

**City of Fairfield  
Minutes  
Regular Meeting of City Council  
August 14, 2023**

**Council-Manager Briefing**

Strategic Initiative Update

Mayor Rhodus called the briefing to order at 5:30 PM. Councilmembers present: Leslie Besl, Terry Senger, Adam Kraft, Tim Meyers, Matt Davidson and Gwen Brill.

Staff members present: Scott Timmer, Steve Wolterman, Laurie Murphy, Alisha Wilson, Adam Sackenheim, Greg Kathman, Chris Hacker, Carol Mayhall, Ben Mann, Mandi Brock, Tom Lakamp, Steve Maynard.

City Manager Timmer and staff presented the update to the 2023 Strategic Initiative. See attached slides.

**Business Meeting Call to Order**

Mayor Rhodus called the Regular Meeting to order at 7:00 PM.

**Prayer/Pledge of Allegiance**

Councilmember Brill led in prayer and Pledge of Allegiance.

**Roll Call**

Councilmembers present included:

| Attendee Name | Title                   | Status  | Arrived |
|---------------|-------------------------|---------|---------|
| Tim Meyers    | Councilmember, At-Large | Present |         |
| Matt Davidson | Councilmember, At-Large | Present |         |
| Gwen Brill    | Councilmember, At-Large | Present |         |
| Leslie Besl   | Councilmember, 1st Ward | Present |         |
| Dale Paullus  | Councilmember, 2nd Ward | Excused |         |
| Terry Senger  | Councilmember, 3rd Ward | Present |         |
| Adam Kraft    | Councilmember, 4th Ward | Present |         |
| Mitch Rhodus  | Mayor                   | Present |         |

Councilmember Davidson, seconded by Councilmember Besl, moved to excuse Councilmember Paullus. Motion carried 6-0.

**Agenda Modifications**

None.

## **Executive Session Requests**

Councilmember Besl, seconded by Councilmember Davidson, moved for Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property. Roll call vote. Motion carried 6-0.

## **Special Presentations**

### **a. Fire Department Oath of Office**

Mayor Rhodus administered the ceremonial oath of office to Deputy Chief Chad Cooper, Deputy Chief Steve Conn and Lieutenant Matthew Hicks and congratulated them on their appointments.

## **Citizen Comments**

State Rep. Jennifer Gross discussed the proposed property tax increase and the impact on Fairfield residents.

## **Public Hearing(s)**

None.

## **Approval of Minutes**

The Special Meeting Minutes of June 29, 2023 were approved as written and submitted.

## **OLD BUSINESS AND REPORTS**

### **Community & Public Relations**

*Councilmember Leslie Besl*

### **Development Services**

*Councilmember Matt Davidson*

### **Parks, Recreation and Environment**

*Councilmember Gwen Brill*

### **Public Safety**

*Councilmember Dale Paullus*

### **Public Utilities**

*Councilmember Adam Kraft*

### **Public Works**

*Councilmember Terry Senger*

### **Finance & Budget**

*Councilmember Tim Meyers*

## **NEW BUSINESS**

**Councilmember Besl, seconded by Councilmember Kraft, moved to read all New Business by title only. Motion carried 6-0.**

### **Development Services**

*Councilmember Matt Davidson*

Motion to Suspend Second and Third Readings

Councilmember Davidson presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Matt Davidson, Councilmember, At-Large       |
| <b>SECONDER:</b> | Gwen Brill, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to execute a lease amendment with SprintCom LLC and declaring an emergency.

### **Recommendation:**

Staff recommends that Council waive the second and third readings and pass as an emergency.

ORDINANCE NO. 109-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Matt Davidson, Councilmember, At-Large       |
| <b>SECONDER:</b> | Gwen Brill, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

### **Parks, Recreation and Environment**

*Councilmember Gwen Brill*

Motion to Suspend Second and Third Readings

Councilmember Brill presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Gwen Brill, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to enter into a contract with Office Furniture Source, LLC for the Community Arts Center Furniture and Furnishings Replacement and declaring an emergency.

### **Recommendation:**

It is recommended that City Council authorize an appropriation of \$74,900.00 from the Capital Fund among two vendors as detailed in the financial impact section.

ORDINANCE NO. 110-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Gwen Brill, Councilmember, At-Large          |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

## Public Safety

*Councilmember Dale Paullus*

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Lenox Che Ventures 1 LLC, 4761 Dixie Highway, Fairfield, OH 45014 (Permit Class D1 & D2).

### Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Lenox Che Ventures 1 LLC, 4761 Dixie Highway, Fairfield, OH 45014 (Permit Class D1 & D2).

SIMPLE MOTION NO. 10-23. APPROVED 6-0.

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|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Leslie Besl, Councilmember, 1st Ward         |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to amend Section 373.14 Riding on Sidewalks of Chapter 373, Bicycles and Motorcycles, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

### Recommendation:

It is recommended that City Council adopt an ordinance to update Section 373.14 of the Traffic Code.

Councilmember Besl presented the first reading of this ordinance.

|                |                      |                                |
|----------------|----------------------|--------------------------------|
| <b>RESULT:</b> | <b>FIRST READING</b> | <b>Next: 9/11/2023 7:00 PM</b> |
|----------------|----------------------|--------------------------------|

## Public Utilities

*Councilmember Adam Kraft*

Motion to Suspend Second and Third Readings

Councilmember Kraft presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Adam Kraft, Councilmember, 4th Ward          |
| <b>SECONDER:</b> | Matt Davidson, Councilmember, At-Large       |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to enter into a contract with Prodigy Building Solutions, LLC for various building improvements at the City's Wastewater Treatment Plant and declaring an emergency.

**Recommendation:**

It is recommended that City Council authorize the City Manager to enter into a contract with Prodigy Building Solutions LLC, West Chester, Ohio, and appropriate project funding in the amount of \$767,996.00 for various building improvements at Public Utilities facilities. Rules suspension is requested in order to expedite the project.

ORDINANCE NO. 111-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Adam Kraft, Councilmember, 4th Ward          |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

**Public Works**

*Councilmember Terry Senger*

Ordinance to authorize the City Manager to execute a contract with Morton Salt, Inc. for purchase of road salt.

**Recommendation:**

It is recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Morton Salt, Incorporated for the purchase of road salt.

Councilmember Senger presented the first reading of this ordinance.

|                |                                                |
|----------------|------------------------------------------------|
| <b>RESULT:</b> | <b>FIRST READING   Next: 9/11/2023 7:00 PM</b> |
|----------------|------------------------------------------------|

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to enter into agreements with Duke Energy for LED Retrofit Improvements for various street lights and declaring an emergency.

**Recommendation:**

It is recommended that the City Council authorize the City Manager to enter into agreements with Duke Energy for the upgrade of street lights to LED lighting.

It is further recommended that Council authorize funding from the Capital Improvement Fund in the amount of \$100,000.

ORDINANCE NO. 112-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to enter into a contract with Beau Townsend Ford for the purchase of three (3) Ford Edge vehicles for the Police Department and declaring an emergency.

**Recommendation:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$149,222 from the Capital Improvement Fund for the purchase of (3) Ford Edges'. It is further recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with Beau Townsend Ford, Vandalia, Ohio for the purchase of these vehicles.

ORDINANCE NO. 113-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Gwen Brill, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to execute and file the Ohio Department of Transportation (ODOT) Safety Grant Application and Agreement for financial assistance for the Route 4 / Seward Road Intersection Improvement Project and declaring an emergency.

**Recommendation:**

It is recommended that City Council authorize the preparation of legislation, authorizing the City Manager to execute and file the application for financial assistance, and (if successful) enter into an agreement with ODOT for a grant to fund a major portion of the Route 4/Seward Road Improvement Project.

ORDINANCE NO. 114-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to enter into an agreement with the Ohio EPA for partial funding of implementation strategy development for a section of Pleasant Run Creek and declaring an emergency.

**Recommendation:**

It is recommended that City Council authorize the preparation of legislation authorizing the City Manager to enter into an agreement with the OEPA for the partial funding of Implementation Strategy Development for a section of the Pleasant Run Creek identified as HUC-12.

ORDINANCE NO. 115-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Tim Meyers, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to execute and file the Ohio Public Works Commission (OPWC) Issue 1 Grant Application and agreement to fund a portion of the 2025 South Gilmore Road Improvements – Resor to Old Gilmore.

**Recommendation:**

It is recommended that City Council authorize the preparation of legislation authorizing the City Manager to execute and file the application for financial assistance, and (if successful) enter into an agreement with OPWC for a grant to fund a portion of the 2025 South Gilmore Improvements - Resor to Old Gilmore.

