

Mitch Rhodus
Mayor

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large



Leslie Besl
Councilmember, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Debbie Pennington
Councilmember, 3rd Ward

Adam Kraft
Councilmember, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 23, 2024 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

- 1. COUNCIL-MANAGER BRIEFING**
 - A. 6:30 PM - Service Delivery
- 2. BUSINESS MEETING CALL TO ORDER**
- 3. PRAYER/PLEDGE OF ALLEGIANCE**
 - Councilmember Dale Paullus
- 4. ROLL CALL**
- 5. AGENDA MODIFICATIONS**
- 6. EXECUTIVE SESSION REQUESTS**
- 7. SPECIAL PRESENTATIONS**
 - a. Nancy Lane Recognition
 - b. Fire Department Oath of Office
 - Fire Apparatus Operator Kyle Schauer
 - Firefighter Luis Garcia-Vallejo
- 8. CITIZEN COMMENTS**
- 9. COUNCIL REPORTS**

10. PUBLIC HEARING(S)

11. APPROVAL OF MINUTES

- a. Regular Meeting held September 9, 2024

12. OLD BUSINESS

A. DEVELOPMENT SERVICES

Councilmember Matt Davidson

1. Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.
 - Legislation - Third Reading
 - Motion - Adoption
2. Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.
 - Legislation - Second Reading

B. PUBLIC WORKS

Councilmember Adam Kraft

1. Ordinance to authorize the City Manager to execute a contract for purchase of road salt from Morton Salt, Inc.
 - Legislation - Third Reading
 - Motion - Adoption

13. NEW BUSINESS

Motion to read all New Business by title only.

A. DEVELOPMENT SERVICES

City Manager Scott Timmer - Report

Councilmember Matt Davidson

1. Ordinance to authorize the Building Superintendent to waive building permit fees related to the construction of a new facility for C&T Design and Equipment at 4025 Port Union Road and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

2. Ordinance to authorize the City Manager to execute and submit the FY 2025 Community Development Block Grant (CDBG) application and agreement with Butler County, Ohio.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
3. Ordinance to authorize the City Manager to execute a Restricted Fund Agreement with the Fairfield Community Foundation to establish the Fairfield Helping Neighbors Fund and authorize a grant in the amount of \$60,000 to be made to the fund for the purpose of supporting city residents that cannot physically or financially complete necessary exterior home repairs, and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
4. Ordinance to authorize the City Manager to execute an amendment to the agreement with Fairfield Youth Athletic Association and declaring an emergency
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
5. Ordinance to authorize the City Manager to execute an amendment to the lease agreement with Joe Nuxhall Miracle League Fields, Inc. and declaring an emergency
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

B. PUBLIC SAFETY

City Manager Scott Timmer - Report

Councilmember Dale Paullus

1. Ordinance to authorize the City Manager to enter into a contract with Stryker Medical for six replacement Cardiac Monitor/ Defibrillators and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

C. PUBLIC UTILITIES

City Manager Scott Timmer - Report

Councilmember Debbie Pennington

1. Ordinance to authorize the City Manager to enter into a contract with Prodigy Building Solutions, LLC for roof replacements at the City's Wastewater Treatment Plant.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

D. FINANCE & BUDGET

City Manager Scott Timmer - Report

Councilmember Gwen Brill

1. Ordinance establishing salaries for certain exempt and salaried employees of the City of Fairfield, Ohio, to repeal Ordinance No. 105-24 and all amendments thereto and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
2. Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance 40-24 and all Amendments thereto and declaring an emergency.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
3. Ordinance adopting an updated Service Delivery (Organizational) Chart of the City of Fairfield, Ohio
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption
4. Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”
Contractual Appropriations: \$238,860 for Wastewater Plant roof replacement
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

5. Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Non-Contractual Appropriations: \$55,000 for Data Backup equipment; \$55,000 for Building Division Customer Area renovation; \$22,000 for roof replacement at Golf Maintenance building; \$9,500 for Water Division asphalt improvements; \$3,850 for Golf Course welder and safety equipment; \$14,395 for tree removal and installation at South Trace; \$34,770 for fire extinguisher training simulator; \$28,356 for Harbin Park Pickleball shade structure; \$9,665 for electrical upgrades at various parks; \$56,000 for computing equipment; \$40,000 for UPS replacements; \$60,000 Fairfield Helping Neighbors Fund.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

14. MEETING SCHEDULE

- A. Tuesday, October 15 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, October 28 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM
- C. Monday, November 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

15. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

16. ADJOURNMENT

**City of Fairfield
Minutes
Regular Meeting of City Council
September 9, 2024**

Council-Manager Briefing

Fire Strategic Plan

Mayor Rhodus called the briefing to order at 6:00 PM. Councilmembers present: Dale Paullus, Debbie Pennington, Adam Kraft, Tim Meyers, Matt Davidson and Gwen Brill.

Staff members present: Scott Timmer, Tom Lakamp, Randy McCreadie, Steve Conn, Chad Cooper, Alisha Wilson, Mandi Brock, Laurie Murphy, Adam Sackenheim, Chris Hacker, Steve Maynard, Steve Wolterman, Greg Kathman and Ben Mann.

Fire Chief Lakamp and Deputie Chiefs McCreadie, Conn and Cooper presented the Fire Strategic Plan. See attached slides.

Business Meeting Call to Order

Mayor Rhodus called the Regular Meeting to order at 7:04 PM.

Prayer/Pledge of Allegiance

Councilmember Pennington led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Tim Meyers	Councilmember, At-Large	Present	
Matt Davidson	Councilmember, At-Large	Present	
Gwen Brill	Councilmember, At-Large	Present	
Leslie Besl	Councilmember, 1st Ward	Excused	
Dale Paullus	Councilmember, 2nd Ward	Present	
Debbie Pennington	Councilmember, 3rd Ward	Present	
Adam Kraft	Councilmember, 4th Ward	Present	
Mitch Rhodus	Mayor	Present	

Councilmember Davidson, seconded by Councilmember Meyers, moved to excuse Councilmember Besl. Motion carried 6-0.

Agenda Modifications

None.

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Executive Session Requests

Councilmember Davidson, seconded by Councilmember Meyers, moved for Executive Session to discuss employment, compensation, promotion, demotion, discipline of a public employee or official and the status of collective bargaining with public employees regarding wages, hours and other terms and conditions of their employment. Roll call vote. Motion carried 6-0.

Special Presentations

a. Antique Car Parade - Eric Combs

Mr. Combs, President of Butler County Antique and Classic Car Club, thanked Council and the City for their support of the Antique Car Parade and its 70th year this year. This was the first time the parade ended and held awards in Village Green, which was a massive success. Organizers received numerous positive comments, and the success was largely due to the City support. Mr. Combs thanked Mandi Brock, April Osborne, Darlene Feldmann, Sgt. Michael Woodall and the police officers that supported event, as well as the city workers that helped with parking and staging. He stated that they are honored to hold event and it is the oldest and largest parade of its kind.

Citizen Comments

Peggy Emmerson, Fairfield Chamber of Commerce President - thanked Council and Mayor for support of the Chamber and events. She passed out invitations and announced the annual meeting in October. She thanked the City for the support of the leadership class, as well, and announced the upcoming class of 22 business professionals.

Council Reports

Councilmember Adam Kraft - great job to Ben Mann and the Public Works team for Nilles Road paving project

Councilmember Debbie Pennington - Public Utilities Department thanks residents that participated in the lead and copper testing program. All levels were well below federal limits and in the past year, 95% of samples tested have shown zero detections of lead.

Mayor Mitch Rhodus - Waterford Sports Bar opened today for the residents and families, which is a great addition to the facility. This morning, Nth Cycle held a ribbon cutting for their recycling facility. The facility recycles lithium-ion batteries and is the only facility in the country that does so. Many local and state officials attended the event.

Councilmember Gwen Brill - announced the Discard Day upcoming on October 19 at the Aquatic Center parking lot

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of August 12, 2024 were approved as written and submitted.

OLD BUSINESS

Development Services

Councilmember Matt Davidson

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.

Recommendation:

It is recommended that City Council have a first reading on this item at the July 8, 2024 meeting, set the joint public hearing for August 12, and await the written recommendation from the Planning Commission.

Councilmember Davidson presented the second reading of this ordinance.

RESULT:	SECOND READING	Next: 9/23/2024 7:00 PM
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Motion to amend for minor grammatical changes

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the second reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to amend Sections 1131.10, 1131.12 and 1171.02 of Ordinance 166-84, the Codified Ordinances of Fairfield, Ohio to enact zoning provisions regarding marijuana cultivation, processing, testing laboratories and dispensaries and to place a limit of one (1) on the number of business locations operating as Adult Use and Medical Dispensaries permitted within the City of Fairfield.

Recommendation:

At the City Council direction, the Law Department has drafted legislation to amend the City of Fairfield Zoning Code to permit marijuana cultivation, processing, testing laboratories and dispensaries subjected to appropriate limitations upon the location and number of said uses.

ORDINANCE NO. 98-24. APPROVED 6-0.

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Public Utilities

Councilmember Debbie Pennington

Ordinance to authorize the City Manager to approve and adopt Fairfield's Sustainability Plan called "Fairfield Sustains" plan dated June 27, 2024

Recommendation:

It is recommended that City Council introduce and then adopt the 'Fairfield Sustains' plan, dated 6/27/2024.

Councilmember Pennington presented the third reading of this ordinance.

Councilmember Meyers briefly recapped the project and presented awards to project managers Public Utilities Director Adam Sackenheim and Planning Manager Erin Lynn.

ORDINANCE NO. 99-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Debbie Pennington, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Public Works

Councilmember Adam Kraft

Ordinance to authorize the City Manager to execute a contract for purchase of road salt from Morton Salt, Inc.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Morton Salt, Incorporated for the purchase of road salt.

Councilmember Kraft presented the second reading of this ordinance.

RESULT:	SECOND READING	Next: 9/23/2024 7:00 PM
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NEW BUSINESS

Councilmember Kraft, seconded by Councilmember Paullus, moved to read all New Business by title only. Motion carried 6-0.

Development Services

City Manager Scott Timmer - Report

Councilmember Matt Davidson

Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.

Recommendation:

It is recommended that City Council hold three readings on this ordinance and make it effective on January 1, 2025.

Councilmember Davidson presented the first reading of this ordinance.

RESULT:	FIRST READING	Next: 9/23/2024 7:00 PM
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Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Resolution approving the Ward Boundary Review Commission report and recommendations to make no changes to the boundaries of the four wards and amend the City Charter to require a decennial review.

Recommendation:

It is recommended that City Council approve this report at the September 9, 2024 meeting.

ORDINANCE NO. 100-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Davidson, Councilmember, At-Large
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Public Safety

City Manager Scott Timmer - Report

Councilmember Dale Paullus

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Wawa Midwest LLC dba Wawa 7205, 4597 Dixie Highway, Fairfield, OH 45014 (Permit Class C1 & C2).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Wawa Midwest LLC dba Wawa 7205, 4597 Dixie Highway, Fairfield, OH 45014 (Permit Class C1 & C2).

SIMPLE MOTION NO. 14-24. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Wawa Midwest LLC dba Wawa 7213, 3501 Tylersville Road, Fairfield, OH 45011 (Permit Class C1 & C2).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Wawa Midwest LLC dba Wawa 7213, 3501 Tylersville Road, Fairfield, OH 45011 (Permit Class C1 & C2).

SIMPLE MOTION NO. 15-24. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to authorize the City Manager to execute the Norfolk & Southern Safety-First Grant Application and Agreement and acceptance for rescue and hazmat equipment and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the preparation of legislation, with rules suspension and emergency provision, authorizing the City Manager to execute and file the application and enter into an agreement for a grant to fund rescue and hazmat equipment

ORDINANCE NO. 101-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Motion to Suspend Second and Third Readings

Councilmember Paullus presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Debbie Pennington, Councilmember, 3rd Ward
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Ordinance to authorize the City Manager to enter into a contract with Savvik Buying Group for six replacement Cardiac Monitor/ Defibrillator and declaring an emergency.

ORDINANCE NO. 102-24. APPROVED 6-0.

Councilmember Paullus thanked the City's Fire and EMS personnel for their response to his personal medical situation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dale Paullus, Councilmember, 2nd Ward
SECONDER: Matt Davidson, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Public Utilities

City Manager Scott Timmer - Report

Councilmember Debbie Pennington

Motion to Suspend Second and Third Readings

Councilmember Pennington presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Debbie Pennington, Councilmember, 3rd Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Ordinance to authorize the City Manager to enter into a contract with Rack & Ballauer Excavating, Inc. for the Gray Road Water Main Replacement Project, and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the City Manager to enter a contract with Rack & Ballauer Excavating, Inc., and appropriate project funding in the amount of \$1,910,000.00 for the Gray Road Water Main Replacement Project. Rules suspension is being requested in order to expedite the project.

ORDINANCE NO. 103-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Debbie Pennington, Councilmember, 3rd Ward
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Public Works

City Manager Scott Timmer - Report

Councilmember Adam Kraft

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Adam Kraft, Councilmember, 4th Ward
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to authorize the City Manager to execute and file the application for financial assistance and enter into an agreement with Ohio Public Works Commission for the Ohio Public Works Commission (OPWC) Issue 1 - Grant Applications for Program Year 39 and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the preparation of legislation authorizing the City Manager to execute and file the application for financial assistance and enter into an agreement with OPWC for potential grants and a potential loan to fund portions of multiple projects from Program Year 39 of this funding program.

ORDINANCE NO. 104-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Kraft, Councilmember, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Finance & Budget

City Manager Scott Timmer - Report

Councilmember Gwen Brill

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this resolution.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Recommendation:

The resolution would authorize the necessary tax levies to be collected for tax year 2024 during budget year 2025 to the Butler County Auditor.

RESOLUTION NO. 11-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this resolution.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Resolution establishing the Sustainability Fund (Fund 416) and declaring an emergency.

Recommendation:

It is necessary for City Council to pass a resolution in order to establish the Sustainability Fund in order to account for revenues and expenditures generated by the implementation of the Fairfield Sustainability Plan.

RESOLUTION NO. 12-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Gwen Brill, Councilmember, At-Large
SECONDER: Debbie Pennington, Councilmember, 3rd Ward
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Ordinance levying special assessments for the repair of sidewalks (including aprons) in the City of Fairfield, Ohio and declaring an emergency.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation to levy the assessments for the repair of sidewalks against lands and lots benefited by such improvements. The legislation will require the emergency clause since unpaid assessments will be billed to the property owners to allow 30 days for payment before certifying the outstanding balance to the County Auditor and issuing bonds.

ORDINANCE NO. 105-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gwen Brill, Councilmember, At-Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Gwen Brill, Councilmember, At-Large
SECONDER: Tim Meyers, Councilmember, At-Large
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Ordinance establishing salaries for certain exempt and salaried employees of the City of Fairfield, Ohio, to repeal Ordinance No. 47-24 and all amendments thereto and declaring an emergency.

Recommendation:

It is recommended that City Council approve this Ordinance adding a second HR Coordinator to allow adequate time for transition and training, thus suspending the rules and declaring an emergency.

ORDINANCE NO. 106-24. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gwen Brill, Councilmember, At-Large
SECONDER: Debbie Pennington, Councilmember, 3rd Ward
AYES: Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED: Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Tim Meyers, Councilmember, At-Large
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024” - Supplemental Appropriations.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

ORDINANCE NO. 107-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Debbie Pennington, Councilmember, 3rd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 108-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 109-24. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gwen Brill, Councilmember, At-Large
SECONDER:	Adam Kraft, Councilmember, 4th Ward
AYES:	Meyers, Davidson, Brill, Paullus, Pennington, Kraft
EXCUSED:	Besl

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, September 23 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Tuesday, October 15 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Monday, October 28 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

Council recessed to Executive Session at 7:51 PM.

16. ADJOURNMENT

The Regular Meeting adjourned at 8:50 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved _____

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)



Strategic Plan

Monday, September 9, 2024

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Contents

- ✓ Planning Team
- ✓ Response and Budget
- ✓ SWOT Analysis
- ✓ Goals and Objectives

Planning Team

- Deputy Chief Chad Cooper
- Deputy Chief Randy McCreadie
- Deputy Chief Steve Conn
- Battalion Chief Tracy Donovan (Ret.)
- Battalion Chief James Howell (Ret.)
- Battalion Chief Dan Korte
- Battalion Chief Jamison Ruhl
- Lieutenant Noah (Rick) Gibbs (Ret.)
- Lieutenant Matthew Hicks
- Lieutenant Jon Krueckeberg
- Lieutenant Shawn May
- Lieutenant Gabe Owens
- Lieutenant Neal Ressler
- Lieutenant Jeremy Shiflett
- Lieutenant Jamie Viers
- Lieutenant Michael Weiss
- Fire Chaplain Rob Rosenbalm

Committee

Firefighter Brandin Baxtron
Firefighter Brent Gerrety
Firefighter Tyler Holman
Firefighter Cameron Koch
Firefighter Rob Lance (L4010 Pres.)
Firefighter Brandon Littleton
Firefighter Michael Susanek (Ret.)
Firefighter Andrew Wilkens

Fifth Third Facilitators

Amanda Davenport
Jennifer Bernier
Laurel Wolf
Teck Yu
Cathy Ritter (Editing)

Vision Statement:

Advancing the Standard of Excellence.

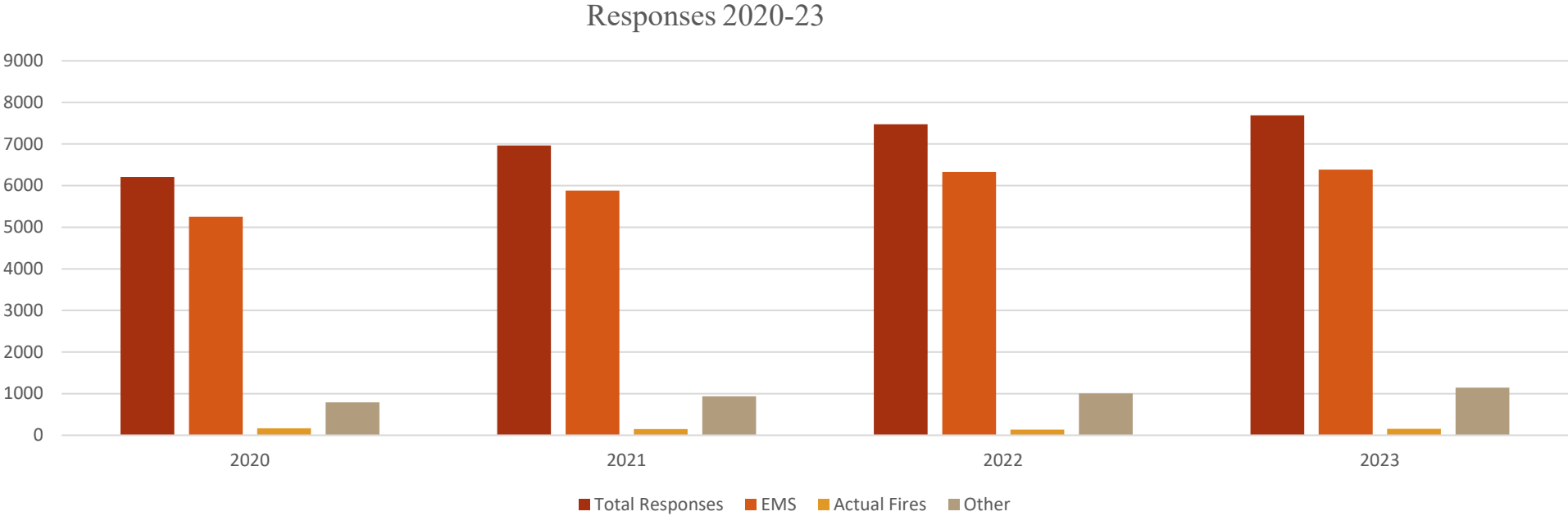
Mission Statement:

The Fairfield Fire Department will exceed expectations through SERVICE

S.E.R.V.I.C.E.

- Selflessness – “Others First” – Prioritizing the needs of others above oneself
- Education – “Confidence through competence” – Continually enhancing and developing the knowledge, skills and abilities of our personnel.
- Responsiveness – “Answering the Call” – Empowering a team of professionals to foster a culture that adapts to change.
- Value Oriented – “The What before the Why” – Compassion, Respect, Empathy, Humility and Integrity.
- Involvement – “Taking Action” – Collectively engaging in processes to intentionally impact and inspire.
- Community Focus – “Better Together” – Investing in the community. Seize every opportunity to be an active presence in the community.
- Equality – “Consistently Unbiased” – Treat others the way you want to be treated utilizing established core values.

Response Statistics



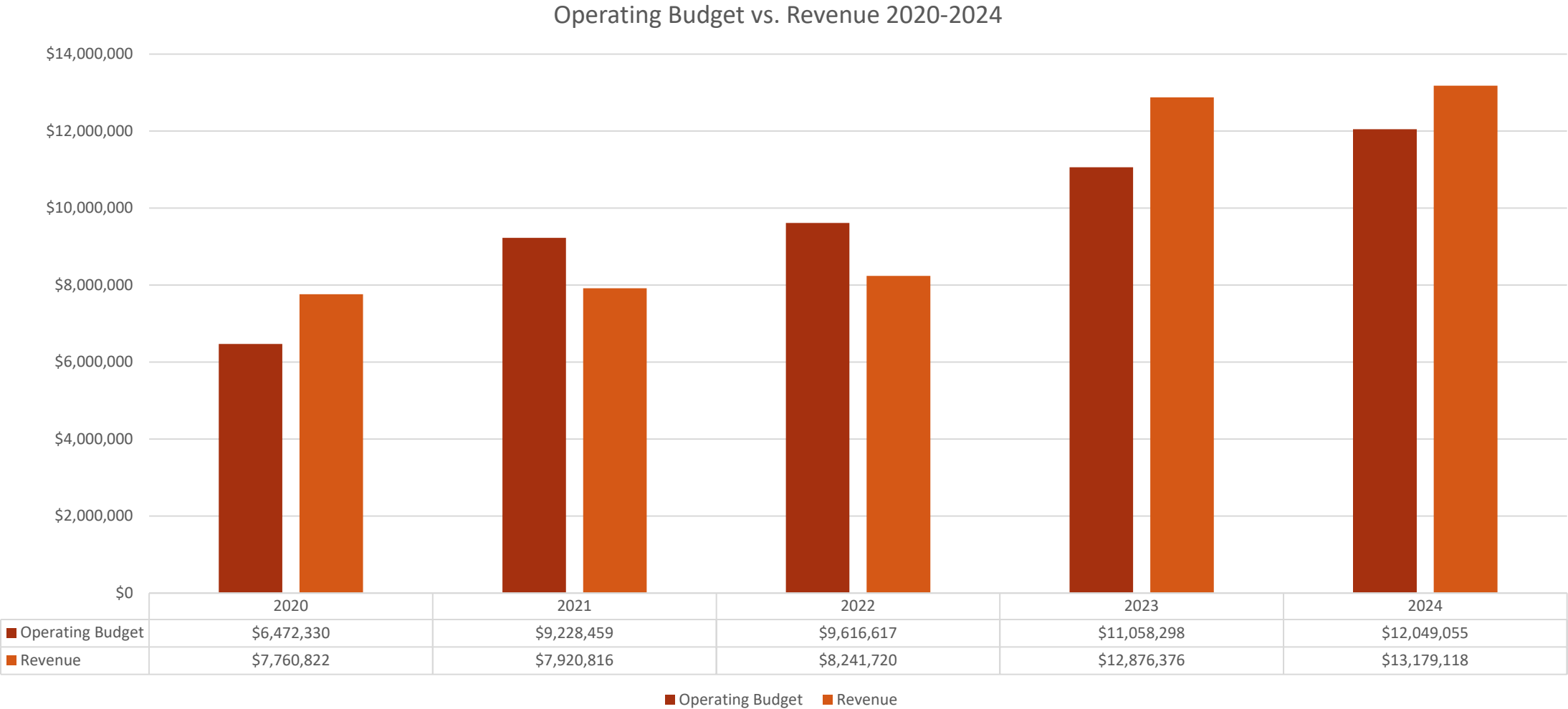
Year	Total Responses	EMS	Actual Fires	Other
2020	6211	5250	169	792
2021	6965	5884	147	934
2022	7473	6331	136	1006
2023	7688	6386	158	1144

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Operating Budget vs. Revenue

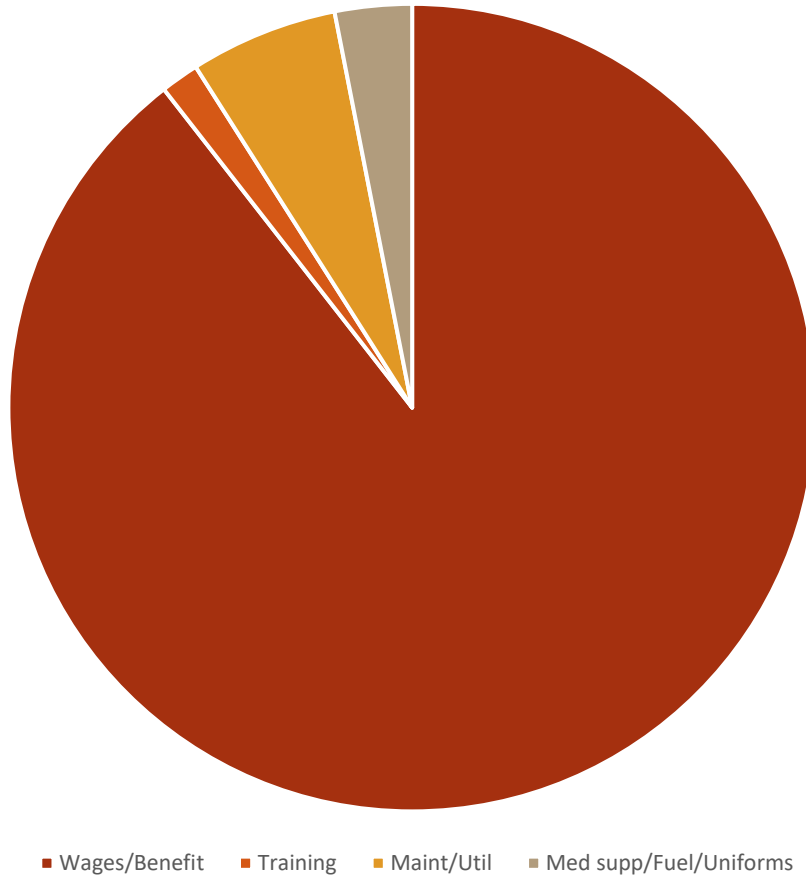


Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)



Operating Budget

2024 Operating Budget - All Funds



- **Wages and Benefits = 89.5%**
- **Training = 1.5%**
- **Maintenance and Utilities = 6%**
- **Medical Supplies, Fuel & Uniforms = 3%**

SWOT Analysis



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Strengths and Weaknesses

• Strengths

1. The department enjoys positive community support as a result of excellent service delivery and customer service.
2. The department provides excellent public outreach and community programs.
3. The department offers outside training opportunities for firefighters and is fortunate to have our own training facility within the City limits.
4. The department has experienced officers, informal leaders, and very knowledgeable and skilled personnel.
5. The department has a solid core foundation with motivated multi-generational employees who embody teamwork.
6. The emergency vehicle fleet is very well maintained, and the fire department has an exceptional relationship with the Public Works mechanics.
7. The department provides exceptional emergency medical services and takes pride in the quality of patient care the residents receive.
8. The positive enthusiasm and desire of personnel for the department to be successful.
9. A positive and trusting relationship between labor and management.

• Weaknesses

1. Resistance to change.
2. Lack of any traditions or firehouse culture making the firehouses like an office and uncomfortable.
3. Lack of officer development and succession planning.
4. Past practice of not empowering officers to make company level decisions.
5. A lack of administrative and support positions requiring company officers to assume additional responsibilities that detracts from training and developing the company.
6. The average hours worked per week (54) compared to other departments. (Will be reduced to 52 on 1/1/2025 as a result of the new labor management agreement)
7. Significant percentage of the department is new to the fire service and lacks fireground experience.
8. Past experience of strained mutual aid relationships with neighboring departments.
9. The fire service labor market is extremely competitive which makes recruiting and retaining qualified and experienced firefighters exceedingly difficult.
10. The current CAD/Dispatch capabilities preclude the department from delivering more efficient and timely service to the community.
11. The property tax levy funding mechanism may limit the growth of the department.

Opportunities and Threats

• Opportunities

1. The new direction and vision the department is undertaking.
2. Progressive changes to the standard operating guidelines.
3. Engaging the community regarding programs for diverse community education and department involvement within the community.
4. Development of fire training and leadership curriculum to develop inexperienced firefighters and new company officers.
5. Project leadership opportunities for all firefighters regardless of rank.
6. Leveraging the experience of the senior firefighters to develop and mentor the new firefighters.
7. Develop strong relationships with neighboring and regional fire departments.

• Threats

1. The ability to adapt to the changing and increasing standards and requirements within the fire service.
2. The loss of experienced firefighters through retirement.
3. The importance of recruitment and retention of experienced firefighters due to a lack of qualified applicant pool within the fire service.
4. Future budgetary challenges and the limitations of levy funding.

Goals – Operations Division, Chief 31 – DC Cooper

- Goal 31-1: Evaluate emergency response by focusing on NFPA 1710 – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments and the Insurance Services Office (ISO) Fire Suppression Rating Schedule (FSRS) as it relates to proper staffing, turnout times and response times to both fire and EMS incidents.
- Goal 31-2: Review, revise, and create Operational Standard Operating Guidelines (SOG's)
- Goal 31-3: Evaluate Dispatch capabilities and processes relating to Fire Department response.
- Goal 31-4: Evaluate the special response capabilities of the department and develop core competencies to operate in the initial stages of the incident and prior to the arrival of county based specialized teams.
- Goal 31-5: Continue to maintain high-quality Emergency Medical Services (EMS) and evaluate potential service delivery improvements.

Goal 31-1: Evaluate emergency response by focusing on NFPA 1710 – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments and the Insurance Services Office (ISO) Fire Suppression Rating Schedule (FSRS) as it relates to proper staffing, turnout times and response times to both fire and EMS incidents.

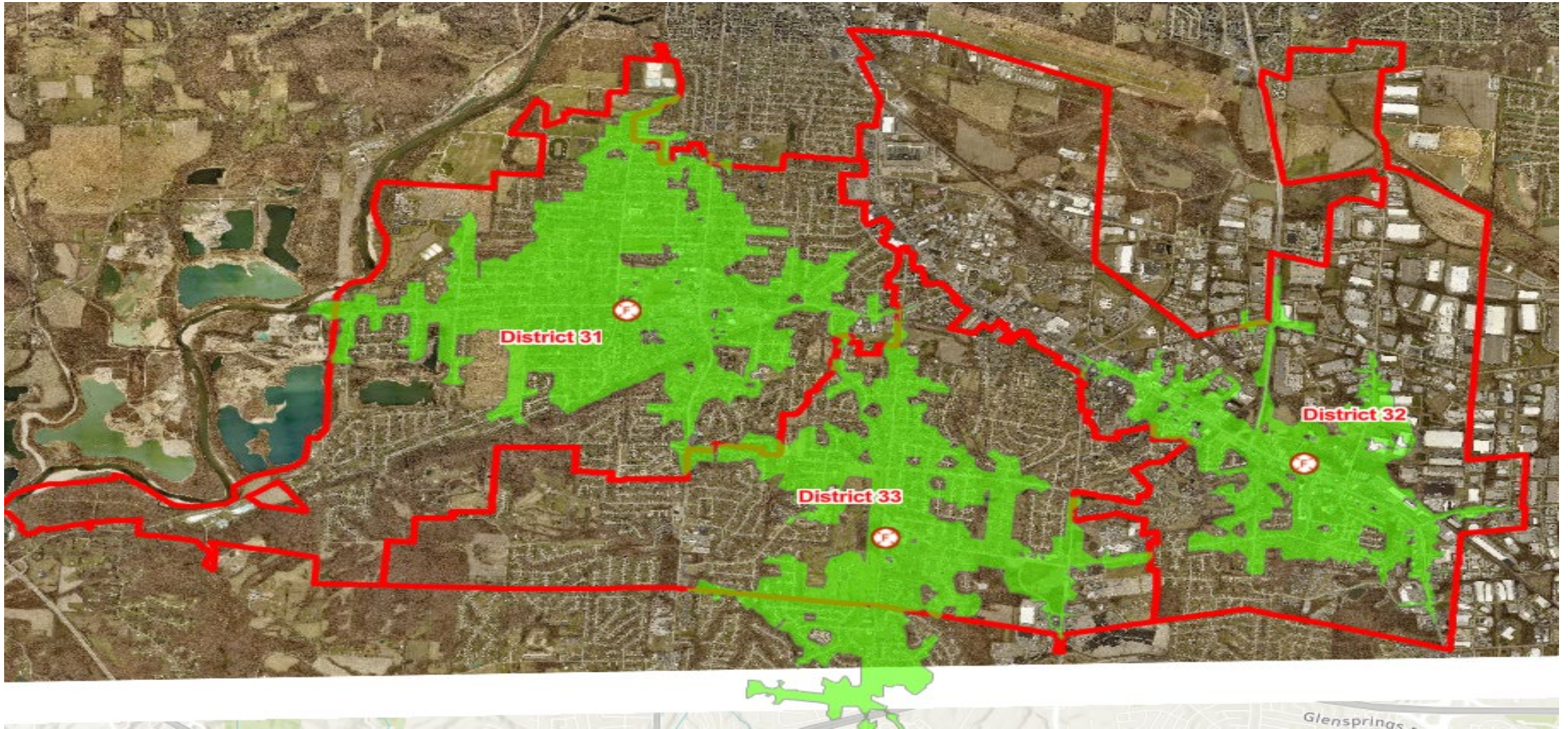
- Objective 31-1.1: Evaluation of current operations to NFPA 1710 standards and identify methods to improve.
- Objective 31-1.2: Compile data for NFPA 1710 compliance with response times and staffing for structure fires.
- Objective 31-1.3: Utilizing GIS data and mapping, analyze current firehouse locations and response times and determine optimal firehouse location throughout the City.
- Objective 31-1.4: Identify a platform to extract CAD data to produce reports to quantify deployment times and unit call volume.
- Objective 31-1.5: Utilize response and GIS data to evaluate the deployment model using NFPA 1710.
- Objective 31-1.6: Evaluate each component of the ISO FSRS and develop and implement strategies to improve the department's rating.

