an emergency

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation authorizing

the appropriation of funding in the amount of \$89,612 from the Capital improvement Fund for the purchase of a two (2) GMC Acadia's. It is further recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Fiehrer Motors, Inc. for the purchase of these vehicles.

ORDINANCE NO. 115-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Finance & Budget Committee

Tim Meyers, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Gwen Brill, Councilmember, At-Large
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Recommendation:

The resolution would authorize the necessary tax levies to be collected for tax year 2022 collected during budget year 2023 to the Butler County Auditor.

RESOLUTION NO. 18-22. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Meyers, Councilmember, At-Large
SECONDER:	Terry Senger, Councilmember, 3rd Ward
AYES:	Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED:	Davidson

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 60-22 and all amendments thereto and declaring an emergency.

Recommendation:

It is recommended that City Council approve this Ordinance for additional staff in the Fire Department, suspending the rules and declaring an emergency.

ORDINANCE NO. 116-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance providing for the issuance of \$38,521.13 of bonds by the City of Fairfield, Ohio, to pay part of the cost of sidewalk repair in the City, and declaring an emergency.

Recommendation:

It is necessary for Council to authorize the issuance of Sidewalk Special Assessment bonds for 2021.

It is recommended that City Council authorize and direct preparation of legislation to authorize the issuance of bonds for the repair of sidewalks against lots that benefited from the improvements. The legislation will require the emergency clause as unpaid assessments were certified to the County Auditor.

ORDINANCE NO. 117-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to Amend Ordinance no. 148-21 Entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022 and ending December 31, 2022." - Supplemental Appropriations

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

ORDINANCE NO. 118-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 119-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 120-22. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Meyers, Councilmember, At-Large
SECONDER: Gwen Brill, Councilmember, At-Large
AYES: Meyers, Brill, Besl, Paullus, Senger, Kraft
EXCUSED: Davidson

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, September 26 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Tuesday, October 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Monday, October 24 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

Council recessed to Executive Session at 8:00 PM.

15. ADJOURNMENT

The Regular Meeting adjourned at 8:27 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved_____

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)



Property Tax Incentive Districts

Council-Manager Briefing
September 12, 2022

FAIRFIELD
OHIO

Topics

- Tax Incentives Overview
- Property Tax Incentive Districts:
 - Tax Increment Financing (TIF) Districts
 - Community Revitalization Areas (CRAs)
- Next Steps



FAIRFIELD
OHIO

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)



TAX INCENTIVES OVERVIEW

FAIRFIELD
VILLAGE

Attracting Business Growth

- Available and skilled workforce
- Transportation access and infrastructure
- Utility infrastructure
- Adequate sites and buildings
- Business-friendly development process
- Direct assistance and tax incentives

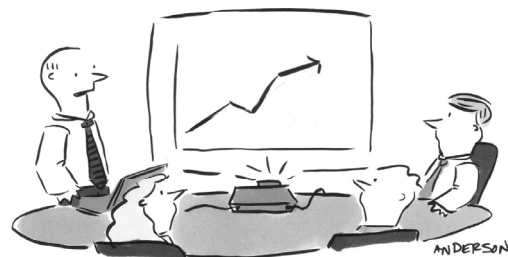


FAIRFIELD
VILLAGE

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Tax Incentive Examples

- **Federal**
 - Opportunity Zones
- **State**
 - Job creation
 - Workforce credits
- **County/Port Authority**
 - Sales tax exemption
- **Local**
 - Property tax incentives
 - Income tax credits/rebates



"The incentive program has been more successful than we expected, that's why we're starting our disincentive program."

FAIRFIELD

Property Tax Incentives

- Tools enabled by Ohio Revised Code
 - Tax Increment Financing (TIF)
 - Community Reinvestment Areas (CRAs)
 - Enterprise Zones (EZs)
- Require annual reporting and review
- Require cooperation with school districts (FCSD & Butler Tech)
- Fairfield has established Tax Incentive Guidelines



FAIRFIELD

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)



TAX INCREMENT FINANCING (TIF) DISTRICTS

FAIRFIELD
SCHOOL DISTRICT

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Tax Increment Financing (TIF) Districts



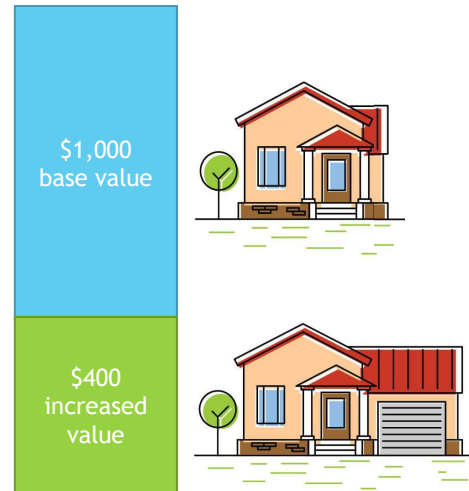
- Mechanism to create funding source for redevelopment activities and infrastructure improvements
- Approximately 2,000 districts statewide
- Does NOT raise taxes
- Does NOT impact school revenues, as used in Fairfield



FAIRFIELD
SCHOOL DISTRICT

TIF Districts

- Baseline property values are “frozen” with creation of a TIF district
- Increased value becomes basis for TIF service payments (the increment)



FAIRFIELD
UTAH

TIF Districts

- Funds can be used for public improvements:
 - Infrastructure (roads, utilities, etc.)
 - Property acquisition
 - Demolition and environmental remediation
- Funds subject to city's standard appropriation procedures