ORDINANCE NO. 116-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Terry Senger, Councilmember, 3rd Ward        |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

**Finance & Budget**

*Councilmember Tim Meyers*

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this resolution.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Gwen Brill, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Resolution establishing the Butler County American Rescue Plan Act Fund and declaring an emergency.

**Recommendation:**

It is recommended that City Council approve the resolution to establish the fund with rule suspension and emergency.

RESOLUTION NO. 7-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Gwen Brill, Councilmember, At-Large          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this resolution.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

A resolution to authorize the City Manager to apply for, accept, and enter into a cooperative agreement for financing the construction of Wastewater Plant Aeration System Improvements Project between the City of Fairfield and the Ohio Water Development Authority and declaring an emergency.

**Recommendation:**

It is recommended that City Council approve this resolution for a financing agreement with the Ohio Water Development Authority, with rule suspension and emergency.

RESOLUTION NO. 8-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to authorize the City Manager to execute an Employer Adoption Agreement with the Ohio Public Employees Deferred Compensation Board to offer a Roth 457 option to City of Fairfield employees.

**Recommendation:**

It is recommended that Council approve the City Manager entering into an agreement with the Ohio Public Employees Deferred Compensation Board to authorize the Roth 457 option to be offered to the City of Fairfield employees, through the City's deferred compensation program, as an additional benefit which can assist employees to save for retirement.

Vice Mayor Meyers presented the first reading of this ordinance.

|                |                      |                                |
|----------------|----------------------|--------------------------------|
| <b>RESULT:</b> | <b>FIRST READING</b> | <b>Next: 9/11/2023 7:00 PM</b> |
|----------------|----------------------|--------------------------------|

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

An ordinance determining to reduce and recertify special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

**Recommendation:**

It is necessary for the City Council to pass an ordinance to reduce special assessments levied for the purposes of constructing certain improvements at the Cincinnati Mills Mall.

It is recommended that Council authorize and direct the preparation of legislation to reduce the special assessments levied for the purpose of constructing certain improvements at the parking garage located at the Cincinnati Mills Mall. In order to meet the special assessment deadline of Butler

County, a suspension of the rules and emergency are requested.

ORDINANCE NO. 117-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance levying special assessments for the repair of sidewalks (including aprons) in the City of Fairfield, Ohio and declaring an emergency.

**Recommendation:**

It is recommended that City Council authorize and direct the preparation of legislation to levy the

assessments for the repair of sidewalks against lands and lots benefited by such improvements. The legislation will require the emergency clause since unpaid assessments will be billed to the property owners to allow 30 days for payment before certifying the outstanding balance to the County Auditor and issuing bonds.

ORDINANCE NO. 118-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance providing for the issuance of \$47,220.75 of bonds by the City of Fairfield, Ohio, to pay part of the cost of sidewalk repair in the City, and declaring an emergency.

**Recommendation:**

It is necessary for Council to authorize the issuance of Sidewalk Special Assessment bonds for 2023 in the amount of \$47,220.75.

It is recommended that City Council authorize and direct preparation of legislation to authorize the issuance of bonds for the repair of sidewalks against lots that benefited from the improvements. The legislation will require the emergency clause as unpaid assessments were certified to the County Auditor.

ORDINANCE NO. 119-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Motion to Suspend Second and Third Readings

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to amend Ordinance No. 155-22 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2023, and ending December 31, 2023.” - Supplemental Appropriations.

**Recommendation:**

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

ORDINANCE NO. 120-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

**Motion to Suspend Second and Third Readings**

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to amend Ordinance No. 155-22 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2023, and ending December 31, 2023.”

**Recommendation:**

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 121-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Terry Senger, Councilmember, 3rd Ward        |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

**Motion to Suspend Second and Third Readings**

Vice Mayor Meyers presented the first reading of this ordinance.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

Ordinance to amend Ordinance No. 155-22 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2023, and ending December 31, 2023.”

**Recommendation:**

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 122-23. APPROVED 6-0.

|                  |                                              |
|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Tim Meyers, Councilmember, At-Large          |
| <b>SECONDER:</b> | Adam Kraft, Councilmember, 4th Ward          |
| <b>AYES:</b>     | Meyers, Davidson, Brill, Besl, Senger, Kraft |
| <b>EXCUSED:</b>  | Paullus                                      |

**Meeting Schedule**

Clerk Wilson read the following meeting schedule:

- A. Monday, September 11 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, September 25 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Tuesday, October 10 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

**Executive Session of Council (if needed)**

Council recessed to Executive Session at 8:00 PM

**15. ADJOURNMENT**

The Regular Meeting adjourned at 9:03 PM.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor's Approval

Date Approved\_\_\_\_\_



## Strategic Initiative Review

*City of Fairfield, Ohio*

Strategic Initiative Champions: Greg Kathman, Nathaniel Kaelin,  
Ben Mann, Mandi Brock, Adam Sackenheim/Erin Lynn, Laurie Murphy

Strategic Initiative Sponsor: Scott Timmer

August 14, 2023

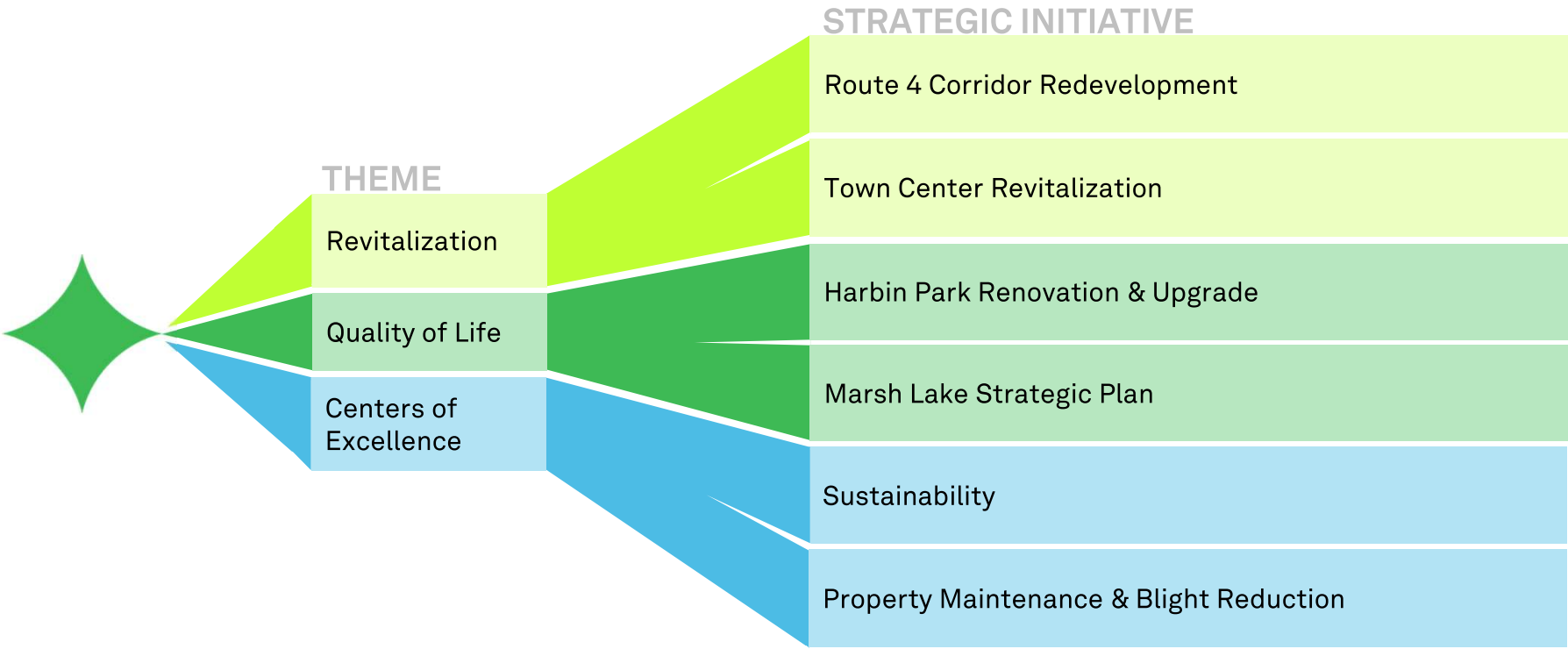
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# Agenda



- 2023 Strategic Focus
- Strategic Initiative Teams
- Strategic Initiatives
  - ✓ Scope & Objectives
  - ✓ Schedule
  - ✓ Performance
  - ✓ Discussion Points

# 2023 Strategic Focus



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# Strategic Initiative Teams



