

Mitch Rhodus
Mayor

Tim Meyers
Councilmember, At-Large

Matt Davidson
Councilmember, At-Large

Gwen Brill
Councilmember, At-Large



Leslie Besl
Councilmember, 1st Ward

Dale Paullus
Councilmember, 2nd Ward

Terry Senger
Councilmember, 3rd Ward

Tim Abbott
Councilmember, 4th Ward

**CITY OF FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JANUARY 10, 2022 7:00 PM
5350 PLEASANT AVENUE, FAIRFIELD, OH 45014**

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

1. COUNCIL-MANAGER BRIEFING

A. 6:30 PM - Proposed Fire Levy

2. BUSINESS MEETING CALL TO ORDER

3. PRAYER/PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. AGENDA MODIFICATIONS

6. EXECUTIVE SESSION REQUESTS

7. SPECIAL PRESENTATIONS AND CITIZEN COMMENTS

8. PUBLIC HEARING(S)

a. Joint Public Hearing - Pleasant Avenue Re-Zoning

9. APPROVAL OF MINUTES

a. Regular Meeting held December 13, 2021

10. OLD BUSINESS AND REPORTS

A. COMMUNITY & PUBLIC RELATIONS COMMITTEE

Leslie Besl, Chair; Gwen Brill, Vice Chair; Tim Abbott, Member

B. DEVELOPMENT SERVICES COMMITTEE

Matt Davidson, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

1. Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the concept plan for the 5846 Pleasant Avenue Planned Unit Development.
 - Legislation - Hold Second Reading pending Planning Commission recommendation

C. PARKS, RECREATION AND ENVIRONMENT COMMITTEE

Gwen Brill, Chair; Matt Davidson, Vice Chair; Leslie Besl, Member

D. PUBLIC SAFETY COMMITTEE

Tim Meyers, Chair; Dale Paullus, Vice Chair; Leslie Besl, Member

E. PUBLIC WORKS COMMITTEE

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

F. PUBLIC UTILITIES COMMITTEE

Dale Paullus, Chair; Tim Abbott, Vice Chair; Tim Meyers, Member

G. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

1. Ordinance to adopt new Subsection 181.09(A)(4) of Chapter 181, Income Tax, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio relative to required tax filings.
 - Legislation - Third Reading
 - Motion - Adoption
2. Ordinance to Amend Subsection 143.06, Promotions in the Police Department, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.
 - Legislation - Second Reading

11. NEW BUSINESS

Motion to read all New Business by title only.

A. COMMUNITY & PUBLIC RELATIONS COMMITTEE

Leslie Besl, Chair; Gwen Brill, Vice Chair; Tim Abbott, Member

1. Simple Motion: Formal recognition and/or approval of Council Committee Assignments and Council appointments dated January 1, 2022.
2. Simple Motion: Motion to appoint the Clerk of Council as designee for mandatory training required by House Bill 9, Ohio's Public Records Act.

B. DEVELOPMENT SERVICES COMMITTEE

Matt Davidson, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

1. Ordinance to authorize the Acting City Manager to enter into a two (2) year professional services contract with the Fairfield Chamber of Commerce.
 - Legislation - First Reading

C. PUBLIC WORKS COMMITTEE

Terry Senger, Chair; Tim Meyers, Vice Chair; Matt Davidson, Member

1. Resolution declaring necessity of repairing sidewalks (including aprons).
 - Legislation - First Reading

D. PUBLIC UTILITIES COMMITTEE

Dale Paullus, Chair; Tim Abbott, Vice Chair; Tim Meyers, Member

1. Ordinance to authorize the Acting City Manager to enter into a contract with CT Consultants for professional engineering services related to the final design and permitting of a new elevated water storage tower on Port Union Road.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

E. FINANCE & BUDGET COMMITTEE

Tim Abbott, Chair; Gwen Brill, Vice Chair; Terry Senger, Member

1. Ordinance to amend Ordinance No. 148-21 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022.”
Contractual Appropriations: \$190,480 for final design and permitting and other related engineering services for a new water storage tower on Port Union Road.
 - Legislation - First Reading
 - Motion - Suspend Second and Third Readings
 - Motion - Adoption

12. MEETING SCHEDULE

- A. Monday, January 24th - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM
- B. Monday, February 14th - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

C. Monday, February 28th - Council-Manager Briefing, 6:00 PM; Regular Meeting 7:00 PM

13. EXECUTIVE SESSION OF COUNCIL (IF NEEDED)

14. ADJOURNMENT



Fairfield City Council
December 31, 2021

Public Hearing Notice

All property owners and citizens of Fairfield, Ohio are hereby notified that a joint public hearing between the Planning Commission and City Council has been scheduled for 7:00 PM on Monday, January 10, 2022 at the Fairfield Municipal Building at 5350 Pleasant Avenue, Fairfield Ohio, 45014. The purpose of the hearing is to solicit citizen input regarding a request to change the zoning of 3.5 acres of land from R-0 (One-Family Residence District) to Planned Unit Development. The applicant proposes to build a 10-lot subdivision with one existing house to remain, one open space lot, and 8 new single-family houses. The subject site is located on the east side of Pleasant Avenue, 200 feet south of Resor Road and across from Emerald Lake Subdivision.

Parties that wish to review the application may do so by visiting the Development Services Department located at the Fairfield Municipal Building or on the Development Services page on the City website at www.fairfield-city.org/devservices. Questions may be directed to the Department by telephone at (513) 867-5345 or via e-mail at development@fairfieldoh.gov. The Department is open Monday through Friday, between the hours of 8:00 AM and 5:00 PM.

Alisha Wilson
Clerk of Council

For insertion in the Journal News Friday, December 31, 2021

**City of Fairfield
Minutes
Regular Meeting of City Council
December 13, 2021**

Council-Manager Briefing

A. None.

Business Meeting Call to Order

Mayor Miller called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Besl led in prayer and Pledge of Allegiance.

Roll Call

Councilmembers present included:

Attendee Name	Title	Status	Arrived
Mark Scharringhausen	Council Member at Large	Present	
Chad Oberson	Council Member at Large	Present	
Bill Woeste	Council Member at Large	Present	
Leslie Besl	Council Member, 1st Ward	Present	
Dale Paullus	Councilmember, 2nd Ward	Present	
Terry Senger	Councilmember, 3rd Ward	Present	
Tim Abbott	Council Member, 4th Ward	Excused	
Steve Miller	Mayor	Present	

Councilmember Oberson, seconded by Councilmember Senger, moved to excuse Councilmember Abbott. Motion carried 6-0.

Agenda Modifications

Councilmember Scharringhausen, seconded by Councilmember Paullus, moved to amend the agenda to add an ordinance to amend subsection 143.06, Promotions in the Police Department, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio. Motion carried 6-0.

Executive Session Requests

None.

Minutes Acceptance: Minutes of Dec 13, 2021 7:00 PM (Approval of Minutes)

Special Presentations and Citizen Comments

a. Proclamation in honor of Donald Kuelto - Linda Rosenberger, sister

Mayor Miller presented a proclamation to Linda Rosenberger in honor of her brother, Donald Kuelto, and his Christmas light display that he set up every year for 57 years. Ms. Rosenberger thanked Mayor Miller and expressed how happy the light display made her brother every year and how much he enjoyed seeing the people that came to enjoy it.

b. Presentations to Councilmembers Scharringhausen, Oberson and Woeste

Mayor Miller presented proclamations to Councilmembers Scharringhausen, Oberson and Woeste in recognition of their service to the community and thanked them for their contributions to Council.

Councilmember Woeste presented a proclamation from Council to Mayor Miller in honor of his service as Mayo for eight years, as well as his previous service on Council.

Public Hearing(s)

None.

Approval of Minutes

The Regular Meeting Minutes of December 6, 2021 were approved as written and submitted.

OLD BUSINESS AND REPORTS

Community & Public Relations Committee

Dale Paullus, Chair; Leslie Besl, Vice Chair; Terry Senger, Member

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Mark Scharringhausen, Member

Parks, Recreation and Environment Committee

Leslie Besl, Chair; Dale Paullus, Vice Chair; Tim Abbott, Member

Public Safety Committee

Mark Scharringhausen, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Public Works Committee

Chad Oberson, Chair; Mark Scharringhausen, Vice Chair; Bill Woeste, Member

Public Utilities Committee

Terry Senger, Chair; Chad Oberson, Vice Chair; Leslie Besl, Member

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Ordinance to adopt new Subsection 181.09(A)(4) of Chapter 181, Income Tax, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio relative to required tax filings.

Minutes Acceptance: Minutes of Dec 13, 2021 7:00 PM (Approval of Minutes)

Recommendation:

It is recommended that City Council adopt legislation adding language as 181.091(A)(4) of the Income Tax Ordinance.

Councilmember Woeste presented the second reading of this ordinance.

RESULT: SECOND READING

Next: 1/10/2022 7:00 PM

NEW BUSINESS

Councilmember Besl, seconded by Councilmember Paullus, moved to read all New Business by title only. Motion carried 6-0.

Development Services Committee

Bill Woeste, Chair; Tim Abbott, Vice Chair; Mark Scharringhausen, Member

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the concept plan for the 5846 Pleasant Avenue Planned Unit Development.

Recommendation:

It is recommended that City Council have a first reading on this item at the December 13, 2021 meeting and set the joint public hearing date for January 10, 2022.

Councilmember Woeste presented the first reading of this ordinance and set the Joint Public Hearing date for January 10, 2021.

RESULT: FIRST READING Next: 1/10/2022 7:00 PM

Public Safety Committee

Mark Scharringhausen, Chair; Terry Senger, Vice Chair; Dale Paullus, Member

Ordinance to Amend Subsection 143.06, Promotions in the Police Department, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

Recommendation:

Insert Recommendation

Councilmember Scharringhausen presented the first reading of this ordinance.