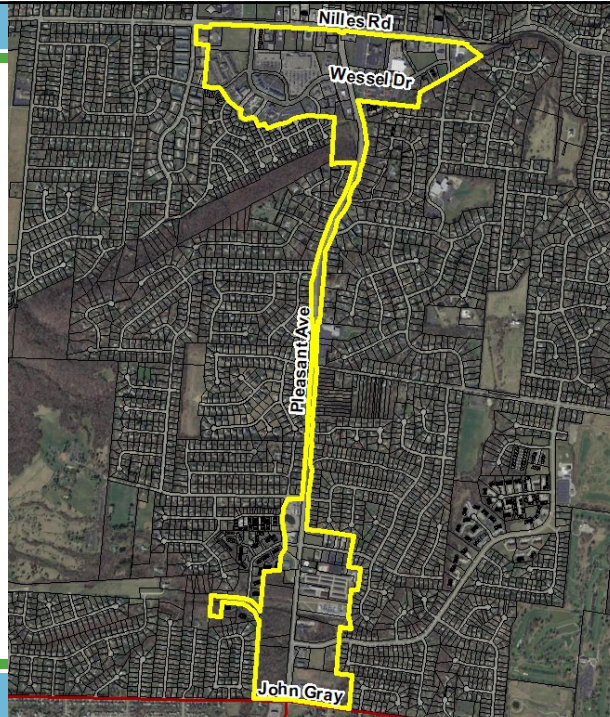
FAIRFIELD
UTAH

North
Town
Center
TIF
District



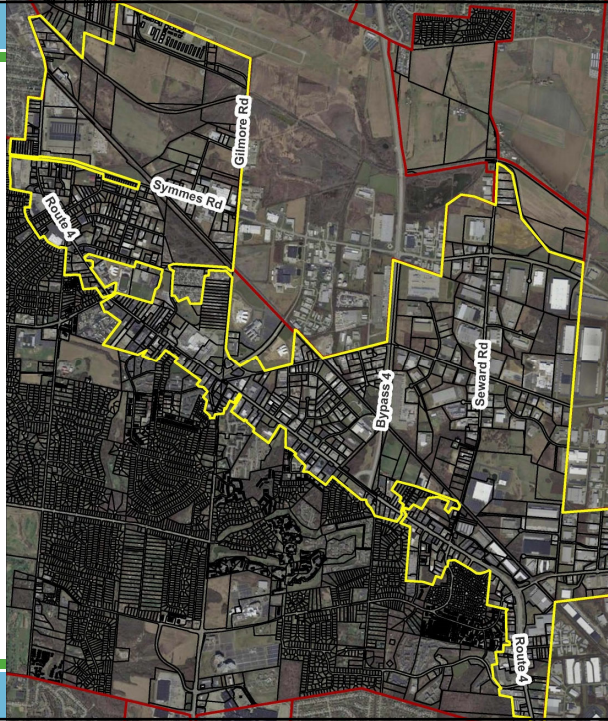
FAIRFIELD

South
Town
Center
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District



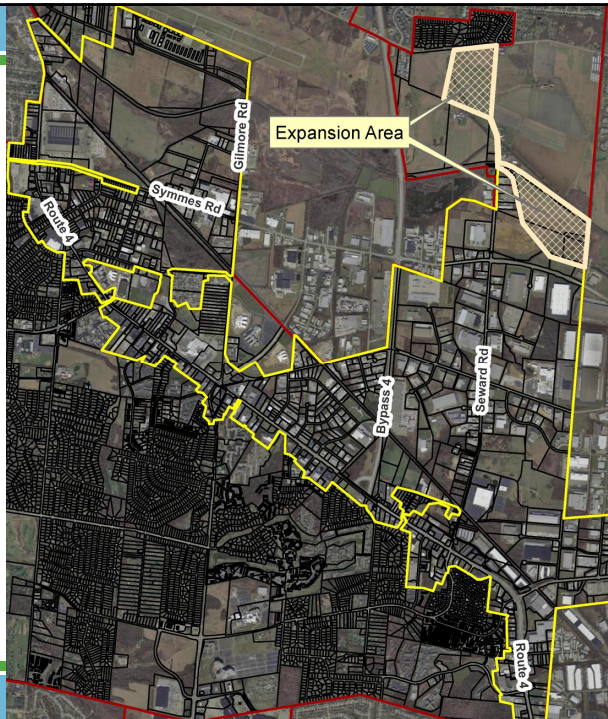
Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Northeast
Area
TIF
District



Northeast
Area
TIF
District

Proposed
Addition



Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Northeast
Area
TIF
District

Proposed
Addition



FAIRFIELD

COMMUNITY REINVESTMENT AREAS (CRAs)

FAIRFIELD

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Community Reinvestment Areas (CRAs)

- Mechanism to abate property taxes for property owners that renovate existing or construct new buildings within defined areas
- Requires state approval of a housing study documenting deteriorated conditions or historically-significant properties
- City may choose what types of projects to abate (e.g. residential, commercial, and/or industrial)
- Creation of a CRA does not automatically abate taxes; individual projects must apply to the City for approval

FAIRFIELD
CALIFORNIA

CRA Projects

- Each project is evaluated based on three metrics:
 - Jobs
 - Payroll
 - Investment
- City may abate up to 100% of the taxes on the increased value for up to 15 years (Fairfield rarely goes beyond 75%, 10-years)
- Abatements apply only to the increased value created by the new construction or renovation (cannot abate existing buildings)



FAIRFIELD
CALIFORNIA

CRA Agreements

- CRA Agreement:
 - Outlines jobs and investment commitments
 - Grants tax abatement, including negotiated rate and term
- School Compensation Agreement
 - Establishes annual payments to Fairfield City Schools and Butler Tech
 - Approved by the FCSD Board of Education



FAIRFIELD
OHIO

CRA Project Examples

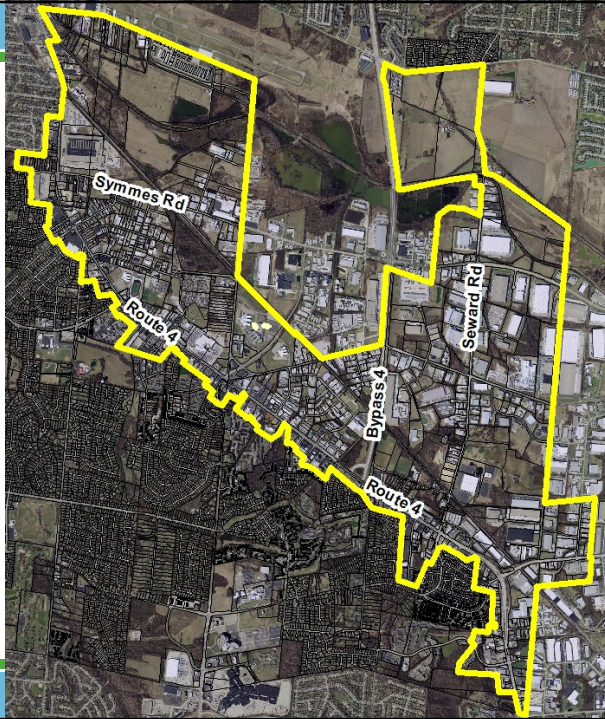
- Standex Electronics
(new business)
- Pacific Manufacturing
(business expansion)
- Fairfield Commerce Park
(speculative construction)



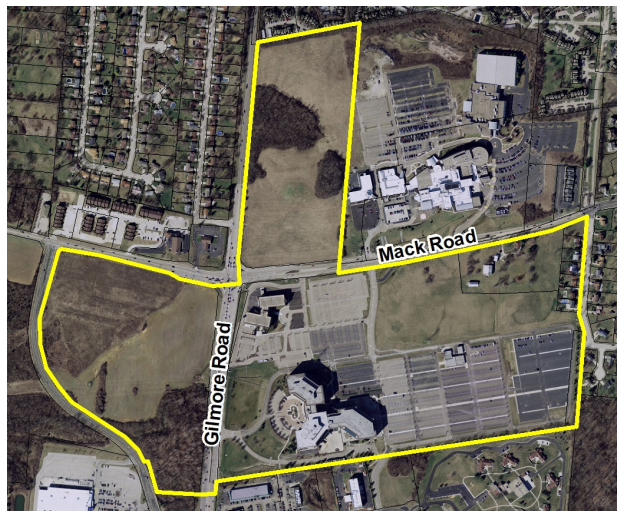
FAIRFIELD
OHIO

City of Fairfield CRA

Similar boundaries to the
Northeast Area TIF District



Gilmore Road CRA



FAIRFIELD
OHIO

North Town Center CRA

Same boundaries as the
North Town Center TIF District

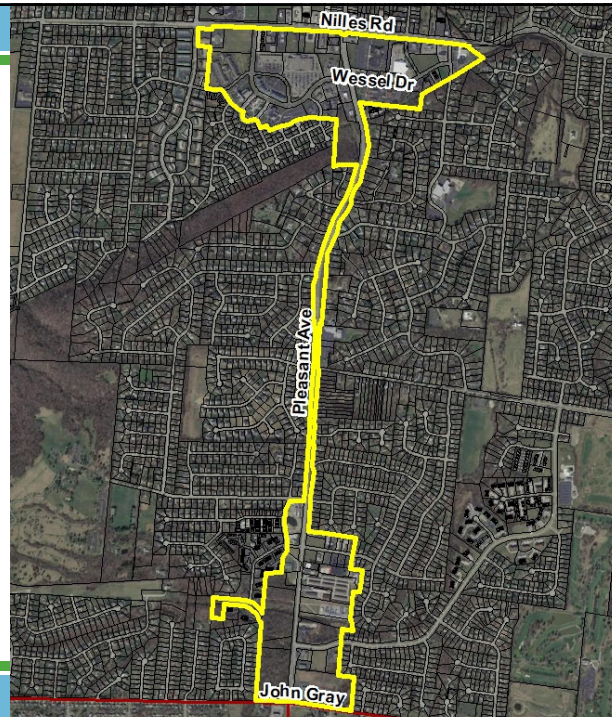


FAIRFIELD

Town Center CRA

Proposed Addition

Same boundaries as the
South Town Center TIF District



Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)

