

Steve Miller
Mayor

Ron D'Epifanio
Council Member at Large

Chad Oberson
Council Member at Large

Bill Woeste
Council Member at Large



Leslie Besl
Council Member, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Tim Abbott
Council Member, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JANUARY 27, 2020 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

1. COUNCIL-MANAGER BRIEFING

A. None.

2. BUSINESS MEETING CALL TO ORDER

3. PRAYER/PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. AGENDA MODIFICATIONS

6. EXECUTIVE SESSION REQUESTS

7. SPECIAL PRESENTATIONS AND CITIZEN COMMENTS

8. PUBLIC HEARING(S)

9. APPROVAL OF MINUTES

a. Regular Meeting held January 13, 2020

10. OLD BUSINESS AND REPORTS

A. COMMUNITY & PUBLIC RELATIONS COMMITTEE

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

B. DEVELOPMENT SERVICES COMMITTEE

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

1. Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

- Legislation - Second Reading

C. PARKS, RECREATION AND ENVIRONMENT COMMITTEE

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

D. PUBLIC SAFETY COMMITTEE

Ron D'Epifanio, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

E. PUBLIC WORKS COMMITTEE

Chad Oberson, Chair; Ron D'Epifanio, Vice Chair; Bill Woeste, Member

1. Resolution declaring necessity of repairing sidewalks (including aprons).

- Legislation - Second Reading

F. PUBLIC UTILITIES COMMITTEE

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

G. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

11. NEW BUSINESS

A. PUBLIC UTILITIES COMMITTEE

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

1. Ordinance to authorize the City Manager to enter into a contract with Fishbeck for professional engineering services for final design and construction documents development for a Wastewater multi-purpose facility.

- Motion - Read by Title Only (Optional)
- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

B. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

1. Ordinance to amend Ordinance No. 119-19 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020."

Contractual Appropriations: \$201,700 for design & engineering of multi-purpose

facility at Wastewater Treatment Plant; \$170,000 for 2020 Citywide Sidewalk Program.

- Motion - Read by Title Only (Optional)
- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

2. Ordinance to amend Ordinance No. 119-19 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020.”

Non-Contractual Appropriations: \$7,500 for Public Utilities Annex Building Lighting Improvements; \$14,000 for Wastewater Plant Electrical Improvements.

- Motion - Read by Title Only (Optional)
- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

12. MEETING SCHEDULE

- A. Monday, February 10 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, February 24 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- C. Monday, March 9 - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

13. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

14. ADJOURNMENT

**City of Fairfield
Minutes
Regular Meeting of City Council
January 13, 2020**

Council-Manager Briefing

A. None.

Business Meeting Call to Order

Mayor Miller called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Besl led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Ron D'Epifanio	Council Member at Large	Excused	
Chad Oberson	Council Member at Large	Present	
Bill Woeste	Council Member at Large	Present	
Leslie Besl	Council Member, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Tim Abbott	Council Member, 4th Ward	Present	
Steve Miller	Mayor	Present	

Councilmember Oberson, seconded by Councilmember Abbott, moved to excuse Councilmember D'Epifanio. Motion carried 6-0.

Agenda Modifications

None.

Executive Session Requests

Councilmember Abbott, seconded by Councilmember Woeste, made a motion for executive session to prepare for, conduct or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance. Motion carried 6-0.

Special Presentations and Citizen Comments

a. Community Parade of Lights Winner & Runner-Up Awards

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)

Parks & Recreation Director Tiphonie Howard announced Swine City Brewery as the community runner-up and Exquisite Lawn care as the community winner for the Fairfield Parade of Lights.

b. Jamie Bella & Mitch Vocke, Telhio Credit Union

Ms. Bella and Mr. Vocke thanked the City for their support of the expansion and remodeling of the Telhio Credit Union in Village Green and invited everyone to attend the grand re-opening on January 21 at 10 AM.

c. George Wilson, 151 Twin Lakes Drive

Mr. Wilson spoke regarding his incident with Officer Matthew Miller. He wanted to tell the City how great of a Police Chief they have and thanked him for resolving the issue. He understands that Officer Miller was a young officer when the incident happened and he is ready to let it go.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of December 9, 2019 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Public Safety Committee

Ron D'Epifanio, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Public Works Committee

Chad Oberson, Chair; Ron D'Epifanio, Vice Chair; Bill Woeste, Member

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

NEW BUSINESS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)

Simple Motion: Formal recognition and/or approval of Council Committee Assignments and Council appointments dated January 1, 2020.

Recommendation:

It is recommended that City Council recognize and approve the Council appointments as outlined in the attachment via simple motion of Council.

SIMPLE MOTION NO. 1-20. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Simple Motion: Motion to approve the following 2020 Boards/Commissions Appointments effective January 13, 2020: Patricia Ott - Environmental Commission (term ending 3/31/21) Sheri Bugher - Environmental Commission (term ending 3/31/22)

Recommendation:

It is recommended that City Council, via simple motion, appoint the following residents to serve on the various boards and commissions **effective January 13, 2020:**

Patricia Ott - Environmental Commission (term ending 3/31/21)
Sheri Bugher - Environmental Commission (term ending 3/31/22)

SIMPLE MOTION NO. 2-20. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Simple Motion: Motion to appoint the Clerk of Council as designee for mandatory training required by House Bill 9, Ohio's Public Records Act.

Recommendation:

It is recommended that City Council, via simple motion, formally appoint the Clerk of Council as the Mayor and Council designee for the mandatory three hours of training required by House Bill 9.

SIMPLE MOTION NO. 3-20. APPROVED 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dale Paullus, Councilmember, 2nd Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	D'Epifanio

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Ron D'Epifanio, Member

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)

Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

Recommendation:

This ordinance authorizes the City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce. The contract is evaluated every two years and pertains to the City's sponsorship of the Chamber, including business retention services.