NFPA 1710 Benchmarks and Response Objectives

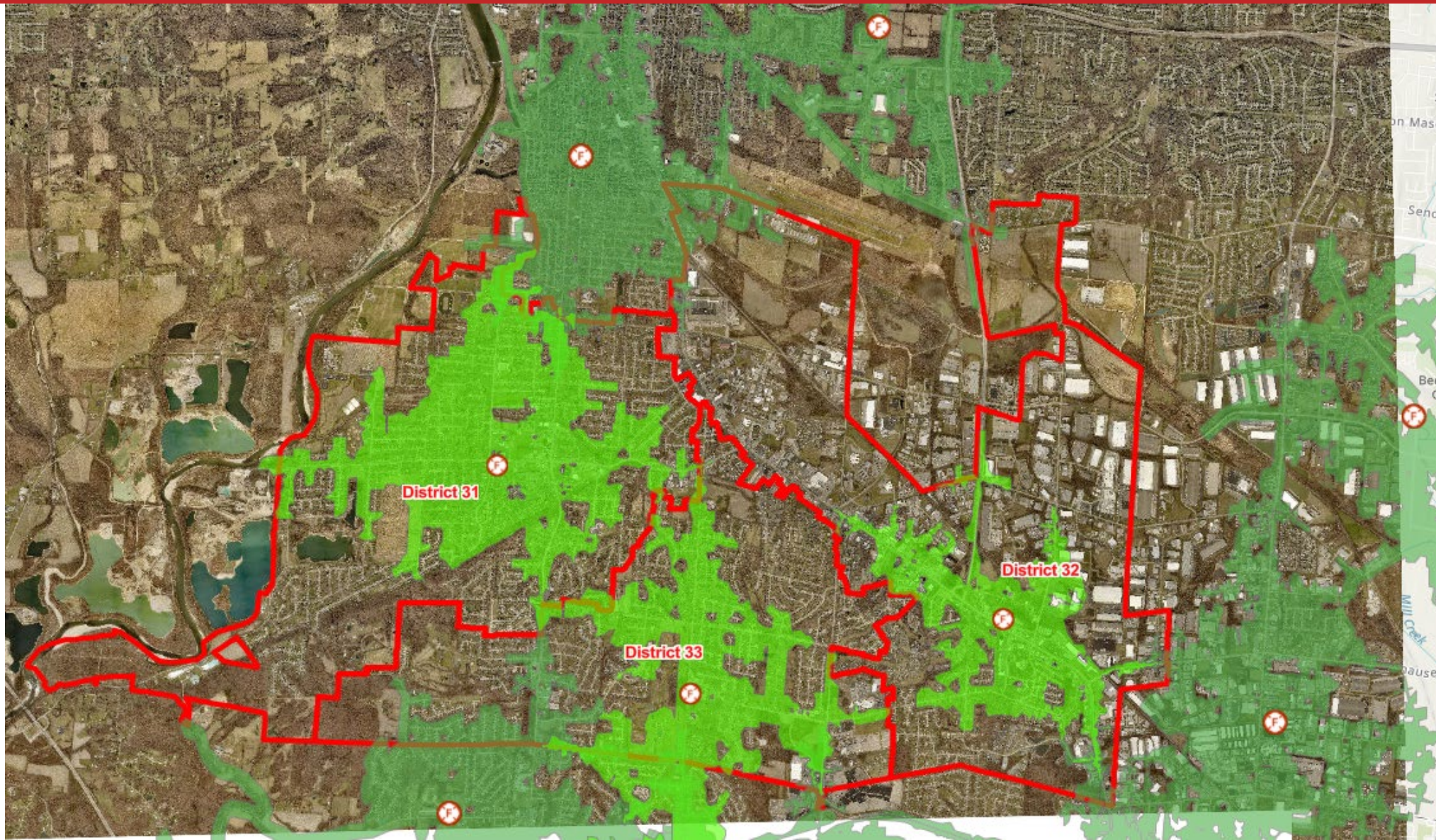
Benchmarks	Response Objectives
Alarm Answer (First ring to answer)	15 sec 95% of the time OR 40 sec 99% of the time
Alarm Processing (From answer to dispatch)	64 sec (1m 4s) 95% of the time OR 106 sec (1m 46s) 99% of the time
Turn-out- Fire (Receipt of call to enroute)	80 sec
Turn-out- EMS (Receipt of call to enroute)	60 sec
First-due Engine (First arriving)	240 sec (4 min) 90% of the time
Second-due Engine (Second arriving)	360 sec (6 min) 90% of the time
Initial full alarm- Single-Family (17 Firefighters)	480 sec (8min) 90% of the time
Initial full alarm- Multi-Family/Comm. (28 Firefighters)	610 sec (10 min 10 sec) 90% of the time

Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Area covered by 4-minute drive time.



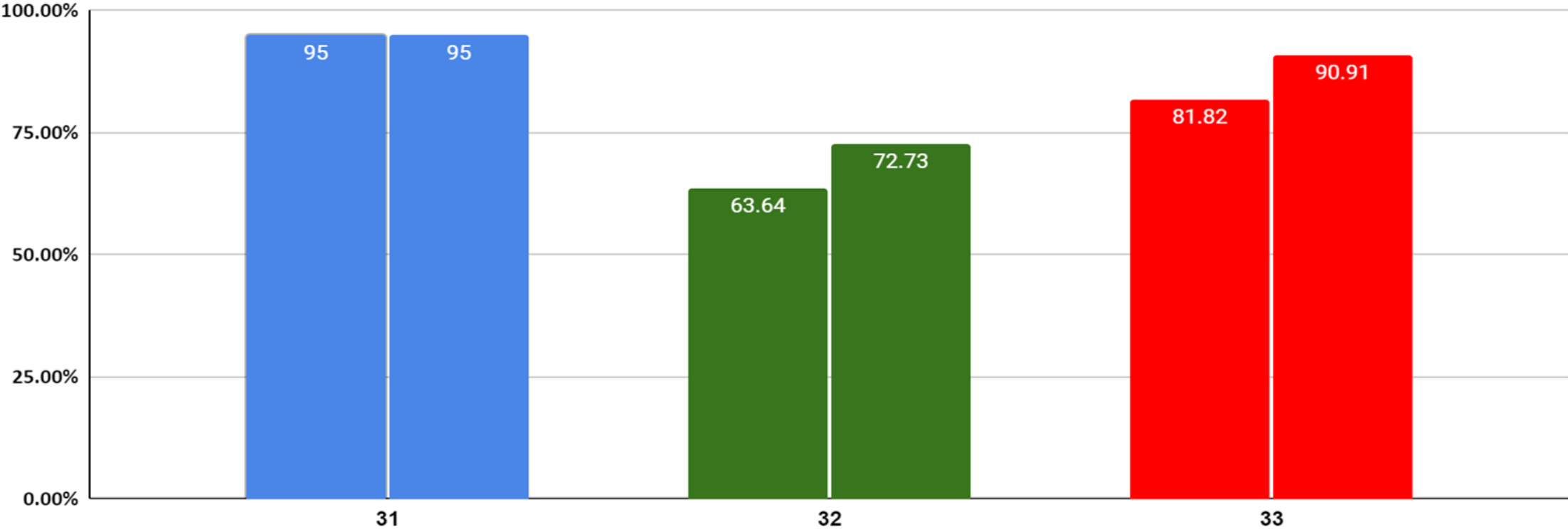
Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

NFPA 1710 Response Objective

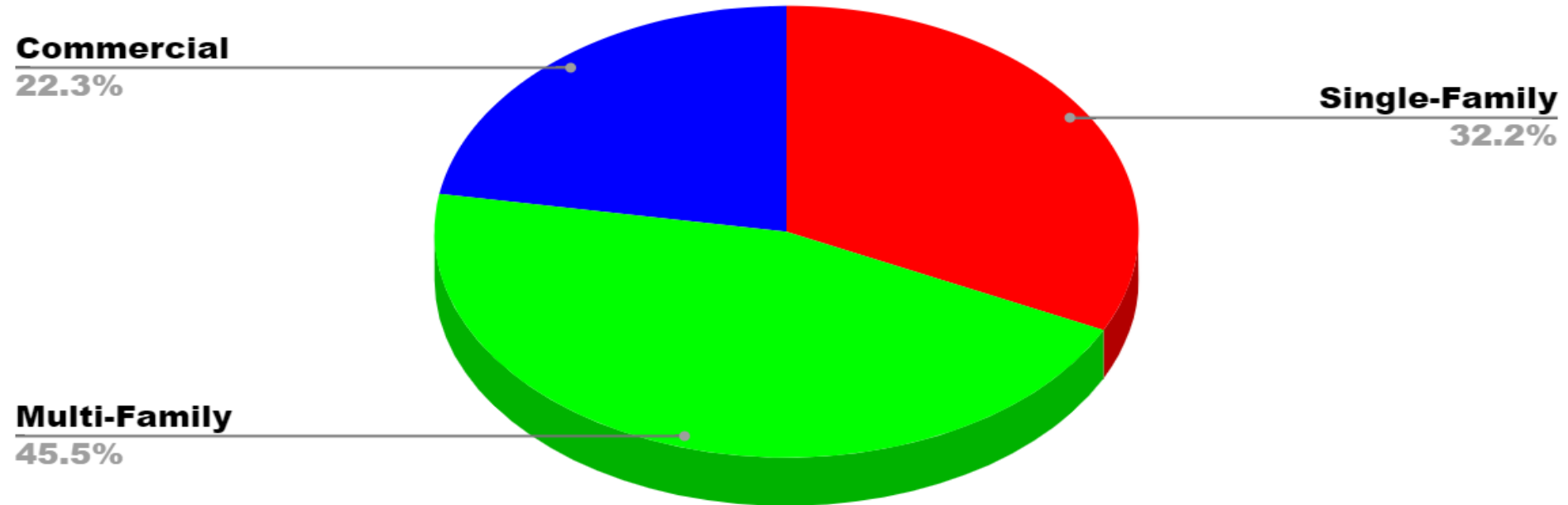
1st & 2nd Due Arrival By Fire District August 2023 to September 2024



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

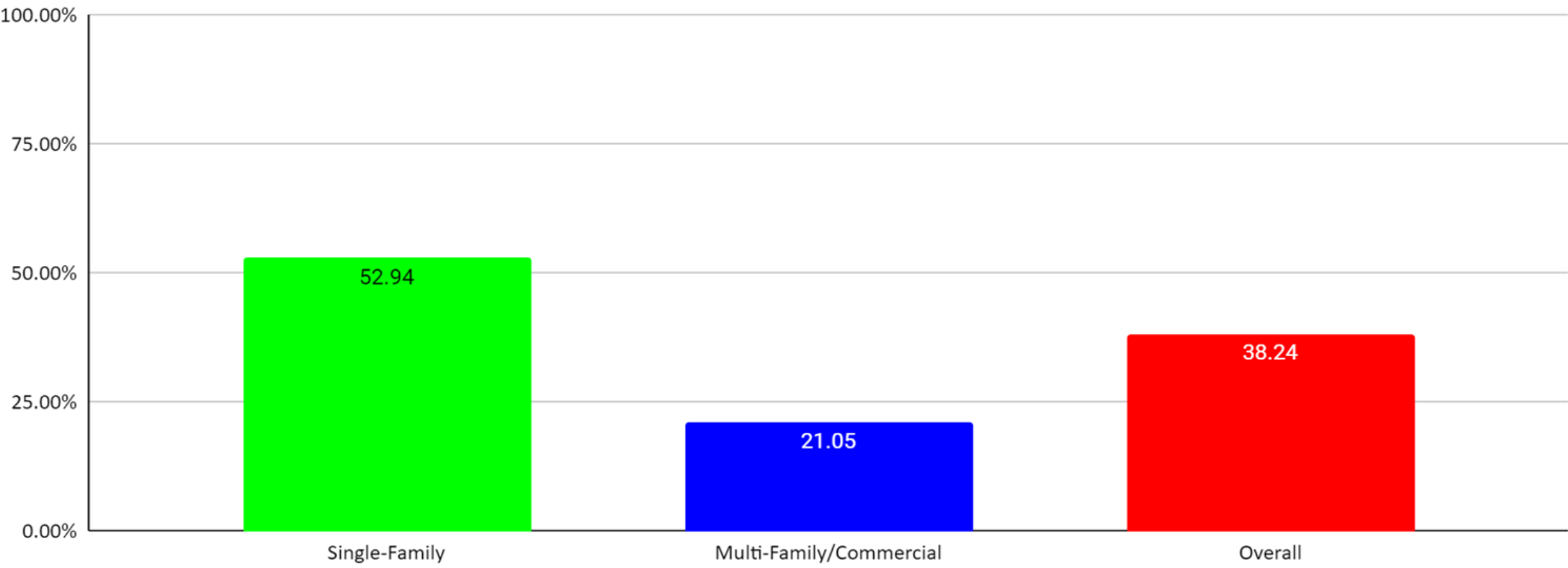
Response History

Occupancies 5-year Total



NFPA 1710 Staffing Objective

1710 Staffing Compliance August 2023 to September 2024



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Insurance Services Office (ISO)

FIRS Feature	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.55	3
422. Credit for Telecommunicators	3.20	4
432. Credit for Dispatch Circuits	2.85	3
440. Credit for Emergency Communications	8.60	10
Fire Department		
513. Credit for Engine Companies	5.97	6
523. Credit for Reserve Pumpers	0.50	0.50
532. Credit for Pump Capacity	3.00	3
549. Credit for Ladder Service	1.60	4
553. Credit for Reserve Ladder and Service Trucks	0.19	0.50
561. Credit for Deployment Analysis	5.97	10
571. Credit for Company Personnel	7.34	15
581. Credit for Training	7.83	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	34.40	50
Water Supply		
616. Credit for Supply System	29.19	30
621. Credit for Hydrants	3.00	3
631. Credit for Inspection and Flow Testing	6.40	7
640. Credit for Water Supply	38.59	40
Divergence	-5.53	—
1050. Community Risk Reduction	4.84	5.50
Total Credit	80.90	105.50

Goal 31-3: Evaluate Dispatch capabilities and processes relating to Fire Department response.

- Objective 31-3.1: Evaluate dispatch compliance with NFPA 1221.
- Objective 31-3.2: Acquire and implement Locution automatic dispatching system.
- Objective 31-3.3: Implement CAD to CAD capability with Hamilton County, Butler County and West Chester Dispatch.
- Objective 31-3.4: Establish and implement dispatch procedures and expectations for fire department communication.
- Objective 31-3.5: Install fully functional Mobile Data Computers (MDC's) in all apparatus.

Goals – Training/HR/Grants Division, Chief 32 – DC Conn

- Goal 32-1: Develop monthly scenario-based training programs for fire and EMS.
- Goal 32-2: Host an annual regional Leadership/Fire Tactics/Command course or seminar.
- Goal 32-3: Evaluate training needs of the department and compare the identified needs with the current training facilities and capabilities.
- Goal 32-4: Establish professional development requirements for each rank within the department.
- Goal 32-5: Collaborate with the City of Fairfield Human Resources Division to develop and implement a performance management system to evaluate and improve firefighter and fire officer performance.
- Goal 32-6: Conduct annual risk assessments to minimize occupational hazards for firefighters.
- Goal 32-7: Establish a physical and mental health and wellness program.
- Goal 32-8: Secure external funding through grant writing and collaborative partnerships.

Goal 32-3: Evaluate training needs of the department and compare the identified needs with the current training facilities and capabilities.

- Objective 32-3.1: Conduct a fire and EMS training needs assessment to encompass the next five years.
- Objective 32-3.2: Compare the needs identified in the needs assessment with the capability of the current training facilities.
- Objective 32-3.3: Provide recommendations regarding the status of current facilities.
- Objective 32-3.4: Develop remote learning capability for on-duty crews to train together while remaining in their respective fire districts.



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Goal 32-7: Establish a physical and mental health and wellness program.

- Objective 32-7.1: Evaluate the department's current medical physical program and identify potential improvements.
- Objective 32-7.2: Consult with the department physician to determine any collective physical wellness initiatives.
- Objective 32-7.3: Collaborate with the department Peer Support coordinator to promote ongoing programs and initiatives.
- Objective 32-7.4: Investigate group physical activity and mindfulness programs to be incorporated into the work day.

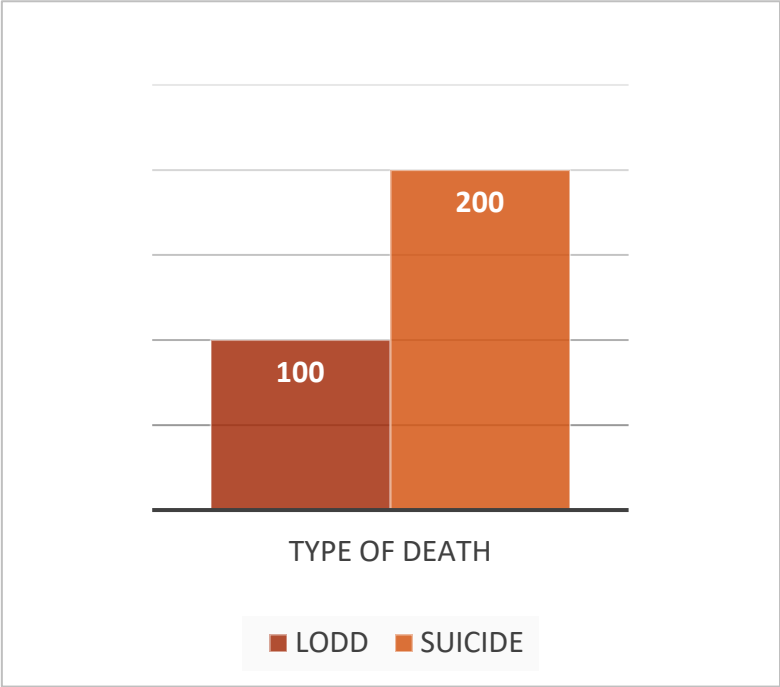
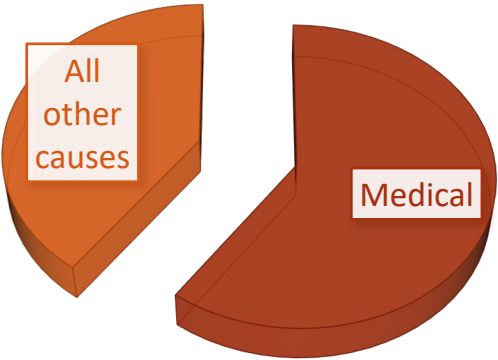
Firefighters are.....

2-3x More likely to develop terminal cancers
Colon, Lung, Prostate, Testicular, Skin

15X
More Likely

To develop mental health issues
– including PTSD

DEATHS BY CAUSE



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Goal 32-8: Secure external funding through grant writing and collaborative partnerships.

- Objective 32-8.1: Identify and pursue grant opportunities from federal, state and private sources.
- Objective 32-8.2: Develop a cadre of personnel proficient in grant writing within the department.
- Objective 32-8.3: Develop and implement a system for ongoing grant compliance and reporting.
- Objective 32-8.4: Continue partnership with the Fairfield Foundation and explore additional opportunities for collaboration.

2024



FEMA

Assistance to FF Grant	\$272,000	AWARDED
SAFER (Staffing)	\$4,200,000	In Review
Fire Prev. & Safety	\$35,000	AWARDED



Priority 1 Grant	\$3,400	AWARDED
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Community Safety	\$15,000	In Progress
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Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)



Minutes Acceptance: Minutes of Sep 9, 2024 7:00 PM (Approval of Minutes)

Goals – Community Risk Reduction/Fleet & Facilities Division, Chief 33 – DC McCreadie

- Goal 33-1: Develop a Community Risk Reduction Plan.
- Goal 33-2: Reduce the occurrence of cooking fires.
- Goal 33-3: Reduce the occurrence of falls in the residential setting
- Goal 33-4: Evaluate Community Engagement programs for effectiveness, relevant content, and make changes where necessary.
- Goal 33-5: Reduce the risk of a hazardous materials incident occurring at Tier II facilities, and minimize the impact to civilians, first responders, and the environment. (*Tier II regulated industries must file an annual Tier II report with the local fire department for hazardous and/or extremely hazardous substances stored, used, or manufactured on site for more than a 24-hour period at any time during the previous calendar year.*)
- Goal 33-6: Evaluate the current structure and operations of the Fire Prevention Division and make changes where necessary.
- Goal 33-7: Ensure fire apparatus and EMS units meet NFPA standards for age and service status.
- Goal 33-8: Reduce out-of-service time for frontline fire apparatus and medic units.
- Goal 33-9: Analyze facility repair costs.

Goal 33-4: Evaluate Community Engagement programs for effectiveness, relevant content, and make changes where necessary.

- Objective 33-4.1: Collect data on the department's current outreach programs.
- Objective 33-4.2: Determine if current programs meet the needs of the community.
- Objective 33-4.3: Redesign, remove, or add programs based on data collected.
- Objective 33-4.4: Identify and develop new ways to serve vulnerable and underserved populations.
- Objective 33-4.5: Evaluate programs that were redesigned or added.

Goal 33-4: Evaluate Community Engagement programs for effectiveness, relevant content, and make changes where necessary.

- Currently offer 14 programs
 - CPR/AED
 - Car seats
 - Fire extinguisher use
 - Stop the Bleed
 - School reading program
 - School visits
 - Residential Knox Box program
 - Firehouse visits
 - Group safety talks
 - Village Green events
 - Special events
 - Safety House
 - Safety Sleeve program
 - Smoke Alarm program

Goal 33-6: Evaluate the current structure and operations of the Fire Prevention Division and make changes where necessary.

- Objective 33-6.1: Evaluate the Fire Prevention Division as currently designed.
- Objective 33-6.2: Implement changes to make the Fire Prevention Division more efficient.
- Objective 33-6.3: Evaluate the implemented changes to the Fire Prevention Division and adjust where necessary.

Goal 33-6: Evaluate the current structure and operations of the Fire Prevention Division and make changes where necessary.

- 20 years ago
 - 1 FT D.C., 2 P.T. fire inspectors
 - 1,200 businesses
 - 12 tasks
 - Annual fire inspections for 1,000-1,200 businesses
 - Foster home inspections
 - State inspections of healthcare facilities and hotels
 - Plans reviews
 - Residential Knox Box installs
 - Follow-up on red tagged equipment and deficient systems
 - Fire investigations
 - Youth firesetter program
 - Public education (writing lesson plans, no FLSE certified personnel)
 - Administrative duties- Deputy Chief (records, reports, etc.)
 - Management of the Safety House
- Today
 - 1 FT D.C., 1 P.T. fire inspector
 - 1,800 businesses
 - 22 tasks
 - Apartment building inspections
 - Mobile food unit inspections
 - Community Engagement-(additional programs)
 - Fire and life safety education certified personnel-
ADDITIONAL CERTIFICATION
 - Tier II facilities (reporting, preplanning, etc.)
 - Educational/fire prevention initiatives (cooking fire reduction, falls prevention, etc.)
 - Water department liaison
 - Building, Zoning, and Economic Development liaison
 - IT liaison
 - Fleet and facilities liaison

Goal 33-9: Analyze facility repair costs.

- Objective 33-9.1: Collect data on the repairs made to each facility.
- Objective 33-9.2: Develop an inspection schedule for all department facilities.
- Objective 33-9.3: Evaluate the progress of the stated goal.

Goal 33-9: Analyze facility repair costs.

- Firehouse 31
 - 34 years old
 - 12,100 square feet
 - 6 admin positions
 - 7 FF/PM
 - 8 beds
 - No female designated beds
 - 1 female shower in female public restroom
 - 2 non-private showers
- Firehouse 32
 - 24 years old
 - 11,500 square feet
 - 7 FF/PM
 - 10 beds
 - No female designated beds
 - 2 private showers
- Firehouse 33
 - 46 years old
 - 7,600 square feet
 - 7 FF/PM, 1 B.C. (8 total)
 - 9 beds
 - No female designated beds
 - 2 private showers
- Training Complex
 - 19 years old
 - 2 buildings + various other props
 - 2 burn rooms

Questions?

FAIRFIELD

O H I O



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Erin Lynn, Planning Manager
 Submitting Department: Development Services

Subject:

QuikTrip rezoning

Legislation Title:

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.

Recommendation:

It is recommended that City Council have a first reading on this item at the July 8, 2024 meeting, set the joint public hearing for August 12, and await the written recommendation from the Planning Commission.

Background/Synopsis:

QuikTrip, a company that owns and operates more than 1,000 fueling stations and convenience stores in 17 states, is proposing to construct a motor vehicle fueling facility on Dixie Highway between Speedway gas station and Cincinnati Christian Schools near the southern end of the city. The development site contains approximately 5.24 acres and is zoned C-3A, except for 0.41 acres zoned M-2. Motor vehicle fueling facilities are not a permitted use in the M-2 zone. In order to create the site, QuikTrip will purchase the land, combine multiple parcels, and dedicate right-of-way along Route 4. The rezoning will provide a single zoning district for the site and will remove an industrial zoning classification from the Route 4 commercial corridor.

The applicant is proposing to demolish the existing building (former church) and remove the soccer field to accommodate a 7,318 square foot convenience store and two fuel canopies. The canopy west of the store will contain 9 double sided fuel dispensing islands (18 pumps) for cars and the other canopy on the east side of the building will contain 5 pumps for commercial vehicles and/or semi-trucks.

Financial Impact:

None. This is a land use decision.

Emergency Provision Explanation:

NA

Rule Suspension Requested:

No

Emergency Provision Needed:

No

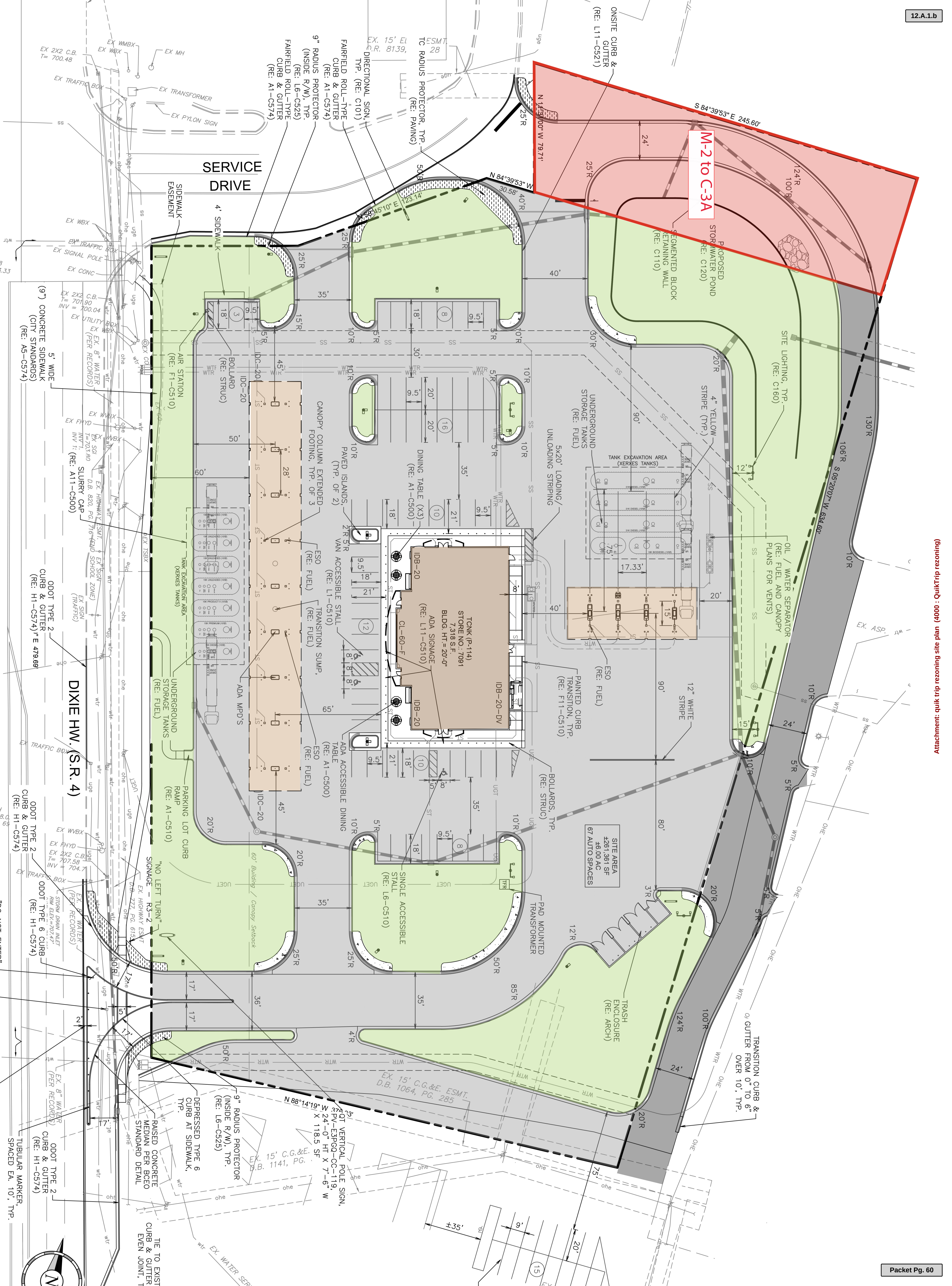
Attachments:

1. council aerial
2. quik trip rezoning site plan
3. ZoningMap
4. QuickTrip Rezoning 8.14.24-SL
5. QuikTrip_PH_8.12.24

Proposed Change in Zoning From M-2 to C-3A



Attachment: council aerial (4000 : QuikTrip rezoning)



ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, SECTION 1130.01(B)(2), THE CITY OF FAIRFIELD, OHIO, ZONING MAP.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The official Zoning Map of the City of Fairfield, Ohio, which is incorporated into Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), is hereby amended by changing the zoning classification of the approximately 0.41 acres of land near the southeast corner of Dixie Highway and the service drive across from Woodridge Boulevard as shown in the attached Exhibit "A" which is incorporated herein by reference from its present M-2, General Industrial District to C-3A, General Business District, Modified.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____

Mayor's Approval

Posted _____

First Reading _____

Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\ZONING MAP CHANGE-ORD

Attachment: ZoningMap (4000 : QuikTrip rezoning)

FAIRFIELD

CITY OF OPPORTUNITY

DEPARTMENTAL CORRESPONDENCE

To: Mayor Rhodus and City Councilmembers
From: Scott Lepsky, Planning Commission Chairman
Subject: Planning Commission Recommendation
Date: 8/15/2024

Please be advised that at the Planning Commission meeting held on Wednesday, August 14, 2024, the Planning Commission voted 7-0 in favor of recommending approval of the proposed rezoning of 0.41 acres of lot number 14216 from M-2, General Industrial zoning district to C-3A, General Business Modified zoning district.