## Route 4 Redevelopment Plan

**Project Champion:** Greg Kathman

**Team:** Erin Lynn  
Nathaniel Kaelin  
Chris Hacker

## Harbin Park Renovation & Upgrade

**Project Champion:** Ben Mann

**Team:** Mandi Brock  
Chris Addison  
Nick Dill

## Sustainability

**Project** Adam Sackenheim &  
**Champion:** Erin Lynn

**Team:** Greg Kathman  
Ben Mann  
Brian Rose  
Mandi Brock

## Town Center Revitalization

**Project Champion:** Nathaniel Kaelin

**Team:** Mandi Brock  
Chris Addison  
Ben Mann  
Nick Dill  
Greg Kathman  
Erin Lynn  
Adam Sackenheim

## Marsh Lake Strategic Plan

**Project Champion:** Mandi Brock

**Team:** Ben Mann  
Nick Dill  
Chris Addison  
Greg Kathman  
Erin Lynn  
Nathaniel Kaelin  
Adam Sackenheim

## Property Maintenance & Blight Reduction

**Project Champion:** Laurie Murphy

**Team:** Greg Kathman  
Lee Rosato  
Jeff Timpe  
Steve Maynard  
Tom Lakamp  
Sami Brandenburg

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**Strategic Initiative Review**  
*Route 4 Corridor Redevelopment*  
*City of Fairfield, Ohio*

Initiative Champion: Greg Kathman

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## Route 4 Corridor Redevelopment Scope



### Scope Description

Promote the revitalization and enhance the long-term viability of this vital commercial and transportation corridor through a variety of initiatives, including public infrastructure investments, strategic property and/or business investments, public-private partnerships, and the establishment of high-quality design standards.

### Objectives

- Develop Funding Sources
- Strategic Property/Business Investment
- Enhance Visual Appearance
- Connectivity Alignment
- Infrastructure Improvements

### Route 4 Redevelopment Plan

Project Champion: Greg Kathman

Team: Erin Lynn  
Nathaniel Kaelin  
Chris Hacker

# Route 4 Corridor Redevelopment Schedule



## Initiative Progress

### Objective(s)

#### Develop Funding Sources

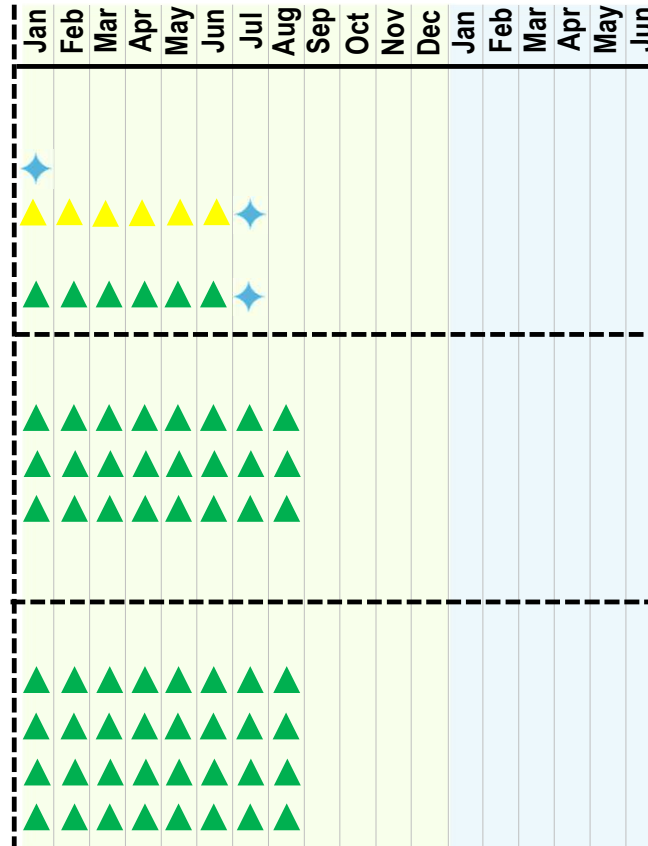
- Milestone 1: TED Fund
- Milestone 2: Northeast Area TIF
- Milestone 3: Grant Funding (Ongoing)
- Milestone 4: Butler County ARPA

#### Strategic Property/Business Investment

- Milestone 1: Stakeholder Engagement
- Milestone 2: Industry Expert Meetings
- Milestone 3: Strategy Development
- Milestone 4: Strategy Execution

#### Enhance Visual Appearance

- Milestone 1: Property Maint. Enforcement
- Milestone 2: Public Investments
- Milestone 3: Public-Private Partnerships
- Milestone 4: Update Zoning Code



### Key Accomplishments

- TED Transfer Dec. 2022
- Northeast Area TIF finalized
- Roadway Grant for Route 4 received
- Butler County ARPA Received

- Stakeholder and Industry Expert meetings are ongoing

- Targeted Enforcement of Property Maintenance on Route 4
- Zoning Code Update 95% complete

- ▲ - On track
- ▲ - At Risk / Monitor
- ▲ - Review / May Need Support
- ★ - Milestone Completion Date

★ - Target Completion Date

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# Route 4 Corridor Redevelopment Schedule



## Objective(s)

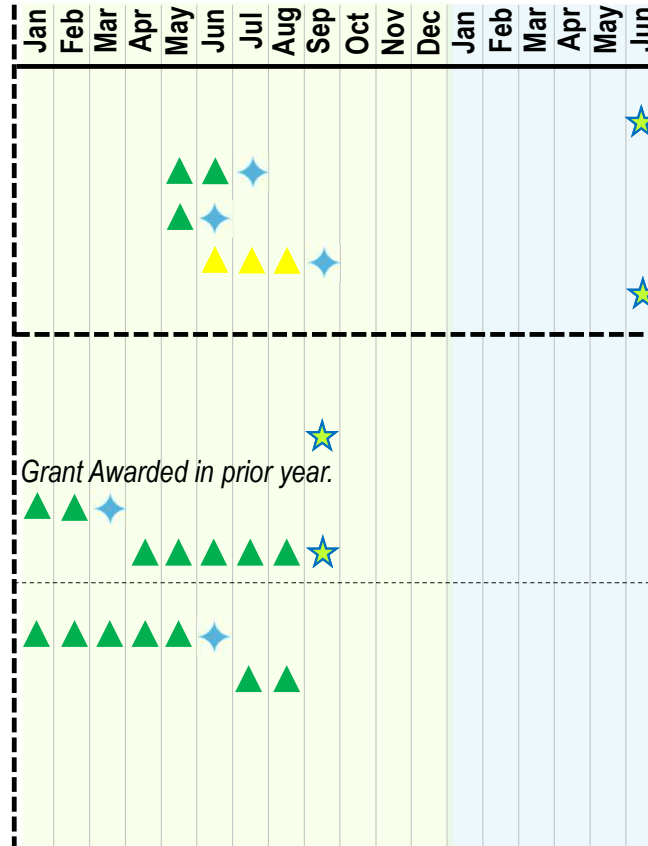
### Connectivity Alignment

- Milestone 1: 2022 CDBG Construction
- Milestone 2: 2023 CDBG Application
- Milestone 3: 2023 CDBG Award
- Milestone 4: 2023 CDBG Construction

### Infrastructure Improvements

- Milestone 1: Roadway
  - 1a: Grant Funding (Road)
  - 1b: Bid/Award Project (Road)
  - 1c: Construction (Road)
- Milestone 2: Symmes Road Rail Crossing
  - 2a: Grant Funding (Overpass)
  - 2b: P&E of RCE (Overpass)\*

\* Note: P&E Grant Estimated Completion is in 2025



## Key Accomplishments

- 1,850 linear feet completed in 2022
- 2022 CDBG construction complete
- 2023 CDBG application submitted
- 1,150 liner feet private installation

- Roadway grant funding (Prior Year)
- Bid & Contract awarded
- Planning & Engineering (P&E) Grant Awarded for Rail Crossing Elimination (RCE)

