Steve Miller
Mayor

Ron D'Epifanio
Council Member at Large

Chad Oberson
Council Member at Large

Bill Woeste
Council Member at Large

Leslie Besl
Council Member, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Tim Abbott
Council Member, 4th Ward

CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, FEBRUARY 10, 2020 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

1. COUNCIL-MANAGER BRIEFING

A. 6:00 PM - Fairfield Connects

2. BUSINESS MEETING CALL TO ORDER

3. PRAYER/PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. AGENDA MODIFICATIONS

6. EXECUTIVE SESSION REQUESTS

7. SPECIAL PRESENTATIONS AND CITIZEN COMMENTS

8. PUBLIC HEARING(S)

9. APPROVAL OF MINUTES

a. Regular Meeting held January 27, 2020

10. OLD BUSINESS AND REPORTS

A. COMMUNITY & PUBLIC RELATIONS COMMITTEE

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

B. DEVELOPMENT SERVICES COMMITTEE

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

1. Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

   • Legislation - Third Reading
   • Motion - Adoption

C. PARKS, RECREATION AND ENVIRONMENT COMMITTEE

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

D. PUBLIC SAFETY COMMITTEE

Ron D'Epifanio, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

E. PUBLIC WORKS COMMITTEE

Chad Oberson, Chair; Ron D'Epifanio, Vice Chair; Bill Woeste, Member

1. Resolution declaring necessity of repairing sidewalks (including aprons).

   • Legislation - Third Reading
   • Motion - Adoption

F. PUBLIC UTILITIES COMMITTEE

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

G. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

11. NEW BUSINESS

A. DEVELOPMENT SERVICES COMMITTEE

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

1. Resolution appointing Development Services Director Greg Kathman to the West Chester Joint Economic Development District Board of Directors.

   • Motion - Read by Title Only (Optional)
   • Legislation - First Reading
   • Motion - Suspend Second and Third Readings
   • Motion - Adoption

B. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

1. Ordinance to amend Ordinance No. 119-19 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020."

Non-Contractual Appropriations: $32,000 for manhole castings; $5,500 for water valve box purchase.

- Motion - Read by Title Only (Optional)
- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

12. MEETING SCHEDULE

A. Monday, February 24 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

B. Monday, March 9 - Council-Manager Briefing, 6:30 PM; Regular Meeting 7:00 PM

C. Monday, March 23 - Council-Manager Briefing, 5:30 PM; Regular Meeting 7:00 PM

13. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

14. ADJOURNMENT

City of Fairfield
Minutes
Regular Meeting of City Council
January 27, 2020

Minutes Acceptance: Minutes of Jan 27, 2020 7:00 PM (Approval of Minutes)

Council-Manager Briefing

A. None.

Business Meeting Call to Order

Mayor Miller called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Paullus led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Ron D'Epifanio	Council Member at Large	Excused	
Chad Oberson	Council Member at Large	Present	
Bill Woeste	Council Member at Large	Present	
Leslie Besl	Council Member, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Tim Abbott	Council Member, 4th Ward	Present	
Steve Miller	Mayor	Present	

Councilmember Abbott, seconded by Councilmember Senger, moved to excuse Councilmember D'Epifanio for the final time. Mayor Miller commented "Rest in peace, my friend." Motion carried 6-0.

Agenda Modifications

None.

Executive Session Requests

None.

Special Presentations and Citizen Comments

Mayor Miller, Councilmember Paullus, Councilmember Abbott and Councilmember Oberson paid tribute to late Councilmember D'Epifanio with the O-H-I-O sign behind Councilmember D'Epifanio's chair at the dais.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of January 13, 2020 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

Recommendation:
This ordinance authorizes the City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce. The contract is evaluated every two years and pertains to the City's sponsorship of the Chamber, including business retention services.

Councilmember Woeste presented the second reading of this ordinance.

RESULT:	**SECOND READING**	**Next: 2/10/2020 7:00 PM**

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Public Safety Committee

Ron D'Epifanio, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Public Works Committee

Chad Oberson, Chair; Ron D'Epifanio, Vice Chair; Bill Woeste, Member

Resolution declaring necessity of repairing sidewalks (including aprons).

Recommendation:
It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Councilmember Oberson presented the second reading of this ordinance.