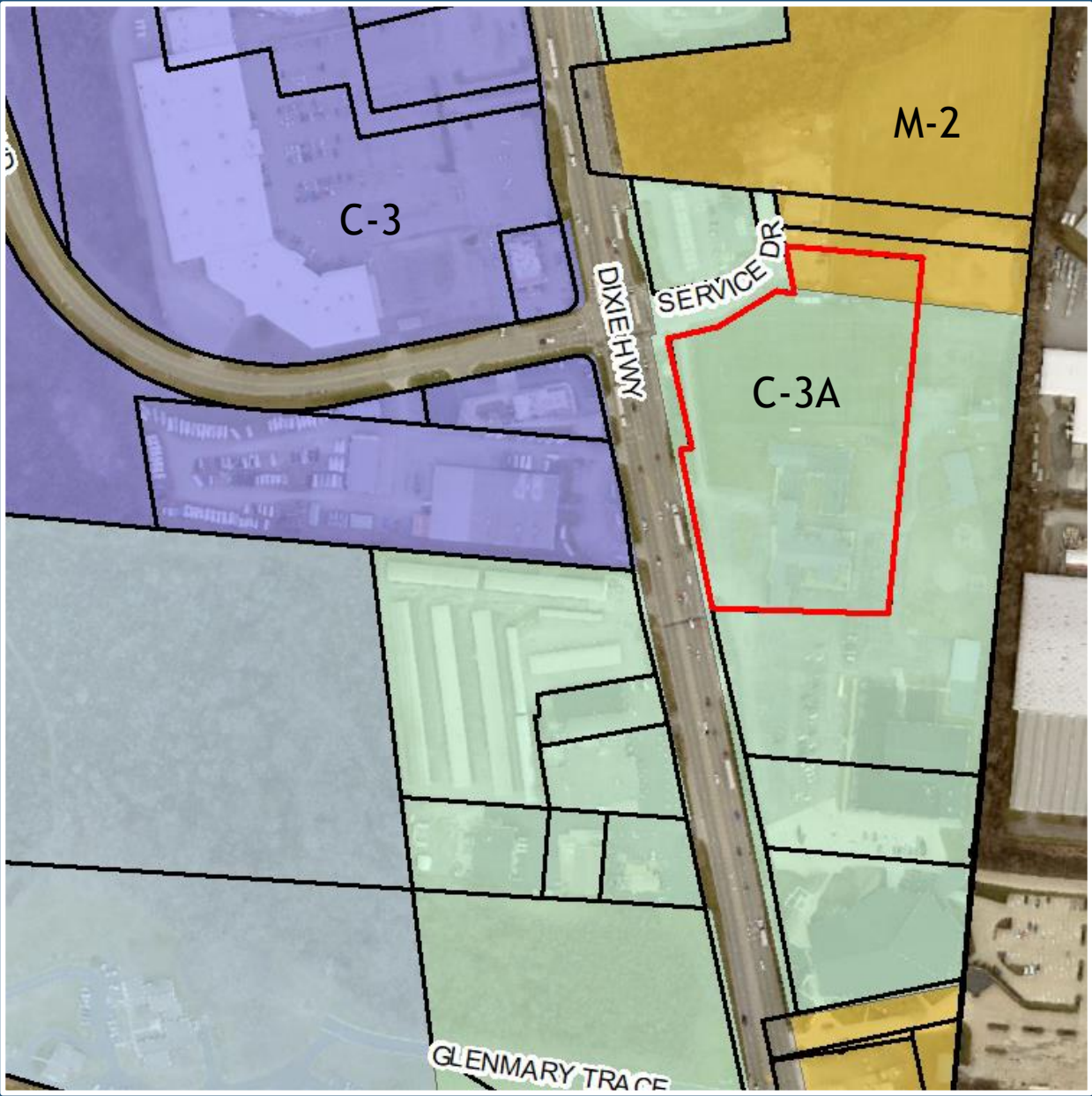
Scott Lepsky, Chairman
Fairfield Planning Commission

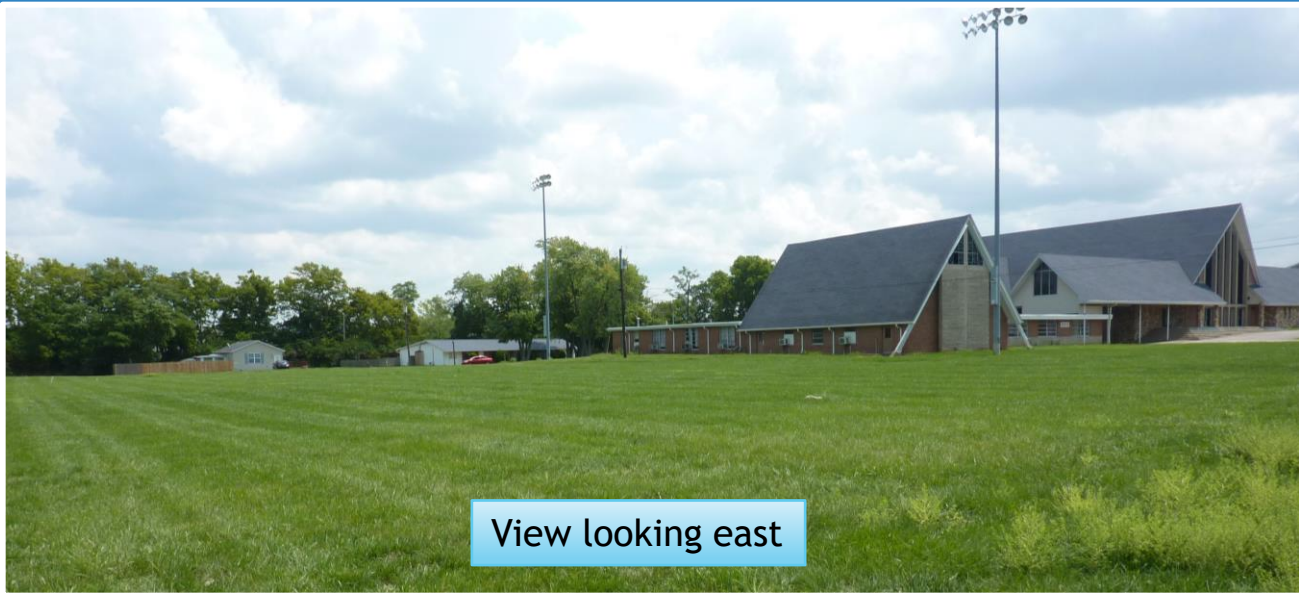
cc: Scott Timmer, City Manager
Alisha Wilson, Clerk of Council
Steve Wolterman, Law Director

Attachment: QuickTrip Rezoning 8.14.24-SL (4000 : QuikTrip rezoning)

QuikTrip Rezoning Application Public Hearing August 12, 2024







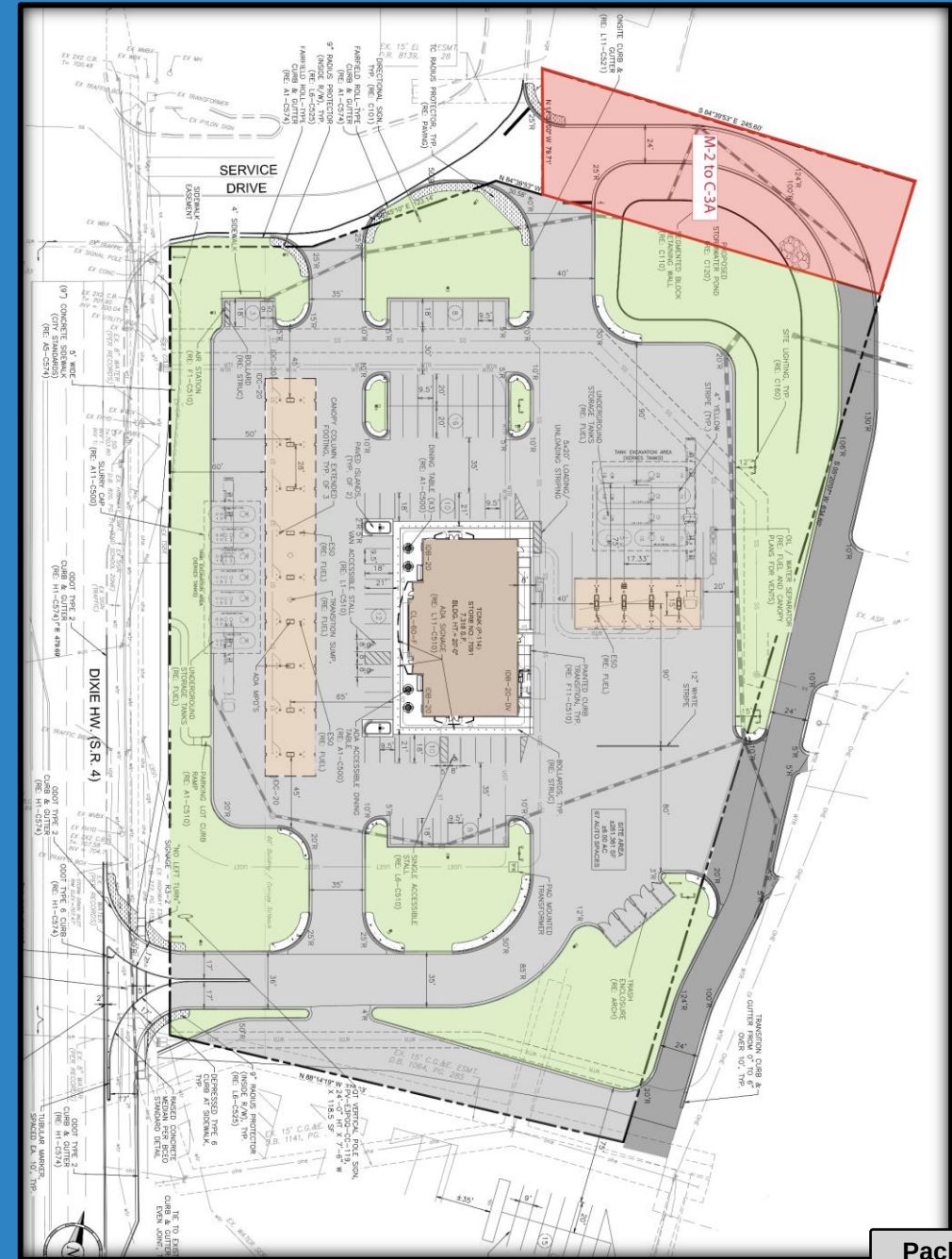
View looking east



Existing vacant building



View looking south





Meeting Schedule

- ▶ July 8, 2024 - Council 1st Reading
- ▶ August 12, 2024 - Joint Public Hearing, 7:00 pm
- ▶ August 14, 2024 - Planning Commission, 6:00 pm
- ▶ September 9, 2024 - Council 2nd Reading, 7:00 pm
- ▶ September 23, 2024 - Council 3rd Reading, 7:00 pm

Questions or Comments?



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Erin Lynn, Planning Manager
 Submitting Department: Development Services

Subject:

Planning and Zoning Fee Schedule

Legislation Title:

Ordinance to amend Sections 1170.03 and 1190.08 of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio to adopt a Planning and Zoning Fee Schedule for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review and to repeal Ordinance Number 54-80.

Recommendation:

It is recommended that City Council hold three readings on this ordinance and make it effective on January 1, 2025.

Background/Synopsis:

The Development Services Department levies a fee for various types of applications that undergo administrative, Planning Commission, Board of Zoning Appeals and City Council review. The existing fees were established by City Council in 1980 (45 years prior) and do not reflect current day pricing. A comparison of planning and zoning fees from other communities in the region shows Fairfield's Fee Schedule is significantly lower than all of our peer communities. Adopting this ordinance will bring Fairfield into better alignment with current rates.

The peer communities used for comparison of fees include:

Beavercreek	Mason
Blue Ash	Middletown
Centerville	Monroe
Fairfield Township	Oxford
Forest Park	Sharonville
Hamilton	West Chester
Lebanon	

The following table shows the existing fees and proposed fees for Fairfield. In addition, the table shows the average fees and the minimum/maximum fees of the peer communities. For a more detailed breakdown of fees by peer communities, see the attached spreadsheet.

Application	FAIRFIELD		PEER COMMUNITIES	
	Existing Fee (\$)	Proposed Fee (\$)	Average Fee (\$)	Min-Max Fee (\$)

Board of Zoning Appeals – Residential	25	100	200	75-400
Board of Zoning Appeals – Nonresident.	25	200	300	150-500
Planning Commission				
Rezoning	25	500	525	250-1,000
PUD – Concept Development Plan	150 + 5/acre ¹	500	900	300-1,470
PUD – Final Development Plan	50 + 5/acre ²	500	650	200-1,470
PUD – Minor Modification (resid.)	0	50	180	100-250
PUD – Minor Modification (nonresid)	0	200	180	100-250
Conditional Use	50	250	360	150-800
Preliminary Plat	75 + 2/lot ³	500	660	100-2,000
Final Plat	100 + 5/lot ⁴	300	820	100-2,000
Replat	0	100	250	100-500
Overlay District Review	NEW	200		
Residential Infill Review	0	50		
All Other Planning Commission Requests	0	100		
Administrative				
Minor Subdivision – Lot Split	25	50	75	50-175
Minor Subdivision – Lot Combination	0	50	85	50-175
Site Plan Review - Expansion	0	100	225	30-500
Site Plan Review – New Development	0	200	285	30-500
Cell Tower	250	250		
Cell Tower – Biennial Registration Renewal	100	100		
Curb Cut Permit - Residential	10	25		
Curb Cut Permit -				

Nonresidential	25	50		
Floodplain Development Permit	0	200		
Zoning Verification Letter	0	50	60	30-100

1. PUD – Concept Development Plan - \$150 + \$5/acre for the first 10 acres and \$1/acre over 10 acres
2. PUD – Final Development Plan - \$50 + \$5/acre for the first 10 acres and \$1/acre over 10 acres
3. Preliminary Plat - \$75 + \$2/lot for the first 50 lots and \$1/lot over 50 lots
4. Final Plat - \$100 + \$5/lot for the first 50 lots and \$1/lot over 50 lots

Financial Impact:

The city will see a small increase in fee revenues beginning in 2025 should this ordinance be approved.

Emergency Provision Explanation:

NA

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Comparison of Fees From Other Jurisdictions_9.9.24
2. Planning and Zoning Fee Schedule-Ord
3. EXHIBIT A-PLANNING AND ZONING CODE SCHEDULE

Fee Schedule - Comparison of Other Jurisdictions in the Region (8/24)																	
	BZA	BZA	BZA		PUD	PUD	PUD										
	Residential	Commercial	Admin.		Concept Development	Final Development	Minor	Conditional	Prelim	Final	Cell	Zoning				Commercial	
Jurisdiction	Variance	Variance	Appeal	Rezoning	Plan	Plan	Modification	Use	Plat	Plat	Tower	Verification	Replat	Lot Split	Lot Combo	Site Plan Review	Notes
City of Fairfield	25	25	25	25	150 + 5/acre 1st 10 acres & 1/acre over 10	50 + 5/acre 1st 10 acres & 1/acre over 10	0	50	75 + 2/lot up to 50 lots & 1/lot over 50 lots	100 + 5/lot up to 30 lots & 1/lot over 30	100 250	0 0	0	25	0	0	
Beavercreek	200	300	200	150 + 40/acre	500 + 40/ acre	500 + 40/acre	200	250	250	200 + 50/lot	50-150		100+30/lot	80	80	sliding scale	
Blue Ash	150	300	200	500	1,000	200		500	500	200				50			
Centerville	400	400	300	800		750		800	300	750		40		100/250	100/250	400	
Fairfield Twp.	350	450	350/ 450	1,000	1,000	350	100	450	Butler County	Butler County		100	BC	50	50		
Forest Park	100	300	100	750	750 + 100	500	200	300	200	100						200	
Hamilton	200	200	0	500	500	500	250	200	500	500 + 40/ lot	300		500	100	100	500	
Lebanon	150	150	150/ 250	500	750	500	100	300	300 + 10/lot	300 + 10/lot				100		175/500*	* Minor/Major
Mason	150	150	150	150	2,500	150 + 0.25% *			150 + 0.25%*	150				50		150	* plus 2.75% of estimated
Middletown	150	300	150	500	300	500	200	350	300	500	250	75	200	25/75	25/75	30	infrastructure costs
Monroe	300	500	100	500	500	500	250	300	100	100		50	100	50	50	200	
Sharonville	75	150	75/ 150	500	500			150	100	100		30		50	0	150-300*	* sliding scale/acreage
West Chester	150	400	150/ 400	750	750			350	Butler County	Butler County		75	BC	100			
Oxford	200	200	50	250	470 + 100/acre	470 + 100/acre	150	400	470 + 10/lot	470 + 10/lot		50		50			
Recommend	100	200	100	500	500	500	50-200	250	500	300	100 250	50	100	50	50	100 - expansion 200 - new develop.	

ORDINANCE NO. _____

ORDINANCE TO AMEND SECTIONS 1170.03 AND 1190.08 OF ORDINANCE 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO TO ADOPT A PLANNING AND ZONING FEE SCHEDULE FOR VARIOUS TYPES OF APPLICATIONS THAT UNDERGO ADMINISTRATIVE, PLANNING COMMISSION BOARD OF ZONING APPEALS AND CITY COUNCIL REVIEW AND TO REPEAL ORDINANCE NUMBER 54-80.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Sections 1170.03 and 1190.08 of Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio are hereby amended to include the fees to be charged for various types of applications and to read as follows:

See attached Exhibit "A" which is incorporated herein by reference.

Section 2. Ordinance 54-80 and all other ordinances inconsistent herewith are hereby repealed.

Section 3. This Ordinance shall take effect on January 1, 2025.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\PLANNING AND ZONING FEE SCHEDULE-ORD

Attachment: Planning and Zoning Fee Schedule-Ord (4040 : Planning and Zoning Fee Schedule)

EXHIBIT "A"

1170.03 COMMON REVIEW REQUIREMENTS

(A) **Authority to File Applications.** Unless otherwise specified in this code, all applications may be initiated by:

- 1) The owner(s) of the property that is the subject of the application or the authorized agent of the owner;
- 2) The developer of the property, with written approval of the property owner;
- 3) Business owner or tenant, with written approval of the property owner; or
- 4) A representative of the City of Fairfield.

(B) **Fees**

- 1) ~~[City Council shall establish a schedule of]~~ **THE** fees ~~[applicable to all]~~ **TO BE CHARGED FOR** applications and procedures pertaining to the administration and enforcement of this zoning code **SHALL BE AS FOLLOWS:**

Planning and Zoning Fee Schedule

<u>Application</u>	<u>Fee (\$)</u>
Board of Zoning Appeals	
Board of Zoning Appeals –Residential	100
Board of Zoning Appeals – Nonresidential	200
Planning Commission	
Rezoning	500
PUD – Concept Development Plan	500
PUD – Final Development Plan	500
PUD – Minor Modification (residential)	50
PUD – Minor Modification (nonresidential)	200
Conditional Use	250
Preliminary Plat	500
Final Plat	300
Replat	100
Overlay District Review	200
Residential Infill Review	50
All Other Planning Commission Requests	100
Administrative	
Minor Subdivision – Lot Split	50
Minor Subdivision – Lot Combination	50
Site Plan Review - Expansion	100
Site Plan Review – New Development	200
Cell Tower	250
Cell Tower – Biennial Registration Renewal	100
Curb Cut Permit - Residential	25
Curb Cut Permit - Nonresidential	50
Floodplain Development Permit	200
Zoning Verification Letter	50

[2] — The schedule of fees may only be amended by City Council.]

- [3] 2) Until all fees, charges, and expenses have been paid in full, no action shall be taken on any application, appeal, or administrative review and approval.

1190.08 FEES

- (A) ~~[The City Council shall establish a schedule of]~~ **THE** fees applicable to the filing of plats for both major and minor subdivisions and for any other submission pertaining to these regulations **SHALL BE AS SET FORTH IN SECTION 1170.03(B)**. ~~[The fee schedule may be amended by approval of the City Council.]~~
- (B) Until all applicable fees have been paid in full, no action shall be taken on any application for approval of plats regarding these regulations.
- (C) The applicant shall be responsible for the actual cost to the city of all inspections, engineering review, and testing of materials and soil for the subdivision whether performed by the city or others. Such costs may be billed to the applicant periodically as the work progresses and/or the Public Works Director may require a deposit to cover such costs.
- (D) No plat shall be recorded until all required fees are paid by the applicant.



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Ben Mann,
 Submitting Department: Public Works

Subject:

Approval of contract for purchase of road salt from Morton Salt, Inc.

Legislation Title:

Ordinance to authorize the City Manager to execute a contract for purchase of road salt from Morton Salt, Inc.

Recommendation:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Morton Salt, Incorporated for the purchase of road salt.

Background/Synopsis:

The purchase of road salt would be made under the new contract in conjunction with the Butler County Engineer's Office. The purchases would be for stocking the salt building located at the Public Works Facility on North Gilmore Road. Restocking of road salt for the 2024/2025 season would be purchased from the 2024 and 2025 operating budget. The City currently is fully stocked in salt and purchases of additional salt will take place when needed.

The Public Works Department, in order to obtain better pricing and service, has participated in bidding submitted in conjunction with the Butler County Engineer's Office for the City's salt purchases for many years. The county contract for 2024 includes Butler County Engineer's Office, Butler County Water and Sewer, as well as participating Cities, Villages, and Townships within Butler County.

The Butler County contract was awarded to Morton Salt, Incorporated at the price of \$92.12 per ton for road salt dumped at our Public Works facility. This cost was an increase of approximately 2% from the \$90.31 per ton price in 2023.

The price was \$85.92 per ton in 2022 and \$76.29 per ton in 2021. The price was \$74.71 per ton in 2020, \$73.21 per ton in 2019, \$62.98 per ton in 2018, \$58.73 per ton in 2017, \$68.42 per ton in 2016, \$74.19 per ton in 2015, \$66.71 per ton in 2014, and \$64.22 per ton in 2013.

Cargill, Inc. had been the low bidder from 2013 to 2020. Morton was the low bidder in 2021, 2022, and 2023.

Financial Impact:

Funding for routine purchases of road salt during the snow season is included in the operating budget for the Public Works Department.

Emergency Provision Explanation:

Not applicable.

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. CONTRACT
2. Memo
3. MORTON SALT-ORD

CONTRACT NO. 2024-1M

THIS CONTRACT, made and entered into this 1st day of July in the year Two Thousand Twenty Four by and between the Board of County Commissioners of Butler County, Ohio ("COUNTY"), and Morton Salt, Inc. ("CONTRACTOR").

WITNESSETH: That the CONTRACTOR has agreed, and by these presents does agree with the COUNTY for the consideration herein below mentioned, to provide at CONTRACTOR'S own proper cost and expense all necessary materials and labor of every description, and to carry out complete in good, firm, and substantial manner the Furnishing of ODOT Spec. 712.03 Bulk-Treated Sodium Chloride for Butler County, Cities, Villages and Townships. Exhibit A (Specifications), Exhibit B (Schedule for Billing and Delivery), the Legal Ad, the Description of Bid, the Schedule of Prices, the requirements of the Invitation to Bid (also including necessary forms), the Contract Bond, and any addenda or clarifications issued prior to bid selection are hereby incorporated into this contract.

The quantity of 8,875 tons (more or less, as provided in the Specifications) of ODOT Spec. 712.03 Bulk-Treated Sodium Chloride for County use shall be provided at a unit price of \$92.12 per ton for dump. The quantity of 6,560 tons (more or less, as provided in the Specifications) of ODOT Spec. 712.03 Bulk-Treated Sodium Chloride for City and Village use shall be provided at a unit price of \$92.12 per ton for dump. The quantity of 11,840 tons (more or less, as provided in the Specifications) of ODOT Spec. 712.03 Bulk-Treated Sodium Chloride for Township use shall be provided at a unit price of \$92.12 per ton for dump. The quantities for County, City, Village and Township use are to be billed and shipped directly to the County, City, Village or Township, as indicated on the "Schedule for Billing and Delivery" and as arranged directly between each jurisdiction and the CONTRACTOR, at the foregoing unit prices without further cost to any jurisdiction for delivery.

CONTRACTOR hereby agrees to release, indemnify, defend, and hold harmless Butler County and its agencies, offices, officials, and all employees thereof from and against any and all liability, actions, claims, suits, demands, costs, expenses, penalties, fines, or judgments on account of any loss or damage to any person or property or any failure to comply with governmental laws and regulations which result from or arise out of any act or omission of the Contractor or its subcontractors or the agents, officers, employees, or material men of either, jointly or severally, while engaged in the work to be performed under this contract.

CONTRACTOR shall be responsible for the Contractor's work under this contract, and for the work of other parties undertaking any portion of the Contractor's responsibility or obligation, including compliance with all applicable local, State, and Federal laws and regulations concerning workplace safety.

IN WITNESS WHEREOF, the said COUNTY of Butler, Ohio, has caused its name to be affixed by the Board of County Commissioners, and CONTRACTOR has set its hand on the day and year aforesaid.

Examined Absentia

[Signature]
Board of County Commissioners

[Signature]
Authorized Representative of Contractor

Anthony T. Patton
Printed Name

Director Bulk Deicing US Government Sales
Title

Approved as to form only:

Mary Anne Nardiello

Assistant Prosecuting Attorney

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

EXHIBIT "A"

DESCRIPTION OF BID

CONTRACT 2024-1M

Bidders will be bidding on ODOT Specification 712.03 bulk treated sodium chloride for Butler County, Cities, Village and Townships listed in the proposal.

BID OPENING - Salt Contract

BID OPENING: Bulk Treated Sodium Chloride for Butler County, Cities, Village and Townships
Tue, Apr 16, 2024 10:30 AM - 11:30 AM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/477188933>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

- One-touch: <tel:+18722403412,477188933#>

Access Code: 477-188-933

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

LEGAL AD AND NOTICE TO BIDDERS
CONTRACT NO. 2024-1M

SEALED BIDS will be received at the office of the Butler County Engineers, 1921 Fairgrove Avenue, Hamilton, Ohio 45011, until 10:30 a.m. local time on Tuesday, April 16, 2024. All timely received SEALED BIDS will be publicly opened at approximately 10:45 a.m. virtually on that date, for ODOT SPEC. 712.03 BULK-TREATED SODIUM CHLORIDE FOR BUTLER COUNTY, CITIES, VILLAGES AND TOWNSHIPS as per the specifications on file at the office of the Butler County Engineer. Bids shall be made on forms available at the Office of the County Engineer. All bids will be available for public inspection within a reasonable time after being opened by the Butler County Engineer.

In accordance with Section 307.88 of the Ohio Revised Code, each bid must be accompanied by a certified check on a solvent bank or savings and loan association, cashier's check, irrevocable letter of credit or an acceptable bid bond in an amount equal to five percent (5%) of the bid, made payable to the Butler County Commissioners.

The Legal Ad is posted in its entirety on the following websites:

www.bceo.org/contracts, <http://classifieds.journalnews.com/legals/>

Bidders must file the following forms with the Butler County Engineer's Office on or before the date the bids are opened: (1) Statement of Bidder's Qualifications (ability, reputation for first-class work, expeditious completion of previous contracts, and financial status); (2) Delinquent Personal Property Tax Affidavit; (3) Non-Collusion Affidavit; (4) Certificate of Good Standing; (5) Civil Rights Compliance (6) W-9 Form;

The Butler County Commissioners reserve the right to reject any or all bids.

BIDS ARE TO BE SEALED AND ENDORSED: "CONTRACT NO. 2024-1M, ODOT SPEC. 712.03 BULK-TREATED SODIUM CHLORIDE FOR BUTLER COUNTY, CITIES, VILLAGES AND TOWNSHIPS"

BY ORDER OF THE BUTLER COUNTY COMMISSIONERS

Cindy Carpenter, President

ATTEST:

Donald Dixon, Vice President

Flora R. Butler, Clerk

T. C. Rogers, Member

GREGORY J. WILKENS, P.E., P.S., BUTLER COUNTY ENGINEER

Publish 1 time: April 2, 2024
(Hamilton Journal)

Websites: April 2, 2024 through April 15, 2024

TYPE SPECIFICATIONS: 6 POINT, SET SOLID

Please send 2 copies of Proof of Publication and Bill to: Butler County Engineer's Office
1921 Fairgrove Avenue
Hamilton, Ohio 45011

CONTRACT NO. 2024-1M

EXHIBIT "A"

SPECIFICATIONS

1. QUANTITY - Is approximate and is on a "more or less" basis. Supplier shall meet all needs through May 31, 2025. Actual orders may be more or less than estimated. Estimates indicated will be used solely for the purposes of making a tabulation of bids. The Contractor shall bid on the contract as a whole. Partial bids will not be separated or accepted.
2. PRICE - To be guaranteed through May 31, 2025.
3. DELIVERY - Shall be made by the supplier within seventy-two (72) hours of notification.
4. STRAIGHT DUMP - Price quotes required for straight dump (price per ton of materials).
5. ANTI-CAKING AGENT - To be contained in salt.
6. LOAD LIMITS - Vehicles hauling goods and/or materials for the Butler County Engineer's Office shall conform to the Ohio State Laws governing load weight limits of roads and bridges. The County Engineer will not be responsible for any goods and/or materials delivered by a vehicle not in compliance with such laws. Weight slips from vehicles indicating noncompliance may be turned over to the proper law enforcement agency for appropriate action. Vehicles shall be tarped and/or enclosed to prevent spillage of material.
7. TESTING - Material supplied shall be in conformance with the State of Ohio Department of Transportation "Construction and Material Specifications" Manual dated January 1, 2023. A notarized Certificate of Conformance from the Ohio Department of Transportation or a certified independent testing laboratory stating that the material as bid is in conformance with 712.03 shall be submitted along with the bid.

BUTLER COUNTY ENGINEER'S OFFICE
CONTRACT NO. 2024-1M
EXHIBIT "B"
SCHEDULE FOR BILLING AND DELIVERY

TONS	COUNTY	BILLING ADDRESS	DELIVERY LOCATION
8500	<i>Butler Co. Engineer's Office (BCEO)</i>	BCEO 1921 Fairgrove Ave. Hamilton OH 45011	BCEO 1921 Fairgrove Ave. Hamilton OH 45011
75	<i>Butler Co. Water & Sewer</i>	BCEO 1921 Fairgrove Ave. Hamilton OH 45011	BCEO 1921 Fairgrove Ave. Hamilton OH 45011
300	<i>Butler Co. MetroParks</i>	BCEO 1921 Fairgrove Ave. Hamilton OH 45013	BCEO 1921 Fairgrove Ave. Hamilton OH 45011
TONS	CITY	BILLING ADDRESS	DELIVERY LOCATION
4500	<i>City of Fairfield</i>	8870 N. Gilmore Rd. Fairfield OH 45014	8870 North Gilmore Rd. Fairfield OH 45014
2000	<i>City of Oxford</i>	101 E. High St. Oxford OH 45056	945 South Main St. Oxford OH 45056
TON	VILLAGE	BILLING ADDRESS	DELIVERY LOCATION
60	<i>New Miami</i>	268 Whitaker Ave. Hamilton, OH 45011	301 Augspurger Ave Hamilton, OH 45011

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

CONTRACT NO.
SCHEDULE FOR BILLING AND DELIVERY

(Page 2)

TONS	TOWNSHIP	BILLING ADDRESS	DELIVERY LOCATION
1300	<i>Fairfield Township</i>	BCEO 1921 Fairgrove Ave. Hamilton OH 45011	BCEO 1921 Fairgrove Ave. Hamilton OH 45011
700	<i>Hanover Township</i>	2595 Old Oxford Road Hamilton OH 45013	1775 Morman Rd. Hamilton OH 45013
3200	<i>Liberty Township</i>	7162 Liberty Centre Dr.Ste A Liberty Twp OH 45069	5170 Princeton Glendale Rd Liberty Township, OH 4501 AND 6959 Yankee Road Middletown OH 45044
20	<i>Madison Township</i>	5610 W. Alexandria Rd. Middletown OH 45042	5610 W. Alexandria Rd. Middletown OH 45042
150	<i>Milford Township</i>	P. O. Box 68 Collinsville OH 45004	5211 Hamilton Eaton Rd Collinsville OH 45004
500	<i>Morgan Township</i>	3141 Chapel Rd., Box #1 Okeana OH 45053	3141 Chapel Rd. Okeana OH 45053
450	<i>Oxford Township</i>	925 Collins Run Rd Oxford OH 45056	945 Collins Run Rd. Oxford OH 45056
400	<i>Reily Township</i>	6093 Reily Millville Rd Oxford OH 45056	6061 Reily Millville Rd. Oxford OH 45056
600	<i>St. Clair Township</i>	2449 Jackson Rd. Hamilton OH 45011	2449 Jackson Rd. Hamilton OH 45011
20	<i>Wayne Township</i>	5967 Jacksonburg Rd. Trenton OH 45067	4570 Oxford Middletown R Trenton, OH 45067
4500	<i>West Chester Township</i>	9113 Cincinnati Dayton Rd West Chester OH 45069	9577 Beckett Rd. West Chester OH 45069

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

CONTRACT 2024-1M
BULK-TREATED SODIUM CHLORIDE FOR BUTLER COUNTY, CITIES,
VILLAGE AND TOWNSHIPS

Schedule of Prices Signature Page

The bidder's signature below indicates that the bidder attests to and agrees to be bound by all statements made in its bid and that the bidder has read, understands, and agrees to be bound by all of Butler County's terms, conditions, specifications, addenda, and requirements relating to this project.

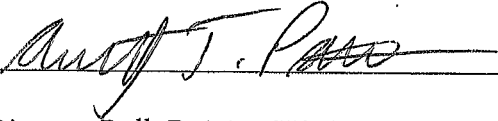
Project Number: 2024-1M

Name of company submitting bid: Morton Salt, Inc.

Address: 444 West Lake Street, Suite 2900, Chicago, IL 60606

Phone: 855-665-4540

Date: 4-11-2024

Authorized signature of bidder: 

Title of person signing above: Director Bulk Deicing US Government Sales

Type or print name shown above: Anthony T. Patton

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

Contract ODOT SPEC. 712.03 BULK-TREATED SODIUM CHLORIDE FOR BUTLER COUNTY, CITIES, VILLAGES AND TOWNSHIPS - Schedule of Prices

Report Date: 3/5/2024

Line	Number	Description	Unit	Quantity	Bid Unit Price	Bid Total
Straight Dump						
		BULK-TREATED SODIUM CHLORIDE - COUNTY				
4	800E00001	Straight Dump - Prices shall be F.O.B.	TON	8,875	\$92.12	\$817,565.00
		BULK-TREATED SODIUM CHLORIDE - CITY, VILLAGES				
5	800E00002	Straight Dump - Prices shall be F.O.B.	TON	6,560	\$92.12	\$604,307.20
		BULK-TREATED SODIUM CHLORIDE - TOWNSHIP				
6	800E00003	Straight Dump - Prices shall be F.O.B.	TON	11,840	\$92.12	\$1,090,700.80
				TOTAL: STRAIGHT DUMP		
		Destination, as per attached schedule				
		Salt is to be billed and shipped directly to the County, City, Village, or Township as indicated on the attached Schedule. They will contact the successful bidder directly to make arrangements for delivery, payment, etc.				

Attachment: CONTRACT (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

BUTLER COUNTY ENGINEER'S OFFICE



GREGORY J. WILKENS, P.E. P.S. BUTLER COUNTY ENGINEER

To Clint Emmons / Mandi Brock – City of Fairfield

From Paula Burton

Date 7/2/24

RE Salt Contract 2024-1M CUSTOMER NUMBER

Clint & Mandi,

Morton Salt has been awarded the salt contract for 2024 at a price of \$92.12 per ton for dump

Morton Salt offers an online portal called myMorton where you can place your orders online (anytime day or night) at your convenience. That link is [Introducing the MyMorton Portal - Morton Salt](#)

You may also call
Customer Supply Chain Team
Bulk Deicing
Morton Salt, Inc
855-665-4540

Your Customer Number is 3739426

If you have any questions, please let me know

Thanks

Paula Burton
Administrative Secretary
513-785-4141
burtonp@bceo.org

Attachment: Memo (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT
FOR PURCHASE OF ROAD SALT FROM MORTON SALT, INC.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute a contract for purchase of road salt from Morton Salt, Inc. in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\MORTON SALT-ORD

Attachment: MORTON SALT-ORD (4012 : Approval of contract for purchase of road salt from Morton Salt, Inc.)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Nathaniel Kaelin, Economic Development Manager
 Submitting Department: Development Services

Subject:

C&T Design and Equipment Permit Fee Waiver

Legislation Title:

Ordinance to authorize the Building Superintendent to waive building permit fees related to the construction of a new facility for C&T Design and Equipment at 4025 Port Union Road and declaring an emergency.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this ordinance and pass as an emergency.

Background/Synopsis:

C&T Design and Equipment, a leader in food service consulting and commercial kitchen and restaurant design, is located at 4025 Port Union Road. C&T provides equipment procurement and installation, engineering, and project management. The company is based in Indianapolis and currently has 27 employees at their satellite Fairfield location.

In addition to the primary facility on Port Union Road, the company also maintains distribution space at 300 Distribution Circle. To support growth of the company and consolidate operations in one location, C&T proposes to expand the Port Union Road building. The company has developed plans to construct a 14,000 square foot addition to their existing 27,500 square foot facility, which contains office and warehouse space.

C&T Design and Equipment has requested project assistance in the form of waiving the building permit fees for the construction of the addition. The building investment is expected to exceed \$1.4 million.

Approval of this ordinance would authorize the Building Superintendent to waive all building permit fees during a project term of September 23, 2024 through September 30, 2025.

Financial Impact:

Should this ordinance be approved, the city would waive an estimated \$8,000 to \$10,000 in building permit fees over the term of the project.

Emergency Provision Explanation:

In order to facilitate the building improvements to meet the company's aggressive timeline, it is recommended that City Council suspend the rules requiring a second and third reading of the

ordinance and pass as an emergency.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. C&T_Project Site
2. C T Design and Equipment-Ord

C&T Design and Equipment Project Site

(2.81 acres)



Attachment: C&T_Project Site (4055 : C&T Design and Equipment Permit Fee Waiver)

Maxar, Microsoft

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE BUILDING SUPERINTENDENT TO WAIVE BUILDING PERMIT FEES RELATED TO THE CONSTRUCTION OF A NEW FACILITY FOR C & T DESIGN AND EQUIPMENT AT 4025 PORT UNION ROAD AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The Building Superintendent is hereby authorized to waive building permit fees related to the construction of a new facility for C & T Design and Equipment at 4025 Port Union Road.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the construction can begin as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2024\C & T Design and Equipment-Ord

Attachment: C T Design and Equipment-Ord (4055 : C&T Design and Equipment Permit Fee Waiver)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Erin Lynn, Planning Manager
 Submitting Department: Development Services

Subject:

2025 Community Development Block Grant

Legislation Title:

Ordinance to authorize the City Manager to execute and submit the FY 2025 Community Development Block Grant (CDBG) application and agreement with Butler County, Ohio.

Recommendation:

It is recommended that City Council authorize the City Manager to execute and submit the FY 2025 CDBG application, which is due to Butler County by November 1, 2024.

Background/Synopsis:

A sidewalk is proposed on the east side of Dixie Highway at two locations between Symmes Road and the north corporation line. One location is in front of Fisher Park Industrial Center and the other location is north of the railroad overpass. This area of Dixie Highway contains older commercial and industrial businesses that were not required to install sidewalks at the time of development. The purpose of the sidewalk is to provide a safe walking route for pedestrians who live or work in the area and travel this section of roadway. Once completed, the proposed sidewalk sections will complete the missing gaps on the east side of Dixie Highway from the north corporate line to Nilles Road. See the attached map for the exact locations of the sidewalk.

CDBG is a source of funding to support areas that are designated as Low to Moderate Income (LMI) such as this neighborhood. The proposed sidewalks meet the national objective of benefitting a low to moderate income neighborhood, and was identified as a goal of the Fairfield Connects Plan.

Financial Impact:

The estimated cost of the project is \$225,800. It is anticipated that the city will receive approximately \$126,000 in funding. The remaining \$99,800 local match will come from the Active Transportation Fund.