Councilmember Woeste presented the first reading of this ordinance. He thanked Kert Radel for Chamber support of the City. Mr. Radel explained the benefits of the City's contract with the Chamber and thanked the City for their continued support of the Chamber of Commerce.

RESULT: **FIRST READING** **Next: 1/27/2020 7:00 PM**

Public Safety Committee

Ron D'Epifanio, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Motion to Read by Title Only

Motion to read one ordinance by title only.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Tim Abbott, Council Member, 4th Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Bill Woeste, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to amend subsection 509.03(e) relative to Disorderly Conduct; Intoxication of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio and declaring an emergency.

Recommendation:

It is recommended that the ordinance be adopted with rules suspension and an emergency clause to allow the amendment to be available to the police department without delay.

ORDINANCE NO. 1-20. APPROVED 6-0.

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Terry Senger, Councilmember, 3rd Ward
SECONDER: Tim Abbott, Council Member, 4th Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Public Works Committee

Chad Oberson, Chair; Ron D'Epifanio, Vice Chair; Bill Woeste, Member

Motion to Read by Title Only

Motion to read three ordinances and one resolution by title only.

RESULT: CARRIED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to declare a GMC Canyon pickup truck (#622) for the Water Division as surplus and authorize the City Manager to execute an agreement with GovDeals.com to sell the pickup truck.

ORDINANCE NO. 2-20. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Oberson presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Tim Abbott, Council Member, 4th Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to authorize the City Manager to enter into an amendment to the contract with Rumpke of Ohio, Inc. for solid waste and recycling services to include increased tipping fees charged by Butler County and declaring an emergency.

Recommendation:

It's recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to modify the rates in the contract with Rumpke of Ohio, Inc. for Solid Waste and Recycling Services.

ORDINANCE NO. 3-20. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Oberson presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to amend Subsection 953.01(a) of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio relative to the service fee for residential garbage and solid waste collection and recycling and declaring an emergency.

Recommendation:

It's recommended that City Council authorize and direct the preparation of legislation authorizing the City Manager to modify the rates in the contract with Rumpke of Ohio, Inc. for Solid Waste and Recycling Services.

ORDINANCE NO. 4-20. APPROVED 6-0.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Oberson presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Chad Oberson, Council Member at Large
SECONDER: Leslie Besl, Council Member, 1st Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Resolution declaring necessity of repairing sidewalks (including aprons).

Recommendation:

It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Councilmember Oberson presented the first reading of this resolution.

RESULT: **FIRST READING** Next: 1/27/2020 7:00 PM

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Motion to Read by Title Only

Motion to read the following two ordinances by title only.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Tim Abbott, Council Member, 4th Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to amend Ordinance No. 119-19 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 5-20. APPROVED 6-0.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Tim Abbott, Council Member, 4th Ward
SECONDER: Chad Oberson, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Tim Abbott, Council Member, 4th Ward
SECONDER: Terry Senger, Councilmember, 3rd Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Ordinance to amend Ordinance No. 119-19 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 6-20. APPROVED 6-0.

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tim Abbott, Council Member, 4th Ward
SECONDER: Bill Woeste, Council Member at Large
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tim Abbott, Council Member, 4th Ward
SECONDER: Dale Paullus, Councilmember, 2nd Ward
AYES: Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED: D'Epifanio

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, January 27 - Regular Meeting 7:00 PM
- B. Monday, February 10 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM
- C. Monday, February 24 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Executive Session of Council (if needed)

Council adjourned to Executive Session at 7:25 PM.

14. ADJOURNMENT

The Regular Meeting adjourned at 8:20 PM.

ATTEST:

 Clerk of Council

 Mayor's Approval

Date Approved _____

Minutes Acceptance: Minutes of Jan 13, 2020 7:00 PM (Approval of Minutes)



City Council Ordinance
Regular Meeting - January 27, 2020

Submitted by: Nathaniel Kaelin,
 Submitting Department: Development Services

Subject:

Chamber Contract 2020-21

Legislation Title:

Ordinance to authorize the City Manager to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce.

Recommendation:

This ordinance authorizes the City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce. The contract is evaluated every two years and pertains to the City's sponsorship of the Chamber, including business retention services.

Background/Synopsis: The Fairfield Chamber of Commerce is an important economic development partner with the City. The proposed two-year contract would continue the City's Platinum Sustaining Sponsorship of the Chamber for calendar years 2020 and 2021. The City would receive recognition for its sponsorship, complementary admission to the annual event, and coordination of three annual manufacturers roundtables.

In addition, the Chamber would assist with important business retention assistance. Over the past 11 years, the Chamber has completed approximately 1,050 business retention surveys, mainly with small retail and commercial businesses. This included more than 200 surveys completed in the last two-year contract. These surveys provide valuable insight into the needs and concerns of the business community.

Financial Impact: The proposed contract would compensate the Chamber in an amount not to exceed \$30,000 (\$15,000 each year) for a two-year term in 2020-21. This amount has been budgeted.

Emergency Provision Explanation: N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. 2020-21 Fairfield Chamber-City Contract

2. Fairfield Chamber of Commerce-Ord

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made by and between the City of Fairfield, an Ohio municipal corporation with an address of 5350 Pleasant Avenue, Fairfield, Ohio 45014 (hereinafter referred to as “City”) and the Fairfield Chamber of Commerce, an Ohio non-profit corporation, with an address of 670 Wessel Drive, Fairfield, Ohio 45014 (hereinafter referred to as “Chamber”).