RESULT:	**SECOND READING**	**Next: 2/10/2020 7:00 PM**

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

NEW BUSINESS

Minutes Acceptance: Minutes of Jan 27, 2020 7:00 PM (Approval of Minutes)

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Motion to Read by Title Only

Motion to read one ordinance by title only.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Ordinance to authorize the City Manager to enter into a contract with Fishbeck for professional engineering services for final design and construction documents development for a Wastewater multi-purpose facility.

Recommendation:
It is recommended that City Council authorize the City Manager to enter into a contract with Fishbeck and appropriate $201,700 for final design, construction documents development, and related engineering services for a new multi-purpose facility to be constructed at the City's Wastewater Treatment Plant.

ORDINANCE NO. 7-20. APPROVED 6-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Motion to Read by Title Only

Motion to read the following two (2) ordinances by title only.

Minutes Acceptance: Minutes of Jan 27, 2020 7:00 PM (Approval of Minutes)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Ordinance to amend Ordinance No. 119-19 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020."

Recommendation:
It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 8-20. APPROVED 6-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Leslie Besl, Council Member, 1st Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Ordinance to amend Ordinance No. 119-19 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020."

Recommendation:
It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 9-20. APPROVED 6-0.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

Minutes Acceptance: Minutes of Jan 27, 2020 7:00 PM (Approval of Minutes)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Meeting Schedule

Clerk Wilson read the following meeting schedule:

A. Monday, February 10 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

B. Monday, February 24 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

C. Monday, March 9 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

Executive Session of Council (if needed)

None.

14. ADJOURNMENT

The Regular Meeting adjourned at 7:10 PM.

ATTEST:

_____
Clerk of Council

_____
Mayor's Approval

Date Approved_____

Minutes Acceptance: Minutes of Jan 27, 2020 7:00 PM (Approval of Minutes)

City Council Ordinance
Regular Meeting - February 10, 2020

Submitted by: Nathaniel Kaelin,
Submitting Department: Development Services

Subject:
Chamber Contract 2020-21

Legislation Title:
Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

Recommendation:
This ordinance authorizes the City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce. The contract is evaluated every two years and pertains to the City's sponsorship of the Chamber, including business retention services.

Background/Synopsis: The Fairfield Chamber of Commerce is an important economic development partner with the City. The proposed two-year contract would continue the City's Platinum Sustaining Sponsorship of the Chamber for calendar years 2020 and 2021. The City would receive recognition for its sponsorship, complementary admission to the annual event, and coordination of three annual manufacturers roundtables.

In addition, the Chamber would assist with important business retention assistance. Over the past 11 years, the Chamber has completed approximately 1,050 business retention surveys, mainly with small retail and commercial businesses. This included more than 200 surveys completed in the last two-year contract. These surveys provide valuable insight into the needs and concerns of the business community.

Financial Impact: The proposed contract would compensate the Chamber in an amount not to exceed $30,000 ($15,000 each year) for a two-year term in 2020-21. This amount has been budgeted.

Emergency Provision Explanation: N/A

Rule Suspension Requested:
No

Emergency Provision Needed:
No

Attachments:
1. 2020-21 Fairfield Chamber-City Contract

2. Fairfield Chamber of Commerce-Ord

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made by and between the City of Fairfield, an Ohio municipal corporation with an address of 5350 Pleasant Avenue, Fairfield, Ohio 45014 (hereinafter referred to as "City") and the Fairfield Chamber of Commerce, an Ohio non-profit corporation, with an address of 670 Wessel Drive, Fairfield, Ohio 45014 (hereinafter referred to as "Chamber").

WHEREAS, the City is desirous of enhancing and promoting its business environment so as to create economic development opportunities; and

WHEREAS, the Chamber is a long-standing and recognized leader of the Fairfield business community; and

WHEREAS, the City desires to engage the professional and noncompetitive services of the Chamber to coordinate and implement the Platinum Sustaining Sponsorship Program; and

NOW, THEREFORE, in consideration of the promises, covenants and agreements herein contained, the City and Chamber mutually agree as follows:

1. SCOPE OF SERVICES. The Chamber shall, in a satisfactory and proper manner as determined by the City's Director of Development Services, coordinate and implement the Platinum Sustaining Sponsorship Program, as described in Exhibit A, "Scope of Services", and by this reference made a part hereof.

2. TERM. The services will commence upon execution of this Contract by both parties hereto, and shall expire on December 31, 2021.