Emergency Provision Explanation:

Rule suspension is requested in order to meet the application deadline.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

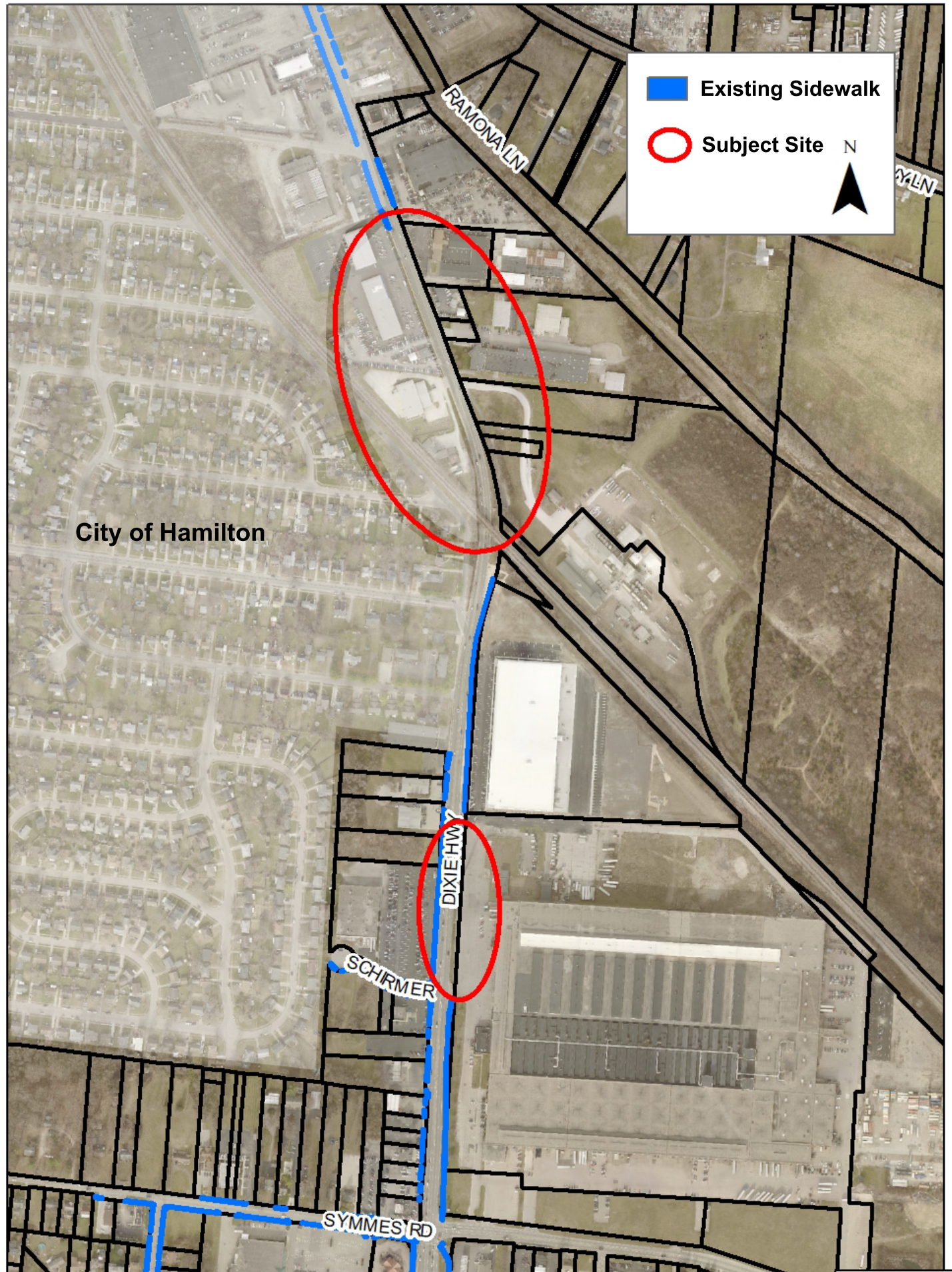
No

Attachments:

1. council letter map
2. Construction Cost_SR-4 Fairfield_rv1
3. CDBG-Ord

2025 CDBG Map - Route 4 Sidewalk Installation

13.A.2.a



Attachment: council letter map (4056 : 2025 Community Development Block Grant)

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
Fairfield SR-4 Sidewalks

Project numb N/A

Date: 9/3/2024

Client name: City of Fairfield

(Based upon 2024 Construction Costs)

ROADWAY							
1	202	PAVEMENT REMOVED	15	SQ YD	\$ 25.00	\$ 375.00	
2	203	EXCAVATION	350	CY	\$ 30.00	\$ 10,500.00	
3	203	EMBANKMENT	50	CY	\$ 30.00	\$ 1,500.00	
4	204	SUBGRADE COMPACTION	1500	SQ YD	\$ 4.00	\$ 6,000.00	
5	608	SIDEWALK	12000	SQ FT	\$ 13.00	\$ 156,000.00	
EROSION CONTROL							
7	659	SOIL ANALYSIS TEST	2	EACH	\$ 135.00	\$ 270.00	
8	659	TOP SOIL	125	CU YD	\$ 45.00	\$ 5,625.00	
9	659	SEEDING AND MULCHING, CLASS I	1000	SQ YD	\$ 3.00	\$ 3,000.00	
10	659	COMMERCIAL FERTILIZER	0.13	TON	\$ 1,000.00	\$ 130.00	
11	659	WATER	5	MGAL	\$ 23.00	\$ 115.00	
PAVEMENT							
12	304	6" AGGREGATE BASE	175	CU YD	\$ 100.00	\$ 17,500.00	
13	609	TYPE 7 CURB	100	FT	\$ 38.00	\$ 3,800.00	
INCIDENTALS							
14	614	MAINTENANCE OF TRAFFIC	1	LUMP	\$ 6,000.00	\$ 6,000.00	
16	623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	1	LUMP	\$ 10,000.00	\$ 10,000.00	
17	624	MOBILIZATION	1	LUMP	\$ 5,000.00	\$ 5,000.00	
ESTIMATED CONSTRUCTION COST							\$ 225,815.00

I HEREBY CERTIFY THAT THE PROJECT ESTIMATED COSTS LISTED ABOVE ARE REALISTIC BASED ON THE LEVEL OF DETAIL CURRENTLY AVAILABLE FOR THE PROJECT AND ANTICIPATED FOR A 2024-2025 CONSTRUCTION TIMEFRAME USING FEDERAL PREVAILING WAGE RATES. I ALSO CERTIFY THAT THIS PROJECT HAS AN EXPECTED USEFUL LIFE OF 20 YEARS BASED UPON NORMAL USAGE, REGULAR MAINTENANCE AND CONSTRUCTED AS PER CURRENT STANDARDS IN USE BY THE OHIO DEPARTMENT OF TRANSPORTATION.



Shelby R. Ingle

09/03/2024

Attachment: Construction Cost_SR-4 Fairfield_rv1 (4056 : 2025 Community Development Block Grant)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE AND SUBMIT
THE FY 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION AND AGREEMENT WITH BUTLER COUNTY, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute and submit the FY 2025 Community Development Block Grant (CDBG) application and agreement with Butler County, Ohio in accordance with the application and agreement on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2024\CDBG-Ord

Attachment: CDBG-Ord (4056 : 2025 Community Development Block Grant)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Nathaniel Kaelin, Economic Development Manager
 Submitting Department: Development Services

Subject:

Establish Fairfield Helping Neighbors Fund at Fairfield Community Foundation

Legislation Title:

Ordinance to authorize the City Manager to execute a Restricted Fund Agreement with the Fairfield Community Foundation to establish the Fairfield Helping Neighbors Fund and authorize a grant in the amount of \$60,000 to be made to the fund for the purpose of supporting city residents that cannot physically or financially complete necessary exterior home repairs, and declaring an emergency.

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this ordinance and pass as an emergency.

Background/Synopsis:

One of City Council's 2024 goals is to enhance property maintenance enforcement and promote stable, resident-owned housing. Each year, Fairfield's zoning inspection team issues 1,500 to 2,000 building or zoning code violations. While the vast majority of these violations are corrected by the property owners after the first notice, a handful of residential violations annually are not able to be closed because the homeowner is unable to complete the required work due to health, finances, or other constraints.

City staff has researched approaches used in other communities for resolving these situations and identified that several peer communities have established home repair programs to directly assist homeowners with correcting exterior code compliance issues. Staff is recommending that the city partner with the Fairfield Community Foundation to pilot a home repair program for City of Fairfield residents, to be known as the Fairfield Helping Neighbors program.

Fairfield Helping Neighbors is proposed to assist owner-occupied single-family homes where the homeowner meets specified income requirements or has a health condition or other constraint to prevent them from making the necessary exterior repairs. Eligible repairs could include roofs, soffits, gutters, siding, trim, doors, windows, painting, fencing, concrete steps or walkways (outside of right-of-way), overgrown or dead landscaping removal, debris removal, other similar items to address critical code violations or provide for homeowner accessibility. Ineligible repairs would include pools, spas, play equipment, and construction of new structures.

City staff envisions partnering with a local non-profit organization, such as Supports to Encourage Low-Income Families (SELF), to administer project construction. As envisioned, the non-profit

partner would work with city staff to scope out the repair project, collect bids, coordinate the work, and pay contractors. Grants would not be directly provided to homeowners.

This ordinance authorizes the City Manager to enter into a Restricted Fund Agreement with the Fairfield Community Foundation to establish the Fairfield Helping Neighbors Fund. The ordinance also authorizes a grant of \$60,000 to capitalize the fund. Establishing a fund through the foundation provides the possibility of private donors contributing towards this effort in the future.

If approved, city staff would like to pilot several projects this fall. The pilot will provide an opportunity for the city and foundation to refine guidelines, structure, and processes for an ongoing program.

Financial Impact:

The grant is proposed to be funded from the Transformative Economic Development (TED) fund, which has sufficient funding available to support this activity. Long-term efforts to stabilize and improve neighborhoods should provide for stable municipal property tax revenues in the future.

Emergency Provision Explanation:

Emergency approval of the ordinance is requested to ensure that agreements can be executed in a timely manner so that pilot projects can be completed this year and making immediate progress towards the City Council 2024 goal.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Fairfield Helping Neighbors Agreement Revised
2. Restricted Fund Agreement-Ord



RESTRICTED FUND AGREEMENT

THIS RESTRICTED FUND AGREEMENT ("Agreement") is made this 23rd day of September 2024, between THE FAIRFIELD COMMUNITY FOUNDATION, an affiliate of the Hamilton Community Foundation, Inc., an Ohio nonprofit corporation and community foundation ("Foundation") and City of Fairfield ("City") to create a restricted fund ("Fund") of the Foundation.

1. Introduction.

(a) The Foundation is a publicly supported community foundation exempt from federal income taxation pursuant to sections 501(c)(3) and 170(b)(1)(A)(vi) of the Internal Revenue Code and was established to receive and accept property to be administered exclusively for charitable purposes primarily in, and for the benefit of the people in, the City of Fairfield, Ohio and vicinity ("service area").

(b) The City, in order to support the charitable purposes of the Foundation, desires to establish a Fund, to be owned by the Foundation and to be subject to the terms and conditions set forth in this Agreement.

2. Name of Fund

The name of the Fund created hereby is Fairfield Helping Neighbors Fund

3. Contributions to the Fund.

(a) Initial Contribution. Upon signing this Agreement, the City has transferred and delivered to the Foundation the initial contribution to establish this Fund. The Fund is created and this contribution made for the purposes and uses and upon the terms and

conditions set forth in this Agreement.

(b) Subsequent Contributions. City or any other person or organization may make contributions to the Fund, which shall be administered according to the terms set forth herein. All contributions to the Fund, including the City's initial contribution, shall be irrevocable.

(c) Prohibition of Personal Benefit. Neither the City nor any other person may receive any personal benefit or privilege from the Fund. No distributions will be used to discharge or satisfy a legally enforceable pledge or obligation of any person, including the City.

4. Administrative Provisions.

The Board of Trustees of the Foundation (the "Foundation Board") shall have the power to modify any restriction or condition on the distribution of funds for any specified charitable purposes or to specified organizations, if, in the sole judgment of the Foundation Board (without the approval of any person or organization), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the Foundation's service area.

The Fund shall be administered in strict compliance with the governing instruments of the Foundation including its Articles of Incorporation and Code of Regulations, as amended from time to time, and any resolutions and procedures from time to time in effect. All the provisions of such governing instruments of the Foundation and such resolutions and procedures are incorporated in this Agreement and by this reference made a part hereof.

It is intended that the Fund shall be a component part of the Foundation and not a separate trust, and that nothing in this Agreement shall affect the status of the Foundation as an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and as an organization which is not a private foundation within the meaning of Section 509(a) of the Code. This Agreement shall be interpreted to conform to the requirements of the

foregoing provisions of the federal tax laws and any regulations issued pursuant thereto. The Foundation is authorized to amend this Agreement to conform to the provisions of any applicable law or government regulation in order to carry out the purposes of this Fund. References herein to provisions of the Internal Revenue Code of 1986, as amended, shall be deemed references to the corresponding provisions of any future Internal Revenue Code.

5. **Use of the Fund.**

It is the general policy of the Foundation that a substantial part of its restricted funds shall remain as a permanent endowment of the Foundation. It is also the general policy of the Foundation that an amount equal to the net income of a restricted fund shall be distributed during the fiscal year in which such net income is realized or before the end of the next fiscal year unless the Foundation determines that it is in the best interest of the Foundation to accumulate net income, in whole or in part, for a specific project, which it is contemplated will be accomplished in a reasonable period of time. Acknowledging these policies, the City requests (but does not direct) distributions of principal may be made for the purposes stated below.

All disbursements shall be to charitable organizations or for qualified charitable purposes in the Foundation's service area. City requests that disbursements shall be made for the following charitable purpose(s): **to support home repairs for residents in the City of Fairfield, Ohio whose needs meet the established criteria. All disbursements will be in writing and approved by authorized persons from the City of Fairfield.**

The Foundation agrees to fulfill the direction and purpose of City designated herein, subject to the Administrative Provisions of Section 4 of this Agreement.

6. **Investment of Fund.**

The City requests, but does not direct, that this Fund be invested in a manner consistent with the Foundation's Investment Policy to produce income and appreciation through the Diversified Fund.

The Foundation and the City have executed this Agreement as of the day and year first written.

THE FAIRFIELD COMMUNITY FOUNDATION, INC.
Affiliate of the Hamilton Community Foundation

By: _____
John Guidugli, President/CEO

CITY OF FAIRFIELD, OH

By: _____
Scott Timmer, City Manager

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE A RESTRICTED FUND AGREEMENT WITH THE FAIRFIELD COMMUNITY FOUNDATION TO ESTABLISH THE FAIRFIELD HELPING NEIGHBORS FUND AND AUTHORIZE A GRANT IN THE AMOUNT OF \$60,000 TO BE MADE TO THE FUND FOR THE PURPOSE OF SUPPORTING CITY RESIDENTS THAT CANNOT PHYSICALLY OR FINANCIALLY COMPLETE NECESSARY EXTERIOR HOME REPAIRS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute a Restricted Fund Agreement with the Fairfield Community Foundation to establish the Fairfield Helping Neighbors Fund and authorize a grant in the amount of \$60,000 to be made to the fund for the purpose of supporting city residents that cannot physically or financially complete necessary exterior home repairs in accordance with the agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the agreements with residents for pilot projects can proceed and be completed this year; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____	Mayor's Approval
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Greg Kathman,
 Submitting Department: Development Services

Subject:

Fairfield Youth Athletic Association Amendment

Legislation Title:

Ordinance to authorize the City Manager to execute an amendment to the agreement with Fairfield Youth Athletic Association and declaring an emergency

Recommendation:

It is recommended that Council suspend the second and third readings and pass the ordinance as an emergency.

Background/Synopsis:

In November 2000, the City of Fairfield entered into an Agreement with the Fairfield Youth Athletic Association (Association). This Agreement allowed the Association to operate a youth amateur football program at the Youth Football Fields on Groh Lane. Under the term of the Agreement, the Association has exclusive scheduling control of the complex every year from July 15 through November 30. Over the years, the Association has maintained the field and facilities, and has constructed numerous improvements, including a pressbox, concession stand, bleachers, fencing, and lighting.

The term of the Agreement was initially for 5 years (2000-2004), with automatic 5-year renewal terms occurring unless either party terminates the Agreement. January 2025 would be the start of a sixth 5-year term.

The proposed Amendment to Agreement makes two changes and/or clarifications to the original Agreement. First, it identifies the location of a 300' isolation radius for a future raw water well site in the vicinity of the football complex. The Association would not be permitted to install structures near the future well location without prior approval of the City. Second, the Amendment clarifies the shared use of the two parking lots in the area, one at the football complex and the other across the street at the Joe Nuxhall Miracle League Fields.

The Parks and Recreation Board is expected to approve this Amendment to Agreement at its September 17 meeting.

Financial Impact:

There is no financial impact related to this ordinance.

Emergency Provision Explanation:

Emergency approval is requested to allow this Amendment and the related Joe Nuxhall Miracle League Fields Amendment to be executed as quickly as possible to allow for project planning and fundraising to begin.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Football Association Amendment sept 24
2. Fairfield Youth Athletic Association-Ord

AMENDMENT TO AGREEMENT

This Amendment to Agreement is made and entered into this ____ day of _____, 2024, by and between the **CITY OF FAIRFIELD, OHIO** (hereinafter referred to as "City") and **FAIRFIELD YOUTH ATHLETIC ASSOCIATION, INC.** (hereinafter referred to as "Association").

In consideration of the terms, and subject to the conditions established by the Agreement dated November 6, 2000 and made a part hereof, (hereinafter referred to as "Agreement"), the City agreed to permit the Association to operate an amateur football program for the youth of the Fairfield City School District at the Fairfield Youth Football Fields, 4875 Groh Lane owned by the City of Fairfield, Ohio

WHEREAS, the parties now desire to amend the Agreement to modify the manner in which a portion of the Fairfield Football Complex may used and to clarify the use of parking facilities on the property owned by the City at 4875 Groh Lane and the use of the parking facilities on property owned by the City and used by the Joe Nuxhall Miracle League Fields, Inc. ("Miracle League"); and

WHEREAS, the City of Fairfield, Ohio includes the Fairfield Parks and Recreation Board which must approve this Amendment to Agreement prior to its execution.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. All terms and conditions contained in the Agreement shall remain in effect except those that may be modified, altered or changed by this Amendment.
2. The City plans to install a raw water well at or in close proximity to the Fairfield Football Complex. Association acknowledges that City may install a well at the complex and Association shall not be permitted to install any structures or otherwise develop the complex without the prior approval of the City. It is anticipated that no development will be permitted in the areas included within a three hundred foot (300') isolation radius for Proposed Well 9 approximately as shown on Exhibit ____ attached hereto.
3. In order to satisfy the Association's need for additional parking, the Association's patrons (during the period from July 15 until November 15 annually) will be permitted to use the parking facilities on the City's property leased to the Miracle League.
4. In order to satisfy the Miracle League's need for additional parking, the Miracle League (during the period from November 16 until July 14 annually) will be permitted to use the parking facilities on the City's property leased to the Association.

5. Subject to prior notice and approval from the City and recognizing the needs of the Miracle League to use the parking facilities on the City's property leased to the Association, the City may permit the Miracle League or others to use the parking facilities at the football complex on Sundays between July 15 and November 15 annually for events.
6. All parking areas, driveways, entrances and exits thereto shall, be subject to the control and management of the City. City may establish, modify and enforce reasonable rules and regulations with respect to the use of parking areas or to permit the use of parking areas by the general public or for overflow parking for events and activities being held in close proximity (ie Safety Town) so long as such use does not interfere with Association's activities or use of the complex.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first stated above.

City of Fairfield, Ohio By: _____ Scott W. Timmer, City Manager	Fairfield Youth Athletic Association, Inc. By: _____ _____, President
PREPARED AND APPROVED AS TO FORM BY: _____ John H. Clemmons, Fairfield City Law Director	APPROVED AS TO CONTENT: _____ Amanda Brock, Fairfield Parks and Recreation Director

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Amendment to Agreement was acknowledged before me by **Scott W. Timmer, City Manager** of the City of Fairfield, Ohio on behalf of the municipal corporation.

Notary Public

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Amendment to Agreement was acknowledged before me by _____, **President** of the Fairfield Youth Athletic Association, Inc. on behalf of the corporation.

Notary Public

This Instrument prepared by:
Clemmons & Wolterman Law Firm, LLC
530 Wessel Drive, Suite 2A
Fairfield, OH 45014
(513) 829-6700

Amendment to Agreement between City of Fairfield, Ohio and FYAA: EXHIBIT A

Isolation radius area for future water well #9 on Groh Lane



AGREEMENT

This agreement made and entered into this 6 day of November, 2000, by and between the CITY OF FAIRFIELD, OHIO (hereinafter referred to as "City") and the FAIRFIELD YOUTH ATHLETIC ASSOCIATION, INC. (hereinafter referred to as "Association").

WITNESSETH

WHEREAS, the parties desire to set forth the intent and understanding of the parties with regard to the use of the football fields and related facilities at Fairfield Youth Football Fields, 4875 Groh Lane, in the City of Fairfield, Ohio, and

WHEREAS, the City of Fairfield, Ohio shall include the Fairfield Parks and Recreation Board which shall approve this Agreement prior to its execution.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable considerations, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. The Association will operate an amateur football program for the youth of the Fairfield City School District at the Fairfield Youth Football Fields, 4875 Groh Lane, in the City of Fairfield and the use of the football complex by the Association shall be limited to such amateur football programs.
2. The Association will bear all costs necessary for the construction of the game football field, pressbox/concession stand, restrooms, bleachers, fencing of the game football field, and related site/field amenities. Said construction of the aforementioned items will adhere to the City's design specifications. The construction of said facilities and/or future facilities will be limited to the following constraints:
 - A. The Association will secure all building permits associated with said construction.

- B. If the Association constructs field lighting, said lighting shall contain spill/glare control and will not be constructed within a minimum of 150 feet from neighboring property boundaries.
- C. If the Association installs a public address system, said system shall be oriented to project sound towards the western boundary of the park.

Attachment A, to this agreement, obligates the Association and/or their donors for the construction and maintenance of the game football field, pressbox/concession stand, and related amenities.

- 3. The Association will provide routine maintenance and housekeeping of the football fields (game field and practice fields), related facilities, and immediate surroundings at Groh Lane Park, including the restrooms and the parking lot area.
- 4. The Association may erect new structures or expand existing structures at the Groh Lane Park football complex only with the prior approval of the Fairfield Parks and Recreation Board and the City Manager.
- 5. The Association shall have exclusive scheduling control of the football complex at the Groh Lane Park, from July 15 through November 30, during the terms of this Agreement, subject to the terms and conditions of this agreement and the following additional terms and conditions:
 - A. The Association will advise the Parks and Recreation Director of extraordinary events such as tournaments so that he/she may advise on crowd control, safety precautions or cleanup as may be required.
 - B. The Fairfield Parks and Recreation Board shall have the right to use the game football field described in this Agreement, during the off-season (December 1 through July 14), so long as such use does not conflict with the purposes of this Agreement and any such use by the Parks and Recreation Board shall be subject to the prior approval of the Association Board. The Parks and Recreation Board will be responsible for the necessary repair/maintenance of the turf grass as a result of any use of the game football field scheduled by it during the off-season. The Association may keep the game football field locked during the terms of this agreement.

- C. Admission fees for admission into the game field of the football complex may be charged by the Association.
- D. The use of any type of public address system will be kept to a minimum. The announcement of players prior to a game and pre-game, post-game, and half time announcements shall be permitted. The playing of music and/or play-by-play announcements of the games is prohibited.
6. The Association will pay for all utility services to the football complex including water, electric, sewer, garbage, telephone, and gas, if any during the terms of this agreement. The Association is allowed to charge a per hour fee, to outside groups using the game field of the football complex, to cover its costs associated with the operation and maintenance of the facility. The fee will be agreed upon annually by the Association and the Fairfield Parks and Recreation Board. The Association will retain all concession rights to the facility during the terms of this agreement.
7. The term of this agreement shall initially be for five (5) years beginning with the 2000 football season and ending December 31, 2004. Thereafter, the Agreement shall automatically renew for additional five (5) calendar year terms unless either party shall terminate this Agreement by written notice to the other party delivered on or before November 1 of the last year of the original or any renewal term of this Agreement. In the event that the City terminates this Agreement, the City will allow the Association to remove any structures or facilities installed by the Association to the extent that such facilities can be removed without damage to the remaining structures or grounds. In the event that the Association terminated this Agreement, the Association will be permitted to remove such structures or facilities as the City may allow.
8. The Association hereby agrees to defend, indemnify and hold the City and its officials harmless against any and all loss, cost, expense, claims or actions arising out of or connected with the use of the facilities described in this Agreement by the Association, its agents, employees, members, or third parties. The Association shall provide public liability insurance in the amount of \$1,000,000.00 at all times during this Agreement, with the City being named as an additional insured on said insurance policy. The Association shall provide the City with proof of said insurance policy by March 1 of each calendar year.
9. The Association shall operate without discrimination as to sex, race, creed, or national origin and will comply with the Americans With Disabilities Act.

10. The Association shall provide the City, within three (3) months of the ending of their fiscal year, a financial report detailing all sources of revenue and all expenditures of the said organization. Such reports shall be certified in writing by the Chief Executive Officer or the Chief Financial Officer of the Association.
11. Due to the park's location within a ground water sensitive area, all turf grass fertilizer and chemical applications by the Association must receive prior approval by the Director of Public Utilities or his/her designee.
12. This agreement may be amended, altered, or changed, only by written consent of both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first stated above.

Signed in the presence of:

Deirdre T. Greene

Jimmy Bunters

Allen Hulse

Phil D.

City of Fairfield, Ohio

By: *Arthur E. Pizzano*

Arthur E. Pizzano, City Manager

Fairfield Youth Athletic Association

By: *Charles Lehman*

Charles Lehman, President

APPROVED AS TO CONTENT:

James A. Bell

James A. Bell, Director
Fairfield Parks and Recreation

APPROVED AS TO FORM:

John H. Clemmons

John H. Clemmons
Fairfield City Law Director

ATTACHMENT A

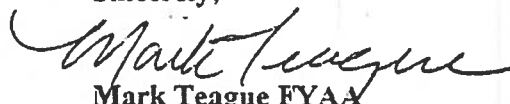
Mr. Jim Bell
Director of Parks & Recreation
City of Fairfield
2200 John Gray Rd.
Fairfield, Ohio 45014

March 29, 2000

Dear Jim,

I am using this letter to inform you of the construction to be done at The Youth Field by F.Y.A.A. Our concession stand will be a two story 20 ft. x 40 ft. building. The plans for this building are being drawn up by LJB Architects and will be forwarded to you as soon as I receive them. The building materials will be donated by JH Homes. We have received agreement with Coca Cola for a scoreboard to be donated at the field. Parents and volunteers of F.Y.A.A. will be providing the labor at the field for the concession stand building. Matt Boone of Madison Homes will provide the necessary licensed supervision of construction. We have several licensed electricians and plumbers to help with that part of the construction, as well as concrete slabs and flooring to be donated. F.Y.A.A. will hold a draw down raffle and Las Vegas Night on April 29, 2000 to raise funds for bleachers and other equipment at the field. We will sell sponsor signs to raise money for building a fence around the game field. This should bring you up to date on our progress so far and I will keep you informed on future endeavors.

Sincerely,


Mark Teague FYAA

Attachment: Football Association Amendment sept 24 (4057 : Fairfield Youth Athletic Association Amendment)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN
AMENDMENT TO THE AGREEMENT WITH THE FAIRFIELD YOUTH ATHLETIC
ASSOCIATION AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute an Amendment to the Agreement with the Fairfield Youth Athletic Association in accordance with the amendment on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that amendments can be executed so that shared use of parking provided for in the amendment can commence this year; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2024\Fairfield Youth Athletic Association-Ord

Attachment: Fairfield Youth Athletic Association-Ord (4057 : Fairfield Youth Athletic Association Amendment)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Greg Kathman,
 Submitting Department: Development Services

Subject:

Amendment to Lease with Joe Nuxhall Miracle League Fields

Legislation Title:

Ordinance to authorize the City Manager to execute an amendment to the lease agreement with Joe Nuxhall Miracle League Fields, Inc. and declaring an emergency

Recommendation:

It is recommended that Council suspend the second and third readings and pass the ordinance as an emergency.

Background/Synopsis:

In 2016, the City executed a Lease Agreement with Joe Nuxhall Miracle League Fields, Inc. (JNML) for 10.625 acres of city-owned land on Groh Lane. After execution of the lease, JNML successfully constructed a state-of-the-art adapted baseball/softball complex for individuals with special needs. Other attractions, such as a video board and miniature golf course, have also been added to the complex.

JNML is seeking expand its recreational opportunities offered to the special needs community by constructing a state-of-the-art gymnasium and multi-purpose building adjacent to the baseball/softball fields. JNML representatives have worked with city staff over the past year to identify the optimal location for this new facility. After careful consideration, it was determined that the best location would be just to the west of the existing ballfields.

In order to accommodate the preferred building location, it is necessary to adjust the boundaries of the lease area. A professional surveyor was engaged to measure and draw a revised lease area to accommodate the future building and the city's ongoing public utility needs. The result is that 1.254 acres of land to the north of the ballfields will be vacated from the lease area and 3.458 acres of land to the west will be added to the lease area.

The city-owned land on Groh Lane was acquired to accommodate future wastewater treatment plant expansion needs. Providing more acreage to JNML would reduce the amount of available vacant land remaining, but the Public Utilities Department has determined that sufficient land would remain to accommodate a future plant expansion. An additional benefit of the lease area revision is that a new 600' x 600' site north of the ballfields will now be available to the city for a future raw water well location.

The proposed Lease Amendment essentially makes two changes and/or clarifications to the

original Lease Agreement. First, it amends the lease area as described above. Second, it clarifies the shared use of the two parking lots in the area, one at the JNML complex and the other across the street at the Fairfield Youth Athletic Association youth football complex.

The Parks and Recreation Board is expected to approve this Amendment to Lease Agreement at its September 17 meeting.

Financial Impact:

There is no financial impact related to this ordinance.

Emergency Provision Explanation:

Emergency approval is requested to allow this Amendment and the related Fairfield Youth Athletic Association Amendment to be executed as quickly as possible to allow for project planning and fundraising to begin.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. JNML Lease Amendment sept 24
2. Joe Nuxhall Miracle League Fields-Ord

**CITY OF FAIRFIELD, OHIO AND
JOE NUXHALL MIRACLE LEAGUE FIELDS, INC.
AMENDMENT TO LEASE AGREEMENT**

This Amendment to Lease Agreement is made and entered into this ____ day of _____, 2024, by and between the **CITY OF FAIRFIELD, OHIO** (hereinafter referred to as "City") and **THE JOE NUXHALL MIRACLE LEAGUE FIELDS, INC.**, an Ohio not-for-profit corporation (hereinafter referred to as "Operator").

In consideration of the terms, and subject to the conditions established by the Lease Agreement dated January 20, 2016 and made a part hereof, (hereinafter referred to as "Lease Agreement"), the City leased to the Operator a portion of the Groh Lane property owned by the City of Fairfield, Ohio

WHEREAS, the parties now desire to amend the Lease Agreement to modify the property leased to Operator and to provide for the shared use of parking of facilities on the property owned by the City and leased to Operator and on property owned by the City and leased to the Fairfield Youth Athletic Association, ("Association"); and

WHEREAS, the City of Fairfield, Ohio includes the Fairfield Parks and Recreation Board which must approve this Amendment to Lease Agreement prior to its execution.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. All terms and conditions contained in the Lease Agreement shall remain in effect except those that may be modified, altered or changed by this Amendment.
2. Operator hereby releases any and all rights created by the Lease Agreement or otherwise to the property north of the baseball complex and miniature golf course as shown on Exhibit "A" attached hereto and marked "Lease Area Vacated" which was originally included in the Lease Agreement.
3. City hereby agrees to include as part of the property leased to Operator subject to the terms of the Lease Agreement the area to the west of the baseball complex as shown on Exhibit "B" attached hereto and marked "Additional Lease Area".
4. In order to satisfy Operator's need for additional parking, Operator (during the period from November 16 until July 14 annually) will be permitted to use the parking facilities on the City's property leased to the Association.
5. Subject to prior notice and approval from the City and recognizing the needs of the Operator to use the parking facilities on the City's property leased to

the Association, Lessee may be permitted to use the parking facilities at the football complex on Sundays between July 15 and November 15 annually for events.

6. In order to satisfy the Association's need for additional parking, Operator, (on Saturdays during the period from July 15 until November 15 annually) shall permit the Association's patrons to use the parking facilities on the City's property leased to Operator.
7. The parking areas, driveways, entrances and exits thereto shall be subject to the control and management of the City. City may establish, modify and enforce reasonable rules and regulations with respect to the use of parking areas or to permit the use of parking areas by the general public or for overflow parking for events and activities being held in close proximity (ie Safety Town) so long as such use does not interfere with Operator's activities or use of the property leased to Operator.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first stated above.

City of Fairfield, Ohio By: _____ Scott W. Timmer, City Manager	The Joe Nuxhall Miracle League Fields, Inc. By: _____ Kim Nuxhall, President
PREPARED AND APPROVED AS TO FORM BY: _____ John H. Clemmons, Fairfield City Law Director	APPROVED AS TO CONTENT: _____ Amanda Brock, Fairfield Parks and Recreation Director

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Lease Agreement was acknowledged before me by **Scott W. Timmer, City Manager** of the City of Fairfield, Ohio on behalf of the municipal corporation.

Notary Public

Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Lease Agreement was acknowledged before me by **Kim Nuxhall**,
Principal of The Joe Nuxhall Miracle League Fields, Inc. on behalf of the corporation.

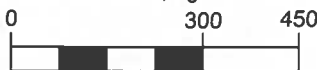
Notary Public

This Instrument prepared by:
Clemmons & Wolterman Law Firm, LLC
530 Wessel Drive, Suite 2A
Fairfield, OH 45014
(513) 829-6700

Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)



Basis of Bearing:
O.R. 8866, Pg. 831



SCALE: 1" = 300'

LEGEND



Lease Area Easement Vacated

P/L -Property Line

City of Hamilton
D.Bk. 683, Pg. 15
P6462-001-000-004
Lot 27883

City of Hamilton

City of Fairfield

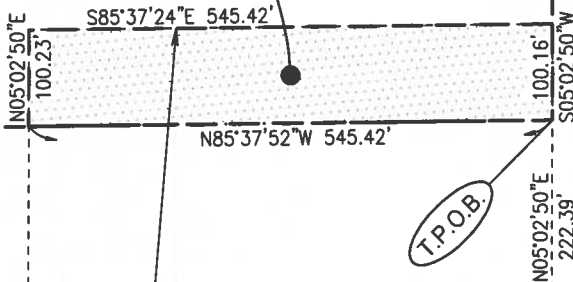
City of _____
O.R. _____, Pg. _____
Parcel A
A0700-009-000-_____
Pt Lot 14226

Ex Usage Easement
O.R. 8866, Pg. 831

**LEASE AREA TO
BE VACATED**
1.254 Ac.
54643 s.f.

Peter J. Groh and Janice K. Groh
O.R. 10029, Pg. 269
A0700-009-000-023
Lot 277 S.V. 44, Pg. 59

City of Fairfield
O.R. _____, Pg. _____
Parcel B
A0700-009-000-_____
Pt Lot 14226



Ex Lease Area
O.R. 8866, Pg. 835

S85°37'24"E
100.72'

City of Fairfield
D.Bk. 1480 Pg. 343
A0700-009-000-029
Lot 283

Groh Lane
(PRIVATE)

City of Fairfield
D.Bk. 1474, Pg. 452
A0700-009-000-021
Lot 275

Note: This exhibit was prepared from existing deeds and surveys of record. It does not represent a boundary survey.

