

**City of Fairfield
Minutes
Regular Meeting of City Council
January 11, 2021**

Council-Manager Briefing

Summer Sewer Irrigation Credit Program

Mayor Miller called the briefing to order at 6:30 PM. Councilmembers present: Leslie Besl, Dale Paullus, Terry Senger, Tim Abbott, Chad Oberson and Bill Woeste.

Staff members present: Don Bennett, Steve Wolterman, Adam Sackenheim, Alisha Wilson, Tiphannie Howard, Greg Kathman, Scott Timmer, Carol Mayhall, Ben Mann and Steve Maynard.

Public Utilities Director Adam Sackenheim presented an overview of the Summer Sewer Irrigation Credit Program and recommendations for extending the program. See attached slides.

Business Meeting Call to Order

Mayor Miller called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Besl led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Mark Scharringhausen	Council Member at Large	Excused	
Chad Oberson	Council Member at Large	Present	
Bill Woeste	Council Member at Large	Present	
Leslie Besl	Council Member, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Tim Abbott	Council Member, 4th Ward	Present	
Steve Miller	Mayor	Present	

Councilmember Oberson, seconded by Councilmember Senger, moved to excuse Councilmember Scharringhausen. Motion carried 6-0.

Agenda Modifications

None.

Executive Session Requests

None.

Special Presentations and Citizen Comments

None.

Public Hearing(s)

None.

Approval of Minutes

The Special Meeting Minutes of December 11, 2020 and the Regular Meeting Minutes of December 14, 2020 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

1. Special Meeting of Council

Councilmember Paullus brought up scheduling a special meeting to discuss the search for a new City Manager. The meeting was scheduled for Tuesday, January 19 at 6 PM.

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Mark Scharringhausen, Member

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Public Safety Committee

Mark Scharringhausen, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Public Works Committee

Chad Oberson, Chair; Mark Scharringhausen, Vice Chair; Bill Woeste, Member

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Paullus, moved to read all New Business by title only. Motion carried 6-0.

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Motion to Suspend Second and Third Readings

Councilmember Besl presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Leslie Besl, Council Member, 1st Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Ordinance to authorize the City Manager to enter into a contract with SwimSafe Pool Management, Inc. for Operation of the City of Fairfield Municipal Pool and declaring an emergency.

ORDINANCE NO. 1-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Besl, Council Member, 1st Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Public Works Committee

Chad Oberson, Chair; Mark Scharringhausen, Vice Chair; Bill Woeste, Member

Resolution declaring necessity of repairing sidewalks (including aprons)

Recommendation:

It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Councilmember Oberson presented the first reading of this resolution.

RESULT:	FIRST READING Next: 1/25/2021 7:00 PM
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Ordinance to authorize the Acting City Manager to execute an application and agreement for a OEPA diesel mitigation grant for two (2) plow trucks for the Public Works Department.

Recommendation:

It is recommended that City Council authorize the City Manager to execute an OEPA Diesel Mitigation grant for financial assistance.

ORDINANCE NO. 2-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Oberson presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Ordinance to authorize the City Manager to enter into an LPA Agreement with the Ohio Department of Transportation (ODOT) for financial assistance for Route 4 Improvements known as BUT/HAM-SR 4-0.00/9.97 (PID 110415) and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the preparation of legislation, with rules suspension and emergency provision, authorizing the City Manager to execute the LPA agreement with ODOT for the City to administer engineering and construction of the BUT/HAM-SR 4-0.00/9.97 (PID 110415) project.

ORDINANCE NO. 3-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Oberson presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Chad Oberson, Council Member at Large
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Ordinance to authorize the City Manager to enter into a contract with JW Brennan Excavating, LLC for the Resor Road and Winton Road Water Main Replacement Project and declaring an emergency.

Recommendation:

It is recommended that City Council authorize the City Manager to enter a contract with JW Brennan

Excavating LLC., and appropriate project funding in the amount of \$997,000.00 for the Resor Road and Winton Road Water Main Replacement Project. Rules suspension is being requested in order to expedite the project.