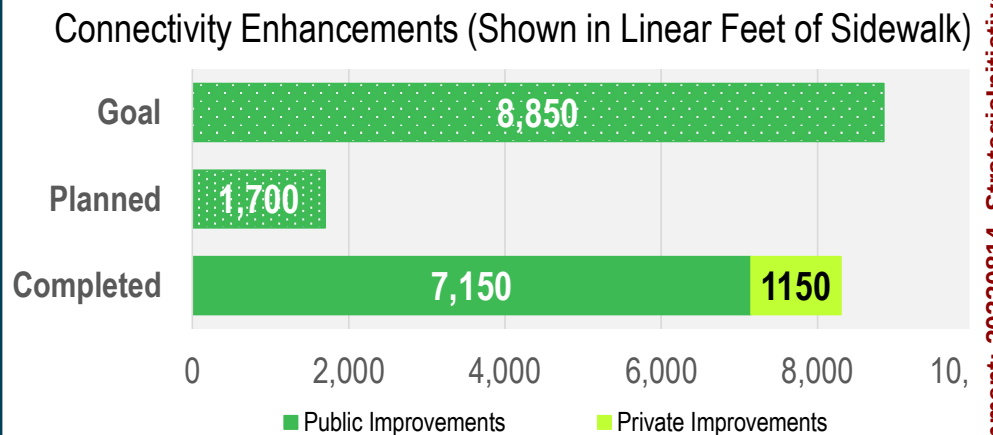
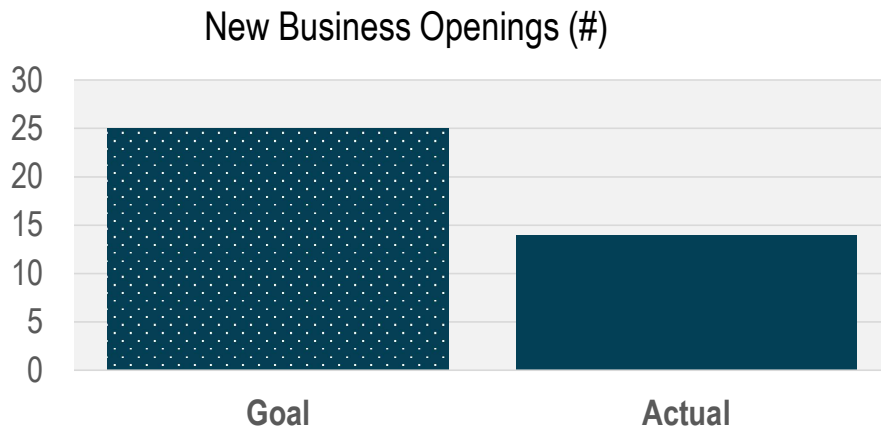
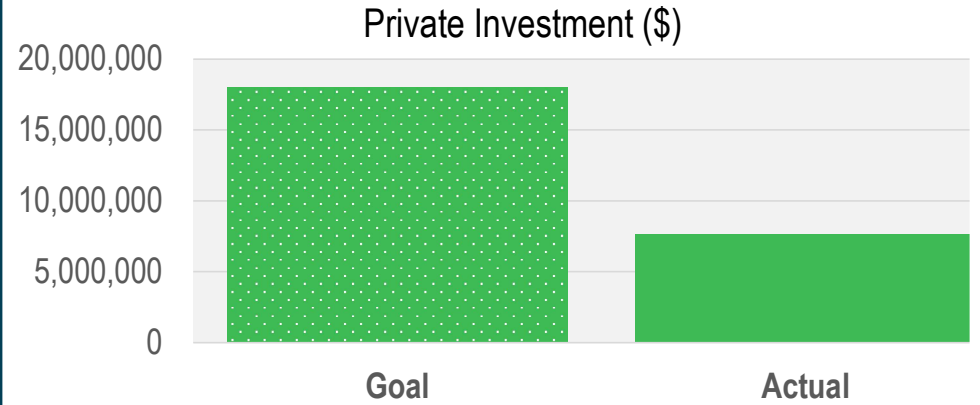
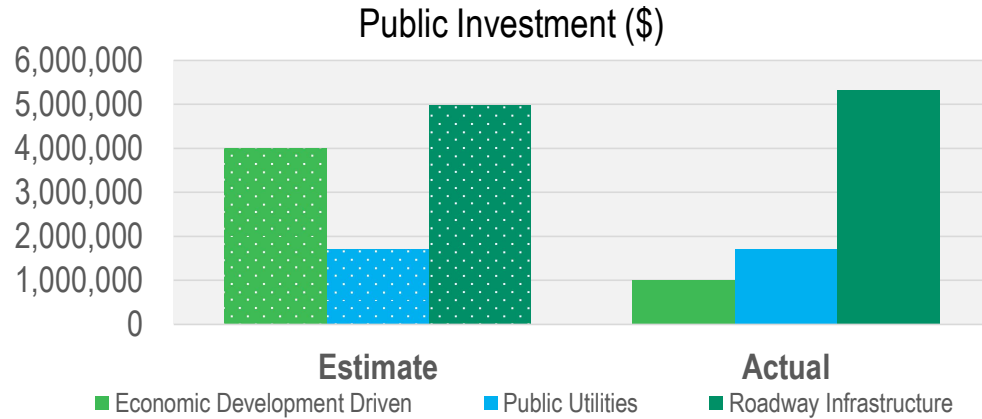
Initiative Progress

- ▲ - On track
- ▲ - Review / May Need Support
- ▲ - At Risk / Monitor
- ★ - Milestone Completion Date

★ - Target Completion Date

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# Route 4 Corridor Redevelopment Performance



## Route 4 Corridor Redevelopment Discussion



| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Direction Needed                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li>• <b>Funding</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Continued Financial Support to the Transformative Economic Development (TED) Fund.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                          |                                                                                            |
| <b>Overlapping Priorities:</b> <ul style="list-style-type: none"> <li>• <b>Property Maintenance &amp; Blight Reduction</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Collaborate with Strategic Initiative Team to align overall goals for corridor.</li> </ul> </li> <li>• <b>Town Center Revitalization</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Closely coordinate both efforts to ensure that strategic property and/or business investments are balanced between Route 4 and the Town Center, and such projects are appropriate for each individual market.</li> </ul> </li> </ul> | <br> |



**Strategic Initiative Review**  
*Town Center Revitalization*  
*City of Fairfield, Ohio*

Initiative Champion: Nathaniel Kaelin

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## Town Center Revitalization Scope



### Scope Description

Enhance the vitality of Fairfield's Town Center as a resident destination and desirable business location through investment in public assets, strategic properties and/or business investments, and quality programming.

### Objectives

- Village Green Park Improvements
- Riegert Square Redevelopment
- Strategic Property Investment

#### Town Center Revitalization

Project Champion: Nathaniel Ka

Team: Mandi Brock  
Chris Addison  
Ben Mann  
Nick Dill  
Greg Kathman  
Erin Lynn  
Adam Sackenheim

# Town Center Revitalization Schedule



## Initiative Progress

### Objective(s)

#### Village Green Park Improvements

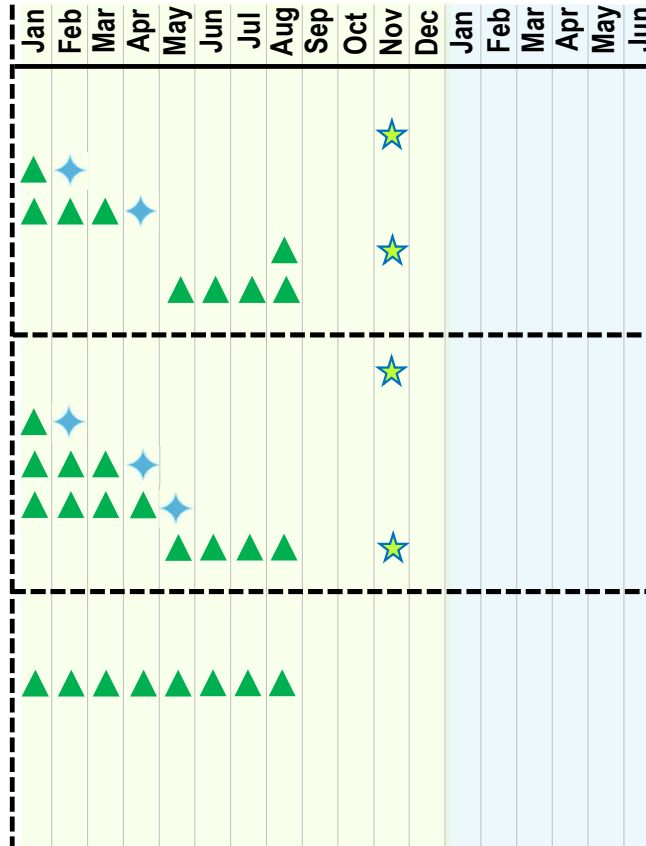
- Milestone 1: CIP Approval
- Milestone 2: Contract Approval
- Milestone 3: Construction Completion
- Milestone 4: Enhance Programs (Ongoing)

#### Riegert Square Redevelopment

- Milestone 1: CIP Approval
- Milestone 2: Property Owner Agreement(s)
- Milestone 3: Bid Award
- Milestone 4: Construction Completion

#### Strategic Property Investment

- Milestone 1: Identify Opportunities (Ongoing)
- Milestone 2: Negotiate Agreement(s)
- Milestone 3: Implement Project(s)



### Key Accomplishments

- CIP Approval
- Park Board Contract Approval
- City Council Contract Approval
- Enhanced Programming

- Owner Agreements Signed
- Construction Bid Opening
- Contract Awarded

- Opportunity Identification Ongoing

- ▲ - On track
- ▲ - At Risk / Monitor
- ▲ - Review / May Need Support
- ★ - Milestone Completion Date