Drawing: 15-0053 ES 3
Scale: 1" = 300'
Drawn by: TME
Checked By: j.o.l.
Issue Date: R9-11-24

PARCEL A

PT LOT 14226
SECTION 10, TOWN 1, RANGE 2 BTM
CITY OF FAIRFIELD
BUTLER COUNTY, OHIO

VACATED LEASE AREA EXHIBIT



www.bayerbecker.com
6900 Tylersville Road, Suite A
Mason, OH 45040 - 513 336 6600



Basis of Bearing:
O.R. 8866, Pg. 831

0 300 450

SCALE: 1" = 300'

LEGEND



-Additional Lease Area

P/L -Property Line

City of Hamilton
D.Bk. 683, Pg. 15
P6462-001-000-004
Lot 27883

City of Hamilton
City of Fairfield

City of _____
O.R. _____, Pg. _____
Parcel A
A0700-009-000-_____
Pt Lot 14226

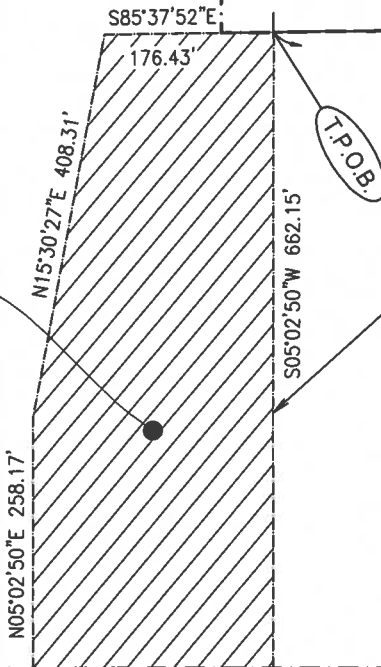
Ex Usage Easement
O.R. 8866, Pg. 831
1.902 Ac

Lease Area to be removed
by separate instrument
1.254 Ac

City of Fairfield
O.R. _____, Pg. _____
Parcel B
A0700-009-000-_____
Pt Lot 14226

Peter J. Groh and Janice K. Groh
O.R. 10029, Pg. 269
A0700-009-000-023
Lot 277 S.V. 44, Pg. 59

**ADDITIONAL
LEASE
AREA**
3.458 Ac.
150635 s.f.



Ex Lease Area
O.R. 8866, Pg. 835
10.625 Ac

S85°37'24"E
100.72'

City of Fairfield
D.Bk. 1480 Pg. 343
A0700-009-000-029
Lot 283

Groh Lane
(PRIVATE)

City of Fairfield
D.Bk. 1474, Pg. 452
A0700-009-000-021
Lot 275

Note: This exhibit was prepared from existing deeds and surveys of record. It does not represent a boundary survey.

Drawing:	15-0053 ES 4
Scale	1" = 300'
Drawn by:	TME
Checked By:	j.o.l.
Issue Date:	R9-11-24

PARCEL B

PT LOT 14226
SECTION 10, TOWN 1, RANGE 2 BTM
CITY OF FAIRFIELD
BUTLER COUNTY, OHIO

ADDITIONAL LEASE AREA EXHIBIT



www.bayerbecker.com
6900 Tylersville Road, Suite A
Mason, OH 45040 - 513-236-6600

**CITY OF FAIRFIELD, OHIO AND
JOE NUXHALL MIRACLE LEAGUE FIELDS, INC.
LEASE AGREEMENT**

This Lease Agreement made and entered into this 20th day of JANUARY, 2016, by and between the **CITY OF FAIRFIELD, OHIO** (hereinafter referred to as "City") and **THE JOE NUXHALL MIRACLE LEAGUE FIELDS, INC.**, an Ohio not-for-profit corporation (hereinafter referred to as "Operator").

WITNESSETH

WHEREAS, the parties desire to set forth the intent and understanding of the parties with regard to the construction by Operator of the adapted use baseball/softball fields, proposed gymnasium and other structures and related facilities and the Operator's use of said facilities all on the Groh Lane property owned by the City of Fairfield, Ohio, and

WHEREAS, the City of Fairfield, Ohio includes the Fairfield Parks and Recreation Board which must approve this Lease Agreement prior to its execution.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. The Operator has constructed and will operate or provide for the operation of an amateur adapted baseball/softball and other programs for individuals with special needs at the Groh Lane property in the City of Fairfield which property is described in the attached Exhibit "A" ("Property") and shown in the attached Exhibit "B". The use of the fields and/or property under this lease agreement shall be limited to such amateur baseball/softball and other programs. Practice and game times will be limited by the following time constraints:

A. While elementary, middle and/or high school are in regular session during a school year, no game shall start after 9:00 PM, weekdays or weekends, for all age divisions. All games will be scheduled to end by 10:00 PM.

B. After school has been dismissed for the summer, no game shall begin after 10:00 PM, weekdays or weekends, for all age divisions. All games will be scheduled to end by 11:00 PM.

C. Field lights will be turned off ten minutes after the completion of the final game on that specific field unless otherwise required for post-game maintenance or clean-up except as limited below in Paragraph 2.

2. The Operator will bear all costs necessary for the construction of the adapted use baseball/softball fields, gymnasium or other structures and related facilities. Operator shall not permit or allow any mortgage, mechanic's or other liens to be filed against the



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Fee Amt: \$60.00 Page 1 of 6
Workflow# 0000271684-0002
Butler County, Ohio
Dan Crank COUNTY RECORDER
File# 2016-00002422

BK **8866** PG **835**

Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)

Property and will promptly cause the removal of same if any are filed or recorded. Operator will provide routine maintenance and housekeeping of the baseball/softball fields, gymnasium and other structures and related facilities, and immediate surroundings. No field maintenance will be conducted following the completion of evening games, with the exception of during tournament play where it would be necessary to prepare a field that would be used prior to 8:00 AM the following day.

3. The Operator may erect new structures/facilities and/or expand existing structures/facilities on the Property. Any such new structures/facilities must meet the requirements of applicable City ordinances and regulations and shall require building and occupancy permits as applicable.

4. Operator will have exclusive control, including scheduling, of the baseball/softball fields and other facilities at the Property during the term of this agreement subject to the following additional terms and conditions:

A. Operator will advise the Parks and Recreation Director and the City Manager of extraordinary events such as tournaments so that he/she may advise on crowd control, safety precautions or cleanup as may be required.

B. The Fairfield Parks and Recreation Board shall have the right to use the baseball/softball fields and other facilities described in this Agreement free of charge, so long as the use does not conflict with the purposes of this Agreement and any such use by the Parks and Recreation Board shall be subject to the prior approval of the Operator. The Parks and Recreation Board will be responsible for the necessary repair/maintenance of the fields as a result of any use of the fields or other facilities scheduled by it.

C. Admission fees for admission to the baseball/softball fields and other facilities will not be charged except for special events which shall not include any game or contest between teams which are included in the Operator's league. Tournament admission fees may be charged.

D. Any and all other requirements and terms of this Lease Agreement.

5. The Operator will pay for all utility services to the fields including water, electric, sewer, and gas, if any during the term of this agreement. The Operator is permitted to charge a per hour fee, to outside groups using the fields and/or facilities, to cover its costs associated with the operation and maintenance of the facility.

6. The term of this Lease Agreement shall be for a period of twenty-five (25) years beginning January 1, 2016. Provided Operator complies with all the terms and conditions herein contained, this Agreement is renewable for an additional term of twenty-five (25) years, all on the same terms and conditions. In the event that the City terminates this Agreement, the City will allow the Operator to remove any structures or facilities installed by the Operator to the extent that such facilities can be removed without damage to



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Page 2 of 6

File# 2016-00002422

8K 8866 PG 836

the remaining structures or grounds. In the alternative, the City will reimburse the Operator for the book value of the assets remaining which cannot be removed based on a depreciation schedule of twenty-five (25) years (4% per year). In the event that the Operator terminates this Agreement, the Operator will be permitted to remove such structures or facilities that can be removed without damage to the remaining structures or grounds.

7. The Operator hereby agrees to defend, indemnify and hold the City, its officers, agents and employees harmless against any and all loss, cost, expense, claims or actions arising out of or connected with the use of the facilities described in this Agreement by the Operator, its agents, employees, members, or third parties. The Operator shall provide public liability insurance in the amount of \$1,000,000.00 at all times during this Agreement, with the City being named as an additional insured on said insurance policy. The Operator shall provide the City with proof of said insurance policy by March 1 of each calendar year.

8. The Operator shall operate without discrimination as to sex, race, creed, or national origin and will comply with the Americans with Disabilities Act. Operator shall also comply with Rules and Regulations of the Fairfield Parks and Recreation Board, including, but not limited to, rules regarding the sale and/or consumption of alcohol and/or gambling on the Property.

9. The Operator shall provide the City, upon written request, a financial report detailing all sources of revenue and all expenditures of the said Operator. Such reports shall be certified in writing by the Chief Executive Officer or the Chief Financial Officer of said Operator.

10. Due to the Park's location within a ground water sensitive area, all turf grass fertilizer and chemical applications by the Operator must receive prior approval by the Director of Public Utilities or his/her designee.

11. This Agreement may be amended, altered, or changed, only by the written consent of all parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first stated above.

Signed in the presence of:

James A. Bell
John H. Clemmons

City of Fairfield, Ohio

By: Mark T. Wendling

Mark T. Wendling,
City Manager


Image ID: 000009378768 Type: OFF
Page 3 of 6
File# 2016-00002422
BK 8866 PG 837

Signed in the presence of:

Brittany Keeler

The Joe Nuxhall Miracle League
Fields, Inc.

By: [Signature]
Kim Nuxhall, President

PREPARED AND
APPROVED AS TO FORM BY:

[Signature]
John H. Clemmons,
Fairfield City Law Director

Image ID: 000009378769 Type: OFF
Page 4 of 6
File# 2016-00002422
BK 8866 PG 838

APPROVED AS TO CONTENT:

[Signature]
James A. Bell,
Fairfield Parks and Recreation Director

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Lease Agreement was acknowledged before me by Mark T. Wendling, City Manager of the City of Fairfield, Ohio on behalf of the municipal corporation. this 20th day of January, 2016.



JOHN H. CLEMMONS, Attorney at Law
NOTARY PUBLIC, STATE OF OHIO
My Commission has no Expiration Date
O.R.C. Section 147.03

[Signature]
Notary Public

STATE OF OHIO
COUNTY OF BUTLER, SS:

The foregoing Lease Agreement was acknowledged before me by Kim Nuxhall, President of The Joe Nuxhall Miracle League Fields, Inc. on behalf of the corporation. this 20th day of January, 2016.

[Signature]
Notary Public



DALE O. LIERMAN, Atty. at Law
Notary Public, State of Ohio
My Commission Has No Expiration Date
O.R.C. Sec. 147.03

Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)



Image ID: 00009378770 Type: OFF

Page 5 of 6

File# 2016-00002422

BK 8866 PG 839

Date: December 9, 2015
 Description: Lease Area
 Location: Part of Lot #278
 City of Fairfield
 Butler County, Ohio



Situated in the State of Ohio, Between the Miamis, Section 10, Town 1, Range 2, City of Fairfield, Butler County and being a Lease Area in part of Lot #278 as known and designated on the list of lots in said City of Fairfield and being in part of the lands of the City of Fairfield as recorded in Deed Book 1350, Page 166 of the Butler County, Ohio, Recorder's Office and being further described as follows:

Commencing at the northeast corner of said Lot #278 and being the northwest corner of Lot #277 of the lands of A. Peter & Albert T. Groh as recorded in Official Record 7549, Page 977 of the Butler County, Ohio, Recorder's Office; thence with the westerly line of said Lot #277, South 05° 02' 50" West, 822.54 feet to the **True Point of Beginning**;

thence, from the **True Point of Beginning** thus found and continuing with said westerly line of said Lot #277, South 05°02'50" West, 448.37 feet;

thence, leaving said westerly line of said Lot #277 and with the southerly line of said Lot #278, North 84°52'02" West, 646.10 feet to the southeast corner of Lot #279;

thence, with the easterly line of said Lot #279, North 05° 02' 50" East, 762.38 feet;

thence, leaving said easterly line of said Lot #279 and through said Lot #278, South 85° 37' 24" East, 545.42 feet;

thence, South 05°02'50" West, 322.54 feet;

thence, South 85°37'24 East 100.72 feet to the **True Point of Beginning** containing 10.625 acres of land, more or less.

The above description was prepared from an easement exhibit prepared by Bayer Becker, Brian R. Johnson, Registered Surveyor #8484 in the State of Ohio, December 9, 2015.

EXHIBIT "A"

15-0053 Lease Amendment 15-2015.doc

Page 1 of 1

6900 Tylersville Road, Suite A
 Mason, Ohio 45040
 513-336-6600

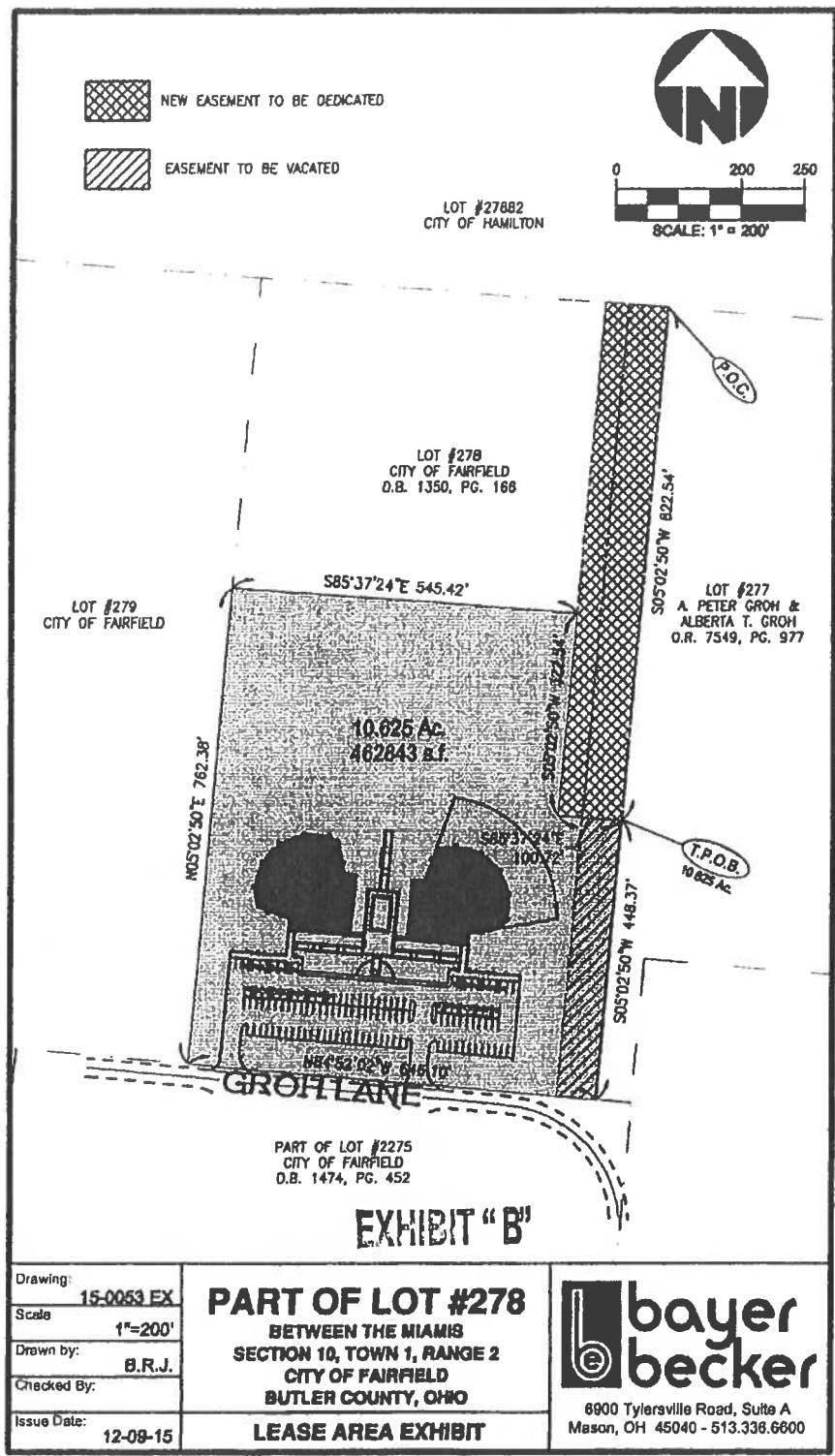
209 Grandview Drive
 Fort Mitchell, Kentucky 41017
 859-261-1113

318 South College Avenue
 Oxford, Ohio 45056
 513-523-4270
 Engineering – Surveying – Landscape Architecture – Planning
www.bayerbecker.com

1404 Race Street, Suite 204
 Cincinnati, OH 45202
 513-834-6151

Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)

Image ID: 00009378771 Type: OFF
Page 6 of 6
File# 2016-00002422
BK 8866 Pg 840



Attachment: JNML Lease Amendment sept 24 (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN
AMENDMENT TO THE LEASE AGREEMENT WITH JOE NUXHALL MIRACLE
LEAGUE FIELDS, INC. AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute an amendment to the Lease Agreement with Joe Nuxhall Miracle League Fields, Inc. in accordance with the amendment on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the amendment can be executed so that shared use of parking provided for in the amendment can commence this year and to allow for project planning and for the planned improvements to begin as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2024\Joe Nuxhall Miracle League Fields-Ord

Attachment: Joe Nuxhall Miracle League Fields-Ord (4058 : Amendment to Lease with Joe Nuxhall Miracle League Fields)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Thomas Lakamp,
 Submitting Department: Fire

Subject:

Replacement Cardiac Monitors

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Stryker Medical for six replacement Cardiac Monitor/ Defibrillators and declaring an emergency.

Recommendation:

Background/Synopsis:

This request is to replace the six current 12-year-old Lifepak 15 cardiac monitor/defibrillators with six new LifePak 35 cardiac monitor/defibrillators. The existing monitors are no longer eligible to be covered under the Stryker maintenance agreement. This equipment is critical to providing advanced life support to the community and must function properly on every response

Financial Impact:

The cardiac monitor/defibrillators will be utilizing Savvik Buying Group pricing. The Savvik contract number is #2021-06. This project is included in the 2024 Capital Improvement program project 4FD02. The actual contract price of \$365,000 is greater than the 2024 budget allocation for this project (\$260,000) however the difference will be covered utilizing the capital funds allocated for project 4FD06 – Locution alerting system (\$150,000). The Locution Alerting system will be resubmitted in the 2025 CIP.

Emergency Provision Explanation:

To provide for the health and safety of firefighters and the public and to take advantage of current pricing.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Fairfield Fire Additional Discount Pricing
2. STRYKER MEDICAL-ORD

Cover Letter

We are a leader in emergency medical response and patient transport products. As your trusted EC partner, we build solutions that help improve patient outcomes and caregiver safety, bringing more power to you. We are committed to helping you achieve improved clinical outcomes and operational performance. Our focus is providing innovative patient transport, emergent care, and data solutions that are durable, reliable and easy to use

Sincerely,

Ross Finan



Life Pak 35 Fairfield Fire

Quote Number: 10939999

Version: 1

Prepared For: CITY OF FAIRFIELD FIRE DEPT

Attn:

Rep: Ross Finan

Email: ross.finan@stryker.com

Phone Number:

Quote Date: 07/05/2024

Expiration Date: 10/03/2024

Contract Start: 06/18/2024

Contract End: 06/17/2025

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	PCE	6	\$46,311.40	\$277,861
2.0	11335-000001	BATTERY, LI-ION, WITH IFU, LP35	PCE	4	\$600.00	\$2,400.00
3.0	11140-000102	CHARGER, BATTERY, LP35	PCE	6	\$1,800.00	\$10,800.00
4.0	11140-000131	POWER CORD,C13 ST,10FT,HOSPITAL GRADE	PCE	6	\$70.20	\$421.20
5.0	11335-000005	KIT, PRINTER, LP35	PCE	6	\$1,800.00	\$10,800.00
6.0	11260-000073	KIT, SHOULDER STRAP, LP35	PCE	6	\$48.75	\$292.50
7.0	11335-000008	KIT, STORAGE BAGS, LP35	PCE	6	\$390.00	\$2,340.00
8.0	11996-000519	LNCS-II rainbow DCI 8? SpCO, Adult Reusable Sensor	PCE	6	\$558.35	\$3,350.10
9.0	11996-000520	LNCS-II rainbow DCIP 8? SpCO, Pediatric Reusable Sensor	PCE	6	\$614.25	\$3,685.50
10.0	11160-000011	NIBP Cuff-Reusable, Infant	PCE	6	\$19.50	\$117.00
11.0	11160-000013	NIBP Cuff-Reusable, Child	PCE	6	\$22.10	\$132.60
12.0	11160-000017	NIBP Cuff -Reusable, Large Adult	PCE	6	\$30.55	\$183.30
13.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	PCE	6	\$43.55	\$261.30
14.0	11160-000021	NIBP CUFF- REUSEABLE,SMALL ADULT, BAYONET	PCE	6	\$24.05	\$144.30
15.0	11111-000041	ASSY, CABLE, ECG, 15 LEAD, 3 WIRE PRECOR	PCE	6	\$133.44	\$800.64
16.0	11150-000020	KIT, MODEM, NA, LP35	PCE	6	\$780.00	\$4,680.00
Equipment Total:						\$318,271.10

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15V2-LP35	TRADE IN LP15 V2 FOR LP35	6	-\$2,500.00	-\$15,000.00



Life Pak 35 Fairfield Fire

Quote Number: 10939999
 Version: 1
 Prepared For: CITY OF FAIRFIELD FIRE DEPT
 Attn:

Rep: Ross Finan
 Email: ross.finan@stryker.com
 Phone Number:

Quote Date: 07/05/2024
 Expiration Date: 10/03/2024
 Contract Start: 06/18/2024
 Contract End: 06/17/2025

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
18.1	LIFEPK35-FLD-PRO	Lifepak35 for LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT 06/19/2024 - 06/18/2028 ✓ Parts, Labor, Travel ✓ Preventative Maintenance ✓ Batteries Service	6	\$7,414.40	\$44,486
ProCare Total:					\$44,486

Price Totals:

Estimated Sales Tax (0.000%):	\$0
Freight/Shipping:	\$5,089
Grand Total:	\$352,852

Comments:

Good Faith Pricing on Future Power Cot and Power Load Pricing

Prices: In effect for 30 days

Terms: Net 30 Days

Attachment: Fairfield Fire Additional Discount Pricing (4076 : Replacement Cardiac Monitors)

**Life Pak 35 Fairfield Fire**

Quote Number: 10939999

Version: 1

Prepared For: CITY OF FAIRFIELD FIRE DEPT

Attn:

Rep: Ross Finan

Email: ross.finan@stryker.com

Phone Number:

Quote Date: 07/05/2024

Expiration Date: 10/03/2024

Contract Start: 06/18/2024

Contract End: 06/17/2025

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at http://techweb.stryker.com/Terms_Conditions/index.html.

Attachment: Fairfield Fire Additional Discount Pricing (4076 : Replacement Cardiac Monitors)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STRYKER MEDICAL FOR SIX REPLACEMENT CARDIAC MONITOR/DEFIBRILLATORS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Stryker Medical for six replacement cardiac monitor/defibrillators in accordance with the bid on file in the office of the City Manager.

Section 2. Ordinance No. 101-24 is hereby repealed.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the City take advantage of the current pricing; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\STRYKER MEDICAL-ORD

Attachment: STRYKER MEDICAL-ORD (4076 : Replacement Cardiac Monitors)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Jason Hunold,
 Submitting Department: Public Utilities

Subject:

Contract with Prodigy Building Solutions for roofing system replacements at the Wastewater Plant

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Prodigy Building Solutions, LLC for roof replacements at the City's Wastewater Treatment Plant.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into a contract with Prodigy Building Solutions, West Chester, OH, and appropriate project funding in the amount of \$238,860.00 for the replacement of two (2) building roof systems at the City's Wastewater Treatment Plant. Rules suspension is requested in order to expedite the project.

Background/Synopsis:

This project includes the full replacement of two (2) building roofs at the City's Wastewater Treatment Plant (WWTP). The current roofing systems for the treatment plant's "Filter Building" and "Maintenance Building" are beyond their useful life expectancy, and are in need of immediate replacement.

This project will be performed by Prodigy Building Solutions LLC, West Chester, Ohio via contracts held with The Ohio Purchasing Council (TOP-C). The City of Fairfield is a member of TOP-C, utilizing Ohio Revised Code Title I, Chapter 167, which allows for the purchase of contract items through a Regional Councils of Governments operated by or through a governing body recognized by the State of Ohio. The Ohio Purchasing Council (TOP-C) was formed in 2021 by two Ohio School Districts, Patrick Henry Local and Greeneview Local School Districts. TOP-C Contract #2021-006-001B (Building and Facility Trade Equipment and Maintenance Services) was used by Prodigy Building Solutions to provide project costs. The City of Fairfield joined TOP-C via City Council Resolution #5-22, as approved 2/28/2022.

The roofing systems to be installed by Prodigy Building Solutions, LLC, will include a full 30-year manufacturer warranty by Carlisle Syntec Systems. A cost estimate is attached for review. The estimate includes a roofing system replacement for the Public Utility Department's 'Fairfield Water Works Garage' which will be completed at a later date.

A contractual appropriation, including ten (10) percent contingency, is requested for Prodigy Building Solutions, LLC in the amount of \$238,860.00

Financial Impact:

A contractual appropriation is requested for Prodigy Building Solutions, LLC in the amount of \$238,860.00 – which includes contingency.

Funding for this project is included in the approved 2024-2028 Capital Improvement Program (CIP), under project 4WW13 – ‘Building Improvements’. Supplemental funding for this project should be redirected from 4WW04 – ‘Primary System Tank Overhaul’. The funding sources are the Sewer Replacement (623) and Sewer Surplus Funds (624).

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. Customer Contract- Fairfield Waste Water and Water Works Roofs
2. Prodigy Building Solutions LLC-Ord



*PROPRIETARY AND CONFIDENTIAL PROPERTY OF Prodigy Building Solutions, LLC
 DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED*

Prepared For:

Mr. Adam Sackenheim/Mr. Jason Hunold
 Public Utilities Director, City of Fairfield
 5350 Pleasant Avenue
 Municipal Building Room 113
 Fairfield, OH 45014

Date: September 5, 2024

Job Name: Fairfield Wastewater Roofs 2024

Delivery Terms: Freight Allowed and Prepaid - F.O.B. Jobsite

Procurement Contract: TOP-C Unit Price Contract 2021-06-001b

PROPOSAL SCOPE OF WORK

Project Addresses

Fairfield Water Works - Garage
 4935 Groh Lane
 Fairfield, OH 45014

Fairfield Wastewater Treatment Plant- Filter Building & Maintenance Building
 4799 Groh Lane
 Fairfield, OH 45014

Scope Overview

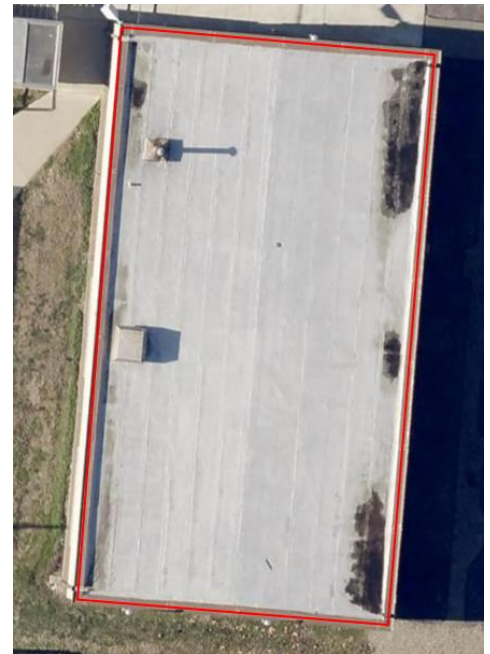
Provide roofing material, and installation services to replace roofs at Fairfield Water Works Garage, Fairfield Wastewater Treatment Plant Filter Building, and Maintenance Building.



Fairfield Water Works Garage



*Fairfield Wastewater
Filter Building*



Fairfield Wastewater Maintenance Building

Attachment: Customer Contract- Fairfield Waste Water and Water Works Roofs (4062 : Contract with Prodigy Building Solutions for roofing


Fairfield Water Works Garage (EPDM ROOF)
Scope Details

- A Carlisle 30-year watertight warranty will be included, per the Carlisle terms and conditions
- Complete tear-off of existing roof systems down to the metal deck
- Install new R-30 insulation to meet current code
- Install factory premanufactured drain sumps
- Install 90 mil non-reinforced Carlisle EPDM membrane
- Install new edge metal along the perimeter
- New soffits and wood fascia on Waterworks Garage section D
- Dumpsters provided to remove waste from roof

Fairfield Wastewater Treatment Plant - Filter Building (EPDM ROOF)
Scope Details

- A Carlisle 30-year watertight warranty will be included, per the Carlisle terms and conditions
- Complete tear-off of existing roof systems down to the metal deck
- Install new R-30 insulation to meet current code
- Install factory premanufactured drain sumps
- Install 90 mil non-reinforced Carlisle EPDM membrane
- Install new edge metal along the perimeter
- Dumpsters provided to remove waste from roof

Fairfield Wastewater Treatment Plant - Maintenance Building (EPDM ROOF)
Scope Details

- A Carlisle 30-year watertight warranty will be included, per the Carlisle terms and conditions
- Complete tear-off of existing roof systems down to the metal deck
- Install new R-30 insulation to meet current code
- Install factory premanufactured drain sumps
- Install 90 mil non-reinforced Carlisle EPDM membrane
- Install new edge metal along the perimeter
- Roof hatch safety rail system
- Dumpsters provided to remove waste from roof

Materials Provided:

- | | | |
|--|--|------------------------------------|
| • Average R-30 Polyisocyanurate Insulation | • HP-250 Primer | • Walkway Pads |
| • 90-mil EPDM w/ FAT | • Weathered Membrane Cleaner | • Water Cut-Off Mastic |
| • Pressure Sensitive Curb Wrap | • Cav-Grip III adhesive | • Fast Curing Hybrid Sealants |
| • HP Fasteners | • Pipe Seals | • Lap Sealants |
| • Inside / Outside Corners | • Pressure Sensitive RUSS Strips | • Secure Edge Cleat & Facia |
| • Polymer Seam Plates | • Pressure Sensitive Cured Cover Strip | • Termination Bars |
| • Pressure Sensitive T Joint Covers | • Pressure Sensitive Securetape | • Termination Bar Counter flashing |
| • Pressure Sensitive Elastoform | • Roller Covers | • Bib Flashing |
| | | • Termination Bar Cover |


Scope Clarifications

- Hazardous Material identification, abatement and/or removal are excluded from this scope of work
- Payment and Performance Bonds are included
- Permits are included
- Prevailing wages are included
- The below pricing does not include sales tax
- Any scope/service not listed is not included, for example uncovered damaged decking
- This proposal is valid for five days from the proposal date due to changing material costs – due to a volatile market in material pricing, please verify pricing after five days
- This Agreement is subject to Prodigy Building Solutions, LLC Standard Terms and Conditions, attached herein

Payment Terms

The project cost is listed below for services described in this Agreement. Customer agrees to pay Prodigy Building Solutions, LLC within 30 days of receipt of invoices. The project will be invoiced as a percentage of project completion, with invoices expected upon material delivery (to crane yard, customer's site, or temporary storage) and monthly upon installation completed in the previous month.

Please initial selected options:

___ Fairfield Water Works Garage (EPDM ROOF):\$323,376.00
 ___ Fairfield Wastewater Treatment Plant - Filter Building (EPDM ROOF):\$105,683.00
 ___ Fairfield Wastewater Treatment Plant - Maintenance Building (EPDM ROOF):\$111,463.00

IN WITNESS WHEREOF, the CUSTOMER and SERVICE PROVIDER have executed these Terms as of the last date written below.

CUSTOMER: City of Fairfield

SERVICE PROVIDER: Prodigy Building Solutions, LLC

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

CERTIFICATE OF AVAILABLE FUNDS

ORC Section 5705.41

The undersigned, Treasurer for City of Fairfield, located in Butler County, Ohio, hereby certifies in connection with the preceding Agreement that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the Agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance, subject to annual appropriations.

Signed (Treasurer)

Date

PRODIGY BUILDING SOLUTIONS, LLC STANDARD TERMS AND CONDITIONS

The following Standard Terms and Conditions ("Terms") shall apply to all of the situations in which Prodigy Building Solutions, LLC ("Service Provider") is selling equipment or providing services to City of Fairfield ("Customer"). Collectively, Service Provider and Customer are referred as "Parties" and individually as "Party."

