

Steve Miller  
Mayor

Tim Meyers  
Councilmember, At-Large

Gwen Brill  
Councilmember, At-Large

Matt Davidson  
Councilmember, At-Large

Leslie Besl  
Councilmember, 1st Ward

Dale Paullus  
Councilmember, 2nd Ward

Debbie Pennington  
Councilmember, 3rd Ward

Adam Kraft  
Councilmember, 4th Ward



**City of Fairfield City Council  
Regular Meeting Agenda  
Monday, March 23, 2026 7:00 PM  
5350 Pleasant Avenue, Fairfield, OH 45014**

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Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

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**Council-Manager Briefing**

6:00 PM - Marsh Park Phase I Update

**Business Meeting Call to Order**

Mayor Steve Miller

**Prayer/Pledge of Allegiance**

Councilmember Matt Davidson

**Roll Call**

**Agenda Modifications**

**Executive Session Requests**

**Special Presentations**

1. Butler County Board of Developmental Disabilities - Jenny Mann
2. Fairfield Optimist Club & Mid-American Soccer Classic - John Harmon
3. Fairfield Prevention Coalition - Safe Prom Proclamation

**Citizen Comments**

**Council Reports**

**Public Hearing(s)**

None.

## Approval of Minutes

1. Special Meeting Minutes - March 7, 2026
2. Regular Meeting Minutes - March 9, 2026

## Old Business

None.

## New Business - Motion to Read All New Business by Title Only

### 1. Community & Public Relations - Councilmember Matt Davidson

- a. Simple Motion: Motion to approve the following nominations to the Charter Review Commission:

Edward Kammerer, 1st Ward (by Councilmember Leslie Besl)  
Edward Swain, 2nd Ward (by Councilmember Dale Paullus)  
Teresa Durbin, 3rd Ward (by Councilmember Debbie Pennington)  
Lori Brown, 4th Ward (by Councilmember Adam Kraft)  
Terry White, At-Large (by Councilmember Tim Meyers)  
Ron Snell, At-Large (by Councilmember Gwen Brill)  
Don Moser, At-Large (by Councilmember Matt Davidson)

- b. Simple Motion: Motion to approve the following 2026 Boards/Commissions Appointments effective April 1, 2026:

Larry Bagford - Board of Zoning Appeals, term expires 3/31/31  
John Kinkade - Civil Service Commission, term expires 3/31/29  
Doug Meece - Parks & Recreation Board, Third Ward, term expires 3/31/29  
Dona Canaan - Sustainability Commission, term expires 3/31/29  
Lauren Duncan - Sustainability Commission, term expires 3/31/29

Daniel Vitale - Cultural Arts Advisory Commission, term expires 3/31/29  
Kathryn Green-Meyers - Environmental Commission, term expires 3/31/29  
Marie Wiegand - Environmental Commission, term expires 3/31/29

### 2. Development Services - Councilmember Gwen Brill

- a. Ordinance to authorize the City Manager to execute the Ohio Division of Liquor Control Economic Development Transfer Request Form for the transfer of a liquor license for Multinicks Inc. and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- b. Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.

- Legislation - First Reading
- Set Joint Public Hearing Date - April 13, 2026

**3. Parks & Recreation - Councilmember Adam Kraft**

- a. Ordinance to authorize the City Manager to enter into a contract with Century Equipment for the purchase of Golf Maintenance Equipment and declaring an emergency.
- Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption

**4. Public Safety - Councilmember Dale Paullus**

- a. Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of QuikTrip Corp, QuikTrip 7091, 7330 Dixie Highway, Fairfield, OH 45014 (Permit Class C1 & C2).
- b. Ordinance to authorize the City Manager to enter into a contract with Vance's Law Enforcement to purchase new Glock firearms and accessories and declaring an emergency.
- Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption
- c. Resolution to authorize the City Manager or his designee to sign and submit the Participation Form for participation in a settlement of claims with six Remnant Defendants pursuant to a Settlement Agreement dated February 23, 2026 related to opioid claims and declaring an emergency.
- Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption

**5. Public Utilities - Councilmember Tim Meyers**

- a. Ordinance to authorize the City Manager to enter into a contract with Bain Enterprises for the purchase of a Valve Maintenance Trailer for the Public Utility Department Water Division and declaring an emergency.
- Legislation - First Reading
  - Motion - Suspend Second and Third Readings
  - Motion - Adoption
- b. Ordinance to authorize the City Manager to enter into a contract with Bayer Becker for Engineering Services related to Lake Manor Sewage Lift Station Replacement for the City's Wastewater Collection System
- Legislation - First Reading
  - Motion - Suspend Second and Third Readings

- Motion - Adoption

## 6. Public Works - Councilmember Debbie Pennington

- a. Ordinance to authorize the City Manager to enter into a contract with JW Brennan of Ross, Ohio to perform Emergency Drainage Repair – Pleasant Run Creek Wall and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- b. Ordinance to authorize the City Manager to execute a contract with the Southeastern Equipment Co. for the purchase of a 2026 Case 590 Super N 4WD Backhoe and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

## 7. Finance & Budget - Councilmember Leslie Besl

- a. Ordinance to authorize the City Manager to enter into a contract with Mobilcomm for the purchase of hardware and licensing for the Avigilon surveillance system and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- b. Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 9-26 and all amendments thereto and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

- c. Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”  
- Supplemental Appropriations

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

d. Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”

- Contractual Appropriations: \$857,083 total (\$94,944 Firearms Upgrade (Police); \$155,000 Video Surveillance System Upgrade (IT Services); \$100,000 Emergency Drainage Repair (Public Works); \$170,328 Purchase of Back-Hoe (Public Works); \$119,111 Golf Maintenance Equipment Upgrade (Parks & Recreation); \$125,000 Replacement Valve Maintenance Trailer (Public Utilities); \$92,700 Lake Manor Sewage Lift Station Engineering (Public Utilities))

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

e. Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”

- Non-Contractual Appropriations: \$392,310 (see below for description)

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

\$50,000 - Emergency Drainage Repair, Additional Appropriation – Pleasant Run Creek Wall (Public Works)

\$40,000 - Trip Hazard Sidewalk Repair Via Cutting funding appropriation for 2026 Sidewalk Program (Public Works)

\$20,000 - CCTV (Closed Circuit Television) Cameras for Central Traffic System (Public Works)

\$8,000 - 2026 Street Light Installation Program (Public Works)

\$90,000 - Various Parks Site Amenities and Improvements (multiple vendors; Public Works)

\$20,000 - Replacement and Repair of Playground Equipment (Public Works)

\$20,450 - Water Division - Hydra Stop Valve (Public Utilities)

\$62,000 - Sustainability Unit - 250 Trees (General Government - CMO)

\$85,260 - Municipal/Annex Repairs and Upgrades - emergency repairs (multiple vendors; Public Works)

\$40,000 - Purchase of Ventrac Sidewalk Tractor #217 (Streets Division, Public Works)

\$8,100 – Wastewater Division – Raw Sludge Realignment (Public Utilities)

\$80,000 - purchase and installation of ballistic panels (multiple vendors; Police)

\$47,000 - Aquatic Center Repairs (Parks & Recreation)

\$8,900 - Utility Cart at Marsh Park (Parks & Recreation)

\$18,000 - Huffman Parks Garden refresh (Parks & Recreation)

**Meeting Schedule**

Monday, April 13: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, April 27: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, May 11: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

**Executive Session of Council (if Needed)**

**Adjournment**

**MINUTES**

**Fairfield City Council  
Special Meeting of Council  
March 7, 2026**

**Call to Order**

Mayor Miller called the Special Meeting of March 7, 2026 to order at the Fairfield Municipal Building, 5350 Pleasant Avenue at 9:00 AM. Councilmembers present were Leslie Besl, Dale Paullus, Debbie Pennington, Tim Meyers and Matt Davidson.

Councilmember Meyers, seconded by Councilmember Davidson, moved to excuse Councilmembers Kraft and Brill. Motion carried 5-0.

**Executive Session**

Councilmember Davidson, seconded by Councilmember Besl, made a motion for Executive Session to consider the appointment of public officials. Motion carried 5-0. Council recessed to executive session at 9:02 AM. Council resumed open session at 11:50 AM.

**Adjournment**

The meeting adjourned at 11:50 AM.

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

Date approved: \_\_\_\_\_

**City of Fairfield Minutes**  
**Regular Meeting of City Council**  
**March 9, 2026**

**Council-Manager Briefing**

Mayor Miller called the briefing to order at 6:00 PM. Councilmembers present: Leslie Besl, Dale Paullus, Debbie Pennington, Adam Kraft, Tim Meyers, Gwen Brill and Matt Davidson. Staff members present: Scott Timmer, Steve Wolterman, Laurie Murphy, Adam Sackenheim, Alisha Wilson, Jason Hunold, Sean Cooper, Steve Maynard, Ben Mann, Mandi Brock, Greg Kathman and Tami Moore.

City Manager Timmer presented an update on the 2026 Strategic Initiatives. See attached slides.

**Business Meeting Call to Order**

Mayor Miller called the Regular Meeting to order at 7:00 PM.

**Prayer/Pledge of Allegiance**

Councilmember Brill led in prayer and Pledge of Allegiance.

**Roll Call**

Councilmembers present included:

Councilmember, 1st Ward Leslie Besl  
Councilmember, 2nd Ward Dale Paullus  
Councilmember, 3rd Ward Debbie Pennington  
Councilmember, 4th Ward Adam Kraft  
Councilmember, At-Large Tim Meyers  
Councilmember, At-Large Gwen Brill  
Councilmember, At-Large Matt Davidson

**Agenda Modifications**

None.

**Executive Session Requests**

Councilmember Davidson, seconded by Councilmember Brill, moved for an Executive Session to discuss the employment or compensation of a public employee or official. Roll call vote. Motion carried 7-0.

**Special Presentations**

None.

**Citizen Comments**

None.

**Council Reports**

Councilmember Besl congratulated the Finance Department for receiving the Certificate of Achievement for Excellence in Reporting. She noted that the City has received the award every

year since at least 1980.

Councilmember Pennington announced that the contractor mobilized on Route 4 for sidewalk construction and there will be some traffic disruption. She also noted that the residential tree program starts again soon and the application is available online.

Councilmember Kraft reported that the contractor started on Marsh Lake interior paved trails project.

Councilmember Meyers reported that board and commission interviews were held on Saturday. He stated that there was an unbelievable pool of volunteers to choose from and all of them noted several of the same positives about the City, including parks, trails, community environment, as well as the same challenges of tax issues, commercial growth/restaurants, traffic enforcement and traffic lights. He invited Council to revisit John Gray & Pleasant development concerns related to traffic redesign, and requested City Manager Timmer to prioritize complete redesign of the intersection to improve safety.

Councilmember Brill congratulated Finance for receiving their award.

### **Public Hearing(s)**

None.

### **Approval of Minutes**

1. Regular Meeting Minutes - February 23, 2026

The Regular Meeting Minutes of February 23, 2026 were approved as written and submitted.

### **Old Business**

#### **1. Development Services - Councilmember Gwen Brill**

- a. Ordinance to authorize the City Manager to execute a Funding and Development Agreement with Mitchell Development & Construction LLC to provide economic development assistance for the Whispering Hill housing development on South Gilmore Road, and declaring an emergency.

Councilmember Brill presented the third reading of this ordinance. Councilmember Gwen Brill, seconded by Tim Meyers, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 22-26. APPROVED 7-0.

### **New Business - Motion to Read All New Business by Title Only**

Councilmember Besl, seconded by Councilmember Davidson, moved to read all New Business by title only. Motion carried 7-0.

#### **1. Community & Public Relations - Councilmember Matt Davidson**

- a. Simple Motion: Motion to re-appoint Bill Woeste as Fairfield's representative to the Butler County Board of Health beginning March 9, 2026.

Councilmember Davidson, seconded by Councilmember Brill, moved to re-appoint Bill Woeste as the City's representative to the Butler County Board of Health. Motion carried 7-0.

SIMPLE MOTION NO. 10-26. APPROVED 7-0.

## **2. Public Utilities - Councilmember Tim Meyers**

- a. Ordinance to authorize the City Manager to enter into an electric aggregation agreement with an electric supplier as recommended by Energy Alliances, Inc., provided that the accepted aggregation rate is at or below \$0.10199/kWh at the time of execution, for a period not to exceed twenty-four (24) months and declaring an emergency.

The Ohio Legislature has enacted electric deregulation legislation which authorizes the legislative authorities of municipal corporations, townships and counties to aggregate automatically, pursuant to Section 4928.20 of the Ohio Revised Code, subject to opt-out provisions, competitive electric service for the retail electric loads located in the respective jurisdictions and to enter into service agreements to facilitate the sale and purchase of the service for the electric loads.

Governmental energy aggregation provides an opportunity for residential and small business customers collectively to participate in the potential benefits of electric deregulation through lower electric rates as well as energy rate stability which they would not otherwise be able to have individually.

On November 7, 2023, the majority of voters in the City of Fairfield voted in favor of giving City Council the authority to explore a governmental aggregation program with opt-out provisions pursuant to Section 4928.20, Ohio Revised Code for the residents, businesses and other electric customers in the City. On December 11, 2023, Fairfield City Council approved and adopted a plan of operation and governance regarding electric governmental aggregation. In January of 2024 the City of Fairfield became a certified energy aggregator by Public Utilities Commission of Ohio (PUCO). In May 2024, the City launched the first round of its electric aggregation program. Since that time, the program has saved participants over \$2,500,000 versus the 'default' utility rate, while delivering energy that is partially derived (50%) from renewable sources.

In February and March of 2026, the City's energy consultant – Energy Alliances Inc., - sent out Requests for Pricing (RFP) for aggregated electricity for the City. The most recent results of that RFP process are attached for review. The next step in the aggregation process is for City Council to authorize the City Manager to enter into an electric aggregation agreement with a qualified electric supplier; the Ordinance authorizing this action is also

attached for review.

Councilmember Meyers presented the first reading of this ordinance. Councilmember Tim Meyers, seconded by Dale Paullus, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Tim Meyers, seconded by Gwen Brill, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 23-26. APPROVED 7-0.

### **3. Public Works - Councilmember Debbie Pennington**

- a. Ordinance to authorize the City Manager to enter into a contract with John R. Jurgensen Company for the 2026 Harbin Park Parking Lot and Asphalt Path Resurfacing Project.

This project is programmed in the 2026-2030 Capital Improvement Program under 6PW60 (Parks Parking Lot Maintenance) and will resurface the main drives in Harbin Park, parking lots (exclusive of the new playground/splashpad parking), and the older section of the paved loop trail. We will also add connections from the lower parking lot to the loop trail and from the upper parking lot to the overlook structure. These connections will be for walking access, maintenance access, and approved delivery/setup vehicles. The total project will consist of using approximately 1,600 tons of asphalt.

Public Works advertised the overlay project, and bids were opened on February 9, 2026, for the 2026 Asphalt Paving and Resurfacing Project. Two (2) bids were received. The complete bid results are attached.

The Harbin Park paving items were included as an alternate and were not awarded to the low bidder on the base bid, Barrett Paving, and it was clearly defined in the bid documents as not a part of the base bid and that the City reserved the right to award the alternates separate from the base bid.

John R. Jurgensen submitted considerably lower prices than Barrett Paving for the alternate bid items and is willing to do the alternate items as a separate contract.

The lowest and best bidder for this contract award for the alternate items for Harbin Park is the John R. Jurgensen Company.

Councilmember Pennington presented the first reading of this ordinance. Councilmember Debbie Pennington, seconded by Adam Kraft, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Debbie Pennington, seconded by Adam Kraft, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 24-26. APPROVED 7-0.

- b. Ordinance to authorize the City Manager to enter into a contract with A&A Safety,

Inc. of Amelia, Ohio for the 2026 Pavement Marking Application contract.

The City contracts out the application of pavement markings on an annual basis to promote safety and aesthetics.

The City has approximately 410 lane miles of pavement within the City. As pavement markings become aged, it is necessary to re-paint them regularly with paint or the reapplication of thermoplastic. This project will also include the replacement of raised pavement marker lenses on select streets. This project is programmed in the Capital Improvement Program as 6PW09.

A bid opening was held on February 23, 2026 for which three (3) bids were received. The bid results are attached.

The lowest and best bidder is the A&A Safety, Inc. of Amelia, Ohio.

Councilmember Pennington presented the first reading of this ordinance. Councilmember Debbie Pennington, seconded by Tim Meyers, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Debbie Pennington, seconded by Tim Meyers, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 25-26. APPROVED 7-0.

- c. Ordinance to authorize the City Manager to execute a contract with Jerry Pate Turf and Irrigation dba Century Equipment for the purchase of a Toro Groundmaster 5910 mower and declaring an emergency.

This request is for the purchase of a Toro Groundmaster 5910 mower with attachments to replace unit #260 (a 2004 Toro Groundmaster) due to age and condition. The old unit will be auctioned. This equipment is being purchased through Jerry Pate Turf and Irrigation dba Century Equipment with contracts held with Sourcewell joint purchasing program, contract #34142 (Toro #031121-TTC), utilizing Ohio Revised Code Section 9.48 (B)(2) allowing for the purchase of contract items through a joint purchasing program operated by or through a national or state association of political subdivisions in which the City is a member thereof.

Councilmember Pennington presented the first reading of this ordinance. Councilmember Debbie Pennington, seconded by Adam Kraft, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Debbie Pennington, seconded by Dale Paullus, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 26-26. APPROVED 7-0.

**4. Finance & Budget - Councilmember Leslie Besl**

- a. Ordinance authorizing the issuance of not to exceed \$3,682,000 of various purpose bond anticipation notes, series 2024, 2026 renewal, by the City of Fairfield, Ohio, in

anticipation of the issuance of bonds, and declaring an emergency.

The issuance of the \$3,682,000 in BANs is a renewal of the Water Distribution Division System Improvements.

Councilmember Besl presented the first reading of this ordinance. Councilmember Leslie Besl, seconded by Dale Paullus, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Leslie Besl, seconded by Debbie Pennington, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 27-26. APPROVED 7-0.

- b. Resolution to approve and adopt the City of Fairfield, Ohio 2026-2030 Capital Improvement Program.

The Capital Improvement Program provides City Council with a comprehensive five-year plan of capital improvements and expenditures to be undertaken by the City of Fairfield. It is presented annually in accordance with Fairfield City Charter Article VI, Section 6.02(A)(6) to members of Fairfield City Council.

The total amount programmed for capital spending in the 2026-2030 Capital Improvement Program budget is approximately \$167.6 million. The Capital Improvement Program Budget was presented at the February 23, 2026 Council-Manager briefing to review each department's 2026 capital projects.

Councilmember Besl presented the first reading of this ordinance. Councilmember Leslie Besl, seconded by Tim Meyers, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Leslie Besl, seconded by Dale Paullus, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

RESOLUTION NO. 5-26. APPROVED 7-0.

- c. Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”  
- Contractual Appropriations: \$500,000 total (\$125,000 Pavement Marking Program (Public Works); \$185,000 purchase of mower (Public Works); \$190,000 Harbin Park Resurfacing Project (Public Works))

Councilmember Besl presented the first reading of this ordinance. Councilmember Leslie Besl, seconded by Tim Meyers, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Leslie Besl, seconded by Tim Meyers, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 28-26. APPROVED 7-0.

- d. Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”

- Non-Contractual Appropriations: \$606,408 total (see below for description)

Councilmember Besl presented the first reading of this ordinance. Councilmember Leslie Besl, seconded by Adam Kraft, moved to suspend second and third readings. Motion carried Yes 7, No 0, Abstained 0. Councilmember Leslie Besl, seconded by Tim Meyers, moved to adopt. Motion carried Yes 7, No 0, Abstained 0.

ORDINANCE NO. 29-26. APPROVED 7-0.

\$75,000 - Landscaping Maintenance Program (Public Works)

\$72,599 - Wastewater Division - SCADA Network Upgrades (Public Utilities)

\$50,126 - Water Division - SCADA Network Upgrades (Public Utilities)

\$90,000 - Right of Way Funding Appropriation for the Pleasant Avenue Multiuse Trail (multiple purchase orders; Public Works)

\$6,354 - Water Division - Filter PLC Upgrade Components (Public Utilities)

\$5,462 - Wastewater Division - Dewatering PLC Replace (Public Utilities)

\$49,725 - Water Division - Fire Hydrants (Public Utilities)

\$20,000 - Wastewater Division - Health & Safety Equipment (Public Utilities)

\$20,000 - Water Division - Health & Safety Equipment (Public Utilities)

\$60,000 - Municipal/Annex Repairs and Upgrades (Public Works)

\$41,692 - Water Division - Filter PLC Upgrade (Public Utilities)

\$109,050 - Purchase & outfitting of Utility Truck #625 for Water Division (multiple vendors; Public Works)

\$6,400 - Water Division - Filter PLC Design (Public Utilities)

**Meeting Schedule**

Monday, March 23: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, April 13: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Monday, April 27: Council-Manager Briefing, 6:00 PM; Regular Meeting, 7:00 PM

Clerk Wilson read the meeting schedule.

**Executive Session of Council (if Needed)**

Council recessed to Executive Session at 7:25 PM.

**Adjournment**

The Regular Meeting adjourned at 7:50 PM.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor's Approval  
Date Approved:



# 2026 Strategic Initiatives

Scott Timmer, City Manager

# Introduction

- **Recap from our Strategic Offsite**
  - ✓ Solidify City Council Priorities
  - ✓ Align with Strategic Objectives and Key Projects for 2026
  - ✓ Key Performance Indicators / OGSM



# 2026 Strategic Focus

## STRATEGIC OBJECTIVES

### THEMES

Economic Vitality

Operational Excellence

Quality of Life

Drive Economic Improvement through Targeted Redevelopment

Promote a High-Performing and Resilient Public Safety Culture

Build a Transparent and Connected Community

Ensure Fairfield is a Premier Community to Live and Play

Invest in Infrastructure to Support Long-Term City Resilience

# Town Center

- **Strengths**

- ✓ Established civic and cultural anchors
- ✓ Walkable environment with strong public amenities
- ✓ Strategic location supported by high development standards and public investment

- **Areas for Improvement**

- ✓ Limited available land for new development
- ✓ Opportunities to strengthen connectivity and visibility
- ✓ Need for additional dining and destination-oriented businesses

- **Opportunities**

- ✓ Strategic acquisition and redevelopment of key sites
- ✓ Activation and enhancement of existing assets
- ✓ Focused placemaking and branding initiatives

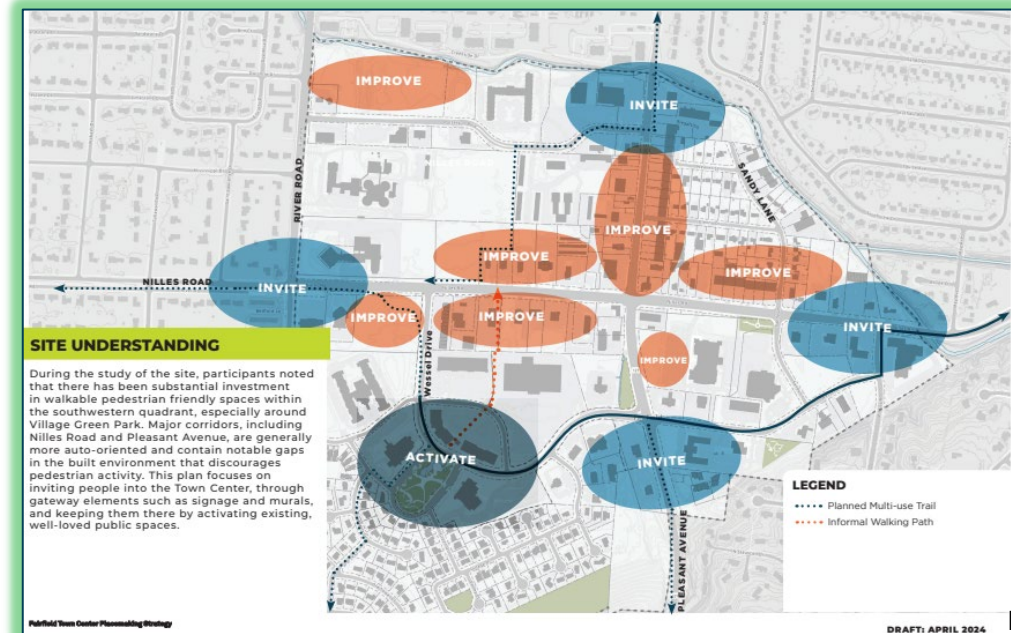
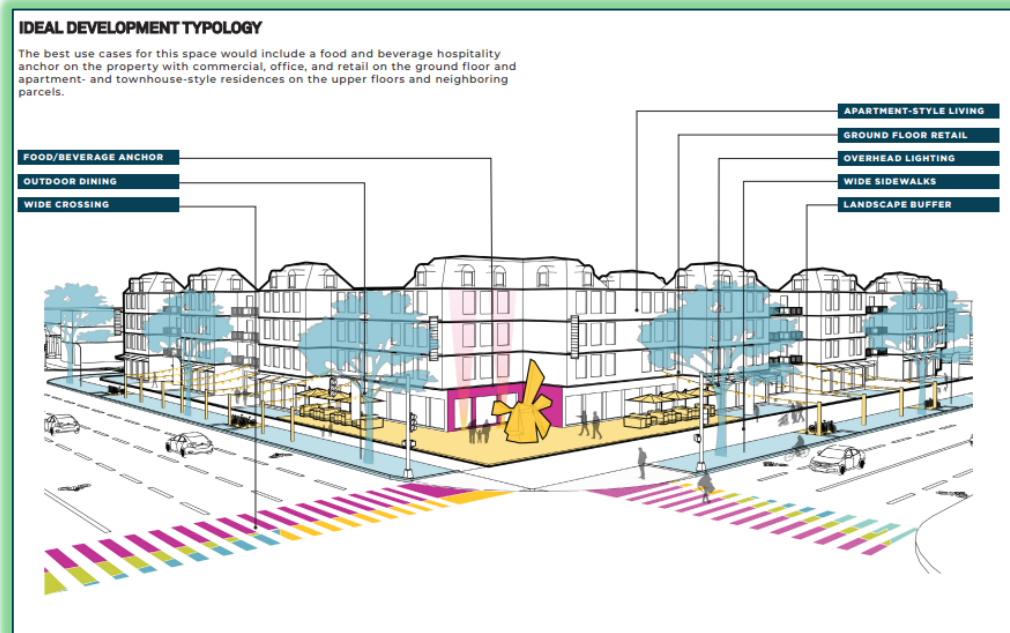
- **External Challenges**

- ✓ Competition from nearby retail, dining, and entertainment districts
- ✓ Market challenges associated with redeveloping established properties and coordinating multiple stakeholders.
- ✓ Land-use and site constraints that may impact redevelopment flexibility or density

# Town Center

## • Strategic Alignment

- ✓ Drive Economic Improvement through Targeted Redevelopment
  - Align Land Use Policy with Market Demand to spur development
  - Develop a portfolio of diverse housing proposals for various sites
  - Finalize a comprehensive Town Center Plan in coordination with the Fairfield Forward Comprehensive Plan update
  - Develop a proactive hospitality recruitment pipeline
- ✓ Ensure Fairfield is a Premier Community to Live and Play
  - Complete the engineering and right-of-way acquisition for the Pleasant Avenue Shared Use Path
  - Complete the engineering for the River Road West Shared Use Path



# Town Center

- **Long-Term Vision & Key Projects**

- ✓ A vibrant, active Town Center serving as the community's primary gathering place, offering dining, entertainment, and civic experiences
  - Wellfield Development
  - Wessel Development
  - Patterson Place Development
  - Enhanced Programming at Village Green Park
- ✓ Strategic redevelopment and mixed-use development that maximizes key sites and strengthens the district's economic vitality
  - Wellfield Development
  - Pleasant Avenue Redevelopment
- ✓ A clearly branded destination district supported by high-quality development, walkability, and coordinated public and private investment
  - Town Center Placemaking Strategy Implementation
  - Town Center Signage Project

# Route 4 Corridor

- **Strengths**

- ✓ High-visibility regional corridor
- ✓ Established regional destinations and anchor businesses
- ✓ City leadership and redevelopment tools mix of dining options

- **Areas for Improvement**

- ✓ Inconsistent development patterns
- ✓ Corridor aesthetics, design cohesion, and overall visual identity
- ✓ Limited pedestrian connectivity and walkability

- **Opportunities**

- ✓ Strategic reinvestment and redevelopment of underutilized sites
- ✓ Public infrastructure improvements
- ✓ Targeted partnerships and development standards

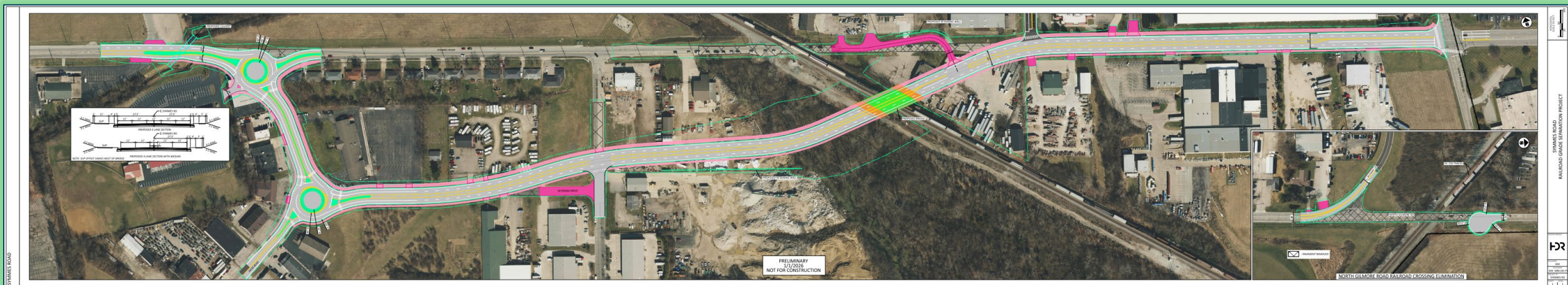
- **External Challenges**

- ✓ Aging commercial corridor
- ✓ Changing retail market trends
- ✓ Challenges associated with property assembly and coordinated redevelopment

# Route 4 Corridor

- **Strategic Alignment**

- ✓ Drive Economic Improvement through Targeted Redevelopment
  - Target and incentivize high-yield, tax generating developments/redevelopment along sites in the Route 4 Corridor
- ✓ Ensure Fairfield is a Premier Community to Live and Play
  - Complete the feasibility study and preliminary engineering for the Seward Road to Miami-to-Miami Shared Use Path
- ✓ Invest in Infrastructure to Support Long-Term City Resilience
  - Target the Federal-State Partnership for Intercity Passenger Rail (FSP) Grant Program (Symmes Road Overpass)
  - Target the Rail Crossing Elimination (RCE) Program (Symmes Road Overpass)
  - Target the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program (Symmes Road Overpass)
  - Execute the annual paving program in accordance with the Street Sustainability Initiative to ensure long-term roadway longevity



# Route 4 Corridor

- **Long-Term Vision & Key Projects**

- ✓ Strategic redevelopment and reinvestment that modernizes the corridor, encourages high-quality design, and introduces a broader mix of retail, dining, and commercial uses
  - 4644-4674 Dixie Highway Redevelopment (CIC Owned)
  - 7121 Dixie Highway Redevelopment (CIC Owned)
- ✓ Infrastructure investments that improve access and connectivity, including enhancements associated with the Symmes Road overpass and surrounding transportation network
  - Symmes Road Overpass Grant Application(s)
- ✓ Building on the corridor's existing strengths to position Route 4 as a vibrant regional commercial destination
  - Fairfield Forward Comprehensive Plan Update

# Housing

- **Strengths**

- ✓ Highly desirable location
- ✓ Strong and stable neighborhoods
- ✓ Quality parks, infrastructure, and community amenities

- **Areas for Improvement**

- ✓ Portions of the housing stock reflect older development patterns
- ✓ Limited diversity in certain housing types
- ✓ Opportunities to strengthen neighborhood connectivity and overall community identity

- **Opportunities**

- ✓ Strategic reinvestment and redevelopment
- ✓ Targeted infill and mixed-use development
- ✓ Programs and partnerships that support neighborhood revitalization and long-term property investment

- **External Challenges**

- ✓ Regional housing market pressures
- ✓ Aging housing stock that requires continued reinvestment and maintenance
- ✓ Shifts in property ownership patterns

# Housing

- **Strategic Alignment**

- ✓ Drive Economic Improvement through Targeted Redevelopment
  - Align Land Use Policy with market demand to spur development.
  - Develop a portfolio of diverse housing proposals for various sites.
  - Finalize a comprehensive Town Center Plan in coordination with the Fairfield Forward Comprehensive Plan update.
- ✓ Ensure Fairfield is a Premier Community to Live and Play
  - Complete the engineering and right-of-way acquisition for the Great Miami River Trail Extension.
  - Complete the engineering and right-of-way acquisition for the Pleasant Avenue Shared Use Path.
  - Complete the engineering for the River Road West Shared Use Path.
  - Complete the feasibility study and preliminary engineering for the Seward Road to Miami-to-Miami Shared Use Path.