WHEREAS, the City is desirous of enhancing and promoting its business environment so as to create economic development opportunities; and

WHEREAS, the Chamber is a long-standing and recognized leader of the Fairfield business community; and

WHEREAS, the City desires to engage the professional and noncompetitive services of the Chamber to coordinate and implement the Platinum Sustaining Sponsorship Program; and

NOW, THEREFORE, in consideration of the promises, covenants and agreements herein contained, the City and Chamber mutually agree as follows:

1. **SCOPE OF SERVICES.** The Chamber shall, in a satisfactory and proper manner as determined by the City’s Director of Development Services, coordinate and implement the Platinum Sustaining Sponsorship Program, as described in Exhibit A, “Scope of Services”, and by this reference made a part hereof.
2. **TERM.** The services will commence upon execution of this Contract by both parties hereto, and shall expire on December 31, 2021.
3. **COMPENSATION.** The City agrees to compensate the Chamber for services provided pursuant to this Contract in an amount up to but not in excess of Thirty Thousand Dollars (\$30,000). The compensation shall be distributed as described in Exhibit B, “Budget”, and by this reference made a part hereof.
4. **TERMINATION.** The City may terminate or modify this Contract immediately upon notification to the Chamber. The City shall compensate the Chamber for all financial commitments made by the Chamber and approved by the City before the Contract termination date.
5. **ASSIGNMENT.** This agreement is not transferable or assignable without the express written approval of City.
6. **NOTICES.** All notices or other communications required by the Contract shall be personally served or sent by U.S. mail addressed to the parties as follows, or addressed in such other way as either party may from time to time designate.

To the City:
 City of Fairfield
 Development Services Department
 5350 Pleasant Ave.
 Fairfield, OH 45014

To the Chamber:
 Fairfield Chamber of Commerce
 Attn: President
 670 Wessel Dr.
 Fairfield, OH 45014

IN WITNESS WHEREOF, the City of Fairfield, Ohio, by Mark T. Wendling, its City Manager, and pursuant to Ordinance No. _____, has caused this instrument to be executed this _____ day of _____, 2020 and the Fairfield Chamber of Commerce by Kert Radel, its President, has caused this instrument to be executed this _____ day of _____, 2020.

Witness:

CITY OF FAIRFIELD, OHIO

By _____
 Mark T. Wendling, City Manager

FAIRFIELD CHAMBER OF COMMERCE

By _____
 Kert Radel, President

Approved as to form:

Approved as to content:

 John H. Clemmons
 Fairfield City Law Director

 Greg Kathman
 Development Services Director

Attachment: 2020-21 Fairfield Chamber-City Contract (1413 : Chamber Contract 2020-21)

EXHIBIT A SCOPE OF SERVICES

Platinum Sustaining Sponsorship Program

The Chamber agrees to coordinate and implement a Platinum Sustaining Sponsorship Program that includes the following services:

- A. *Recognition and Events* – The City shall be prominently recognized as a Platinum Sustaining Sponsor of the Chamber. This recognition shall include, but not be limited to, verbal recognition at all Chamber events, listings on all Chamber publications (letterhead, newsletters, signs, event banners, etc...), and prominent listing on the Chamber website and e-bulletins. The city shall receive two complementary tables at the Chamber's Annual Dinner event. Additionally, the Chamber will host, in coordination with the city, a manufacturers roundtable at least three times annually. The roundtables are intended to attract and engage employers in the City of Fairfield on subjects related to manufacturing, logistics, workforce, business development, and related topics.

- B. *Business Retention* – The Chamber will provide assistance with City business retention efforts, with a focus on small retail/commercial businesses. The Chamber will promptly report any information or issues gleaned from these meetings to the City and will assist with coordinating any necessary City response. The City and Chamber will also revise and update a business retention survey form. This form will be completed by Chamber staff after every small business meeting, and copies of the forms will be submitted to the City in a quarterly report that will be submitted to the City. Each quarter, the Chamber will submit no less than twenty-five (25) surveys to the City. In addition, Chamber staff will assist with organizing or participating in other business retention meetings as requested by the City.

EXHIBIT B BUDGET

Platinum Sustaining Sponsorship Program

The City will compensate the Chamber in an amount of Thirty Thousand Dollars (\$30,000) during the term of the Contract for the Platinum Sustaining Sponsorship Program.

Compensation will be distributed by the City upon received Chamber invoices as follows:

2020 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2020.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

2021 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2021.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A TWO (2)
YEAR PROFESSIONAL SERVICES CONTRACT WITH THE FAIRFIELD CHAMBER
OF COMMERCE.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a two (2) year Professional Services Contract with the Fairfield Chamber of Commerce in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Fairfield Chamber of Commerce-Ord

Attachment: Fairfield Chamber of Commerce-Ord (1413 : Chamber Contract 2020-21)



City Council Resolution

Regular Meeting - January 27, 2020

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:

Resolution of Necessity to require repair and/or replacement of sidewalks by abutting property owner

Legislation Title:

Resolution declaring necessity of repairing sidewalks (including aprons).

Recommendation:

It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Background/Synopsis:

The City has completed the process of sidewalk inspection thereby requiring repair and/or replacement of sidewalks for 2020 by the abutting property owners.

This is an ongoing program that was implemented in 1994 to inspect sidewalks and approach aprons citywide. The program was designed to complete inspections of all city sidewalks on a four (4) year rotating basis. Marking of sidewalks and aprons citywide has been completed for the 2020 program year. There are approximately 957 property locations marked for repair or replacement (21 of these are City responsibility while the other 936 are resident/business owner responsibility). There are approximately 7,997 Square Feet of 4" (sidewalk), 4,092 Square Feet of 7" (driveway aprons) concrete, and 4,458 Square Feet of 9" (commercial driveway aprons) concrete marked for replacement. There are 606 locations currently marked for repair via the cutting method. The cutting method was used for the last several years as part of the sidewalk project and has proved an effective method for limiting damage to the adjacent lawn and inconvenience to the residents while also being a cost saving measure for the property owners.

In order to begin the assessment and notification process, it is necessary for City Council to pass a Resolution of Necessity to require repair of sidewalks and driveway aprons located in designated areas of all four wards that have not already been repaired by the abutting property owners.