RESULT: FIRST READING Next: 1/10/2022 7:00 PM

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Speedway LLC, dba Speedway 9609, 4511 Pleasant Avenue, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Speedway LLC, dba Speedway 9609, 4511 Pleasant Avenue, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

SIMPLE MOTION NO. 20-21. APPROVED 6-0.

Minutes Acceptance: Minutes of Dec 13, 2021 7:00 PM (Approval of Minutes)

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark Scharringhausen, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger
EXCUSED: Abbott

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Speedway LLC, dba Speedway 3389, 7300 Dixie Highway, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Speedway LLC, dba Speedway 3389, 7300 Dixie Highway, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

SIMPLE MOTION NO. 21-21. APPROVED 6-0.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark Scharringhausen, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger
EXCUSED: Abbott

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Speedway LLC, dba Speedway 5010, 5161 Dixie Highway, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

Recommendation:

It is recommended that City Council request, by simple motion, that **no hearing be held** on the liquor permit application in the name of Speedway LLC, dba Speedway 5010, 5161 Dixie Highway, Fairfield, OH 45014 (Permit Class C1, C2 & D6).

SIMPLE MOTION NO. 22-21. APPROVED 6-0.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark Scharringhausen, Council Member at Large
SECONDER: Bill Woeste, Council Member at Large
AYES: Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger
EXCUSED: Abbott

Finance & Budget Committee

Tim Abbott, Chair; Bill Woeste, Vice Chair; Chad Oberson, Member

Motion to Suspend Second and Third Readings

Councilmember Woeste presented the first reading of this ordinance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bill Woeste, Council Member at Large
SECONDER:	Mark Scharringhausen, Council Member at Large
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger
EXCUSED:	Abbott

Ordinance to Amend Ordinance no. 109-20 Entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2021 and ending December 31, 2021." - Supplemental Appropriations

Recommendation:

It is necessary for City Council to pass appropriations to reconcile accounts. It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

ORDINANCE NO. 151-21. APPROVED 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Woeste, Council Member at Large
SECONDER:	Terry Senger, Councilmember, 3rd Ward
AYES:	Scharringhausen, Oberson, Woeste, Besl, Paullus, Senger
EXCUSED:	Abbott

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- A. Monday, December 27th - Oath of Office, 12:00 PM
- B. Monday, January 10th - Regular Meeting, 7:00 PM
- C. Monday, January 24th - Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Executive Session of Council (if needed)

None.

14. ADJOURNMENT

The Regular Meeting adjourned at 7:25 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved _____

Minutes Acceptance: Minutes of Dec 13, 2021 7:00 PM (Approval of Minutes)



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Erin Lynn, Planning Manager
 Submitting Department: Development Services

Subject:

5846 Pleasant Avenue Rezoning

Legislation Title:

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the concept plan for the 5846 Pleasant Avenue Planned Unit Development.

Recommendation:

It is recommended that City Council have a first reading on this item at the December 13, 2021 meeting and set the joint public hearing date for January 10, 2022.

Background/Synopsis:

The property currently consists of six lots, five of which have direct frontage on Pleasant Avenue. The applicant is proposing to build a residential development consisting of 10 single-family lots. The development will consist of eight buildable lots, one open space lot, and one lot with an existing house that that will remain. The sizes and dimensions of the lots are smaller than the minimum size permitted in Fairfield. One street with a cul-de-sac is proposed.

Financial Impact:

None. This is a land use decision.

Emergency Provision Explanation:

NA

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

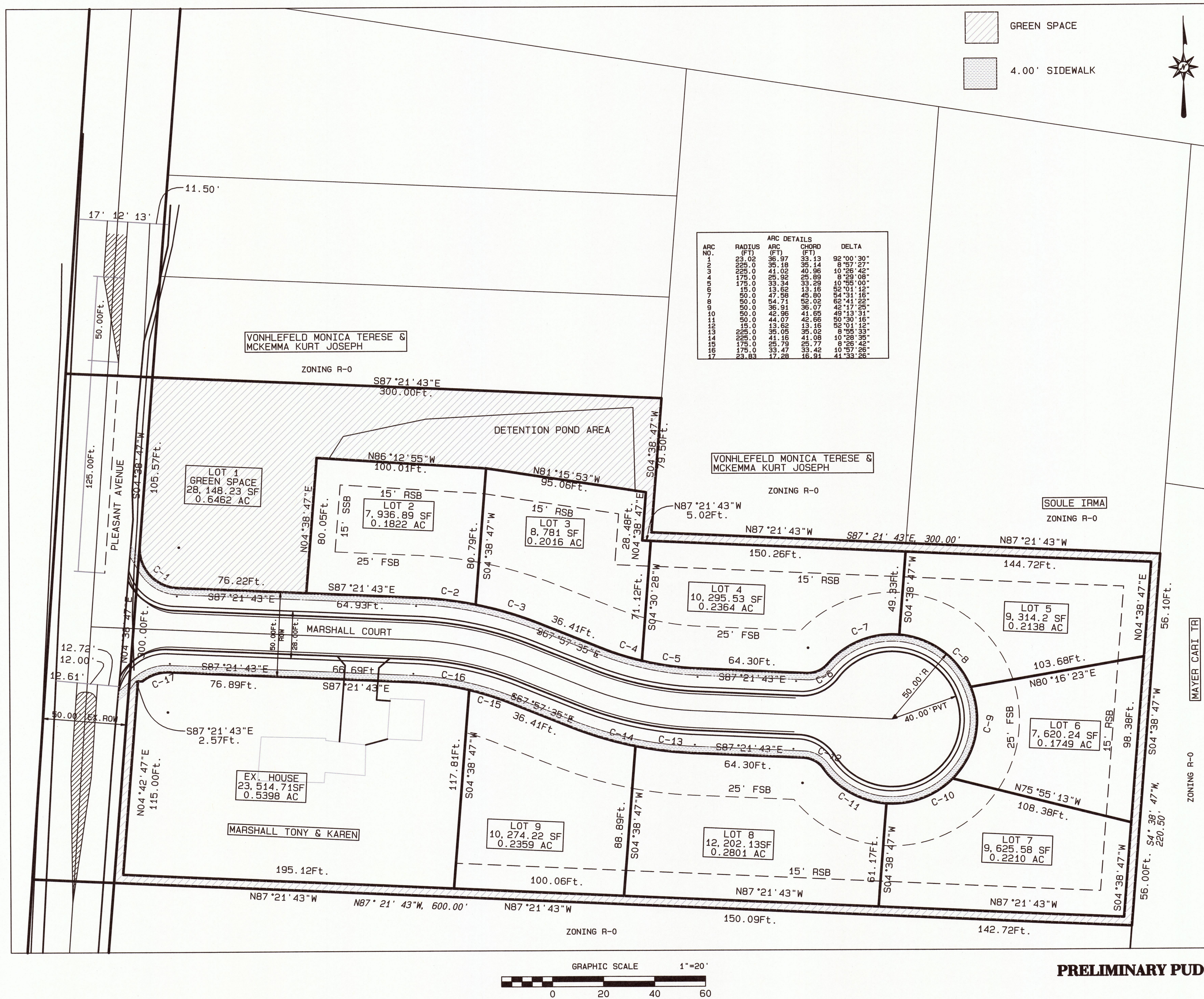
1. 5846 Pleasant Ave PUD_aerial map
2. 5846 PLEASANT PUD site plan_11.22.21
3. 5846 Pleasant Ave PUD-Ord

5846 Pleasant Avenue Subdivision PUD Request

10.B.1.a



Attachment: 5846 Pleasant Ave PUD_aerial map (3042 : 5846 Pleasant Avenue Rezoning)



DRAWING
REV.: DATE: 11-17-21

Sheet 1 of 1

5846 PLEASANT AVENUE SUBDIVISION
5846 PLEASANT AVENUE
FAIRFIELD, OHIO 45150

ULTRA TECHNIC SERVICES, INC.
6531 WEST CHESTER ROAD
WEST CHESTER, OHIO 45069
TEL.: 513-755-7879, FAX: 513-755-8923
E-MAIL: AKOMOLEDE@AOL.COM

Designed By: OGA
Drawn By: OGA
Checked By: -
Approved By: -

TONY AND KAREN MARSHALL
5846 PLEASANT AVENUE
FAIRFIELD OHIO 45140
TEL.: 859-393-5159

ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, SECTION 1141.02, THE CITY OF FAIRFIELD, OHIO, ZONING MAP BY APPROVING THE CONCEPT PLAN FOR THE 5846 PLEASANT AVENUE PLANNED UNIT DEVELOPMENT.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The official Zoning Map of the City of Fairfield, Ohio, which is incorporated into Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, Section 1141.02, is hereby amended by changing the zoning classification of the 3.5 acres of land on the east side of Pleasant Avenue, approximately 200 feet south of Resor Road, located at 5846 Pleasant Avenue and being lots 3128, 3129, 3130 (2 parts), 3131 and 3132 of the City of Fairfield from its present R-O, One-Family Residence District, classification by approving the concept plan for the 5846 Pleasant Avenue Planned Unit Development, a copy of which plan, including the written terms and conditions which constitute a material part thereof, is on file in the office of the Clerk of Council and which are incorporated herein by reference.

Section 2. The Director of Development Services is hereby directed to change the official Zoning Map of the City of Fairfield, Ohio in accordance with this ordinance.