# Housing

- **Long-Term Vision & Key Projects**

- ✓ A vibrant town center that serves as a gathering place and economic hub for the community.
  - Wellfield Site – Mixed-Use Development
- ✓ Continued investment in housing options that support residents across income levels and life stages.
  - Patterson Place – Paired Villa Development
  - Whispering Hill – Paired Villa Development
- ✓ Revitalization of existing housing and encouragement of long-term homeownership.
  - Fairfield Helping Neighbors Program
- ✓ A connected community where strong neighborhoods and a dynamic town center reinforce one another.
  - Great Miami River Trail Extension (Construction 2026-27)
  - Pleasant Avenue Shared Use Path (Construction 2027)
  - River Road West Shared Use Path (Engineering 2026)
  - Wellfield Site – Mixed-Use Development

# Public Safety

- **Strengths**

- ✓ Highly trained and well-equipped
- ✓ Continued progress in strengthening service capacity
- ✓ High-quality public safety services delivered efficiently

- **Areas for Improvement**

- ✓ Relatively young workforce
- ✓ Evolving workforce expectations
- ✓ Aging or constrained facilities

- **Opportunities**

- ✓ Expanded community engagement
- ✓ Career development
- ✓ Strategic investments in facilities

- **External Challenges**

- ✓ Competitive labor markets
- ✓ Shifting workforce expectations
- ✓ Fiscal pressures and competing funding priorities

# Public Safety

- **Strategic Alignment**

- ✓ Promote a High-Performing and Resilient Public Safety Culture.
  - Develop a 10-Year Public Safety Financial Strategy
  - Implement a data-driven feedback system
  - Leverage technology to unify CAD-to-CAD capabilities to assist in dispatching mutual aid
  - Leverage technology to automate fire station alerting (Locution)
  - Continuously monitor Fire expenditures and revenue to determine financial performance of voted levy
  - Resolve outstanding facility needs, including long-term firehouse planning



# Public Safety

- **Long-Term Vision & Key Projects**

- ✓ Utilizing technology and modern tools to enhance service delivery, improve operational efficiency, and support data-informed public safety strategies
  - Leverage technology to unify CAD-to-CAD capabilities to assist in dispatching mutual aid
  - Leverage technology to automate fire station alerting (Locution)
- ✓ Positioning the City as an employer of choice for public safety professionals through leadership, training, and career advancement opportunities
  - Implement a data-driven feedback system
  - Collective Bargaining Agreement(s)
  - Unclassified Pay Structure
  - Tuition Assistance Program
- ✓ Strategically deployed personnel and facilities that ensure efficient service to the community
  - Develop a 10-Year Public Safety Financial Strategy (Operational, Capital, & Revenue)

# Brand Identity

- **Strengths**

- ✓ High-quality public services and amenities
- ✓ Outstanding parks and community assets
- ✓ A strong operational foundation

- **Areas for Improvement**

- ✓ Opportunity to strengthen a unified voice and messaging
- ✓ Need for more consistent engagement across diverse audiences and demographics.
- ✓ Community identity and brand narrative has not yet been fully defined or articulated

- **Opportunities**

- ✓ Development of a clear community identity and story
- ✓ Leveraging major events, community assets, and regional visibility
- ✓ Strategic communications leadership and tools

- **External Challenges**

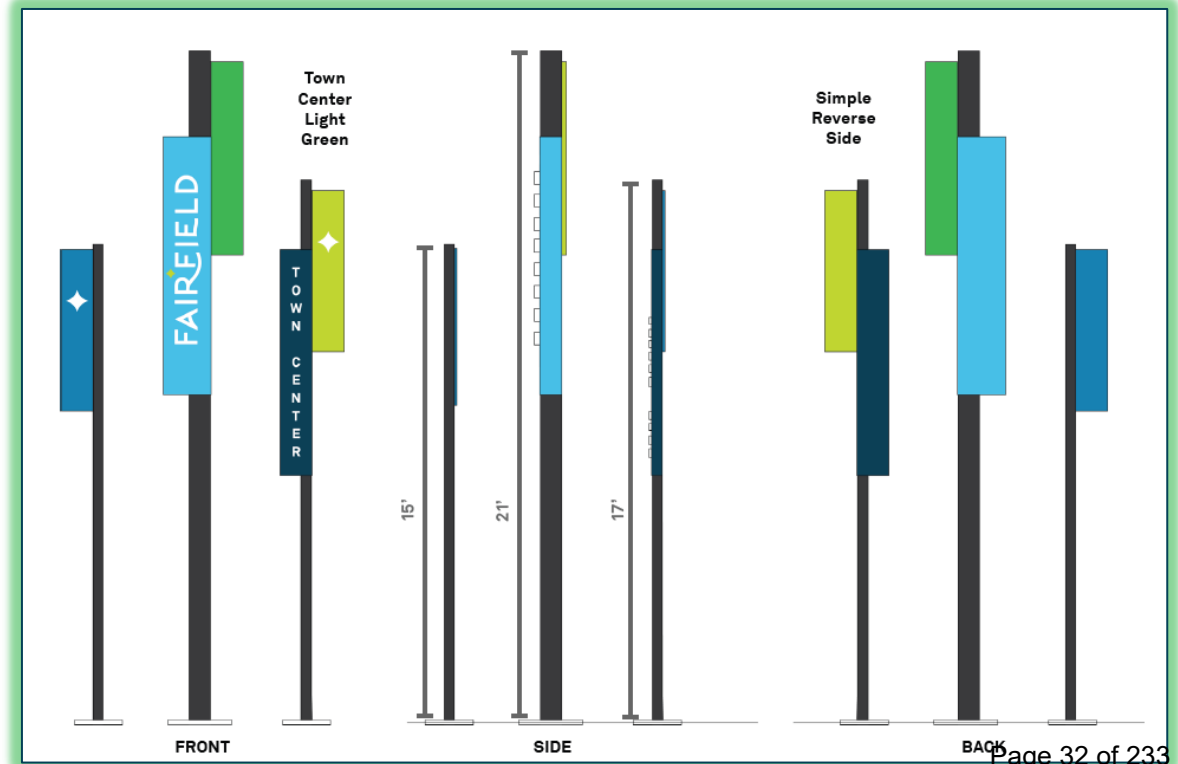
- ✓ Declining community engagement or visibility
- ✓ Competition from neighboring communities
- ✓ External housing and market trends

# Brand Identity

- **Strategic Alignment**

- ✓ Build a Transparent and Connected Community

- Enhance outreach strategies to specifically target younger populations
- Expand multi-channel communication avenues to improve civic participation and transparency



# Brand Identity

- **Long-Term Vision & Key Projects**

- ✓ A clearly defined and consistently communicated community identity that reflects the City's strengths and vision.
  - Murphy Epton Communication Overview
  - Communications Manager Search
- ✓ Strategic communications leadership that proactively shares the value of City services and community investments.
  - Communications Manager Search
- ✓ A strong regional reputation supported by effective storytelling, community engagement, and coordinated messaging

# Connectivity & Trails

- **Strengths**

- ✓ Strong foundation of existing trails and park connections
- ✓ Established plans and policy support
- ✓ Secured funding for priority projects

- **Areas for Improvement**

- ✓ Gaps in sidewalk and neighborhood connectivity
- ✓ Physical and geographic constraints
- ✓ Long-term funding requirements

- **Opportunities**

- ✓ Expansion of trails and sidewalks that connect parks, neighborhoods, and key destinations
- ✓ Leveraging regional partnerships, grants, and private investment
- ✓ Emerging mobility options such as e-bikes and multi-use pathways

- **External Challenges**

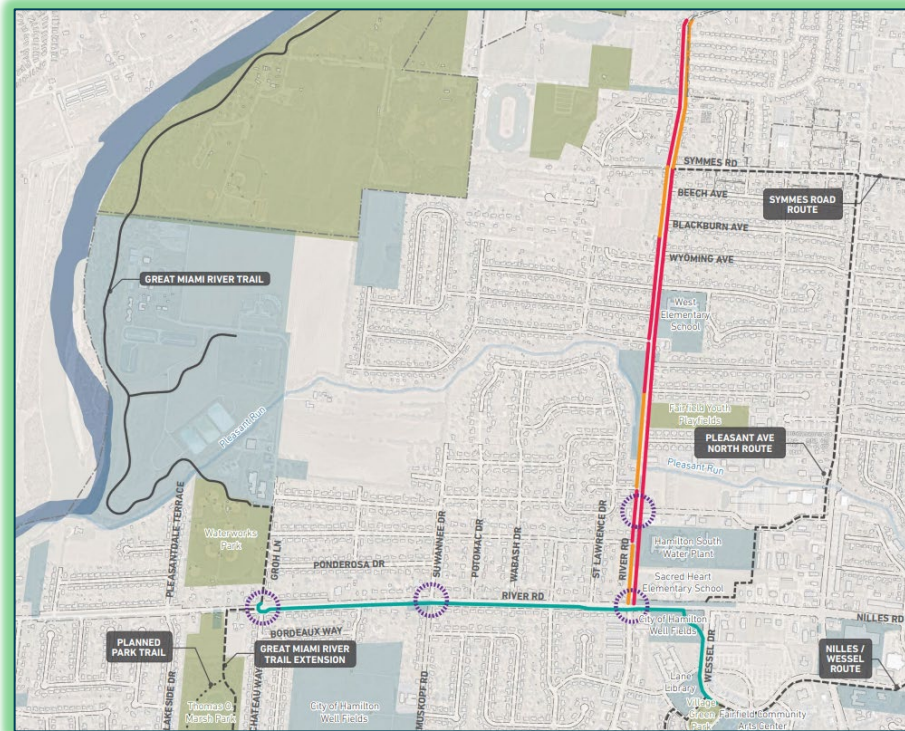
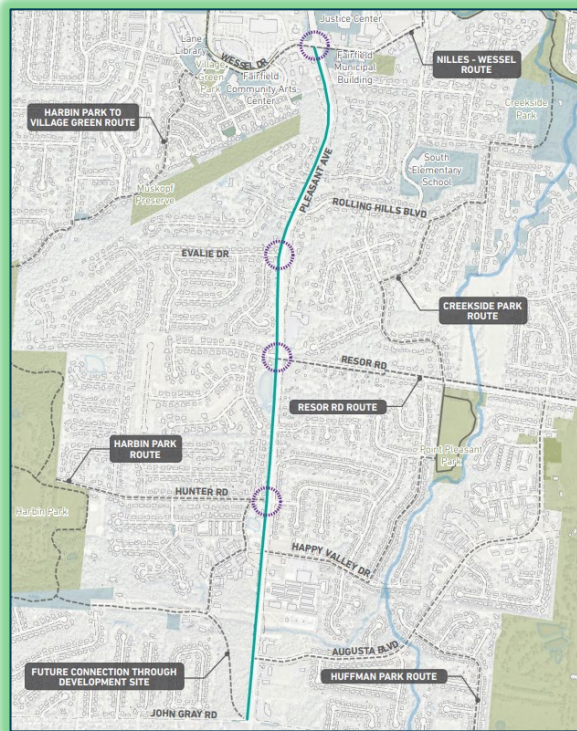
- ✓ Competing funding priorities
- ✓ Right-of-way and infrastructure constraints
- ✓ Public perception challenges

# Connectivity & Trails

- **Strategic Alignment**

- ✓ Ensure Fairfield is a Premier Community to Live and Play

- Complete the engineering and right-of-way acquisition for the Great Miami River Trail Extension
- Complete the engineering and right-of-way acquisition for the Pleasant Avenue Shared Use Path
- Complete the engineering for the River Road West Shared Use Path
- Complete the feasibility study and preliminary engineering for the Seward Road to Miami-to-Miami Shared Use Path



# Connectivity & Trails

- **Long-Term Vision & Key Projects**

- ✓ A fully connected network of trails and sidewalks linking neighborhoods, parks, and community destinations
  - Complete the engineering and right-of-way acquisition for the Great Miami River Trail Extension
  - Complete the engineering and right-of-way acquisition for the Pleasant Avenue Shared Use Path
  - Complete the engineering for the River Road West Shared Use Path
  - Complete the feasibility study and preliminary engineering for the Seward Road to Miami-to-Miami Shared Use Path
  - Complete portion of the construction Marsh Park Interior Trails
- ✓ Stronger regional connectivity through partnerships that close trail gaps and integrate with broader regional systems
  - Complete the engineering and right-of-way acquisition for the Great Miami River Trail Extension
- ✓ Trails and active transportation serving as catalysts for recreation, community health, and destination-oriented investment
  - Complete the engineering and right-of-way acquisition for the Great Miami River Trail Extension
  - Complete the engineering and right-of-way acquisition for the Pleasant Avenue Shared Use Path
  - Complete the engineering for the River Road West Shared Use Path
  - Complete the feasibility study and preliminary engineering for the Seward Road to Miami-to-Miami Shared Use Path

# Ensure Fairfield is a Premier Community to Live and Play

OBJECTIVE	3. Ensure Fairfield is a Premier Community to Live and Play				
GOALS	3.1. Achieve 100% completion of Year 1 Marsh Park Master Plan milestones 3.2. Offset 20% of Wastewater Treatment Plant energy costs through renewable sources 3.3. Expand the City's EV Charging network to 8 total ports by December 2026 3.4. Increase total miles of connected multi-use paths by 3.5 miles by December 2027 3.5. Increase residential property reinvestment program utilization by 10%				
	KPI ASSESSMENT FRAMEWORK				
	Progress to Goal:	No Progress	25% Progress	50% Progress	100% Progress
	Score:	0	1	2	3
	REPORT OF PROGRESS				
	MEASURES	TARGET GOAL	% OF GOAL ACHIEVED	SCORE	
	3.1.1. Project Management Timeline (Actual vs. Scheduled):	100%			
	3.2.1. Monthly kWh generation vs. total facility grid demand:	↓ 20%			
	3.3.1. Operational status and port-count at designated sites:	8			
	3.4.1. Engineering phase completion status:	100%			
	3.4.2. Percentage (%) of RoW acquired:	100%			
	3.5.1. Number of subscribers to housing reinvestment programs/incentives:	↑ 10%			
	Annual Total:				0





**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Alisha Wilson, Clerk of Council  
Department: Clerk's Office

**Subject:**

Charter Review Commission Appointments

**Legislation Title:**

Simple Motion: Motion to approve the following nominations to the Charter Review

Commission:

Edward Kammerer, 1st Ward (by Councilmember Leslie Besl)  
Edward Swain, 2nd Ward (by Councilmember Dale Paullus)  
Teresa Durbin, 3rd Ward (by Councilmember Debbie Pennington)  
Lori Brown, 4th Ward (by Councilmember Adam Kraft)  
Terry White, At-Large (by Councilmember Tim Meyers)  
Ron Snell, At-Large (by Councilmember Gwen Brill)  
Don Moser, At-Large (by Councilmember Matt Davidson)

**Recommendation:**

It is recommended that City Council, via simple motion, appoint the named residents to serve on the Charter Review Commission.

**Discussion:**

Pursuant to Charter §8.06, each even numbered year, each member of Council must nominate a Fairfield resident to serve on the Charter Review Commission. Ward Councilmembers must make their appointment from within their respective wards. The newly appointment Charter Review Commission is required to meet in an organizational meeting to elect its officers no later than May 15, 2024. According to Charter §8.06, the Commission must hold at least one meeting annually, at which a public is held to receive the comments and recommendations of members of the general public concerning the Charter and its provisions. The Commission shall make recommendations, if any, to the Council for revisions or amendments to the Charter as it shall determine to be appropriate. The Council may submit any amendments or revisions recommended by the Commission to a vote of the electors in the manner provided by the Constitution of Ohio.

**Financial Impact:**

None

**Emergency Provision:**

No

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Alisha Wilson, Clerk of Council  
Department: Clerk's Office

**Subject:**

2026 Boards and Commissions Appointments

**Legislation Title:**

Simple Motion: Motion to approve the following 2026 Boards/Commissions Appointments effective April 1, 2026:

Larry Bagford - Board of Zoning Appeals, term expires 3/31/31  
John Kinkade - Civil Service Commission, term expires 3/31/29  
Doug Meece - Parks & Recreation Board, Third Ward, term expires 3/31/29  
Dona Canaan - Sustainability Commission, term expires 3/31/29  
Lauren Duncan - Sustainability Commission, term expires 3/31/29

Daniel Vitale - Cultural Arts Advisory Commission, term expires 3/31/29  
Kathryn Green-Meyers - Environmental Commission, term expires 3/31/29  
Marie Wiegand - Environmental Commission, term expires 3/31/29

**Recommendation:**

It is recommended that City Council, via simple motion, appoint the named residents to serve on the various boards and commissions effective April 1, 2026.

**Discussion:**

Each year on March 31, positions become available on Fairfield's various boards and commissions due to expiring terms of office. Advertising for the March 31 vacancies began on December 8, 2025 and concluded on January 16, 2026. The members of City Council interviewed applicants on March 7, 2026 and submitted the named applicants for a confirmation vote. The members of Parks & Recreation Board interviewed applicants for the Cultural Arts Advisory Commission and Environmental Commission on March 17, 2026 and recommended the named applicants to City Council for appointment.

**Financial Impact:**

None

**Emergency Provision:**

No

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Greg Kathman, Development Services Director  
Department: Development Services

**Subject:**

Multinicks Inc. Economic Development Transfer Form

**Legislation Title:**

Ordinance to authorize the City Manager to execute the Ohio Division of Liquor Control Economic Development Transfer Request Form for the transfer of a liquor license for Multinicks Inc. and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that Council approve this ordinance as an emergency.

**Discussion:**

Multinicks Inc., which does business as Minnick's Drive Thru, recently received zoning approval for a new drive thru business at 5000 River Road. Minnick's is designing the site now and plans to open the facility in late 2026 or early 2027.

As part of the project, Minnick's has applied to the State of Ohio for a C-1 and a C-2 liquor license. C-1 allows for retail carryout only sales of beer. C-2 allows for retail carryout only sales of wine and prepackaged low-proof mixed beverages. At present time, there are no C-1 or C-2 licenses available. Minnick's plans to submit an Economic Development Transfer (TRES) request to the Ohio Division of Liquor Control. If approved, this would transfer the liquor licenses from elsewhere in the state of Ohio to Fairfield. As part of the TRES application process, a local official from Fairfield must sign off on the application form. Approval of the ordinance would authorize the City Manager to execute the application.

**Financial Impact:**

None.

**Emergency Provision:**

*Yes, to facilitate the license transfer in a timely manner in support of Minnick's development.*

**Rule Suspension Requested:**

Yes.

**ATTACHMENTS:**

1. Minnick's TREX - Liquor License Transfer
2. Multinicks Inc.-ORd



Department of Commerce

Division of Liquor Control

Division Use Only	
Check #: _____	Permit #
# of Checks: _____	
Check Amt: _____	

ECONOMIC DEVELOPMENT TRANSFER FORM (TRES)

Ohio Revised Code 4303.29(B)(2)(b)

READ BEFORE YOU START THIS APPLICATION

Certain permits in Ohio are subject to a quota based upon a formula that factors in the total population of the city, village, or township where the permit will be issued and a ratio, specific to particular permit classes, as set forth in Ohio law (Learn more in our Quota Resource Guide). When transferring a specific quota permit (i.e., D-1, D-2, etc.) that will move locations to a NEW city, village, or township from where it is currently issued, there must be available spots in that new quota before the Division can process the transfer. If, for a particular quota permit class, there are NO spots available in the new quota, then the applicant has a few choices as discussed in our TRES Resource Guide. This form covers the specific permit classes that can be TRES'd under the Ohio law provision noted at the top of this application. A few things to understand before proceeding with the TRES option are that:

- The Division can ONLY process the TRES transfer application if the city, village, or township where the permit will transfer to APPROVES the transfer as an economic development project. The city, village, or township can document its approval by signing our form below in Section E.
- ONLY after we receive this completed form with the transfer application will the Division Superintendent review it for processing.
- The city, village, or township, despite approving the TRES transfer can still object to the issuance of your permit at the applied for location and the applicant must still be WET (Review our Local Option Election Guide for more information) for the requested sales at that address and meet all other rules and regulations before the permit(s) can be issued at that new location.

For this form to be deemed complete, you must fully and legibly complete this application, including:

- Answering all required questions (" " indicates a required field);
- Submitting this application with your Transfer Application; and
- Securing signatures from the appropriate local government officials listed below.

SECTION A – Issued Permit Holder Information (i.e. Seller)	
<i>This section MUST be completed.</i>	
Issued Permit Holder's Business Name as on File with the Division: <i>Multivicks Inc</i>	Issued Permit Holder #: <i>06 22 8894-8</i>

SECTION B – New Business Owner's Information (i.e., Buyer) <input checked="" type="checkbox"/> N/A-Seller REMAINS the owner and is ONLY moving locations.
* ONLY fill out this section if the ownership and location is changing.
Business Entity or Sole Proprietor Name ("Applicant") (MUST match name listed on transfer application):

Section C – New Permit Premises Address Information		
<i>This section MUST be completed.</i>		
New Permit Premises Address: <i>5000 River Road ; Fairfield, OH 45014</i>		
New Township (if outside city limits):	New City: <i>Fairfield</i>	New County: <i>Butler</i>

**SECTION D – Transferred Permits subject to TREX**

This section identifies the permit classes that are being transferred into a **NEW** city, village, or township, consistent with the Transfer Application, that **REQUIRE TREX** sign-off from the local government official that signed below.

Select the Permit Type(s) being transferred that need to be TREX'd:

- C-1     C-2     D-1     D-2     D-3     D-5

\* Note – there may be other permit types, like a C-2X, D-3A, or D-6, that are also part of your transfer that are not listed above. Your complete transfer listing needs to be identified on your transfer application (DLC 4120) that you must send with this signed TREX form.

Remember this form is **ONLY** for those permit classes that are subject to the quota and would require TREX sign-off because there are no permits available for the given class in the **NEW** locality when the transfer is filed. For example, you can be transferring a D-1, D-2, D-3 permit from City A to City B. In City B, there are D-1 and D-3 permits available, but no D-2 permits. In this situation, the only permit class that would **REQUIRE TREX** sign-off is the D-2.

**Section E – Information that MAY be Used to Determine If the Transfer is an Economic Development Project**

R.C. 4303.29(B)(2)(b)(iii) lists several factors the local legislative authority (City, Village or Township) can use when determining if it should approve this transfer as an Economic Development Project. While the law provides broad discretion to the legislative authority when making this decision, **SOME** factors that may be useful to the legislative authority in making its decision, include the:

- Total amount invested in this project: \$ 1 million plus
  - Total number of jobs that will be created by this project: 4-6
  - Existing or estimated Tax Revenue generated by this project:
 

➢ Ohio Unemployment Tax	\$ <u>4,500</u>
➢ Property Tax	\$ <u>6,600</u>
➢ Sales Tax	\$ <u>110,500</u>
➢ State Withholding Tax	\$ <u>3,500</u>
➢ Other: <u>                    </u>	\$ <u>                    </u>
- Revenue \$1,700,000 annual  
Gross Payroll: 100,000  
Property Value = 600,000

You may also be asked to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), or a copy of building plans/drawings outlining any construction plans.

**Section F – Applicant Signature**

This section **MUST** be signed by either the applicant in:

- Section A if the seller **REMAINS** the owner of the permit and is **ONLY** moving the permit address to a **NEW** city, village, or township from where it is currently issued; **OR**
- Section B if the ownership of the permit is changing **AND** the new permit address will be in a **NEW** city, village, or township from where the permit is currently issued.

By signing below, I certify and understand that:

- I have authority to execute this document;
- The information provided is true, correct, and complete to the best of my knowledge and belief;
- Failing to complete this form, consistent with the above listed instructions, will result in this form and/or transfer application being returned to me, unprocessed, until a corrected, complete application is received by the Division;
- During the review of this form and/or my transfer application, further documentation may be needed, and I agree to comply timely and understand that failure to comply could delay the processing of my application;
- Even if the city, township, or village approves my TREX transfer application, the Division **MUST** still notify the applicable legislative authority about your transfer application and that legislative authority has the right to object to the issuance of the permit even for those permit classes that it approved as part of this TREX process; **AND**
- If this TREX form is required, the Division **CANNOT** process the transfer application until it is submitted with this completed (in its entirety) and signed form.



(Signature of Individual, Partner, Officer, Managing Member, or 5% or more Shareholder or Member)

Frank Minnick  
(Please Print Name)

Owner/Secretary 2/25/26  
(Title) (Date)

5379 Rentschler Estates Dr.  
(Street Address, City, State, Zip Code)

513-939-4086  
(Telephone with Area Code)

**SECTION G – NEW City, Village, or Township Signature**

\* This section MUST be completed by the City, Village or Township in which this Economic Development Project (TRES) will be located. Legislative officials who can sign this section are, as applicable, the/a:

- Mayor,
- City Council Member,
- Law Director,
- Clerk of Council,
- Township Fiscal Officer,
- County or Township Trustee Board Member; or
- Other legislative office holder not specified with the authority to act on behalf of the applicable jurisdiction where the permit will be located.

**THE APPLICANT MUST PROVIDE AN EXECUTED COPY OF THIS FORM WITH ITS TRANSFER APPLICATION.**

The City, Village or Township of Fairfield has considered the above-named applicant's TRES application consistent with the factors outlined in R.C. 4303.29(B)(2)(b) and hereby agrees and accepts that this transfer will be an economic development project within its jurisdiction.

By signing this form, I, the city, village, or township official listed below, acknowledges and understands that:

- I have the authority on behalf of my local government to sign this form;
- My signature, on behalf of my jurisdiction, means the Division can continue to process the applicant's transfer application for the applicable TRES'd permit classes;
- The city, village, or township will still be notified about the potential issuance of this permit and that it retains the right to object to this transfer for any and all permit classes applied for by the applicant;
- Once the applied for permit classes are transferred to the applicant within the city's, village's, or township's jurisdiction, the permit can then be transferred to other owners at the same location or to other locations within the city, village, or township by either the current or future owners subject to notice and hearing provisions under R.C. 4303.26;
- The TRES process ONLY contemplates the Division's ability to start processing the applicant's transfer application for the affected permit classes, the applicant MUST still meet any rules and regulations before the permit can be issued and the new location must also be wet for the type of permit classes that the applicant seeks to operate at the new location; and
- It is within the city, village, or township's sole discretion, consistent with Ohio law, to decide whether to approve the applicant's TRES application as an economic development project.

\_\_\_\_\_  
(Signature of Local Official specified above)

\_\_\_\_\_  
(Please Print Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Government Email Address)

\_\_\_\_\_  
(Telephone with Area Code)

Applicant MUST submit the transfer application, this TRES form, and any other required forms to:

Ohio Department of Commerce – Division of Liquor Control  
c/o Licensing New & Transfer Section  
6606 Tussing Road  
Reynoldsburg, OH 43068-9005

For Questions call (614) 644-3155  
Or email [fileinquiry@com.ohio.gov](mailto:fileinquiry@com.ohio.gov)

Office Hours: 8:00 a.m. - 5:00 p.m. EST

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE OHIO DIVISION OF LIQUOR CONTROL ECONOMIC DEVELOPMENT TRANSFER REQUEST FORM FOR THE TRANSFER OF A LIQUOR LICENSE FOR MULTINICKS, INC. AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute the Ohio Division of Liquor Control Economic Development Transfer Request form for the transfer of a liquor license for Multinicks, Inc. in accordance with the form on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the transfer be completed to allow the economic development of the property to progress in a timely manner; wherefore, this ordinance shall take effect immediately upon its passage.

Passed \_\_\_\_\_  
- \_\_\_\_\_  
Mayor's Approval

Posted \_\_\_\_\_  
-

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_  
- \_\_\_\_\_

Second Reading \_\_\_\_\_ Emergency \_\_\_\_\_  
- \_\_\_\_\_

Third Reading \_\_\_\_\_  
-

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

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Clerk of Council

Active Clients\City of Fairfield\Ordinances\2026\Multinicks Inc.-Ord



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Erin Lynn, Planning Manager  
Department: Development Services

**Subject:**

Rezoning from M-2, General Industrial District, to C-3A, General Business District Modified.