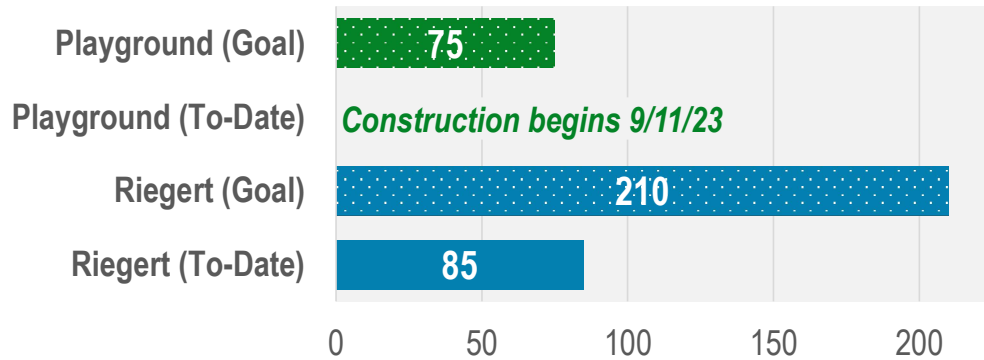
★ - Target Completion Date

CITY OF OPPORTUNITY

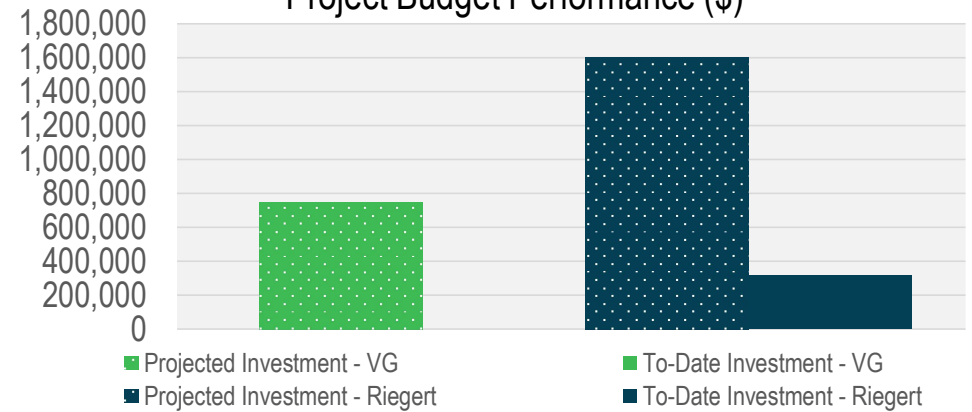
# Town Center Revitalization Performance



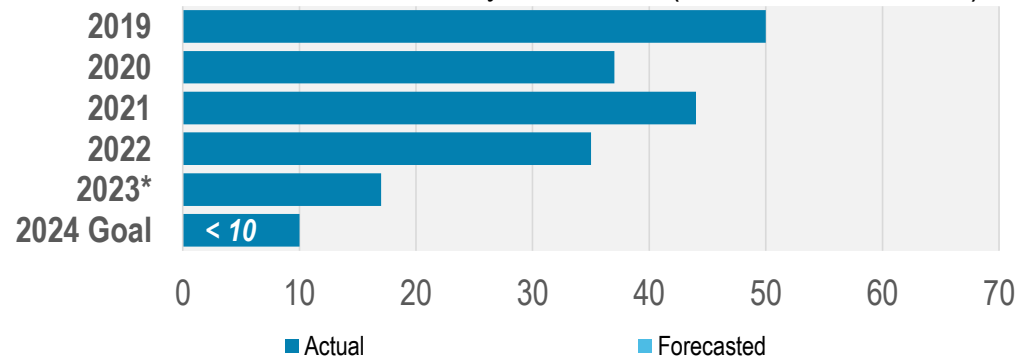
Village Green/Riegert Timeline Achievement (Days)



Project Budget Performance (\$)

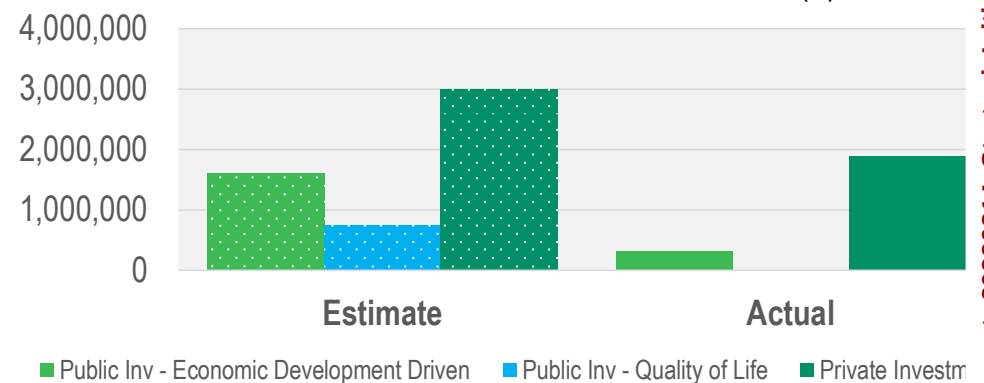


Pleasant Ave Enhanced Safety – Crashes (Wessel to Patterson)



\* 2023 Forecasted based on Year-to-Date through 4/11/23

Level of Investment – Public & Private (\$)



## Town Center Revitalization Constraints / Obstacles



| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Direction Needed                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li>• <b>Funding</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Continued Financial Support to the Park Development and Transformative Economic Development (TED) Fund.</li> </ul> </li> <li>• <b>External Cooperation</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Ensure positive messaging and consistent communication remain key to future developments.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                             | <div data-bbox="1837 592 1900 657">Yes</div> <div data-bbox="1837 738 1900 803">No</div>                                                 |
| <b>Competing Priorities:</b> <ul style="list-style-type: none"> <li>• <b>Harbin Park Renovation &amp; Upgrade</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> No concerns for the Town Center Initiative at this time.</li> </ul> </li> <li>• <b>Marsh Lake Strategic Plan</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> No concerns for the Town Center Initiative at this time.</li> </ul> </li> <li>• <b>Route 4 Corridor Redevelopment</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Closely coordinate both efforts to ensure that strategic property and/or business investments are balanced between Route 4 and the Town Center, and such projects are appropriate for each individual market.</li> </ul> </li> </ul> | <div data-bbox="1837 990 1900 1055">No</div> <div data-bbox="1837 1088 1900 1153">No</div> <div data-bbox="1837 1185 1900 1250">No</div> |



**Strategic Initiative Review**  
*Harbin Park Renovation & Upgrade*  
*City of Fairfield, Ohio*

Initiative Champion: Ben Mann

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# Harbin Park Renovation & Upgrade Scope



## Scope Description

Continued revitalization of Harbin Park with the goal of restoring the park's premier regional status.

## Objectives

- Phase II Completion (Overlook & Restroom)
- Phase III Design/Construction (Upper Harbin)
- Phase IV Design (Lower Harbin)

**Harbin Park  
Renovation & Upgrade**  
Project Champion: Ben Mann

Team: Mandi Brock  
Chris Addison  
Nick Dill

# Harbin Park Renovation & Upgrade Schedule



## Objective(s)

### Phase II Overlook & Restroom

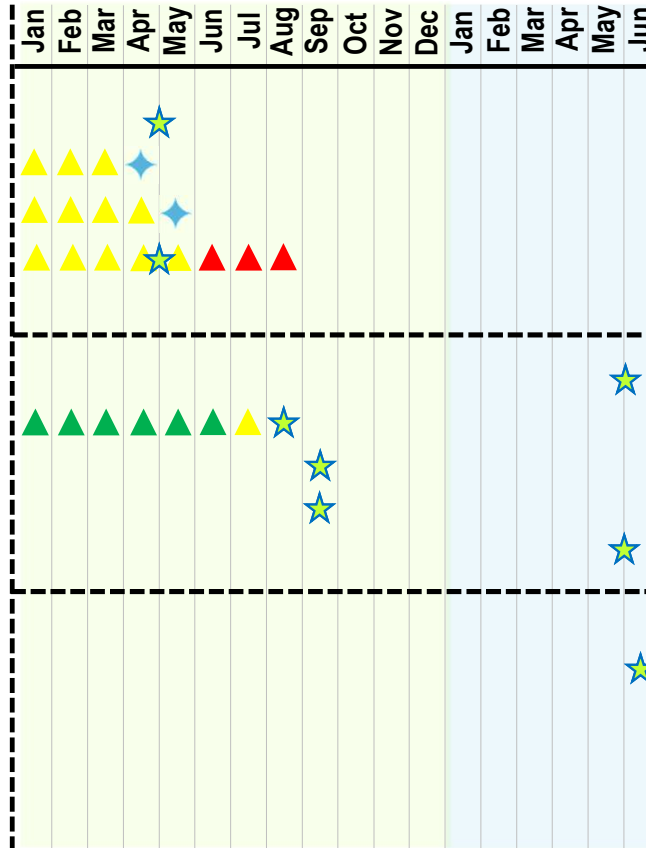
- Milestone 1: Construction Completion
- Milestone 2: Functional Opening
- Milestone 3: Punchlist Completion

### Phase III Upper Harbin (Play Area)

- Milestone 1: Design Completion
- Milestone 2: Bid Opening/Award
- Milestone 3: Contract Authorization
- Milestone 4: Construction

### Phase IV Lower Harbin

- Milestone 1: Design Completion
- Milestone 2: Bid Opening/Award
- Milestone 3: Contract Authorization
- Milestone 4: Construction



## Key Accomplishments

- Open for the public in summer of 2023.