Section 3. This ordinance shall take effect at the earliest period allowed by law.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

Attachment: 5846 Pleasant Ave PUD-Ord (3042 : 5846 Pleasant Avenue Rezoning)

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2021\5846 Pleasant Ave PUD-Ord

Attachment: 5846 Pleasant Ave PUD-Ord (3042 : 5846 Pleasant Avenue Rezoning)



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Jake Burton,
 Submitting Department: Finance

Subject:

Amendments to the Codified Ordinance Section 181 - Income Tax

Legislation Title:

Ordinance to adopt new Subsection 181.09(A)(4) of Chapter 181, Income Tax, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio relative to required tax filings.

Recommendation:

It is recommended that City Council adopt legislation adding language as 181.091(A)(4) of the Income Tax Ordinance.

Background/Synopsis:

As the Income Tax Division reviewed operations during 2021 and looked for opportunities of improvement within the division, one of the items recommended were changes in income tax filing requirements as it relates to retirees within the City of Fairfield.

On October 25, 2021, we began waiving late fees for retirees who did not realize they were required to file on an annual basis since they no longer have taxable income. We implemented this administratively as our ordinance gives the Tax Administrator this authorization, as we worked toward implementing changes within our Tax Ordinance as it relates to filing requirements for retirees. We have now completed those changes, and legislation is being brought before Council to amend the Tax Ordinance.

Adding the language below as 181.091(A)(4) of the Income Tax Ordinance would exempt City of Fairfield residents who are fully retired and over the age of 65 with no taxable income from the City's mandatory filing requirement after they file a written statement with the Tax Administrator.

(4) Any resident individual taxpayer who is fully retired, is over the age of 65 years old and has no taxable income as defined in Section 181.02(a)(22) may be exempted from the requirement of filing an annual City income tax return after they file a written statement with the Tax Administrator confirming they have no source of income other than pension, social security, interest or dividends. If the taxpayer earns taxable income in any year after filing the written statement with the Tax Administrator, the taxpayer shall file an annual City income tax return.

There is the possibility that a retired resident begins earning taxable income again, and does not file with the City, however, the City receives and reviews gambling winnings reports as well as the "State Tape" containing all Fairfield residents who file a State of Ohio tax return. We will also be saving time and money sending out non-filing notices to the retirees who do not have taxable

income and therefore do not pay Fairfield local income tax.

Financial Impact:

This amendment in Chapter 181 will have no anticipated financial impacts to the City.

Emergency Provision Explanation:

N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. 181.091-Ord
2. 181.091 Exhibit A-Ord

ORDINANCE NO. _____

ORDINANCE TO ADOPT NEW SUBSECTION 181.091(A)(4) OF
CHAPTER 181, INCOME TAX, OF ORDINANCE NO. 166-84, THE
CODIFIED ORDINANCES OF FAIRFIELD, OHIO RELATIVE TO REQUIRED
TAX FILINGS.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. New Subsection 181.091(A)(4) of Chapter 181, Income Tax, of Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, is hereby adopted as shown in the attached Exhibit "A" which is incorporated herein by reference.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2021\Section 181.091-Ord

Attachment: 181.091-Ord (3038 : Amendments to the Codified Ordinance Section 181 - Income Tax)

EXHIBIT "A"**181.091 RETURN AND PAYMENT OF TAX.**

(A) (1) An annual return with respect to the income tax levied on Municipal Taxable Income by the Municipality shall be completed and filed by every taxpayer for any taxable year for which the taxpayer is subject to the tax, regardless of whether or not income tax is due.

(2) The Tax Administrator shall accept on behalf of all nonresident individual taxpayers a return filed by an employer, agent of an employer, or other payer located in the Municipality under Section 181.051(C) of this Chapter when the nonresident individual taxpayer's sole income subject to the tax is the qualifying wages reported by the employer, agent of an employer, or other payer, and no additional tax is due to the Municipality.

(3) All resident individual taxpayers, eighteen years of age and older, shall file an annual municipal income tax return with the Municipality, regardless of income or liability.

(4) ANY RESIDENT INDIVIDUAL TAXPAYER WHO IS FULLY RETIRED, IS OVER THE AGE OF 65 YEARS OLD AND HAS NO TAXABLE INCOME AS DEFINED IN SECTION 181.02(a)(22) MAY BE EXEMPTED FROM THE REQUIREMENT OF FILING AN ANNUAL CITY INCOME TAX RETURN AFTER THEY FILE A WRITTEN STATEMENT WITH THE TAX ADMINISTRATOR CONFIRMING THEY HAVE NO SOURCE OF INCOME OTHER THAN PENSION, SOCIAL SECURITY, INTEREST OR DIVIDENDS. IF THE TAXPAYER EARNS TAXABLE INCOME IN ANY YEAR AFTER FILING THE WRITTEN STATEMENT WITH THE TAX ADMINISTRATOR, THE TAXPAYER SHALL FILE AN ANNUAL CITY INCOME TAX RETURN.

[NO FURTHER CHANGES TO THIS SECTION.]



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:

Police Promotions

Legislation Title:

Ordinance to Amend Subsection 143.06, Promotions in the Police Department, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

Recommendation:

It is recommended that Council adopt the promotional process outlined in this ordinance.

Background/Synopsis: In 2018, the City established three Classified positions of Major/Deputy Chief in the Police Department, but never established a promotional process for those positions. This proposed Ordinance establishes candidate eligibility and outlines the process to be conducted by the Civil Service Commission, which includes an Assessment Center.

Financial Impact: None

Emergency Provision Explanation: N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. 143.06 Promotions in the Police Department
2. 2021-12-09 FFC 143.06 revised

ORDINANCE NO. _____

ORDINANCE TO AMEND SUBSECTION 143.06, PROMOTIONS IN
THE POLICE DEPARTMENT, OF ORDINANCE NO. 166-84, THE
CODIFIED ORDINANCES OF FAIRFIELD, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Subsection 143.06, Promotions in the Police Department, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio is hereby amended to read as follows: See Attached Exhibit "A".

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2021\143.06 Promotions in the Police Department

Attachment: 143.06 Promotions in the Police Department (3055 : Police Promotions)

EXHIBIT A**143.06 PROMOTIONS IN THE POLICE DEPARTMENT.**

(a) The provisions of Ohio R.C. 124.44 and any other section of the Ohio Revised Code notwithstanding, the following shall be the minimum period of service in lower rank in order to be eligible for promotion in the Police Department.

(b) No person in the Police Department shall be eligible to take a promotional examination for the position of sergeant in the Police Department who, prior to the date of the examination, has not served at least thirty-six consecutive months in the next lower rank of the Police Department with the City. No person in the Police Department shall be eligible to take a promotional examination for any position other than sergeant in the Police Department who, **IMMEDIATELY** prior to the date of the examination, has not served at least twelve consecutive months in the next lower rank.

(c) **WITH REGARD TO PROMOTIONS TO THE POSITION OF MAJOR/DEPUTY POLICE CHIEF, THE FOLLOWING SHALL APPLY:**

1. **WHENEVER A VACANCY OCCURS IN THE POSITION OF MAJOR/DEPUTY POLICE CHIEF IN THE FAIRFIELD POLICE DEPARTMENT AND NO ELIGIBILITY LIST FOR SUCH POSITION EXISTS, THE APPOINTING AUTHORITY SHALL CERTIFY THAT FACT TO THE CIVIL SERVICE COMMISSION, AND THE COMMISSION SHALL WITHIN NINETY (90) DAYS OF SUCH CERTIFICATION CONDUCT AN EXAMINATION WHICH MAY CONSIST PARTIALLY OR COMPLETELY OF A PERFORMANCE ASSESSMENT CENTER PROCEDURE AS DETERMINED BY THE COMMISSION.**
2. **THE EXAMINATION PROCEDURE SHALL BE OPEN TO THOSE INDIVIDUALS WHO HAVE ATTAINED AND HELD THE RANK OF POLICE SERGEANT IN THE FAIRFIELD POLICE DEPARTMENT FOR 12 CONSECUTIVE MONTHS IMMEDIATELY PRIOR TO THE DATE OF THE EXAMINATION AND WHO HOLD CURRENT OHIO PEACE OFFICER TRAINING ACADEMY (OPOTA) CERTIFICATION AS A POLICE OFFICER.**
3. **THE CIVIL SERVICE COMMISSION MAY ALSO DETERMINE IN ITS DISCRETION THAT THE EXAMINATION PROCEDURE SHALL BE OPEN TO OTHER QUALIFIED APPLICANTS WHO THE COMMISSION DETERMINES MEET THE QUALIFICATIONS CONTAINED IN THE JOB DESCRIPTION FOR THE POSITION OF MAJOR/DEPUTY POLICE CHIEF AND HOLD A CURRENT OHIO PEACE OFFICER TRAINING ACADEMY (OPOTA) CERTIFICATION AS A POLICE OFFICER.**
4. **ALL APPLICANTS MUST BE WITHIN CERTAIN LIMITATIONS TO BE DETERMINED BY THE CIVIL SERVICE COMMISSION AS TO CITIZENSHIP, RESIDENCE, AGE, EXPERIENCE, EDUCATION, HEALTH, HABIT AND MORAL CHARACTER.**
5. **AFTER SUCH EXAMINATION/ASSESSMENT CENTER PROCEDURE HAS BEEN HELD, AN ELIGIBILITY LIST SHALL BE ESTABLISHED IN ACCORDANCE WITH THE RULES OF THE COMMISSION AND THE COMMISSION SHALL CERTIFY TO THE APPOINTING AUTHORITY THE**

Attachment: 2021-12-09 FFC 143.06 revised (3055 : Police Promotions)

NAMES OF THE FIVE (5) PERSONS STANDING HIGHEST ON SUCH LIST. UPON SUCH CERTIFICATION, THE APPOINTING AUTHORITY SHALL APPOINT ONE OF THE FIVE (5) PERSONS SO CERTIFIED WITHIN THIRTY (30) DAYS.