Next Steps



Fairfield Commerce Park CRA Expansion	➔	Tonight
Northeast Area TIF Addition Legislation	➔	October 11 th
Town Center CRA Addition Legislation	➔	Later in 2022
Updated Tax Incentive Guidelines	➔	Winter 2022-23



FAIRFIELD
VILLAGE



THANK YOU

Greg Kathman
Development Services Director
gkathman@fairfieldoh.gov
(513) 867-5345

Nathaniel Kaelin
Economic Development Manager
nkaelin@fairfieldoh.gov
(513) 896-8171

FAIRFIELD
VILLAGE

Minutes Acceptance: Minutes of Sep 12, 2022 7:00 PM (Approval of Minutes)



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Randy McCreadie,
 Submitting Department: Fire

Subject:

Acceptance of SAFER Grant for the hiring of nine (9) full-time firefighter/paramedics

Legislation Title:

Ordinance to authorize the City Manager to execute the acceptance of a Staffing for Adequate Fire and Emergency Response grant (SAFER) award for the hiring of nine (9) full-time firefighter/paramedics for the Fire Department and declaring an emergency.

Recommendation:

Background/Synopsis:

The Fire Department applied in January 2022 for a Staffing for Adequate Fire and Emergency Response grant (SAFER) through FEMA for funding to hire nine (9) full-time firefighter/paramedics. These new hires will expedite the transition to an all-career fire department.

Financial Impact:

This grant will fully fund the salary and benefits of these nine (9) positions for a full three (3) years. The total award amount is \$3,410,025.12. The grant is a reimbursement grant, meaning that the City will pay the salaries for the nine (9) firefighter/paramedics over the course of the next 3 years, but will be reimbursed as documents are submitted requesting reimbursement.

Emergency Provision Explanation:

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. SAFER Grant-ord

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE ACCEPTANCE OF A STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT AWARD FOR THE HIRING OF NINE (9) FULL-TIME FIREFIGHTER/PARAMEDICS FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute the acceptance of a Staffing for Adequate Fire and Emergency Response (SAFER) grant award for the hiring of nine (9) full-time firefighter/paramedics for the Fire Department in accordance with the grant/agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that these additional positions can be filled immediately; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____	_____
		Mayor's Approval	
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Ben Mann,
 Submitting Department: Public Works

Subject:

Preliminary Legislation for Bridge Inspection Services through the Ohio Department of Transportation

Legislation Title:

Ordinance to authorize the City Manager to enter into a Preliminary Legislation Agreement for Bridge Inspection Services through the Ohio Department of Transportation and declaring an emergency.

Recommendation:

It is recommended that the City Council authorize the City Manager to enter into a preliminary legislation agreement with the Ohio Department of Transportation for Bridge Inspection Program Services.

Background/Synopsis:

The Ohio Department of Transportation will continue to perform bridge load rating calculations, scour assessments, bridge inspections and fracture critical plan development for all City bridges.

The Ohio Department of Transportation is letting a contract for Bridge Inspection Program Services to perform bridge load rating calculations, scour assessments, bridge inspections and fracture critical plan development. ODOT has kept an inventory of these activities for local bridges in the past, but had required the work be done by the governing jurisdiction up until relatively recent years. ODOT initially let a program to provide these services in 2014. This will be for 2023 only. ODOT hopes to renew the program for a three-year cycle again after 2023.

This project will evaluate bridges in order to keep the City's bridge inventory in compliance with the National Bridge Inspection Standards. This inventory must be kept in compliance to be eligible for federal funding.

The City is responsible for 23 vehicular bridges that fall under this program. City staff has contracted this work out to consultants prior to 2014. There are three pedestrian bridges that the City is responsible for that are contracted yearly to a consultant.

City staff had contracted this work out to consultants prior to 2014.

Financial Impact:

None at this time.

Emergency Provision Explanation:

An emergency provision and suspension of rules with immediate adoption is being requested to meet ODOT's request for formal notification that we wish to continue in the program as soon as possible.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Municipal Bridge Inspection LPA Consent Legislation (Final August 2022)
2. VAR-STW5_PID 117554 (Consultant Services Posting) - Attachment A

Rev. 8/5/2022

ODOT Project Title: Municipal Bridge Inspection Program

SECTION I – Project Description

NOW THEREFORE, be it ordained by the _____ of _____ County, Ohio.
(LPA)

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

The LPA shall cooperate with the Director of Transportation in the above-described project as follows:

The State shall assume and bear 100% of all the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).

The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the municipality. As of October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION V – Project Duration and Consent Applicability

The Project is based on the available funds provided by ODOT aimed at assisting the LPA in reaching compliance with State and Federal laws and policies for bridge inspection. The Project specifics (program duration, PID number, and consultant scope of services (Exhibit A)) shall be provided to the designated LPA Contractual Agent via email sent by ODOT Office of Structural Engineering (OSE).

ODOT will seek additional funds to renew the project in future years. If such funds are allocated, ODOT will send an email with the Project specifics to the designated LPA Contractual Agent seeking approval for the new Project. ODOT will not proceed with any Project that does not have written authorization via email from the designated LPA Contractual Agent.

SECTION VI – Authorization of Project

_____ of _____ is hereby empowered on behalf of the
(Contractual Agent – Designated Position) (LPA)
_____ to provide written authorization via email to the Director of Transportation to
(LPA)
complete the above-described project and any renewals.

Passed: _____, 2_____.
(Date)

Attested: _____
(Clerk)

(Contractual Agent of LPA – title)

Attested: _____
(Title)

(President of Council)

The _____ is hereby declared to be an emergency measure to expedite the highway project and
(Ordinance/Resolution)
to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**CERTIFICATE OF COPY
STATE OF OHIO**

_____ of _____ County, Ohio
(LPA)

I, _____, as Clerk of the _____
(LPA)
of _____ County, Ohio, do hereby certify that the foregoing is a true and correct copy of
_____ adopted by the legislative Authority of the said
(Ordinance/Resolution)

_____ on the _____ day of _____, 2_____.
(LPA)

That the publication of such _____ has been made and certified of record according to
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such _____ have been taken;
(Ordinance/Resolution)

and that such _____ and certificate of publication thereof are of record in _____,
Page _____.
(Record No.) (Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,
this _____ day of _____ 2_____.

(Clerk)

(CITY SEAL)

_____ of _____ County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.")

The foregoing is accepted as a basis for proceeding with the project herein described.

For the _____ of _____ County, Ohio.
(LPA)

Attested: _____ Date _____
(Contractual Agent)

For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554

Scope of Services Meeting Date: **/**/**
 Approved Final Scope of Services Minutes Date: **/**/**

GENERAL ENGINEERING SERVICES

Central Office, Office of Structural Engineering

Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Consultants must be prequalified for Level 1 Bridge Inspection services, which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – AssetWise Structure Inventory and Review, Including New SNBI Fields

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Third Edition 2019 interim with revisions, AASHTO

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554**

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The duration of the agreement will be twelve (12) months from the authorization date of the agreement.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in AssetWise. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from AssetWise data as of July 2022.