- 60% Plans Reviewed 7/31/23

- Anticipated Design Start 11/1/23

Initiative Progress

- ▲ - On track
- ▲ - At Risk / Monitor
- ▲ - Review / May Need Support
- ★ - Milestone Completion Date

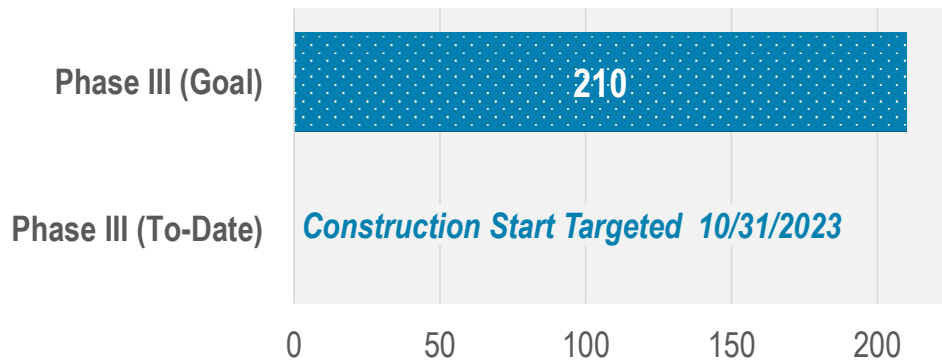
★ - Target Completion Date

CITY OF OPPORTUNITY

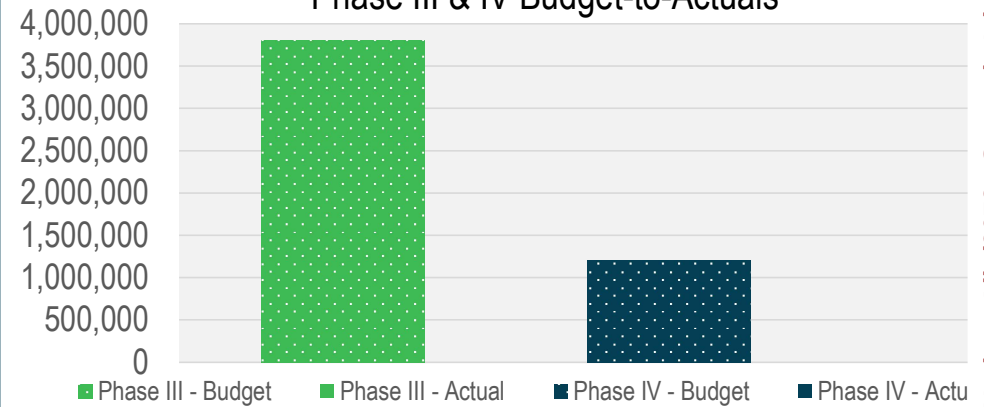
# Harbin Park Renovation & Upgrade Performance



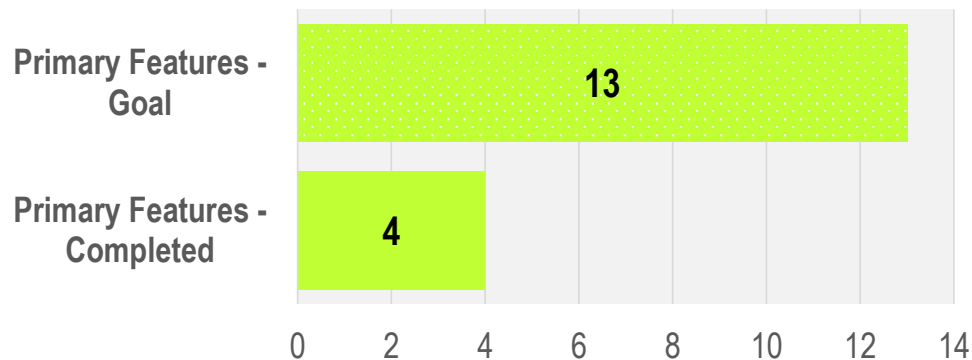
Phase III Construction Timeline Achievement



Phase III & IV Budget-to-Actuals



Master Plan Alignment



Measurable Usage Increase

## Future Key Performance Indicators:

- Staff is reviewing options to provide utilization metrics for various City initiatives.

# Harbin Park Renovation & Upgrade Constraints / Obstacles

| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Direction Needed                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li>• <b>Funding</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Continued Financial Support to the Park Development Fund.</li> </ul> </li> <li>• <b>Software</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> In order to effectively measure park utilization; enhanced software may be required.</li> </ul> </li> </ul>                                                                             | <br>    |
| <b>Competing Priorities:</b> <ul style="list-style-type: none"> <li>• <b>Town Center Revitalization – Village Green Playground Objective</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Substantially complete renovation of Village Green Playground prior to full-scale launch.</li> </ul> </li> <li>• <b>Marsh Lake Strategic Plan</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> No concerns for the Harbin Park Initiative at this time.</li> </ul> </li> </ul> | <br> |



**Strategic Initiative Review**  
*Marsh Lake Strategic Planning*  
*City of Fairfield, Ohio*

Initiative Champion: Mandi Brock

CITY OF OPPORTUNITY

## Marsh Lake Strategic Plan Scope/Objectives



### Scope Description

Promote the redevelopment of Marsh Park as a water-based recreation site, preserving and capitalizing on the natural features to be a catalyst for economic and community development.

### Objectives

- Pursue Trail Grant Funding
- Strategic Property Investment
- Explore Short-Term Programming
- Update Comprehensive Marsh Lake Strategic Plan

#### Marsh Lake Strategic Plan

Project Champion: Mandi Brock

Team:

- Ben Mann
- Nick Dill
- Chris Addison
- Greg Kathman
- Erin Lynn
- Nathaniel Kaelin
- Adam Sackenheim

# Marsh Lake Strategic Plan Schedule



## Initiative Progress

### Objective(s)

#### Pursue Trail Grant Funding

- Milestone 1: Council Authorize TA Grant
- Milestone 2: Submit TA Grant Application

#### Strategic Property Investment

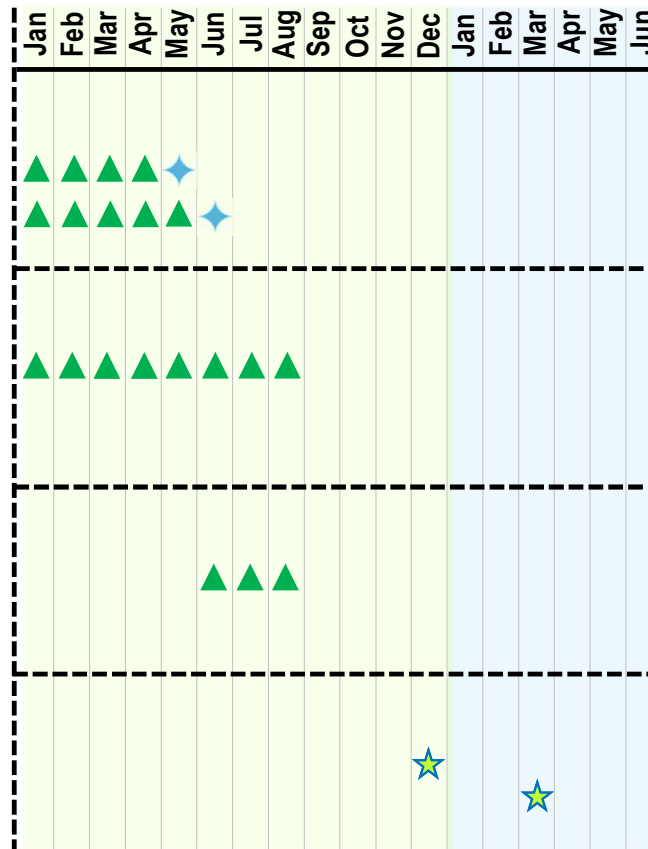
- Milestone 1: Identify Properties (Ongoing)
- Milestone 2: Necessary Memorandum(s)
- Milestone 3: Execute Agreement(s)