**Legislation Title:**

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), the City of Fairfield, Ohio, Zoning Map.

- Legislation - First Reading
- Set Joint Public Hearing Date - April 13, 2026

**Recommendation:**

It is recommended that City Council have a first reading on this item at the March 23, 2026 meeting, set a joint public hearing for April 13, and await the written recommendation from the Planning Commission.

**Discussion:**

6640 Dixie is a 1.7 acre site which is the location of the former Frisch's restaurant that closed in November 2024. 6660 Dixie is a 0.87 acre site located at the northwest corner of Dixie and Seward Road that contains a small office building constructed in the late 1970s.

The Comprehensive Plan designates Route 4 (Dixie Highway) as a major commercial corridor. As the corridor developed throughout the years, most of the former M-2 zoned sites changed to commercial zoning. Some parcels, however, retained their original industrial zoning classification even when commercial uses occupied them.

Commercial and office uses are not permitted in the M-2 Zoning District. Since the former Frisch's has been vacant for some time, it has lost its legal non-conforming status as a property that can have commercial uses and now only industrial uses are permitted on the site. This will limit the marketability and redevelopment potential of the site. The office building remains legally non-conforming. The City encourages these parcels to be rezoned to commercial in order to encourage redevelopment and protect the integrity of Route 4 as a commercial corridor.

**Financial Impact:**

None. This is a land use decision.

**Emergency Provision:**

*No*

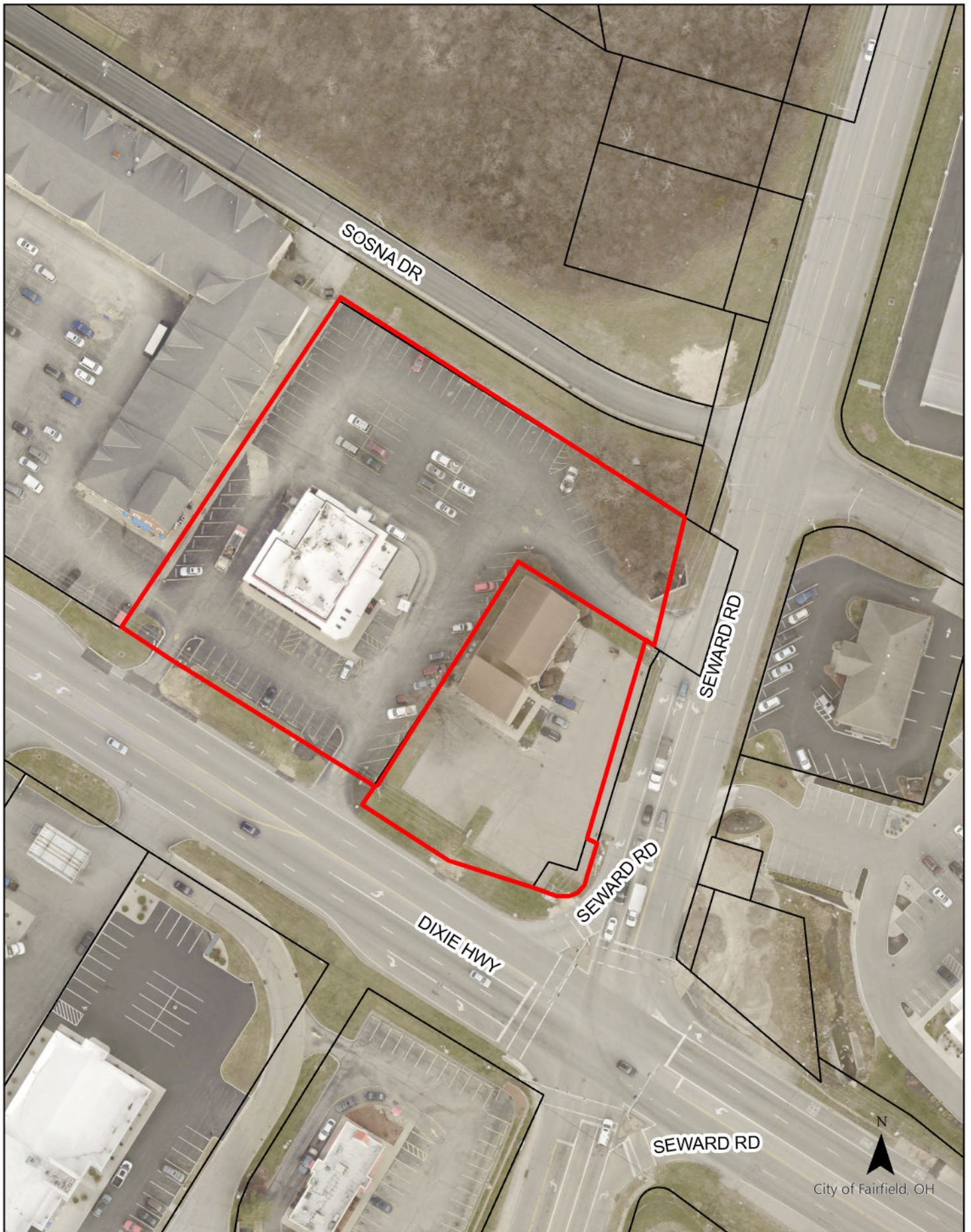
**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. aerial\_council letter
2. Rezoning-Ord

# Change in Zoning From M-2 to C-3A



ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, SECTION 1130.01(B)(2), THE CITY OF FAIRFIELD, OHIO, ZONING MAP.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The official Zoning Map of the City of Fairfield, Ohio, which is incorporated into Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, Section 1130.01(B)(2), is hereby amended by changing the zoning classification of 6640 Dixie Highway and 6660 Dixie Highway described in the attached Exhibit "A" which is incorporated herein by reference from its present M-2, General Industrial District to C-3A, General Business District.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor's Approval

Posted \_\_\_\_\_

First Reading \_\_\_\_\_

Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council





**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Mandi Brock, Parks & Recreation Director  
Department: Parks & Recreation

**Subject:**

Updated Golf Maintenance Equipment

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with Century Equipment for the purchase of Golf Maintenance Equipment and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$119,111.00 from the Capital Fund for the purchase of new Golf Maintenance Equipment.

**Discussion:**

This is to purchase a cab for the 500 Multi Pro, two green mower cutting reels, and to purchase a new Toro Reelmaster 5410 Fairway mower and replace one that has outlived its lifespan.

Equipment will be procured from Century Equipment, under SOURCEWELL Partners Participant Contract # 112624-TTC. All of the above equipment will be used at both South and North Trace. The funding for these projects is programmed in 2026-2030 as CIP 6RC04.

**Financial Impact:**

\$119,111.00 from the Capital Improvement Fund as CIP 6RC04

**Emergency Provision:**

Yes - in order to expedite the purchase of the equipment for the upcoming season

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. New Golf Course Maint. Equipment
2. Century Equipment-ord



Century Equipment, a Jerry Pate Company  
 8650 Bilstein Blvd  
 Hamilton, OH 45015  
 800-700-7001  
 850-484-8596 (fax)  
 www.jerry pate.com

DATE: 3/2/2026  
 EXPIRATION DATE: Valid 30 Days

Exclusively For: City of Fairfield-Fairfield Greens  
 2200 John Gray Road  
 Fairfield, Ohio 45014  
 Todd Dodge

**Proposed Order**  
**SOURCEWELL Partners Participant**  
**Contract # 112624-TTC**

Account Executive: Chris Noble  
 859-388-4924 cell  
[cnoble@jerry pate.com](mailto:cnoble@jerry pate.com)

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	Unit Price	Extension
**Century Equipment, a Jerry Pate Company reserves the right to adjust pricing at time of delivery in the event of any tariffs, surcharges, or other fees are incurred. Any such potential tariffs or surcharges at time of shipment will be added to final invoice.**				
***PLEASE INITIAL HERE***				

**Final Toro Pricing Will Reflect The SOURCEWELL Contract Discount**  
**Sourcewell Customer # 34142**

Qty	Model #	Description	Unit Price	Extension
1	41394_ACCY	Multi Pro 5800G with ExcelaRate Accessories Only		
1	92-2641	Block Fuse	\$64.51	\$64.51
1	A-11836	Cozy Cab-SUN SHADE KIT	\$10,263.75	\$10,263.75
1	A-12235	Air Conditioner Kit	\$6,935.25	\$6,935.25
1	A-11838	Wiper Kit	\$321.30	\$321.30

This quote has current SOURCEWELL pricing. Pricing is subject to change without notice.

<b>Subtotal</b>	<b>\$17,584.81</b>
<b>Destination Fee</b>	<b>\$1,000.00</b>
<b>Total Proposal</b>	<b>\$18,584.81</b>

Century Equipment, a Jerry Pate Company offers service agreements for your turf equipment, utility vehicles, irrigation, and pump stations. Ask your Account Executive for more information today!

**Prices Do Not Include Sales Tax or Applicable Documentation Fees**

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on costs and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

To accept this proposal, please sign and return \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_  
 Print Name \_\_\_\_\_ Title \_\_\_\_\_

Thank you, we appreciate your business!

1-800-700-7001 • 301 Schubert Drive, Pensacola, Florida, 32504 • www.JerryPate.com





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DATE: 3/2/2026  
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**Final Toro Pricing Will Reflect The SOURCEWELL Contract Discount**  
**Sourcewell Customer # 34142**

Qty	Model #	Description	Unit Price	Extension
2	04358_ACCY	Greensmaster 3150-Q Accessories Only		
2	04654	11 Blade Cutting Unit	\$3,279.12	\$6,558.24
2	105-5740	Lift Hook (Spare Cutting Units Only)	\$10.25	\$20.50
2	04257	Full Roller (One Roller)	\$264.42	\$528.84

This quote has current SOURCEWELL pricing. Pricing is subject to change without notice.

<b>Subtotal</b>	<b>\$7,107.58</b>
<b>Setup</b>	<b>\$144.00</b>
<b>Destination Fee</b>	<b>\$60.00</b>
<b>Total Proposal</b>	<b>\$7,311.58</b>

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 Signature Date  
 \_\_\_\_\_  
 Print Name Title

Thank you, we appreciate your business!

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DATE: 3/2/2026  
 EXPIRATION DATE: Valid 30 Days

Exclusively For: City of Fairfield-Fairfield Greens  
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***PLEASE INITIAL HERE***				

**Final Toro Pricing Will Reflect The SOURCEWELL Contract Discount**  
**Sourcewell Customer # 34142**

1	03952	Toro Reelmaster 5410-D: 36.8 hp Yanmar Diesel	\$65,633.88	\$65,633.88
5	03621	22 Inch 5 Inch 8-Blade Radial Reel (RR) EdgeSeries	\$3,797.82	\$18,989.10
1	03412	5 Inch Weight for CUs with No Attachments	\$322.92	\$322.92
		5 Inch Powered Rear Roller Brush for Cutting Units		
1	03406	without Groomers	\$3,855.54	\$3,855.54
5	137-0842	Heavy Duty Brush for 22 Inch Rear Roller Brush Kit	\$115.66	\$578.30
1	30669	Universal Sunshade, White	\$800.28	\$800.28
1	03248	Universal Sunshade Switch Panel	\$272.22	\$272.22
1	138-2994	Power Harness Kit	\$222.71	\$222.71
1	140-1554	Sunshade Light Kit	\$486.09	\$486.09

This quote has current SOURCEWELL pricing. Pricing is subject to change without notice.

<b>Subtotal</b>	<b>\$91,161.04</b>
<b>Setup</b>	<b>\$1,794.00</b>
<b>Destination Fee</b>	<b>\$250.00</b>
<b>Total Proposal</b>	<b>\$93,205.04</b>

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 Print Name \_\_\_\_\_ Title \_\_\_\_\_

Thank you, we appreciate your business!

1-800-700-7001 • 301 Schubert Drive, Pensacola, Florida, 32504 • www.JerryPate.com



ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CENTURY EQUIPMENT FOR THE PURCHASE OF GOLF MAINTENANCE EQUIPMENT AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Century Equipment for the purchase of Golf Maintenance Equipment in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the equipment is needed to be in service for the upcoming season; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
	-	-
		Mayor's Approval
Posted	_____	
	-	
First Reading	_____	Rules Suspended _____
	-	-
Second Reading	_____	Emergency _____
	-	-
Third Reading	_____	
	-	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_

—

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2026\Century Equipment-Ord



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Alisha Wilson, Clerk of Council  
Department: Clerk's Office

**Subject:**

QuikTrip 7091 Liquor Permit

**Legislation Title:**

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of QuikTrip Corp, QuikTrip 7091, 7330 Dixie Highway, Fairfield, OH 45014 (Permit Class C1 & C2).

**Recommendation:**

It is recommended that City Council request, by simple motion, that no hearing be held on the liquor permit application in the name of QuikTrip Corp, QuikTrip 7091, 7330 Dixie Highway, Fairfield, OH 45014 (Permit Class C1 & C2).

**Discussion:**

The City of Fairfield is in receipt of an application from the Ohio Division of Liquor Control for a C1 & C2 permit for the above liquor permit applicant. Background checks from the Building and Zoning Division and Police Department are attached for Council and staff's review.

**Financial Impact:**

None

**Emergency Provision:**

NA

**Rule Suspension Requested:**

NA

**ATTACHMENTS:**

1. QuikTrip.LiquorPermit

**DEPARTMENTAL  
CORRESPONDENCE**



TO: Steve Maynard, Police Chief  
Greg Kathman, Development Services Director  
FROM: Alisha Wilson, Clerk of Council

DATE: March 9, 2026

**SUBJECT: REQUEST FOR BACKGROUND CHECK – LIQUOR PERMIT**

Attached is a liquor permit application in the name of QuikTrip Corp, QT 7091, 7330 Dixie Highway, Fairfield, OH 45014 (Permit Classes: C1 & C2).

Please complete the necessary background check and submit your findings to me **no later than 11:00 AM on Monday, March 16, 2026** for the item to be added to Council's Regular Meeting agenda of Monday, March 23, 2026. If you are unable to meet this deadline, please let me know as soon as possible so I can request an extension.

Thank you for your assistance.

c: Scott Timmer, City Manager  
File



FAIRFIELD CITY COUNCIL
ATTN CLERK
5350 PLEASANT AVE
FAIRFIELD OH 45014

NOTICE TO LEGISLATIVE AUTHORITY

TO

Form with fields: PERMIT NUMBER (07128480-9), TYPE (NEW), ISSUE DATE, FILING DATE (3/10/2025), PERMIT CLASSES (C-2, C-1, C-1), TAX DISTRICT (09011), JUN, RECEIPT NO. TO: QUIKTRIP CORP, QT 7091, 7330 DIXIE HWY, FAIRFIELD OH 45014, Muni/Village/Twp: Fairfield

FROM 2/26/2026

Form with fields: PERMIT NUMBER, TYPE, ISSUE DATE, FILING DATE, PERMIT CLASSES, TAX DISTRICT, RECEIPT NO.

MAILED 03/03/2026 RESPONSES MUST BE POSTMARKED NO LATER THAN 04/02/2026

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN NEW 07128480-9 (TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [ ] IN OUR COUNTY SEAT [ ] IN COLUMBUS

WE DO NOT REQUEST A HEARING [ ]

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

Signature line with fields: (Signature), (Title) - [ ] Clerk of City Council [ ] Township Fiscal Officer, (Date)

Printed Name line with fields: (Printed Name), (Email Address), (Telephone No.)



**Department of  
Commerce**

Division of Liquor Control

[com.ohio.gov](http://com.ohio.gov)

Mike DeWine, Governor Jim Tressel, Lt. Governor Sherry Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension. o Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **MUST** be faxed, emailed, or mailed to the Division no later than the postmark deadline date stated on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

**FAX:** (614) 644 – 3166

**EMAIL:** [Liquordocs@com.ohio.gov](mailto:Liquordocs@com.ohio.gov)

**MAIL:** Ohio Division of Liquor Control  
Attn: Licensing Unit  
6606 Tussing Road  
PO Box 4005  
Reynoldsburg, Ohio 43068-9005

To find out who has disclosed an ownership interest in the permit application to us you can:

- Visit [com.ohio.gov/liquorinfo](http://com.ohio.gov/liquorinfo). Select the "Search who has disclosed an ownership interest" tab. Where asked, enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff (if you are a township fiscal officer or county clerk). We also sent them detailed ownership information to review for any criminal background issues involving the disclosed persons.

We have resources for you at [com.ohio.gov/govhelp](http://com.ohio.gov/govhelp). Never miss out on when renewal objections are due! Sign-up for our emails at [com.ohio.gov/stayinformed](http://com.ohio.gov/stayinformed).

Thank you in advance for your cooperation,

Division Licensing Section

(rev. 2.12.25)

# FAIRFIELD

O H I O

## DEPARTMENTAL CORRESPONDENCE

---

Date: 3/11/26

To: Alisha Wilson, Clerk of Council

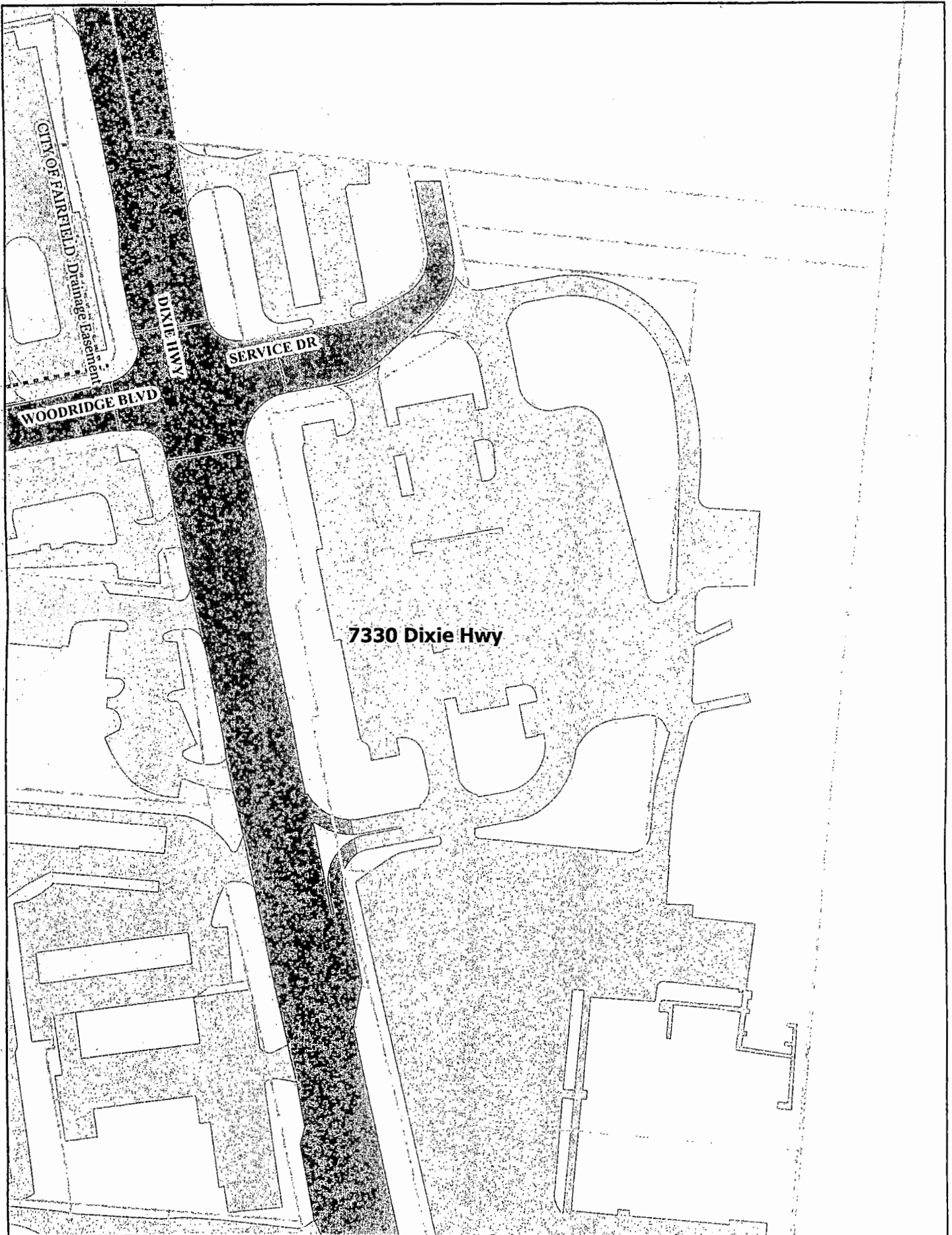
From: Greg Kathman, Development Services Director *GK*

Subject: Liquor Permit Application

---

The business that will be located at 7330 Dixie Highway, in name Quik Trip Corp., dba Quik Trip 7091 is in the C-3A, General Business District-Modified and is a permitted use as a gas station and convenience store.

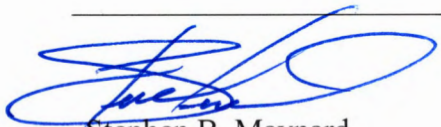
# 7330 DIXIE HWY



NAME OF ESTABLISHMENT Quiktrip Corp  
 ADDRESS QT 7091  
7330 Dixie Hwy  
Fairfield, OH 45014

- |   | YES                      | NO                                  |
|---|--------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment?                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

REMARKS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

  
 Stephen B. Maynard  
 Chief of Police

HEARING REQUESTED: Yes  No

Date: March 16, 2026

**DEPARTMENTAL  
CORRESPONDENCE**



TO: Steve Maynard, Police Chief  
Greg Kathman, Development Services Director

FROM: Alisha Wilson, Clerk of Council *hw*

DATE: March 9, 2026

**SUBJECT: REQUEST FOR BACKGROUND CHECK – LIQUOR PERMIT**

Attached is a liquor permit application in the name of QuikTrip Corp, QT 7091, 7330 Dixie Highway, Fairfield, OH 45014 (Permit Classes: C1 & C2).

Please complete the necessary background check and submit your findings to me **no later than 11:00 AM on Monday, March 16, 2026** for the item to be added to Council's Regular Meeting agenda of Monday, March 23, 2026. If you are unable to meet this deadline, please let me know as soon as possible so I can request an extension.

Thank you for your assistance.

c: Scott Timmer, City Manager  
File



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(MUST MARK ONE OF THE FOLLOWING)

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WE DO NOT REQUEST A HEARING [ ]

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Signature line with fields: (Signature), (Title) - [ ] Clerk of City Council [ ] Township Fiscal Officer, (Date)

Printed Name line with fields: (Printed Name), (Email Address), (Telephone No.)



Dear Local Legislative Authority Official:

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**EMAIL:** [Liquordocs@com.ohio.gov](mailto:Liquordocs@com.ohio.gov)

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6606 Tussing Road  
PO Box 4005  
Reynoldsburg, Ohio 43068-9005

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- Contact your police department or county sheriff (if you are a township fiscal officer or county clerk). We also sent them detailed ownership information to review for any criminal background issues involving the disclosed persons.

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Thank you in advance for your cooperation,  
Division Licensing Section  
(rev. 2.12.25)



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Steve Maynard, Police Chief  
Department: Police

**Subject:**

Firearms Upgrade

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with Vance's Law Enforcement to purchase new Glock firearms and accessories and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that Council authorize the City Manager to enter into a contract with Vance's Law Enforcement to purchase new Glock firearms and accessories.

**Discussion:**

The project will fund the purchase of 85 new Glock generation 6 firearms, holographic sights, weapon-mounted flashlights and holsters for our police officers.

**Financial Impact:**

The total cost of this project is \$94,944.00 and is funded through the CIP under project 6PD02.

**Emergency Provision:**

*Yes, for the timely replacement of our aging firearms and related equipment.*

**Rule Suspension Requested:**

Yes.

**ATTACHMENTS:**

1. Glock Gen 6 Quote - 2026
2. Vance's Holster Quote - 2026
3. Vance's Law Enforcement-Ord



Send PO's To:  
 3723 Cleveland Ave  
 Columbus, OH 43224  
 Ph (614)471-0712

Remit Pymt To:  
 4250 Alum Creek Dr  
 Obetz, OH 43207  
 Ph (614)489-5025

Account Name FAIRFIELD POLICE DEPARTMENT  
 Contact Name Ofc. Larry Green  
 Bill To 5350 PLEASANT AVE.  
 FAIRFIELD, Ohio 45014-3597  
 United States  
 Phone (513) 867-6033  
 Email lgreen@fairfield-city.org

Date 3/2/2026  
 Quote Number 00069343  
 Prepared By Aaron Cronig

Quantity	Product Family	Style Number	Description	Unit of Measure	Sales Price	Total Price
60.00	Glock	P61750B02DC8A3	GLOCK 17 (GEN6) DC8 Aimpoint COA BOF/UCSR LE	Each	\$800.63	\$48,037.80
25.00	Glock	P61950B02DC8A3	GLOCK 19 (GEN6) DC8 Aimpoint COA BOF/UCSR LE	Each	\$800.63	\$20,015.75
95.00	Streamlight	69500	TLR-1 HL-X - Includes rail locating keys and (2) CR123A lithium batteries - Black		\$145.90	\$13,860.50

Subtotal \$81,914.05  
 Shipping and Handling \$0.00  
 Tax \$0.00  
 Quote Grand Total \$81,914.05

Payment Details

Net 30   
 Credit Card

Number of Days  
 Quote Valid

Quote is Valid for 30 Days

If Making Payment Via Credit Card, Please Call  
 614-471-0712

Office Use Only

Price per Ohio state contract #RSI027538  
 (#69500)

**NOTE: CREDIT CARDS OVER \$1,000 INCUR A 3% SURCHARGE**

RETURNED GOODS POLICY

Please note that returned goods must have prior authorization.

DEFECTIVE MERCHANDISE POLICY

Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

For Prompt resolution, please notify us immediately upon receiving your shipment if you encounter any shortages or damages.



Send PO's To:  
 3723 Cleveland Ave  
 Columbus, OH 43224  
 Ph (614)471-0712

Remit Pymt To:  
 4250 Alum Creek Dr  
 Obetz, OH 43207  
 Ph (614)489-5025

Account Name      FAIRFIELD POLICE DEPARTMENT      Date                      3/10/2026  
 Contact Name      Ofc. Larry Green                      Quote Number          00070545  
 Bill To              5350 PLEASANT AVE.                      Prepared By              Aaron Cronig  
                          FAIRFIELD, Ohio 45014-3597  
                          United States  
 Phone                (513) 867-6033  
 Email                lgreen@fairfield-city.org

Quantity	Product Family	Style Number	Description	Unit of Measure	Sales Price	Total Price
51.00	Safariland	6360RDS-8362-131	6360RDS - ALS®/SLS Mid-Ride, Duty Rated Level III Retention™ Holster SKU 1344115 Model 6360RDS Part 6360RDS-8362-131 Firearm Glock 17 Gen 6 Light Streamlight TLR-1 HL-X Optic ACRO Color Black Draw Hand Right Finish STX Tactical	Each	\$136.60	\$6,966.60
9.00	Safariland	6360RDS-8362-132	6360RDS - ALS®/SLS Mid-Ride, Duty Rated Level III Retention™ Holster SKU 1344116 Model 6360RDS Part 6360RDS-8362-132 Firearm Glock 17 Gen 6 Light Streamlight TLR-1 HL-X Optic ACRO Color Black Draw Hand Left Finish STX Tactical	Each	\$136.60	\$1,229.40
21.00	Safariland	6360RDS-28362-131	6360RDS - ALS®/SLS Mid-Ride, Duty Rated Level III Retention™ Holster SKU 1344352 Model 6360RDS Part 6360RDS-28362-131 Firearm Glock 19 Gen 6 Light Streamlight TLR-1 HL-X Optic ACRO Color Black Draw Hand Right Finish STX Tactical	Each	\$136.60	\$2,868.60
4.00	Safariland	6360RDS-28362-132	6360RDS - ALS®/SLS Mid-Ride, Duty Rated Level III Retention™ Holster SKU 1344353 Model 6360RDS Part 6360RDS-28362-132 Firearm Glock 19 Gen 6 Light Streamlight TLR-1 HL-X Optic ACRO Color Black Draw Hand Left Finish STX Tactical	Each	\$136.60	\$546.40
8.00	Safariland	6378RDS-8362-131	6378RDS - ALS® Concealment Paddle Holster SKU 1344185 Model 6378RDS Part 6378RDS-8362-131 Firearm Glock 17 Gen6 Optic ACRO Color Black Draw Hand Right Finish STX Tactical Material Hardshell STX Light Streamlight TLR-1 HL-X		\$88.65	\$709.20
2.00	Safariland	6378RDS-8362-132	6378RDS - ALS® Concealment Paddle Holster SKU 1344186 Model 6378RDS Part 6378RDS-8362-132 Firearm Glock 17 Gen6 Optic ACRO Color Black Draw Hand Left Finish STX Tactical Material Hardshell STX Light Streamlight TLR-1 HL-X		\$88.65	\$177.30
5.00	Safariland	6378RDS-28362-131	6378RDS - ALS® Concealment Paddle Holster SKU 1344422 Model 6378RDS Part 6378RDS-28362-131 Firearm Glock 19 Gen6 Optic ACRO Color Black Draw Hand Right Finish STX Tactical Material Hardshell STX Light Streamlight TLR-1 HL-X		\$88.65	\$443.25
			6378RDS - ALS® Concealment Paddle Holster SKU 1344423			

**RETURNED GOODS POLICY**

Please note that returned goods must have prior authorization.

**DEFECTIVE MERCHANDISE POLICY**

Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

**DAMAGED GOODS POLICY**

For Prompt resolution, please notify us immediately upon receiving your shipment if you encounter any shortages or damages.