- 6. ELIGIBILITY LISTS FOR THE POSITION OF MAJOR/DEPUTY POLICE CHIEF SHALL BE EFFECTIVE FOR ONE YEAR, UNLESS EXTENDED BY THE CIVIL SERVICE COMMISSION FOR AN ADDITIONAL PERIOD NOT TO EXCEED ONE YEAR.**
- 7. WHEN AN ELIGIBILITY LIST IS IN EXISTENCE AND A VACANCY OCCURS IN THE POSITION OF MAJOR/DEPUTY POLICE CHIEF, THE APPOINTING AUTHORITY SHALL CERTIFY THAT FACT TO THE CIVIL SERVICE COMMISSION. THE FIVE (5) PERSONS STANDING HIGHEST ON SUCH LIST SHALL BE CERTIFIED TO THE APPOINTING AUTHORITY, AND ONE OF SUCH PERSONS SHALL BE APPOINTED WITHIN THIRTY (30) DAYS AFTER SUCH CERTIFICATION.**
- 8. WHEN LESS THAN FIVE (5) NAMES REMAIN ON AN ELIGIBILITY LIST, THE NAMES SHALL BE CERTIFIED BUT APPOINTMENT FROM SUCH NAMES OR LIST SHALL NOT BE MANDATORY.**
- 9. THERE SHALL BE NO CREDIT GIVEN OR ADDED TO THE EXAMINATION SCORE OR RANKING OF ANY APPLICANT FOR THE POSITION OF MAJOR/DEPUTY POLICE CHIEF FOR SENIORITY OR EFFICIENCY IN THE SERVICE OF THE CITY OR FOR MILITARY SERVICE. THERE SHALL BE NO PREFERENCE GIVEN ON THE EXAMINATION SCORE OR IN THE RANKING OF THE APPLICANTS FOR THE POSITION OF MAJOR/DEPUTY POLICE CHIEF TO ANY CURRENT OR FORMER EMPLOYEE OF THE CITY OF FAIRFIELD, OHIO.**

(e) (d) Except as specifically modified in this chapter or otherwise inconsistent with the provisions of this chapter, the provisions of Ohio R.C. 124.44 and all other applicable sections of the Ohio Revised Code relative to promotions in the Fairfield Police Department shall remain in full force and effect.



City Council Action Item
Regular Meeting - January 10, 2022

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:

Council Committees 2022-2023

Legislation Title:

Simple Motion: Formal recognition and/or approval of Council Committee Assignments and Council appointments dated January 1, 2022.

Recommendation:

It is recommended that City Council recognize and approve the Council appointments as outlined in the attachment via simple motion of Council.

Background/Synopsis: Every two years, newly elected Councilmembers are seated and the Mayor makes new Council Committee assignments. The attached assignments have been made by the Mayor and/or are recommended for approval by City Council.

Financial Impact: None

Rule Suspension Requested:

Emergency Provision Needed:

Attachments:

1. 2022.Council Committee Assignments

Council Committee Assignments

Community & Public Relations

Chairman	<i>Leslie Besl</i>
Vice Chairman	Gwen Brill
Member	Tim Abbott

Vice Mayor

2022 Tim Abbott

Other Assignments

Development Services

Chairman	<i>Matt Davidson</i>
Vice Chairman	Terry Senger
Member	Dale Paullus

Parks & Rec Board

Gwen Brill

Planning Commission

Matt Davidson

Board of Zoning Appeals

Terry Senger

Parks & Rec Committee

Chairman	<i>Gwen Brill</i>
Vice Chairman	Matt Davidson
Member	Leslie Besl

Community Improvement Corp

Tim Abbott

Public Safety Committee

Chairman	<i>Tim Meyers</i>
Vice Chairman	Dale Paullus
Member	Leslie Besl

OKI Representative

Matt Davidson

OKI Alt

Mitch Rhodus

Public Utilities Committee

Chairman	<i>Dale Paullus</i>
Vice Chairman	Tim Abbott
Member	Tim Meyers

Design Review Committee

Dale Paullus

Emergency Management

Mitch Rhodus

Cultural Arts Advisory

Gwen Brill

Public Works Committee

Chairman	<i>Terry Senger</i>
Vice Chairman	Tim Meyers
Member	Matt Davidson

SELF Board

Leslie Besl

Butler Cty Gen Health District Adv Council

Terry Senger

Route 4 Improvement Com

Tim Meyers

Finance & Budget Committee

Chairman	<i>Tim Abbott</i>
Vice Chairman	Gwen Brill
Member	Terry Senger



City Council Action Item
Regular Meeting - January 10, 2022

Submitted by: Alisha Wilson, Clerk
Submitting Department: Clerk

Subject:

Clerk Designee HB9/Sunshine Law Training

Legislation Title:

Simple Motion: Motion to appoint the Clerk of Council as designee for mandatory training required by House Bill 9, Ohio's Public Records Act.

Recommendation:

It is recommended that City Council, via simple motion, formally appoint the Clerk of Council as the Mayor and Council designee for the mandatory three hours of training required by House Bill 9.

Background/Synopsis: House Bill 9 which became law on September 29, 2007 requires all elected officials or their appropriate designee to obtain three hours of public records training via a curriculum approved the Ohio Attorney General during each term served in elected office. This mandate applies whether the official was appointed or elected to that office.

Financial Impact: None.

Rule Suspension Requested:

Emergency Provision Needed:



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Nathaniel Kaelin, Economic Development Manager
 Submitting Department: Development Services

Subject:

Fairfield Chamber of Commerce Contract 2022-23

Legislation Title:

Ordinance to authorize the Acting City Manager to enter into a two (2) year professional services contract with the Fairfield Chamber of Commerce.

Recommendation:

This ordinance authorizes the Acting City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce. The contract is evaluated every two years and pertains to the City's sponsorship of the Chamber, including business retention services.

Background/Synopsis:

The Fairfield Chamber of Commerce is an important economic development partner with the City. The proposed two-year contract would continue the City's Platinum Sustaining Sponsorship of the Chamber for calendar years 2022 and 2023. The City would receive recognition for its sponsorship, complementary admission to the annual event, and coordination of at least three annual business roundtables.

In addition, the Chamber would assist with important business retention assistance. Over the past 13 years, the Chamber has completed approximately 1,250 business retention surveys, mainly with small retail and commercial businesses. This included 200 surveys completed in the last two-year contract. These surveys provide valuable insight into the needs and concerns of the business community.

Financial Impact:

The proposed contract would compensate the Chamber in an amount not to exceed \$30,000 (\$15,000 each year) for a two-year term in 2022-23. This amount has been budgeted.

Emergency Provision Explanation: N/A

Rule Suspension Requested:

No

Emergency Provision Needed:

No

Attachments:

1. 2022-23 Fairfield Chamber-City Contract
2. FCC-Acting City Man-Ord

PROFESSIONAL SERVICES CONTRACT (Fairfield Chamber of Commerce 2022 & 2023)

THIS CONTRACT is made by and between the City of Fairfield, an Ohio municipal corporation with an address of 5350 Pleasant Avenue, Fairfield, Ohio 45014 (hereinafter referred to as “City”) and the Fairfield Chamber of Commerce, an Ohio non-profit corporation, with an address of 670 Wessel Drive, Fairfield, Ohio 45014 (hereinafter referred to as “Chamber”).

WHEREAS, the City is desirous of enhancing and promoting its business environment so as to create economic development opportunities; and

WHEREAS, the Chamber is a long-standing and recognized leader of the Fairfield business community; and

WHEREAS, the City desires to engage the professional and noncompetitive services of the Chamber to coordinate and implement the Platinum Sustaining Sponsorship Program; and

NOW, THEREFORE, in consideration of the promises, covenants and agreements herein contained, the City and Chamber mutually agree as follows:

1. **SCOPE OF SERVICES.** The Chamber shall, in a satisfactory and proper manner as determined by the City’s Director of Development Services, coordinate and implement the Platinum Sustaining Sponsorship Program, as described in Exhibit A, “Scope of Services”, and by this reference made a part hereof.
2. **TERM.** The services will commence upon execution of this Contract by both parties hereto, and shall expire on December 31, 2023.
3. **COMPENSATION.** The City agrees to compensate the Chamber for services provided pursuant to this Contract in an amount up to but not in excess of Thirty Thousand Dollars (\$30,000). The compensation shall be distributed as described in Exhibit B, “Budget”, and by this reference made a part hereof.
4. **TERMINATION.** The City may terminate or modify this Contract immediately upon notification to the Chamber. The City shall compensate the Chamber for all financial commitments made by the Chamber and approved by the City before the Contract termination date.
5. **ASSIGNMENT.** This agreement is not transferable or assignable without the express written approval of City.
6. **NOTICES.** All notices or other communications required by the Contract shall be personally served or sent by U.S. mail addressed to the parties as follows, or addressed in such other way as either party may from time to time designate.

To the City:
 City of Fairfield
 Development Services Department
 5350 Pleasant Avenue
 Fairfield, Ohio 45014

To the Chamber:
 Fairfield Chamber of Commerce
 Attn: President
 670 Wessel Drive
 Fairfield, Ohio 45014

IN WITNESS WHEREOF, the City of Fairfield, Ohio, by Donald G. Bennett, its Acting City Manager, and pursuant to Ordinance No. _____, has caused this instrument to be executed this _____ day of _____, 2022 and the Fairfield Chamber of Commerce by Kert Radel, its President, has caused this instrument to be executed this _____ day of _____, 2022.