1. Customer retains Service Provider to provide the Services and Equipment as set forth in **Proposal Scope of Work** above and as set forth by the Parties in any mutually agreed upon statements of work.
2. Payment is due from Customer as set forth in **Payment Terms** above. Conditional credit may be extended by Service Provider, in its sole discretion, to Customer upon commercially reasonable proof of creditworthiness. It is Customer's responsibility to provide any applicable sales tax exemption certificates to Service Provider.
3. Customer agrees to provide reasonable access to the worksite. The Parties shall establish a mutually agreed upon installation schedule after Equipment is ordered and lead time is provided to Service Provider by its suppliers.
4. Service Provider is not responsible for the testing of, documentation of or removal of any hazardous or toxic materials from the worksite.
5. Service Provider may suspend or terminate its performance if Customer fails to perform under the Terms and Customer does not cure such failure to Service Provider's satisfaction within a period of 10 days after receipt of written notice from Service Provider.
6. With regard to any equipment, parts, hardware or accessories purchased or licensed by Service Provider from third-party manufacturers or licensors, Service Provider will assign all the original manufacturer's or licensor's warranties, to the extent permitted by law, to Customer. Customer shall be solely responsible for complying with the applicable terms and conditions, restrictions and limitations, usage instructions and safety warnings related to such items. Service Provider will not permit or cause the work to be performed in such a way that will invalidate any manufacturer's warranty.
7. Customer makes the following representations, warranties and covenants, as applicable: (1) Customer is an Ohio political subdivision duly organized, validly existing and in good standing under the laws of the jurisdiction of its organization and has the full power and authority to execute and deliver the Terms and to perform its obligations under these Terms; (2) Customer will give clear briefings and ensure that all the facts, information, intellectual property, materials, and documents provided by Customer are accurate, timely, non-infringing and in good condition; (3) Customer is solely responsible for any modifications to the Equipment and Services, or integration thereof with other equipment, products and systems made by any party other than Service Provider and (4) Customer will ensure that its employees and agents utilize all guards, mechanical, electronic and electrical safety systems, warning signs and other safety procedures and devices that are provided with, or are recommended to be used in conjunction with, the Equipment and will not disconnect, disassemble or use the Equipment without the same.
8. Customer is solely responsible for any modifications to or the integration of the Equipment and the Services with other equipment, products, and systems made by any party other than Service Provider.
9. Customer hereby assigns the PJM Interconnection LLC capacity rights of any demand savings created from the energy efficiency project to Contractor, to be offered into the PJM Reliability Pricing Model Capacity Market directly or by assigning to another PJM member.
10. To assist in Prodigy Building Solutions, LLC's tax compliance, upon final acceptance of the Scope of Work, the Contracting Officer or Authorized Representative of the owner of the building agrees to execute any documents related to Section 179D of the Internal Revenue Code. Customer hereby acknowledges Prodigy Building Solutions, LLC is the primary designer for the Project at a Government Owned building. Prodigy Building Solutions, LLC intends on taking a tax deduction, not to exceed \$5 per square foot, for work done in this Agreement, and both parties agree no additional signoffs will be required. Service Provider will be responsible for preparing all documents, all accompanying documentation and the contents therein. Prodigy Building Solutions, LLC will be designated the sole Section 179D beneficiary. Upon substantial completion of the project, Customer agrees to examine the allocation documents related to the Project and an authorized Customer representative will declare the project is completed.
11. **EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, SERVICE PROVIDER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, AND HEREBY DISCLAIMS ALL OTHER WARRANTIES. THE WARRANTIES CONTAINED HEREIN ARE EXCLUSIVE AND GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES PROVIDED IN THE UNIFORM COMMERCIAL CODE AND INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF PRODUCT LIABILITY, INTELLECTUAL PROPERTY INFRINGEMENT, MERCHANTABILITY, QUALITY OR WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. No guarantee**

has been made by the Service Provider regarding the performance of the installed equipment, including, but not limited to, energy savings or equipment life. Notwithstanding the foregoing, Service Provider warrants that the work will be performed with the ordinary care and skill exercised in the industry.

- 12. UNDER NO CIRCUMSTANCES SHALL SERVICE PROVIDER BE LIABLE FOR ANY PUNITIVE, SPECIAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR LOSSES INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, LOST REVENUES, LOSS OF GOODWILL, USE, DATA OR LOST OPPORTUNITIES ARISING UNDER OR IN CONNECTION WITH THE EQUIPMENT AND SERVICES, EVEN IF THE POSSIBILITY OF ANY SUCH DAMAGE OR LOSS IS KNOWN OR APPARENT TO SERVICE PROVIDER. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, SERVICE PROVIDER'S MAXIMUM AGGREGATE LIABILITY ARISING FROM OR RELATED TO THE EQUIPMENT AND SERVICES SHALL NOT EXCEED \$2,000,000 WITH RESPECT TO EQUIPMENT OR SERVICES GIVING RISE TO THE CLAIM.**
- 13.** These Terms set forth the entire agreement of the Parties with respect to the subject matter hereof. Any and all previous agreements and understandings between the Parties regarding the subject matter hereof, whether written or oral, are superseded by these Terms. The Services and the rights, duties and obligations under the Terms may not be assigned by Customer without the prior written consent of Service Provider. These Terms shall inure to the benefit of and be binding upon the parties and their respective successors and authorized assigns. These Terms shall be governed by and interpreted and enforced in accordance with the laws of the State of Ohio, without regard to any principle of conflicts of law which would apply the laws of another jurisdiction. Any legal suit, action or proceeding arising out of or related to the Terms, Equipment, or the Services shall be instituted in the courts of the State of Ohio, in each case, applicable to Hamilton County, and each Party irrevocably submits to the exclusive jurisdiction and venue of such courts in such suit, action or proceedings.
- 14.** The Parties intend that these Terms shall exclusively control the relationship of the parties with respect to the Equipment and Services. In the event of any inconsistency between any quotation, purchase order, acknowledgement, invoice or acceptance form and these Terms, these Terms shall control and shall be binding on the Parties. The Parties hereto have agreed and it is their intent that the battle of the forms section of UCC § 2-207 (O.R.C. § 1302.10) shall not apply.
- 15.** Service Provider shall not be responsible for failure to perform under the Terms or liable to Customer for any loss or damage due to causes beyond its reasonable control including, but not limited to, any of the following events: acts of God, fires, civil disobedience, war, acts of terrorism, riots, strikes, work stoppages, labor disputes, floods, delays caused by the other Party, delays caused by third-parties, changes in laws or other governmental requirements, unforeseeable local conditions, or shortages of labor or materials.
- 16.** Service Provider is an independent Service Provider and is not to be deemed an employee of Customer or to be entitled to any benefits of employment offered by Customer to its employees.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PRODIGY BUILDING SOLUTIONS, LLC FOR ROOF REPLACEMENTS AT THE CITY'S WASTEWATER TREATMENT PLANT.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Prodigy Building Solutions, LLC for roof replacements at the City's Wastewater Treatment Plant in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2024\Prodigy Building Solutions LLC-Ord

Attachment: Prodigy Building Solutions LLC-Ord (4062 : Contract with Prodigy Building Solutions for roofing system replacements at the



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Laurie Murphy,
 Submitting Department: City Manager's Office

Subject:

Unclassified Service Pay Plan

Legislation Title:

Ordinance establishing salaries for certain exempt and salaried employees of the City of Fairfield, Ohio, to repeal Ordinance No. 105-24 and all amendments thereto and declaring an emergency.

Recommendation:

That Council adopt the proposed revisions to the Unclassified Service Pay Plan and associated Position List.

Background/Synopsis:

The proposed modifications to Fairfield, Ohio's Service Delivery Chart are driven by a commitment to operational excellence and efficiency. These changes include the addition of a second Assistant City Manager position, the establishment of a Sustainability Program Manager, and the reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division.

Assistant City Manager Addition

The current Assistant City Manager position, held by Laurie Murphy, focuses on human resources and talent management. To further enhance the city's operational efficiency, it is proposed to add a second Assistant City Manager position focused on Chief Operating Officer (COO) responsibilities.

- **Assistant City Manager – Chief People Officer (Existing Position)**
 - Responsible for overseeing all aspects of human resources and talent management.
 - Directly supervises Human Resources, Information Technology, and liaises with the Civil Service Commission.
 - Primary areas of focus include personnel, labor management, risk management, compensation and benefits, employee development, and City policy.
- **Assistant City Manager – Chief Operating Officer (New Position)**
 - Responsible for ensuring efficient and effective government operations.
 - Directly supervises Public Utilities, Public Works, Parks and Recreation, and Sustainability.
 - Primary areas of focus include infrastructure projects, project management, capital improvement programs, sustainability, safety, and performance management.

Key benefits of this addition include:

- **Enhanced Leadership and Oversight:** The second Assistant City Manager will provide

additional leadership and oversight, ensuring that City departments are operating effectively and efficiently. This will help to streamline processes, improve communication, and ensure that City goals are being met.

- **Increased Capacity:** The additional position will increase the capacity of the City's executive team, allowing for greater focus on strategic planning, policy development, and community engagement. This will help the City to adapt to changing conditions and respond to emerging challenges.
- **Improved Succession Planning:** The addition of a second Assistant City Manager will strengthen the City's succession planning efforts, ensuring that there are qualified individuals in place to take on leadership roles in the future.
- **Improved Service Delivery:** By providing additional leadership and oversight, the second Assistant City Manager can help to improve the quality and efficiency of City services. This will benefit residents and businesses alike and enhance the City's reputation as a desirable place to live and work.

The addition of a second Assistant City Manager is a strategic investment in the future of Fairfield. By enhancing leadership, increasing capacity, and improving service delivery, this move will help the City to achieve its goals and create a more prosperous and sustainable community.

Sustainability Program Establishment

The establishment of a Sustainability Program Manager position is a critical step in realizing the goals outlined in the Fairfield Sustains plan. This comprehensive roadmap, developed to address environmental, economic, and livability considerations in the city, provides a clear framework for the Sustainability Program Manager's responsibilities.

Key areas of focus for the Sustainability Program Manager, in alignment with Fairfield Sustains, will include:

- **Efficiency in Municipal Operations:**
 - **Sustainable Practices:** Implement sustainable practices in all municipal operations, including procurement, waste management, and energy use.
 - **Technology:** Utilize technology to improve efficiency and reduce environmental impact.
 - **Data-Driven Decision Making:** Use data to inform decision-making and optimize resource allocation.
- **Smart Resource Utilization:**
 - **Water Conservation:** Promote water conservation measures and reduce water waste.
 - **Waste Reduction:** Implement waste reduction and recycling programs to minimize resource consumption.
 - **Renewable Energy:** Encourage the adoption of renewable energy sources to reduce reliance on fossil fuels.
- **Improved Public Health and Community Wellness:**
 - **Green Spaces:** Expand access to green spaces and parks to improve physical and mental health.
 - **Air and Water Quality:** Improve air and water quality to reduce health risks.
 - **Climate Resilience:** Enhance community resilience to climate change-related

impacts, such as extreme weather events.

- **Improved Economic Vitality:**
 - **Green Jobs:** Promote the creation of green jobs and support local businesses in adopting sustainable practices.
 - **Sustainable Development:** Encourage sustainable economic development that balances environmental protection with economic growth.
 - **Resource Efficiency:** Promote resource efficiency and waste reduction to reduce costs and environmental impact.
- **Reduced Greenhouse Gas Emissions:**
 - **Mobility and Transportation:** Promote sustainable transportation options, such as public transit, biking, walking, and electric vehicles.
 - **Buildings and Energy:** Improve energy efficiency in City buildings and infrastructure, and encourage renewable energy adoption.
 - **Resource Conservation:** Reduce waste and promote recycling to minimize emissions associated with waste disposal.
 - **Nature and Green Community:** Protect natural habitats and green spaces, which play a crucial role in carbon sequestration.
 - **Business and Community Resilience:** Support businesses in adopting sustainable practices and reducing their carbon footprint.

By aligning the Sustainability Program Manager's role with these five primary focuses outlined in Fairfield Sustains, the City can ensure that its sustainability efforts are comprehensive, effective, and aligned with the community's overall well-being.

Parks Maintenance Division Reassignment to Public Works

The reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division is a strategic move that offers several significant benefits:

- **Improved Efficiency and Resource Allocation:** By combining the expertise and resources of both divisions, the City can streamline operations, reduce redundancies, and allocate resources more effectively.
- **Enhanced Service Delivery:** The combined division will be better equipped to provide comprehensive maintenance and upkeep of public spaces, including parks, streets, and grounds. This will result in improved quality of life for residents and visitors.
- **Increased Morale and Job Satisfaction:** Public Works has a reputation for its positive work culture and high morale. By joining this division, Parks Maintenance staff will benefit from improved facilities, access to better equipment, and opportunities for professional development.
- **Cost Savings:** The reassignment could potentially lead to cost savings through economies of scale, reduced overhead, and improved efficiency.

Specific Considerations for the Reassignment:

- **Equipment and Facilities:** Ensure that Parks Maintenance staff have access to the necessary equipment and facilities to perform their duties effectively within the Public Works Department.
- **Training and Skill Development:** Provide opportunities for Parks Maintenance staff to acquire new skills or enhance existing ones to align with the requirements of their roles.

- **Integration and Collaboration:** Foster a collaborative and inclusive work environment that encourages effective communication and teamwork between staff.

Centers of Excellence Concepts

The reassignment of Parks Maintenance to Public Works presents an opportunity to create a Center of Excellence (COE) focused on the overall maintenance and upkeep of public spaces. This COE would serve as a specialized unit within the City government, dedicated to providing expertise, leadership, and best practices in this area.

Key benefits of establishing a COE include:

- **Specialized Expertise:** The COE would bring together a team of experts with deep knowledge and experience in parks maintenance, street maintenance, and groundskeeping. This concentrated expertise would enable the COE to develop innovative solutions and provide high-quality services.
- **Best Practices:** The COE would identify, develop, and disseminate best practices in public space maintenance. This would help to improve efficiency, reduce costs, and enhance the quality of services provided.
- **Innovation and Continuous Improvement:** The COE would foster a culture of innovation and continuous improvement, seeking new ways to enhance the maintenance and upkeep of public spaces.
- **Collaboration and Knowledge Sharing:** The COE would promote collaboration and knowledge sharing among its members and with other departments within the City government. This would help to build a strong network of expertise and support.

By establishing a COE focused on public space maintenance, Fairfield can position itself as a leader in this area, providing exceptional services to its residents and visitors while promoting a sustainable and livable community.

Conclusion

The proposed modifications to Fairfield, Ohio's Service Delivery Chart represent a strategic investment in the city's future. By adding a second Assistant City Manager, establishing a Sustainability Program Manager, and reassigning the Parks Maintenance Division to Public Works, the City can achieve significant improvements in operational efficiency, service delivery, and sustainability, while advancing organizational goals.

Financial Impact:

- **Parks Maintenance Division Reassignment:** Estimated savings of approximately \$125,000 in salary and benefits.
- **ACM - Chief Operating Officer & Sustainability Program Manager:** Approximate cost of \$275,000, to be funded by the General Fund and partially by the Water and Sewer Revenue Funds.

Emergency Provision Explanation:

It is recommended that the Ordinance be declared to be an emergency measure necessary for the urgent benefit and protection of City operations and City inhabitants so that the recommended changes can be implemented in a timely and expeditious manner.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Unclassified Wage Ordinance repealing 105-24 meeting date 9.23.2024
2. UNCLASSIFIED SERVICE PAY PLAN- POSITION LIST eff. 9-23.2024

ORDINANCE NO. _____

ORDINANCE ESTABLISHING SALARIES FOR CERTAIN EXEMPT AND SALARIED EMPLOYEES OF THE CITY OF FAIRFIELD, OHIO, TO REPEAL ORDINANCE NO. 105-24 AND ALL AMENDMENTS THERETO AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

- Section 1. Ordinance No. 105-24 and all other prior ordinances inconsistent herewith, are hereby repealed.
- Section 2. The attached position list, which is incorporated herein by reference, is hereby adopted. The existing salaries for the positions set forth in the attached salary structure shall be within the ranges as shown and are effective September 23, 2024.
- Section 3. The City Manager is authorized to hire up to one additional person for each position authorized in this ordinance to allow for overlap training and transitioning. Generally, such instances would occur when a current employee has given notice of retirement or resignation and a replacement, not currently employed by the City, is able to be hired before the departure of the employee. Such training overlaps would be of short duration, generally, not to exceed 60 days.
- Section 4. The City Manager is hereby authorized to grant performance-based wage increases, lump sum achievement awards and equity pay adjustments for employees within the job classifications listed on the Unclassified Service Pay Plan structure attached, within the confines of the ranges shown. Base wage increases awarded by percentage shall not exceed a total of \$150,000. Lump sum increases awarded by percentage, lump sum achievement awards, and equity pay adjustments shall not exceed a total of \$150,000. All increases and adjustments shall be effective as approved by the City Manager.
- Section 5. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants so that the recommended changes can take effect in a timely manner, wherefore this Ordinance shall take effect immediately upon its passage.

Passed	_____	_____	Mayor's Approval
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Attachment: Unclassified Wage Ordinance repealing 105-24 meeting date 9.23.2024 [Revision 1] (4064 : Unclassified Service Pay Plan)

**UNCLASSIFIED SERVICE PAY PLAN
POSITION LIST**

Pay Grade	Position Title	Annual Minimum	Annual Maximum
1	Secretary to Mayor Parks & Recreation Coordinator (3) Secretary to Director of Development Services Secretary to Director of Public Utilities Administrative Assistant Clerk of Council (PT) EMS Privacy Officer	\$41,277.60	\$68,520.82
2	Help Desk Technician* Payroll Administrator Human Resources Coordinator (2) Accountant Code Enforcement Supervisor Golf Course Superintendent Landscape Coordinator Parks & Recreation Manager (2) Tax Analyst (3) Development Specialist Sustainability Program Manager	\$50,565.01	\$83,954.00
3	Network Analyst* G.I.S. Analyst* CALEA Accreditation Manager Golf Operations Manager Juvenile Diversion Counselor Risk/Safety Coordinator Communications Manager Construction Manager	\$61,939.28	\$96,108.06
4	Senior Network Analyst* Accounting Supervisor Economic Development Manager Fleet/Facilities Superintendent Income Tax Administrator Planning Manager Parks & Recreation Superintendent (2) Streets & Grounds Superintendent Utility Collection Supervisor Human Resources Manager	\$71,593.81	\$115,967.07

5	City Engineer* Information Technology Manager* Superintendent of Building Inspection and Zoning Superintendent of Public Utilities - Field Operations Superintendent of Public Utilities - Treatment Deputy Fire Chief (2) Major/Deputy Police Chief (3)	\$83,495.36	\$135,275.92
6	Director of Development Services Director of Finance Director of Parks and Recreation Director of Public Utilities Director of Public Works Fire Chief Police Chief	\$97,392.26	\$146,076.94
7	Assistant City Manager (2)	\$105,189.14	\$157,772.16

* S.T.E.M. positions- point factored in one pay grade lower but assigned to one pay grade higher for salary range

Eff. 9.23.2024



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Laurie Murphy,
 Submitting Department: City Manager's Office

Subject:

Classified Wage and Salary Ordinance

Legislation Title:

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance 40-24 and all Amendments thereto and declaring and emergency.

Recommendation:

That City Council approve this ordinance to effect the restructuring of the City's service delivery divisions and approve other organizational changes that will advance efficiency of operations.

Background/Synopsis:

The proposed modifications to Fairfield, Ohio's Service Delivery Chart are driven by a commitment to operational excellence and efficiency. These changes include the addition of a second Assistant City Manager position, the establishment of a Sustainability Program Manager, and the reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division.

Assistant City Manager Addition

The current Assistant City Manager position, held by Laurie Murphy, focuses on human resources and talent management. To further enhance the city's operational efficiency, it is proposed to add a second Assistant City Manager position focused on Chief Operating Officer (COO) responsibilities.

- **Assistant City Manager – Chief People Officer (Existing Position)**
 - Responsible for overseeing all aspects of human resources and talent management.
 - Directly supervises Human Resources, Information Technology, and liaises with the Civil Service Commission.
 - Primary areas of focus include personnel, labor management, risk management, compensation and benefits, employee development, and City policy.
- **Assistant City Manager – Chief Operating Officer (New Position)**
 - Responsible for ensuring efficient and effective government operations.
 - Directly supervises Public Utilities, Public Works, Parks and Recreation, and Sustainability.
 - Primary areas of focus include infrastructure projects, project management, capital improvement programs, sustainability, safety, and performance management.

Key benefits of this addition include:

- **Enhanced Leadership and Oversight:** The second Assistant City Manager will provide additional leadership and oversight, ensuring that City departments are operating effectively and efficiently. This will help to streamline processes, improve communication, and ensure that City goals are being met.
- **Increased Capacity:** The additional position will increase the capacity of the City's executive team, allowing for greater focus on strategic planning, policy development, and community engagement. This will help the City to adapt to changing conditions and respond to emerging challenges.
- **Improved Succession Planning:** The addition of a second Assistant City Manager will strengthen the City's succession planning efforts, ensuring that there are qualified individuals in place to take on leadership roles in the future.
- **Improved Service Delivery:** By providing additional leadership and oversight, the second Assistant City Manager can help to improve the quality and efficiency of City services. This will benefit residents and businesses alike and enhance the City's reputation as a desirable place to live and work.

The addition of a second Assistant City Manager is a strategic investment in the future of Fairfield. By enhancing leadership, increasing capacity, and improving service delivery, this move will help the City to achieve its goals and create a more prosperous and sustainable community.

Sustainability Program Establishment

The establishment of a Sustainability Program Manager position is a critical step in realizing the goals outlined in the Fairfield Sustains plan. This comprehensive roadmap, developed to address environmental, economic, and livability considerations in the city, provides a clear framework for the Sustainability Program Manager's responsibilities.

Key areas of focus for the Sustainability Program Manager, in alignment with Fairfield Sustains, will include:

- **Efficiency in Municipal Operations:**
 - **Sustainable Practices:** Implement sustainable practices in all municipal operations, including procurement, waste management, and energy use.
 - **Technology:** Utilize technology to improve efficiency and reduce environmental impact.
 - **Data-Driven Decision Making:** Use data to inform decision-making and optimize resource allocation.
- **Smart Resource Utilization:**
 - **Water Conservation:** Promote water conservation measures and reduce water waste.
 - **Waste Reduction:** Implement waste reduction and recycling programs to minimize resource consumption.
 - **Renewable Energy:** Encourage the adoption of renewable energy sources to reduce reliance on fossil fuels.
- **Improved Public Health and Community Wellness:**
 - **Green Spaces:** Expand access to green spaces and parks to improve physical and mental health.
 - **Air and Water Quality:** Improve air and water quality to reduce health risks.

- **Climate Resilience:** Enhance community resilience to climate change-related impacts, such as extreme weather events.
- **Improved Economic Vitality:**
 - **Green Jobs:** Promote the creation of green jobs and support local businesses in adopting sustainable practices.
 - **Sustainable Development:** Encourage sustainable economic development that balances environmental protection with economic growth.
 - **Resource Efficiency:** Promote resource efficiency and waste reduction to reduce costs and environmental impact.
- **Reduced Greenhouse Gas Emissions:**
 - **Mobility and Transportation:** Promote sustainable transportation options, such as public transit, biking, walking, and electric vehicles.
 - **Buildings and Energy:** Improve energy efficiency in City buildings and infrastructure, and encourage renewable energy adoption.
 - **Resource Conservation:** Reduce waste and promote recycling to minimize emissions associated with waste disposal.
 - **Nature and Green Community:** Protect natural habitats and green spaces, which play a crucial role in carbon sequestration.
 - **Business and Community Resilience:** Support businesses in adopting sustainable practices and reducing their carbon footprint.

By aligning the Sustainability Program Manager's role with these five primary focuses outlined in Fairfield Sustains, the City can ensure that its sustainability efforts are comprehensive, effective, and aligned with the community's overall well-being.

Parks Maintenance Division Reassignment to Public Works

The reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division is a strategic move that offers several significant benefits:

- **Improved Efficiency and Resource Allocation:** By combining the expertise and resources of both divisions, the City can streamline operations, reduce redundancies, and allocate resources more effectively.
- **Enhanced Service Delivery:** The combined division will be better equipped to provide comprehensive maintenance and upkeep of public spaces, including parks, streets, and grounds. This will result in improved quality of life for residents and visitors.
- **Increased Morale and Job Satisfaction:** Public Works has a reputation for its positive work culture and high morale. By joining this division, Parks Maintenance staff will benefit from improved facilities, access to better equipment, and opportunities for professional development.
- **Cost Savings:** The reassignment could potentially lead to cost savings through economies of scale, reduced overhead, and improved efficiency.

Specific Considerations for the Reassignment:

- **Equipment and Facilities:** Ensure that Parks Maintenance staff have access to the necessary equipment and facilities to perform their duties effectively within the Public Works Department.
- **Training and Skill Development:** Provide opportunities for Parks Maintenance staff to

acquire new skills or enhance existing ones to align with the requirements of their roles.

- **Integration and Collaboration:** Foster a collaborative and inclusive work environment that encourages effective communication and teamwork between staff.

Centers of Excellence Concepts

The reassignment of Parks Maintenance to Public Works presents an opportunity to create a Center of Excellence (COE) focused on the overall maintenance and upkeep of public spaces. This COE would serve as a specialized unit within the City government, dedicated to providing expertise, leadership, and best practices in this area.

Key benefits of establishing a COE include:

- **Specialized Expertise:** The COE would bring together a team of experts with deep knowledge and experience in parks maintenance, street maintenance, and groundskeeping. This concentrated expertise would enable the COE to develop innovative solutions and provide high-quality services.
- **Best Practices:** The COE would identify, develop, and disseminate best practices in public space maintenance. This would help to improve efficiency, reduce costs, and enhance the quality of services provided.
- **Innovation and Continuous Improvement:** The COE would foster a culture of innovation and continuous improvement, seeking new ways to enhance the maintenance and upkeep of public spaces.
- **Collaboration and Knowledge Sharing:** The COE would promote collaboration and knowledge sharing among its members and with other departments within the City government. This would help to build a strong network of expertise and support.

By establishing a COE focused on public space maintenance, Fairfield can position itself as a leader in this area, providing exceptional services to its residents and visitors while promoting a sustainable and livable community.

Conclusion

The proposed modifications to Fairfield, Ohio's Service Delivery Chart represent a strategic investment in the city's future. By adding a second Assistant City Manager, establishing a Sustainability Program Manager, and reassigning the Parks Maintenance Division to Public Works, the City can achieve significant improvements in operational efficiency, service delivery, and sustainability, while advancing organizational goals.

Financial Impact:

- **Parks Maintenance Division Reassignment:** Estimated savings of approximately \$125,000 in salary and benefits.
- **ACM - Chief Operating Officer & Sustainability Program Manager:** Approximate cost of \$275,000, to be funded by the General Fund and partially by the Water and Sewer Revenue Funds.

Emergency Provision Explanation:

It is recommended that the ordinance be declared to be an emergency measure necessary for the urgent benefit and protection of City operations and City inhabitants so that the recommended

changes can be implemented in a timely and expeditious manner.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Hourly Wage Ord repealing 40-24, meeting date 9-23-2024

ORDINANCE NO. _____

ORDINANCE TO ESTABLISH SALARIES AND HOURLY RATES FOR CERTAIN SALARIED AND HOURLY EMPLOYEES OF THE CITY OF FAIRFIELD, OHIO AND TO AUTHORIZE AND LIMIT THE NUMBERS AND TYPES OF CERTAIN EMPLOYEES. TO REPEAL ORDINANCE NO. 40-24 AND ALL AMENDMENTS THERETO AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio that:

Sec. 1 Ordinance No. 40-24 and all amendments thereto and all other ordinances inconsistent herewith are hereby repealed as the respective sections of this Ordinance become effective as stated in Section 14 hereof. Changes from Ordinance No. 40-24 are shown in bold, with deletions in brackets or strikethroughs.

Sec. 2 The salaries and hourly rates and related information contained herein are applicable only to those positions authorized in this Ordinance.

Sec. 3 The terms of the agreements of each bargaining unit of the City shall apply to all members of the bargaining unit, whether or not they are members of the union which represents that bargaining unit.

Sec. 4 All rates establish by this Ordinance shall either be the maximum authorized rate or the range for each respective position as shown.

Sec.5 In the department of General Government are the following classifications of jobs and rates of pay:

A. Civil Service Commission

One (1) Clerk of Commission (PT)		12.00-22.00 per hour
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B. Special Appropriations

One (1) Clerk I	[21.99-25.83]	22.54-26.48 per hour
Two (2) Clerks (PT)	[10.10-19.75]	10.45-19.75 per hour
One (1) Human Resources Assistant (PT)		12.00-22.00 per hour

C. City Council

One (1) Clerk of Council (PT)		26.19-36.67 per hour
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Sec. 6 In the Department of Development Services there are the following classifications of jobs and rates of pay.

A. Division of Building and Zoning Inspection

One (1) Building Inspector*	[37.22-38.75]	38.15-39.71 per hour
One (1) Heating Inspector*	[37.22-38.75]	38.15-39.71 per hour
One (1) Electrical Inspector*	[37.22-38.75]	38.15-39.71 per hour
One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour
One (1) Clerk I	[21.99-25.83]	22.54-26.48 per hour
Three (3) Zoning Inspector/Clerks	[26.60-28.26]	27.26-28.97 per hour
One (1) Zoning Inspector/Clerk (PT)	[10.10-19.75]	10.45-19.75 per hour
One (1) Plans Reviewer (PT)	[10.10-37.07]	10.45-37.07 per hour
One (1) Electrical Inspector (PT/TEMP)	[10.10-37.07]	10.45-37.07 per hour

*Additional certifications in Building, Heating and/or Electrical other than that required in classification, add \$1.00 per hour.

Sec. 7 In the Finance Department are the following classifications of jobs and rates of pay:

A. Finance Administration/Financial Services

Two (2) Account Clerk II*	[26.60-28.26]	27.26-28.97 per hour
Four (4) Account Clerk I	[21.99-25.83]	22.54-26.48 per hour
Three (3) Clerk (PT)	[10.10-19.75]	10.45-19.75 per hour

B. Income Tax

One (1) Account Clerk II*	[26.60-28.26]	27.26-28.97 per hour
Four (4) Account Clerk I	[21.99-25.83]	22.54-26.48 per hour
One (1) Clerks (PT)	[10.10-19.75]	10.45-19.75 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

Sec. 8 In the Police Department are the following classifications of jobs and rates of pay:

Ten (10) Sergeants	[48.37-52.24]	49.34-53.29 per hour
Fifty-Two (52) Police Officers*	[30.08-45.99]	33.75-46.91 per hour
Sixteen (16) Dispatchers **/****	[25.53-29.62]	26.17-30.36 per hour
Eight (8) Dispatchers (PT)	[25.53-29.62]	26.17-30.36 per hour
Four (4) Clerk II***	[26.60-28.26]	27.26-28.97 per hour
Four (4) Clerk I	[21.99-25.83]	22.54-26.48 per hour
One (1) Body Camera Analyst (PT)		12.00-27.84 per hour
One (1) Animal Control Officer	[22.53-26.40]	23.09-27.06 per hour
One (1) Animal Control Officer (PT)	[22.53-26.40]	23.09-27.06 per hour
One (1) Park Ranger***	[27.44-29.78]	28.13-30.52 per hour
Five (5) Park Rangers (PT)	[27.44-29.78]	28.13-30.52 per hour
Three (3) Police Services Aides (PT)		12.00-27.84 per hour
One (1) Receptionist (PT)	[10.10-19.75]	10.45-19.75 per hour

* A Police Officer assigned as Field Training Officer for a new Officer will be paid an additional \$2.00 per hour for hours worked in the company of the new Officer as long as the Field Training Officer remains responsible for the training of the new Officer.

** Dispatchers assigned training responsibilities will be paid an additional \$1.75 per hour for the duration of the assignment.

*** Crew Leader position established to receive an additional \$.50 per hour.

**** Appointed Dispatch Foreman will be paid [\$35.39] \$36.28 per hour.

Sec. 9 In the Fire Department are the following classifications of jobs and rates of pay:

Three (3) Battalion Chiefs	[37.50-39.84]	37.88-40.25 per hour
Three (3) Captains	[35.60-37.83]	35.96-38.21 per hour
Six (6) Lieutenants**(See note below)	[33.69-36.88]	34.03-37.25 per hour
Nine (9) Fire Apparatus Operators*****	[31.28-35.56]	31.59-35.91 per hour
Forty-Five (45) Firefighter/Paramedics*/**	[21.72-34.24]	21.94-34.58 per hour
One (1) Life Safety Inspector	[42.62-48.45]	43.05-48.93 per hour
Seventy-Five (75) Firefighter/EMT (PT)*****		17.84-20.20 per hour
Two (2) Safety Inspectors (PT)		12.00-22.00 per hour
One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour

*Additional \$1.75 per hour paid when serving as Acting Lieutenant.

**Additional \$2.00 per hour paid when serving as Acting Captain.

*****Additional \$.50 per hour when assigned to Medic Unit.

*****Additional \$1.00 per hour when serving as Acting FOA

Sec. 10 In the Department of Public Works are the following classifications of jobs and rates of pay:

A. Construction Services

One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour
One (1) Construction Inspector*		36.16-37.61 per hour
Two (2) Sidewalk Inspectors (PT)	[10.10-19.75]	10.45-19.75 per hour

*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution	\$.25	Class I Wastewater Collection	\$.25
Class II Water Distribution	\$.50	Class II Wastewater Collection	\$.50

B. Engineering Services

One (1) GIS-GPS Mapping Technician/Traffic Analyst		36.17-37.61 per hour
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C. ~~Municipal Building~~ Facilities Maintenance

One (1) Custodial Worker*	[23.50-26.10]	24.09-26.75 per hour
One (2) Maintenance Worker/Laborer**	[24.84-34.54]	25.46-35.41 per hour
One (1) Maintenance Electrician		29.94-35.73 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

D. Division of Streets and ~~Transportation~~ Grounds

Twenty-Two Nine (29) Maintenance Worker/ Laborers **/***	[24.84-34.54]	25.46-35.41 per hour
Four Fifteen (15) Laborers (Temp/PT)	[10.10-19.75]	10.45-19.75 per hour
One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour

**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

***Traffic Signal Technician appointed by management to receive an additional \$1.00 per hour.

E. Municipal Garage

Four (4) Mechanics*/**	[28.52-33.29]	29.23-34.12 per hour
One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour

* Mechanic Foreman position to receive an additional \$1.45 per hour and Crew Leader position to receive an additional \$.50 per hour.

** Mechanic E receives an additional \$.50/hr, Mechanic F receives an additional \$1.25/hr and Mechanic G receives an additional \$2.25/hr.

Sec. 11 In the Department of Parks & Recreation there are the following classifications of jobs and rates of pay.

A. Administration and Recreation

One (1) Clerk II**	[26.60-28.26]	27.26-28.97 per hour
One (1) Clerk I	[21.99-25.83]	22.54-26.48 per hour
Five (5) Clerks (PT)	[10.10-19.75]	10.45-19.75 per hour
Six (6) Recreation Programmers (PT)	[10.10-22.70]	10.45-22.70 per hour
One (1) Farmer's Market Supervisor (PT)	[10.10-22.70]	10.45-22.70 per hour
Four (4) Facility Attendants (PT)	[10.10-19.75]	10.45-19.75 per hour
Five (5) Cashiers (PT)	[10.10-19.75]	10.45-19.75 per hour
Forty (40) Recreation Leaders (PT)	[10.10-19.75]	10.45-19.75 per hour

**Crew Leader position(s) established to receive an additional \$.50 per hour.

B. Parks and Recreation Maintenance

Eight (8) Maintenance Worker/Laborers**	[24.84-34.54]	25.46-35.41 per hour
Sixteen (16) Laborers (Temp/PT)	[10.10-19.75]	10.45-19.75 per hour

~~**Crew Leader positions established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.~~

B. Marsh Fishing Lake

One (1) Fishing Lake Supervisor (PT)	[10.10-22.70]	10.45-22.70 per hour
Eight (8) Cashiers (PT)	[10.10-19.75]	10.45-19.75 per hour

C. Recreation Center – Swimming Pool

One (1) Pool Supervisor (Temp)	[10.10-22.70]	10.45-22.70 per hour
Two (2) Senior Lifeguards (Temp)	[10.10-19.75]	10.45-19.75 per hour
Forty-Four (44) Lifeguards (Temp)	[10.10-19.75]	10.45-19.75 per hour
Two (2) Cashiers (PT)	[10.10-19.75]	10.45-19.75 per hour

D. Recreation Center – Golf Course

One (1) Turf Mechanic/Maintenance Worker	[26.35-32.74]	27.01-33.56 per hour
One (1) Greenskeeper*	[30.65-33.51]	31.41-34.34 per hour
Seventeen (17) Laborers (Temp/PT)	[10.10-19.75]	10.45-19.75 per hour
Four (4) Pro Shop Supervisors (PT)	[10.10-22.70]	10.45-22.70 per hour
Fifty (50) Cashiers (PT)	[10.10-19.75]	10.45-19.75 per hour

*Crew Leader position established to receive an additional \$.50 per hour.