Send PO's To:  
 3723 Cleveland Ave  
 Columbus, OH 43224  
 Ph (614)471-0712

Remit Pymt To:  
 4250 Alum Creek Dr  
 Obetz, OH 43207  
 Ph (614)489-5025

1.00	Safariland	6378RDS-28362-132	Model 6378RDS Part 6378RDS-28362-132 Firearm Glock 19 Gen6 Optic ACRO Color Black Draw Hand Left Finish STX Tactical Material Hardshell STX Light Streamlight TLR-1 HL-X		\$88.65	\$88.65
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Subtotal	\$13,029.40
Shipping and Handling	\$0.00
Tax	\$0.00
Quote Grand Total	\$13,029.40

Payment Details

Net 30   
 Credit Card

Number of Days  
 Quote Valid

**Quote Valid 30 Days**

If Making Payment Via Credit Card, Please Call  
 614-471-0712

Office Use Only Price per Ohio state contract #RSI027538

**NOTE: CREDIT CARDS OVER \$1,000 INCUR A 3% SURCHARGE**

**RETURNED GOODS POLICY**

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**DEFECTIVE MERCHANDISE POLICY**

Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

**DAMAGED GOODS POLICY**

For Prompt resolution, please notify us immediately upon receiving your shipment if you encounter any shortages or damages.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VANCE’S LAW ENFORCEMENT TO PURCHASE NEW GLOCK FIREARMS AND ACCESSORIES AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Vance’s Law Enforcement to purchase new Glock firearms and accessories in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the aging firearms and equipment can be replaced in a timely manner; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
	-	-
		Mayor’s Approval
Posted	_____	
	-	
First Reading	_____	Rules Suspended _____
	-	-
Second Reading	_____	Emergency _____
	-	-
Third Reading	_____	
	-	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

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Clerk of Council

Active Clients\City of Fairfield\Ordinances\2026\Vance's Law Enforcement-Ord



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: John Clemmons, Law Director  
Department: Law Department

**Subject:**

Resolution to authorize the City Manager or his designee to execute and submit the Combined Subdivision Participation and Release form ("Participation Form") for settlement with six opioid distributor/dispensary defendants ("Remnant Defendants").

**Legislation Title:**

Resolution to authorize the City Manager or his designee to sign and submit the Participation Form for participation in a settlement of claims with six Remnant Defendants pursuant to a Settlement Agreement dated February 23, 2026 related to opioid claims and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that Council participate in the proposed settlement with the Remnant Defendants pursuant to the Settlement Agreement dated February 23, 2026. This would settle claims against Associated Pharmacies, Inc. (and American Associated Pharmacies); JM Smith Co.; Morris and Dickson; Louisiana Wholesale Drug Company, Inc.; North Carolina Wholesale Drug Company, Inc.; and UNFI/SuperValu. The total value of this National Settlement is \$97,625,000. The distribution of settlement funds will follow the national framework used in prior settlements and provides additional alternate funding without the expense and delay of continued litigation.

**Discussion:**

The City is a participant in the national opioid litigation. The proposed nationwide settlement will result in \$97,625,000 being paid by the Remnant Defendants'. Counsel for the plaintiffs is recommending that the City of Fairfield participate in this settlement with the Remnant Defendants'.

**Financial Impact:**

The City is a participant in the national opioid litigation. The proposed nationwide settlement will result in \$97,625,000 being paid by the Remnant Defendants'. Counsel for the plaintiffs is recommending that the City of Fairfield participate in this settlement with the Remnant

Defendants’.

**Emergency Provision:**

*yes City of Fairfield’s Settlement Participation Form is required within two weeks.*

**Rule Suspension Requested:**

yes

**ATTACHMENTS:**

1. Remnant Defendants-Res

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO SIGN AND SUBMIT THE PARTICIPATION FORM FOR PARTICIPATION IN A SETTLEMENT OF CLAIMS AGAINST SIX REMNANT DEFENDANTS PURSUANT TO A SETTLEMENT AGREEMENT DATED FEBRUARY 23, 2026 RELATED TO OPIOID CLAIMS AND DECLARING AN EMERGENCY.

WHEREAS, the City of Fairfield, Ohio desires to approve and execute the Participation Form for the Settlement with Associated Pharmacies, Inc. (And American Associated Pharmacies), JM Smith Co., Morris and Dickson, Louisiana Wholesale Drug Company, Inc., North Carolina Wholesale Drug Company, Inc., and UNFI/Supervalu (“Remnant Defendants”) consistent with the material terms of the Settlement Agreement available at <https://nationalopioidsettlement.com/>.

WHEREAS, the City of Fairfield, Ohio (herein “Municipality”) is a municipal corporation formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, this Council wishes to agree to the material terms of the Proposed Settlement Agreement with the Remnant Defendants (the “Proposed Settlement”):

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

Section 1. Council hereby accepts and approves the Proposed Settlement with the Remnant Defendants on behalf of the City of Fairfield, Ohio and the City Manager or his designee is hereby authorized to execute the Participation Form and any and all other documents necessary to effectuate the Proposed Settlement on behalf of the City of Fairfield,

Ohio.

Section 2. It is found and determined that all formal actions of the Council relating to the adoption of this resolution were adopted in an open meeting of this Council, open to the public, in compliance with all legal requirements.

Section 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and for the urgent benefit and protection of the City and its inhabitants for the reason that the Participation Form must be executed and returned immediately; wherefore, this Resolution shall take effect immediately upon its passage.

Passed	_____	_____
		— Mayor’s Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	
	—	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Jason Hunold, Public Utilities Director  
Department: Public Utilities

**Subject:**

Contract with Bain Enterprises for the purchase of a Valve Maintenance Trailer for the Public Utility Department Water Division

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with Bain Enterprises for the purchase of a Valve Maintenance Trailer for the Public Utility Department Water Division and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council authorize the City Manager to enter a contract with Bain Enterprises and appropriate funding in the amount of \$125,000.00 for the purchase of a new Valve Maintenance Trailer "Travel Vac."

**Discussion:**

The current Valve Maintenance Trailer in the Water Division's fleet is over 16 years old and past its useful life as a front line unit. The water division depends on this unit on almost a daily basis, and during all emergencies.

The EPA sets a goal of exercising 20% of the valves in the City's water distribution system each year. This unit assists in that effort by assisting in the routine exercising of water main valves, and can also operate 'stiff' valves in an effective and efficient manner. In addition to operating and maintaining valves, the unit also has a vacuum unit to remove debris from valve boxes and curb boxes when filled with mud or debris from the roadway. It can also be used as a vacuum excavation tool.

The Public Works fleet staff has performed numerous repairs on the existing unit over the past several years and has also advocated for its replacement.

Bain Enterprises is the sole source provider/authorized dealer for this item. A sole source letter has been provided for review.

**Financial Impact:**

A contractual appropriation is being requested in the amount of \$125,000.00 for the purchase of a Valve Maintenance Trailer for the Water Division. 2026 funding for this project was included in the approved 2026-2030 Capital Improvement Program (CIP). The project number is 6WT23 - Travel Vac. The funding source is the Water Surplus Fund - 605.

Supplemental funding for this purchase will be from the Water Division operating budget.

**Emergency Provision:**

Yes - Emergency Provisions are being requested in order to maintain continuous operation of the City's Water Distribution System.

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. Quote 27872 - Valve Maintenance Trailer (1)
2. Sole Source 1-14-26 - Bain Wachs (1)
3. Bain Enterprises-Ord

# Bain

**E N T E R P R I S E S**

TO City of Fairfield  
5021 Groh Lane  
Fairfield, OH 45014

QUOTE DATE	VALID THRU	SALES REP	PAGE
1/7/2026	2/5/2026	Nate Fiedler (330) 696-0918 nate@bainenterprises.com	1

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
77-000-38	1	Standard LX (Diesel) - VMT: Single Turner valve maintenance trailer: Includes Wachs 750 Ft/Lb Extended reach valve Operator and ruggedized TC-100 Controller. A Tier 4F complaint, Kubota 1.1L, I-34-stroke, liquid cooled, ID diesel engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit (10 gallon reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM @ 1800 PSI). A positive displacement blower provides 500 CFM-11hg vacuum, with spoils containment provided by a 250 Gallon Tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 gpm @ 3000 psi pressure washer system with 3 gallon anti-freeze tank and 95 Gallon water tank. Includes 2-1/2", 1-1/4", 7/8" suction wands and one each short and long wash down guns. The LX package bundles the light bar with arrow board, 45' auxiliary hydraulic hose reel for operation of hydraulic power tools and 24"x18"x18" aluminum job box. Bluetooth tethering module for wireless communication between the exerciser and Controller/Data Logger	104,250.00	104,250.00
77-000-70	1	Spoils tank Upgrade from 250 Gallon to	3,000.00	3,000.00

# Bain

**E N T E R P R I S E S**

TO City of Fairfield  
5021 Groh Lane  
Fairfield, OH 45014

QUOTE DATE	VALID THRU	SALES REP	PAGE
1/7/2026	2/5/2026	Nate Fiedler (330) 696-0918 nate@bainenterprises.com	2

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
		350 Gallon for a Standard LX trailer or skid.		
Q-FREIGHT	1	Shipping & Handling	1,500.00	1,500.00
PCK-RE	1	(08-000-15) Pro City Kit - 7Ft - Includes Installation Tool, Aluminum Nut Removal Tool, 7 Ft. Pulling Shaft, Tool box, (10)Stainless Steel Emergency Nuts, (1) Each Emergency # 1-10 with Template.(Standard nut set not included.) Unit includes all necessary hardware to reinstall operating nuts. Kit to include (1) Battery Operated Drill to operate drill and tap kit included, (1) Set of extracting sockets, (1) Set of Deep Well 6 Piece Sockets with sleeves, (1) Chaser Kit - 3/4", 5/8", 1/2", 9/16", 3lb. Sledge Hammer with Soft Sledge, Allen Wrench Set, Grease Tube, (1) Each 1/4" and 11/32" Drill Bits. Kit also to include 6" File, Flashlight, Adjustable Magnet and Roll of Duct Tape.	8,312.50	8,312.50
PCK-SN-SET	1	(08-403-00) Stainless Steel Operating Nut Set - Standard With Flange, (1) Each 1-10 & 14 with template and Orange Storage tool box.	926.25	926.25
PCK-TRAINING	1	Pro City Kit Training - Includes Installation of (1) Operating Nut	495.00	495.00
IW24160	1	Stanley Hydraulic Impact Wrench, 1 1/2" Square Drive	8,943.50	8,943.50
31044	1	Hydrant Southern Kit - Includes 6 1/2' Power tube 1 1/2' Extension Seat Starter Wrench Mueller 5 1/4" Socket	1,523.40	1,523.40

**QUOTE**

QUOTE NO  
27872

# Bain

**E N T E R P R I S E S**

TO City of Fairfield  
5021 Groh Lane  
Fairfield, OH 45014

QUOTE DATE	VALID THRU	SALES REP	PAGE
1/7/2026	2/5/2026	Nate Fiedler (330) 696-0918 nate@bainenterprises.com	3

**TOTAL AMOUNT 128,950.65**

Thank you

January 14, 2026

Re: E.H. Wachs Valve Maintenance & Pipe Cutting Tools

To whom it may concern,

The E.H. Wachs Company is the original equipment manufacturer of all products manufactured under its brand name and registered trademarks. Many of E.H Wachs products are so unique that they are protected under multiple U.S. trade protections, specifically related to pipe cutting & valve exercising machinery.

E.H. Wachs controls the supply of their products through a team of direct personnel, localized dealers and a factory service center. We restrict these channels so that products and customers receive the very best attention by individuals properly trained with this equipment. In Ohio, with very limited exception, **Bain Enterprises** would be your factory direct outlet to purchase.

To the best of our knowledge, no other vendor manufactures these or compatible items. Please let me know should you need further details.

Yours Very Truly,

*Ken Redding*

Ken Redding  
Technical Sales Representative  
E.H. Wachs  
Utility Products Division  
847-484-2773

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BAIN ENTERPRISES FOR THE PURCHASE OF A VALVE MAINTENANCE TRAILER FOR THE PUBLIC UTILITY DEPARTMENT WATER DIVISION AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Bain Enterprises for the purchase of a Valve Maintenance Trailer for the Public Utility Department Water Division in accordance with the quote on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants to ensure continuous operations of Water Division facilities; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Jason Hunold, Public Utilities Director  
Department: Public Utilities

**Subject:**

Contract with Bayer Becker for Engineering Services related to Lake Manor Sewage Lift Station Replacement for the City's Wastewater Collection System

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with Bayer Becker for Engineering Services related to Lake Manor Sewage Lift Station Replacement for the City's Wastewater Collection System

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council authorize the City Manager to enter a contract with Bayer Becker and appropriate funding in the amount of \$92,700.00 to provide professional engineering services in relation to the City's Lake Manor Sewage Lift Station Replacement project.

**Discussion:**

Engineering services are necessary for detailed design for the replacement of the City's Wastewater Collection System Lake Manor sewage lift station.

The City intends to replace the lift station in 2027 as the existing 1970's era station and control systems are nearing the end of their useful life. Additionally, the upgrade will address safety concerns associated with the existing station and increase pumping efficiencies to support future residential developments in the Gray Road corridor area.

The project includes the following work: design engineering for the construction of a new wet well and duplex pump station facility and associated structural, process piping, connections, electrical, control systems and mechanical interface to existing structures, asphalt paving, new fence and any required landscape restoration. To include details and specifications for demolition and removal/abandonment existing infrastructure.

Engineering services will be performed by Bayer Becker per the attached proposal.

**Financial Impact:**

A contractual appropriation is being requested in the amount of \$92,700.00 for the Lake Manor Sewage Lift Station Replacement project. Funding for this project was included in the approved 2026-2030 Capital Improvement Program (CIP). The project number is 6WW15 – Lift Station Upgrades. The funding source is the Sewer Surplus Fund - 624.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

- 1. 25-0304 Lake Manor Lift Station Project Agreement 251218
- 2. Bayer Becker-Ord

## PROFESSIONAL SERVICES PROJECT AGREEMENT

**DATE – December 18, 2025**

This project agreement between Bayer & Becker, Inc. (BB) and the PROJECT CLIENT identified herein provides for the professional services described herein of this project agreement.

<b>PROJECT CLIENT:</b>	City of Fairfield
<b>BILLING CONTACT COMPANY DBA (INVOICING):</b>	
<b>ADDRESS:</b>	5021 Groh Lane Fairfield, Ohio 45014
<b>BILLING CONTACT REPRESENTATIVE:</b>	Jason Hunold Public Utilities Director
<b>BILLING CONTACT REPRESENTATIVE'S Email:</b>	jhunold@fairfield-city.org
<b>PROJECT TITLE:</b>	Lake Manor Lift Station Replacement

### SCOPE OF SERVICES TO BE PROVIDED BY BB:

- 1) The project includes the following work: design engineering for the construction of a new wet well and duplex pump station facility and associated structural, process piping, connections, electrical, control systems and mechanical interface to existing structures, asphalt paving, new fence and any required landscape restoration. To include details and specifications for demolition and removal/abandonment existing infrastructure.

Upon contract approval Bayer Becker (BB) shall evaluate the site and propose locations for a new submersible wet well. Pump station design options shall be submitted for review and approval by the Public Utilities Department.

Perform the necessary land surveying services and document research required to prepare base map information, which shall include all existing and proposed utilities, roadways, structures, vegetation, watercourses, and property lines of all affected parcels with the respective property owner, parcel identification number, and address street number shown. In general, the survey should include the right-of-way and easement areas plus an additional 15' each way. Note, utilities not visible, marked in the field or shown on record drawings (as provided by the owner of the utility) will not be shown on the base map. Once the contract is approved the design will begin in January 2026 with bidding/construction occurring in 2027.

BB design should take into consideration project impact on residents, bypass pumping to ensure sewer service is always maintained, noise levels, and traffic detours during construction. Environmental design considerations should minimize the overall project environmental impact, including noise control, dust suppression, groundwater protection and preserving local habitats. At the 40% design point an overview of estimated construction costs will be provided.

The design scope and construction estimate will include the following:

- Provide options for a new/re-aligned pump station driveway. The current driveway is shared with the neighboring residence at 5720 Lake Manor Drive.
  - Design should take into consideration vertical and horizontal access obstacles that may prevent vehicles/equipment access.
  - Design for future capacity and upsize the pumps, per the Brown and Caldwell Technical memo. Additional spare pump to be included. Technical Memo Attached.
  - Provide scope for Geotech services to be used for City contract with Geotech.
  - Evaluate the existing generator compatibility with upsized pumping capacity. All underground conductors need to be replaced. Alternative for new generator cost and necessary specifications will be provided.
  - Should the design dictate additional land is needed for construction or to resolve any shared driveway issues the city will consider acquiring additional land. BB's scope to include developing the required temporary/permanent easement drawings.
  - BB will coordinate with Duke Energy to confirm the current site voltage/phase specifications and to relocate power poles to outside the fenced area with new underground feeds to the control panel.
  - Design bypass pumping tap to be installed on the pump discharge line.
  - Remove existing potable water tap and abandon at the water main.
  - Scope to include cost estimate/assessment to in-situ line the force main and gravity sewers.
  - Scope to include cost to coat interior of associated manholes.
  - BB has partnered with Magna Engineers to perform the electrical design work. Magna Engineers' Scope of Work includes electrical service and generator calculations, and coordination with the electric utility. Drawings will include one-line diagrams, control circuits, electrical site plan, pump station electrical plan, electrical schedules, and electrical details. Division 26 and Division 40 Technical Specifications will include power distribution equipment, motor controls, standby generator and transfer switch, control panel including all required components, lighting, grounding, surge protection, power system study, and all required electrical materials and methods.  
ADGO is the preferred base bid control panel manufacturer.
  - BB to provide PTI support and assistance.
  - BB to provide final as-built drawings.
- 2) Collect all recorded deeds, surveys, and tax maps for all affected parcels from the appropriate Butler County governmental agency. Provide property owners and mailing addresses of affected properties to the City of Fairfield prior to surveying to allow for notification of the project.
  - 3) Prepare detailed plans including title sheet, plans, profiles, elevations, sections, and miscellaneous details for all work required for the proposed improvements. The location of the necessary erosion and sedimentation control devices shall be indicated on the plan sheets. The City of Fairfield Constructions Standards/Details Manual, 10 State Standards for Wastewater Facilities and USEPA Wastewater Guidelines shall be followed. In addition, provide a revision block and a print date stamp on all plans submitted to the City of Fairfield. Bid ready plans shall include a Professional Engineer stamp and corresponding signature.
  - 4) Prepare Technical Specifications. All specifications and contract documents shall be provided by the City of Fairfield and will be in Microsoft Word.
  - 5) At 40% design prepare an Engineer's construction cost estimate (with Professional Engineer Stamp and corresponding signature) and total project cost estimate. Each item in the construction cost estimate should coincide with an item in the work and material section of the specifications.

- 6) Contract Documents (plans, specifications, and cost estimates) must be in a format that can be approved by the City of Fairfield, the Ohio Environmental Protection Agency, and all other affected utilities, entities, and governmental agencies.
- 7) Prepare applications required for construction of the project, including but not limited to: Ohio EPA Permit to Install, City Permit, Road Cut, and any other permit required by local, City, State, Federal, or other authorities after design is finalized.
- 8) Distribute preliminary and final designs to all utility companies and local authorities for comment on existing and proposed utility locations, copying the city of Fairfield on all correspondence.
- 9) Attendance at three (3) various meetings called by the City (design review, informational meeting, public hearing, City Council Session, etc.)
- 10) Furnish a maximum of five (5) sets (three (3) full size and two (2) half size) of 40% complete plans for review by the City within 90 calendar days after execution of contract, a maximum of five (5) sets (three (3) full size and two (2) half size) of 90% complete plans, including property lines and utility locations within 30 calendar days after City returns 40% review comments, and a maximum of five (5) sets (three (3) full size and two (2) half size) of 99% drawings within 21 calendar days after City returns 90% review comments.
- 11) Within 14 calendar days after City returns 99% review comments, provide the City with three (3) sets of final plans (two (2) full size and one (1) half size), a copy of drawings in AutoCad format, a copy of all text files on electronic media in Microsoft Word format, one copy of the deeds and tax maps, one copy of comments from utilities, one copy of design calculations, one copy of field notes and surveying notes, and the required copies of permit applications at the time City goes to bid. The permit applications must also include the appropriate copies of plans and specifications required for application. Note: 99% comments will include comments/corrections from the appropriate permitting authorities.
- 12) If required City digital data submission standards shall be utilized and completed upon completion of the installed facility.
- 13) Consultant to recommend and identify locations for soil borings.

**NOTE: Fees for Additional Scope of Services to be determined if services are requested.**

**Alternate: Construction Phase Services**

BB will assist the City with construction administration duties which may include the services listed below.

- BB may attend a pre-bid meeting to assist the bidders with clarification of bid items.
- A BB representative may attend job site meetings. Three meetings are included.
- Provide responses to the Contractor's requests for information on work items within the scope of the Contract Documents. Response to three requests for information are included.
- BB may review Contractor's submittals such as shop drawings, product data and samples for conformance to the design concept as indicated in the contract documents.

**Proposal does not include the following:**

- Easement negotiations with property owners.
- Preparation and recording of easement documents.
- Geotechnical and environmental investigations and assessments.
- Delineation of jurisdictional waters or the preparation and processing of applications through the

- Section 404 and Section 401 Regulations are not included in this proposal.
- Preparation of flow monitoring or modelling.
- Preparation of force main replacement documents.
- Bidding of the project.
- Client to pay all application and permit fees.
- Preparation of a Storm Water Pollution Prevention Plan.
- NPDES site inspections.
- Notification of property owners

**COMPENSATION TO BE PAID TO BB FOR PROFESSIONAL SERVICES:**

The total compensation payable to BB for services rendered under this agreement, including fees, and reimbursable expenses, shall be in accordance with the Contract Price indicated below, or, if no Contract Price is indicated, in accordance with BB’s Standard Hourly Billing Rates for Professional & Technical Services per Attachment A.

Location Survey:	\$6,400.00
Lift Station Design Documents:	\$64,800.00
Electrical Design Documents:	\$21,500.00
Expenses:	cost + 10%

**Alternate:**

Construction Phase Services

Bayer Becker:	\$6,700.00
Magna Engineers:	\$8,500.00

**TERMS AND CONDITIONS:**

**Invoicing and Payment**

PROJECT CLIENT shall be invoiced monthly in proportion to services performed. NOTE: The Standard Hourly Billing Rates are subject to annual adjustment. If the commencement date for starting or delivery of BB services, first requested by Client, exceeds 18 months from the effective date of this project agreement, then the applicable fees and or Standard Hourly Billing Rates most currently issued at the actual time of service delivery will automatically take effect and supersede any prior Standard Hourly Billing Rates.

Payment is due within 30 calendar days of the date of invoice. Unpaid balances more than thirty (30) days past due shall accrue interest at the rate of 1.5% per month or part thereof until paid. The PROJECT CLIENT agrees that if the PROJECT CLIENT is deemed in default and this matter is placed with an attorney or collection agency for collection, the PROJECT CLIENT agrees to pay all collection costs, including reasonable attorney and other agency fees incurred by BB. If PROJECT CLIENT objects to all or any portion of any invoice, PROJECT CLIENT shall notify BB in writing within fourteen (14) calendar days of the invoice date, identifying the cause of disagreement, and pay when due that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion of the invoice. In the absence of the written notification described above, the balance as stated on the invoice shall be paid in full. Payment for services rendered shall not be contingent upon the sale, lease, or financing of the property upon which this agreement or work product are based.

**Out of Pocket Expenses**

Out-of-pocket expenses are not included in the fees above and shall be paid to BB at cost plus 10%. These expenses may include, but are not limited to, courier services, printing, and reproduction costs, etc.

**Standard of Care**

The standard of care for all professional services performed or furnished by BB under this Agreement will be the care and skill used by members of BB’s profession practicing under similar circumstances at the same time and in the same locality. BB makes no additional warranties, express or implied, under this Agreement or otherwise, in connection with BB’s services.

**Artificial Intelligence**

Unless specified otherwise by the PROJECT CLIENT, BB may use Artificial Intelligence (“AI”) in the performance of services under this agreement. BB shall, upon request, provide its AI Policy and Guidelines and a list of the AI it will or may use when providing services under this agreement. BB has not developed, trained, or otherwise used AI in a manner that could reasonably be expected to limit or adversely affect PROJECT CLIENTS rights in the services and/or deliverables.

Confidential PROJECT CLIENT information is not used in connection with AI, and all employees and contractors are trained on the proper uses of AI. If PROJECT CLIENT objects to the use of AI in connection with the services and/or deliverables it must provide BB notice of such objection prior to the commencement of services.

**Liability and Insurance**

BB shall maintain, at its expense, the following types of insurance, issued by companies acceptable to the PROJECT CLIENT covering the services:

Type of Insurance	Limits	Limits
<b>Worker’s Compensation and Employers’ Liability</b>	E.L. each accident, E.L. disease - EA employee, E.L. disease - policy	\$1,000,000
<b>Commercial General Liability</b>	Each occurrence	\$1,000,000
	Personal & advertising injury	\$1,000,000
	General aggregate	\$2,000,000
	Products, completed operations aggregate	\$2,000,000
<b>Business Automobile Liability</b>	Combined single limit, each accident	\$1,000,000
<b>Umbrella Form Excess Liability</b>	Each occurrence	\$5,000,000
	Aggregate	\$5,000,000
<b>Professional Liability</b>	Each claim	\$3,000,000
	Aggregate	\$5,000,000
	Retention (deductible)	\$50,000
<b>Aviation Unmanned Aircraft Systems Liability</b>	Each occurrence	\$3,000,000
	Aggregate	\$3,000,000

Insurance Revisions - If the PROJECT CLIENT requests revisions in the types and limits of insurance at any time during the period of the contract, BB will endeavor to comply and PROJECT CLIENT will reimburse BB for any net additional premium expense incurred.

Certificate of Insurance - A Certificate of Insurance will be provided to the PROJECT CLIENT or other party, as requested by the PROJECT CLIENT, before proceeding with the services. A thirty-day cancellation notice will be given in writing to the PROJECT CLIENT.

**Indemnification**

BB agrees to indemnify and save the PROJECT CLIENT harmless from and against any loss, cost, damage, expense, and liability by reason of property damage, personal injury, or both, and expenses recoverable under applicable

law, but only to the extent they are caused by the negligent acts or omissions of the BB, in connection with the performance of the professional services by BB working within its scope, its employees, its agents, or its subcontractors; provided that if BB provides and maintains in force adequate insurance in accordance with the terms of this agreement, then BB's obligation to indemnify and save the PROJECT CLIENT harmless shall be limited to the amounts recoverable from said insurance. BB agrees to advocate for a fair recovery from its insurance company for PROJECT CLIENT in the event of any such loss damage.

**Consequential Damages**

To the fullest extent permitted by law, BB and PROJECT CLIENT waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the PROJECT.

**Dispute Resolution**

In the event of any claim or dispute arising out of the Services or this Agreement, BB and PROJECT CLIENT agree to work in good faith to resolve the claim or dispute. Such good faith shall include providing prompt notice and response to any claim or dispute. Subsequently, all remaining disputes shall be submitted to non-binding mediation as a condition precedent to litigation. If any dispute submitted to mediation is not successfully resolved, the matter may be resolved through litigation in any local court of competent jurisdiction.

The PROJECT CLIENT shall pay all recording and submittal fees.

**Note: This project agreement becomes void if not signed within 30 days from the above date.**

==

This Agreement may be executed in counterparts, each of which will be deemed an original and all of which taken together will constitute one and the same agreement. Signatures to this Agreement transmitted by electronic means will be valid and effective to bind the party so signing. This Agreement will not be valid until approved and signed by an authorized representative of each party hereto.

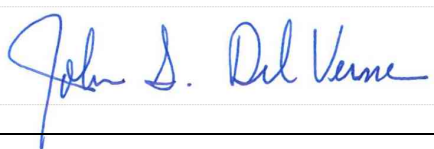
I understand that by Electronically signing this document, it is covered by the Uniform Electronic Transactions Act (UETA), eSign Act, and State eSign laws. These laws define that a document or signature cannot be denied legal effect or enforceability because it is in electronic form.

Electronically signed and dated by:

APPROVED:

**Bayer & Becker, Inc.**

**PROJECT CLIENT: City of Fairfield**



**Title: Principal**

**Title:**

ATTACHMENT A

**STANDARD HOURLY BILLING RATES for PROFESSIONAL & TECHNICAL SERVICES**  
**Effective 2/19/2025**

Principal	\$235
Senior Project Manager	\$190
Project Manager	\$175
Licensed Engineer	\$165
Certified Planner	\$165
Licensed Landscape Architect	\$165
Licensed Land Surveyor	\$165
Senior Project Designer	\$150
Project Designer	\$125
Technician	\$100
Licensed Unmanned Aerial System Surveying	\$285
1 Man Surveying Field Crew	\$180
2 Man Surveying Field Crew	\$225
Construction Layout Surveying	\$265
Construction Observer	\$105
Administrative	\$80

Expenses at cost plus 10%.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BAYER BECKER FOR ENGINEERING SERVICES RELATED TO LAKE MANOR SEWAGE LIFT STATION REPLACEMENT FOR THE CITY'S WASTEWATER COLLECTION SYSTEM.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Bayer Becker for engineering services related to Lake Manor Sewage Lift Station Replacement for the City's Wastewater Collection System in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_  
Mayor's Approval \_\_\_\_\_

Posted \_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Emergency Drainage Repair – Pleasant Run Creek Wall

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with JW Brennan of Ross, Ohio to perform Emergency Drainage Repair – Pleasant Run Creek Wall and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that Council authorize emergency funding be appropriated from the Capital Improvement Fund as described in the Financial Impact and that Council authorize the City Manager to enter into a contract with JW Brennan of Ross, Ohio to perform the needed work.

**Discussion:**

This area has a wall along both sides of the Pleasant Run Creek that was constructed in the early 2000's that is being undermined in a couple of locations and needs reinforced to prevent future failures. The existing wall consists of H piles driven to depths up to 36 feet with concrete panels between the steel beams. The concrete panels were buried a few feet and, in the locations, where the failures are occurring, the creek has scoured the area below the panels. This has caused a large sinkhole in one area already.

The City's drainage crew has routinely made repairs to storm sewers and in eroded areas of the creek on occasion but the lack of practical access, the need for a larger excavator, and the specialized nature of the work to make this repair warrants some help from an outside contractor.

We solicited a proposal from contractors that have done this work for us in the past. Brennan was responsive, gave reasonable prices, and was willing to work with us on means and methods to come up with what appears to be a practical repair method.

The project funding for this work is in the Capital Improvements Program for 2026-2030 under 6PW57 Pleasant Run Creek Wall Repair.

**Financial Impact:**

\$100,000 from the Capital Improvement Fund for the labor, material, and equipment to repair the wall along the Pleasant Run Creek in the vicinity of Southview Drive and Sandy Lane Drive (\$67,027.80 base price and \$32,972.20 for contingencies and other Public Work's drainage needs).

This project has quite a few unknown's and logistical issues that warrant the large contingency due to pricing being based upon daily and hourly rates.