Project: SP01 - District (1, 2, &3), Total Structures = 485*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	192	178	26	0	396
Multi-Span	24	20	31	14	89
Culvert	119	29	1	0	149
Truss	0	1	3	0	4
Fracture Critical Inspection	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Load Rating**	108	99	29	7	243

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554**

Project: SP02 - District (4, 11, &12), Total Structures = 392*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	127	126	35	0	288
Multi-Span	22	25	37	20	104
Culvert	84	40	1	0	125
Truss	1	2	6	0	9
Fracture Critical Inspection	0	0	3	0	3
Underwater Inspection	0	0	0	0	0
Load Rating**	75	76	36	10	197

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

Project: SP03 - District (5, 6, &10), Total Structures = 515*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	189	206	40	0	435
Multi-Span	11	11	37	21	80
Culvert	111	87	4	0	202
Truss	0	0	7	0	7
Fracture Critical Inspection	0	0	7	1	8
Underwater Inspection	0	0	0	0	0
Load Rating**	80	87	31	8	259

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

Project: SP04 - District (7, 8 &9), Total Structures = 508*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	177	157	36	1	371
Multi-Span	29	45	49	14	137
Culvert	126	85	3	0	214
Truss	0	0	7	1	8
Fracture Critical Inspection	0	1	4	1	6
Underwater Inspection	0	0	0	0	0
Load Rating	103	101	43	8	255

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554

Please note that the total number of structure types is estimated based on current AssetWise data queries, and it may be adjusted when tasks are assigned in the future which may include newly found orphan bridges. The estimated annual contract price value for each sub-project is as follows:

SP01 \$560,000
SP02 \$530,000
SP03 \$570,000
SP04 \$590,000

DBE Participation:

Project	Goal
SP01	10%
SP02	0%
SP03	0%
SP04	0%

CONSULTANT shall clearly designate in the letter of intent the SP(s) they wish to be considered for.

Three (3) copies of the letter of intent shall be submitted. The letter of intent shall demonstrate that the CONSULTANT has a clear understanding of the scope of services.

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554

Price Proposal Due Date: **//****

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to ASSETWISE with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters and emails related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto ASSETWISE.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned. Please use the latest scour assessment form.

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, Type 3, Type 3S2, Type 3-3, NRL, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and the latest BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update ASSETWISE Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer, and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – ASSETWISE STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT ASSETWISE. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT ASSETWISE structure file information needs to be updated on the system. If no changes are necessary, then no ASSETWISE inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in ASSETWISE. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of ASSETWISE for inventory coding details. In 2023, ODOT will start the transition toward SNBI, the consultants shall fill out all empty fields for this purposes as communicated by OSE.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.
 - b. Use an elevation view for trusses.

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
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- c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised the format of the procedures file. The diving team shall fill out or update the latest form and upload it on ASSETWISE prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on ASSETWISE at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (ASSETWISE Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS. The consultant shall probe the channel around the footing in water to determine depth of scour and report the date in AssetWise.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in ASSETWISE. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

IT - 2CM03 - Nutanix Server

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Cincinnati Bell Technical Services for server hardware and declaring an emergency.

Recommendation:

Background/Synopsis:

Replacement of City computing equipment is necessary to maintain computer hardware that is compatible with, and capable of efficiently operating the software required by City employees. The replacement of several city servers was budgeted for in project 2CM03 of the 2022 Capital Improvement Program in order to maintain adequate performance, security, reliability, and compliance.

A Nutanix virtual host was selected as a more secure and robust platform for virtual server hosting. City IT has worked with Nutanix, and CBTS (Cincinnati Bell Technical Services) to properly size the host server to accommodate the required number of servers that will be moved to the new virtual host within the first year. A hyper-converged virtual hosting system will allow for greater flexibility while lowering our overall cost of ownership.

CBTS was selected as the vendor in order to utilize their on-site technical services during implementation and ability to provide cost at, or below the following public sector contract vehicle:

Ohio State Contract # 534354

Financial Impact:

An appropriation in the amount of **\$95,000** is being requested for, but not limited to the initial hardware purchase and implementation of a Nutanix virtual hosting system. Funding for this purchase was included in the 2022 Capital Improvement Program (CIP) under project 2CM03 'Computer and Server Equipment'.

Emergency Provision Explanation:

An emergency provision is necessary to take advantage of time-sensitive discounts and allow for the required purchases to be made immediately as supply chain issues will impact delivery

schedules.

Attachment(s):

1 – CBTS estimate for purchase and implementation of Nutanix virtual hosting system.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. 2022-CBTS Nutanix
2. Cincinnati Bell Technical Services-ord2

ag
m. 11/17



City of Fairfield

Infrastructure Modernization with Nutanix

Jeff Hooper

Nutanix Technical Support

Attachment: 2022-CBTS Nutanix (3321 : IT - 2CM03 - Nutanix Server)

Our Solutions

Secure Applications, Platforms, and Operations (APO)



Platforms

Modernize existing infrastructure and build new cloud-based environments optimized for automation and application delivery

- Cloud Platforms (Hybrid/Public/On-Prem)
- Cloud Communications Solutions
- Platform Services

Applications

Develop and migrate secure cloud native applications that are built for resiliency, scale, and quick time to market

- App Modernization & Migration
- Cloud Native Development
- DevOps & Automation
- No & Low Code Development

Operations

Deliver agile processes for ongoing monitoring and support of all critical IT infrastructure and business applications

- App Management Services
- Cloud & Infrastructure Operations
- Managed Security Services

Agenda

Review the Live Optics Data

Overview of Nutanix Advantages

Illustrate the proposed solution

Discuss Solution Particulars

Present Initial Pricing

Q&A



Physical View



Server		CPU		Memory		Capacity		Network		IOPS	
Total Servers:	21	Total Cores:	282	Total Memory (TB):	1.31	Used (TB):	62.22	Ports:	42	Peak IOPS:	14,935
Clusters:	0	Peak CPU:	29.08 GHz	Peak Used (TB):	0.69	Free (TB):	121.94	Peak Bandwidth:	2.06	95th% IOPS:	3,199
		Net CPU:	453.2 GHz			Total (TB):	184.15	(gigabits/sec)			

Vendor	Model	Count	 WINDOWS
Dell Inc.	PowerEdge R720	1	Windows Server 2016 18
HPE	ProLiant DL380 Gen10	8	Windows Server 2019 9
HPE	ProLiant DL380 Gen9	5	Windows Server 2008 7
HPE	ProLiant DL380p Gen8	3	Windows Server 2012 6
HPE	ProLiant DL360 Gen9	1	
HPE	ProLiant DL380e Gen8	1	
HPE	ProLiant DL180 Gen9	1	
Microsoft Co...	Virtual Machine	19	
Other		1	



Attachment: 2022-CBTS Nutanix (3321 : IT - 2CM03 - Nutanix Server)

Virtual View



Hosts		CPU & Memory		VM Storage		VM Details		Average VM		Physical Util	
Total Hosts:	6	Total Sockets:	10	Provisioned (TB):	10.19	Total VMs:	21	vCPU:	2	Avg CPU:	34.33%
Clusters:	0	Total Cores:	144	Consumed (TB):	7.95	vCPUs:	38	vRAM (GB):	13	Avg RAM:	56.17%
Avg Cluster Size:	0	Total RAM (TB):	0.59			vRAM (TB):	0.27	Used Storage (GB):	388	* Point in time snapshot	
						VM/Physical:	4:1				

Current Environment

Vendor	Model	Count
HPE	ProLiant DL380 Gen10	5
HPE	ProLiant DL380 Gen9	1

VM Profiling

	Powered On VMs	21		OS Versions	2 derived OS types
	Powered Off VMs	0		VM HW Versions	3
	Guest iSCSI Present	0			
	T-Shirt Sizes	11 different vCPU/vRAM VMs combinations			
	Unique VMs	7 unique vCPU/vRAM VMs			



WINDOWS



Particulars



End-of-life Software

- 7 physical servers with deprecated OS versions were detected
- 10 instances of deprecated versions of Microsoft SQL Server were detected
- 1 instances of deprecated versions of Microsoft Exchange were detected

Data Protected Software

- 19 servers running DPS-Rubrik



Why HCI/Nutanix

A Modern IT Infrastructure

- **Turnkey infrastructure**

- Integrated server, storage, networking and virtualization resources along with end-to-end systems management and operations management capabilities.