ORDINANCE NO. 4-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Senger presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Terry Senger, Councilmember, 3rd Ward
SECONDER:	Tim Abbott, Council Member, 4th Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Ordinance to authorize the Acting City Manager to execute an amended claims administration, stop loss and run out agreement for the medical and prescription claims with Humana for the period beginning January 1, 2021 through July 31, 2021 and declaring an emergency.

Recommendation:

It is recommended that an ordinance to authorize the Acting City Manager to execute an amended agreement for health benefit administration, stop loss and run out agreement with Humana for the period beginning January 1, 2021 through July 31, 2021 be adopted.

ORDINANCE NO. 5-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 99-20 and all amendments thereto and declaring an emergency.

Recommendation:

It is recommended that City Council amend the Non-Exempt Wage and Salary Ordinance to adjust the wage range in certain part-time positions. Rules suspension and adoption as well as the emergency provision are requested.

ORDINANCE NO. 6-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Ordinance to amend Ordinance No. 109-20 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021, and ending December 31, 2021.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 7-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Chad Oberson, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Ordinance to amend Ordinance No. 109-20 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021, and ending December 31, 2021.”

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

ORDINANCE NO. 8-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Dale Paullus, Councilmember, 2nd Ward
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Motion to Suspend Second and Third Readings

Councilmember Abbott presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Abbott, Council Member, 4th Ward
SECONDER:	Bill Woeste, Council Member at Large
AYES:	Oberson, Woeste, Besl, Paullus, Senger, Abbott
EXCUSED:	Scharringhausen

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, January 25 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM
- B. Monday, February 8 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM
- C. Monday, February 22 - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Executive Session of Council (if needed)

None.

14. ADJOURNMENT

The Regular Meeting adjourned at 7:20 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved



Summer Sewer Irrigation Credit (SSIC) Program Review

Council-Manager Briefing: 1/11/2021
Adam M. Sackenheim, Utilities Director

Agenda – Summer Sewer Irrigation Credit (SSIC) Program

- Program overview and history
- Examples
- Financial considerations
- Neighboring jurisdictions
- Potential program modifications
- Open discussion and next steps



Program Overview and History

ORDINANCE NO. 111-10

ORDINANCE TO AMEND SUBSECTION 925.08(a)(5) OF ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, RELATIVE TO THE SANITARY SEWER IRRIGATION CREDIT.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Subsection 925.08(a)(5) of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, is hereby amended to read as follows:

925.08 USER CHARGE ESTABLISHED.

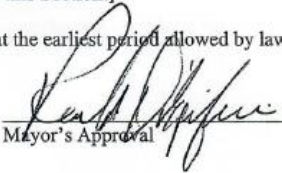
(a) Charges Established; Classes; Computation.

[NOTE: No changes to this section until paragraph (5)]

(5) Irrigation credit. A special sewer rate structure for residential domestic service accounts will be used during the summer months (~~[April]~~ May, June, July, August and September) in determining sewer charges to account for water used for outside or other irrigation purposes and not returned to the City Sanitary Sewer System. The special rate will eliminate sewer charges for all domestic residential service water in excess of one hundred and ~~[twenty-five]~~ FIFTY percent (~~[125]~~150%) of the average monthly water amount used during the previous winter season (November, December, January and February) for that account. In the event that a complete winter season average cannot be established, an amount of 7,500 gallons per month will be used in establishing a base winter season monthly average. (Ord. 65-02. Passed 3-25-02.)

[NOTE: No further changes to this Section.]

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	<u>12/20/10</u>	 Mayor's Approval
Posted	<u>12/7/10</u>	
First Reading	<u>11/8/10</u>	Rules Suspended <u> </u>
Second Reading	<u>11/22/10</u>	
Third Reading	<u>12/16/10</u>	

- Originally established in 1999
 - ✓ Single family residential only
 - ✓ 4 month sewer credit (May → August)
 - ✓ Credit given on summer water usage in excess of 125% of average winter use
- Amended in 2002
 - ✓ 6 month sewer credit (added April & September)
- Amended in 2010
 - ✓ 5 month sewer credit (eliminated April)
 - ✓ Credit given on summer water usage in excess of 150% of average winter use

Attachment: SSIC review 01112021 (1725 : Summer Sewer Irrigation Credit Program)

SSIC Examples

November charge ...	6,000	
December charge ...	7,500	
January charge	8,000	+
February charge	6,800	
	28,300	



Total 4-month usage	28,300
Number of months	÷ 4
	7,075



Average Usage	7,075
	x 1.50
Volume 1.50 times winter average	10,612.50



Summer Irrigation Credit

This diagram illustrates the method used in determining the credit amount a Fairfield resident will receive on their sewer bill during the summer months.