**Emergency Provision:**

*Yes, this work needs to be completed as soon as conditions and contractor availability allow.*

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

- 1. A5133.00263.000 - 5121 Southview Drive Creek Erosion Summary Report
- 2. Sandy Lane Wall Repair - Contractor Proposal
- 3. 2026 Sandy Ln Wall Erosion Repair
- 4. 2026 Repair - Pleasant Run Creek Wall Constructed in 2000
- 5. JW Brennan-Ord



**Via email: [ndill@fairfield-city.org](mailto:ndill@fairfield-city.org)**

© 2025 UES  
November 26, 2025

Mr. Nicholas Dill  
City Engineer  
City of Fairfield, Ohio  
8870 North Gilmore Road  
City of Fairfield, Ohio

Re: Geotechnical Consulting Letter Report  
Southview Drive Creek Erosion  
Fairfield, Ohio  
UES Project No. A25133.00263.000

Dear Mr. Dill:

UES is pleased to submit this letter report summarizing our geotechnical consulting services for the evaluation of the drilled pier wall located within the Pleasant Run creek channel that is aligned parallel to creek flow and along the rear side of the properties located along Southview Drive in Fairfield, Ohio.

Our geotechnical services provided for this project included two site visits/reconnaissance by UES Geotechnical Engineer to observe the existing site conditions, review of the provided pier wall panel details (Sheet No. 42/47 dated January 1999) drafted by Bayer Becker Engineers, discussions with Solmax and development of this summary report.

UES was not involved during the design and construction of the original pier wall. Within the area of concern, there are approximately eleven (11) H-Piles spaced approximately 5 to 6 feet center to center. The cantilever height of the pier wall was approximately 10 feet above the creek channel bottom. Based on the Bayer Becker Design Details, the H-Piles should be embedded approximately 24 feet below the channel bottom. UES was not provided with drilled pier construction records and details at the time of this report preparation.

## **1.0 PROJECT INFORMATION**

A UES Geotechnical Engineer visited the above referenced site on March 21, 2025 to review the apparent ground movement that had occurred behind the pier wall in the rear of the property located at 5121 Southview Drive in Fairfield, Ohio. Based on our observations, Pleasant Run Creek traverses in east west orientation along the rear (south side) of the subject property.

An existing pier wall with concrete panels was present on both sides of the creek which is assumed to be serving as a retaining wall for the creek bank slopes as well as to prevent



erosion from the creek channel. The soils immediately behind the pier wall and in the rear side of the property located at 5121 Southview Drive has dropped several feet exhibiting a shape similar to that of a potential landslide. In addition, the concrete lagging panels between the piers generally appeared to be unlevel suggesting differential downward movement.

Based on our observations from the front (south side) of the pier wall, there was an area of standing water that appeared to be pooling in front (south side) of the wall. Overall, it appears that water current has eroded or scoured the supporting soils beneath the concrete lagging panels thus resulting in formation of voids and migration of soils behind the pier wall to migrate underneath the panels. This has led the lagging panels to slide down due to the lack of supporting soil. In addition, the top of the steel beams (H-Piles) associated with the pier wall appeared to have a slight outward rotation toward the creek.

Representatives of the City of Fairfield were able to access the creek and obtain field measurements of the existing pier wall and conditions below the panels. Overall, there appears to be about 1 to 3 feet of standing water in front of the pier wall and there is about a 0.5 to 2 feet “gap” between the bottom of the panels and the creek bed based on hand probing below the water. In addition, several of the steel beams have rotated outward toward the creek at an angle of about 1.5 to 5 percent. The photograph and field measurements provided by the City of Fairfield are included as Appendix A in this report.

Based on review of the aforementioned Bayer Becker Panel Detail sheet, the pier wall, designed for cantilever height ranging from 1 to 15 feet above the creek level, contains steel H piles (either HP 12X53 or HP 14X117) embedded to depths ranging from 3 to 36 feet below the channel bottom. The channel bottom elevation was not specified in the plan.

Precast concrete panels existed between the H piles. The size and spacing of the panels varied. According to the City of Fairfield, several concrete panels have had to be replaced in the past. The plans depict the panels extending below the creek bank; however, a minimum embedment requirement is not shown on the referenced plan sheet. Immediately behind the pier wall, 18 inches of free draining aggregate was planned.

## **2.0 SITE OBSERVATIONS**

A UES Geotechnical Engineer returned to the site on September 18th, 2025 in an effort to make some closer observations with respect to the extent, depth, etc. of the apparent erosion in front of the pier wall. The primary purpose of the site visit was to dewater the pooled area of standing water in front of the impacted area so that a more detailed evaluation of the erosion and evaluation of the exposed soil conditions within the pooled area could be performed. Based on discussions with the City of Fairfield representative upon arrival on September 18, it would not be feasible to dewater the referenced area with the pumps owned by City of Fairfield. In an effort to review the conditions within the creek channel, the UES Geotechnical Engineer and City of Fairfield representative entered the creek channel. Based on our observations and hand probing, the depth of the eroded area in front of the pier wall was about 3 feet deep. The bottom



of the eroded area appeared to consist of sand and gravel and did not appear to contain a significant amount of fine grained silt or clay materials.

Based on our observations within the creek channel, it appeared that there were several other areas downstream of the subject area that were experiencing similar erosion in front of the pier wall. Representative photographs from the site visit on September 18, 2025 are provided in Appendix B.

### **3.0 CONCLUSIONS**

Based on our observations of the creek erosion in front of the pier wall behind the residence at 5121 Southview Drive, UES concludes that the creek has eroded about 1 to 3 feet of material away from the face of the pier wall. The erosion/loss of the material in front of the pier wall has caused: 1) the concrete panels to move downward at differential rates/amounts; 2) soil behind the pier wall to slough below the concrete panels causing a small landslide type feature within the rear of 5121 Southview Drive property; and, 3) a reduction in passive resistance for the pier wall resulting in the top of the piers beginning to rotate toward the creek channel. Further, UES observed that this similar type of erosion is occurring in other portions of the creek downstream. It is UES opinion that the erosion, soil sloughing behind the pier wall and/or potentially continued rotation of the piers will continue to occur with time if not remediated or repaired. At this time, it does not appear that the erosion/soil movements have had an adverse impact on existing structures, homes, etc.

Based on our observations, UES concludes that:

- erosion protection needs to be implemented in front of the pier wall;
- the backfill behind the wall needs to be re-established within the rear of the property of 5121 Southview Drive; and,
- a monitoring program of the existing piers should be implemented to document the rate of the pier movement, if the movement continues to occur.

Recommendations for the above referenced items are provided in the section below.

### **4.0 RECOMMENDATIONS**

UES recommends that one of the options recommended below be implemented to protect supporting soils beneath the lagging panel of the pier wall from erosion/scouring of the creek channel. Prior to performing a remediation, UES recommends that the water be removed from the subject area so a proper evaluation of the impacted area can be performed and the actual length of repair needed can be determined. In addition, UES recommends that a review of the entire length of the creek channel/pier wall be performed to identify additional areas of erosion that is occurring and then develop a mitigation plan to protect those areas as well.



#### **4.1 Rip-Rap**

It is UES opinion that rip-rap could be utilized within the eroded area to provide erosion protection. For this, UES recommends that the rip-rap be placed about 3 feet below the existing creek channel elevation and placed against the bank up to about 4 feet above the bottom of the lowest concrete panel(s) or at least 2 feet above the expected high water level within the creek channel, whichever is greater. In addition, UES recommends that the rip rap be placed at least 10 feet upstream and 10 feet downstream of the existing erosion limits.

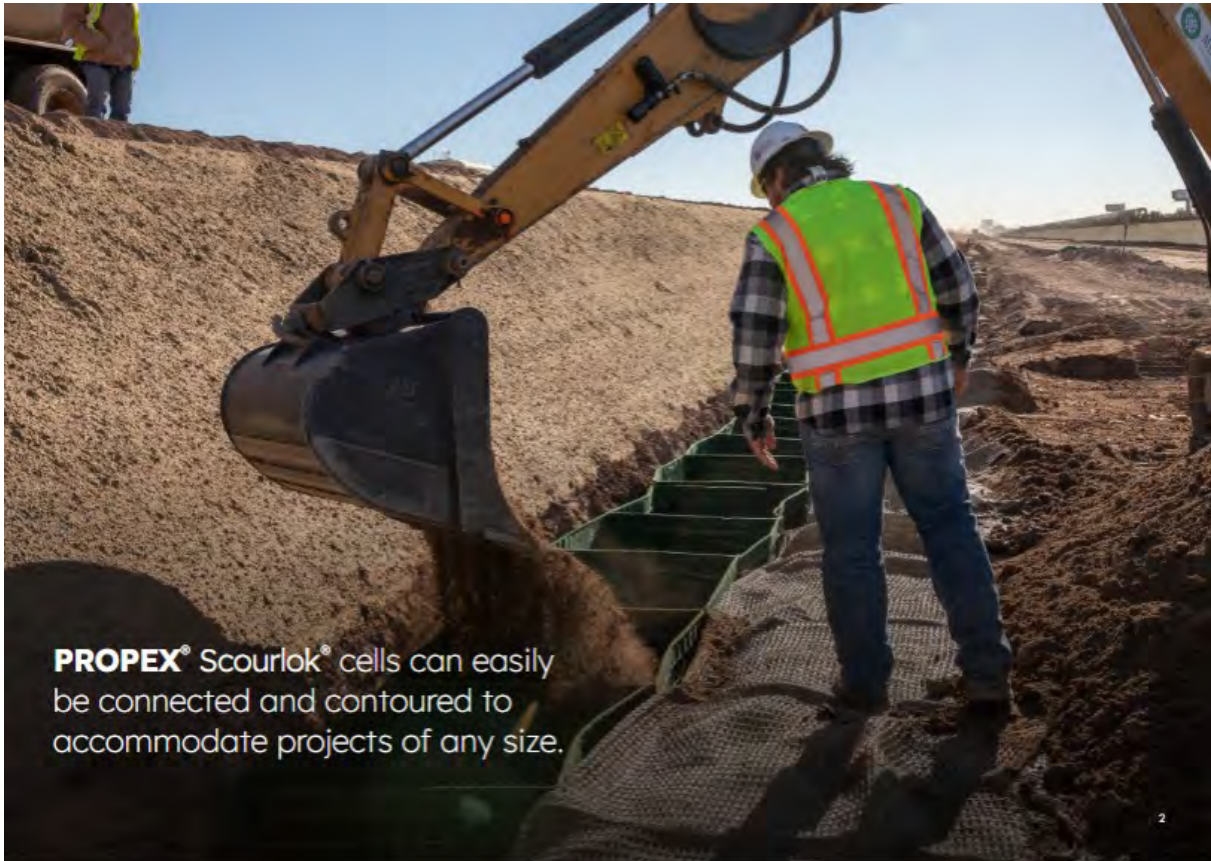
UES recommends using Type C rip-rap having an overall size range of about 6 to 18 inches and an average size of 12 inches. It should be noted that a rip rap solution will require periodic inspections, maintenance, adding additional rip rap over time, removal of sediment accumulation, vegetation, etc. to maintain the effectiveness and long term performance of the rip rap protection.

While this option should provide sufficient erosion protection once installed, the rip rap option should be considered as a temporary solution and not a long term erosion protection.

#### **4.2 PROPEX Scourlock**

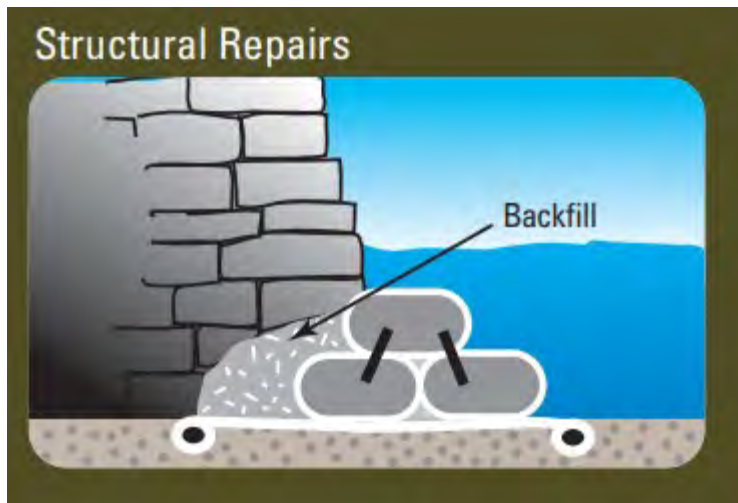
PROPEX Scourlock is manufactured by Solmax and is an engineered bank stabilization system designed to resist hydraulic stresses and protect shorelines and embankments while promoting vegetation. Scourlock has been developed for applications that need below water scour protection in addition to slope stabilization and erosion control. In general, Scourlock is a gabion type basket installation with the baskets filled with either onsite soils or aggregate. UES has discussed this project with representatives of Solmax who indicated that this project would be a good candidate for Scourlock. If selected, formal construction documents with specifications would need to be develop by Solmax and UES. However, in general, UES would recommend that the bottom of the first scourlock course be established about 3 feet below the existing creek channel. UES expects that up to about 2 courses of scour lock would be required; however, the actual height should extend at least 4 feet above the bottom of the lowest concrete panel or 2 feet above the high water level within the creek, whichever is greater. Examples of the Scourlock system are provided below.





#### **4.3 Fabriform Concrete Bags**

As a similar but alternate solution to scourlock, it is UES opinion that Fabriform Concrete Bags could also be considered as a scour protection solution for this project. Fabriform Concrete Bags offer an effective, adaptable and often times economical alternative to rip rap. Fabriform concrete bags can be easily installed and don't require the need for large heavy equipment. The fabriform bags are typically custom ordered/designed, however, in general, they are comprised of bags that get pumped full of concrete to create large cast in place concrete blocks. Similar to the rip rap, UES would recommend a minimum embedment of 3 feet and a height that extends at least 2 feet above the high water level of the creek. If selected a formal design and construction documents with specifications would need to be developed. Photograph examples of Fabriform Concrete is provided below.



#### **4.4 Pier Wall Backfill**

UES recommends that once the erosion protection measure is in place, the section of the pier wall where the soil has sloughed behind 5121 Southview Drive be backfilled and re-established.



UES recommends that the backfill material shall consist of open graded aggregate with a gradation similar to AASHTO No. 57 aggregate. If topsoil will be placed ovetop the open graded aggregate, UES recommends a non-woven geotextile fabric be placed over the aggregate prior to placing topsoil or fine grained soils.

#### 4.5 Pier Wall Monitoring

As discussed, the piers within the area of erosion have rotated outward towards the creek channel. It is UES opinion that the rotation/deflection of the piers could be a result of the reduction in passive resistance caused by the erosion/scouring from the water current. UES did not have information on the expected deflection to occur as part of the design. Typically, cantilever drilled piers are designed for a permissible lateral deflection of 1 to 2 inch at the top under service load. In order to confirm that the piers are not continuing to move or deflect beyond the permissible lateral deflection, UES recommends implementing a pier wall monitoring plan after the erosion protection measures and wall backfill have been completed. In general, the pier wall monitoring program should include establishing survey monitoring points on the top of the existing piers located throughout the erosion repair area. The points should be established, recorded and measured by a licensed surveyor. UES recommends that supplemental readings of the monitoring points be obtained on a 6-month interval. The surveyor should also survey creek bottom to examine scouring. The monitoring data should be sent to UES for further evaluation. If UES notices alarming lateral deflection beyond the allowable limit, structural retrofitting or installation of additional piers may be needed to address the issue.

We appreciate the opportunity to provide our services to the City of Fairfield for this project and look forward to working and assisting throughout construction. If specific questions arise, please do not hesitate to contact us.

Respectfully submitted,  
UES

James P. Haines, P.E.  
Geotechnical Department Manager

Suraj Khadka, P.E.  
Project Manager



Appendix:     A: Photographs and Measurements provided by City of Fairfield  
                  B: UES Photographs

**APPENDIX A**  
Photographs and Measurements provided by City of Fairfield

Pleasant Run Creek Wall Observations at 5121 Southview											
Pile Number:	1	2	3	4	5	6	7	8	9	10	11
Water Depth (feet):	2	2.5	2.7	3.2	2.9	2.5	1.7	1.1	0.8	0.7	0.7
Void Below Panel to the Right(feet):	1.5	1	1	1	0.5	1.5	0	0	0	0	0
Slope of pile (towards waterway):	4.17%	2.08%	2.78%	1.39%	1.39%	2.78%	2.95%	3.13%	4.86%	4.17%	4.17%

Notes: Water depth measured against pile with grade rod.  
 Void measurements below panels is approximate, measured by feel.  
 Void below panel to the left of pile #1 is 0.25'  
 Void below panel between pile 6 and 7 tapers from 1.5' to 0  
 Pile slopes are approximate.



**APPENDIX B**  
UES Photographs



**Photograph 1: View of eroded area in front of pier wall.**



**Photograph 2: View of eroded area in front of pier wall.**



**Photograph 3: Uneven weep holes due to differential downward movement of panels caused by erosion**



**Photograph 4: Uneven weep holes due to differential downward movement of panels caused by erosion.**



**Photograph 5: Probing below bottom panel, Erosion extends about 2 feet below panel at this location.**



**Photograph 6: Top of pier wall visibly rotating.**



**Photograph 7: Differential panel movement**



**Photograph 8: Similar erosion issue occurring downslope of the subject area.**



**Photograph 9: Soil loss behind pier wall within rear of property at 5121 Southview Drive**

*Revised w/ PW*

**PLEASANT RUN CREEK WALL**

Bin Block and conc fill option

	QUANTITY	UNIT	UNIT PRICE	TOTAL	
BIN BLOCKS 2'x2'x6'	110	EA	\$ 90.00	\$ 9,900.00	240' & 88' Sections, 2 rows
CONCRETE	74	CY	\$ 183.00	\$ 13,542.00	328' x 2' x 3.5'/27
PUMP	1	LS	\$ 3,000.00	\$ 3,000.00	1 day
DOWELS #4	220	EA	\$ 2.54	\$ 558.80	110 blocks x 2ea, 12" with 6" tail. Drill block and install w/ epoxy
#5 REIN STEEL. 40 PCS AT 20'	40	EA	\$ 19.05	\$ 762.00	2 horz bars length of pour
COST PER DAY	7	EA	\$ 4,200.00	\$ 29,400.00	LS cost per day, Equip & Labor
EPOXY	1	LS	\$ 609.00	\$ 609.00	
WIRE	4	EA	\$ 9.00	\$ 36.00	
MOBILIZATION	1	LS	\$ 2,500.00	\$ 2,500.00	
COST PER DAY TRUCKING BLOCK	7	EA	\$ 960.00	\$ 6,720.00	
				<b>\$ 67,027.80</b>	

**3-5-26**

# PLEASANT RUN CREEK WALL

Bin Block and con: fill option

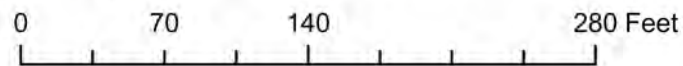
	QUANTITY	UNIT	UNIT PRICE	TOTAL	
BIN BLOCKS 2'x2'x6'	110	EA	\$90.00	\$ 9,900.00	-
CONCRETE	74	CY	\$183.00	\$13,542.00	-
PUMP	1	LS	\$3,000.00	\$ 3,000.00	-
DOWELS #4	220	EA	\$2.54	\$ 558.80	-
#5 REIN STEEL 40 PCS AT 20'	40	PCS	\$19.05	\$ 762.00	-
COST PER DAY	7	EA	\$4,200.00	\$29,400.00	-
Epoxy	1	LS	\$609.00	\$ 609.00	-
Wire	4	EA	\$9.00	\$ 36.00	-
Mobilization	1	LS	\$2,500.00	\$ 2,500.00	-
Cost Per Day Trucking Block	7	EA	\$960.00	\$ 6,720.00	-
				\$ -	-

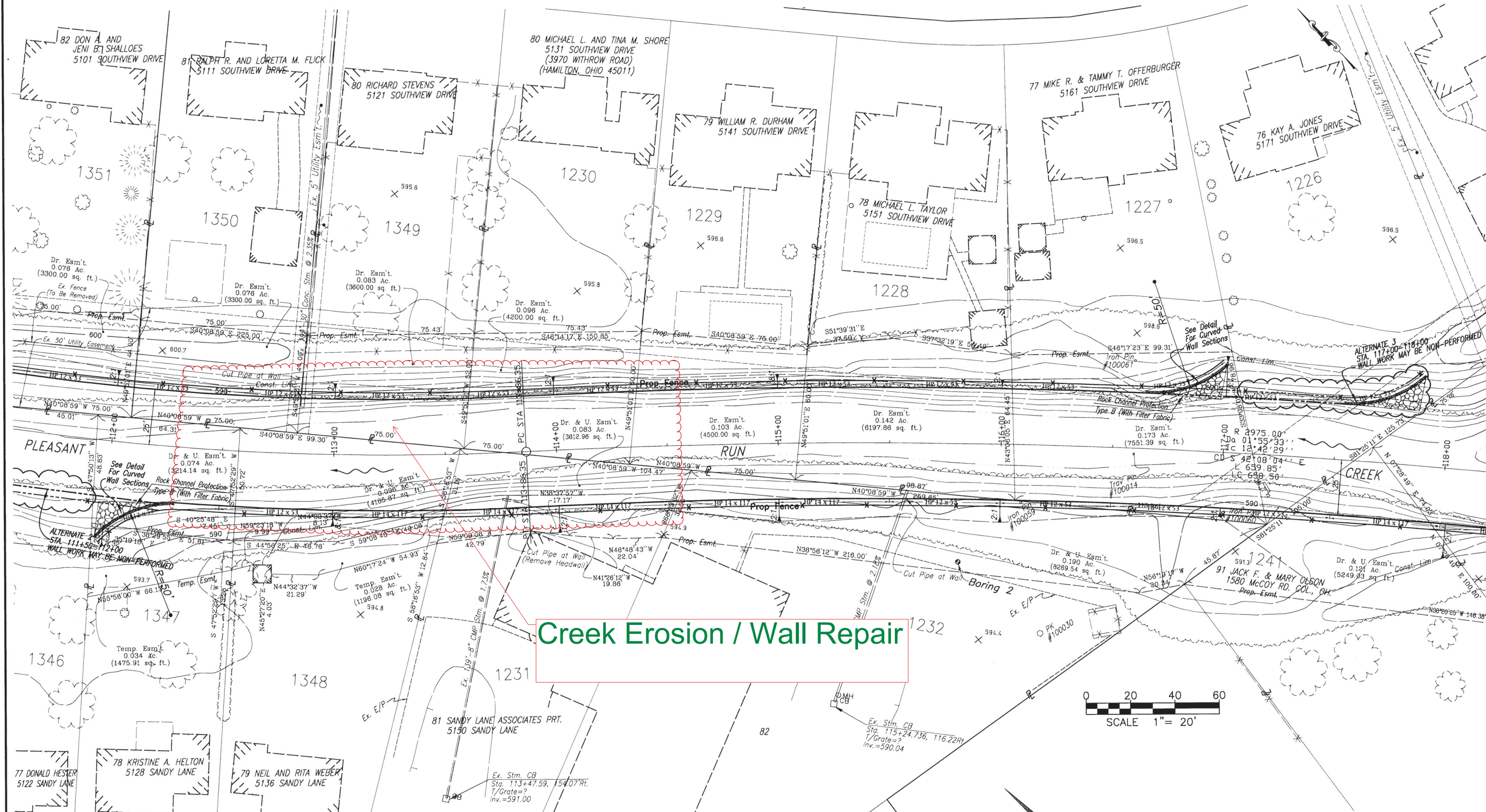
## Prevailing Wage Hourly Rates

47,000 lb Trackhoe \$175.00/hr  
 27,000 lb Trackhoe \$160.00/hr  
 Bobcat \$125.00/hr  
 Labor \$85.00/hr

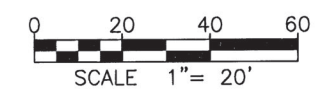
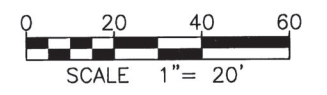


### Sandy Ln Wall Erosion Repair





**Creek Erosion / Wall Repair**



RCP Type B W/Filter



engineers planners surveyors

**bayer becker engineers**

700 nilles road fairfield, ohio 45014  
513-823-2149

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JW BRENNAN OF ROSS, OHIO TO PERFORM EMERGENCY DRAINAGE REPAIR – PLEASANT RUN CREEK WALL AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with JW Brennan of Ross, Ohio to perform Emergency Drainage Repair – Pleasant Run Creek Wall in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the work needs to be completed as soon as conditions and contractor availability allow; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
	–	–
		Mayor’s Approval
Posted	_____	
	–	
First Reading	_____	Rules Suspended _____
	–	–
Second Reading	_____	Emergency _____
	–	–
Third Reading	_____	
	–	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

---

Clerk of Council

Active Clients\City of Fairfield\Ordinances\2026\JW Brennan-Ord



**City Council Communication**  
**Regular Meeting - March 23, 2026**

Submitted by: Brian Rose, Fleet & Facilities Manager  
 Department: Public Works

**Subject:**

Purchase of Back-Hoe #203 (Public Works)

**Legislation Title:**

Ordinance to authorize the City Manager to execute a contract with the Southeastern Equipment Co. for the purchase of a 2026 Case 590 Super N 4WD Backhoe and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount specified in the Financial Impact below from the Capital Improvement Fund for the purchase of a Case 590SN 4WD back-hoe with attachments for the Street Division of the Public Works Department. It is further recommended that the City Council authorize and direct the preparation of legislation authorizing the City Manager to enter into a contract with the Southeastern Equipment Co., Monroe, Ohio for the purchase of this equipment.

**Discussion:**

This request is for the purchase of a 2026 Case 590 Super N 4WD Backhoe for the Street Division of the Public Works Department to replace Unit #200 (2002 Case Back-Hoe) due to age and condition. This equipment is being purchased through the Southeastern Equipment Co. using the Sourcewell joint purchasing program, contract #011723-CNH, utilizing Ohio Revised Code Section 9.48 (B)(2) allowing for the purchase of contract items through a joint purchasing program operated by or through a national or state association of political subdivisions in which the City is a member thereof. We requested a trade-in value for the old unit and found the offer to be in-line with recent Govdeals purchase prices of comparable equipment, so the old unit will be traded in.

**Financial Impact:**

\$170,328 (\$168,328 for the Back-Hoe - \$23,000 for the trade-in + \$25,000 for additional attachments, City fleet needs, and contingencies) from the Capital Improvement Fund.

This equipment is listed in the 2026 CIP as # 6FT66 Replace Back-Hoe (Streets) \$180,000

**Emergency Provision:**

*Yes, Emergency provisions are being requested to facilitate the purchase so the equipment can be used this summer*

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. Case Quote
2. Southeastern Equipment Co.-Ord



# SALES ORDER

**Purchaser:**

**CITY OF FAIRFIELD**  
**Contact:**  
 5350 PLEASANT AVE  
 FAIRFIELD, OH 45014  
 P: 513-867-5300  
 E:

**Selling Branch & Salesperson:**

404 Breden Rd., Monroe, OH 45050  
  
**Salesperson:** Scott Runnells  
 P: (513) 539-9214  
 E: srunnells@southeasternequip.com  
**Quote #:** 20260306-104429212

**Financed by:**

Cash, Check, or Other  
**Date:** 03/06/2026  
**Contract #:** 032515-CNH

**Account #:** 532061  
**County:** Butler, OH  
**Ship To:**

**Order Summary:**

Equipment # Item # Serial #	Year, Make, Model	Product Notes	Price
Case 590SN Backhoe		590SN 4WD T4 Final 745299 YGR Order 745299 9200025 Front Michelin Bibsteel Radial Tires 360/70 R17.5 9300019 Back Michelin XMCL Radial Tires 540/70 R24 464074 Extendahole pkg 1 or 2 way aux X20038X Standard Control 423069 24" Universale Bucket 442056 flip over/stabilizer pads Comb 745274 Thumb option 74243 93" 4x1 Bucket w cutting edges 464078 Ride Ctrl, Cmft str & 3SPL pkg 747853 2 Door Cab w/ Heat and A/C 745161 Premium Seat 464957 transport protection 745242 LED light pkg X18011x no front fenders X02112X standard climate X47086x English Manual	\$156,723.84
Freight from manufacturer		Freight cost	\$1,200.00
Traffic Surcharges		Tariff tax	\$9,403.43
Pre-delivery cost		PDI	\$1,000.00
<b>Total Equipment Price</b>			<b>\$168,327.27</b>

Total Equipment Price	\$168,327.27	Fuel, DEF, and Other	\$0.00	Sales Tax	\$0.00
Final Trade-In Amount	\$23,000.00	Freight/Trucking	\$0.00	FET Tax	\$0.00
Applied Rent	\$0.00	Title & License Fees	\$0.00	Down Payment	\$0.00
Carrying Charge	\$0.00	Total Trade Payoff	\$0.00		
<b>Total After Tax &amp; Payoff</b>				<b>\$145,327.27</b>	
<b>Estimated Balance Due (after down payment)</b>				<b>\$145,327.27</b>	



# SALES ORDER

Account #: 532061  
 County: 017  
 Ship To:

Salesperson: Scott Runnells  
 E: srunnells@southeasternequip.com  
 Quote #: 20260306-104429212

Date: 03/06/2026  
 PO #: N/A  
 Contract #: 032515-CNH

## Trade Equipment:

Equipment # / Item # / Serial #	Year, Make, Model	Product Notes	Trade-In Allowance
Equipment: Item: Serial: JJG0287678	CASE 590SM	cab, 4x4, 4-1, e-hoe	\$23,000.00
		Freight to Southeastern Equipment	(\$0.00)
<b>Total Value:</b>			\$23,000.00

## NOTES:

sourcewell # 20092
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## EQUIPMENT DELIVERY INFORMATION

Transfer of Ownership	FOB Southeastern Equipment Company
Delivery Method	Customer Truck
Customer Requested Delivery Date	—
Delivery Info	

Line Item Name	Description	Months	Total Engine Hours	Expires	Price
Manufacturer Base Warranty	12 months / unlimited hrs	—	—	—	\$0.00
<b>Total Warranty Price</b>					\$0.00

	Customer Initials
I have elected <b>NOT TO TAKE</b> any extended warranty options with the purchase of this equipment.	
I have elected <b>NOT TO TAKE</b> any preventative maintenance plan with the purchase of this equipment	



**Sourcewell - Construction Equipment Contract**

Contract Number: 011723 - CNH  
 Contract Period: 04/04/2023 - 04/14/2027  
 Pricing Revised: 5/20/2024  
 Eligible Customers: All Sourcewell & Canoe members in United States & Canada

Members Include: Government  
 Education (K-12 and higher)  
 Non-profit agencies  
 States that have adopted the contract (see below)

**States that have Adopted Sourcewell as their term contract:**

Nevada: 99SWC-NV24-20727  
 New York PC69383  
 Delaware GSS23750-Equip\_HD  
 Arkansas: 4600054250  
 Washington: 19622

Member list: <https://www.sourcewell-mn.gov/become-member/search>  
 Contract details: [Case Construction: Contract 011723-CNH | Sourcewell \(sourcewell-mn.gov\)](https://www.sourcewell-mn.gov/register)  
 Need to Join? (USA) <https://www.sourcewell-mn.gov/register>  
 Need to Join? (CA) [Members - Canoe Procurement Group of Canada](#)

CONTRACT DETAILS	
Contract Pricing	Specified discount off List Price/MSRP plus freight and setup and local delivery. Also surcharge but this must be placed on a separate line item. These discounts not allowed with wholesale discount.
Multiple Unit Discount	Not applicable.
Third Party Items	Allowed. Third party equipment and/or accessories must be listed on individual line(s) below the contract items.
Trade-In	Allowed. The value is determined by the agency and the local dealer.
Rental or Lease	Contact your local Case CE dealer for lease options.
Payment	Contact your local Case CE dealer for payment options.