- **Fast deployment**

- Deploy infrastructure in minutes, so IT teams can elevate their focus to the applications and services powering the business.

- **100% software-driven**

- Supports a wide variety of different hardware platforms – including three of the four most popular server platforms in the world.

- **Freedom of choice**

- Use built-in virtualization or bring your preferred hypervisor, and deploy on a wide selection of server vendors or buy a pre-integrated appliance from an OEM.

- **Superior performance and resilience**

- Nutanix HCI software running on each node distributes all operating functions across the cluster.

- **Unprecedented flexibility**

- A single cluster can have unlimited nodes, with node types having differing amounts of storage, CPU and memory resources, so you can run multiple workloads with maximum efficiency.



The Nutanix Nodes



Hardware

- 2 Chassis (up to 2 nodes per chassis)

- 3 Nodes Included

- Each Node has:

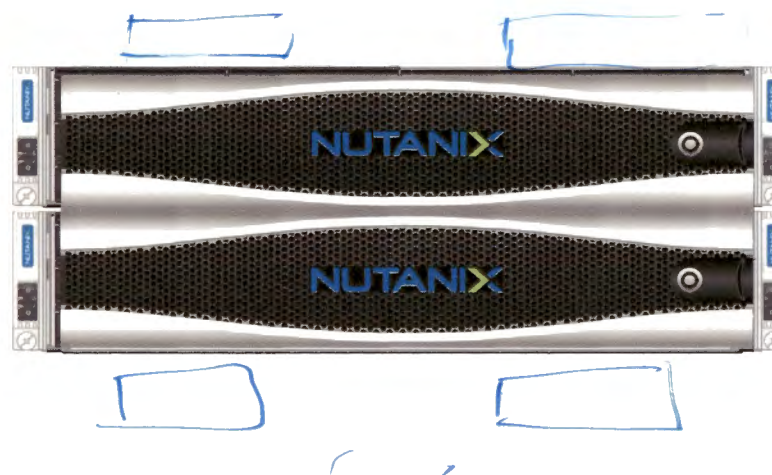
2 x 3 GHz 12 core

16 x 32GB RAM

4 x 18TB HDD

2 x 7.68TB SSD

2 25/10Gb FC



Software

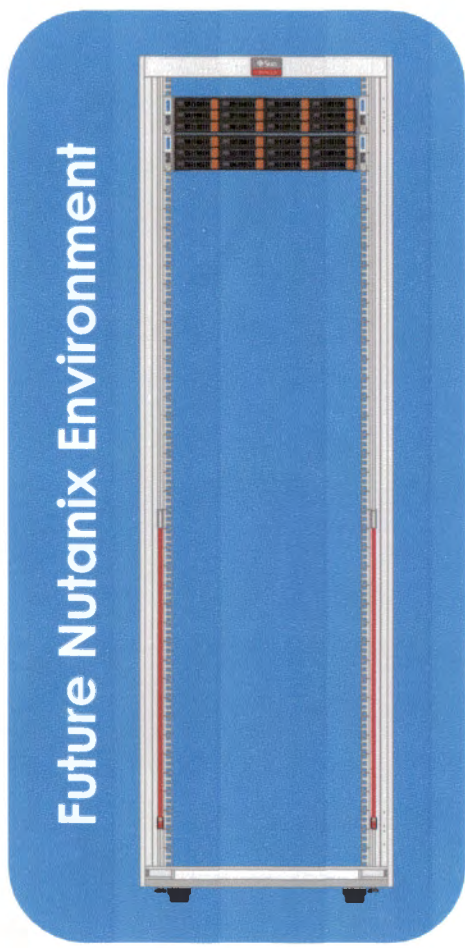
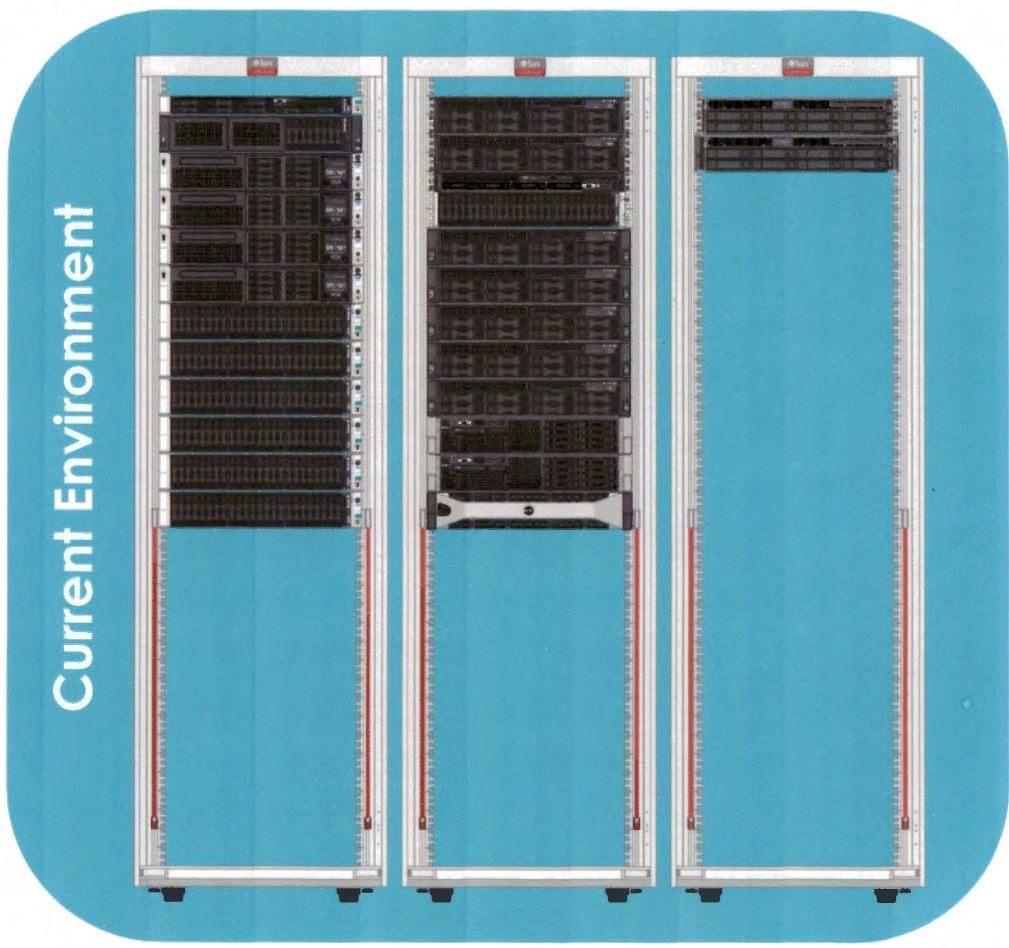
- AOS Ultimate
- Files

Modernized Applications

Secure Scalable Platforms

Optimized Operations

Rack View



Modernized Applications

Secure Scalable Platforms

Optimized Operations

Attachment: 2022-CBTS Nutanix (3321 : IT - 2CM03 - Nutanix Server)



CBTS Technology Solutions LLC
221 East Fourth Street
Cincinnati, OH, 45202

QUOTE : Q-00101866 for City Of Fairfield

Please reference this Quote# on your Purchase Order

Created On: 08/15/2022

Expiration Date: 09/01/2022

Project Name: CoF - Nutanix Cluster Option

Contract Name: GSA - Nutanix Carasoft

Client: City Of Fairfield

Address:

Primary Rep: Guy Warman

Phone: (513) 397-5698

E-mail: guy.warman@cinbell.com

Contact: Lance Kennedy

Phone: (513) 896-8109

E-mail: lkennedy@fairfield-city.org

Inside Rep: Stan Volgershteyn

Phone: (440) 724-1254

E-mail: stan.volgershteyn@cbts.com

For updated W9 information, please click the following link: [CBTS System Updates](#)

Line	QTY	Part Description	Unit Price	Ext. Price
1	72	Nutanix SW-ULT-PRD-1YR Nutanix Software * Foundation - Hypervisor Agnostic Installer * Controller VM * Prism Starter Management * Acropolis Ultimate License Entitlement Support * 1YR Production 24/7 System support	367.93	26,490.96
2	72	Nutanix SW-FILES-PRD-1YR License, FILES entitlement & Production 24/7 System support bundle for 1YR	48.91	3,521.52
3	1	Nutanix NX-8235-G7-T3 NX-8235-G7: 2 Node, Includes Nutanix Software, Foundation - Hypervisor Agnostic Installer, Intel Xeon Processor, Memory Module, and Network Adaptor - Tier 3	33,841.60	33,841.60
4	2	Nutanix S-HW-PRD-T5 24/7 Production Level HW Support for Nutanix appliance - For Tier 5 product	600.08	1,200.16
5	1	Nutanix NX-8135-G7-T5 NX-8135-G7: 1 Node, Includes Nutanix Software, Foundation - Hypervisor Agnostic Installer, Intel Xeon Processor, Memory Module, and Network Adaptor - Tier 5	18,924.40	18,924.40
6	1	Nutanix S-HW-PRD-T5 24/7 Production Level HW Support for Nutanix appliance - For Tier 5 product	838.92	838.92

Attachment: 2022-CBTS Nutanix (3321 : IT - 2CM03 - Nutanix Server)



CBTS Technology Solutions LLC
221 East Fourth Street
Cincinnati, OH, 45202

Line	QTY	Part Description	Unit Price	Ext. Price
7	2	Nutanix EDU-C-ADM5-PVT-AD PRIVATE EDU: NX Platform Admin 5.0, Add-on Student Seat; NOTE: Not Valid for Standalone Seats	824.74	1,649.48
8	1	Nutanix CNS-INST-8-NC Nutanix Implementation Services, 8 Node Bundle, New or Existing Environment DELIVERY: On-Site (T&E Separate), via Nutanix Services PRICING: 8 Node Increment Bundle T&E: Use SKU CNS-T&E-NC, Minimum Quantity 2 TERMS: See *Nutanix Implementation Service* Da	6,082.47	6,082.47
SUBTOTAL			USD	92,549.51

QUOTE TOTAL	USD	92,549.51
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** Taxes Not Included In Total **

The information and pricing in this proposal shall not be disclosed outside of the opportunity this quote is being offered and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate this proposal. If a contract is awarded to CBTS as a result of or in connection with the submission of this proposal, the client shall have the right to duplicate, based upon the license rights held by CBTS. This restriction does not limit the right of the client to use information contained in the data if it is obtained from another source without restriction.

200
40
200

200
40
200

Attachment: 2022-CBTS Nutanix (3321 : IT - 2CM03 - Nutanix Server)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A
CONTRACT WITH CINCINNATI BELL TECHNICAL SERVICES FOR
SERVER HARDWARE AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Cincinnati Bell Technical Services for server hardware in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the purchases can be made immediately to obtain time-sensitive discounts; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Carol Mayhall,
 Submitting Department: City Manager's Office

Subject:

Hourly Wage Ordinance

Legislation Title:

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 116-22 and all amendments thereto and declaring an emergency.

Recommendation:

It is recommended that City Council approve this Ordinance amending the wage range for the PT Clerk of Council position and for the addition of one Police Officer in the Police Department, suspending the rules and declaring an emergency.

Background/Synopsis:

City Council previously approved a wage increase for the PT Clerk of Council as a part of the annual employee evaluation process. An increase to the pay range on the Hourly Wage Ordinance was necessary in order to affect the increase. The pay range is also being changed from a per annum basis to an hourly pay rate basis in order to allow for a more efficient comparison with the market pay range.

At the September 12, 2022 meeting, City Council approved the addition of one Police Officer who will serve as a School Resource Officer for the Sacred Heart of Jesus School. This amendment to the Hourly Wage Ordinance reflects that addition.

Financial Impact:

Funding for the increase in the PT Clerk of Council pay range was under the auspices of the 2022 budget. Funding for the additional Police Officer position will be requested as part of the 2023 Annual Operating Budget.

Emergency Provision Explanation:

It is recommended that City Council approve this Ordinance amending the wage range for the PT Clerk of Council position and for the addition of one Police Officer in the Police Department, suspending the rules and declaring an emergency.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Hourly Wage Ord 9-26-2022

ORDINANCE NO. _____

ORDINANCE TO ESTABLISH SALARIES AND HOURLY RATES FOR CERTAIN SALARIED AND HOURLY EMPLOYEES OF THE CITY OF FAIRFIELD, OHIO AND TO AUTHORIZE AND LIMIT THE NUMBERS AND TYPES OF CERTAIN EMPLOYEES. TO REPEAL ORDINANCE NO. 116-22 AND ALL AMENDMENTS THERETO AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio that:

Sec. 1 Ordinance No. 116-22 and all amendments thereto and all other ordinances inconsistent herewith are hereby repealed as the respective sections of this Ordinance become effective as stated in Section 14 hereof. Changes from Ordinance No. 116-22 are shown in bold, with deletions in brackets.

Sec. 2 The salaries and hourly rates and related information contained herein are applicable only to those positions authorized in this Ordinance.

Sec. 3 The terms of the agreements of each bargaining unit of the City shall apply to all members of the bargaining unit, whether or not they are members of the union which represents that bargaining unit.

Sec. 4 All rates establish by this Ordinance shall either be the maximum authorized rate or the range for each respective position as shown.

Sec.5 In the department of General Government are the following classifications of jobs and rates of pay:

A. Civil Service Commission

One (1) Clerk of Commission (PT)		12.00-22.00 per hour
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B. Special Appropriations

One (1) Clerk I		21.45-25.20 per hour
Two (2) Clerks (PT)		9.30-19.75 per hour

C. City Council

One (1) Clerk of Council (PT)	[30,050-37,502 annum]	per 26.19-36.67 per hour
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Sec. 6 In the Department of Development Services there are the following classifications of jobs and rates of pay.

A. Division of Building and Zoning Inspection

One (1) Building Inspector*		36.31-37.80 per hour
One (1) Heating Inspector*		36.31-37.80 per hour
One (1) Electrical Inspector*		36.31-37.80 per hour
One (1) Clerk II		25.95-27.57 per hour
One (1) Clerk I		21.45-25.20 per hour
Three (3) Zoning Inspector/Clerks		25.95-27.57 per hour
One (1) Zoning Inspector/Clerk (PT)		9.30 -19.75 per hour
One (1) Plans Reviewer (PT)		9.30-37.07 per hour
One (1) Electrical Inspector (PT/TEMP)		9.30-37.07 per hour

*Additional certifications in Building, Heating and/or Electrical other than that required in classification, add \$1.00 per hour.