Questions concerning the irrigation credit may be directed to the Utility Billing Office at 513-867-5370

Usage from May through September in excess of 10,613 gallons per month will result in no charges for sewer usage exceeding this amount.

SSIC Examples



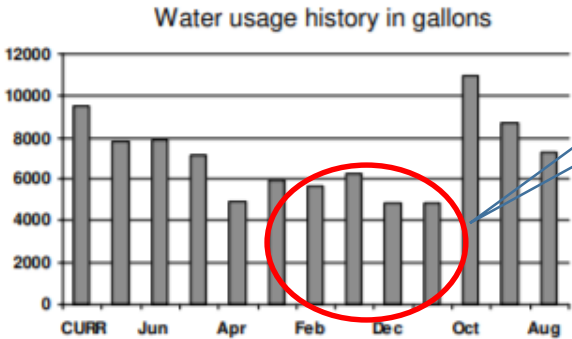
City of Fairfield
Utility Billing & Collections
5350 Pleasant Ave. Fairfield, OH 45014
Phone: (513) 867-5370
Hours: Monday-Friday 8:00am-5:00pm
www.fairfieldoh.gov

Service Address	
6362 GREENBRIAR DRIVE	
From	To
07/24/2020	08/26/2020
Billing Address	

SACKENHEIM, ADAM
6362 GREENBRIAR DR
FAIRFIELD OH 45014

5350 x 1.5 =
8025 gallons

Account Number	111816
Customer ID	112668
Due Date	10/07/2020
Amount Due	\$103.09
Amount Due After Due Date	\$113.40



Winter Average:
5350 gallons

Service	Previous Reading	Current Reading	Usage/Gallons	Read Type	Charges
SEWER			8025		47.76
WATER	133000	142500	9500	A	42.19
TRASH					13.14

Financial Considerations

With SSIC threshold at...	150%
Accounts receiving credit:	2131
Total credit value:	\$213,386.00
Average credit per account:	\$100.00
% of accounts credited:	17.70%

Note: SSICs are automatically applied.

***Customers may, at their discretion, install a water-only irrigation meter, or a sewer “deduct” meter, to ensure no sewer charges are incurred on irrigation usage.

Neighboring Jurisdictions

	SSIC program?	Duration:	Threshold:
Fairfield	Yes	5 months	150%
Oxford	No	-	-
Hamilton	Yes	5 months	125%
BCWS	Yes	5 months	100%
Dayton	No	-	-
Middletown	No	-	-
Cincinnati	Yes	9 months	100%
Greene County	No	-	-

Potential Program Modifications

- Ordinance Changes?
 - ✓ Adjustment of “threshold”
 - From 150% to 125% or 100%
 - ✓ Program extension through October
- Policy Changes?
 - ✓ New Pool Fill and Pool Repair / Liner Replacement Policy
 - Current policy requires copy of invoice of work performed



Potential Program Modifications

- Adjustment to SSIC program “threshold”:

With SSIC threshold at...	150%	125%	100%
Accounts receiving credit:	2131	3261	6460
Total credit value:	\$213,386.00	<u>\$283,277.00</u>	<u>\$565,904.00</u>
Average credit per account:	\$100.00	\$87.00	\$88.00
% of accounts credited:	17.70%	27%	53.50%

-1.8% of 2021 O&M budget (\$69,900)

-9% of O&M budget (\$352,500)

- SSIC program extension through October:
 - ✓ -1.1% of O&M budget (\$42,700) at 150%
 - ✓ -1.4% of O&M budget (\$56,650) at 125%
- Policy changes on pool fills / pool repairs?

Attachment: SSIC review 01112021 (1725 : Summer Sewer Irrigation Credit Program)

Open Discussion and Next Steps

- Staff Recommendations
- Council Decisions
- Timelines



QUESTIONS?

Attachment: SSIC review 01112021 (1725 : Summer Sewer Irrigation Credit Program)