#### Explore Short-Term Programming

- Milestone 1: Determine Feasibility (Ongoing)
- Milestone 2: Program Event(s)

#### Strategic Plan Update

- Milestone 1: Issue Request for Qualification
- Milestone 2: Select/Authorize Contractor



### Key Accomplishments

- Authorization of Transportation Alternative (TA) Grant on 5/22/23
- TA Grant submitted
- Property Identification and Consultant Review Ongoing
- Natural Trail Clearing (Spring)
- Trail Maintenance Completed (July)

- ▲ - On track
- ▲ - At Risk / Monitor
- ▲ - Review / May Need Support
- ★ - Milestone Completion Date

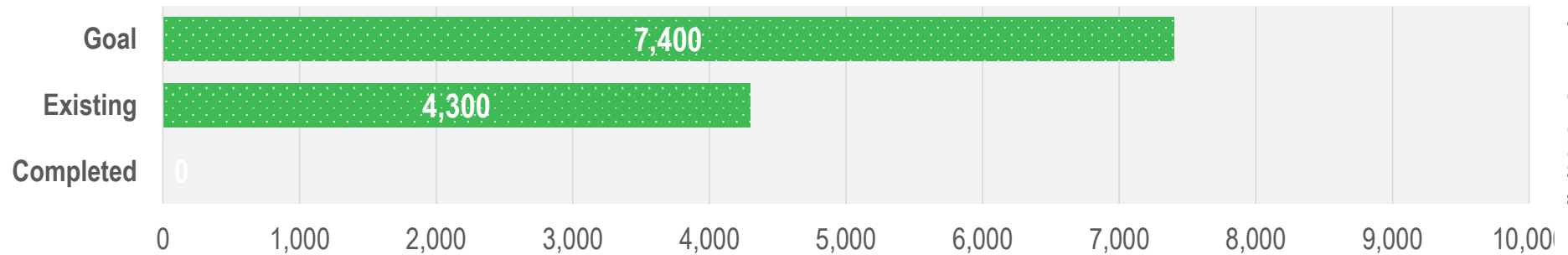
★ - Target Completion Date

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# Marsh Lake Strategic Plan Performance



Connectivity Enhancements (Shown in Linear Feet of Multi-Use Trail)



TA Grant; Construction target is 2026/27

## Future Key Performance Indicators:

- As part of the Marsh Strategic Plan document, future KPIs would be a deliverable
  - ✓ For Example: Marsh Lake Utilization

# Marsh Lake Strategic Plan Discussion



| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Direction Needed                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li>• <b>Funding</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Continued Financial Support to the Park Development Fund.</li> </ul> </li> <li>• <b>External Cooperation</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Ensure positive messaging and consistent communication remain key to future developments.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                               | <div data-bbox="1837 592 1900 657">Yes</div> <div data-bbox="1837 690 1900 755">No</div>                                                    |
| <b>Competing Priorities:</b> <ul style="list-style-type: none"> <li>• <b>Town Center Revitalization – Village Green Playground Objective</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Substantially complete renovation of Village Green Playground prior to full-scale launch.</li> </ul> </li> <li>• <b>Harbin Park Renovation &amp; Upgrade</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Finalize Phase III conceptual plans, bid award, and Council authorization prior to full-scale launch.</li> </ul> </li> <li>• <b>Sustainability Plan</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> To ensure components of the Sustainability Plan are incorporated, we see the benefit of having a draft Plan prior to full-scale launch of the Marsh Lake Strategic Plan.</li> </ul> </li> </ul> | <div data-bbox="1837 982 1900 1047">Yes</div> <div data-bbox="1837 1079 1900 1144">Yes</div> <div data-bbox="1837 1177 1900 1242">Yes</div> |



**Strategic Initiative Review**  
*Sustainability Planning*  
*City of Fairfield, Ohio*

Initiative Champions: Erin Lynn; Adam Sackenheim

CITY OF OPPORTUNITY

# Sustainability Planning Scope



## Scope Description

Implement a sustainable strategy into the founding tenants of quality of life within the City of Fairfield. Support and promote infrastructure innovation and programming while improving livability within the city by reducing the impact of city operations on natural resources and the environment.

## Objectives

- Initiative Administration
- Sustainability Plan Development
  - ✓ Data Collection and Analysis
  - ✓ Communication and Community Engagement
  - ✓ Planning, Execution, and Tracking

## Sustainability Planning

**Project Champions:** Erin Lynn; A n  
Sackenheim

**Team:** Mandi Brock  
Brian Rose  
Ben Mann  
Greg Kathman

# Sustainability Planning Schedule



## Initiative Progress

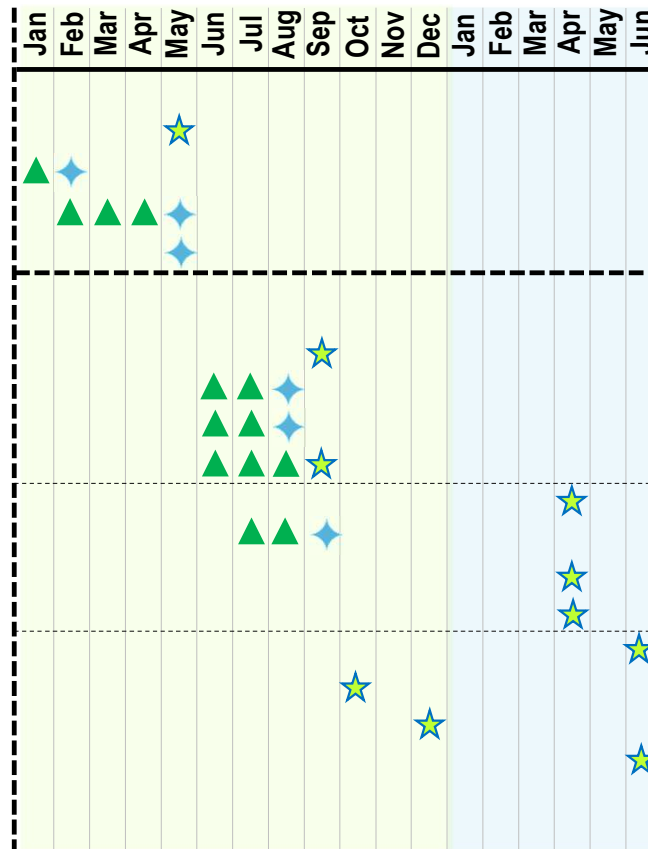
### Objective(s)

#### Initiative Administration

- Milestone 1: Finalize RFP
- Milestone 2: Review & Select Vendor
- Milestone 3: Council Authorize Contract

#### Sustainability Plan Development

- Milestone 1: Data Collection & Analysis
  - 1a: Data Compilation
  - 1b: Data Analysis
  - 1c: GHG inventories/forecasts
- Milestone 2: Communication & Engagement
  - 2a: Communication Plan
  - 2b: Public Outreach
  - 2c: Implementation & Engagement
- Milestone 3: Planning, Execution, & Tracking
  - 3a: Plan Goals
  - 3b: Roadmaps & Priorities
  - 3c: Plan Development
  - 3d: Monitor Results (Ongoing)



### Key Accomplishments

- RFP Issued & Responses Received
- Vendor Interviews Conducted
- Contract Awarded
- Data compilation in progress (Input from Duke Energy; Rumpke; OKI)
- Council interviews
- Consultant Key Location Visit
- Participation from Environmental Commission and Miami University; (Chamber of Commerce & Schools)