3. COMPENSATION. The City agrees to compensate the Chamber for services provided pursuant to this Contract in an amount up to but not in excess of Thirty Thousand Dollars ($30,000). The compensation shall be distributed as described in Exhibit B, "Budget", and by this reference made a part hereof.

4. TERMINATION. The City may terminate or modify this Contract immediately upon notification to the Chamber. The City shall compensate the Chamber for all financial commitments made by the Chamber and approved by the City before the Contract termination date.

5. ASSIGNMENT. This agreement is not transferable or assignable without the express written approval of City.

6. NOTICES. All notices or other communications required by the Contract shall be personally served or sent by U.S. mail addressed to the parties as follows, or addressed in such other way as either party may from time to time designate.

Attachment: 2020-21 Fairfield Chamber-City Contract (1413 : Chamber Contract 2020-21)

To the City:
City of Fairfield
Development Services Department
5350 Pleasant Ave.
Fairfield, OH 45014

To the Chamber:
Fairfield Chamber of Commerce
Attn: President
670 Wessel Dr.
Fairfield, OH 45014

IN WITNESS WHEREOF, the City of Fairfield, Ohio, by Mark T. Wendling, its City Manager, and pursuant to Ordinance No. _____, has caused this instrument to be executed this _____ day of _____, 2020 and the Fairfield Chamber of Commerce by Kert Radel, its President, has caused this instrument to be executed this _____ day of _____, 2020.

Witness:

CITY OF FAIRFIELD, OHIO

_____

By_____
Mark T. Wendling, City Manager

_____

FAIRFIELD CHAMBER OF COMMERCE

_____

By_____
Kert Radel, President

_____

Approved as to form:

_____
John H. Clemmons
Fairfield City Law Director

Approved as to content:

_____
Greg Kathman
Development Services Director

Attachment: 2020-21 Fairfield Chamber-City Contract (1413 : Chamber Contract 2020-21)

EXHIBIT A
SCOPE OF SERVICES

Platinum Sustaining Sponsorship Program
The Chamber agrees to coordinate and implement a Platinum Sustaining Sponsorship Program that includes the following services:

A. *Recognition and Events* – The City shall be prominently recognized as a Platinum Sustaining Sponsor of the Chamber. This recognition shall include, but not be limited to, verbal recognition at all Chamber events, listings on all Chamber publications (letterhead, newsletters, signs, event banners, etc…), and prominent listing on the Chamber website and e-bulletins. The city shall receive two complementary tables at the Chamber's Annual Dinner event. Additionally, the Chamber will host, in coordination with the city, a manufacturers roundtable at least three times annually. The roundtables are intended to attract and engage employers in the City of Fairfield on subjects related to manufacturing, logistics, workforce, business development, and related topics.

B. *Business Retention* – The Chamber will provide assistance with City business retention efforts, with a focus on small retail/commercial businesses. The Chamber will promptly report any information or issues gleaned from these meetings to the City and will assist with coordinating any necessary City response. The City and Chamber will also revise and update a business retention survey form. This form will be completed by Chamber staff after every small business meeting, and copies of the forms will be submitted to the City in a quarterly report that will be submitted to the City. Each quarter, the Chamber will submit no less than twenty-five (25) surveys to the City. In addition, Chamber staff will assist with organizing or participating in other business retention meetings as requested by the City.

Attachment: 2020-21 Fairfield Chamber-City Contract (1413 : Chamber Contract 2020-21)

EXHIBIT B
BUDGET

Platinum Sustaining Sponsorship Program
The City will compensate the Chamber in an amount of Thirty Thousand Dollars ($30,000) during the term of the Contract for the Platinum Sustaining Sponsorship Program.

Compensation will be distributed by the City upon received Chamber invoices as follows:

2020 Funding will not exceed $15,000, as described below:

A. *Recognition and Events* – The City will pay $8,000, no later than April 2020.

B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of $1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

2021 Funding will not exceed $15,000, as described below:

A. *Recognition and Events* – The City will pay $8,000, no later than April 2021.

B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of $1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

Attachment: 2020-21 Fairfield Chamber-City Contract (1413 : Chamber Contract 2020-21)

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES CONTRACT WITH THE FAIRFIELD CHAMBER OF COMMERCE.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____ _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

_____
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

_____
Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Fairfield Chamber of Commerce-Ord

Attachment: Fairfield Chamber of Commerce-Ord (1413 : Chamber Contract 2020-21)

City Council Resolution
Regular Meeting - February 10, 2020

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:
Resolution of Necessity to require repair and/or replacement of sidewalks by abutting property owner
Legislation Title:
Resolution declaring necessity of repairing sidewalks (including aprons).