**Crew Leader position(s) established to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment shall be compensated an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an

NRPA/OPRA National Playground Safety Inspector Certification will be compensated an additional \$.40 per hour.

Sec. 12 In the Department of Public Utilities are the following classifications of jobs and rates of pay:

A. Wastewater Division

One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour
Two (2) Laboratory Technicians ****		25.35-37.05 per hour
One (1) Construction Inspector*		36.16-37.61 per hour
Sixteen (16) Operator/Maintenance Workers */***		25.67-35.86 per hour
One (1) Maintenance Electrician		29.94-35.73 per hour
Two (2) Laborers (PT)	[10.10-19.75]	10.45-19.75 per hour

*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution	\$.25	Class I Wastewater Collection	\$.25
Class II Water Distribution	\$.50	Class II Wastewater Collection	\$.50

***Chief Operator, Maintenance Foreman and Collection Foreman to receive \$1.50 over their regular rate of pay. Assistant Collection Foreman and Assistant Maintenance Foreman to receive \$.75 per hour added to their regular rate of pay. Crew Leader position(s) established to receive an additional \$.30 per hour.

****Laboratory Technicians with Class III Water Plant Operator License or Voluntary Wastewater Lab Certifications to receive an additional \$.50 per hour each. Lab Supervisor to receive \$1.25 per hour in addition to regular rate of pay.

B. Water Division

One (1) Clerk II	[26.60-28.26]	27.26-28.97 per hour
Seventeen (17) Operator/Maintenance Workers*	[26.35-38.52]	27.01-39.48 per hour
One (1) Maintenance Electrician		29.94-35.73 per hour
Two (2) Laborers (PT)	[10.10-19.75]	10.45-19.75 per hour

Sec. 13 There shall be established a labor pool of temporary or part-time employees who will be eligible to work at any time within the duration of this Ordinance. These temporary/part-time employees may work in any City department and their wages will be charged to the department to which they are assigned. The following temporary or part-time positions are established.

Twenty-Five (25) Employees (Temp or PT)	[10.10-19.75]	10.45-19.75 per hour
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Sec. 14 The salaries, rates and conditions established by Sections 5-13 of this Ordinance shall be effective from and after the dates specified in the Union contracts for employees included in bargaining units and at the earliest date allowed by law, for all other employees. Until the rates are changed, the former rates shall apply. Notwithstanding any other provisions of this Ordinance, an employee under the age of sixteen (16) may be paid a wage rate less than the Ohio Minimum Wage Rate provided such rate is not less than that established under the Fair Labor Standards Act or its successor law.

Sec. 15 The City Manager is authorized to hire up to one additional person for each position authorized in this Ordinance to allow for overlap training and transitioning. Generally, such instances would occur when a current employee has given notice of retirement or resignation and a replacement not currently employed by the City is able to be hired before the departure of the employee. Such training overlaps would be of short duration, generally, not to exceed 60 days.

Sec. 16 This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants so that the recommended changes can take effect in a timely manner, wherefore this Ordinance shall take effect immediately upon its passage.

Passed_____

Mayor's Approval_____

Posted_____

First Reading_____

Rules Suspended_____

Second Reading_____

Emergency_____

Third Reading_____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Laurie Murphy,
 Submitting Department: City Manager's Office

Subject:

Update of City of Fairfield, Ohio Service Delivery Chart

Legislation Title:

Ordinance adopting an updated Service Delivery (Organizational) Chart of the City of Fairfield, Ohio

Recommendation:

That City Counsel adopt an updated Service Delivery Chart to align with the organizational proposals and changes recommended to the Unclassified Service Pay Plan and Classified Salaried and Hourly Wage Plan.

Background/Synopsis:

The proposed modifications to Fairfield, Ohio's Service Delivery Chart are driven by a commitment to operational excellence and efficiency. These changes include the addition of a second Assistant City Manager position, the establishment of a Sustainability Program Manager, and the reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division.

Assistant City Manager Addition

The current Assistant City Manager position, held by Laurie Murphy, focuses on human resources and talent management. To further enhance the city's operational efficiency, it is proposed to add a second Assistant City Manager position focused on Chief Operating Officer (COO) responsibilities.

- **Assistant City Manager – Chief People Officer (Existing Position)**
 - Responsible for overseeing all aspects of human resources and talent management.
 - Directly supervises Human Resources, Information Technology, and liaises with the Civil Service Commission.
 - Primary areas of focus include personnel, labor management, risk management, compensation and benefits, employee development, and City policy.
- **Assistant City Manager – Chief Operating Officer (New Position)**
 - Responsible for ensuring efficient and effective government operations.
 - Directly supervises Public Utilities, Public Works, Parks and Recreation, and Sustainability.
 - Primary areas of focus include infrastructure projects, project management, capital improvement programs, sustainability, safety, and performance management.

Key benefits of this addition include:

- **Enhanced Leadership and Oversight:** The second Assistant City Manager will provide additional leadership and oversight, ensuring that City departments are operating effectively and efficiently. This will help to streamline processes, improve communication, and ensure that City goals are being met.
- **Increased Capacity:** The additional position will increase the capacity of the City's executive team, allowing for greater focus on strategic planning, policy development, and community engagement. This will help the City to adapt to changing conditions and respond to emerging challenges.
- **Improved Succession Planning:** The addition of a second Assistant City Manager will strengthen the City's succession planning efforts, ensuring that there are qualified individuals in place to take on leadership roles in the future.
- **Improved Service Delivery:** By providing additional leadership and oversight, the second Assistant City Manager can help to improve the quality and efficiency of City services. This will benefit residents and businesses alike and enhance the City's reputation as a desirable place to live and work.

The addition of a second Assistant City Manager is a strategic investment in the future of Fairfield. By enhancing leadership, increasing capacity, and improving service delivery, this move will help the City to achieve its goals and create a more prosperous and sustainable community.

Sustainability Program Establishment

The establishment of a Sustainability Program Manager position is a critical step in realizing the goals outlined in the Fairfield Sustains plan. This comprehensive roadmap, developed to address environmental, economic, and livability considerations in the City, provides a clear framework for the Sustainability Program Manager's responsibilities.

Key areas of focus for the Sustainability Program Manager, in alignment with Fairfield Sustains, will include:

- **Efficiency in Municipal Operations:**
 - **Sustainable Practices:** Implement sustainable practices in all municipal operations, including procurement, waste management, and energy use.
 - **Technology:** Utilize technology to improve efficiency and reduce environmental impact.
 - **Data-Driven Decision Making:** Use data to inform decision-making and optimize resource allocation.
- **Smart Resource Utilization:**
 - **Water Conservation:** Promote water conservation measures and reduce water waste.
 - **Waste Reduction:** Implement waste reduction and recycling programs to minimize resource consumption.
 - **Renewable Energy:** Encourage the adoption of renewable energy sources to reduce reliance on fossil fuels.
- **Improved Public Health and Community Wellness:**
 - **Green Spaces:** Expand access to green spaces and parks to improve physical and mental health.
 - **Air and Water Quality:** Improve air and water quality to reduce health risks.

- **Climate Resilience:** Enhance community resilience to climate change-related impacts, such as extreme weather events.
- **Improved Economic Vitality:**
 - **Green Jobs:** Promote the creation of green jobs and support local businesses in adopting sustainable practices.
 - **Sustainable Development:** Encourage sustainable economic development that balances environmental protection with economic growth.
 - **Resource Efficiency:** Promote resource efficiency and waste reduction to reduce costs and environmental impact.
- **Reduced Greenhouse Gas Emissions:**
 - **Mobility and Transportation:** Promote sustainable transportation options, such as public transit, biking, walking, and electric vehicles.
 - **Buildings and Energy:** Improve energy efficiency in City buildings and infrastructure, and encourage renewable energy adoption.
 - **Resource Conservation:** Reduce waste and promote recycling to minimize emissions associated with waste disposal.
 - **Nature and Green Community:** Protect natural habitats and green spaces, which play a crucial role in carbon sequestration.
 - **Business and Community Resilience:** Support businesses in adopting sustainable practices and reducing their carbon footprint.

By aligning the Sustainability Program Manager's role with these five primary focuses outlined in Fairfield Sustains, the City can ensure that its sustainability efforts are comprehensive, effective, and aligned with the community's overall well-being.

Parks Maintenance Division Reassignment to Public Works

The reassignment of the Parks Maintenance Division to the Public Works Streets and Grounds Division is a strategic move that offers several significant benefits:

- **Improved Efficiency and Resource Allocation:** By combining the expertise and resources of both divisions, the City can streamline operations, reduce redundancies, and allocate resources more effectively.
- **Enhanced Service Delivery:** The combined division will be better equipped to provide comprehensive maintenance and upkeep of public spaces, including parks, streets, and grounds. This will result in improved quality of life for residents and visitors.
- **Increased Morale and Job Satisfaction:** Public Works has a reputation for its positive work culture and high morale. By joining this division, Parks Maintenance staff will benefit from improved facilities, access to better equipment, and opportunities for professional development.
- **Cost Savings:** The reassignment could potentially lead to cost savings through economies of scale, reduced overhead, and improved efficiency.

Specific Considerations for the Reassignment:

- **Equipment and Facilities:** Ensure that Parks Maintenance staff have access to the necessary equipment and facilities to perform their duties effectively within the Public Works Department.
- **Training and Skill Development:** Provide opportunities for Parks Maintenance staff to

acquire new skills or enhance existing ones to align with the requirements of their roles.

- **Integration and Collaboration:** Foster a collaborative and inclusive work environment that encourages effective communication and teamwork between staff.

Centers of Excellence Concepts

The reassignment of Parks Maintenance to Public Works presents an opportunity to create a Center of Excellence (COE) focused on the overall maintenance and upkeep of public spaces. This COE would serve as a specialized unit within the City government, dedicated to providing expertise, leadership, and best practices in this area.

Key benefits of establishing a COE include:

- **Specialized Expertise:** The COE would bring together a team of experts with deep knowledge and experience in parks maintenance, street maintenance, and groundskeeping. This concentrated expertise would enable the COE to develop innovative solutions and provide high-quality services.
- **Best Practices:** The COE would identify, develop, and disseminate best practices in public space maintenance. This would help to improve efficiency, reduce costs, and enhance the quality of services provided.
- **Innovation and Continuous Improvement:** The COE would foster a culture of innovation and continuous improvement, seeking new ways to enhance the maintenance and upkeep of public spaces.
- **Collaboration and Knowledge Sharing:** The COE would promote collaboration and knowledge sharing among its members and with other departments within the City government. This would help to build a strong network of expertise and support.

By establishing a COE focused on public space maintenance, Fairfield can position itself as a leader in this area, providing exceptional services to its residents and visitors while promoting a sustainable and livable community.

Conclusion

The proposed modifications to Fairfield, Ohio's Service Delivery Chart represent a strategic investment in the city's future. By adding a second Assistant City Manager, establishing a Sustainability Program Manager, and reassigning the Parks Maintenance Division to Public Works, the City can achieve significant improvements in operational efficiency, service delivery, and sustainability, while advancing organizational goals.

Financial Impact:

- **Parks Maintenance Division Reassignment:** Estimated savings of approximately \$125,000 in salary and benefits.
- **ACM - Chief Operating Officer & Sustainability Program Manager:** Approximate cost of \$275,000, to be funded by the General Fund and partially by the Water and Sewer Revenue Funds.

Emergency Provision Explanation:

It is recommended that the Ordinance be declared to be an emergency measure necessary for the urgent benefit and protection of City operations and City inhabitants so that the

recommended changes can be implemented in a timely and expeditious manner.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. SERVICE DELIVERY ORGANIZATIONAL CHART-ORD
2. 20240923_ServiceDelivery_Chart

ORDINANCE NO. _____

ORDINANCE ADOPTING AN UPDATED SERVICE DELIVERY
(ORGANIZATIONAL) CHART OF THE CITY OF FAIRFIELD, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

- Section 1. Pursuant to §7.04(C) of the Charter of the City of Fairfield, Ohio, the updated service delivery (organizational) chart for the City of Fairfield, Ohio which is attached hereto as Exhibit "A" and incorporated herein by reference is hereby adopted.
- Section 2. Ordinance No. 77-15 and all other ordinances or resolutions which are inconsistent herewith are hereby repealed.
- Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the efficient delivery of services to residents can be implemented as soon as possible; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

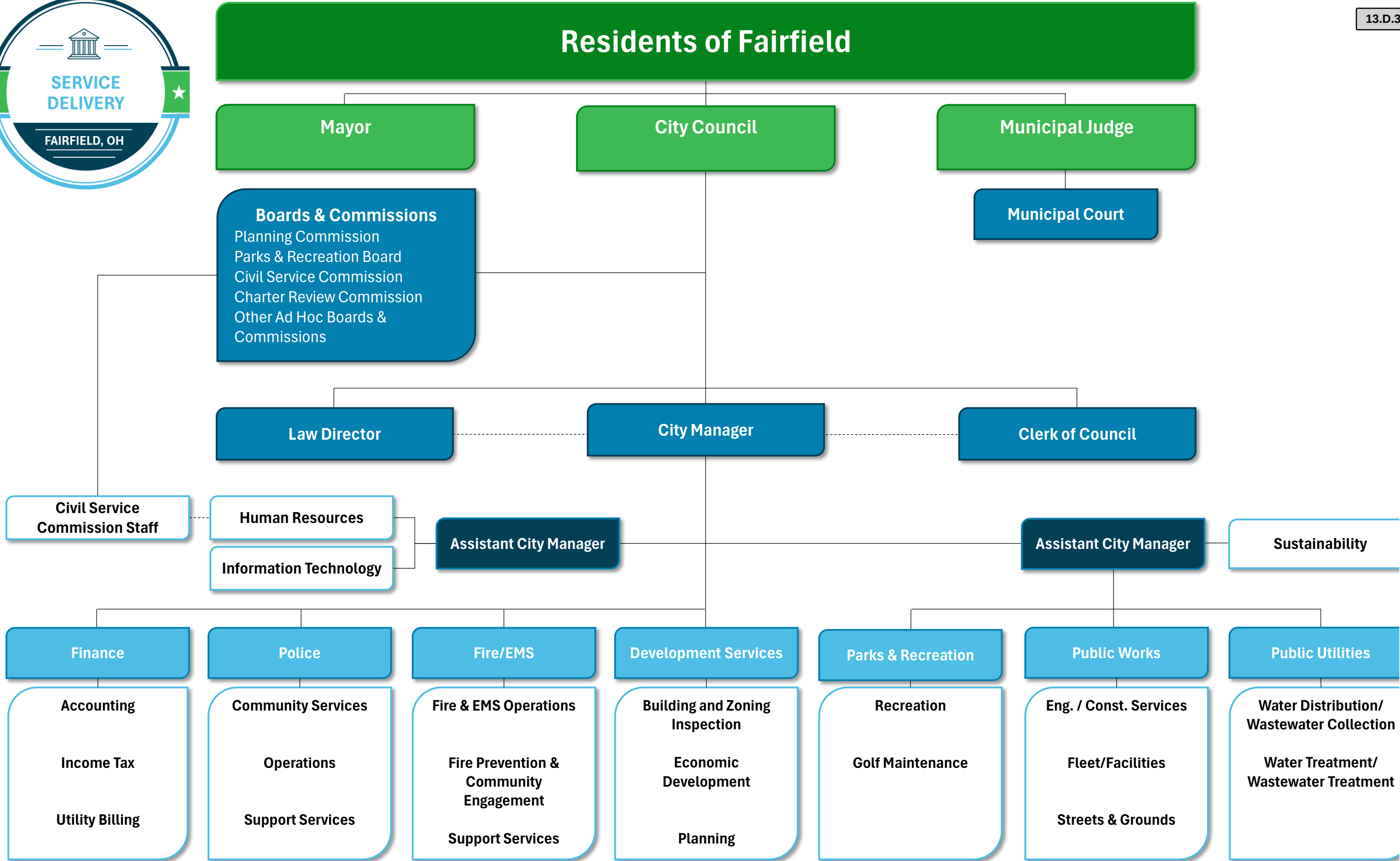
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\SERVICE DELIVERY ORGANIZATIONAL CHART-ORD

Attachment: SERVICE DELIVERY ORGANIZATIONAL CHART-ORD (4075 : Update of City of Fairfield, Ohio Service Delivery Chart)



KEY:

Elected

Appointed

ACM

Department

Division



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 166-23 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$238,860 for Wastewater Plant roof replacement

Financial Impact: \$238,860.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. CONTRACTUAL 9-23-ORD

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 166-23 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 166-23, the 2024 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Sewer Replacement & Improvement Fund	\$150,000
To:	62316025-254000 Building Improvements (Roof Replacement 4WW13)	\$150,000
From:	Unappropriated Sewer Surplus Fund	\$88,860
To:	62416025-254000 Building Improvements (Roof Replacement 4WW04)	\$88,860

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\CONTRACTUAL 9-23-ORD

Attachment: CONTRACTUAL 9-23-ORD (4073 : Contractual Appropriations)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Alisha Wilson, Clerk

Submitting Department: Clerk

Subject:

Non-Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 166-23 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2024, and ending December 31, 2024.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these item:

\$55,000 for Data Backup equipment;
 \$55,000 for Building Division Customer Area renovation;
 \$22,000 for roof replacement at Golf Maintenance building;
 \$9,500 for Water Division asphalt improvements;
 \$3,850 for Golf Course welder and safety equipment;
 \$14,395 for tree removal and installation at South Trace;
 \$34,770 for fire extinguisher training simulator;
 \$28,356 for Harbin Park Pickleball shade structure;
 \$9,665 for electrical upgrades at various parks;
 \$56,000 for computing equipment;
 \$40,000 for UPS replacements;
 \$60,000 Fairfield Helping Neighbors Fund.

Financial Impact: \$388,536.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. NonContractualAppropriations.092324

2. NONCONTRACTUAL 9-23-ORD



City Council Information Item
Regular Meeting - September 23, 2024

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

4CM03 - Data Backup Equipment

Legislation Title:

4CM03 - Computer Equipment Appropriation in the amount of \$55,000 is being requested for data backup equipment

Background/Synopsis:

The ability to back up and protect data is crucial for any organization, and securely storing that data in multiple locations is a necessary component of an effective data backup and retention plan. Adding tape backup functionality to the city's existing data backup system will provide a cost-effective solution that offers flexibility not currently available through appliance and cloud storage platforms. Benefits of tape backup include, but are not limited to:

- **High Capacity and Scalability:** Modern tape libraries offer high-capacity storage options that can handle vast amounts of data and are highly scalable, allowing them to expand as the city's data storage needs grow.
- **Cost-Effectiveness:** Tape storage remains one of the most cost-effective options for long-term data storage. Compared to disk-based solutions, tape storage offers a much lower cost per terabyte, enabling more affordable long-term storage of historical data backups and helping meet data retention goals.
- **Data Security and Compliance:** Tapes can be easily encrypted, transported, and stored offsite, providing an additional layer of security against cyber threats, such as ransomware attacks targeting online storage systems. Moreover, tape storage options make it easier to comply with regulatory requirements for data retention.
- **Sustainability:** Tape libraries do not require constant power to maintain a bank of hard drives, resulting in significantly lower energy consumption and reduced cooling needs.

Given these benefits, adding a tape library to the city's data backup system is a strategic decision that aligns with the city's goals of cost efficiency, data security, and sustainability.

Financial Impact:

An appropriation of \$55,000 is being requested to purchase and install a tape library device and tape media to integrate with the city's current backup system. Funding for this effort is included in the 2024-2028 Capital Improvement Plan (CIP) under project 4CM03 – Computer and Server Equipment. The equipment and media will be purchased at either Ohio state contract pricing or vendor-discounted pricing, whichever is the lower-cost option.

Emergency Provision Explanation:

An emergency provision is necessary to bypass competitive bidding to allow for immediate purchases and integration of tape storage capabilities into the city's current data backup system and

data security plan.

Attachments:

1. CDWG - Tape Library



HPE MSL3040 Scalable Base Module Detail



13.D.5.a

Quote #: QUO-19835466-B5V7D5 -0

	Qty.	Part Numbers	Description	Extended Sell
Hardware	1	Q6Q62C	HPE MSL3040 Scalable Base Module	\$ 5,094.78
	2	R6Q75A	HPE MSL LTO-9 45000 SAS Drv Upg Kit	\$ 15,341.60
	1	Q6Q64A	HPE MSL3040 Upgrade Power Supply Kit	\$ 549.40
	2	C7978A	HPE Ultrium Universal Cleaning Cartridge	\$ 89.32
	12	Q2079AN	HPE LTO-9 45TB RW Non Cust Lbl 20 Crtg	\$ 24,150.00
	Hardware Total:			\$ 45,225.10
Support	1	HU4A6A3	HPE 3Y Tech Care Essential SVC	\$ -
	1	HU4A6A3#YJR	HPE MSL 3040 Base Module Support	\$ 3,678.11
Support Total:				\$ 3,678.11
				Extended Sell
Contract: Ohio State Term Schedule CDW-G # 534605 (534605)				Solution Total: \$ 48,903.20

Prepared By: Cheryl Kowalczyk (SA Support Specialist)

Prices are contingent on final pricing approval from Manufacturer

Quote provided based on specification provided by customer. No workload validation has been done.

The terms and conditions provided on this link apply: <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Applicable Taxes and Shipping not shown.

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Brian Rose,
 Submitting Department: Public Works

Subject:

Building Div Customer Area Renovation

Legislation Title:

Building Div Customer Area Renovation

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$55,000 from the Capital Improvement Fund for this project.

Background/Synopsis:

This request is for the renovations to the Municipal Building Customer Service Area of the Building Division. This request will include architectural changes as well as new desk furniture, construction of walls, countertops, paint, electrical wiring, lighting, new entrance door for security purposes, wall graphics, carpet, and new ceiling. This request also includes the purchase of (3) new Ipad tablets to be used by the Building Division Staff and Customers for processing building permits.

Financial Impact:

\$55,000 for this project, contingencies, and Municipal Building Facility needs and furnishings from the Capital Improvement Fund.

This project is listed in the 2024 CIP as # 4DV02 Building Division Customer Area (\$60,000).

Emergency Provision Explanation:

N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. CDA Properties

2. Ceiling And Carpet
3. Countertops
4. Door Scofield
5. Furniture

CDA PROPERTIES,
P.O. BOX 415
Seven Mile OH 45062
513-523-4088

Estimate

Date	Estimate #
8/5/2024	1219

Name / Address
City of Fairfield Attn: Brian Rose 8870 N. Gilmore Rd. Fairfield, OH 45014

Description	Total
CITY OF FAIRFIELD MUNICIPAL BUILDING BUILD WORK STATION 1) Build Wood Frame and Drywall Work Station to Specifications Provided by City of Fairfield 2) Install Base Cabinet and Trim in New Work Station: a. 36" White 2 Door, 1 Drawer "Diamond Now" Base Cabinet 3) Paint Walls--3 Walls Color of Choice, 1 Accent Wall Color of Choice Plus New Wall Build Color of Choice 4) Paint New Entry Door Frame 5) Stain New Door (Installed by Scofield) 6) Repair Drywall In and Around New Installed Door 7) Protection Used as Needed All Labor & Materials Included Permits to be Provided by Zoning Office Please Note: Plans subject to change for modification to fit new office work station furniture configuration.	11,250.00
Thank you for the opportunity to service the City of Fairfield.	Total 11,250.00

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

Phone #
513-523-4088

August 2nd, 2024

*3675 Symmes Road Hamilton OH

(513) 860-2600

City of Fairfield

Job: Municipal Building – Office / Phase # 1

Attn: Brian Rose

*DeGeorge Ceilings & Flooring is pleased to present the following proposal for your consideration:***Re: Removal - Acoustical Ceiling - Prep - Carpet Tile - Cove Base***We will perform the following during regular business hours:*

- *Remove and haul away the existing ceiling tiles and ceiling grid system
- *Provide and install a 2x2 white 15/16" commercial grade ceiling grid system
- *Provide and install 2x2 Armstrong Cirrus # 584 reveal edge ceiling tiles
- *Remove and haul away the existing glue down carpet tiles (and cove base if necessary)
- *Clean and prep the concrete to make ready for the new installation of glue down carpet tiles
- *Provide and install Mohawk 12x36 "Tactile Infusion" commercial grade glue down carpet tiles – colors: TBD
- *Provide and install 4 – 1/2" Roppe or Johnsonite rubber cove base along the perimeter of each wall – color: TBD
- *Provide and install matching rubber transitions where necessary

Total Cost \$ 3, 986.00

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manor according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Our workers are fully covered by the Bureau of Workers' Compensation Insurance. Job is based on non-prevailing wage scale

Signature: Matt DunnNote: Pricing is valid through October 1st, 2024**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Accepted: Signature: _____ Date: _____

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

Hetterich Cabinet Company

840 Martin Luther King Jr. Blvd.

Suite # A

Hamilton, OH 45011

Estimate

Date	Estimate #
8/2/2024	81

Name / Address
City of Fairfield 5350 Pleasant Ave. Fairfield, Ohio 45014 Building and Zoning office

			Project
Description	Qty	Cost	Total
Wilsonart solid surface tops quoted from plan	1	3,800.00	3,800.00
Thanks for the opportunity to bid			
Subtotal			\$3,800.00
Sales Tax (6.0%)			\$0.00
Total			\$3,800.00

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

www.scofieldwindowdoor.com

Date 8/8/24 Estimator JOHN BOWIE Contract # _____ Page _____ of _____
Name of Owner CITY OF FAIRFIELD Address WESSER DR City FAIRFIELD State _____ Zip _____
Address of Job MUNICIPAL BUILDING H: 513-404-2405 W: BRIAN ROSE
Directions EM : BRIAN.ROSE @ FAIRFIELD-CITY.ORG

Product: ESTIMATE FOR BUILDING DEPARTMENT OFFICE DOOR

Description: REMOVAL OF EXISTING DOOR AND FRAME
FURNISH AND INSTALL - 1- 3/0 x 7/0 COMMERCIAL
HOLLOW METAL STEEL DOOR FRAME AND A 3/0 x 7/0
OAK VENEER WOOD DOOR SLAB.
- DOOR TO HAVE A FULL GLASS LITE KIT (20" x 64")
- LITE KIT TO BE A METAL FRAME
- GLASS TO BE IMPACT/VANDAL RESISTANT GLASS
- DOOR TO BE A RIGHT HAND OUTSWING
- 1- DOOR CLOSURE
- WE CAN REUSE EXISTING LOCKING HARDWARE
- 1- ELECTRIC STRIKE
- 1- POWER SUPPLY
- 1- POWERED BUTTON

TOTAL INSTALLED \$5228.00

BID GOOD FOR THIRTY (30) DAYS

THE ABOVE ORDER REPRESENTS WHAT I EXPECT TO RECEIVE FROM SCOFIELD WINDOW & DOOR.
I DO NOT EXPECT ANY ADDITIONAL WORK FREE OF CHARGE.

IF YOU DID NOT SOLICIT THIS CONSUMER TRANSACTION AND IT IS CONSUMMATED AT A PLACE OTHER
THAN SCOFIELD WINDOW & DOOR'S PERMANENT PLACE OF BUSINESS, YOU THE CUSTOMER, MAY CAN-
CEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE
DATE OF THE TRANSACTION. SEE ATTACHED NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS
RIGHT.

TOTAL PRICE: _____

DEPOSIT: _____

BALANCE: _____

TERMS: _____

Customer Signatures: X _____ X _____ Date: _____

Attachment: Non Contractual Appropriations.092324 (4074 : Non-Contractual Appropriations)

HON STS # 018715**Robin Kooiman**

Direct Line(513)612-6908

Fax(513)531-2701

2920 East Kemper Road

Cincinnati, OH 45241

RKooiman@officefurnituresource.com

office
furniture
source

8/13/2024

Line #	Mfg	Qty	Part Description	Tag	Sell	Ext Sell
Admin. Office						
1		2	24D X 28H O-LEG SUPPORT FOR WKSF (SINGLE LEG) Undecided PAINT Option	Admin. Office	\$ 214.08	\$ 428.16
2		1	10500 SERIES 36W X 24D X66-5/8H STORAGE CAB/LAT FILE Grd L1 Standard Laminates ~Undecided~	Admin. Office	\$ 1,375.68	\$ 1,375.68
3		3	RUCK SHELL CHAIR Grd L1 Standard Laminates ~Undecided~ Undecided PAINT Option	Admin. Office	\$ 310.08	\$ 930.24
4		2	LOCK CORE REPLACEMENT KIT BRUSHED CHROME 101E	Admin. Office	\$ 29.64	\$ 59.28
5		2	LOCK CORE REPLACEMENT KIT BRUSHED CHROME 105E	Admin. Office	\$ 29.64	\$ 59.28
6		2	Edge Series Dual Monitor Arm w/DC & GM, Single Motion Arms + Silver	Admin. Office	\$ 463.33	\$ 926.66
7		2	Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height Black Frame Standard Black Nylon Base No Seat Depth Adjustment Upgrade Standard Carpet Casters Standard Cylinder Height Onyx (Black) Mesh Color Fabric Grade Selections No Selection Fabric Grade 1 Dash Color Selection Dash Fossil No Selection	Admin. Office	\$ 475.75	\$ 951.50

Quote Valid for 14 days

All Special Orders require a 50% non-refundable deposit.

Space to be free and clear of existing furniture at time of delivery.

A 3% surcharge will be applied to all payments made via credit card.

Page 1 of 4

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

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8/13/2024

Line #	Mfg	Qty	Part Description	Tag	Sell	Ext Sell
Knocked Down						
8		2	BRIGADE PED R PULL MOBILE B/B/F 20D X 28H Lock	Admin. Office	\$ 275.55	\$ 551.10
Undecided PAINT Option						
9		2	BRIGADE PED R PULL MOBILE F/F 20D X 28H Lock	Admin. Office	\$ 275.55	\$ 551.10
Undecided PAINT Option						
10		1	STAND-ALONE CNR 14HX72W MOD PNL P1 Paint Opts ~Undecided~	Admin. Office	\$ 96.36	\$ 96.36
11		1	STAND-ALONE CNR 29-1/2HX72W MOD PNL P1 Paint Opts ~Undecided~	Admin. Office	\$ 100.98	\$ 100.98
12		2	29.5H CORNER DESK LEG P1 Paint Opts ~Undecided~	Admin. Office	\$ 74.58	\$ 149.16
13		4	24D END-PANEL SUPPORTS FREESTANDING P1 Paint Opts ~Undecided~	Admin. Office	\$ 87.78	\$ 351.12
14		2	HALF HGT 14HX30W MOD PNL P1 Paint Opts ~Undecided~	Admin. Office	\$ 82.17	\$ 164.34
15		2	HALF HGT 14HX48W MOD PNL P1 Paint Opts ~Undecided~	Admin. Office	\$ 89.43	\$ 178.86
16		2	24D SUPPORT LEG FREESTANDING P1 Paint Opts ~Undecided~	Admin. Office	\$ 92.40	\$ 184.80
17		2	SYSTEMS RECTANGULAR WORKSURFACE EDGEBAND 24D X 30W Grd L1 Standard Laminates	Admin. Office	\$ 139.92	\$ 279.84

Quote Valid for 14 days

All Special Orders require a 50% non-refundable deposit.

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Page 2 of 4

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

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source

8/13/2024

Line #	Mfg	Qty	Part Description	Tag	Sell	Ext Sell
			~Undecided~			
			Undecided EDGE Option			
			Undecided GROMMET Option			
18		1	SYSTEMS RECTANGULAR WORKSURFACE EDGEBAND 24D X 48W Grd L1 Standard Laminates	Admin. Office	\$ 176.88	\$ 176.88
			~Undecided~			
			Undecided EDGE Option			
			Undecided GROMMET Option			
19		1	SYSTEMS 72X48X24X24LEFT CORNER COVE WKSFC EDGEBD Grd L1 Standard Laminates	Admin. Office	\$ 342.87	\$ 342.87
			~Undecided~			
			Undecided EDGE Option			
			Undecided GROMMET Option			
20		1	SYSTEMS 72X48X24X24RT CORNER COVE WKSFC EDGEBD Grd L1 Standard Laminates	Admin. Office	\$ 342.87	\$ 342.87
			~Undecided~			
			Undecided EDGE Option			
			Undecided GROMMET Option			
Subtotal						\$ 8,201.08
Delivery and Installation- Included in					\$ 0.00	\$ 0.00
Pricing- NBH					\$ 150.00	\$ 150.00
Design						
Grand Total						\$ 8,351.08
Deposit Due						\$
Remaining Balance						\$

Add Sales Tax (if Applicable)

Quote Valid for 14 days

All Special Orders require a 50% non-refundable deposit.

Space to be free and clear of existing furniture at time of delivery.

A 3% surcharge will be applied to all payments made via credit card.

Page 3 of 4

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Fax(513)531-2701

2920 East Kemper Road

Cincinnati, OH 45241

RKooiman@officefurnituresource.com

**office
furniture
source**

8/13/2024

Line #	Mfg	Qty	Part Description	Tag	Sell	Ext Sell
--------	-----	-----	------------------	-----	------	----------

Terms & Conditions

- 1. Deposits:**
 - Ø All orders are subject to a minimum 50% deposit with the order.
 - 2. Payment Terms:**
 - Ø Net 10 days subject to approval by the Credit Department of Office Furniture Source, LLC.
 - Ø Without credit approval, full payment is due upon delivery/at time of order.
 - Ø Service charges of 1.5% per month will be assessed to all past-due invoices.
 - Ø Buyer may hold back delivery and installation labor, without penalty, until all Punch List items are completed and/or corrected to the Buyer's satisfaction. It is indisputably understood the remaining portion of the invoice is due and payable under the terms of the credit extension.
 - Ø Title to the merchandise passes to the Buyer when the full purchase price and all other charges subject to the terms of the agreement have been paid in full. In the event of a payment default, Office Furniture Source has the right of repossession of all merchandise 90 days following the due date on the invoice.
 - 3. Taxes:**
 - Ø All sales are subject to appropriate sales tax unless Buyer provides Office Furniture Source, LLC with a sales-tax exemption certification.
 - 4. Customer Orders:**
 - Ø Order acceptance requires a signed copy of these Terms and Conditions, a signed quote or binding purchase order from the buyer, and the completion of any documents required by the Credit Department of Office Furniture Source, LLC for deposit or payment.
 - 5. Changes & Cancellations:**
 - Ø Orders cannot be changed or cancelled without the written consent of Office Furniture Source, LLC. The costs of approved changes and/or cancellation are the responsibility of the Buyer. Approved changes and cancellations may be subject to a restocking fee, freight change fees or other fees assessed to Office Furniture Source due to the change or cancellation.
 - 6. Delivery & Installation:**
 - Ø Normal working hours 8:00AM - 4:00PM Monday - Friday.
 - Ø Buyer responsible for overtime premium required prevailing wage, or union labor.
 - Ø It is the responsibility of the buyer to make electrical connections from the building power supply to the furniture and/or panel systems.
 - Ø Buyer representative needs to be present at time of installation/delivery to acknowledge the receipt and condition of furniture.
 - Ø Buyer agrees to pay Office Furniture Source, LLC a handling fee of 20% of the agreed delivery fee, should a scheduled delivery be turned away, facility is unavailable, or is rescheduled without 24 hour advanced notice.
 - 7. Conditions of Job Site:**
 - Ø The job site will be clean and free of all construction debris prior to installation, with sufficient electric, heat, secure staging area and elevator service. Any costs associated with inadequate site conditions are the responsibility of the Buyer.
 - Ø Job site shall be free and clear of existing fixtures and furnishing prior to installation. Buyer is responsible for moving computers and related equipment.
 - 8. Invoicing:**
 - Ø Customer will be billed at time of delivery. If originally scheduled delivery date is delayed beyond two (2) weeks product will be invoiced in full.
 - Ø Product stored at Office Furniture Source, LLC warehouse more than 14 days due to customer delays will be charged a storage fee of \$1.50 per square foot, per month.
 - 9. Warranty:**
 - Ø Office Furniture Source will provide the necessary product or service to correct material defects which are caused by Office Furniture Source, or covered by the manufacturer's warranty.
 - Ø Product repairs and service, beyond the warranty, will be provided by Office Furniture Source at quoted parts and labor rates.
- I certify that I am empowered to enter into contracts and agreements on behalf of the entity listed below.