Notices are sent out to the affected property owners, giving them a minimum of 60 days in which to complete the replacement. The property owner has two options, either have the work completed prior to the end of the 60-day notice, or have the city's contractor complete the work. Should the property owner have the city's contractor perform the work, payment is made via an invoice from the city or charged to the owner's property tax duplicate.

With this early notification, the property owner will have more than the 60-day time frame to complete the work, before the city's contractor begins work, if they so desire. At this time, the

city's contractor is anticipated to begin work sometime during the May/June timeframe.

Financial Impact:

No financial impact at this time.

Emergency Provision Explanation:

Not requested.

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. Sidewalk-Res

RESOLUTION NO. _____

RESOLUTION DECLARING NECESSITY OF REPAIRING SIDEWALKS (INCLUDING APRONS).

WHEREAS, the Public Works Director has heretofore prepared plans, specifications and an estimate of cost for the repair of certain sidewalks (including aprons) at the locations hereinafter set forth; and

WHEREAS, said plans, specifications and estimate of cost are now on file in the office of the Clerk of Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

- Section 1. It is necessary to repair certain sidewalks (including aprons) in the City of Fairfield, Ohio, at the addresses of the abutting properties which are shown in the cost estimates prepared by the Public Works Director and which cost estimates are on file in the office of the Clerk of Council and are incorporated herein by reference.
- Section 2. The plans, specifications and estimate of cost for said repair now on file in the office of the Clerk of Council be and the same hereby are approved.
- Section 3. The owners of each lot and parcel of land bounding and abutting upon the proposed sidewalks shall repair that portion of said sidewalks (including aprons) which abuts his/her property, in accordance with the plans and specifications now on file in the office of the Clerk of Council within thirty (30) days after service of notice of the passage of this resolution.
- Section 4. In the event any such abutting property owner does not complete the repair of that portion of such sidewalks (including aprons) which abut his/her property in accordance with said plans and specifications and within the time period as hereinbefore prescribed, then this Council shall cause the same to be done and the entire cost thereof shall be assessed upon the property of such abutting property owner.
- Section 5. The Clerk of Council be and she hereby is authorized and directed to serve notice of the passage of this resolution upon the owners of the lots and lands abutting upon said sidewalks (including aprons) in the manner provided by law.
- Section 6. This Resolution shall take effect at the earliest period allowed by law.

Passed _____

Mayor's Approval

Posted _____

First Reading _____

Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Sidewalk-Res

Attachment: Sidewalk-Res (1432 : Resolution of Necessity to require repair and/or replacement of sidewalks by abutting property owner)



City Council Ordinance
Regular Meeting - January 27, 2020

Submitted by: Adam Sackenheim,
 Submitting Department: Public Utilities

Subject:

Contract with Fishbeck for sewer engineering services, and related project appropriations

Legislation Title:

Ordinance to authorize the City Manager to enter into a contract with Fishbeck for professional engineering services for final design and construction documents development for a Wastewater multi-purpose facility.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into a contract with Fishbeck and appropriate \$201,700 for final design, construction documents development, and related engineering services for a new multi-purpose facility to be constructed at the City's Wastewater Treatment Plant.

Background/Synopsis:

Though this project, the City of Fairfield's Wastewater Division, with engineering support from Fishbeck, will develop final plans and construction documents for a new multi-purpose facility at the City's Wastewater Treatment Plant. The facility will be used to dewater sludge and chemically-treat sewage to remove phosphorus.

Preliminary engineering plans for a new multi-purpose building were finalized in 2019. The City now wishes to proceed with final design and permitting. The City desires to complete the final design and construction document development by the end of 2020. The City will then advertise the project for bid with the intention of starting construction by mid-2021.

The new building and associated dewatering equipment are needed as the existing sludge dewatering unit (belt filter press) is almost 25 years old and nearing the end of its useful life, and because the building housing the existing belt filter press is not suitable for re-use due to condition, age, and safety and code considerations. The chemical treatment systems are needed so that the City can comply with anticipated phosphorus discharge limits in the future.

Support services proposal by Fishbeck is attached. It is recommended that Fishbeck perform this design and engineering work due to their familiarity with the City's Wastewater Treatment Plant, their involvement in preliminary plan development, and their recent work helping the City evaluate four (4) sludge dewatering units and several chemical treatment / phosphorus removal systems.

Rules suspension is requested in order to expedite the work.

Financial Impact:

Funding for this project was included in the approved 2019-2023 Capital Improvement Program, under Dewatering / Chemical Feed Building and in the anticipated 2020-2024 Capital Improvement program as 0WW26: Dewatering / Chemical Feed Building. The funding source is the Sewer Surplus Fund / 624.

Emergency Provision Explanation: N/A**Rule Suspension Requested:**

Yes

Emergency Provision Needed:

No

Attachments:

1. LP_Fairfield_Multipurpose Facility - Final Design_2020_0110
2. Fishbeck-Ord

January 10, 2020
Project No. 181102

Mr. Adam Sackenheim
Public Utilities Director
City of Fairfield
Municipal Building
5350 Pleasant Avenue
Fairfield, OH 45014

**Proposal for Professional Engineering Services
Multi-Purpose Facility Final Design and Construction Documents**

Dear Mr. Sackenheim:

Fishbeck is pleased to provide the City of Fairfield (City) with this proposal to provide professional engineering services for final design and construction documents development for a new Multi-Purpose Facility to be used for biosolids dewatering and future chemical feed systems. This proposal includes a description of the project background, understanding, scope of services for final design and construction document development, and professional services fees for the proposed services.

Background

Fishbeck recently completed a study and preliminary design for a Multi-Purpose Facility at the City's Wastewater Treatment Plant (WWTP) to house a new biosolids dewatering system and a future chemical storage and feed system for phosphorus precipitation. The current solids handling system includes anaerobic digestion of primary solids and thickened waste biosolids. Digested solids are either dewatered on a belt filter press or applied to sludge drying beds. Dewatered solids are then stored on site in covered sludge storage pads prior to removal from the site. The City desires additional sludge dewatering capacity and a recently completed study by Fishbeck recommended installation of a Schwing Bioset FSP 602 screw press. The Multi-Purpose Facility will have a sludge dewatering room with space for two screw presses, one to be provided with the project with provision for an additional press in the future.