Recommendation:
It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Background/Synopsis:

The City has completed the process of sidewalk inspection thereby requiring repair and/or replacement of sidewalks for 2020 by the abutting property owners.

This is an ongoing program that was implemented in 1994 to inspect sidewalks and approach aprons citywide. The program was designed to complete inspections of all city sidewalks on a four (4) year rotating basis. Marking of sidewalks and aprons citywide has been completed for the 2020 program year. There are approximately 957 property locations marked for repair or replacement (21 of these are City responsibility while the other 936 are resident/business owner responsibility). There are approximately 7,997 Square Feet of 4" (sidewalk), 4,092 Square Feet of 7" (driveway aprons) concrete, and 4,458 Square Feet of 9” (commercial driveway aprons) concrete marked for replacement. There are 606 locations currently marked for repair via the cutting method. The cutting method was used for the last several years as part of the sidewalk project and has proved an effective method for limiting damage to the adjacent lawn and inconvenience to the residents while also being a cost saving measure for the property owners.

In order to begin the assessment and notification process, it is necessary for City Council to pass a Resolution of Necessity to require repair of sidewalks and driveway aprons located in designated areas of all four wards that have not already been repaired by the abutting property owners.

Notices are sent out to the affected property owners, giving them a minimum of 60 days in which to complete the replacement. The property owner has two options, either have the work completed prior to the end of the 60-day notice, or have the city’s contractor complete the work. Should the property owner have the city’s contractor perform the work, payment is made via an invoice from the city or charged to the owner’s property tax duplicate.

With this early notification, the property owner will have more than the 60-day time frame to complete the work, before the city’s contractor begins work, if they so desire. At this time, the

city's contractor is anticipated to begin work sometime during the May/June timeframe.

Financial Impact:

No financial impact at this time.

Emergency Provision Explanation:

Not requested.

Rule Suspension Requested:
No

Emergency Provision Needed:
No

Attachments:
1. Sidewalk-Res

RESOLUTION NO. _____

RESOLUTION DECLARING NECESSITY OF REPAIRING SIDEWALKS (INCLUDING APRONS).

WHEREAS, the Public Works Director has heretofore prepared plans, specifications and an estimate of cost for the repair of certain sidewalks (including aprons) at the locations hereinafter set forth; and

WHEREAS, said plans, specifications and estimate of cost are now on file in the office of the Clerk of Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

Section 1. It is necessary to repair certain sidewalks (including aprons) in the City of Fairfield, Ohio, at the addresses of the abutting properties which are shown in the cost estimates prepared by the Public Works Director and which cost estimates are on file in the office of the Clerk of Council and are incorporated herein by reference.

Section 2. The plans, specifications and estimate of cost for said repair now on file in the office of the Clerk of Council be and the same hereby are approved.

Section 3. The owners of each lot and parcel of land bounding and abutting upon the proposed sidewalks shall repair that portion of said sidewalks (including aprons) which abuts his/her property, in accordance with the plans and specifications now on file in the office of the Clerk of Council within thirty (30) days after service of notice of the passage of this resolution.

Section 4. In the event any such abutting property owner does not complete the repair of that portion of such sidewalks (including aprons) which abut his/her property in accordance with said plans and specifications and within the time period as hereinbefore prescribed, then this Council shall cause the same to be done and the entire cost thereof shall be assessed upon the property of such abutting property owner.

Section 5. The Clerk of Council be and she hereby is authorized and directed to serve notice of the passage of this resolution upon the owners of the lots and lands abutting upon said sidewalks (including aprons) in the manner provided by law.

Section 6. This Resolution shall take effect at the earliest period allowed by law.

Passed _____ _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Attachment: Sidewalk-Res (1432 : Resolution of Necessity to require repair and/or replacement of sidewalks by abutting property owner)

Second Reading _____

Third Reading _____

ATTEST:

_____
Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

_____
Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Sidewalk-Res

Attachment: Sidewalk-Res (1432 : Resolution of Necessity to require repair and/or replacement of sidewalks by abutting property owner)

City Council Resolution
Regular Meeting - February 10, 2020

Submitted by: Greg Kathman,
Submitting Department: Development Services

Subject:
West Chester JEDD Board of Directors

Legislation Title:
Resolution appointing Development Services Director Greg Kathman to the West Chester Joint Economic Development District Board of Directors.