Witness:

CITY OF FAIRFIELD, OHIO

By _____
 Donald G. Bennett, Acting City Manager

FAIRFIELD CHAMBER OF COMMERCE

By _____
 Kert Radel, President

Approved as to form:

Approved as to content:

 John H. Clemmons
 Fairfield City Law Director

 Greg Kathman
 Development Services Director

Attachment: 2022-23 Fairfield Chamber-City Contract (3051 : Fairfield Chamber of Commerce Contract 2022-23)

EXHIBIT A SCOPE OF SERVICES

Platinum Sustaining Sponsorship Program

The Chamber agrees to coordinate and implement a Platinum Sustaining Sponsorship Program that includes the following services:

- A. *Recognition and Events* – The City shall be prominently recognized as a Platinum Sustaining Sponsor of the Chamber. This recognition shall include, but not be limited to, verbal recognition at all Chamber events, listings on all Chamber publications (letterhead, newsletters, signs, event banners, etc...), and prominent listing on the Chamber website and e-bulletins. The city shall receive two complementary tables at the Chamber's Annual Dinner event. Additionally, the Chamber will host, in coordination with the city, a business roundtable at least three times annually. The roundtables are intended to attract and engage employers in the City of Fairfield on subjects related to manufacturing, logistics, workforce, business development, and related topics.
- B. *Business Retention* – The Chamber will provide assistance with City business retention efforts, with a focus on small retail/commercial businesses. The Chamber will promptly report any information or issues gleaned from these meetings to the City and will assist with coordinating any necessary City response. The City and Chamber will also maintain a business retention survey form. This form will be completed by Chamber staff after every small business meeting, and copies of the forms will be submitted to the City in a quarterly report. The Chamber may also assist the city in creating video highlights of local businesses for marketing and promotion purposes. Each quarter, the Chamber will support no less than twenty-five (25) businesses through surveys or videos. Surveys or videos at each unique business may be counted no more than once annually for the quarterly minimum. In addition, Chamber staff will assist with organizing and/or participating in other business retention meetings as requested by the City.

EXHIBIT B BUDGET

Platinum Sustaining Sponsorship Program

The City will compensate the Chamber in an amount of Thirty Thousand Dollars (\$30,000) during the term of the Contract for the Platinum Sustaining Sponsorship Program.

Compensation will be distributed by the City upon received Chamber invoices as follows:

2022 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2022.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

2023 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2023.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE ACTING CITY MANAGER TO ENTER
 INTO A TWO (2) YEAR PROFESSIONAL SERVICES CONTRACT WITH
 THE FAIRFIELD CHAMBER OF COMMERCE.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The Acting City Manager is hereby authorized to enter into a two (2) year professional services contract with the Fairfield Chamber of Commerce in accordance with the contract on file in the office of the Acting City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____

Mayor's Approval _____

Posted _____

First Reading _____

Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

 Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

 Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\FCC-Acting City Man-Ord

Attachment: FCC-Acting City Man-Ord (3051 : Fairfield Chamber of Commerce Contract 2022-23)



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Ben Mann,
 Submitting Department: Public Works

Subject:

Resolution of Necessity to require repair and/or replacement of sidewalks

Legislation Title:

Resolution declaring necessity of repairing sidewalks (including aprons).

Recommendation:

It is recommended that City Council authorizes and directs the preparation of a Resolution of Necessity for the sidewalk/driveway apron repairs.

Background/Synopsis:

The City has completed the process of sidewalk inspection thereby requiring repair and/or replacement of sidewalks for 2022 by the abutting property owners.

This is an ongoing program that was implemented in 1994 to inspect sidewalks and approach aprons citywide. The program was designed to complete inspections of all city sidewalks on a four (4) year rotating basis. Marking of sidewalks and aprons citywide has been completed for the 2022 program year. There are approximately 526 property locations marked for repair or replacement (15 of these are City responsibility while the other 511 are resident/business owner responsibility). There are approximately 5,700 Square Feet of 4" (sidewalk), 4,000 Square Feet of 7" (driveway aprons) concrete, and 300 Square Feet of 9" (commercial driveway aprons) concrete marked for replacement. There are 398 locations currently marked for repair via the cutting method. The cutting method has been used for many years now as part of the sidewalk project and has proved an effective method for limiting damage to the adjacent lawn and inconvenience to the residents while also being a cost saving measure for the property owners.

In order to begin the assessment and notification process, it is necessary for City Council to pass a Resolution of Necessity to require repair of sidewalks and driveway aprons located in designated areas of all four wards that have not already been repaired by the abutting property owners.

Notices are sent out to the affected property owners, giving them a minimum of 60 days in which to complete the replacement. The property owner has two options, either have the work completed prior to the end of the 60-day notice, or have the city's contractor complete the work. Should the property owner have the city's contractor perform the work, payment is made via an invoice from the city or charged to the owner's property tax duplicate.

With this early notification, the property owner will have more than the 60-day time frame to complete the work, before the city's contractor begins work, if they so desire. At this time, the

city's contractor is anticipated to begin work sometime during the May/June timeframe.

Financial Impact:

No financial impact at this time.

Emergency Provision Explanation:

Not applicable.

Rule Suspension Requested:

No

Emergency Provision Needed:

No

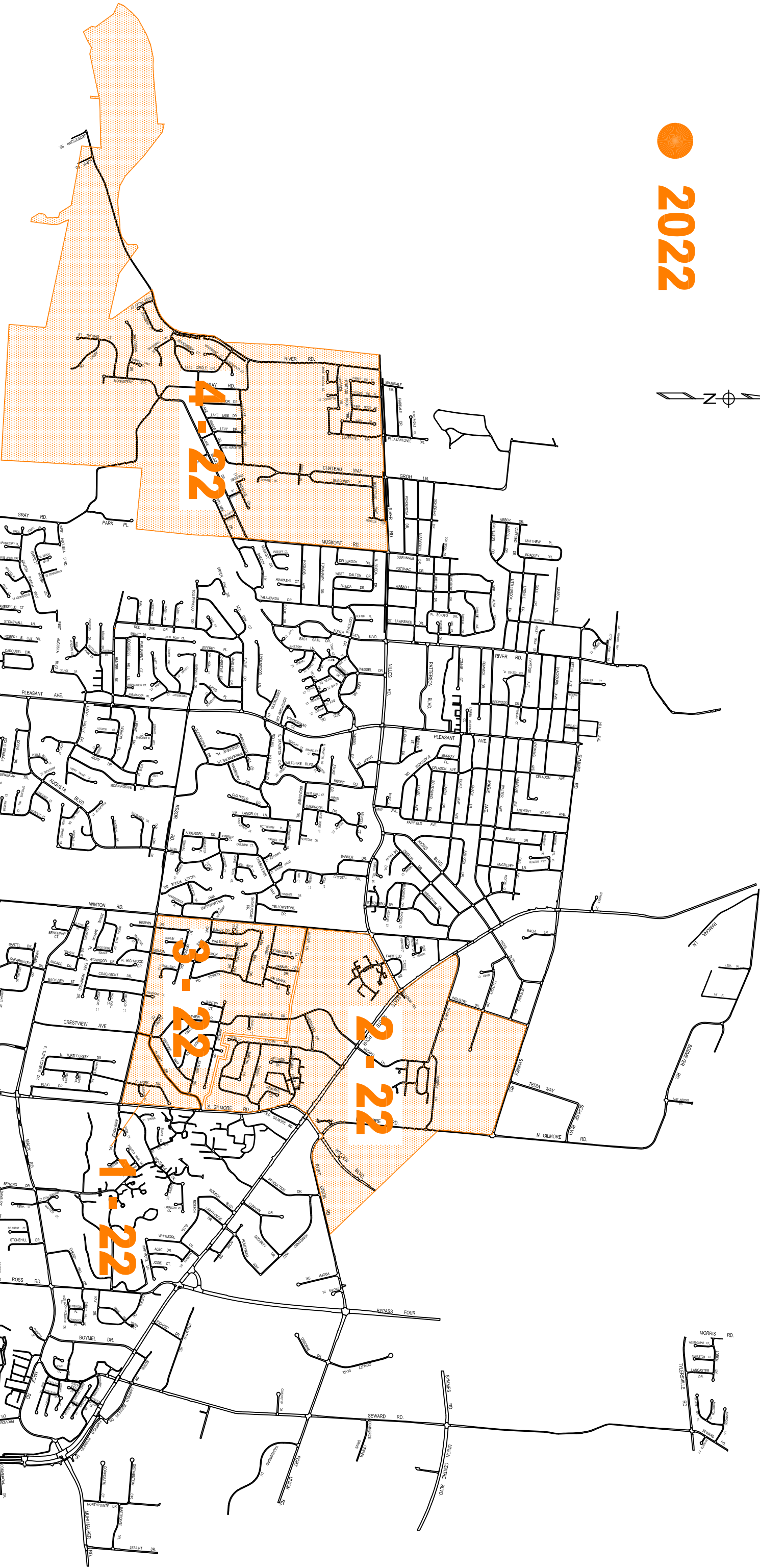
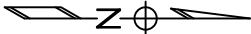
Attachments:

1. 2022 Sidewalk Program Map
2. Sidewalk-Res

Sidewalk Replacement Program



2022



CITY OF FAIRFIELD				JOB NO.	
370 North Giroux Road - Fairfield, Ohio (513) 887-4300					
NO.	DATE	REVISIONS	BY	DATE	
1				11/4/21	
SCALE DESIGN-LAYOUT			DRAWN	CHECKED	SHEET NO.
NMC					1 / 1
TITLE SHEET				SIDWALK/APPRON REPLACEMENT MAP FAIRFIELD, OHIO	

RESOLUTION NO. _____

RESOLUTION DECLARING NECESSITY OF REPAIRING SIDEWALKS
(INCLUDING APRONS).