The City is also anticipating that the Ohio EPA will be modifying the WWTP's NDPEs permit to require phosphorus reduction to 1.0 mg/l in the discharge. In preparation for that change, the City wishes to include space in the proposed Multi-Purpose Facility for the installation of future bulk chemical storage (sodium aluminate) and feed equipment.

Project Understanding

Fishbeck completed a conceptual study in November 2018 and preliminary design in December 2019 to define the requirements and estimated cost of the proposed Multi-Purpose Facility. The Opinion of Probable Construction Cost identified in the preliminary design was \$2.7 million. Included in this section is our understanding of the key project elements and project scope that were anticipated in the development of the conceptual study and preliminary design and cost basis for the project:

Site and Utilities

- The proposed location for the Multi-Purpose Facility is the current location of sludge drying beds. The drying beds, underlying porous fill, collection piping, and impacted soil within the influence of the building construction must be removed and replaced with suitable engineered fill. A geotechnical investigation at the building location will need to be completed to identify the soil conditions, foundation requirements, and extent of any impacted soils from drying bed operations.
- Existing process and utility services will need to be extended to the new building and would include potable water from the Administration Building, digested sludge from the anaerobic digester control building, pressate and building drainage to the Filtrate Tank at the Filter Building, natural gas from an undetermined location, electrical power from the Filter Building, and fiber optic SCADA network connection to the Administration Building.
- Driveway pavement improvements and/or repair will be required at the building and in drive areas disturbed for the installation of buried process and utility piping and conduit.

Building Architecture and Structural

- The proposing building will be single story approximately 61 feet by 51 feet by 20 feet high.
- The building will be divided into two separate rooms: a dewatering room and a chemical feed room. The dewatering room will be located on the north side of the building and will house the dewatering equipment, dewatering related chemical storage and feed equipment, electrical power distribution equipment and process control panels. The chemical feed room will be open space for the installation of future chemical storage and feed equipment. The dewatering area will have a separate electrical room to protect the electrical distribution equipment and control panels from deterioration from a corrosive environment that may be present in the sludge dewatering room.
- The building construction type is planned to be cast in place concrete floors, concrete masonry walls, and precast concrete plank roof structure. Floors, walls and underside of the precast plank will be epoxy coated for cleanability. Both overhead door and man door access will be provided into both the dewatering room and chemical room. The building exterior would be colored split faced block and low slope insulated membrane roofing to match other buildings and structures on site. A preliminary code review indicated that the chemical feed room will have an H-4 use classification because of the corrosive classification and quantity of chemical planned to be stored in the room. The H-4 classification will require fire separation from the dewatering room.
- The City of Fairfield will contract with a Geotechnical Engineering Firm to conduct three soil borings in the location that the Multi-Purpose Facility will be constructed. Fishbeck's proposed design fee assumes that the geotechnical investigation will recommend shallow strip and spread foundations. An additional design fee may be required if an alternative foundation is recommended.

Plumbing and HVAC

- Building services will include potable water, non-potable water, and tepid potable water for emergency eye washes and deluge showers. A tankless water heater will be used to provide hot water for general use as well as polymer dilution water. The screw press wash water supply will originate in the building using a backflow preventer to protect the potable water system.
- Building drainage will be handled via a combination of floor drains and trench drains. A wash sink will be provided for hand washing and a floor sink will be provided for equipment cleaning. The building will have a common process drain that will convey pressate from the screw press along with the floor and trench drains to the filtrate sump at the Filter Building.

- According to NFPA 820, the dewatering room would be classified as a Class 1, Div. 2 space without special ventilation. However, the heating and ventilation systems for this space will be sized to provide six air changes per hour of continuous ventilation which will allow the space to be unclassified. Methods for heat recovery from the exhaust air will be evaluated to increase the energy efficiency of the building. NFPA 820 requires dewatering rooms to include a fire alarm system.
- The chemical feed room will require specific ventilation, ventilation controls, and fire suppression because it will be classified as an H-4 occupancy. The recommended storage temperature for the sodium aluminate proposed to be stored in the chemical feed room is 70 degrees F with a minimum of 50 degrees F. Fire suppression will not be required in the chemical feed room until it is utilized for chemical storage. The specific requirements for the fire suppression are unknown currently. Fire suppression for the chemical feed room will be installed at a future date but will not be included in the initial building design.
- Building heating systems will be natural gas fired based on our understanding that natural gas will be available at the site prior to the construction of the building.

Process Equipment and Systems

- The dewatering system will consist of a Schwing BioSet FSP 602 screw press, screw press feed reactors, struvite control chemical storage and feed equipment, polymer storage and feed equipment, and process control panels. The layout will accommodate the installation of a second press and support equipment in the future.
- Dewatered sludge will be transported from the discharge of the screw press using a belt conveyor to a covered truck loading area immediately north of the dewatering room.
- An overhead bridge crane will be provided in the dewatering room for maintenance of screw press equipment.
- Chemical storage areas will include containment for chemical spills.
- Process instrumentation will be specified as needed to monitor and control the sludge dewatering and chemical feed operations. Key parameters will be tank level, tote or drum weight, flow rates, and temperature.