- ▲ - On track
- ▲ - At Risk / Monitor

- ▲ - Review / May Need Support
- ★ - Milestone Completion Date

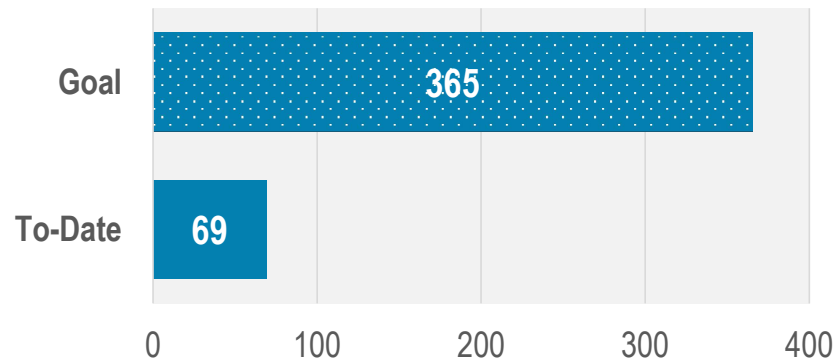
- ★ - Target Completion Date

CITY OF OPPORTUNITY

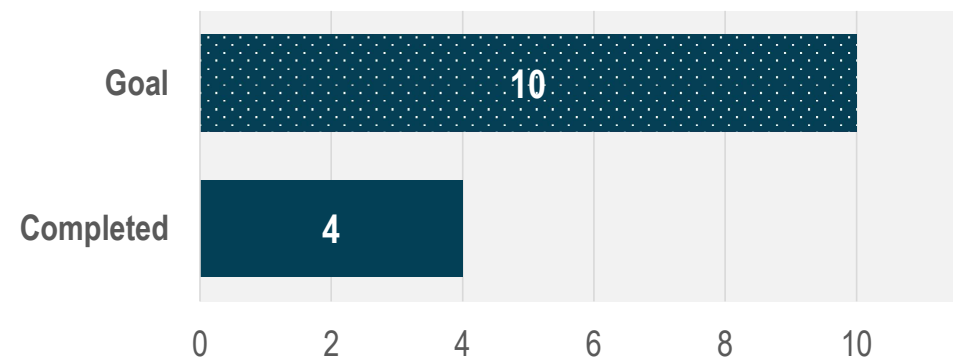
# Sustainability Planning Performance



Sustainability Planning Timeline Achievement (Days)



Stakeholder Engagement Events (#)



## Future Key Performance Indicators:

- As part of the Sustainability Plan document, future KPIs would be a deliverable
  - ✓ For Example: Carbon Footprint Reduction and/or Increase in Residential Recycling through Education and Programming

# Sustainability Planning Discussion



| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Direction Needed                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li><b>Funding:</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> <ul style="list-style-type: none"> <li>Allocate future capital funds to project-specific initiatives</li> <li>Justify expenditures via ROI evaluation</li> <li>Explore grant opportunities</li> <li>Develop structure to rank, prioritize and support sustainable projects, and to consider sustainability in goods/service procurement</li> </ul> </li> </ul> </li> </ul> |   |
| <b>Overlapping Priorities:</b> <ul style="list-style-type: none"> <li><b>Marsh Lake Strategic Plan</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Prior to Marsh Lake Strategic Plan, recommend substantial completion of Sustainability Goals in order to ensure overall Marsh Lake Strategic Plan alignment.</li> </ul> </li> </ul>                                                                                                                                                                      |  |



## Strategic Initiative Review

### *Property Maintenance & Blight Reduction*

*City of Fairfield, Ohio*

Initiative Champion: Laurie Murphy

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## Property Maintenance & Blight Reduction Scope



### Scope Description

Continue strategic enforcement of zoning and property maintenance codes so as to remove blighting influences and enhance the vitality and wellness of residential neighborhoods and commercial corridors.

### Objectives

- Improve Tracking and Reporting Data
- Effective Neighborhood Strategy
- Strategic Property Investment

### Property Maintenance & Blight Reduction

Project Champion: Laurie Murp

Team: Greg Kathman  
Lee Rosato  
Jeff Timpe  
Steve Maynard  
Tom Lakamp  
Sami Brandenburg

# Property Maintenance & Blight Reduction Schedule



| Initiative Progress | Objective(s)                                                                                                                                                                                                                                                                                                                             | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Key Accomplishments                                                                                                                                                                                               |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | <b>Improve Tracking and Reporting Data</b> <ul style="list-style-type: none"> <li>- Milestone 1: Utilize Technology</li> <li>- Milestone 2: Enhance Software Capacity</li> <li>- Milestone 3: Integrate Data with GIS</li> <li>- Milestone 4: Departmental Collaboration</li> </ul>                                                      | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     | <ul style="list-style-type: none"> <li>• Implementation of iPads in the field</li> <li>• Online Permitting</li> <li>• Established process with OpenGov for continuous improvement</li> </ul>                      |
|                     | <b>Strategic Property Investment</b> <ul style="list-style-type: none"> <li>- Milestone 1: Identify Properties (Ongoing)</li> <li>- Milestone 2: Necessary Memorandum(s)</li> <li>- Milestone 3: Execute Agreement(s)</li> </ul>                                                                                                         | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     | <ul style="list-style-type: none"> <li>• Property Identification and Consultant Review Ongoing</li> <li>• ARPA Funds dedicated</li> <li>• CIC Re-Started</li> </ul>                                               |
|                     | <b>Effective Neighborhood Strategy</b> <ul style="list-style-type: none"> <li>- Milestone 1: Develop Communication Strategy</li> <li>- Milestone 2: Create Resident Welcome Packet</li> <li>- Milestone 3: Re-imagine NEAT</li> <li>- Milestone 4: Volunteer Program(s)</li> <li>- Milestone 5: Partner with Service Agencies</li> </ul> | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     | <ul style="list-style-type: none"> <li>• Fairfield Flyer &amp; Social Media Property Maintenance Spotlights</li> <li>• Fairfield FYI launch</li> <li>• Established Relationships with Service Agencies</li> </ul> |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |
|                     |                                                                                                                                                                                                                                                                                                                                          | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   | ▲   |     |     |     |     |     |     |     |     |     |     |                                                                                                                                                                                                                   |

▲ - On track  
▲ - At Risk / Monitor

▲ - Review / May Need Support  
★ - Milestone Completion Date

★ - Target Completion Date

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# Property Maintenance & Blight Reduction Performance



Attachment: 20230814\_StrategicInitiative\_Update\_All (3672 : Strategic Initiative Update)

## Priority-Based Property Maintenance Data

- ✓ Establish priority levels grid for Code violations
- ✓ 2023 has been established as baseline year

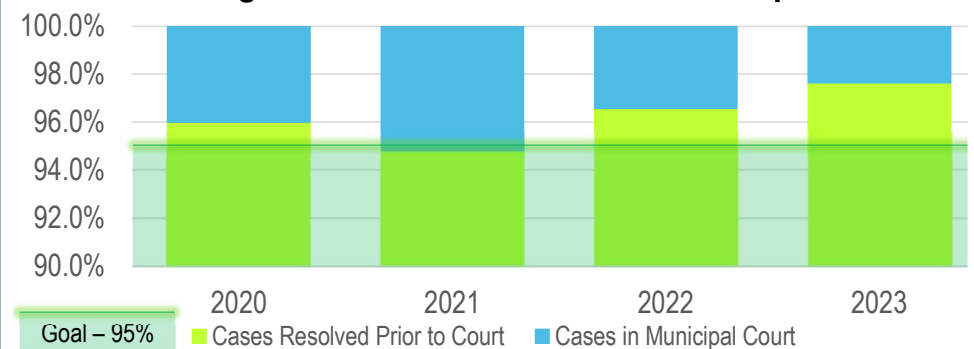
## Location-Based Property Maintenance Tracking

- ✓ Establish a location-based indicator to assist with identifying target areas and strategy development
- ✓ 2023 has been established as baseline year
- ✓ KPI is designed to help identify and intervene in a strategic manner based on location-based data driven decisions

## Volunteer Engagement

- ✓ KPI related to number of volunteers and volunteer activities is being developed as a way to measure enhanced volunteer efforts.

## Percentage of Cases Closed Prior to Municipal Court



Note: Total Cases 2020-1,526; 2021-1,294; 2022-2,246; 2023 YTD-1,445; Total = 6,51

# Property Maintenance & Blight Reduction Discussion



| Discussion Points for Council-Level Collaboration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Direction Needed                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>Resource Requirements:</b> <ul style="list-style-type: none"> <li>• <b>Funding</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Continued commitment to properly staff Building &amp; Zoning Division.</li> </ul> </li> <li>• <b>Technology</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Improve data system to better track violations and compliance metrics.</li> </ul> </li> <li>• <b>Resident Buy-In</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Seek buy-in from residents to work as a partner with the City to protect the community by reporting and supporting regulation of individuals or entities that are in non-compliance with City Ordinances.</li> </ul> </li> </ul> | <div>No</div> <div>No</div> <div>No</div> |
| <b>Overlapping Priorities:</b> <ul style="list-style-type: none"> <li>• <b>Route 4 Corridor Redevelopment</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Collaborate with Strategic Initiative Team to align overall goals for both Initiatives.</li> </ul> </li> <li>• <b>Town Center Revitalization – Riegert Square Redevelopment Objective</b> <ul style="list-style-type: none"> <li>✓ <b>Plan of Action:</b> Collaborate with Strategic Initiative Team to align overall goals for both Initiatives.</li> </ul> </li> </ul>                                                                                                                                                                                                      | <div>No</div> <div>No</div>               |