Recommendation:
It is recommended that City Council appoint Development Services Director Greg Kathman to the Board of Directors of the West Chester Township JEDD-1.

Background/Synopsis:
The City of Fairfield entered into Joint Economic Development District (JEDD) contract with West Chester Township and the City of Springdale in 2009. As per the contract and per the Ohio Revised Code, the City of Fairfield gets to appoint one person to serve on the JEDD Board of Directors.

Development Services Director Greg Kathman was appointed to the JEDD Board by City Council in February 2016 for a four-year term. With that term expiring, it is necessary for the City to appoint a new member. Board members are permitted to serve up to two consecutive terms, so Greg Kathman is eligible to serve for one additional four-year term.

Financial Impact:
There is no financial impact related to this appointment.

Emergency Provision Explanation:
N/A

Rule Suspension Requested:
Yes

Emergency Provision Needed:
No

Attachments:
1. Greg Kathman-Res

RESOLUTION NO. _____

RESOLUTION APPOINTING DEVELOPMENT SERVICES DIRECTOR GREG KATHMAN TO THE WEST CHESTER TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT BOARD OF DIRECTORS.

BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

Section 1. The Fairfield City Council appoints Development Services Director, Greg Kathman, as its representative to the West Chester Township Joint Economic Development District Board of Directors.

Section 2. This Resolution shall take effect at the earliest period allowed by law.

Passed _____ _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

_____
Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

_____
Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Greg Kathman-Res

Attachment: Greg Kathman-Res (1437 : West Chester JEDD Board of Directors)

City Council Ordinance
Regular Meeting - February 10, 2020

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:
Non-Contractual Appropriations

Legislation Title:
Ordinance to amend Ordinance No. 119-19 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020."

Recommendation:
It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

$32,000 for manhole castings
$5,500 for water valve box purchase

Financial Impact: $37,500.00 from noted funding source.

Rule Suspension Requested:
Yes

Emergency Provision Needed:
No

Attachments:
1. NonContractualAppropriations.021020
2. NonContractual 2-10-Ord

City Council Information Item
Regular Meeting - February 10, 2020

Submitted by: Matt Young,
Submitting Department: Public Utilities

Subject:
Manhole Castings

Legislation Title:
Manhole Castings

Background/Synopsis: The funding is being requested as part of an on-going infrastructure improvement effort in conjunction with the Public Works Division's annual street overlay program. Existing manhole castings and covers were installed when the original Sanitary Collection System was constructed and are in need of replacement. Staff requested quotations from three vendors (copies attached) and recommends that the manhole castings be purchased from Ferguson Waterworks, which is the vendor who provided the lowest and best quotation.

Financial Impact: An appropriation in the amount of $32,000.00 is being requested for the purchase of replacement manhole castings in conjunction with the City's 2020 street overlay program.

2020 funding for this project is included in the approved 2019-2023 Capital Improvement Program (CIP) under project number 0WW01, Sanitary Sewer Rehabilitation as well as in the 2020-2024 CIP, pending City Council approval. The funding source is the Sewer Replacement and Improvement Fund.

It is recommended that City Council authorize an appropriation in the amount of $32,000.00 from the Sewer Replacement and Improvement Fund for the purchase of manhole castings necessary for the City's street overlay program.

Attachments:
1. Ferguson - MH castings
2. Core&Main - MH castings
3. Neenah - MH castings

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

FERGUSON WATERWORKS

FEL-CINCINNATI, OH WW (F528)
11860 MOSTELLER ROAD
CINCINNATI, OH 45241-1525

Phone: 513-942-2525
Fax: 513-942-2533

Deliver To:
From: Mark Forster
Comments:

11.B.1.a

07:57:46 JAN 15 2020

FEL-FERGUSON WATERWORKS #527
Price Quotation
Phone: 513-942-2525
Fax: 513-942-2533