Electrical

- It is assumed that 480 VAC, 3 phase power for the Multi-Purpose Facility will be sourced from the existing Filter Building. The sizing of the electrical feeder will account for the proposed dewatering system loads, future chemical feed loads for phosphorus precipitation, and possible future loads associated with a phosphorus recovery system. Wiring between the Filter Building and the Multi-Purpose Facility will be installed in a concrete-encased conduit duct bank. Distribution of 480 VAC power in the Multi-Purpose Facility will be accomplished via a distribution panel. Step down transformers and low voltage distribution panelboards will be used for distributing 120/240 VAC single phase power.
- Interior and exterior lighting systems will utilize LED fixtures consistent with existing lighting systems. Emergency/egress lighting will be provided as required by local building codes.
- The dewatering system and the future chemical feed system controls will interface with the plant SCADA system. A fiber optic (Ethernet network) connection will be provided from the Multi-Purpose Facility to the north exterior wall of the new Administration Building.
- It is assumed that the existing power distribution system in the Filter Building already includes standby power provisions. No new standby power is proposed for the Multi-Purpose Facility.
- A fire detection and alarm system will be required by the local building code for the applicable building classification.

Scope Clarifications and Assumptions

In the develop of this proposal, Fishbeck made the following assumptions which need confirmation by the City or by the design team as the facility design progresses. Assumptions that prove to be invalid may impact the design scope and fee.

- Natural gas will be available on site which will be extended to serve as the heat source for the building heating system and tepid water supply.
- Toilet facilities will not be provided in the new facility.
- No odor control or exhaust air is included for the new facility.
- Existing sludge pumps at the digester building have sufficient flow and pressure capacity to transfer sludge from the anaerobic digester to the proposed screw press.
- The City will contract directly for the geotechnical investigation and provide the geotechnical report to Fishbeck. Fishbeck will identify the preferred locations for soil borings and the minimum information required for design from the geotechnical investigation.
- The City will contract directly for soils sampling and analysis to determine the nature and extent of any impacted soils in the work area, specifically under and adjacent to the existing sludge drying beds at the location of the Multi-Purpose Facility.

Scope of Services

Below is our proposed Scope of Services for final design and construction documents development for the proposed Multi-Purpose Facility.

Final Design and Construction Documents Development Phase

Based on the direction established in the preliminary design phase, the design team will proceed with developing design details, construction drawings, and technical specifications. We understand that the City's front-end bidding and contracting documents will be merged with Fishbeck's technical specifications. The following major deliverables will be completed in this project phase:

- Drawings for site plans, site utility installation, soil erosion and sedimentation control requirements, exterior concrete and asphalt paving, and site details.
- Detailed architectural plans, sections, and details for the new building interior and exterior.
- Structural drawings including building foundations, cast in place concrete, structural steel, equipment foundations, crane beams, and structural supports for dewatered sludge cake conveyor.
- Process drawings including process and instrumentation diagrams, piping schematics, equipment installation plans, sections and details, piping plans and details, and equipment schedules.
- Mechanical drawings for plumbing, drain and heating/ventilating systems including potable and non-potable water systems, trench and floor drainage piping, natural gas piping, heating/ventilating equipment and ductwork, and equipment schedules.
- Electrical drawings including site plan, one-line diagrams, wiring diagrams, power plans, conduit and wiring schedules, lighting plans, and installation details.
- A project manual including contractual front-end requirements and general contract requirements provided by the City, and technical specification sections for all disciplines developed by Fishbeck.
- Update Opinion of Probable Construction Cost.
- Assistance in obtaining required permits by preparing forms for the City to submit to regulatory agencies, including Ohio EPA Permit to Install forms, and determining fees for agency reviews (the City will be responsible for permit fees).

Mr. Adam Sackenheim

January 10, 2020

Fishbeck | Page 5

Before the design is complete, the design documents will undergo an internal technical review by senior discipline staff and a constructability review by our construction department.

During the final design and construction documents phase of the project, Fishbeck will schedule periodic meetings to review progress of the design, discuss design options and details for input from the City, and make decisions about the direction of the project. We anticipate review meetings at the 60%, 90% and 100% design development milestones. Additional meetings will be scheduled as needed to discuss specific topics that need input from the City.

The project design will be developed in AutoCAD and AutoDesk Revit which is a 3-dimensional modeling tool. Using a 3-dimensional model will allow the City to better visualize the final facility layout and appearance and allow the design team to better coordinate the work of the various disciplines and avoid conflicts in the design. Construction drawings generated out of AutoCAD and the Revit model will be used for bidding and construction purposes. Technical specifications will be developed in Microsoft Word. Deliverables to the City will be provided in both printed and electronic (PDF) formats.

Design Completion Schedule

The following schedule is proposed for the completion of the final design and construction document development services:

- Authorization to Proceed with Final Design: March 2020
- 60% Design Review: July 2020
- 90% Design Review: October 2020
- Design Completion: November 2020

Professional Services Fees

Fishbeck proposes to provide the above described professional engineering design services for a not to exceed fee inclusive of labor, expenses, and subcontracted services of Two Hundred One Thousand Seven Hundred Dollars (\$201,700). Invoices will be submitted every four weeks and payment is due upon receipt. If Fishbeck finds that the scope of services required differs from that proposed, we will notify you immediately of any appropriate amendment to the scope and fee.

Closing

Fishbeck appreciates the opportunity to submit this proposal for final design and construction documents development engineering services. We trust that the proposed scope of services meets the needs of the City and the project, and we look forward to your favorable review of this proposal. The Fishbeck design team looks forward to working with you on this important project.

If you have any questions or require additional information, please contact me at 513.247.8576 or ajaspacher@fishbeck.com.

Sincerely,



Allen J. Aspacher, PE

Vice President/Senior Project Manager

By email

Copy: Jason Hunold, City of Fairfield

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FISHBECK FOR PROFESSIONAL ENGINEERING SERVICES FOR FINAL DESIGN AND CONSTRUCTION DOCUMENTS DEVELOPMENT FOR A WASTEWATER MULTI-PURPOSE FACILITY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Fishbeck for professional engineering services for final design and construction documents development for a wastewater multi-purpose facility in accordance with the proposal on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2020\Fishbeck-Ord

Attachment: Fishbeck-Ord (1431 : Contract with Fishbeck for sewer engineering services, and related project appropriations)



City Council Ordinance
Regular Meeting - January 27, 2020

Submitted by: Alisha Wilson, Clerk
 Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 119-19 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$201,700 for design & engineering of multi-purpose facility at Wastewater Treatment Plant;
 \$170,000 for 2020 Citywide Sidewalk Program.