Sec. 7 In the Finance Department are the following classifications of jobs and rates of pay:

A. Finance Administration/Financial Services

Two (2) Account Clerk II*		25.95-27.57 per hour
Four (4) Account Clerk I		21.45-25.20 per hour
Three (3) Clerk (PT)		9.30-19.75 per hour

B. Income Tax

One (1) Account Clerk II*		25.95-27.57 per hour
Four (4) Account Clerk I		21.45-25.20 per hour
One (1) Clerks (PT)		9.30-19.75 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

Sec. 8 In the Police Department are the following classifications of jobs and rates of pay:

Ten (10) Sergeants		45.60-49.24 per hour
Fifty-One TWO (5214) Police Officers*		28.49-43.76 per hour
Ten (16) Dispatchers **/****		24.16-28.15 per hour
Eight (8) Dispatchers (PT)		24.16-28.15 per hour
Four (4) Clerk II***		25.95-27.57 per hour
Four (4) Clerk I		21.45-25.20 per hour
One (1) Body Camera Analyst (PT)		12.00-27.84 per hour
One (1) Animal Control Officer		21.98-25.76 per hour
One (1) Animal Control Officer (PT)		21.98-25.76 per hour
One (1) Park Ranger****		26.77-29.05 per hour
Five (5) Park Rangers (PT)		26.77-29.05 per hour
Three (3) Police Services Aides (PT)		12.00-27.84 per hour
One (1) Receptionist (PT)		9.30-19.75 per hour

* A Police Officer assigned as Field Training Officer for a new Officer will be paid an additional \$2.00 per hour for hours worked in the company of the new Officer as long as the Field Training Officer remains responsible for the training of the new Officer.

** Dispatchers assigned training responsibilities will be paid an additional \$.50 per hour for the duration of the assignment.

*** Crew Leader position established to receive an additional \$.50 per hour.

**** Appointed Dispatch Foreman will be paid \$33.12 per hour.

Sec. 9 In the Fire Department are the following classifications of jobs and rates of pay:

Three (3) Captains****		37.13-39.46 per hour
Nine (9) Lieutenants**/****(See note below)		33.36-36.52 per hour
Forty-Two (42) Thirty (30)		21.50-33.91 per hour
Firefighter/Paramedics*/** (See note below)		
Seventy-Five (75) Firefighter/EMT (PT)*****		17.84-20.20 per hour
Two (2) Safety Inspectors (PT)		12.00-22.00 per hour
One (1) Clerk II		25.95-27.57 per hour

* Additional \$1.75 per hour paid when serving as Station Supervisor.

** Additional \$2.00 per hour paid when serving as Acting Captain.

*** Includes eligibility for a \$.50 merit bonus.

**** Additional \$.50 per hour when assigned to Medic Unit.

Note – The number of Firefighter/Paramedic positions will increase by twelve (12) through the year 2026.

Sec. 10 In the Department of Public Works are the following classifications of jobs and rates of pay:

A. Construction Services

One (1) Clerk II		25.95-27.57 per hour
One (1) Construction Inspector*		34.07-35.44 per hour
Two (2) Sidewalk Inspectors (PT)		9.30-19.75 per hour

*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution	\$.25	Class I Wastewater Collection	\$.25
Class II Water Distribution	\$.50	Class II Wastewater Collection	\$.50

B. Engineering Services

One (1) GIS-GPS Mapping Technician/Traffic Analyst		34.08-35.44 per hour
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C. Municipal Building Maintenance

One (1) Custodial Worker*		22.93-25.46 per hour
One (1) Maintenance Worker/Laborer**		24.23-33.70 per hour
One (1) Maintenance Electrician		27.46-32.92 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

D. Division of Streets and Transportation

Twenty-Two (22) Maintenance Worker/Laborers **/**		24.23-33.70 per hour
Four (4) Laborers (Temp/PT)		9.30-19.75 per hour
One (1) Clerk II		25.95-27.57 per hour

**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

***Traffic Signal Technician appointed by management to receive an additional \$1.00 per hour.

E. Municipal Garage

Four (4) Mechanics*		26.82-31.48 per hour
One (1) Clerk II		25.95-27.57 per hour

* Mechanic Foreman position to receive an additional \$1.45 per hour and Crew Leader position to receive an additional \$.50 per hour.

Sec. 11 In the Department of Parks & Recreation there are the following classifications of jobs and rates of pay.

A. Administration and Recreation

One (1) Clerk II**		25.95-27.57 per hour
One (1) Clerk I		21.45-25.20 per hour
Five (5) Clerks (PT)		9.30-19.75 per hour
Six (6) Recreation Programmers (PT)		9.30-22.70 per hour
One (1) Farmer's Market Supervisor (PT)		9.30-22.70 per hour
Four (4) Facility Attendants (PT)		9.30 19.75 per hour
Five (5) Cashiers (PT)		9.30-19.75 per hour
Forty (40) Recreation Leaders (PT)		9.30-19.75 per hour

**Crew Leader position(s) established to receive an additional \$.50 per hour.

B. Parks and Recreation Maintenance

Eight (8) Maintenance Worker/Laborers**		24.23-33.70 per hour
Sixteen (16) Laborers (Temp/PT)		9.30-19.75 per hour

**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

C. Marsh Fishing Lake

One (1) Fishing Lake Supervisor (PT)		9.30-22.70 per hour
Eight (8) Cashiers (PT)		9.30-19.75 per hour

D. Recreation Center – Swimming Pool

One (1) Pool Supervisor (Temp)		9.30-22.70 per hour
Two (2) Senior Lifeguards (Temp)		9.30-19.75 per hour
Forty-Four (44) Lifeguards (Temp)		9.30-19.75 per hour
Two (2) Cashiers (PT)		9.30-19.75 per hour

E. Recreation Center – Golf Course

One (1) Turf Mechanic/Maintenance Worker		25.71-31.94 per hour
One (1) Greenskeeper*		29.90-32.69 per hour
Seventeen (17) Laborers (Temp/PT)		9.30-19.75 per hour
Four (4) Pro Shop Supervisors (PT)		9.30-22.70 per hour
Fifty (50) Cashiers (PT)		9.30-19.75 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

**Crew Leader position(s) established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

Sec. 12 In the Department of Public Utilities are the following classifications of jobs and rates of pay:

A. Wastewater Division

One (1) Clerk II		25.95-27.57 per hour
Two (2) Laboratory Technicians ****		23.89-34.91 per hour
One (1) Construction Inspector*		34.07-35.44 per hour
Sixteen (16) Operator/Maintenance Workers */***		24.19-33.79 per hour
One (1) Maintenance Electrician		27.46-32.92 per hour
Two (2) Laborers (PT)		9.30-19.75 per hour

*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution \$.25 Class I Wastewater Collection \$.25

Class II Water Distribution \$.50 Class II Wastewater Collection \$.50

***Chief Operator, Maintenance Foreman and Collection Foreman to receive \$1.50 over their regular rate of pay. Assistant Collection Foreman and Assistant Maintenance Foreman to receive \$.75 per hour added to their regular rate of pay. Crew Leader position(s) established to receive an additional \$.30 per hour.

****Laboratory Technicians with Class III Water Plant Operator License or Voluntary Wastewater Lab Certifications to receive an additional \$.50 per hour each. Lab Supervisor to receive \$1.25 per hour in addition to regular rate of pay.

B. Water Division

One (1) Clerk II		25.95-27.57 per hour
Seventeen (17) Operator/Maintenance Workers*		25.71-35.12 per hour
One (1) Maintenance Electrician		27.46-32.92 per hour
Two (2) Laborers (PT)		9.30-19.75 per hour

*Chief Operator and Foreman positions to receive \$1.45 over their regular rate of pay.

Sec. 13 There shall be established a labor pool of temporary or part-time employees who will be eligible to work at any time within the duration of this Ordinance. These temporary/part-time employees may work in any City department and their wages will be charged to the department to which they are assigned. The following temporary or part-time positions are established.