See [www.casece.com](http://www.casece.com) for product information  
**SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027**  
 Pricing Revised 05/20/2024

**FOR USA & Canadian MARKET ONLY**

PRODUCT / MODEL	PRICE LIST	SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE
<b>TRACTOR LOADER</b>		
570N	Current Pricing	21%
<b>TRACTOR LOADER BACKHOE</b>		
575N EP	Current Pricing	27%
580SN	Current Pricing	28%
580SN WT	Current Pricing	28%
580SV	Current Pricing	28%
590SN	Current Pricing	28%
695SV	Current Pricing	28%
580EV	Current Pricing	30%
<b>FORKLIFT</b>		
586H	Current Pricing	20%
588H	Current Pricing	20%
<b>CRAWLER DOZER</b>		
650M	Current Pricing	21%
750M	Current Pricing	27%
850M	Current Pricing	27%
1150M	Current Pricing	27%
1650M	Current Pricing	27%
2050M	Current Pricing	23%
<b>COMPACT WHEEL LOADER</b>		
21F	Current Pricing	18%
121F	Current Pricing	21%
221F	Current Pricing	21%
321F	Current Pricing	21%
<b>WHEEL LOADER</b>		
521G	Current Pricing	28%
621G	Current Pricing	29%
651G	Current Pricing	29%
721G	Current Pricing	29%
821G	Current Pricing	29%
921G	Current Pricing	29%
1021G	Current Pricing	23%
1121G	Current Pricing	23%

Freight FOB North America plant or import distribution location  
 CASE CE dealer can add delivery freight and PDI costs.

590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST

(Ex Works Burlington, IA)  
**Standard Equipment**

ENGINE:

FPT F5BFL413A diesel  
207 CID (3.4L)  
Tier 4 Final certified  
Electronic Fuel Injection  
Selective Catalytic Reduction (SCR)  
Horsepower:  
- Gross 110 HP (82 Kw)  
- Net 108 HP (81 Kw)  
Air cleaner aspirated dual element-dry  
type, radial seal  
Anti-freeze (Protect to -34°F)  
Fuel Tank: 35 gal. (132L)  
DEF Tank: 3.6 gal. (13.5L)  
Locking DEF/Fuel cover  
Throttles, rotary hand and suspended  
foot  
Self adjusting belt  
Electric Fuel Primer

POWER TRAIN:

4F-4R PowerDrive H-Type  
Rear drive axle - outboard planetary  
Torque converter

OPERATOR'S PROTECTIVE

STRUCTURE:

ROPS/FOPS canopy, Isolation mounted  
Anti-vandalism cover for instruments  
Right side console storage  
compartment and thermos/fire  
extinguisher holder  
Interior rear view mirror  
Seat, mech. suspension, 180° swivel  
Seat belt, 3" retractable  
Tilt Steering Wheel (cab only)  
(Cab Only) Bluetooth Radio:  
Features include Bluetooth  
connectivity for phone calls &  
music playback, AM/FM tuner,  
NOAA weatherband tuner &  
audio Aux-in. USB input in add.  
to the current aux line in.  
Sirius XM satellite radio ready  
Doesn't include Sat. Antenna.

Built-in microphone in headliner

INSTRUMENTATION:

Gauges (backlit):  
Converter oil temperature  
Engine water temperature  
Fuel level  
Tachometer/hourmeter  
DEF level

Warning Lights:

A/C System Pressure  
Air cleaner restriction  
Alternator  
Cold Start  
Engine oil pressure  
Hydraulic filter bypass  
Low fuel level  
Parking Brake  
Water in fuel  
Low DEF

Audible warning alarm for:

Coolant temperature  
Converter temperature  
Engine oil pressure  
Parking brake engagement  
Shuttle engagement with seat in  
backhoe position  
Low DEF fluid

ELECTRICAL:

12 Volt system  
Cold Start Dual Battery: Includes  
engine block heater, 2 - 850 CCA  
Batteries & heated CCV hose  
Alternator: 160 AMP  
Dual power plug recepticals (30 AMP)  
Key start  
Lights:  
Canopy: 4 headlights (halogen)  
+ 4 rear flood + 2 side lights  
2 rear tail/stop  
2 front flashers/turn  
2 rear flashers/turn

590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST

(Ex Works Burlington, IA)  
**Standard Equipment**

**ELECTRICAL (Cont'd):**

Cab: 4 headlights (halogen)  
+ 4 rear flood + 2 side lights  
2 rear tail/stop  
2 front flashers/turn  
2 rear flashers/turn  
Automotive turn signal switch with  
horn and driving lights  
Neutral start system  
Battery Disconnect/Jump Start

**HYDRAULICS:**

43 GPM Variable Displacement Axial  
Piston Pump  
Heavy duty hydraulic oil cooler  
Oil filter, spin-on, 7 micron  
Remote hydraulic test ports  
Pro Control System™

**LOADER:**

Bucket position indicator  
Electric clutch cut-out  
Lifting lugs and tie downs on  
loader bucket  
Single lever control with self-leveling  
and return to dig  
Loader arm service lock

**BACKHOE - INTEGRAL:**

Digging depth  
15'6" - 19'6" Extendahoe™  
Extendahoe (EHOE)  
Foot swing manual control  
Mechanical bucket coupler  
Power Lift Feature  
Gripper teeth on dipper  
Power Boost Feature on Pilot Controls

**OTHER STANDARD FEATURES:**

Backup alarm  
Brakes: Hydraulic power assisted wet  
multi-disc, self adjusting, outboard  
mounted  
Electro-hydraulic differential lock  
Front & rear tie downs  
Horn (front & rear switches)  
Hydrostatic steering  
Parking brake, spring applied,  
hydraulically released with electric  
switch control  
Replaceable molded front bumpers  
Forward tilt engine hood  
Vertical spin on engine, fuel and  
hydraulic filters  
4WD units include drive shaft guard  
Heavy Front CWT EHOE 1100 lbs.  
Engine ECO Mode  
Auto Engine Idle  
Auto Engine Shutdown  
Auto Protection Shutdown  
Tool Box  
Heavy counterweight standard on  
all configurations and models  
MyCASEConstruction Telematics  
Includes hardware and 7-year  
data subscription  
Warranty:  
1-Year/Unlimited-Hour Full  
Coverage Base Limited Warranty  
2-Year/2,000-Hour Extended  
Engine/Drivetrain Warranty



**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)

**Models**

COMMERCIAL MODEL	Weight	Factory Data	List Price
590SN 4WD T4 FINAL.	20,077 LB		\$182,238.00



**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)  
**Factory Supplied Options**

Order Code	Description	Weight	Factory Data	List Price
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**PACKAGES**

SD L9000 QUICK PICKS

464624	2CAB PLT PDH 2WAY1 747853 - Cab, Two Door w/Heater/AC 423078 - Pilot Controls 423062 - Powershift H-Type Transmission 464074 - 1-Way or 2-Way Aux & EHOE Pkg 464078 - RC & CS & 3 SPL Pkg 745161 - Cloth Air Seat w/Heat X50133X - No Special Feature Request			(\$5,125.00)
464625	2CAB PLT PDH 2WAYC1 747853 - Cab, Two Door w/Heater/AC 423078 - Pilot Controls 423062 - Powershift H-Type Transmission 464075 - 1-Way or 2Way Aux & EHOE & HCPL 464078 - RC & CS, 3SPL Pkg 745161 - Cloth Air Seat w/Heat X50133X - No Special Feature Request			(\$5,125.00)
464628	1CAB PLT PDH EHOE 747855 - Cab, LH Door w/Heater/AC 423078 - Pilot Controls 423062 - Powershift H-Type Transmission 464073 - No Aux & EHOE Pkg 464078 - RC, CS, & 3SPL Pkg 745161 - Cloth Air Seat w/Heat X50133X - No Special Feature Request			(\$5,125.00)
464629	1CAB PLT PDH 2WAY 747855 - Cab, LH Door w/Heater/AC 423078 - Pilot Controls 423062 - Powershift H-Type Transmission 464074 - 1-Way or 2-Way Aux & EHOE Pkg 464077 - Ride Control & Comfort Steer 745161 - Cloth Air Seat w/Heat X50133X - No Special Feature Request			(\$5,125.00)
463757	No Quick Pick			No Charge
745299	YGR ORDER 745299 Not available on 2WD models. Must be YGR order: Government, State/Provincial, Federal, Public Utilities and Non-profit/charitable Org.			(\$5,125.00)



**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)

**WHEELS**

FRONT WHEELS

SD 13002 FRONT WHEELS

4 Wheel Drive

	9200012	14x17.5, 10PR <b>Brand Preference Not Selectable</b>			No Charge
	9200025	360/70 R17.5 Michelin Tires <b>Michelin Bibsteel Radial Tires</b>			\$1,063.00

REAR WHEELS

SD 09006 REAR WHEELS

	8392564	Rear Tires 21Lx24 12PR <b>Brand Preference Not Selectable</b> <b>Note: Tire chains cannot be used on 21Lx24 tires</b>			No Charge
	9300019	540/70 R24 Michelin Tires <b>Michelin XMCL Radial Tires</b>			\$1,474.00

**BACKHOE**

SD L8000 BHOE PERFORMANCE PKG

	464073	Extendahoe Package (No AUX) <b>Extendahoe (EHOE) Dipper</b>			No Charge
	464074	Extendahoe Pkg- 1 or 2 way AUX <b>1-way or 2-Way Flow BHOE Auxiliary Hydraulics for use with hammers or similar 1-way flow attachments or switch to the 2-way flow setting and operate thumbs or similar 2-way flow attachments. Comes with Extendahoe (EHOE) Dipper</b>			\$2,895.00
	464075	EHOE & Hyd Pkg- 1 or 2 way AUX <b>1-way or 2-Way Flow BHOE Auxiliary Hydraulics for use with hammers or similar 1-way flow attachments or switch to the 2-way flow setting and operate thumbs or similar 2-way flow attachments. Comes with Extendahoe (EHOE) Dipper and Hydraulic BHOE bucket coupler.</b>			\$6,675.00

CONTROLS

SD 20038 BACKHOE CONTROLS

	X20038X	Standard Controls <b>Standard foot swing controls</b> <b>Power lift is standard on 580SN, 580SN WT and 590SN.</b>			No Charge
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**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

**(Ex Works Burlington, IA)**

Backhoe Controls - Manual					
	742369	Dual Lever Controls In lieu of foot swing, for backhoe Power lift is standard on 580SN, 580SN WT and 590SN.			\$442.00
Backhoe Controls - Pilot					
	423078	Pilot Controls w/Power Lift Includes Power Lift and Power Boost feature on 580SN, 580SN WT and 590SN.			\$2,475.00

**COUPLER**

**SD 20039 BACKHOE COUPLER**

	745162	Universal Mech Quick Coupler Coupler works with: CASE N Series, Deere 410 size & 310 "S" size machines and CAT - Not compatible with Deere 310 std or EP models (i.e. 310L EP, 310L, 310K, etc.) Not for use with 745274 Thumb.			\$1,824.00
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**BUCKETS**

**SD L5215 BACKHOE BUCKET**

	XL5215X	No Backhoe Bucket			No Charge
Universal Buckets					
	423068	18" Universal Bucket 5.30 cu. ft./15 cu. m. heaped capacity Includes SmartFit teeth			\$2,210.00
	423069	24" Universal Bucket 7.70 cu. ft./22 cu. m. heaped capacity Includes SmartFit teeth			\$2,498.00
	423070	30" Universal Bucket 10.20 cu. ft./29 cu. m. heaped capacity Includes SmartFit teeth			\$2,799.00

**STABILIZER PADS**

**SD L5401 STABILIZER PADS**

	442055	Cleated Dirt Pads			No Charge
	442056	Flip Over/Stabilizer Pads Comb			\$847.00

**SD L7014 THUMB OPTION**

	XL7014X	No Thumb Option			No Charge
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**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)

745274	<p>Thumb Option  <b>CASE hydraulic Thumb, factory installed directly to EHOE outer section &amp; direct plumbed. Thumb tucks &amp; locks back against EHOE when not in use. Includes: 2 replaceable, high strength, bolt on tines w/ two positions for Universal or Hi-Cap buckets. Meshes w/ Bucket teeth on 18" &amp; 24" Bucket.</b>  <b>Requires EXTENDAHOE</b>  <b>Requires 2 way Aux Hydraulics</b>  <b>Not for use with 745162 Universal Coupler.</b></p>			\$4,065.00
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**LOADER**

**SD L5302 LOADER BUCKET**

742242	No Loader Bucket, Pins Only			No Charge
Pin-on Buckets - Less Teeth				
747539	93" HD Long Lip w/Cutting Edge 1.3 cu.yd. Includes bolt-on cutting edge & lift eyes			\$4,178.00
742433	93" 4x1 Bucket w/Cutting edges 1.2 cu. yd. - Includes 3 bolt-on cutting edges Must order Loader Auxiliary Hydraulics			\$10,829.00

**SD L8001 LDR PERFORMANCE PKG**

464076	Base Unit Package			No Charge
464077	<p>Ride Control &amp; Comfort Steer  <b>Ride Control &amp; Comfort Steering</b>  <b>-Auto Ride Control</b></p> <p><b>-Comfort Steer - Reduces amount of times the steering wheel must be turned to travel from lock to lock.</b></p> <p><b>Bundle 464077 is not available on 2WD models</b></p>			\$1,832.00
464078	<p>Ride Ctrl, Cmft Str &amp; 3SPL Pkg  <b>Includes bundle 464077 and:</b>  <b>Auxiliary Hydraulics Loader - Aux Hydraulics &amp; controls.</b>  <b>Includes proportional roller w/ selectable detent</b></p> <p><b>This bundle is not available on 2WD models</b></p>			\$3,193.00
464079	<p>RC, CS, 3SPL, HYD CP  <b>Includes bundle 464078 and:</b></p> <p><b>-Hydraulic Ldr Quick Attach - Engage/release attachment from operators seat. ONLY available on 4WD models</b></p> <p><b>This bundle is not available on 2WD models</b></p>			\$7,310.00



**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)

**ROLLOVER PROTECTIVE STRUCTURE**

SD 05097 ROLLOVER PROTECTIVE STRUCTURES

Canopy					
	442082	Canopy, ROPS Tilt steering is not available on Canopy models.			No Charge
Cab					
	747855	Cab with Left hand Door Includes heat and air conditioning, defroster and door activated dome light.			\$9,455.00
	747853	2 Door Cab w/ Heat and A/C Includes two doors, heater, air conditioning, defroster and door activated dome light.			\$11,918.00

**OPERATOR'S SEATS**

SD 05129 OPERATOR'S SEAT

	747851	Vinyl Mechanical Seat Vinyl, mechanical suspension seat with armrests. Available for use with both Cab and ROPS options.			No Charge
	747770	Cloth Mechanical Seat Cloth, mechanical suspension seat with armrests. Not for use with ROPS Canopy option 442082.			\$24.00
	745161	Premium Seat Premium multi-color, hand stitched cloth, heated air suspension seat.			\$880.00

**ADDITIONAL EQUIPMENT TLB**

SD 49037 Transport Protection

	X49037X	No Transport Protection			No Charge
	464957	Transport Protection Provides protection against corrosion during transport & storage.			No Charge

SD 06081 LIGHTS

	745243	Standard Lights			No Charge
	745242	LED Light Package 4 Front, 4 rear and 2 LED side lights			\$897.00

SD 18011 FRONT FENDERS

	X18011X	No Front Fenders			No Charge
	742803	Front Fenders			\$467.00

**590SN T4 FINAL BACKHOE LOADER  
US PRICE LIST**

(Ex Works Burlington, IA)

COLD START AIDS

SD 02112 SEVERE COLD WEATHER

	X02112X	Standard Climate			No Charge
	745252	Severe Cold Weather Package Includes Hydraulic Tran Ultraction SSL Transmission & Hyd. Fluid and SAE 0W40 CJ-4 Engine Oil - recommended for machine start-up and operation at temperatures consistently below 0 degrees Fahrenheit.			\$1,306.00

DECALS AND OPERATOR'S MANUALS

SD 47086 OPERATOR'S MANUAL & DECALS

	X47086X	English Manual			No Charge
	747882	French Manual			No Charge
	747883	Spanish Manual			No Charge

<p>LIST 217,672</p> <p style="margin-left: 20px;">- 60,948. <sup>16</sup>/<sub>100</sub></p> <hr style="width: 80%; margin-left: 20px;"/> <p style="margin-left: 20px;">156,723. <sup>84</sup>/<sub>100</sub></p> <p style="margin-left: 20px;">+ 1,200. <sup>00</sup>/<sub>100</sub></p> <p style="margin-left: 20px;">+ 1,000. <sup>00</sup>/<sub>100</sub></p> <p style="margin-left: 20px;">+ 9,403. <sup>43</sup>/<sub>100</sub></p> <hr style="width: 80%; margin-left: 20px;"/> <p style="margin-left: 20px;">\$ 168,327. <sup>27</sup>/<sub>100</sub></p>	<p>28% SOURCEWELL DISCOUNT</p> <p>FREIGHT FROM MANUFACTURE</p> <p>PAT</p> <p>TARIFF SURCHARGE 6%</p>
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ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE SOUTHEASTERN EQUIPMENT CO. FOR THE PURCHASE OF A 2026 CASE 590 SUPER N 4WD BACKHOE AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with the Southeastern Equipment Co. for the purchase of a 2026 Case 590 Super N 4WD Backhoe in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the equipment can be purchased and used this summer; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
	-	-
		Mayor's Approval
Posted	_____	
	-	
First Reading	_____	Rules Suspended _____
	-	-
Second Reading	_____	Emergency _____
	-	-
Third Reading	_____	
	-	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

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Clerk of Council

Active Clients\City of Fairfield\Ordinances\2026\Southeastern Equipment-Ord



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Lance Kennedy, IT Manager  
Department: City Manager's Office - CPO

**Subject:**

Video Surveillance System Upgrade

**Legislation Title:**

Ordinance to authorize the City Manager to enter into a contract with Mobilcomm for the purchase of hardware and licensing for the Avigilon surveillance system and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

An appropriation in the amount of \$155,000 is being requested, along with City Council approval for capital funding to support the scheduled replacement of aging video surveillance equipment along with the purchase of perpetual device licenses related to the city's video surveillance system.

**Discussion:**

The implementation of a centralized video surveillance storage system has been planned and approved in the 2026–2030 Capital Improvement Program (CIP). This project includes the purchase of a dedicated video surveillance storage platform, perpetual camera licensing, and professional installation services necessary to support the City's expanding network of security cameras across municipal facilities and public spaces. Equipment and services will be procured utilizing Ohio State bid or contract pricing when it offers a more cost-effective option than other available pricing. The City maintains a growing network of video surveillance cameras used to enhance public safety, protect City assets, support law enforcement investigations, and monitor critical infrastructure. As camera deployments continue to expand and video resolution standards increase, the demand for reliable, high-capacity storage and licensing has grown significantly, along with the need for user-friendly access to the system. Implementing a centralized storage solution ensures that video data is securely retained, efficiently managed, and easily accessible for authorized personnel.

**Without a modern and scalable storage platform, the City may experience:**

- Reduced ability to retain video footage for required time periods

- Limited capacity to support additional cameras or higher-resolution video
- Increased risk of data loss due to aging or fragmented storage systems
- Higher maintenance and support costs associated with decentralized or outdated storage infrastructure
- Operational inefficiencies when retrieving or managing video evidence

**Scope of Project:**

- Centralized video surveillance storage system
- Perpetual camera licensing for the video management platform that does not require annual renewal
- Professional installation and system configuration services
- This investment will provide the City with a reliable, scalable, and long-term solution for managing video surveillance data while supporting continued expansion of the City’s security camera network.

**Financial Impact:**

An appropriation in the amount of \$155,000 is being requested for the purchase and implementation of a centralized video surveillance camera storage system, including perpetual camera licensing and professional installation services, based on current pricing. Funding for this project was included in the 2026–2030 Capital Improvement Plan (CIP) under Project 6CM04 – Camera Surveillance System. The funding source for this project is the Capital Improvement Fund in the amount of \$155,000.

**Emergency Provision:**

Yes - An emergency provision is necessary without competitive bidding in order to avoid extended order fulfillment and scheduled installation time for the equipment, and so that purchases and replacements can be made immediately. State pricing through Mobilcomm on contract ID 042021-MOT is used when state bid/contract pricing is the lower-cost option. Due to the frequency with which these types of equipment are updated by the manufacturers and rapidly changing pricing, the quantity and model(s) of equipment to be purchased will be based on pricing and availability at the time of purchase.

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. Mobilcomm Avigilon - City of Fairfield On Prem March 8 Final
2. Mobilcomm-Ord



1211 WEST SHARON ROAD, CINCINNATI, OHIO 45240 513-595-5800

**PROPOSAL FOR:** City of Fairfield

**ADDRESS:**

**CITY, STATE, ZIP:**

**SYSTEM #:**

**SALES TAX:**

**DATE:** 3/12/2026

**EXPIRES:** 8 Days

**REV:**

**ATTENTION:** Lance Kennedy

**E-MAIL:**

**TELEPHONE:**

**SALES REP:** Mike Conrad

**TELEPHONE:** 513-595-5821

**E-MAIL:** mconrad@mobilcomm.com

**QUOTE #:**

**PREPARED BY:** Matt VanHouten

**TELEPHONE:** 513-595-5844

**E-MAIL:** mvanhouten@mobilcomm.com

**DESCRIPTION:** City of Fairfield Avigilon Migration

**Quote Signature Confirms Intent to Purchase on 4/1 Pending Approval**

**Documents Included:**

Scope of Work

Terms & Conditions

**Note: Parts pricing and shipping subject to Review before order is placed by Mobilcomm.**

50 % Payable to Mobilcomm upon receipt of Order	\$73,851.20
30 % Payable to Mobilcomm upon receipt of Equipment	\$44,310.72
20 % Payable to Mobilcomm upon Completion	\$29,540.48
Sales Tax is Not Included:	
<b>Total Payable to Mobilcomm:</b>	<b>\$147,702.40</b>

**ACCEPTED BY:** \_\_\_\_\_

**PO #:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_





<b>TERMS / CONDITIONS for:</b>	<b>City of Fairfield</b>
<b>Description of Work:</b>	<b>City of Fairfield Avigilon Migration</b>
<b>Proposal By:</b>	<b>Matt VanHouten</b>

<b>Item Description</b>	<b>Details - Please contact Matt VanHouten for questions or clarification of this document</b>	<b>Mobilcomm</b>	<b>Customer</b>	<b>Other</b>
<b>Owner Responsibilities</b>	<b>Costs associated with any of the following are excluded unless specifically listed in the proposal</b>			
	Cost of any required permits for zoning and/or building will be the owner(s) responsibility		X	
	Access to building is available to Mobilcomm personnel		X	
	If building or tower space is leased, permission to use the property has been obtained		X	
	Leased tower space may require load analysis and additional fees imposed by the tower owner		X	
	Electric service is available where needed or will be provided by the owner(s)		X	
	IP network requirements, if needed, are understood and agreed to by the owner's IT personnel		X	
	HEPA tents, if required, must be supplied by the owner(s)		X	
	Rental of lift platforms, if required, is not included		X	
	Mobilcomm must be informed of any known or potential hazards on the property; if hazards are present, cost for remediation will be the owner(s) responsibility.		X	
	If asbestos is present, cost for remediation will be the owner(s) responsibility		X	
	Notify Mobilcomm prior to the proposal if plenum rated cable is required for any portion of the project		X	
	Notify Mobilcomm prior to the proposal if site safety training is required and length of time to complete		X	
<b>Assumptions</b>	Floor space or wall space is available		X	
	Cable routing paths are available		X	
	Building ground system connection is available		X	
	A backup power plan, if required, is understood and agreed to by the owner(s)		X	
	A site inspection and installation plan has been performed and approved by the owner(s)		X	
	All work will be performed during normal business hours		X	
<b>Proposal</b>	All work is proposed during normal business hours, 8:00am through 4:00pm Monday through Friday			
	After hours or weekend work is not included; if required, additional labor will be added to the final invoice			
	Prevailing wage is not included; if required, Mobilcomm must be notified before accepting this proposal			
	Title will pass upon shipment, risk of loss will pass upon delivery to purchaser's facility			
	Additional charges will apply for any material or labor not included in this document			
	This proposal is valid for 8 Days; after that time, a review of the proposal is needed.			
	Quotations are exclusive of all installation, programming charges and applicable taxes unless expressly stated in the proposal.			
<b>Purchase Orders</b>	Purchase Orders, if required, must be included with the signed copy of this quotation.			
<b>Confidential</b>	This proposal has been prepared for use of the addressee only. This document shall not be reproduced and/or distributed to anyone other than the addressee and required personnel.			
<b>Liability &amp; Damages</b>	Mobilcomm's total liability, arising from the ordered products, will be limited to the purchase price of the products with respect to which losses or damages are claimed.			
	In no event will Mobilcomm be liable for incidental or consequential damages			
<b>Maintenance Agreement</b>	Maintenance (if included) provides labor and parts for the time period stated at the bottom of this quotation. Please read the maintenance agreement document for additional conditions and/or restrictions that may apply to your particular equipment.			
<b>Manufacturer's Warranty</b>	Manufacturer's standard equipment warranty (furnished upon request) applies to all ordered equipment. Mobilcomm disclaims all other warranties with respect to the ordered products, express or implied, including the implied warranties or merchantability and fitness for a particular purpose.			
<b>Returns</b>	Ordered equipment may be returned for a full refund, less a 20% restocking fee, if the equipment is returned unused and undamaged, in it's original packaging, within fifteen (15) days after shipment.			
<b>Payment Terms &amp; Tax</b>	If sales tax is not included, this is indicated on the proposal			
	Final payment is due within thirty (30) days after completion of the project			
	Payment by credit card on orders over \$5000 will have a 3% surcharge added to the final invoice			
<b>Acceptance</b>	By accepting this proposal, it is assumed that you have read and understood these terms and conditions. If you do not understand this document or scope of work, please contact the person that prepared this document for clarification.			

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MOBILCOMM FOR THE PURCHASE OF HARDWARE AND LICENSING FOR THE AVIGILON SURVEILLANCE SYSTEM AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Mobilcomm for the purchase of hardware and licensing for the Avigilon surveillance system in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that it is necessary to avoid delay in acquiring and installing the system to avoid a break in service; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
	-	-
		Mayor's Approval
Posted	_____	
	-	
First Reading	_____	Rules Suspended _____
	-	-
Second Reading	_____	Emergency _____
	-	-
Third Reading	_____	
	-	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

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Active Clients\City of Fairfield\Ordinances\2026\Mobilcomm-Ord

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Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Laurie Murphy, Assistant City Manager CPO  
Department: City Manager's Office - CPO

**Subject:**

Hourly Wage Ordinance

**Legislation Title:**

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 9-26 and all amendments thereto and declaring an emergency.

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council approve the Ordinance, suspending the rules and declaring an emergency to allow for the expeditious implementation of the new rates for FOP and IAFF members in accordance with their respective Collective Bargaining Agreements.

**Discussion:**

The Collective Bargaining Agreements (CBA) with the FOP Union, Patrol Officers and Supervisors, establish that FOP members shall receive a base wage increase of 2.5% and 2% lump sum effective April 1, 2026. The Collective Bargaining Agreement (CBA) with the IAFF establishes that IAFF members shall receive a 3% base wage increase effective the first pay period following April 1, 2026.

**Financial Impact:**

The Finance Director will calculate and appropriate the funds necessary for the above increases for FOP and IAFF members.

**Emergency Provision:**

Yes- It is recommended that City Council approve this Ordinance, suspending the rules and declaring an emergency to allow for the expeditious implementation of the new rates in accordance with the FOP and IAFF Collective Bargaining Agreements.

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. Hourly Wage Ord repealing 9-26 for meeting date March 26, 2026

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO ESTABLISH SALARIES AND HOURLY RATES FOR CERTAIN SALARIED AND HOURLY EMPLOYEES OF THE CITY OF FAIRFIELD, OHIO AND TO AUTHORIZE AND LIMIT THE NUMBERS AND TYPES OF CERTAIN EMPLOYEES. TO REPEAL ORDINANCE NO. 9-26 AND ALL AMENDMENTS THERETO AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio that:

Sec. 1 Ordinance No. 9-26 and all amendments thereto and all other ordinances inconsistent herewith are hereby repealed as the respective sections of this Ordinance become effective as stated in Section 14 hereof. Changes from Ordinance No. 9-26 are shown in bold, with deletions in brackets or strikethroughs.

Sec. 2 The salaries and hourly rates and related information contained herein are applicable only to those positions authorized in this Ordinance.

Sec. 3 The terms of the agreements of each bargaining unit of the City shall apply to all members of the bargaining unit, whether or not they are members of the union which represents that bargaining unit.

Sec. 4 All rates established by this Ordinance shall either be the maximum authorized rate or the range for each respective position as shown.

Sec.5 In the department of General Government there are the following classifications of jobs and rates of pay:

A. Civil Service Commission

One (1) Clerk of Commission (PT)	[12.00-22.66]	12.00-23.79 per hour
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B. Special Appropriations

One (1) Clerk I	[22.54-26.48]	23.10-27.14 per hour
Two (2) Clerks (PT)	[10.70-20.34]	11.00-21.36 per hour
One (1) Human Resources Assistant (PT)	[12.00-22.00]	12.00-22.66 per hour

C. City Council

One (1) Clerk of Council (PT)	[26.19-37.77]	26.19-39.66 per hour
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Sec. 6 In the Department of Development Services there are the following classifications of jobs and rates of pay.