WHEREAS, the Public Works Director has heretofore prepared plans, specifications and an estimate of cost for the repair of certain sidewalks (including aprons) at the locations hereinafter set forth; and

WHEREAS, said plans, specifications and estimate of cost are now on file in the office of the Clerk of Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

- Section 1. It is necessary to repair certain sidewalks (including aprons) in the City of Fairfield, Ohio, at the addresses of the abutting properties which are shown in the cost estimates prepared by the Public Works Director and which cost estimates are on file in the office of the Clerk of Council and are incorporated herein by reference.
- Section 2. The plans, specifications and estimate of cost for said repair now on file in the office of the Clerk of Council be and the same hereby are approved.
- Section 3. The owners of each lot and parcel of land bounding and abutting upon the proposed sidewalks shall repair that portion of said sidewalks (including aprons) which abuts his/her property, in accordance with the plans and specifications now on file in the office of the Clerk of Council within thirty (30) days after service of notice of the passage of this resolution.
- Section 4. In the event any such abutting property owner does not complete the repair of that portion of such sidewalks (including aprons) which abut his/her property in accordance with said plans and specifications and within the time period as hereinbefore prescribed, then this Council shall cause the same to be done and the entire cost thereof shall be assessed upon the property of such abutting property owner.
- Section 5. The Clerk of Council be and she hereby is authorized and directed to serve notice of the passage of this resolution upon the owners of the lots and lands abutting upon said sidewalks (including aprons) in the manner provided by law.

Attachment: Sidewalk-Res (3052 : Resolution of Necessity to require repair and/or replacement of sidewalks)

Section 6. This Resolution shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\Sidewalk-Res

Attachment: Sidewalk-Res (3052 : Resolution of Necessity to require repair and/or replacement of sidewalks)



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Adam Sackenheim,
 Submitting Department: Public Utilities

Subject:

Contract with CT Consultants for water engineering services, and related project appropriations

Legislation Title:

Ordinance to authorize the Acting City Manager to enter into a contract with CT Consultants for professional engineering services related to the final design and permitting of a new elevated water storage tower on Port Union Road.

Recommendation:

It is recommended that City Council authorize the City Manager to enter into a contract with CT Consultants and appropriate \$190,480 (not to exceed) for final design and permitting and other related engineering services for a new water storage tower on Port Union Road.

Background/Synopsis:

Engineering services are necessary to assist City staff in the development of plans and technical specifications for a new elevated water storage tower.

The City currently owns five (5) water storage towers. Continued industrial growth and water demand on the eastern side of the City may eventually require the construction of a sixth water tower to ensure sufficient water service capacity and fire protection capabilities. The City has acquired property on Port Union Road for the purpose of constructing this sixth tower.

A support services proposal by CT Consultants is attached. It is recommended that CT perform this design and engineering work due to their involvement in preliminary project plan development. CT is qualified to perform this work and has successfully completed engineering work for other water tower construction projects in Ohio.

“Phase 1” of this project was started in 2021 – including work related to: Topographic surveys; Geotechnical support; and Permitting. This contract and appropriation request will allow for the completion of “phase 2” of the project, including but not limited to:

- Preliminary and final design, including detailed technical specifications;
- SCADA (supervisory control and data acquisition system) design coordination; and
- Bid phase services

Rules suspension is requested in order to expedite the work.

Financial Impact:

The City anticipated that the design and construction of this water tower would not be required for a few more years. However, given recent industrial and commercial water user expansion announcements, the City needs to advance this project to 2022.

Partial funding for this project was included in the approved 2021-2025 Capital Improvement Program (CIP) under 2WT12 'Water Tank Tower Maintenance'. Additional, future funding for this project was included in the CIP plan under 4WT12 'Water Tank Tower Maintenance', and 5WT17 'New Water Tower'. The funding sources are the Water Replacement and Improvement Fund (604) and Water Expansion Fund (407).

A contractual appropriation for engineering services is requested in the amount of \$190,480 (not to exceed).

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. 11-22-2021 Port Union Road WT Proposal
2. CT Consultants-Ord



November 22, 2021

City of Fairfield
 Attn: Adam Sackenheim, Public Works Director
 5021 Groh Lane
 Fairfield, Ohio 45014

Re: *Proposal for Professional Engineering Services
 1.25 MG Water Storage Tank*

Dear Adam,

CT Consultants (CT) is pleased to submit this proposal to the City of Fairfield (Client), for professional services related to a new 1,250,000-gallon elevated water storage tank to be located near 4331 Port Union Road. Our proposed scope of services along with the terms and conditions of service are described below.

BACKGROUND AND PROJECT UNDERSTANDING

The City of Fairfield has expressed an interest in expanding the available water storage volume within the City to support potable water use and fire protection for residents. The tank is proposed to be constructed at the same overflow elevation as the existing elevated water storage tank.

SCOPE OF SERVICES

The services to be performed by CT in accordance with this proposal are as follows:

1. Water System Modeling & Analysis – Separate contract with Ramboll
2. Preparation of General Plan to be submitted to OEPA for approval – by City
3. Property Boundary Survey – Separate contract with Bayer Becker
4. Surveying Services - CT
5. Preliminary Design Services - CT
6. Geotechnical Investigation Services – Separate contract with others
7. Final Design Services – CT
8. SCADA Design Service – Separate contract with others
9. Permitting and Approvals - CT
10. Bidding Services – Lead by City staff
11. Funding Assistance – Lead by City staff
12. Contract Administration Services – Lead by City staff
13. Construction Observation Services – Lead by City Staff
14. Construction Inspection Services – Dixon for Fabrication & Coatings Inspection

Page 2
 Re: City of Fairfield Elevated Tank
 November 22, 2021

TASK 1 - SURVEYING SERVICES

The surveying services for these improvements will include the following:

A. Survey Limits

CT will utilize the boundary survey prepared by Bayer Becker for project control. CT will survey up to a maximum of 500 feet along Port Union Road from the existing driveway to provide sufficient data for connection to existing utilities for the site.

B. Survey Technique and Data Collection

The property boundary survey has been prepared by Bayer Becker of Mason, Ohio. The survey will be made available to CT.

CT will gather horizontal and vertical data, by standard ground survey methods, at strategic locations to create a one (1) foot contour interval map of the site. Natural and manmade features and existing site improvements within the limits of the survey area will be located. Improvements to be located include, but are not limited to: tree lines, vegetation, isolated trees 8 inches in diameter or greater, strategic ground elevations, etc. CT will contact the Ohio Utility Protection Service (OUPS) for utility plans. CT will locate visible evidence physical markings of surface and subsurface utilities to include, but not limited to, manholes, catch basins, poles, water, gas, and electric services. If applicable, observed storm and sanitary structures surveyed will have invert depths, size, and type collected on all structures. A maximum of two (2) traditional survey benchmarks will be set on site for future use by contractors.

C. Base Mapping of Existing Conditions

CT will internally prepare and provide to the CT design team an electronic version of the base map and control drawing in AutoCAD Civil 3D to CT CAD Standards. Descriptions and elevations of benchmarks set on site will be provided within the base map.

D. Survey Services Exceptions and Limitations

Legal descriptions, right of way takes, temporary easements will not be addressed under this scope of work and associated fees.

CT will require uninhibited access to the outside of the property during the performance of the above Scope of Work.

This proposal and associated fees do not include the notifications of adjoining property owners or entities that may be required or desired.

This proposal does not include any services beyond the tasks described above. CT can provide additional services, under a separate proposal and associated fees.

In performing this work, CT will have relied on the information presented in documentation prepared by others and have accepted this information as accurate and complete unless we discover otherwise during the course of our review. CT will not attempt to independently verify the

Page 3
Re: City of Fairfield Elevated Tank
November 22, 2021

information obtained. CT has not been retained to provide additional warranty or guaranty to the documentation prepared by others, in part or in whole, for our review.

TASK 2 - DESIGN SERVICES

The design services for these improvements will include the following:

A. Preliminary Site Plan

CT will prepare exhibits showing the preliminary waterline alignment and preliminary site plan within the tank parcel. Once the alignment and site have been reviewed by the City and a preferred layout has been finalized, CT will prepare a preliminary opinion of probable construction cost for the project.

B. Geotechnical Investigation

CT will coordinate with a geotechnical Investigation firm to generate a soils investigation report and foundation recommendation suitable to allow the tank manufacturer / contractor to design and construct a tank foundation at the proposed site.

C. Final Construction Documents

CT will prepare detailed plans of the proposed work, technical specifications, exhibits, details and other graphical representations of the work and incorporate them into the bidding documents to provide the contractor with an understanding of the scope of work to be performed. Maintenance of traffic and pavement restoration plans will be included if required.

Dixon Engineering will provide the specifications for the design, fabrication, and installation of the tank. This will include foundation, structure, and coatings.

Design deliverables (paper and electronic format) will be submitted to the Client for review and comment at 75% complete and 100% (Final) complete. CT will conduct review meetings with the Client after each submittal.

CT and Dixon will prepare an Opinion of Probable Construction Cost after 75% complete and 100% (Final) complete submittals.

CT will coordinate with the private utility companies. The design/plans will be provided to private utility owners to determine the extent of Impact from the proposed improvements during the Preliminary Waterline Alignment, 75% complete and 100% (Final) complete submittals.

The Final Plans will be provided to the City for signature approval in both paper and electronic format.

D. Permitting

CT will prepare and submit, the required plans, specifications, forms and application for permit to Install the tank and related waterline to the Ohio Environmental Protection Agency for approval. The Client will pay all required permit fees.