Financial Impact: \$371,700.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. ContractualAppropriations.012720
2. Contractual 1-27-Ord



City Council Ordinance
Regular Meeting - February 10, 2020

Submitted by: Ben Mann,
 Submitting Department: Public Works

Subject:

2020 Citywide Sidewalk Program

Legislation Title:

2020 Citywide Sidewalk Program

Recommendation:

The staff recommends that \$170,000.00 from the General Fund be appropriated for the 2020 Sidewalk Program.

Background/Synopsis:

The sidewalk replacement program was implemented to complete inspections of all city sidewalks on a four (4) year rotational basis.

The City will exercise our second year option with Prus Construction. Prus Construction was selected in 2019 under a competitive bid process. The quantities bid in 2019 were for the purposes of generating a fair and competitive bid.

This is an assessment program so nearly all of the money appropriated from the general fund will be reimbursed (there are some walks, curb, and curb ramps that are City responsibility).

This is an ongoing program that was implemented in 1994 to inspect sidewalks and approach aprons citywide. The program was designed to complete inspections of all city sidewalks on a four (4) year rotating basis. Marking of sidewalks and aprons citywide has been completed for the 2020 program year. There are approximately 688 property locations marked for repair or replacement. There are 7,997 Square Feet of 4" (sidewalk), 4,092 Square Feet of 7" (driveway aprons) concrete, and 4,458 Square Feet of 9" (commercial driveway aprons) concrete marked for replacement.

Financial Impact:

\$170,000.00 from the General Fund.

Emergency Provision Explanation:

None needed.

Rule Suspension Requested:

No

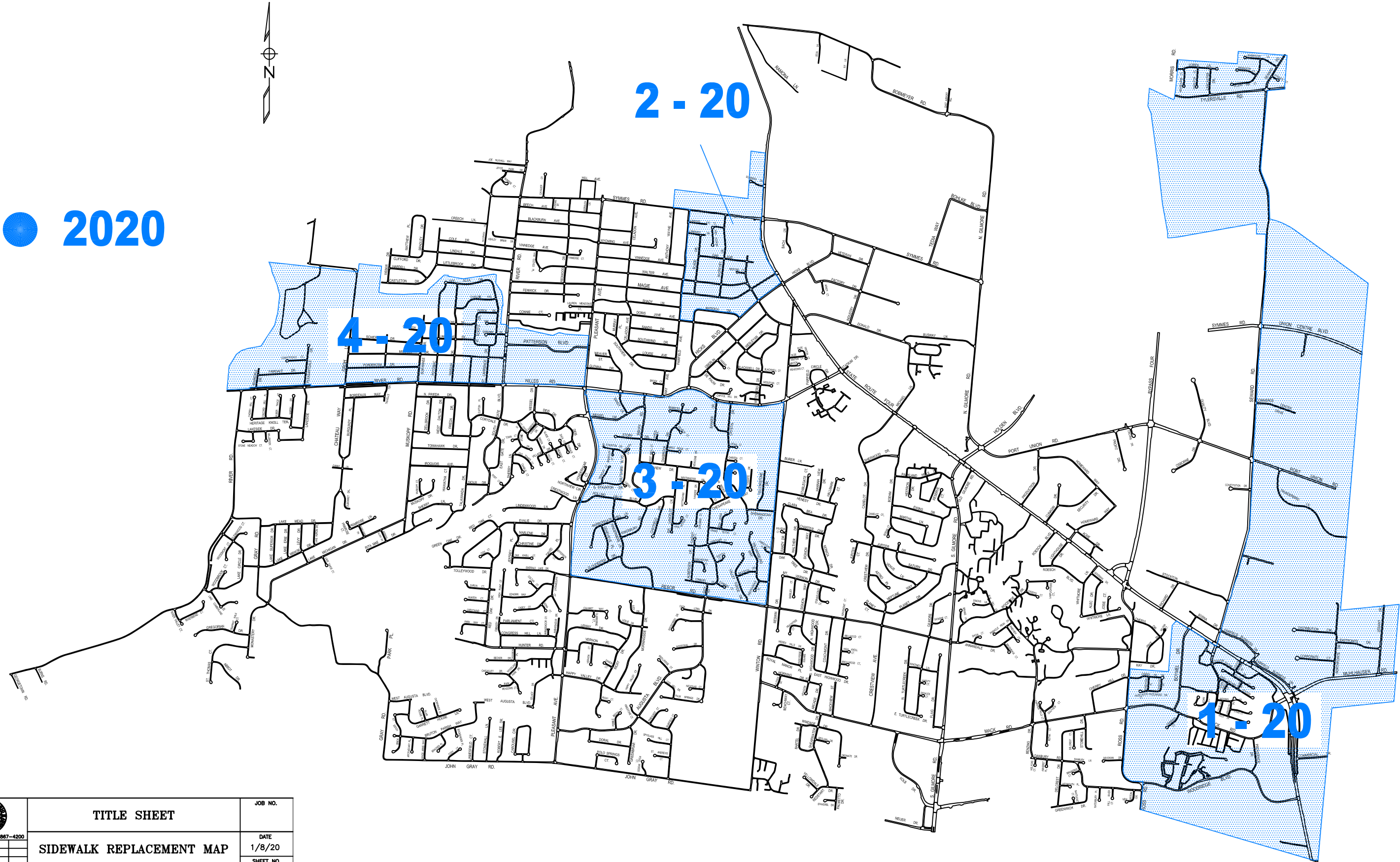
Emergency Provision Needed:

No

Attachments:

1. 2020 Sidewalk Replacement1

Sidewalk Replacement Program



Attachment: Contractual Appropriations.012720 (1433 : Contractual Appropriations)

CITY OF FAIRFIELD

870 North Gilmore Road · Fairfield, Ohio (513) 867-4200

NO.