A. Division of Building and Zoning Inspection

One (1) Building Inspector*	[38.15-39.71]	39.10-40.71 per hour
One (1) Heating Inspector*	[38.15-39.71]	39.10-40.71 per hour
One (1) Electrical Inspector*	[38.15-39.71]	39.10-40.71 per hour
One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour
One (1) Clerk I	[22.54-26.48]	23.10-27.14 per hour
Three (3) Zoning Inspector/Clerks	[27.26-28.97]	27.95-29.69 per hour
One (1) Zoning Inspector/Clerk (PT)	[10.70-20.34]	11.00-21.36 per hour
One (1) Plans Reviewer (PT)	[10.70-38.92]	11.00-40.90 per hour
One (1) Electrical Inspector (PT/TEMP)	[10.70-38.18]	11.00-40.09 per hour

\*Additional certifications in Building, Heating and/or Electrical other than that required in classification, add \$1.00 per hour.

Sec. 7 In the Finance Department are the following classifications of jobs and rates of pay:

A. Finance Administration/Financial Services

Two (2) Account Clerk II*	[27.26-28.97]	27.95-29.69 per hour
Four (4) Account Clerk I	[22.54-26.48]	23.10-27.14 per hour
Three (3) Clerk (PT)	[10.70-20.34]	11.00-21.36 per hour

B. Income Tax

One (1) Account Clerk II*	[27.26-28.97]	27.95-29.69 per hour
Four (4) Account Clerk I	[22.54-26.48]	23.10-27.14 per hour
One (1) Clerks (PT)	[10.70-20.34]	11.00-21.36 per hour

\*Appointed Crew Leader to receive an additional \$.50 per hour.

Sec. 8 In the Police Department are the following classifications of jobs and rates of pay:

Ten (10) Sergeants	[52.39-54.77]	<b>53.70-56.14 per hour</b>
Fifty-Seven (57) Police Officers*	[35.62-47.63]	<b>36.51-48.82 per hour</b>
Sixteen (16) Dispatchers **/****	[26.17-30.36]	26.83-31.12 per hour
Eight (8) Dispatchers (PT)	[26.17-30.36]	26.83-31.12 per hour
Four (4) Clerk II***	[27.26-28.97]	27.95-29.69 per hour
Four (4) Clerk I	[22.54-26.48]	23.10-27.14 per hour
One (1) Body Camera Analyst (PT)	[12.00-27.84]	12.00-29.23 per hour
One (1) Animal Control Officer	[23.09-27.06]	23.67-27.74 per hour
One (1) Animal Control Officer (PT)	[23.09-27.06]	23.67-27.74 per hour
One (1) Park Ranger***	[28.13-30.52]	28.83-31.28 per hour
Five (5) Park Rangers (PT)	[28.13-30.52]	28.83-31.28 per hour
Three (3) Police Services Aides (PT)	[12.00-28.68]	12.00-30.11 per hour
One (1) Receptionist (PT)	[10.70-20.34]	11.00-21.36 per hour

\* A Police Officer assigned as Field Training Officer for a new Officer will be paid an additional \$2.00 per hour for hours worked in the company of the new Officer as long as the Field Training Officer remains responsible for the training of the new Officer. Deduct \$3.00 from starting rate for beginning Police Officers without State Certification.

\*\* Dispatchers assigned training responsibilities will be paid an additional \$1.75 per hour for the duration of the assignment.

\*\*\* Appointed Crew Leader to receive an additional \$.50 per hour.

\*\*\*\* Appointed Dispatch Foreman will be paid \$37.19 per hour.

Sec. 9 In the Fire Department are the following classifications of jobs and rates of pay:

Three (3) Battalion Chiefs**	[39.71-42.19]	<b>43.01-44.81 per hour</b>
Three (3) Captains	[37.69-40.05]	<b>41.22-42.94 per hour</b>
Six (6) Lieutenants*	[35.67-39.05]	<b>39.42-41.07 per hour</b>
Nine (9) Fire Apparatus Operators****	[33.11-37.64]	<b>33.06-39.20 per hour</b>
Forty-Five (45) Firefighter/Paramedics	[23.00-36.25]	<b>23.69-37.34 per hour</b>
One (1) Life Safety Inspector	[43.48-49.42]	<b>42.98-50.97 per hour</b>
Six (6) Firefighter/EMT (PT)***	[17.84-24.00]	17.84-25.20 per hour
Two (2) Safety Inspectors (PT)	[12.00-22.00]	12.00-23.10 per hour
One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour

\*Additional \$1.75 per hour paid when serving as Acting Lieutenant.

\*\*Additional \$2.00 per hour paid when serving as Acting Battalion Chief.

\*\*\*Additional \$.50 per hour when assigned to Medic Unit.

\*\*\*\*Additional \$1.00 per hour when serving as Acting FOA

Sec. 10 In the Department of Public Works are the following classifications of jobs and rates of pay:

A. Construction Services

One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour
One (1) Construction Inspector*	[37.99-39.51]	38.94-40.50 per hour
Two (2) Sidewalk Inspectors (PT)	[10.70-20.34]	11.00-21.36 per hour

\*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution	\$ .25	Class I Wastewater Collection	\$ .25
Class II Water Distribution	\$ .50	Class II Wastewater Collection	\$ .50

B. Engineering Services

One (1) GIS-GPS Mapping Technician/Traffic Analyst	[38.00-39.51]	38.95-40.50 per hour
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C. Facilities Maintenance

One (1) Custodial Worker*	[24.09-26.75]	24.69-27.42 per hour
Two (2) Maintenance Worker/Laborer**	[25.46-35.41]	26.09-36.29 per hour
One (1) Maintenance Electrician	[33.03-39.11]	33.86-40.09 per hour

\*Appointed Crew Foreman rate is \$36.29. Appointed Crew Leader to receive an additional \$.50 per hour.

\*\*Appointed Crew Leader to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment to receive an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification to receive an additional \$.40 per hour.

D. Division of Streets and Grounds

Twenty-Nine (29) Maintenance Worker/ Laborers */**/**	[25.46-35.41]	26.09-36.29 per hour
Twenty (20) Laborers (Temp/PT)	[10.70-20.34]	11.00-21.36 per hour
One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour

\* Appointed Crew Forman Rate is \$36.29 per hour

\*\*Appointed Crew Leader to receive an additional \$.50 per hour. Maintenance Worker/Laborer required to maintain proficiency on three or more pieces of equipment to receive an additional \$.30 per hour while maintaining those proficiencies. A Maintenance Worker/Laborer required to maintain an Ohio Department of Agriculture Public Operator Spraying License, a National Swimming Pool Foundation Certified Pool/Spa Operator License, or an NRPA/OPRA National Playground Safety Inspector Certification to receive an additional \$.40 per hour.

\*\*\*Traffic Signal Technician appointed by management to receive an additional \$1.00 per hour.

E. Municipal Garage

Four (4) Mechanics*/**	[29.23-34.12]	29.96-34.98 per hour
One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour

\* Appointed Mechanic Foreman to receive an additional \$1.45 per hour and Appointed Crew Leader to receive an additional \$.50 per hour.

\*\* Mechanic E receives an additional \$.50 per hour, Mechanic F receives an additional \$1.25 per hour and Mechanic G receives an additional \$2.25 per hour.

Sec. 11 In the Department of Parks & Recreation there are the following classifications of jobs and rates of pay.

A. Administration and Recreation

One (1) Clerk II*	[27.26-28.97]	27.95-29.69 per hour
One (1) Clerk I	[22.54-26.48]	23.10-27.14 per hour
Five (5) Clerks (PT)	[10.70-20.34]	11.00-21.36 per hour
Six (6) Recreation Programmers (PT)	[10.70-23.83]	11.00-24.55 per hour
One (1) Farmer's Market Supervisor (PT)	[10.70-23.38]	11.00-24.55 per hour
Four (4) Facility Attendants (PT)	[10.70-20.34]	11.00-21.36 per hour
Five (5) Cashiers (PT)	[10.70-20.34]	11.00-21.36 per hour
Forty (40) Recreation Leaders (PT)	[10.70-20.34]	11.00-21.36 per hour

\*Appointed Crew Leader to receive an additional \$.50 per hour.

B. Marsh Fishing Lake

One (1) Fishing Lake Supervisor (PT)	[10.70-20.34]	11.00-21.36 per hour
Eight (8) Cashiers (PT)	[10.70-20.34]	11.00-21.36 per hour

C. Recreation Center – Swimming Pool

One (1) Pool Supervisor (Temp)	[10.70-23.38]	11.00-24.55 per hour
Two (2) Senior Lifeguards (Temp)	[10.70-20.34]	11.00-21.36 per hour
Forty-Four (44) Lifeguards (Temp)	[10.70-20.34]	11.00-21.36 per hour
Two (2) Cashiers (PT)	[10.70-20.34]	11.00-21.36 per hour

D. Recreation Center – Golf Course

One (1) Turf Mechanic/Maintenance Worker	[27.01-33.56]	27.69-34.40 per hour
One (1) Greenskeeper*	[31.41-34.34]	32.20-35.20 per hour
Seventeen (17) Laborers (Temp/PT)	[10.70-20.34]	11.00-21.36 per hour
Four (4) Pro Shop Supervisors (PT)	[10.70-23.38]	11.00-24.55 per hour
Fifty (50) Cashiers (PT)	[10.70-20.34]	11.00-21.36 per hour

\*Appointed Crew Leader to receive an additional \$.50 per hour.

Sec. 12 In the Department of Public Utilities are the following classifications of jobs and rates of pay:

A. Wastewater Division

One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour
Two (2) Laboratory Technicians ***	[26.63-38.93]	27.30-39.90 per hour
One (1) Construction Inspector*	[37.99-39.51]	38.94-40.50 per hour
Sixteen (16) Operator/Maintenance Workers */**	[26.97-37.68]	27.64-38.62 per hour
One (1) Maintenance Electrician	[33.03-39.11]	33.86-40.09 per hour
Two (2) Laborers (PT)	[10.70-20.34]	11.00-21.36 per hour

\*Construction Inspectors shall be compensated for one Water License and/or one Wastewater License achieved as follows:

Class I Water Distribution	\$.25	Class I Wastewater Collection	\$.25
Class II Water Distribution	\$.50	Class II Wastewater Collection	\$.50

\*\*Appointed Chief Operator, Maintenance Foreman and Collection Foreman to receive an additional \$1.50 per hour. Appointed Assistant Collection Foreman and Assistant Maintenance

Foreman to receive an additional \$.75 per hour. Appointed Crew Leader to receive an additional \$.30 per hour.

\*\*\*Laboratory Technicians with Class III Water Plant Operator License or Voluntary Wastewater Lab Certifications to receive an additional \$.50 per hour each. Appointed Lab Supervisor to receive an additional \$1.25 per hour.

B. Water Division

One (1) Clerk II	[27.26-28.97]	27.95-29.69 per hour
Seventeen (17) Operator/Maintenance Workers*	[27.01-39.48]	27.69-40.47 per hour
One (1) Maintenance Electrician	[33.03-39.11]	33.86-40.09 per hour
Two (2) Laborers (PT)	[10.70-20.34]	11.00-21.36 per hour

Sec. 13 There shall be established a labor pool of temporary or part-time employees who will be eligible to work at any time within the duration of this Ordinance. These temporary/part-time employees may work in any City department, and their wages will be charged to the department to which they are assigned. The following temporary or part-time positions are established.

Twenty-Five (25) Employees (Temp or PT)	[10.70-20.34]	11.00-21.36 per hour
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Sec. 14 The salaries, rates and conditions established by Sections 5-13 of this Ordinance shall be effective from and after the dates specified in the Union contracts for employees included in bargaining units, and at the earliest date allowed by law for all other employees. Until the rates are changed, the former rates shall apply. Notwithstanding any other provisions of this Ordinance, an employee under the age of sixteen (16) may be paid a wage rate less than the Ohio Minimum Wage Rate provided such rate is not less than that established under the Fair Labor Standards Act or its successor law.

Sec. 15 The City Manager is authorized to hire up to one additional person for each position authorized by Ordinance to allow for overlap training and transitioning. Generally, such instances would occur when a current employee has given notice of retirement or resignation and a replacement, not currently employed by the City, is able to be hired before the departure of the employee. Such training overlaps would be of short duration, generally, not to exceed 60 days.

Sec. 16 This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants so that the recommended changes can take effect in a timely manner, wherefore this Ordinance shall take effect immediately upon its passage.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor's Approval

Posted \_\_\_\_\_

First Reading \_\_\_\_\_

Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Emergency \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Diana Davenport, Finance Director  
Department: Finance

**Subject:**

Supplemental Appropriation - Transfer of Monies

**Legislation Title:**

Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”

- Supplemental Appropriations

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council authorize and direct the preparation of legislation amending the annual operating budget.

**Discussion:**

These are requests for transfers for the General Fund appropriations for amounts approved through the 2026-2030 Capital Improvement Program. The Building Division superintendent position is currently vacant, and we are using an outside contractor to complete some of the duties, which results in the need for additional funding.

From: Unappropriated General Fund... \$3,024,582

To: 10015523-233900 - Other Professional Services - \$50,000

To: 10012527-271000 Transfer To (401 Street Improvement) \$1,487,291

To: 10012527-271000 Transfer To (402 Capital Improvement) \$1,487,291

These requests for Water and Sewer Revenue Fund appropriations for amounts approved through the 2026-2030 Capital Improvement Program.

From: Unappropriated Water Revenue Fund... \$2,250,000

To: 60161927-271000 Transfer To (605 Water Surplus Fund) \$2,250,000

From: Unappropriated Sewer Revenue Fund...\$1,500,000

To: 62062927-271000 Transfer To (623 Sewer Improvement Fund) \$250,000

To: 62062927-271000 Transfer To (624 Sewer Surplus Fund) \$1,250,000

**Financial Impact:**

Supplemental appropriations are required in the following amounts: Unappropriated General Fund - \$3,024,582; Unappropriated Water Revenue Fund - \$2,250,000; Unappropriated Sewer Revenue Fund - \$1,500,000

**Emergency Provision:**

No

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

- 1. Supplemental 3-23-Ord

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 148-25 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-25, the 2026 Appropriation Ordinance, is hereby amended in the following respects:

<b>From:</b>	<b>Unappropriated General Fund</b>	<b>\$3,024,582</b>
To:	10015523-233900 Other Professional Services	\$50,000
To:	10012527-271000 Transfer To (401 Street Improvement Fund)	\$1,487,291
To:	10012527-271000 Transfer To (402 Capital Improvement Fund)	\$1,487,291
<b>From:</b>	<b>Unappropriated Water Revenue Fund</b>	<b>\$2,250,000</b>
To:	60161927-271000 Transfer To (605 Water Surplus Fund)	\$2,250,000
<b>From:</b>	<b>Unappropriated Sewer Revenue Fund</b>	<b>\$1,500,000</b>
To:	62062927-271000 Transfer To (623 Sewer Improvement Fund)	\$250,000
To:	62062927-271000 Transfer To (624 Sewer Surplus Fund)	\$1,250,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_

Posted \_\_\_\_\_

First Reading \_\_\_\_\_

\_\_\_\_\_ Mayor's Approval

Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_

—  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Alisha Wilson, Clerk of Council  
Department: Clerk's Office

**Subject:**

Contractual Appropriations

**Legislation Title:**

Ordinance to amend Ordinance No. 148-25 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026."

- Contractual Appropriations: \$857,083 total (\$94,944 Firearms Upgrade (Police); \$155,000 Video Surveillance System Upgrade (IT Services); \$100,000 Emergency Drainage Repair (Public Works); \$170,328 Purchase of Back-Hoe (Public Works); \$119,111 Golf Maintenance Equipment Upgrade (Parks & Recreation); \$125,000 Replacement Valve Maintenance Trailer (Public Utilities); \$92,700 Lake Manor Sewage Lift Station Engineering (Public Utilities))

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed.

**Discussion:**

Please refer to specific Council Communications for full description of these items.

**Financial Impact:**

\$857,083 from noted funding source.

**Emergency Provision:**

No

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. Contractual 3-23-Ord

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 148-25 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-25, the 2026 Appropriation Ordinance, is hereby amended in the following respects:

<b>From:</b>	<b>Unappropriated Capital Improvement Fund</b>	<b>\$639,383</b>
To:	40216024-241200 Non Capital Equip/Furnishing <i>(Firearms Upgrade 6PD02)</i>	\$94,944
To:	40216025-252000 Improvements Other Than Bldg. <i>(Video Surveillance System Upgrade 6CM04)</i>	\$155,000
To:	40216025-252500 Drainage Improvements <i>(Emergency Drainage Repair - Pleasant Run Creek Wall 6PW57)</i>	\$100,000
To:	40216025-253200 Capital Equipment <i>(Purchase of Back-Hoe #203 (Streets) 6FT66 [\$170,328]) (Updated Golf Maintenance Equipment 6RC04 [\$119,111])</i>	\$289,439
<b>From:</b>	<b>Unappropriated Water Surplus Fund</b>	<b>\$125,000</b>
To:	60516025-253100 Automotive Equipment <i>(Replacement of Valve Maintenance Trailer 6WT23)</i>	\$125,000
<b>From:</b>	<b>Unappropriated Sewer Surplus Fund</b>	<b>\$92,700</b>
To:	62416023-233300 Engineering Services <i>(Engineering for Lake Manor Sewage Lift Station 6WW15)</i>	\$92,700

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor's Approval

Posted \_\_\_\_\_

First Reading \_\_\_\_\_

Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Alisha Wilson, Clerk of Council  
Department: Finance

**Subject:**

Non-contractual appropriations

**Legislation Title:**

Ordinance to amend Ordinance No. 148-25 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2026, and ending December 31, 2026.”

- Non-Contractual Appropriations: \$392,310 (see below for description)

- Legislation - First Reading
- Motion - Suspend Second and Third Readings
- Motion - Adoption

**Recommendation:**

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed.

**Discussion:**

Please refer to specific Council Communications for full description of these items.

**Financial Impact:**

\$392,310 from noted funding source.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

Yes

**ATTACHMENTS:**

1. NonContractual 3-23-Ord

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 148-25 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 148-25, the 2026 Appropriation Ordinance, is hereby amended in the following respects:

<b>From:</b>	<b>Unappropriated General Fund</b>	<b>\$40,000</b>
	10016025-252000 Improvements other than	
<b>To:</b>	Building	\$40,000
	<i>(Trip Hazard Sidewalk Repair VIA Cutting 6PW17 [\$30,000]) (Trip Hazard Sidewalk Repair via Cutting 6PW16 [\$10,000])</i>	
<b>From:</b>	<b>Unappropriated Law Enforcement Fund</b>	<b>\$10,000</b>
<b>To:</b>	21131025-252000 Improvements Other Than	\$10,000
	Bldg.	
	<i>(CCTV Cameras for CentralTraffic System 6PW15)</i>	
<b>From:</b>	<b>Unappropriated Capital Improvement Fund</b>	<b>\$384,160</b>
<b>To:</b>	40216023-233900 Other Professional Services	\$10,500
	<i>(Vehicle Upgrades 6PD03)</i>	
<b>To:</b>	40216025-252000 Improvements Other Than	\$205,260
	Building	
	<i>(CCTV Cameras for CentralTraffic System 6PW15 [\$10,000]) (Various Parks Site Amenities and Improvements 6PW63 [\$90,000]) (Replacement and Repair of Playground Equipment 6PW62 [\$20,000]) (Municipal/Annex Repairs and Upgrades 6FC01 [\$85,260])</i>	
<b>To:</b>	40216025-252500 Drainage Improvements	\$50,000
	<i>(Emergency Drainage Repair - Pleasant Run Creek Wall 6PW57)</i>	

To:	40216025-253100 Automotive Equipment <i>(Vehicle Upgrades 6PD03)</i>	\$69,500
To:	40216025-253200 Capital Equipment <i>(Purchase of Ventrac Sidewalk Tractor #217 (Streets) 6FT68 [\$40,000]) (New Utility Cart at Marsh 6PR02 [\$8,900])</i>	\$48,900
<b>From:</b>	<b>Unappropriated Sustainability Fund</b>	<b>\$88,000</b>
To:	41616024-244200 Sup. To Maint. Ld, Bldg & Fac. <i>(250 Trees 6CM08)</i>	\$62,000
To:	41616025-252000 Improvements Other Than Building <i>(Huffman Garden Refresh 6CM06)</i>	\$18,000
To:	41616025-252000 Improvements Other Than Building <i>(2026 Streetlight Installation Program 6PW11)</i>	\$8,000
<b>From:</b>	<b>Unappropriated Water Surplus Fund</b>	<b>\$20,450</b>
To:	60516025-252000 Improvements Other Than Building <i>(Hydra Stop Valve-Hunter Road 6WT10)</i>	\$20,450
<b>From:</b>	<b>Unappropriated Sewer Surplus Fund</b>	<b>\$8,100</b>
To:	62416023-233300 Engineering Services <i>(Raw Sludge Line Realignment 6WW12)</i>	\$8,100
<b>From:</b>	<b>Unappropriated Recreation Facilities Fund</b>	<b>\$47,000</b>
To:	64051125-252000 Improvements Other Than Building <i>(Aquatic Center Repairs 6RC06)</i>	\$47,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Mayor's Approval

Posted

\_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_

—  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Emergency Drainage Repair – Pleasant Run Creek Wall – Additional Appropriation

**Legislation Title:**

\$50,000 - Emergency Drainage Repair, Additional Appropriation – Pleasant Run Creek Wall (Public Works)

**Recommendation:**

It is recommended that Council authorize emergency funding be appropriated from the Capital Improvement Fund as described in the Financial Impact.

**Discussion:**

This area has a wall along both sides of the Pleasant Run Creek that was constructed in the early 2000's that is being undermined in a couple of locations and needs reinforced to prevent future failures. The existing wall consists of H piles driven to depths up to 36 feet with concrete panels between the steel beams. The concrete panels were buried a few feet and, in the locations, where the failures are occurring, the creek has scoured the area below the panels. This has caused a large sinkhole in one area already.

The City's drainage crew has routinely made repairs to storm sewers and in eroded areas of the creek on occasion but the lack of practical access, the need for a larger excavator, and the specialized nature of the work to make this repair warrants some help from an outside contractor.

We solicited a proposal from contractors that have done this work for us in the past. Brennan was responsive, gave reasonable prices, and was willing to work with us on means and methods to come up with what appears to be a practical repair method.

This additional funding is for additional labor, material, and equipment for the repair to the wall erosion as well as needs for restoration of areas behind the wall and restoration of private property needed to access the easement area.

The project funding for this work is in the Capital Improvements Program for 2026-2030 under 6PW57 Pleasant Run Creek Wall Repair.

**Financial Impact:**

\$50,000 from the Capital Improvement Fund for the labor, material, and equipment to repair the wall along the Pleasant Run Creek in the vicinity of Southview Drive and Sandy Lane Drive and

to provide restoration and gain access as needed and for other Public Work's drainage needs.

This funding will likely be procured through multiple purchase orders to multiple vendors.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Trip Hazard Sidewalk Repair Via Cutting funding appropriation for 2026 Sidewalk Program

**Legislation Title:**

\$40,000 - Trip Hazard Sidewalk Repair Via Cutting funding appropriation for 2026 Sidewalk Program (Public Works)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$40,000 from the General Fund for sidewalk cutting repairs.

**Discussion:**

This project is to perform the repair of sidewalk without removing entire concrete blocks.

Precision Safe Sidewalks uses cutting rather than grinding for a cleaner, neater, and quicker process. This process is a green solution that has less impact on landfills and also has less disruption to the public. See page 9 of the proposal for metrics on savings of natural resources, fossil fuels, and greenhouse gas emissions avoided.

This project is to be used in conjunction with this year's Sidewalk Replacement Program. It is the City's intent to use this method whenever practical in an effort to save residents money and to limit inconvenience.

This process has been used for the last several years as part of our sidewalk program and this company has performed cuts in all four wards. The process has been widely accepted with very little negative feedback. The process was used originally by the City in 2013 to perform nearly 100 cuts in the Village Green Park area and a few other locations near the Municipal building, annex building, etc. Precision has been performing sidewalk cutting for residents as part of the City's Sidewalk Program since 2014. This method brings sidewalk into ADA compliance while making these sidewalks safer and more accessible for our residents. This work will be done with far less disruption than with traditional concrete removal and replacement.

Staff has identified 297 trip hazards to be cut with this method this year. The City will send out a letter to residents advising them if their property will be one in which a block can be cut instead of replaced. The City will employ the cutting method when applicable unless the owner directs us to replace the block instead. Property owners have 60 days in which to complete the replacement themselves or to notify Public Works that they would like to pay the additional expense for replacement rather than use the cutting method.

Staff has procured a quote from Precision Safe Sidewalks for their proprietary process at a price of \$120 per cut for 2026. The cutting method will result in a savings of more than 50% for most sidewalk block replacements.

**Financial Impact:**

\$40,000.00 from the General Fund (\$35,640 base cost with contingency of \$4,360).

The project is programmed in the 2026-2030 CIP as 6PW17. \$30,000 is being requested from 6PW17 Sidewalk Cutting and \$10,000 is being requested from 6PW16 Sidewalk/Apron Program.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

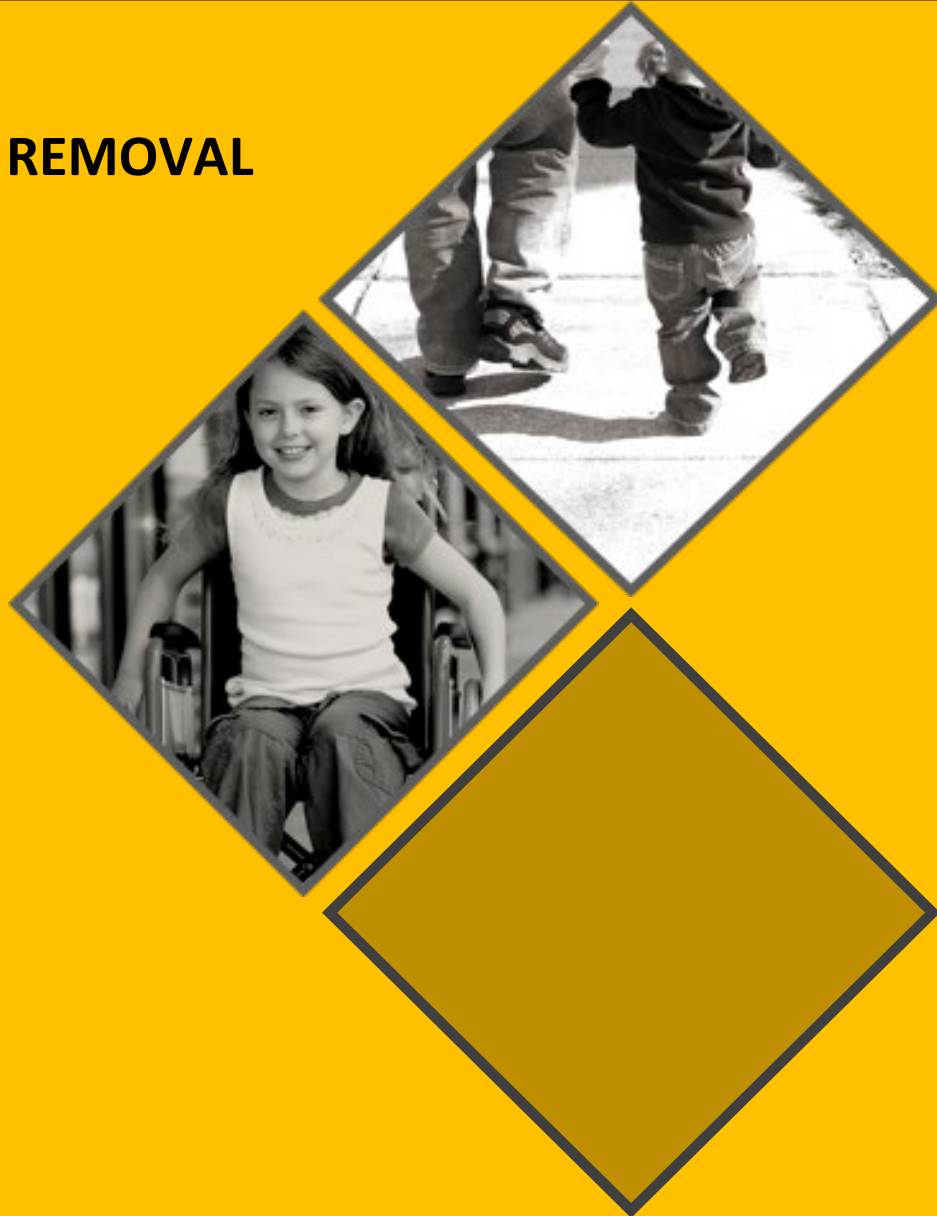
No

**ATTACHMENTS:**

- 1. PSS JBRA26-061-01R - City of Fairfield 2026
- 2. 2026 Sidewalk & Apron Program

## THE CITY OF FAIRFIELD OH

### SIDEWALK TRIP HAZARD REMOVAL SURVEY AND PROPOSAL



March 6, 2026

© 2026 Precision Safe Sidewalks, LLC.

**Presented to:** Ben Mann, Public Works Director

**Submitted by:** Julian Brooks, Business Development Manager

(800) 734-8891 ext. 309 M: (540) 845-7098 | [j.brooks@precisionsafesidewalks.com](mailto:j.brooks@precisionsafesidewalks.com)



**ESTIMATE:** This estimate has been prepared for:

## THE CITY OF FAIRFIELD OH TRIP & FALL HAZARD REMOVAL

**Ben Mann, Public Works Director**  
 8870 North Gilmore Road, Fairfield, OH 45014  
 513-867-4213 | [bmamm@fairfield-city.org](mailto:bmamm@fairfield-city.org)

**EXECUTIVE SUMMARY:**

Using the information provided by Ben Mann for The City of Fairfield OH, Precision Safe Sidewalks conducted a risk assessment in a project area to identify sidewalk hazards that create trip-and-fall liabilities. Our assessment, conducted using the specifications of the Americans with Disabilities Act (ADA), revealed 297 trip-and-fall hazards (Vertical Height Displacements) as shown in Table 1 below:

TABLE 1: MILEAGE			
LOCATION	Estimated Sidewalk Miles	Total Hazards	Ave Hazard Occurrence (Feet)
CITY OF FAIRFIELD 2026	20.27	297	360
*** Average Hazard Occurrence = 360 Feet ***			

We observed that the overall sidewalk infrastructure in the assessed area is in generally good structural condition and is an ideal application for our precision-concrete-cutting repair method. Precision Safe Sidewalks proposes to remove all **297 sidewalk trip-and-fall hazards** in the assessed areas, meeting the customer’s requirements, for **\$35,640**. We have also provided the option to select a subset of the hazards for repair by CLASS.