CT will prepare and submit, the required plans, specifications, forms and application for building/electrical permits related to the proposed tank. The Client will pay all required permit fees.

Page 4
 Re: City of Fairfield Elevated Tank
 November 22, 2021

TASK 3 - BIDDING SERVICES

The bidding services for these improvements will include the following:

A. Bid Advertisement

The City intends to be the lead on the Bidding Phase of the project. CT will coordinate with the Client the placement of the advertisement for competitive bids within a newspaper of general circulation serving the region. Fees for publication shall be at the expense of the Client.

CT will provide a copy of the contract plans and specifications for use by the Client's I

B. Bid Document Distribution

The City intends to be the lead on the Distribution of the bid documents for the project.

Pre-Bid Meeting

The City will be the lead to conduct a pre-bid meeting, if necessary, for each project phase to discuss the project with prospective bidders and provide minutes of the meetings. CT staff will be available to attend the Pre-Bid Meeting.

C. Questions During Bidding / Addendum

City will respond to questions during the bid period from prospective contractors. CT will issue addendums, as needed, to respond to and clarify any questions from potential bidders.

D. Bid Opening

CT will attend the bid opening and assist the Client as needed. The Client is responsible for receiving the sealed bids from the prospective contractors and documenting the date and time received.

E. Bid Review and Recommendation

CT will assist the City staff in the review of the bids received and provide the Client with a recommendation for the lowest and most responsive bidder. CT will assist the Client in the tabulation of the bids submitted, a list of references contacted and the recommended bidder's proposal forms.

TASK 4 - CONSTRUCTION ADMINISTRATION SERVICES

The construction administration services for these improvements will include the following:

A. General

Provide consulting services during construction in such a manner as to assist in securing the faithful execution and completion of the construction contract in accordance with the contract documents.

B. Contract Execution Assistance

CT will assist the Client in the contract documents to be executed by the Client and the selected Contractor.

Page 5

Re: City of Fairfield Elevated Tank

November 22, 2021

The City staff will conduct the preconstruction meeting with the Client and Contractor to outline specific project requirements, solicit contractor information and facilitate timely commencement of the project. CT personnel will be available to participate in the meeting.

C. Submittals

CT will review and provide comments and recommend approval for submittals throughout the construction process. The submittals include, but are not limited to, the following:

- Construction Schedule: CT will review the construction schedule submitted by the Contractor and verify compliance with Contract Documents. The Client will be sent a copy of the Construction Schedule and then advise of any changes throughout the construction period.
- Shop Drawings: CT will receive from the Client and review all necessary shop drawing submittals. CT's review comments will be provided directly to the Client. CT will assist the Client to maintain a log of shop drawings received. An initial and second review are included in our fee. Further reviews will be considered additional services.
- Pay Applications: CT will review and provide a recommendation to the Client for payment of all pay applications.
- Change Orders: CT will review any change order requests, as needed, and all other related contract documents. CT will review Contractor's inquiries regarding site conditions, construction document clarifications, field changes, etc. and respond accordingly with recommendations to the Client.
- Clarifications and Interpretations: CT will receive from the Contractor any matters in question concerning the requirements of the Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Contract Documents. In response, CT will provide the Contractor Interpretations and decisions as necessary to clarify the intent of the Contract Documents.
- Certificates, Operation and Maintenance Manuals: During the course of the Work, the Client will receive all materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor. CT will be available to review the O & M Manuals for compliance with the specifications.
- Reports: CT will review for the Client all inspection, test, and system start-up reports required as part of the Contract Documents for compliance.

E. Monthly Progress Meetings

CT will be available for any required monthly progress meetings with the Client and the Contractor.

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 Re: City of Fairfield Elevated Tank
 November 22, 2021

F. Records

The Client will maintain files for emergency contacts, correspondence, reports of progress meetings, copies of contract Documents including all change orders, field orders, work change directives, addenda, additional drawings issued subsequent to the execution of the construction contract, RFIs, RFI responses, progress reports, approved shop drawings, sample submittals, and other project-related documents. The Client will also record and maintain up-to-date lists of the names, addresses, e-mail addresses, telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.

G. Project Completion

Upon request by the Client, CT will provide a certificate of substantial completion after Contractor has met the requirements. CT will then be available to conduct a final inspection with the Client and develop a punch list of items to be completed. Upon completion of all punch list items by the Contractor, CT will inspect and then make a recommendation to the Client to issue the Final Completion Certificate to the Contractor.

H. As-Built Drawings

CT will prepare the as-built drawings in AutoCAD based on the Information provided by the contractor and Client's staff. The as-built process does not include an actual survey of the waterline prior to backfilling. This service can be provided for an additional service. The Client will be provided with an electronic set of the as-built drawings.

TASK 5 - CONSTRUCTION OBSERVATION SERVICES

The construction observation services for these improvements will include the following:

A. Resident Project Representative (RPR)

CT will not be providing RPR services for the project. The Client staff will be providing the normal RPR Services outlined below.

The duties and responsibilities of the RPR are as follows:

- General: RPR's dealings in matters pertaining to the Work in general shall be with Client's Construction Manager and the Contractor as directed. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor.
- Meetings: Attend meetings with the Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings.
- Defective Work: Report to Client's Construction Manager whenever any part of the Work is defective under the standards and terms set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
- Non-Compatible Work: Report to Client's Construction Manager whenever any part of the Work is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a

functioning whole, and provide recommendations for addressing such Work.; and advise when Work should be uncovered for observation, or requires special testing, inspection, or approval.

- Testing and Start-Ups: Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Client's personnel, and that Contractor maintains adequate records thereof. Observe, record, and report to Client's Construction Manager the appropriate details relative to the test procedures and systems start-ups. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these Inspections.
- Daily Reports: Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.
- Construction Photographs: Take general photographs of the construction progress.
- Payment Applications: Review applications for payment with the Contractor for compliance with the established procedure for their submission and forward with recommendations to Client's Construction Manager, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not Incorporated in the Work.

TASK 6 - CONSTRUCTION OBSERVATION SERVICES - COATINGS INSPECTION

The Coatings Inspection Services is to be provide by Dixon Engineering under a separate contract with the Client:

FEE AND INVOICING

CLIENT shall pay the ENGINEER (CT) for the services rendered as outlined above on the following basis:

A. The cost to perform this work shall be as follows:

- Task 1: CT shall be paid a LUMP SUM fee of \$ 19,290.00 for the Surveying Services described herein.
- Task 2: CT shall be paid a **Not to Exceed** fee of \$ 194,420.00 for the Design Services described herein.
- Task 3: CT shall be paid a **Not to Exceed** fee of \$ 19,640.00 for the Bidding Services described herein.
- Task 4: CT shall be paid a LUMP SUM fee of \$ 32,780.00 for the Construction Administration Services described herein.
- Task 5: Services to be performed by City Staff
- Task 6: Services to be provided by Dixon Engineering

TOTAL LUMP SUM FEE FOR CT CONSULTANTS

\$ 266,130.00

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Re: City of Fairfield Elevated Tank
November 22, 2021

This offer remains valid for 30 days; acceptance thereafter is subject to our approval. From the date of acceptance of this agreement, the above fees will apply for one year. If the work is not completed during that period, the agreement may be subject to renegotiation.

Invoices will be submitted monthly based on the percentage amount of work CT estimates to have been completed during that period. Invoices are due within 30 days of receipt.

ASSUMPTIONS AND EXCLUSIONS

The following assumptions and exclusions are provided for the benefit of both CT and Client in better understanding the limitations and expectations with respect to the proposed scope of services and the obligations of each party. These items were considered while defining our proposed scope and fee.

1. Client will provide engineering and surveying data and other existing information in the Client's possession or readily available to the Client to CT that may be useful in the performance of the professional services described in the proposal. These items include Environmental Site Assessments, Wetland Delineations, Boundary Surveys, Topographic Surveys, ALTA Surveys, plans and specifications of existing facilities and similar documents.
2. Client will make all provisions for CT's personnel to enter upon public and private lands as required to perform the described services.
3. The preparation of temporary or permanent easements is not included.
4. Subsurface Utility Engineering and location services are not included.
5. Geotechnical subsurface investigations are not included.
6. Research on subsurface conditions (rock, etc.) is not included.
7. Research on jurisdictional waters is not included.
8. Environmental permitting services for jurisdictional streams or wetlands is not included.
9. Fees to governmental agencies are not included in this proposal.

SUPPLEMENTAL SERVICES

Additional services not included and/or anticipated herein may be required or be beneficial to the work as the project progresses. We are pleased to provide any additional services that may be needed or wanted for this project and will negotiate a separate contract modification with Client at such time as additional services may be warranted. No additional services will be provided without the express written consent of the Client.

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Re: City of Fairfield Elevated Tank

November 22, 2021

PROJECT INITIATION PROCEDURES

If this proposal is satisfactory, you may authorize us to proceed by signing and returning one (1) copy (email of a pdf/scanned copy is acceptable). If you should have any questions or require additional information, please contact our office at your earliest convenience.

We look forward to working with you.

Respectfully,

CT Consultants, Inc.

Kent A. Bryan, PE
Senior Project Manager

ACCEPTANCE

If you concur with these terms and conditions and would like CT to proceed with the aforementioned work, please sign and date this letter proposal in the space provided below.