Bid No: B405426
Bid Date: 01/15/20
Quoted By: MDF

Cust Phone: 513-867-5300
Terms: NET 10TH PROX

Customer: CITY OF FAIRFIELD
5021 GROH LANE
FAIRFIELD, OH 45014

Ship To: CITY OF FAIRFIELD
5021 GROH LANE
FAIRFIELD, OH 45014

Cust PO#: QUOTE - CASTINGS

Job Name: MANHOLES 2020

Item	Description	Quantity	Net Price	UM	Total
E00160014	HD M/HOLE FRAME	125	138.284	EA	17285.50
E00160042	24 SAN SWR CVR SLD FAIRFIELD	125	111.053	EA	13881.63

Net Total:	$31167.13
Tax:	$0.00
Freight:	$0.00
Total:	$31167.13

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at https://www.ferguson.com/content/website-info/terms-of-sale
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

HOW ARE WE DOING? WE WANT YOUR FEEDBACK!
Scan the QR code or use the link below to complete a survey about your bids:
https://survey.medallia.com/?bidsorder&fc=528&on=15755

Bid Proposal for FAIRFIELD CASTINGS Sanitary

CUSTOMER

FAIRFIELD TOWNSHIP
HAMILTON, OH 45011

Job
FAIRFIELD CASTINGS Sanitary
Bid Date: 01/14/2020
Bid #: 1188202

CONTACT

Sales Representative
Jarod Wuestefeld
(M) 513-615-6783
(T) 513-942-1395
(F) 513-942-1396
Jarod.Wuestefeld@coreandmain.com

Core & Main
3165 Production Dr
Fairfield, OH 45014
(T) 513-942-1395

NOTES

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

Bid Proposal for FAIRFIELD CASTINGS Sanitary

FAIRFIELD TOWNSHIP
Bid Date: 01/14/2020
Core & Main 1188202

Core & M
3165 Production
Fairfield, OH 450
Phone: 513-942-13
Fax: 513-942-13

Seq#	Qty	Description	Units	Price	Ext Price
10	125	EJ 1600Z1 FRAME	EA	146.00	18,250.(
20	125	1600A SS CPH2 CV SEWER	EA	118.00	14,750.(
				Sub Total	**33,000.(**
				Tax	0.(
				Total	**33,000.0**

Branch Terms:

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED E CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUN AT: https://coreandmain.com/TandC/

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

QUOTATION

Q403915

NEENAH FOUNDRY COMPANY

Shane Cotter
513-426-1928
shane.cotter@neenahenterprises.com

CITY OF FAIRFIELD
PUBLIC WORKS-STREET
5350 PLEASANT AVE
FAIRFIELD OH 45014

DATE: January 13, 2020

REFERENCE:
2020 Overlay Casting Replacment Program

We are pleased to submit the following quotation in accordance with your request.

Quantity	Catalog No.	Description	Each Wt.	Price	Units
125 Sets	R-1767	FRAME, type A, machined seat, GI, 4 grn snd anch	132#	$253.00	/Set
		SOLID PLATEN LD, type C, ´SANITARY SEWER´, machined self-seal, GI, * perma-grip, 2 lift/42303	154#		
		TOTAL OF 125 Sets R-1767	**$31,625.00**		

***Priced as Delivered Complete in Single Shipment**

TOTAL ESTIMATED WEIGHT: 35,750 lbs
(Excluding Skids)

Neenah Foundry Terms & Conditions apply and are available by fax or mail upon request. Castings furnished unpainte
Quantities are approximate, changes could alter unit prices. Estimated shipping & handling based on above quantities
shipping in one complete shipment. Any order submitted pursuant to this quotation shall not result in a contract until it
accepted and acknowledged in writing by Neenah Foundry Company (SELLER).

Prices are valid on orders entered within 30 days from date of quotation, with shipment at earliest availability. All orders are subject to review of buyer's credit status. Standard terms for qualified customers are Net 30 Days. Prices do not include tax. If tax exempt, a valid tax exemption certificate is required at time of order or any applicable tax will be charged.

NEENAH FOUNDRY COMPANY

BY _____

Shane Cotter

Sales

FOB DELIVERED

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

City Council Information Item
Regular Meeting - February 10, 2020

Submitted by: Matt Young,
Submitting Department: Public Utilities

Subject:
Water valve box appropriation

Legislation Title:
Water valve box appropriation

Background/Synopsis:

This project is designed to replace existing water main valve boxes and covers that were installed when the City's Water Distribution System was originally constructed. Many of these boxes and covers are within City roads (in pavement), and many are in need of replacement. To minimize disruption to the general public and traffic flows, valve boxes and covers will be replaced in a strategic fashion in conjunction with street overlay work coordinated by the City's Public Works Department.