Accepted by:

Name (Print): _____
 Title: _____
 Signature: _____
 Company Name: _____
 Date: _____

Quote Valid for 14 days
 All Special Orders require a 50% non-refundable deposit.
 Space to be free and clear of existing furniture at time of delivery.
 A 3% surcharge will be applied to all payments made via credit card.



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Brian Rose,
 Submitting Department: Public Works

Subject:

Replace Roof at Golf Maintenance Building (Parks)

Legislation Title:

Replace Roof at Golf Maintenance Building

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$22,000 from the Capital Improvement Fund for this project.

Background/Synopsis:

This request is for the roof shingle replacement and any damaged sheathing replacement to the Golf Maintenance Building located at the South Trace Golf Course. Two quotes were obtained for this project, one from C&J Roofing for \$16,128 and one from Don Snider Roofing for \$15,390. Don Snider Roofing was chosen due to price.

Financial Impact:

\$22,000 for the roof shingle replacement, damaged sheathing replacement, contingencies and Parks Building's needs.

This project is listed in the 2024 CIP as # 4FC51 Parks Building Repairs and Upgrades (\$100,000).

Emergency Provision Explanation:

N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. C and J
2. Don Snider Roofing



C&J Roofing LLC
1024 Brough Ave
Hamilton, OH 45015
513-867-1900
Email: cjroofingllc22@gmail.com

9-10-2024

Customer:

City of Fairfield C/O Brian Rose
5350 Pleasant Avenue
Fairfield Ohio 45014
PHONE: 513-404-2405

Jobsite: 2605 Augusta Blvd.
Fairfield Ohio 45014

RE: TEAR OFF / NEW ROOF / WITH FLASHINGS LISTED

Mr. Rose,

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the roofing and sheet metal portion of the above listed job. Our quote includes the installation of the following roofing system:

ENTIRE SHINGLE BUILDING ON GOLF COURSE

- *Tear off, dispose of existing roofing, and replace with the following.
- *Install one new piece of ½" OSB Sheeting over back entrance door that's rotted from roof leaking
- *Install new Certain Teed Landmark Good Series Dimensional Shingles. COLOR OF CHOICE
- *Install new Certain Teed Roof runner Synthetic felt paper.
- *Install Ice & Water Shield on all eaves.
- *Install pre-finished aluminum t-style drip edge on gables and eaves. WHITE
- *Reflash two existing heat stack covers and seal rain cap and pipes with urethane sealant.
- *Replace eight existing pre-finished Lomanco 750 roof vents.
- *Replace 82' of new ridge cap shingles.

****NOTE: OTHER SHINGLE MANUFACTURERS AVAILABLE UPON REQUEST**

****NOTE: ANY SHEETING THAT MAY NEED REPLACED WILL BE DONE AT A RATE OF \$4.00 PER foot for 1"BYE MATERIAL" \$40.00 PER 4'X 8' SHEET USED PLUS CURRENT MARKET PRICE OF THE MATERIAL BEING USED.**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of

\$16,128.00 Dollars

Terms: A material check is to be issued to C&J Roofing upon delivery of material with the balance due upon completion of the job plus any options or wood replacement. If paying by credit card, a 3.5% processing fee will be added
A 2.5% late charge will be added to the overdue balance on the 30th day after each billing.
All labor, materials, clean-up, permits, taxes and insurance expenses are included in the above price.
Proposal may be withdrawn if not accepted within 30 days.
5 year workmanship warranty covering all labor and materials involved in the above project.
Remaining warranty on roof is picked up by manufactures warranty.

Sincerely,
C&J ROOFING LLC

Customer Signature: _____

Date: _____

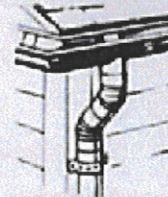
Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



"When quality counts, count on us"



Proposal
DON SNIDER ROOFING, LLC
 INSULATION, SIDING & GUTTERS
 6840 Yankee Road
 Liberty Township, Ohio 45044
 513-777-5581 513-398-2037
 513-738-1800 Fax 513-777-1923
 donsneiderroofing@yahoo.com
 www.donsneiderroofing.com



Proud member of the
 Better Business Bureau and Angi



13.D.5.a

SUBMITTED TO: City of Fairfield - Rodney Jones

2605 Chestnut Blvd.
Fairfield, Ohio 45044

Telephone: (513) 304-8835

PROPOSAL

NUMBER: 401

DATE: 8-29-2024

*Start within 2-3 day(s) notice. Completion 1-1/2 day(s)

WORK TO BE PERFORMED AT:

This price only good till the end of September
as they are not sold at B-W Atlas anymore

WE PROPOSE TO FURNISH ALL THE MATERIAL AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

- ☐ REROOF (LAY NEW SHINGLES OVER TOP OF THE OLD ROOF) PRICE IS \$ _____.
- ☒ TEAR-OFF (ALL EXISTING SHINGLES WILL BE TORN OFF AND HAULED AWAY FROM JOB SITE).
- ☒ ANY BAD WOOD WILL BE REPLACED AS NEEDED AT \$ _____ PER 4'X8' SHEET OF WOOD.
- ☒ ANY BAD 1'X6' WILL BE REPLACED AS NEEDED AT \$ 8.00 PER FOOT.
- ☒ NEW 60 LB. FELT PAPER WILL BE INSTALLED OVER EXISTING ROOF DECK synthetic
- ☐ INSTALL ICE AND WATER SHIELD AT ALL VALLEY AREAS.
- ☐ INSTALL _____ FEET OF 29 GAUGE PREPAINTED VALLEY OR WEST COAST CUT.
- ☒ INSTALL ICE AND WATER SHIELD AT ALL GUTTER LINES CODE. 3' X
- ☒ INSTALL 160 FEET OF GUTTER APRON CODE.
- ☒ INSTALL 100 FEET OF DRIP EDGE ON GABLE ENDS ducks coming add 1000
- ☒ A NEW Atlas Amade ARCHITECTURAL SHINGLE WITH A 130 MPH WIND RESISTANCE
 WILL BE INSTALLED IN A PROFESSIONAL MANNER. (LIMITED LIFETIME WARRANTY)
- ☐ CHIMNEYS WILL BE RESTEPPED AND COUNTER FLASHED, WITH ALL POCKETS SOLDERED AND PAINTED.
- ☐ EXISTING CHIMNEY CAP IS CRACKED WILL RECEIVE NEW GE ENDURIS SILICONE ON TOP OF EXISTING CEMENT.
- ☐ INSTALL NEW VELUX SKY LIGHT AND NEW FLASHING KIT.
- ☐ REFLASH HEAT STACK PROPERLY.
- ☐ INSTALL NEW EXHAUST VENT AND REFLASH PROPERLY
- ☒ INSTALL 3" SOIL PIPE FLANGES.
- ☒ INSTALL 8 FEET OF RIDGE VENT OR 8 BOX VENTS FOR PROPER VENTILATION.
- ☒ ALL GUTTERS WILL BE CLEANED AS NEEDED. NO WARRANTY UNLESS REPLACED WITH NEW.
- ☒ 10 YEARS WARRANTY ON WORKMANSHIP.

We Propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of
Fifteen thousand three hundred thirty dollars (\$15,300.00)

Payment to be made as follows: **Payment upon completion. Add 3.99% for all credit card transactions.**

If Proposal is accepted, please sign and return one copy.

Authorized Signature

Don Snider

Date

Acceptance of Proposal - Don Snider Roofing will not be responsible for the following while performing work: lost satellite dish signals, drywall/plaster, trim, items hanging on walls or interior impairment work.

Date of Acceptance X

Signature X

Signature _____

Any unforeseen problems will be brought to the homeowner's attention and addressed on a separate proposal.

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - September 23, 2024

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Water Division - Asphalt Improvements

Legislation Title:

Water Division - Asphalt Improvements

Background/Synopsis:

The request is for an appropriation to add asphalt around a recently-poured concrete walkway at the Water Treatment Plant (Carbon Dioxide storage tank area) in order to improve drainage.

Asphalt will be installed by Barry Brown Paving per the attached cost estimate.

Financial Impact:

An appropriation in the amount of \$9,500.00 is being requested to add asphalt to recently poured concrete in order to improve drainage at the Water Treatment Plant.

2024 Funding for this project is included in the approved 2024-2028 Capital Improvement Program (CIP) under project number 4WT06, Water Plant Concrete/Masonry. The funding source is the Water Replacement Fund, 604.

Attachments:

1. Concrete Asphalt Drainage

Proposal

Barry L Brown Paving
3210 Homeward Way
Fairfield, OH 45014
513-874-1588

Date: 8/28/2024

Proposal Submitted To:

Fairfield Water Plant

Job Name and Location:

We hereby submit specifications and estimates for:

add asphalt to walkway between tanks to improve drainage (~4")

excavate topsoil for parking area in back - approx 900 s.f.

install 4" asphalt surface course

add area along side for truck traffic

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

nine thousand five hundred

dollars

\$9,500

Chad Brown

Authorized Signature

8/28/2024

Date

Acceptance of Proposal

Date

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Amanda Brock,
Submitting Department: Parks

Subject:

Golf Course Welder and Safety Equipment

Legislation Title:

Golf Course Welder and Safety Equipment

Recommendation:

It is recommended that City Council authorize an appropriation in the amount of \$3,850 from the Capital Fund for the purchase of a new Mig Welder along with the necessary safety equipment as detailed in the attached quote.

Background/Synopsis:

This project involves purchasing a new mig welder for the golf course and providing the necessary safety equipment to protect users when using it.

The fund for this project is programmed in the 2024-2028 as CIP 4RC04.

Financial Impact:

\$3,850 from the Capital Fund as CIP 4RC04.

Emergency Provision Explanation:

Not applicable

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Mig Welder



MATHESON

The Gas Professionals

QUOTATION

38748167624

QUOTE

FOR CHEMICAL EMERGENCY
SPILL, LEAK, FIRE, EXPOSURE, 13.D.5.a
CALL CHEMTREC - DAY OR NIGHT
800-424-9300

For calls originating outside the Continental U.S.:
202-483-7616 - Washington, DC, Collect
ALL CALLS ARE RECORDED

CAUTION: Use no oil or lubricant of any kind on oxygen cylinders, valves, gauges, regulators, or other fittings as such is dangerous and may cause explosions.

S CITY OF FAIRFIELD
H 867-5358
I 2200 JOHN GRAY RD
P FAIRFIELD OH 45014
T
O

S MATHESON TRI-GAS INC
O 2881 TYLERSVILLE RD
L HAMILTON OH 45015
D 513-863-3946
B
Y

QTE 06-SEP-24 10:54AM rjanke 513-867-5385 Ship Date: 09/06/24 R:
ORDER 0040245674-00 DATE 09/06/24 TERR 350010 SALES 000D48 SHIP VIA WILL CALL UPS 0 PAGE 001 OF 1
CUST BV273 NAME CITY OF FAIRFIELD G C BRN350010 HDGP 20090185 OTH ZN 00 COL PPD 2

QTY SHIPPED	UOM	H M	DESCRIPTION HAZARD CLASS & I.D. NUMBER	LINE NO.	ITEM NUMBER	QTY ORDERED	QTY BKORD	BIN LOC	WEIGHT	UNIT AMOUNT	EXTENDED AMOUNT
We reserve the right, in our sole and exclusive discretion, to refuse to sell our products to anyone for any reason.											
***** QUOTE ***** Quote Expiration Date: 10/06/24 ** Location: 350010 **											
1	EA		MS OUTFIT MED DUTY CGA 510 VICTOR STYLE CUT/HEAT 0384-1440 MFG PART #:0384-1440	1	MSA 03841440MS	1	0			332.8600	332.
1	EA		MS HOSE TWIN 1/4X25 R LB254 BB LB254-MS MFG PART #:MSGLB254MS	2	MSG LB254MS	1	0			79.7680	79.
1	SPOOL		LINCOLN 70S-6 L-56 030 2 LB SP SUPERARC ED030631 FILLER METAL AND ALLOY SURCHARGE INCLUDED IN PRICE UNLESS OTHERWISE SPECIFIED MFG PART #:ED030631	3	LIN ED030631	1			2.00	11.6800	11.
10	LB		LINCOLN NR211 030 10 LB SP ED033130 MFG PART #:ED033130	4	LIN ED033130	10	0			11.0900	110.
1	EA		MS HELMET 3.94 X 3.28 VAR 5-13 TRUE COLOR HD LENS XA-5122D MFG PART #:XA-5122D	5	MSG XA5122DMS	1	0			206.369	206.
1	EA		TILLMAN JACKET 9 OZ GRN 30" XL 6230XL MFG PART #:6230XL	6	TIL 6230XL	1	0			26.8900	26
1	PR		REVCO GLOVE WELDING COWHIDE XL STANDARD 110XL MFG PART #:110XL	7	REV 110XL	1				15.9000	15
1	EA		HAZARDOUS MATERIAL CHARGE 306	8	TRG HRC 306	1	0			16.50	16

NOTE	☐ CARRIERS VEHICLE PLACARDED ACCORDING TO EXISTING REGULATIONS	CASH RECEIVED \$	
	TOTAL EMPTY CYLINDERS RETURNED SUBJECT TO INSPECTION AT SELLER PLANT		
	RECEIVED - FOR SELLER		ACCEPTED - FOR ABOVE VENDEE

ORDER #

CUSTOMER #

This is to certify that the herein-named materials are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to the applicable regulations of the Department of Transportation. These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

PLACARDS OFFERED FOR CARRIER VEHICLES ACCORDING TO EXISTING REGULATIONS

ALL SALES ARE SUBJECT TO MATHESON TERMS AND CONDITIONS, POSTED AT www.mathesongas.com. NO TERMS AND CONDITIONS CAN BE MODIFIED EXCEPT BY A WRITING SIGNED BY AN AUTHORIZED OFFICER OF SELLER AND BUYER. UNLESS OTHERWISE NOTED, QUOTATION IS VALID FOR 30 DAYS.

CUSTOMER COPY

Packet Pg. 196

Attachment: NonContractual Appropriations.092324 (4074 : Non-Contractual Appropriations)



MATHESON

The Gas Professionals

QUOTATION

38748171478

QUOTE

FOR CHEMICAL EMERGENCY
SPILL, LEAK, FIRE, EXPOSURE, CALL 13.D.5.a
CALL CHEMTREC - DAY OR NIGHT
800-424-9300

For calls originating outside the Continental U.S.:
202-483-7616 - Washington, DC, Collect
ALL CALLS ARE RECORDED

CAUTION: Use no oil or lubricant of any kind on oxygen cylinders, valves, gauges, regulators, or other fittings as such is dangerous and may cause explosions.

S CITY OF FAIRFIELD
H 867-5358
I 2200 JOHN GRAY RD
P FAIRFIELD OH 45014
T
O

S MATHESON TRI-GAS INC
O 2881 TYLERSVILLE RD
L HAMILTON OH 45015
D 513-863-3946
B
Y

QTE 06-SEP-24 10:54AM rjanke 513-867-5385 Ship Date: 09/06/24
ORDER 0040245674-00 DATE 09/06/24 TERR 350010 SALES 000D48 GAS P/O
CUST BV273 NAME CITY OF FAIRFIELD G C BRN350010 HDGD P/O 20090185 SHIP VIA WILL CALL UPS 0 PAGE 002 OF 1
OTH ZN 00 COL PPD 2

QTY SHIPPED	UOM	H M	DESCRIPTION HAZARD CLASS & I.D. NUMBER	LINE NO.	ITEM NUMBER	QTY ORDERED	QTY BKORD	BIN LOC	WEIGHT	UNIT AMOUNT	EXTENDED AMOUNT
We reserve the right, in our sole and exclusive discretion, to refuse to sell our products to anyone for any reason.											
***** QUOTE ***** Quote Expiration Date: 10/06/24 ** Location: 350010 ** 20%, MAX \$16.50 Total Weight: 2.0000											
										Subtotal	800.
										Tax	0%
										Total Sale	800.

NOTE	☐ CARRIERS VEHICLE PLACARDED ACCORDING TO EXISTING REGULATIONS	CASH RECEIVED \$
	TOTAL EMPTY CYLINDERS RETURNED SUBJECT TO INSPECTION AT SELLER PLANT	
	RECEIVED - FOR SELLER	ACCEPTED - FOR ABOVE VENDEE

ORDER #

CUSTOMER #

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CUSTOMER COPY

Packet Pg. 197

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



MATHESON

The Gas Professionals

QUOTATION

38719717179

QUOTE

FOR CHEMICAL EMERGENCY
SPILL, LEAK, FIRE, EXPOSURE, OR ACCIDENT
CALL CHEMTREC - DAY OR NIGHT
800-424-9300

For calls originating outside the Continental U.S.:
202-483-7616 - Washington, DC, Collect
ALL CALLS ARE RECORDED

13.D.5.a

CAUTION: Use no oil or lubricant of any kind on oxygen cylinders, valves, gauges, regulators, or other fittings as such is dangerous and may cause explosions.

S CITY OF FAIRFIELD
H 867-5358
I 2200 JOHN GRAY RD
P FAIRFIELD OH 45014
T
O

S MATHESON TRI-GAS INC
O 2881 TYLERSVILLE RD
L HAMILTON OH 45015
D 513-863-3946
B
Y

QTE 03-SEP-24 12:46PM rjanke 513-867-5385 Ship Date: 09/03/24

RJ

ORDER 0040224558-00 DATE 09/03/24 TERR 350010 SALES 000D48 SHIP VIA WILL CALL UPS 0 PAGE 001 OF 001
CUST BV273 NAME CITY OF FAIRFIELD G C BRN350010 HOGG PFO GOLF COURSE OTH 2N 00 COL PPD X

QTY SHIPPED	UOM	H M	DESCRIPTION HAZARD CLASS & I.D. NUMBER	LINE NO.	ITEM NUMBER	QTY ORDERED	QTY BKORD	BIN LOC	WEIGHT	UNIT AMOUNT	EXTENDED AMOUNT
1	EA		***** QUOTE ***** Quote Expiration Date: 10/03/24 ** Location: 350010 ** LINCOLN POWER MIG 215MPI (TIG ONE PAK) MFG PART #:K4878-1 *** Serial Numbers Required *** We reserve the right, in our sole and exclusive discretion, to refuse to sell our products to anyone for any reason.	1	LIN K48781	1	0			3048.8200	3048.82
Subtotal											3048.82
Tax										0%	.00
Total Sale											3048.82

NOTE

☐ CARRIERS VEHICLE
PLACARDED ACCORDING TO
EXISTING REGULATIONS

CASH RECEIVED

ORDER #

TOTAL EMPTY CYLINDERS RETURNED SUBJECT TO INSPECTION AT SELLER PLANT

RECEIVED - FOR SELLER

ACCEPTED - FOR ABOVE VENDEE

CUSTOMER #

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City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Amanda Brock,
Submitting Department: Parks

Subject:

Tree Removal and Installation at South Trace

Legislation Title:

Non-Contractual appropriation for the removal and installation of trees at South Trace Golf Course

Recommendation:

It is recommended that City Council authorize an appropriation of \$14,395 from the Capital fund for the purchase 8 new trees and taking down of 8 dead ash as detailed in the attached quotes.

Background/Synopsis:

This project is to take out 8 dead ash trees between holes 8 and 9 on South Trace and replace them with 8 new trees of various species.

The funding for this project is programmed in the 2024-2028 as CIP 4RC01.

Financial Impact:

\$14,395 from the Capital Fund as CIP 4RC01

Emergency Provision Explanation:

Not applicable

Rule Suspension Requested:

No

Emergency Provision Needed:

No



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Thomas Lakamp,
 Submitting Department: Fire

Subject:

Fire Extinguisher Training Simulator

Legislation Title:

Fire Extinguisher Simulator

Recommendation:

The funding will be used to purchase two fire extinguisher simulators from two separate vendors. The fire extinguisher training systems will allow the Fairfield Fire Prevention Division to conduct fire extinguisher training for businesses and students using virtual reality and electronic projection. The FEMA Fire Prevention Grant will be funding 95% of the project cost.

Background/Synopsis:

This request is to purchase an electronic projection fire extinguisher training simulator and a virtual reality fire extinguisher training device. The purchase of these devices will allow the Fire Prevention Division to conduct fire extinguisher training without the use of flammable liquids and will no longer require the discharge of fire extinguishing chemicals into the environment. These simulators will provide the opportunity to deliver fire extinguisher training to citizens and businesses and will not be dependent upon the season of the year.

Financial Impact:

The FEMA Fire Prevention Grant will reimburse 95% of the cost of this project (\$33,031.50) requiring \$1738.50 to be committed by the City.

Emergency Provision Explanation:

To take advantage of current pricing and to provide for the health and safety of firefighters and the public.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

Yes

Attachments:

1. Fairfield Fire Department 040524
2. Pyrosoft Firefly Quote - Fairfield



Quotation

Fairfield Fire Department

375 Nilles Road
Fairfield, Ohio 45014

Randy McCreadie

rmccreadie@fairfield-city.org
513-858-8312

Quote created 04/05/24

Quote expires in 30 days

Quote created by Keenan Carver

Quote reference KC040523-1

FLAIM Systems Pty Ltd

337-339 Moray Street

South Melbourne, VIC, 3205

AUSTRALIA

Products & Services

Item Description	Item#	Qty	Unit Price	Total
WS FIRE Standard System - AV	FS-EXT-STD-AV	1	\$14,670	\$14,670.00
Comprised of:-				
- WS EXT v3 Hardware with monitor	FS-EXT-PASS-V3S	1	Inc	-
- WS EXT 3yr Standard System Services	FS-EXT-SU3-STD	1	inc	-
Standard Shipping	FS-SH	1	\$300	\$300
Total				\$14,970

Purchase Terms

Payment terms - NET 30 days unless otherwise agreed to in advance.

FLAIM Terms of Sale apply (attached)

Sales tax not included – buyer must self report/self remit any necessary taxes

INCOTERMS DDP

If you have any questions please contact:

Keenan Carver

Product Manager - WSF

Ph +1 (270) 724 4654

Email keenan.carver@flaimsyste.ms.com

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)

Quote

April 3rd, 2024

Randy McCreddie
Fairfield Fire Department
375 Nilles Road
Fairfield, Ohio 45014

Ship Method	Delivery Date	Payment Terms	Taxes	Currency
Ground	3 – 4 Weeks	Net 30 CC Payments +3%	N/A	USD

Contents	Price
Pyrosoft Industrial Grade Fire Simulator - Firefly - Lenovo Multicore ThinkPad Notebook Computer - Full Featured BenQ DLP Video Projector with Short Throw Lens - Pyrosoft Crossfire Software – Wireless Industrial Version - Microsoft PowerPoint Software - Simulator-Ready Ansul Stored Pressure Fire Extinguisher 4.5kg (10lbs) - HDMI High-Definition Video Cable 12V Charging Adapter - Rear Projection Frame & Screen, 178 x 100cm (70"x40") - Pyrosoft Operating Manual - Shipping Case, Wheeled and Watertight 112 x 36 x 40cm (47" x 17" x9")	\$19,500.00
Shipping Cost UPS Ground	\$300.00
Total	\$19,800.00

Item	Warranty
Notebook Computer	One Year (Manufacturer's)
BenQ Video Projector	One Year (Manufacturer's)
Video Projector Lamp	90 Days (Manufacturer's)
Fire Extinguisher	One Year
Wireless Communications Module	One Year
Nickel Metal Hydride Battery Pack	Six Months
Projection Screen Wall	Two Years
Telescopic Projection Frame	Two Years

All Quotes valid for 90 days.



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Amanda Brock,
 Submitting Department: Parks

Subject:

Harbin Park Pickle Ball Shade Structure

Legislation Title:

Non-Contractual Appropriations for the purchase of a new shade structure for the pickle ball courts at Harbin Park.

Recommendation:

It is recommended that City Council authorize an appropriation of \$28,356.00 from the Capital Fund for the purchase of new purchase of a new shade structure for the Harbin Park pickle ball courts.

Background/Synopsis:

The purpose of this project is to install a new shade structure at the Harbin Park pickleball courts to replace the existing one.

The funding for this project is programmed in 2024-2028 as CIP 4PR04.

Financial Impact:

\$28,356.00 from the Capital Fund as CIP 4PR04.

Emergency Provision Explanation:

Not applicable

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Shade Structure



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
8/31/2024	24-1377

Bill To
City of Fairfield Scott W Timmer 5350 Pleasant Ave Fairfield, OH 45014

Ship To
Harbin Park 1300 Hunter Rd Fairfield OH 45014

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
	513-867-5350		Net 20		TO

Item	Description	Qty	Weight	Price	Total
Shade Systems	19'-9" x 30'-8" Rectangle (measurements are centerline to centerline of columns) - 8' Eave - Surface Mount at Grade Columns.	1		14,955.00	14,955.00
Freight	Freight			2,926.00	2,926.00
Installation	Professional Certified Installation Installation does not include resurfacing the court coating. Site will be left with flush concrete piers Permits by owner			10,475.00	10,475.00

Proposal good for 30 days.

Ship Via: common carrier

Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$28,356.00
Sales Tax (0.0%)	\$0.00
Total	\$28,356.00

Credit Card fee of 3% on all payments using a CC.

AMX fee of 5% on all payments using AMX

889 S. Old US 23, Brighton, MI 48114
 Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



City Council Ordinance
Regular Meeting - September 23, 2024

Submitted by: Amanda Brock,
 Submitting Department: Parks

Subject:

Electrical Upgrades at various parks

Legislation Title:

Non-contractual appropriation for electrical upgrades to park facilities.

Recommendation:

It is recommended that City Council authorize an appropriation of \$9,665.00 from the Capital Fund for necessary electrical upgrades at park facilities.

Background/Synopsis:

The parks department needs to upgrade various electrical systems. Specifically, electrical work is needed at the Village Green amphitheater, as well as the relocation of a lights pole and a fuel station E-Stop at South Trace.

The funding for these projects is programmed in 2024-2028 as CIP 4PR02 and CIP 4RC01.

Financial Impact:

\$2,480 from the Capital Fund as CIP 4PR02

\$7,185 from the Capital Fund as CIP 4RC01

Emergency Provision Explanation:

Not applicable

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. South Trace Electrical
2. Village Green Electrical

Gesell Electric Inc.

84 Margaret Avenue Hamilton, Ohio 45015
(513) 863-2994

PROPOSAL SUBMITTED TO

COMPANY: City of Fairfield
NAME: Derick Baxter
STREET: 411 Wessel Drive
CITY: Fairfield, Ohio 45014
PHONE: 513-896-8424

WORK TO BE PERFORMED AT

JOB NAME: Fairfield Greens South Trace Golf Course
STREET: 2200 John Gray Road
CITY: Fairfield, Ohio 45014
PROJECT: Cart Station
DATE: 8/2/2024

We hereby propose to furnish all materials and perform all labor necessary for the completion of; _____
To relocate the fuel station E-stop, install a new concrete pole base and a 15' steel light pole with a new LED light on it, and mount the E-stop to the pole, The new pole light will be located in the same island it is currently in. We are not responsible for anything unforeseen in the ground where we are going to drill for the base or trench in the island.

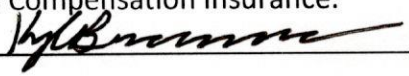
All material is guaranteed to be as specified. All work to be completed in a workman like manner in accordance with the drawings and specifications submitted for work above for the sum of \$ 7185.00

Seven thousand one hundred and eighty-five dollars

Payment to be made as follows:

Within thirty days of completion.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Our workers are fully covered by Workman's Compensation Insurance.

Respectfully Submitted By: Kyle Broermann 

Of: Gesell Electric Inc.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

Attachment: NonContractual Appropriations.092324 (4074 : Non-Contractual Appropriations)

Gesell Electric Inc.

84 Margaret Avenue Hamilton, Ohio 45015
(513) 863-2994

PROPOSAL SUBMITTED TO

COMPANY: City of Fairfield
NAME: Rodney Jones
STREET: 411 Wessel Drive
CITY: Fairfield, Ohio 45014
PHONE: 513-896-8424

WORK TO BE PERFORMED AT

JOB NAME: Village Green Park
STREET: 301 Wessel Dr
CITY: Fairfield, Ohio 45014
PROJECT: Data Pipe and Wire Run on Stage
DATE: 8-6-2024

We hereby propose to furnish all materials and perform all labor necessary for the completion of; _____
To run a new 1" rigid conduit from the building next to the stage up over and down into the rear stage area. We will install 6 cat6 cables in the conduit and install box on the stage end of the pipe. All of this work is on the stage area of the amphitheater and the garage in Village Green Park.

All material is guaranteed to be as specified. All work to be completed in a workman like manner in accordance with the drawings and specifications submitted for work above for the sum of \$ 2,480.00

Two thousand four hundred and eighty dollars

Payment to be made as follows:

Within thirty days of completion.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Our workers are fully covered by Workman's Compensation Insurance.

Respectfully Submitted By: Kyle Broermann 

Of: Gesell Electric Inc.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

Attachment: NonContractualAppropriations.092324 (4074 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - September 23, 2024

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

4CM03 - Computing Equipment

Legislation Title:

4CM03 - Computing and Communication Equipment

Background/Synopsis:

The replacement of City computers, laptops, VoIP equipment, and servers is necessary to maintain hardware that is compatible with and capable of efficiently operating the software required by City employees and applications. Certain hardware, detailed below, was budgeted for replacement/addition in the 2024-2028 CIP (Capital Improvement Program).

The replacement of VoIP equipment, computers and/or laptops for City and Public Utilities use, and a security authentication server, was planned and budgeted for in the 2024-2028 CIP to replace obsolete equipment that is no longer supported by manufacturers.

Funding for Public Utilities computer equipment is as follows:

- Water Fund: \$5,000
- Wastewater Fund: \$5,000

The equipment will be purchased from multiple vendors under the Ohio State Contract or at vendor-discounted pricing, whichever is lower. Due to rapid fluctuations in pricing and availability, the exact vendor, manufacturer, model, and pricing details will be determined based on availability at the time of purchase.

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation to appropriate **\$56,000** from the Capital Improvement Fund and suspend the rules requiring a second and third reading.

Financial Impact:

An appropriation in the amount of **\$56,000** is being requested for the replacement of City computing equipment as is necessary for the continued operation of the City's overall computing systems. Funding for these efforts was included in the 2024-2028 Capital Improvement Program (CIP) under project 4CM03 'COMPUTER AND SERVER EQUIPMENT'.

Emergency Provision Explanation:

An emergency provision is necessary without competitive bidding in order to avoid unnecessary

renewal fees for the existing obsolete equipment and so that purchases and replacements can be made immediately.



City Council Information Item
Regular Meeting - September 23, 2024

Submitted by: Lance Kennedy,
 Submitting Department: City Manager's Office

Subject:

4CM03 - UPS Replacements

Legislation Title:

4CM03 - UPS Replacements

Background/Synopsis:

The replacement of UPS battery backup, electrical conditioning, surge suppression equipment, and related monitoring devices is necessary to maintain uptime and avoid unnecessary electrical damage to city network infrastructure equipment. The replacement of these devices and related equipment was planned and budgeted for in the 2024-2028 CIP (Capital Improvement Program).

The equipment will be purchased under the Ohio State Contract or at vendor-discounted pricing, whichever is lower. Due to rapid fluctuations in pricing and availability, the exact vendor, manufacturer, model, and pricing details will be determined based on availability at the time of purchase.

Recommendation:

It is recommended that the City Council authorize and direct the preparation of legislation to appropriate **\$40,000** from the Capital Improvement Fund and suspend the rules requiring a second and third reading.

Financial Impact:

An appropriation in the amount of **\$40,000** is being requested for the replacement of City equipment that provides battery backup, electrical conditioning, and monitoring of these devices as is necessary for the continued operation of the City's overall computing and communication systems. Funding for these efforts was included in the 2024-2028 Capital Improvement Program (CIP) under project 4CM03 'COMPUTER AND SERVER EQUIPMENT'.

Emergency Provision Explanation:

An emergency provision is necessary without competitive bidding in order to avoid unnecessary renewal fees for the existing obsolete equipment and so that purchases and replacements can be made immediately.

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 166-23 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 166-23, the 2024 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Sewer Surplus Fund	\$5,000
To:	62416025-253400 Computer Equipment (Computer/Server Equipment Replacement 4CM03)	\$5,000
From:	Unappropriated Water Surplus Fund	\$5,000
To:	60516025-253400 Computer Equipment (Computer/Server Equipment Replacement 4CM03)	\$5,000
From:	Unappropriated Capital Improvement Fund	\$274,266
To:	40216025-253400 Computer Equipment (Computer/Server Equipment Replacement 4CM03)	\$141,000
To:	40216025-254000 Building Improvements (Golf Maintenance Building Roof Replacement 4FC51) (Municipal Building Repairs 4FC01 [\$55,000])	\$77,000
To:	40216025-252000 Improvements other than Building (Village Green Electrical Upgrades 4PR02 [\$2,480]) (South Trace Light Pole Replacement 4RC01 [\$7,185]) (Harbin Park Pickleball Court Resurfacing 4PR04 [\$28,356]) (South Trace Tree Replacements 4RC01 [\$14,395])	\$52,416
To:	40216024-241200 Non Capital Equipment (Mig Welder at Golf Course 4RC04)	\$3,850

Attachment: NONCONTRACTUAL 9-23-ORD (4074 : Non-Contractual Appropriations)

From:	Unappropriated Water Replacement & Improvement Fund	\$9,500
To:	60416025-252000 Improvements other than Building (Asphalt Repairs and Improvements 4WT06)	\$9,500
From:	Unappropriated Transformative Economic Development Fund	\$60,000
To:	41416027-271500 Funding Grants (Establish Fairfield Community Foundation Fairfield Helping Neighbors Fund)	\$60,000
From:	Unappropriated Fire Levy Fund	\$34,770
To:	20332025-253200 Capital Equipment (Fire Extinguisher Training Simulator)	\$34,770

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

ACTIVE CLIENTS\CITY OF FAIRFIELD\ORDINANCES\2024\NONCONTRACTUAL 9-23-ORD

Attachment: NONCONTRACTUAL 9-23-ORD (4074 : Non-Contractual Appropriations)