Twenty-Five (25) Employees (Temp or PT)		9.30-19.75 per hour
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Sec. 14 The salaries, rates and conditions established by Sections 5-13 of this Ordinance shall be effective from and after the dates specified in the Union contracts for employees included in bargaining units and at the earliest date allowed by law, for all other employees. Until the rates are changed, the former rates shall apply. Notwithstanding any other provisions of this Ordinance, an employee under the age of sixteen (16) may be paid a wage rate less than the Ohio Minimum Wage Rate provided such rate is not less than that established under the Fair Labor Standards Act or its successor law.

Sec. 15 The City Manager is authorized to hire up to one additional person for each position authorized in this Ordinance to allow for overlap training and transitioning. Generally, such instances would occur when a current employee has given notice of retirement or resignation and a replacement not currently employed by the City is able to be hired before the departure of the employee. Such training overlaps would be of short duration, generally, not to exceed 60 days.

Sec. 16 This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants so that the recommended changes can take effect in a timely manner, wherefore this Ordinance shall take effect immediately upon its passage.

Passed _____

Mayor's Approval

Posted _____

First Reading _____

Rules Suspended _____

Second Reading _____

Emergency _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$95,000 for server hardware

Financial Impact: \$95,000.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. Contractual 9-26-ord

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Capital Improvement Fund	\$95,000
To:	40216025-253400 Computer Equipment (Computer and Server Equipment 2CM03)	\$95,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Non-Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$30,000 for additional funding for other fuels - Street Division;
 \$20,000 for root control maintenance program - Wastewater Division;
 \$7,200 for Booster Pump Station Roof Replacement - Water Division.

Financial Impact: \$57,200.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. NonContractualAppropriations.092622
2. NonContractual 9-26-Ord



City Council Ordinance
Regular Meeting - September 26, 2022

Submitted by: Ben Mann,
 Submitting Department: Public Works

Subject:

Approval of additional funding for Other Fuels in the Street Division Operating Budget

Legislation Title:

Approval of additional funding for Other Fuels in the Street Division Operating Budget

Recommendation:

The staff recommends that \$30,000.00 from the General Fund be appropriated for the 2022 Operating Budget item Other Fuels - Public Works, Street Division.

Background/Synopsis:

Other fuels refer mainly to Diesel Fuel as Gasoline is a separate item in the operating budget.

Both gasoline and diesel fuel has been much higher than expected in 2022. While we did budget enough to cover the increased price for gasoline, diesel has been inflated to such a degree this year that we will fall significantly short this year.

The Public Works Department (Street Division) has \$95,000 in gasoline and \$55,000 in other fuels for the 2022 operating budget.

Financial Impact:

\$30,000 from the General Fund.

Funding for routine purchases of Other Fuels is included in the operating budget for the Public Works Street Division.

Emergency Provision Explanation:

Not applicable.

Rule Suspension Requested:

No

Emergency Provision Needed:

No



City Council Information Item
Regular Meeting - September 26, 2022

Submitted by: Matt Young,
 Submitting Department: Public Utilities

Subject:

Root Control Maintenance Program

Legislation Title:

Root Control Maintenance Program

Background/Synopsis:

The Public Utilities Department identifies various sanitary sewer mains in need of root intrusion maintenance efforts as part of an ongoing annual maintenance program. Funding is set aside for the purchase of root-control chemicals to be used via an in-house application program.

Tree root intrusion into sewer lines is a very common problem. Tree roots naturally seek out the best source of moisture and are attracted to the abundant supply of nutrients found in sewer lines. Roots enter through joints or gaps in between pipes. As the roots draw moisture from the sewer line, these roots not only multiply but expand which over time leads to structural decay of the pipe and eventual collapse.

The Wastewater Division is proposing to purchase the root-control materials from RootX. RootX is the sole source supplier for RootX and GreaseX products. A quotation and sole source statement have been attached for review.

Financial Impact:

An appropriation in the amount of \$20,000.00 is being requested for the purchase of chemicals to remove roots from the public sewer mains within the City of Fairfield.

2022 funding for this project is included in the approved 2022-2026 Capital Improvement Program under project number 2WW02, Root Control Maintenance Program. The funding source is the Sewer Surplus fund.

Attachments:

1. Root X - 2022



Quotation

Wednesday, August 31, 2022

Attn: Jason Turner
City of Fairfield, OH
4799 Groh Lane
Fairfield, OH 45014
Fax: (513)858-7762

Re: Request for Quotation, Sole Source Letter

As the patent owner and manufacturer, RootX Root Control Corporation is the sole source for the RootX & Grease-X products.

We welcome the opportunity to provide you with a quote for the following products:

Quantity	Item Description	Unit Price	Extended
30	40 lb. Boxes of RootX	\$ 400	\$ 12,000
2	4 lb. Jar Cases of RootX	\$ 481	\$ 962
2	Funnel/ Applicators	\$ 0	\$ 0
25	Grease-X Biozyme Pails	\$ 225	\$ 5,625
		Shipping:	\$1,135
		* Total	\$ 19,722

* Shipping quotes are valid for 14 days from date of issue. Product pricing valid for 30 days from date of issue.

If you have further questions, or if you would like to place an order, please feel free to call **(800)844-4974**.

Thank you for your interest in the **RootX** family of products.

Sincerely,

Jarrett Jackson
Sales Director

RootX
PO Box 7626 Salem, OR 97303
Voice: (800) 844-4974 Fax: (503)485-5229
www.rootx.com

Attachment: NonContractualAppropriations.092622 (3320 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - September 26, 2022

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Water Division Booster Pump Station Roof Replacement

Legislation Title:

Water Division Booster Pump Station Roof Replacement

Background/Synopsis:

The Water Distribution System is constructed with three (3) Booster Pump Stations (BPS) which are utilized to distribute water to designated pressure zones and elevated storage tanks. These stations have been constructed with pumps, controls and various pumping components, valves, check valves, etc.

The requested appropriation is to replace the roofs at the Route 4 and Kay Drive Booster Pump Stations. A cost estimate has been attached for review.

Financial Impact:

An appropriation in the amount of \$7,200.00 is being requested to replace the roofs at the City's Route 4 and Kay Drive Booster Pump Station.

Funding for this project was included in the approved 2022-2026 Capital Improvement Program (CIP) under project 2WT15, Building Improvements. The funding source is the Water Replacement Fund, 604.

Attachments:

1. RT 4 Kay Drive Roof Replacement

James Price

ROOFING

520 Sharon Lane
Hamilton, OH 45013

513-256-7150

Invoice

Date

9/9/2022

Customer ; Jason Hunold

5021 Groh Ln
Fairfield Ohio 45014

Description

Cost of material and labor to,

- 1.Install a thick layer of roll roofing over existing roof.
- 2.Flash around skylights, pipes and around brick walls.
- 3.All workmanship is under warranty for 5 years.

Note;

This work will be performed at two locations.

5650 Erie Highway

5995Kay Dr

Both Building belong to City of Fairfield

Thank you.

James Price

James Price Roofing

Call number if there are any questions.

Total \$7200.00

Attachment: NonContractualAppropriations.092622 (3320 : Non-Contractual Appropriations)

THANK YOU

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated General Fund	\$30,000
To:	20142024-243900 Other Fuels	\$30,000
From:	Unappropriated Water Surplus Fund	\$7,200
To:	60416025-252000 Improvements Other Than Building (Booster Pump Station Roof Replacements 2WT15)	\$7,200
From:	Unappropriated Sewer Replacement & Improvement Fund	\$20,000
To:	62316025-252000 Improvements Other Than Building (Root Control Maintenance Program 2WW02)	\$20,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

Attachment: NonContractual 9-26-Ord (3320 : Non-Contractual Appropriations)

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\NonContractual 9-20-Ord

Attachment: NonContractual 9-26-Ord (3320 : Non-Contractual Appropriations)