Staff requested quotations from two vendors (quotes attached) and recommends that the valve boxes and covers be purchased from Ferguson Waterworks, the vendor which provided the lowest and best quotation.

Financial Impact:

An appropriation in the amount of $5,500.00 is being requested for the purchase of valve boxes and covers for the Water Division. 2020 funding is included in the approved 2019-2023 Capital Improvement Program (CIP), under project 0WT19 – VALVE BOXES AND COVERS as well as in the 2020-2024 CIP, pending City Council approval.

Attachments:
1. Ferguson Valve Box Tops Lids
2. VALVE BOX LIDS_Bid#_1197000_1-23-2020_0239_PM

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

FERGUSON WATERWORKS

FEL-CINCINNATI, OH WW (F528)
11860 MOSTELLER ROAD
CINCINNATI, OH 45241-1525

Phone: 513-942-2525
Fax: 513-942-2533

Deliver To:
From: Bryan Melcher
Comments:

FEL-FERGUSON WATERWORKS #527
Price Quotation
Phone: 513-942-2525
Fax: 513-942-2533

Bid No: B405910
Bid Date: 01/21/20
Quoted By: MDF

Cust Phone: 513-867-5300
Terms: NET 10TH PROX

Customer: CITY OF FAIRFIELD
5021 GROH LANE
FAIRFIELD, OH 45014

Ship To: CITY OF FAIRFIELD
5021 GROH LANE
FAIRFIELD, OH 45014

Cust PO#: QUOTE

Job Name: VALVE BOX TOPS

Item	Description	Quantity	Net Price	UM	Total
E85507016	16 SC VLV BX TS DOM	70	43.270	EA	3028.90
E06800001	5-1/4 VLV BX LID WTR W/1-1/2 SKT	70	16.930	EA	1185.10
E85606018	14 VLV BX EXT SCRW TYPE #58	20	46.560	EA	931.20

Net Total:	$5145.20
Tax:	$0.00
Freight:	$0.00
Total:	$5145.20

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Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

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Scan the QR code or use the link below to complete a survey about your bids:
https://survey.medallia.com/?bidsorder&fc=528&on=15755

Bid Proposal for VALVE BOX LIDS

CUSTOMER

FAIRFIELD CITY - WATER DEPT
5350 PLEASANT AVE
FAIRFIELD, OH 45014

Job
VALVE BOX LIDS
Bid Date: 01/14/2020
Bid #: 1197000

CONTACT

Sales Representative
Jarod Wuestefeld
(M) 513-615-6783
(T) 513-942-1395
(F) 513-942-1396
Jarod.Wuestefeld@coreandmain.com

Core & Main
3165 Production Dr
Fairfield, OH 45014
(T) 513-942-1395

NOTES

Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

Bid Proposal for VALVE BOX LIDS

FAIRFIELD CITY - WATER DEPT
Bid Date: 01/14/2020
Core & Main 1197000

Core & Ma
3165 Production
Fairfield, OH 450
Phone: 513-942-13
Fax: 513-942-13

Seq#	Qty	Description	Units	Price	Ext Price
10	70	6850-60 16T TOP SECT THRD USA DOMESTIC	EA	57.00	3,990.(
20	70	5-1/4 VB LID M/WATER DOM USA	EA	17.50	1,225.(
				Sub Total	**5,215.(**
				Tax	0.(
				Total	**5,215.(**

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Attachment: NonContractualAppropriations.021020 (1439 : Non-Contractual Appropriations)

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 119-19 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 119-19, the 2020 Appropriation Ordinance, is hereby amended in the following respects:

From:	**Unappropriated Water Surplus Fund**	**$5,000**
To:	60516025-252000 Improvements Other Than Building *(Water Valve Boxes and Covers 0WT19)*	$5,000
From:	**Unappropriated Sewer Replacement and Improvement Fund**	**$32,000**
To:	62316025-252000 Improvements Other Than Buildings *(Manhole Castings 0WW01)*	$32,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____ _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

_____
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

_____
Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\NonContractual 2-10-Ord

Attachment: NonContractual 2-10-Ord (1439 : Non-Contractual Appropriations)