DATE

DESIGN-LAYOUT

SCALE

REVISIONS

NWC

BY

CHECKED

TITLE SHEET

SIDEWALK REPLACEMENT MAP

FAIRFIELD, OHIO

JOB NO.

DATE

SHEET NO.

1/8/20

1/1

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 119-19 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 119-19, the 2020 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated General Fund	\$170,000
To:	10012523-233900 Other Professional Services (2020 Annual Sidewalk/Apron Replacement Program OPW16)	\$170,000
From:	Unappropriated Sewer Surplus Fund	\$201,700
To:	62416023-233300 Engineering Services (Engineering Services for Multi-Purpose Facility OWW26)	\$201,700

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - January 27, 2020

Submitted by: Alisha Wilson, Clerk
 Submitting Department: Clerk

Subject:

Non-Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 119-19 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2020, and ending December 31, 2020.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$7,500 for Public Utilities Annex Building Lighting Improvements;
 \$14,000 for Wastewater Plant Electrical Improvements.

Financial Impact: \$21,500.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. NonContractualAppropriations.012720
2. NonContractual 1-27-Ord



City Council Information Item
Regular Meeting - January 27, 2020

Submitted by: Matt Young,
Submitting Department: Public Utilities

Subject:

Public Utilities Annex Building Lighting Improvements

Legislation Title:

Public Utilities Annex Building Lighting Improvements

Background/Synopsis:

The Public Utilities Department has been utilizing the old Public Works? Street Department building for over 20 years for maintenance, and materials and equipment storage. Since Public Utilities has adopted this building, there have been no significant improvements to its lighting, therefore there are many dark spots and unlit areas that require a better and safer lighting plan. This proposal is written to mirror other efforts within the City to upgrade lighting to energy efficient LED lights. In order to facilitate this effort, this proposal will allow for the procurement of 75 light fixtures. The installation of the fixtures will be completed by the Public Utilities Department Electrician.

Financial Impact:

An appropriation in the amount of \$7,500.00 is being requested for the purchase of LED light fixtures for the Water Division. 2020 funding for this project is included in the approved 2019-2023 Capital Improvement Program (CIP) under project 0WT15, Building Improvements, as well as in the 2020-2024 CIP, pending City Council approval. The funding source is the Water Surplus fund.

Attachments:

1. FD Lawrence - Annex Lighting - S100605968-0001

F.D. LAWRENCE ELECTRIC CO.

ELECTRICAL DISTRIBUTION, AUTOMATION AND LIGHTING EQUIPMENT

THE F.D. LAWRENCE ELECTRIC CO.
5582 LIMABURG ROAD
BURLINGTON, KY 41005
Phone 859-283-5550
Fax 859-283-2137

QUOTE TO:

CITY OF FAIRFIELD
ATTN FINANCE DEPT
5350 PLEASANT AVE
FAIRFIELD, OH 45014

SHIP TO:

CITY OF FAIRFIELD
ATTN FINANCE DEPT
5350 PLEASANT AVE
FAIRFIELD, OH 45014



11.B.2.a

Quotation

EXPIRATION DATE	QUOTE NUMBER
01/17/2020	S100605968
THE F.D. LAWRENCE ELECTRIC CO. 5582 LIMABURG ROAD BURLINGTON, KY 41005 Phone 859-283-5550 Fax 859-283-2137	PAGE NO.
	1 of 1

CUSTOMER NUMBER	CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER	SALESPERSON	
1137				Greg Basler	
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
BRIAN GUTHRIE		OT OUR TRUCK	PASS ALONG 10TH	12/03/2019	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
12ea	LITH MNSL-L48-2LL-MVOLT-GZN-40K-80C 4FT LED STRIP 120-277 4500LUMENS			56.813/ea	681.75
23ea	LITH XVML-L48-5000LM-MVOLT-40K-80CRI 4FT LED VAPORTIGHT			106.000/ea	2438.00
40ea	LITH MNSL-L96-2LL-MVOLT-GZN-40K-80CRI-M6 8FT LED STRIP 8200LUMENS NON DIMMABLE			107.059/ea	4282.35
Taxes not included, they will be included on invoices when applicable!				Subtotal	7402.10
				S&H Charges	0.00
				Amount Due	7402.10

Attachment: NonContractualAppropriations.012720 (1434 : Non-Contractual Appropriations)



City Council Information Item
Regular Meeting - January 27, 2020

Submitted by: Jason Hunold,
Submitting Department: Public Utilities

Subject:

Wastewater Plant Electrical Improvements

Legislation Title:

Wastewater Plant Electrical Improvements

Background/Synopsis: Various electrical components downstream of the Wastewater Division's new Motor Control Centers are in need of replacement and/or upgrade. The Division's Maintenance Electrician will be performing the work on the critical components.

Financial Impact: An appropriation in the amount of \$14,000.00 is being requested for the purchase of various electrical components, on an as needed basis, for the Wastewater Division. 2020 Funding for this project was included in the approved 2019-2023 Capital Improvement Program (CIP) under project number 0WW11, Electrical Improvements, as well as in the 2020-2024 CIP, pending City Council Approval. The funding source is the Sewer Surplus Fund.

Attachment: NonContractualAppropriations.012720 (1434 : Non-Contractual Appropriations)

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 119-19 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 119-19, the 2020 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Water Surplus Fund	\$7,500
To:	60516025-252000 Improvements Other Than Building (Building Improvements OWT15)	\$7,500
From:	Unappropriated Sewer Surplus Fund	\$14,000
To:	62416025-252000 Improvements Other Than Building (Electrical Improvements OWW11)	\$14,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council