ACCEPTED: City of Fairfield

Printed Name:

Title: _____

Signature: _____

Date: _____

ENGINEERING FEE BREAKDOWN
for the
PORT UNION ROAD WATER TOWER PROJECT
CITY OF FAIRFIELD, OHIO

11.D.1.a

DESCRIPTION	HOURS	HOURLY RATE	TOTAL COSTS
BUDGETED COST OF CONSTRUCTION IS			\$3,500,000.00
DESIGN PHASE SERVICES			
TOPOGRAPHIC SURVEY			
Principal in Charge	4	\$210.00	\$840.00
Senior Project Manager	20	\$195.00	\$3,900.00
Senior Project Engineer	20	\$145.00	\$2,900.00
Design Technician	40	\$105.00	\$4,200.00
Licensed Surveyor	10	\$145.00	\$1,450.00
Survey Crew	40	\$150.00	\$6,000.00
SUB-TOTAL OF FIELD SURVEY			\$19,290.00
WATER SYSTEM MODELING COORDINATION			
Principal in Charge	0	\$210.00	\$0.00
Senior Project Manager	0	\$195.00	\$0.00
Senior Project Engineer	0	\$145.00	\$0.00
Senior Hydraulic Engineer	0	\$185.00	\$0.00
Hydraulic Engineer	0	\$125.00	\$0.00
GPS Survey Crew for updating the water system GIS mapping	0	\$150.00	\$0.00
SUB-TOTAL OF WATER MODELING			\$0.00
CORROSION CONTROL EVALUATION ANALYSIS			
Principle in Charge	0	\$210.00	\$0.00
Senior Project Manager	0	\$195.00	\$0.00
Senior Project Engineer	0	\$145.00	\$0.00
Senior Process Engineer	0	\$195.00	\$0.00
SUB-TOTAL OF CORROSION ANALYSIS			\$0.00
GEOTECHNICAL SERVICES (COORDINATION)			
Principle in Charge	4	\$210.00	\$840.00
Senior Project Manager	20	\$195.00	\$3,900.00
Design Engineer	20	\$145.00	\$2,900.00
Design Technician	0	\$105.00	\$0.00
Geotechnical Consultant	0	\$7,500.00	\$0.00
SUB-TOTAL OF GEOTECHNICAL			\$7,640.00
PRELIMINARY DESIGN			
Principle in Charge	20	\$210.00	\$4,200.00
Senior Project Manager	80	\$195.00	\$15,600.00
Senior Project Engineer	160	\$145.00	\$23,200.00
Senior Process Engineer	0	\$195.00	

Attachment: 11-22-2021 Port Union Road WT Proposal (3054 : Contract with CT Consultants for water engineering services, and related project

ENGINEERING FEE BREAKDOWN
for the
PORT UNION ROAD WATER TOWER PROJECT
CITY OF FAIRFIELD, OHIO

11.D.1.a

DESCRIPTION	HOURS	HOURLY RATE	TOTAL COSTS
Design Technician	160	\$105.00	\$16,800.00
Architectural Designer	20	\$135.00	\$2,700.00
Structural Engineer	40	\$145.00	\$5,800.00
Mechanical Engineer	0	\$125.00	\$0.00
Electrical Engineer	80	\$135.00	\$10,800.00
Construction Engineer	0	\$130.00	\$0.00
SUB-TOTAL OF PRELIMINARY DESIGN			\$79,100.00
FINAL DESIGN			
Principal in Charge	20	\$210.00	\$4,200.00
Senior Project Manager	80	\$195.00	\$15,600.00
Senior Design Engineer	160	\$145.00	\$23,200.00
Senior Process Engineer	0	\$195.00	\$0.00
Design Technician	160	\$105.00	\$16,800.00
Architectural Designer	20	\$135.00	\$2,700.00
Structural Engineer	40	\$145.00	\$5,800.00
Mechanical Engineer	0	\$125.00	\$0.00
Electrical Engineer	80	\$135.00	\$10,800.00
Specifications	40	\$125.00	\$5,000.00
Construction Engineer	0	\$130.00	\$0.00
SUB-TOTAL OF FINAL DESIGN			\$84,100.00
SCADA DESIGN COORDINATION			
Principal in Charge	4	\$210.00	\$840.00
Senior Project Manager	20	\$195.00	\$3,900.00
Senior Project Engineer	20	\$145.00	\$2,900.00
Senior Process Engineer	0	\$195.00	\$0.00
Design Engineer	\$0.00	\$135.00	\$0.00
SUB-TOTAL OF SCADA DESIGN			\$7,640.00
PERMIT APPROVALS (OEPA PTI PERMIT, FAA,)			
Principal in Charge	4	\$210.00	\$840.00
Senior Project Manager	20	\$195.00	\$3,900.00
Senior Project Engineer	40	\$145.00	\$5,800.00
Design Engineer	40	\$135.00	\$5,400.00
SUB-TOTAL OF OEPA APPROVALS			\$15,940.00
BIDDING PHASE			
Principal in Charge	4	\$210.00	\$840.00
Senior Project Manager	20	\$195.00	\$3,900.00
Senior Project Engineer	20	\$145.00	\$2,900.00
Design Technician	40	\$105.00	

Attachment: 11-22-2021 Port Union Road WT Proposal (3054 : Contract with CT Consultants for water engineering services, and related project

ENGINEERING FEE BREAKDOWN
for the
PORT UNION ROAD WATER TOWER PROJECT
CITY OF FAIRFIELD, OHIO

11.D.1.a

DESCRIPTION	HOURS	HOURLY RATE	TOTAL COSTS
Architectural Designer	0	\$135.00	\$0.00
Structural Engineer	20	\$145.00	\$2,900.00
Mechanical Engineer	0	\$125.00	\$0.00
Electrical Engineer	20	\$135.00	\$2,700.00
Specifications	20	\$110.00	\$2,200.00
Construction Engineer	0	\$130.00	\$0.00
SUB-TOTAL OF BIDDING			\$19,640.00
TOTAL OF DESIGN PHASE THRU BIDDING	1630		\$233,350.00
CONSTRUCTION PHASE			
CONSTRUCTION ADMINISTRATION			
Principal in Charge	4	\$195.00	\$780.00
Senior Project Manager	40	\$185.00	\$7,400.00
Senior Project Engineer	80	\$140.00	\$11,200.00
Senior Process Engineer	0	\$155.00	\$0.00
Design Technician	80	\$105.00	\$8,400.00
Structural Engineer	20	\$125.00	\$2,500.00
Mechanical Engineer	0	\$105.00	\$0.00
Electrical Engineer	20	\$125.00	\$2,500.00
Contract Administrator	0	\$125.00	\$0.00
Construction Engineer	0	\$135.00	\$0.00
SUB-TOTAL CONSTRUCTION ADMINISTRATION			\$32,780.00
RESIDENT PROJECT REPRESENTATIVE (RPR)			
Senior Construction Engineer (4 hours per week x 48 wks)	0	\$195.00	\$0.00
Field Inspector Sept 2022 - Aug 2023 (40 hours per week x 48 wks)	0	\$110.00	\$0.00
SUB-TOTAL OF CONSTRUCTION INSPECTION			\$0.00
TOTAL OF CONSTRUCTION SERVICES.			\$32,780.00
TOTAL ENGINEERING CONTRACT			\$266,130.00

Total project cost for 'Phase 2':
NOT TO EXCEED \$190,480.00

Attachment: 11-22-2021 Port Union Road WT Proposal (3054 : Contract with CT Consultants for water engineering services, and related project

ENGINEERING FEE BREAKDOWN
for the
PORT UNION ROAD WATER TOWER PROJECT
CITY OF FAIRFIELD, OHIO

11.D.1.a

DESCRIPTION	HOURS	HOURLY RATE	TOTAL COSTS
ADDITIONAL PROJECT COSTS:			
OWDA Loan Admin fees	1	\$0.00	\$0.00
OEPA PTI Application Fee	1	\$15,100.00	\$15,100.00
State Building Review Fee	1	\$2,500.00	\$2,500.00
FAA Permit Fee	1	\$0.00	\$0.00
Geotechnical Services	1	\$0.00	\$0.00
Environmental Assessment	1	\$0.00	\$0.00
Title Policy	1	\$0.00	\$0.00
Right-of-way Acquisition	1	\$0.00	\$0.00
Private Utility Relocations	1	\$0.00	\$0.00
Legal / Accounting	1	\$0.00	\$0.00
SUB-TOTAL OF ADDITIONAL COSTS	1630		\$17,600.00

Attachment: 11-22-2021 Port Union Road WT Proposal (3054 : Contract with CT Consultants for water engineering services, and related project

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE ACTING CITY MANAGER TO ENTER INTO A CONTRACT WITH CT CONSULTANTS FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE FINAL DESIGN AND PERMITTING OF A NEW ELEVATED WATER STORAGE TOWER ON PORT UNION ROAD.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The Acting City Manager is hereby authorized to enter into a contract with CT Consultants for professional engineering services related to the final design and permitting of a new elevated water storage tower on Port Union Road in accordance with the proposal on file in the office of the Acting City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



City Council Ordinance
Regular Meeting - January 10, 2022

Submitted by: Alisha Wilson, Clerk
 Submitting Department: Clerk

Subject:

Contractual Appropriations

Legislation Title:

Ordinance to amend Ordinance No. 148-21 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2022, and ending December 31, 2022."

Recommendation:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

Background/Synopsis: Please refer to specific Council Communications for full description of these items.

\$190,480 for final design and permitting and other related engineering services for a new water storage tower on Port Union Road.

Financial Impact: \$190,480.00 from noted funding source.

Rule Suspension Requested:

Yes

Emergency Provision Needed:

No

Attachments:

1. Contractual 1-10-Ord

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 148-21 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-21, the 2022 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Water Replacement & Improvement Fund	\$190,480
To:	60416023-233300 Engineering Services (Port Union Road Water Tower Engineering Services 2WT12)	\$190,480

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2022\Contractual 1-10-Ord

Attachment: Contractual 1-10-Ord (3056 : Contractual Appropriations)