Should you request all hazards be repaired, Precision Safe Sidewalks can complete the work in as few as **3** workdays with 3 technicians. While the sidewalk restoration project is underway, we will:

- ✓ keep the sidewalks in service
- ✓ require no heavy equipment or traffic control
- ✓ remove all debris and recycle the concrete waste materials
- ✓ leave the repaired areas clean and free of trip-and-fall hazards.



**ESTIMATED SAVINGS SUMMARY:**

We estimate our innovative, proprietary, precision-concrete-cutting method will save The City of Fairfield OH more than **\$58,737** on this project versus traditional D&R methods.

We would be happy to discuss any aspect of this proposal and look forward to working with The City of Fairfield OH to enhance its sidewalk ADA compliance program, reduce liability for trip-and-fall incidents, and improve the safety and walkability of public walkways.

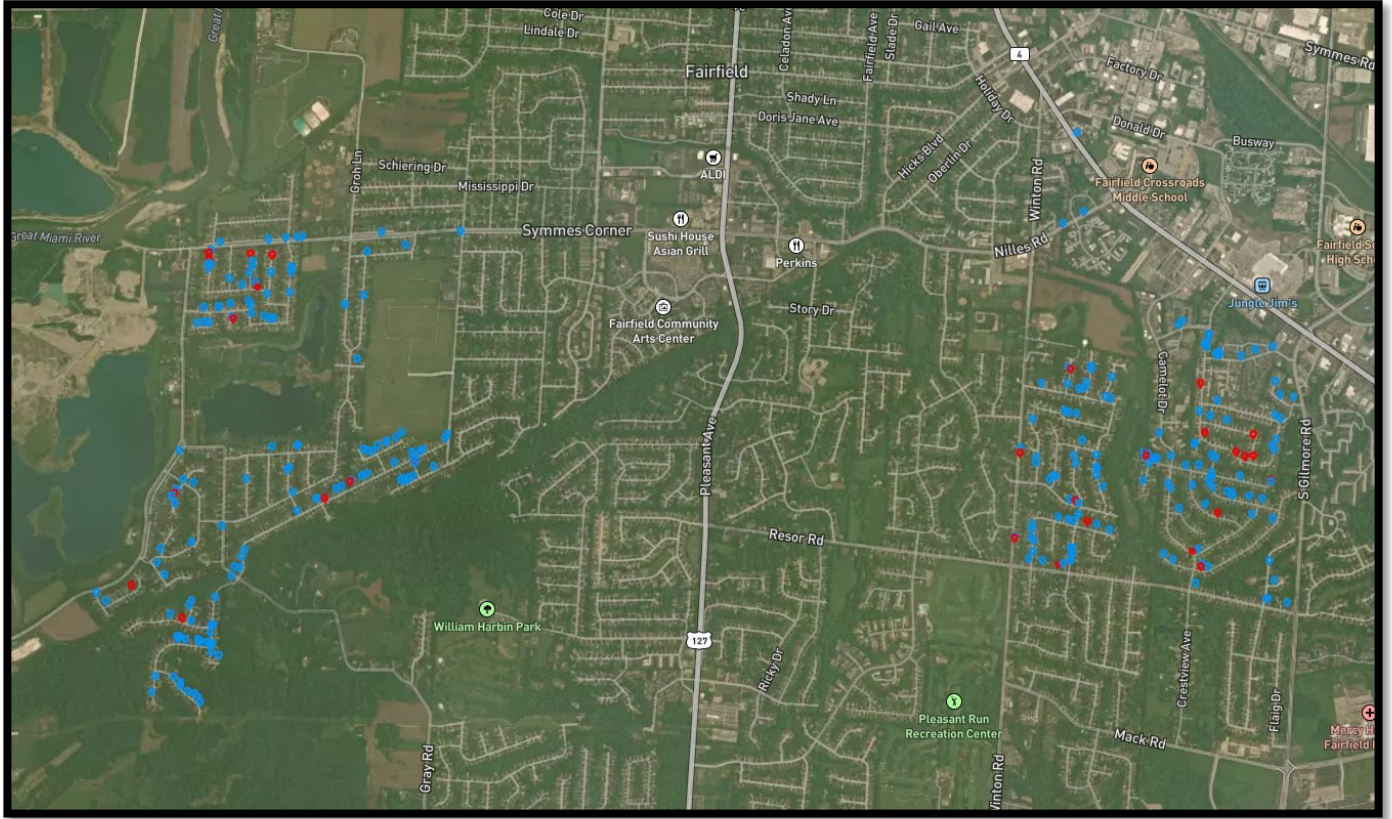
At Ben Mann’s request, Precision Safe Sidewalks, LLC. will evaluate additional or alternate locations where our repair services can help stretch funds for sidewalk repairs.

**RISK MANAGEMENT:**

Vertical Height Displacements (VHDs) with a differential between panels exceeding ¼” are considered accessibility barriers, pose a risk of trip-and-fall incidents, and are non-compliant with the Public Right of Way Accessibility Guidelines (PROWAG). It is important to note that all VHDs present a potential hazard to both individuals with disabilities and those without and can lead to accessibility barriers and trip-and-fall incidents. Our organization offers a classification system for trip-and-fall hazards based on height differentials, which can provide options for those with limited budgets.

It is worth noting that the risk of a trip-and-fall incident is generally equal for all identified hazards that require repair using our precision concrete cutting process. **Interestingly, customers have informed us that VHDs with a ½” differential actually result in more incidents than larger VHDs, likely due to the fact that individuals have difficulty perceiving the differential, leading to a higher rate of trip-and-fall incidents.**














**RISK ASSESSMENT HAZARD LOCATIONS  
THE CITY OF FAIRFIELD OH  
8870 NORTH GILMORE ROAD, FAIRFIELD, OH 45014**



VHD ¼" to ½"

VHD ½" to 1"

VHD 1" to 2 ½"

- |   |   |  |
|---|---|--|
|  - VHD               |  - Curb        |  - Bottom HC        |
|  - Gutter Pan        |  - Catch Basin |  - Sidewalk-to-Curb |
|  - Concrete-to-Brick |  - Asphalt     |  - Driveway         |
|  - Aprons            |  - Lead walk   |  - Recuts           |
|  - Meters - Manholes |   |  |



**METHODOLOGY – PREPARING THIS ESTIMATE:**

1. A census was conducted, and the following hazards were identified and grouped into two CLASSES:

**CLASSES & SPECIFICATIONS**

- VHD 1” to 2½”
- VHD ½” to 1”
- VHD ¼” to ½” (Not surveyed)

2. An estimate of inch feet for each CLASS was prepared based on a slope of 1:12.
3. A fixed bid was prepared giving the flexibility to choose to repair hazards by CLASS, or all hazards in the proposal.

**PRICING OPTION 1: REPAIR SELECTED HAZARDS BY CLASS**

TABLE 2: SIDEWALK TRIP & FALL HAZARDS			
LOCATION	CLASS	HAZARDS	PRICE
CITY OF FAIRFIELD 2026	VHD ¼” to ½”	0	\$0
	VHD ½” to 1”	266	\$41,084
	VHD 1” to 2½”	31	\$7,118
	<b>TOTAL</b>	<b>297</b>	

*Note: Our company minimum to mobilize is \$12,300*

You can choose any or all cells for repair in this option. For example, if you choose to repair all the VHD ½” to 1” hazards, the price is \$41,084. The options to make sidewalk repairs at a slope of 1:10 or 1:12 are available for any pricing option.

**PRICING OPTION 2: REPAIR ALL HAZARDS**

Precision Safe Sidewalks will remove **all identified sidewalk hazards in the assessed area** from ½” to 2½” for a **fixed price of \$35,640**.



**SCOPE OF WORK:**

The scope of work includes identifying, measuring, recording, marking, and repairing the sidewalk hazards noted in our census at a slope of 1:12 (handicap ramps at 1:12), and removing approximately 353 lbs. of concrete debris from the area. Typically, we recycle this debris.

**AVERAGE PRICE PER SQUARE FOOT: \$5.29**

There are 6,741 total square feet in the project area. Precision Safe Sidewalks’ average price per square foot for the total project is \$5.29. While Precision Safe Sidewalks does not conduct Demolish & Replacement – (D&R) work, we can estimate that it would cost approximately \$14.00 per square foot for The City of Fairfield OH to demolish and replace the project area using a third party. Estimated D&R costs for The City of Fairfield OH would include:

- Cost of concrete – \$100 per cubic yard
- Underground scanning for lines, wires, utilities
- Tree and root removal
- Hydro excavation to remove soil with pressurized water near underground utilities
- Labor and Break up to remove existing concrete
- Labor to Pour, Form, Level, Finish, Float & Cut control joints.
- Fuel for multiple site visits to repair or break-up, remove, pour, remove forms, and restore adjacent items
- Equipment such as a backhoe, vehicle to transport backhoe, utility vehicle, and dump truck to remove debris
- Miscellaneous materials to prepare concrete
- Landscape repair

TABLE 3: COST PER SQUARE FOOT
<b>\$5.29</b>

**ESTIMATED SAVINGS: \$58,737**

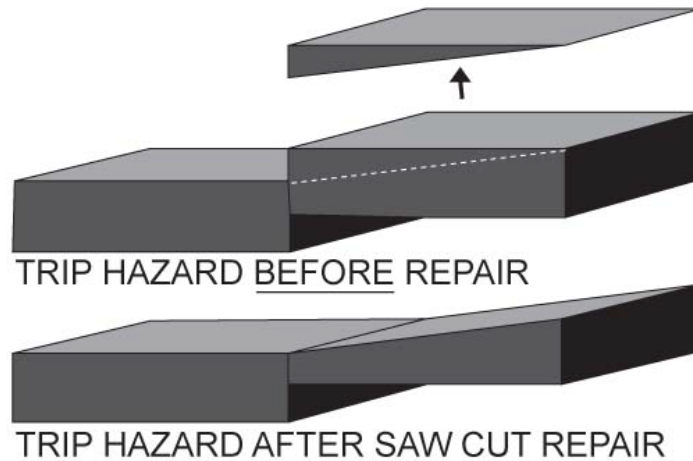
If all the panels were demolished and replaced by a third party at a replacement cost of \$14.00 per square foot, we estimate The City of Fairfield OH will save more than \$58,737 by using Precision Safe Sidewalks proprietary repair process.

**REPAIR SCHEDULE & DURATION: 3 – 4 Days**

When scheduled, we estimate the repairs for all hazards on the property will require 3 to 4 workdays with the note that wet weather days will delay our operations. We will remove small sections (10' to 15') of sidewalk from service for periods that range from 3 minutes to 45 minutes and will control all traffic around these areas while they are being repaired. No assistance will be required from The City of Fairfield OH, although we welcome site visits, evaluations, or inspections at your convenience at any time.

## REPAIR SPECIFICATIONS:

1. Three measurements will be taken of every hazard:
  - Height<sup>1</sup> – the highest point of the hazard
  - Height<sup>2</sup> – the lowest point of the hazard
  - Length
  - Full Address Location
2. Hazards will be removed from the full length of the panel (full edge-to-edge repair);
3. Sidewalks will be repaired at a slope of 1:12
4. Handicap ramps or special areas will be repaired at a slope of 1:12. Debris from repaired areas will be collected and removed
5. A dust abatement system will be used during all repair operations
6. The repaired area will be smooth and uniform with a coefficient of friction exceeding OSHA requirements for public walkways
7. A detailed, auditable invoice will be presented for every repair.



## WARRANTY:

Precision Safe Sidewalks, LLC. guarantees its work as follows:

1. All trip and fall hazard repairs will have a zero point of differential in height with the adjacent panel.
2. Repairs will affect only the panel causing the hazard; adjacent panels or immovable objects will be unaffected.
3. The slope of all repairs will be at your specification. For this estimate, we have assumed a repair slope of 1:12
4. The repaired surface will exceed OSHA requirements for friction on public walkways.



**SAFETY:**

Precision Safe Sidewalks, LLC. has an impeccable safety record: we use OSHA-approved equipment, certify all employees who work directly in trip and fall hazard repair, and utilize outstanding safety practices for both employees and the public who may be using the walkways we are repairing. We have worked in dense urban, high-pedestrian-traffic areas and universities, as well as residential neighborhoods and historic districts to complete projects without incident. Our clients often receive unsolicited compliments for the work we have performed for them.

**INSURANCE and INCORPORATION:**

Precision Safe Sidewalks, LLC, is a corporation registered in the state of South Carolina with Certificates of Authority to operate in North Carolina, Virginia, West Virginia, Pennsylvania, New York, Ohio, Kentucky, Arkansas, Missouri, Illinois, and the District of Columbia. We serve the entire states of North Carolina, Virginia, West Virginia, Ohio, Kentucky, Arkansas, and the District of Columbia. Proof of liability, workers compensation, and auto insurance will be provided as requested.

**SOLE SOURCE:**

Due to the nature of our business, and in lieu of the competitive bidding process, frequently we have been asked to provide documentation that our technology relies upon proprietary methods, information, exclusive licenses, and/or patented equipment that have been issued by the U.S. Patent and Trademark office.

PSS is a franchisee of Precision Concrete Cutting (PCC). Within the states of North Carolina, Virginia, West Virginia, Pennsylvania, New York, Ohio, Kentucky, Arkansas, Missouri, Illinois, and the District of Columbia, Precision Safe Sidewalks, LLC, is the sole party and sole licensee (license number: PCCVA2008A) to utilize PCC's proprietary training and method for identifying and removing sidewalk trip hazards. PSS also uses proprietary technology as described by the following patent numbers:

- U.S. Pat. No. 11,628,596
- U.S. Pat. No. 9,759,559
- U.S.Pat.No.9,494,407

Generally, these patents apply to the equipment and dust abatement system used by Precision Safe Sidewalks, LLC and enable us to provide the best available trip-and-fall hazard removal service to our clients. PSS also utilizes various trade secrets to conduct its work using its proprietary process for identifying, analyzing, and removing sidewalk trip hazards. As shown by the quality of our work, we use these trade secrets to provide unparalleled results for our customers. PSS also utilizes proprietary, copyright-protected software for the collection, organization, analysis, and presentation of trip hazards. This allows us to provide the most thorough and detailed sidewalk hazard surveys, which is the vital first step to an effective sidewalk asset management program.

A sole source letter is available upon request.

## US GREEN BUILDING COUNCIL MEMBER

As a member of the Green Building Council, we track savings from the use of our service, which is a green building practice. For this project, we estimate savings will include:



The U.S. Green Building Council (USGBC) is a 501(c)(3) nonprofit membership organization with a vision of a sustainable built environment within a generation. Its membership includes corporations, builders, universities, government agencies, and other nonprofit organizations. USGBC is dedicated to expanding green building practices and education and its LEED® (Leadership in Energy and Environmental Design) Green Building Rating System™.

## GREEN PARAMETERS:

### **Estimated Natural Resources Saved:**

- between 148 and 157 tons of waste concrete from removal and landfills (2,247 cubic feet of concrete at an average weight of 132 to 140 lbs. per cubic foot)
- approximately same amount of materials and resources to replace the concrete that was removed

### **Estimated Fossil Fuels Saved: 245 gallons**

- hauling equipment to and from the site to remove sidewalks
- operating backhoe equipment to break up and remove concrete
- round trip transportation of 148 to 157 tons of debris to the landfill
- round trip transportation of new materials to replace the removed sidewalks

### **Estimated Greenhouse Gas Emissions Avoided: 22.2 Metric Tons CO<sub>2</sub>**

Our clients often wonder what reducing carbon dioxide (CO<sub>2</sub>) emissions from repairing sidewalks means in everyday terms – instead of demolishing and replacing them. We have taken the parameters from your project and used the Greenhouse Gas Equivalencies Calculator (provided by the US Environmental Protection Agency) to help us understand just that. For this project, an estimated 22.2 *Metric Tons of CO<sub>2</sub> – Carbon Dioxide or CO<sub>2</sub> equivalent gases will not be produced*: This is the result of repairing the trip-and-fall hazards on sidewalks versus demolishing the sidewalk panels and sending them to the landfill.



**PICTURES & SPECIAL CASES:**

Pictures of VHD hazard examples and Special Cases in the project area are included in Exhibit A.

Some sidewalk panels were cracked but serviceable – if the hazard around the crack was repaired; if a panel had 2 or more cracks, no repair work was estimated. Generally, if a panel had one or two cracks and was serviceable, repairs were estimated and included in the totals above. These numbers are small and not significant.

**CONFIDENTIALITY:**

This copyrighted material is presented by Precision Safe Sidewalks, LLC. to The City of Fairfield OH for the purpose of evaluating an offer to provide trip-and-fall hazard removal services. These literary, graphic, and pictorial works may not be reproduced or retransmitted in any form and the information presented in this proposal may not be disseminated without express written consent.

**PROJECT INITIATION:**

When advised of acceptance of this proposal, Precision Safe Sidewalks will assign an Operations Manager for the project who will conduct a kick-off meeting with the project manager assigned by The City of Fairfield OH. During this meeting, we will discuss:

- Project Strategy and starting location
- Project Schedule and workdays
- Special scheduling requests
- Reporting on progress
- General specifications for repairs
- Contact information
- Additional The City of Fairfield OH requirements

## EXHIBIT A: Sample Hazards



**VHD 1" to 2½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD 1" to 2½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



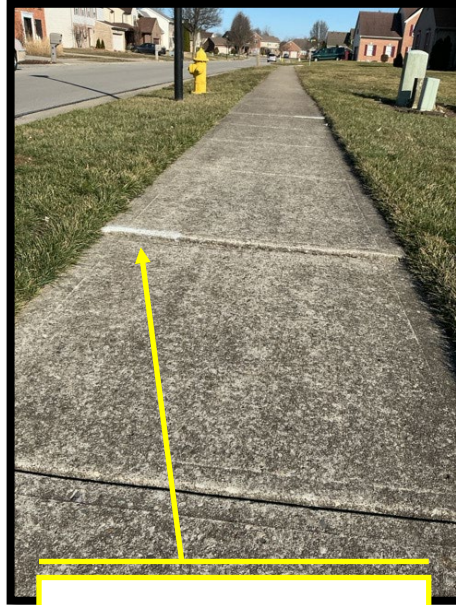
**VHD 1" to 2½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD 1" to 2½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process

## EXHIBIT B

### Sidewalk Trip-and-Fall Hazard Repair Example



## EXHIBIT C

### Slope Specifications from Americans with Disabilities Act

**303.3 Beveled.** Changes in level between ¼ inch (6.4 mm) high minimum and ½ inch (13 mm) high maximum shall be beveled with a slope not steeper than 1:2.

**Advisory 303.3 Beveled.** A change in level of ½ inch (13 mm) is permitted to be ¼ inch (6.4 mm) vertical plus ¼ inch (6.4 mm) beveled. However, in no case may the combined change in level exceed ½ inch (13 mm). Changes in level exceeding ½ inch (13 mm) must comply with 405 (Ramps) or 406 (Curb Ramps).

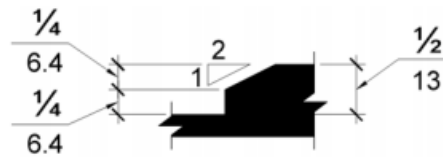


Figure 303.3  
 Beveled Change in Level

**303.4 Ramps.** Changes in level greater than ½ inch (13 mm) high shall be *ramped*, and shall comply with 405 or 406.

#### 405 Ramps

**405.1 General.** *Ramps* on *accessible* routes shall comply with 405.

**EXCEPTION:** In *assembly areas*, aisle *ramps* adjacent to seating and not serving *elements* required to be on an *accessible* route shall not be required to comply with 405.

**405.2 Slope.** *Ramp* runs shall have a *running slope* not steeper than 1:12.

**EXCEPTION:** In existing *sites*, *buildings*, and *facilities*, *ramps* shall be permitted to have *running slopes* steeper than 1:12 complying with Table 405.2 where such slopes are necessary due to *space* limitations.

TECHNICAL

CHAPTER 4: ACCESSIBLE ROUTES

Table 405.2 Maximum Ramp Slope and Rise for Existing Sites, Buildings, and Facilities

Slope <sup>1</sup>	Maximum Rise
Steeper than 1:10 but not steeper than 1:8	3 inches (75 mm)
Steeper than 1:12 but not steeper than 1:10	6 inches (150 mm)

1. A slope steeper than 1:8 is prohibited.

**Advisory 405.2 Slope.** To accommodate the widest range of users, provide ramps with the least possible running slope and, wherever possible, accompany ramps with stairs for use by those individuals for whom distance presents a greater barrier than steps, e.g., people with heart disease or limited stamina.



## NOTES

1. Precision Safe Sidewalks LLC (“PSS”), provides the proposal subject to the terms and conditions set forth in herein (the “Terms”). Acceptance of PSS’s proposal by the customer (the “customer” or “you”) constitutes the agreement by customer to engage PSS in accordance with such proposal and these Terms. Acceptance of PSS’s proposal will occur by the customer providing a purchase order to PSS in respect of the proposed services or by click-through or similar agreement by the parties. PSS priced this proposal based on the customer’s approved repair specifications. The ADA’s guidance on sidewalk repair is provided in Exhibit C for the customer’s review (see sections 303 and 405). Approval of this project by any method is approval of the specifications/slopes priced in the proposal.
2. PSS repairs only those uneven sidewalk panels specifically approved by you, our customer, and therefore makes no guarantee that the property is free of uneven sidewalk hazards or other trip hazards. Once on site, PSS may not complete an approved repair(s) in some cases because: (a) a hazard’s actual measurement at the time of repair exceeds approved customer specifications, and/or (b) in the crew leader’s judgment, our repair attempt would cause further damage to the concrete slab or be insufficient to satisfactorily remove the existing hazard and/or mitigate its potential liability. Such excluded hazards, if any, will be left “as found” and will require customer’s alternative remedy.
3. If PSS is required to halt work due to circumstances outside of its control, including but not limited to delays caused by the Customer, property access issues, third-party interventions, permitting or regulatory disputes, or any other unforeseen interruptions not attributable to PSS, the Customer agrees to compensate PSS for downtime at a rate of \$250 per hour per crew. Time will be calculated in one-hour increments, beginning from the moment work is stopped until PSS is authorized and able to resume operations. If work cannot resume within a reasonable timeframe, PSS reserves the right to demobilize, and additional remobilization fees may apply. By accepting this proposal, the Customer acknowledges this policy and agrees to these terms.
4. After the project is completed, new trip-and-fall hazards may occur or reoccur due to tree roots, water, settling, and other natural and man-made causes outside of PSS’ control. Upon completion of the project, PSS is not liable for any related claims, losses, or damages. PSS is not responsible for cracks or defects in poured concrete that may exist due to materials or methods used by original installer. In the course of performing trip hazard removal services, PSS may encounter flaws or defects within the concrete that are not visible or detectable prior to cutting. Such flaws, while uncommon, may include air pockets, voids, or weak points resulting from how the concrete was originally poured. These defects can impact the structural integrity of the panel and, in some cases, may cause chipping, spalling, or unexpected breakage when cutting occurs. PSS technicians will use commercially reasonable efforts to achieve ADA compliance and an aesthetically pleasing result; however, PSS cannot guarantee a flawless appearance or the structural integrity of any panel affected by such pre-existing defects. By accepting this proposal, the Customer acknowledges and accepts that PSS is not responsible for the presence of such flaws, nor is PSS liable for any associated costs or obligations to repair or replace affected areas.
5. While we endeavor to perform our services in a professional, thorough, and workmanlike manner, we work with hundreds or thousands of hazards on each job and therefore cannot make any guarantees or warranties regarding the completeness of hazard removal. Should you identify any hazards that were missed, whether within the specified scope of this project or not, please contact us and we will work with you to address them.



ESTIMATE & PROPOSAL  
THE CITY OF FAIRFIELD OH  
PROPOSAL NUMBER PSS JBRA26-061-01R

Precision Safe Sidewalks, LLC.  
NC | VA | DC | WV | PA | NY  
OH | KY | AR | MO | IL  
Office/Fax: (800) 734-8891  
[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

6. PSS is an equal opportunity employer. PSS does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, volunteers, subcontractors, vendors, and clients. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military or veteran's status.

7. PSS is committed to providing a safe environment for all its employees free from discrimination on any ground and from harassment at work including sexual harassment. PSS will treat all incidents seriously and promptly investigate all allegations of sexual harassment. Any person found to have sexually harassed another will face disciplinary action, up to and including dismissal from employment. All complaints of sexual harassment will be taken seriously and treated with respect and in confidence. No one will be retaliated against for making such a complaint. Sexual harassment is unwelcome conduct of a sexual nature which makes a person feel offended, humiliated, and/or intimidated. It includes situations where a person is asked to engage in sexual activity as a condition of that person's employment, as well as situations which create an environment that is hostile, intimidating, or humiliating for the recipient. Sexual harassment may involve one or more incidents, and actions constituting harassment may be physical, verbal, or non-verbal.

8. In accepting any portion of this proposal, if you certify that a job or project is not subject to prevailing wage, and it is later determined to be a prevailing wage job, there will be a 30% upcharge or the calculated additional cost of the wages, whichever is greater.

9. Although drawn by PSS, this Agreement shall – in the event of any dispute over its meaning or application – be interpreted fairly and reasonably and neither more strongly for nor against either Party.

10. The undersigned (the "Customer") hereby engages Precision Safe Sidewalks ("PSS") and agrees to the terms and conditions set forth below. PSS removes only those trip-and-fall hazards specifically requested by customers. PSS makes no guarantee or representation that the property is free of trip-and-fall hazards after the contract is completed. In addition, PSS only performs certain trip-and-fall hazard repairs. Among other things, PSS does not remove and replace sidewalk. Furthermore, to preserve clients' budgets, PSS typically does not perform any repair at or around any sidewalk slab that requires demolition and replacement (D&R). Also, it is recognized that after completion of the contract, trip-and-fall hazards may and frequently do continue to move naturally over time due to roots, water, freezing, pipes, and other natural or man-made causes. PSS is not responsible for movement or changes in the sidewalk and is not liable for any related claims, losses, damages, or liabilities pertaining thereto. It is the customer's responsibility to provide proper access to the project area, and PSS assumes no liability for trip-and-fall hazards that cannot be identified or repaired due to parked vehicles or other obstacle preventing safe and practical access.

11. This proposal is valid for 60 days from the issuance date. After that date, PSS' survey (and therefore our pricing) will become outdated, as sidewalk panels are always shifting, creating new hazards. Your post 60 days pricing would be \$39,204 and would be valid until 180 days after this proposal's issuance date.



ESTIMATE & PROPOSAL  
THE CITY OF FAIRFIELD OH  
PROPOSAL NUMBER PSS JBRA26-061-01R

Precision Safe Sidewalks, LLC.  
NC | VA | DC | WV | PA | NY  
OH | KY | AR | MO | IL  
Office/Fax: (800) 734-8891  
[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

12. By signing below acceptance of proposal, I attest that I have read the above statements, understand them completely, and agree. I confirm that I am duly authorized to sign this agreement on behalf of the Customer. By my signature, I authorize PSS to complete the work detailed in this proposal in accordance with PSS's schedule and pricing below and attached. Also, payment of PSS's invoice(s) will confirm that I have inspected PSS's work and that it was performed to my satisfaction.

13. Hazard Remedy Disclaimer. Pursuant to this agreement, PSS is utilizing commercially reasonable efforts to locate and remedy hazards within the scope of its engagement. PSS's engagement, however, is not and shall not be interpreted as a warranty or guarantee that all hazards and potential hazards have been identified and remedied. Hazards can be difficult to locate and may be hidden in various ways; while PSS will attempt to locate all reasonably identifiable hazards, PSS cannot guarantee that it will locate all hazards. In addition, worksites can change on a daily basis (or more frequently), and PSS is not responsible for ongoing changes to worksites after it identifies and remedies hazards. By signing this agreement, Customer agrees and acknowledges that PSS cannot and does not claim to identify and remove all hazards from the worksite, and that Customer, and not PSS, holds responsibility for hazards on its property.

---



## ACCEPTANCE OF PROPOSAL

FAX TO: (800) 734-8891

Or EMAIL TO: [j.brooks@precisionsafesidewalks.com](mailto:j.brooks@precisionsafesidewalks.com)

<b>SCOPE of PROJECT:</b>	Repair of trip and fall hazards in areas identified in PROPOSAL NUMBER: PSS JBRA26-061-01	
<b>OPTION/COST:</b>		
<b>P. O. NUMBER:</b>		Date:
<b>APPROVED BY:</b>	Name:	
	Signature:	
	Title:	
	Phone:	Email:
<b>NOTES:</b>		

Will this project require payment of prevailing wage and/or certified payroll reports? YES    NO
--

If your organization utilizes a vendor registration or management system that requires our enrollment, please provide all relevant links and documentation prior to proposal acceptance. If such requirements are not disclosed prior to execution of this agreement, we cannot be held responsible for delays in enrollment or additional administrative obligations that may affect timely payment. Unless otherwise agreed in writing, payment is due upon receipt of invoice. Any undisclosed post-contract registration or approval processes shall not serve as a valid basis to delay or withhold payment.

Upon receipt of this signed acceptance, Precision Safe Sidewalks, LLC. will schedule the requested repairs. Every effort will be made to accommodate the Requested Start Date. Approved projects are subject to progress billing.





**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Appropriation of funding for CCTV (Closed Circuit Television) Cameras for Central Traffic System

**Legislation Title:**

\$20,000 - CCTV (Closed Circuit Television) Cameras for Central Traffic System (Public Works)

**Recommendation:**

It is recommended that City Council authorize an appropriation as describe in the Financial Impact section for the purchase of cameras by Public Works through purchase orders.

**Discussion:**

This is for the purchase of replacement CCTV cameras for the City's Central Traffic System. Both Public Works and Police/Fire Dispatchers have the ability to monitor these cameras.

The existing cameras were originally installed at select signalized intersections with a federal grant project aimed at upgrading the City's traffic system in 2010.

These cameras often exceed their useful life expectancy of 5-7 years, and most have been replaced already with high definition cameras. Some cameras have been added to better assist the City's Dispatch Center, including seven additional cameras with the 2019 ITS Phase 2 project. We have nearly 50 CCTV cameras currently on our system of varying ages.

This project is programmed in the current 2026-2030 Capital Improvements Program as 6PW15.

**Financial Impact:**

Total of \$20,000 (\$10,000 from the Law Enforcement Fund and \$10,000 from the Capital Improvement Fund).

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

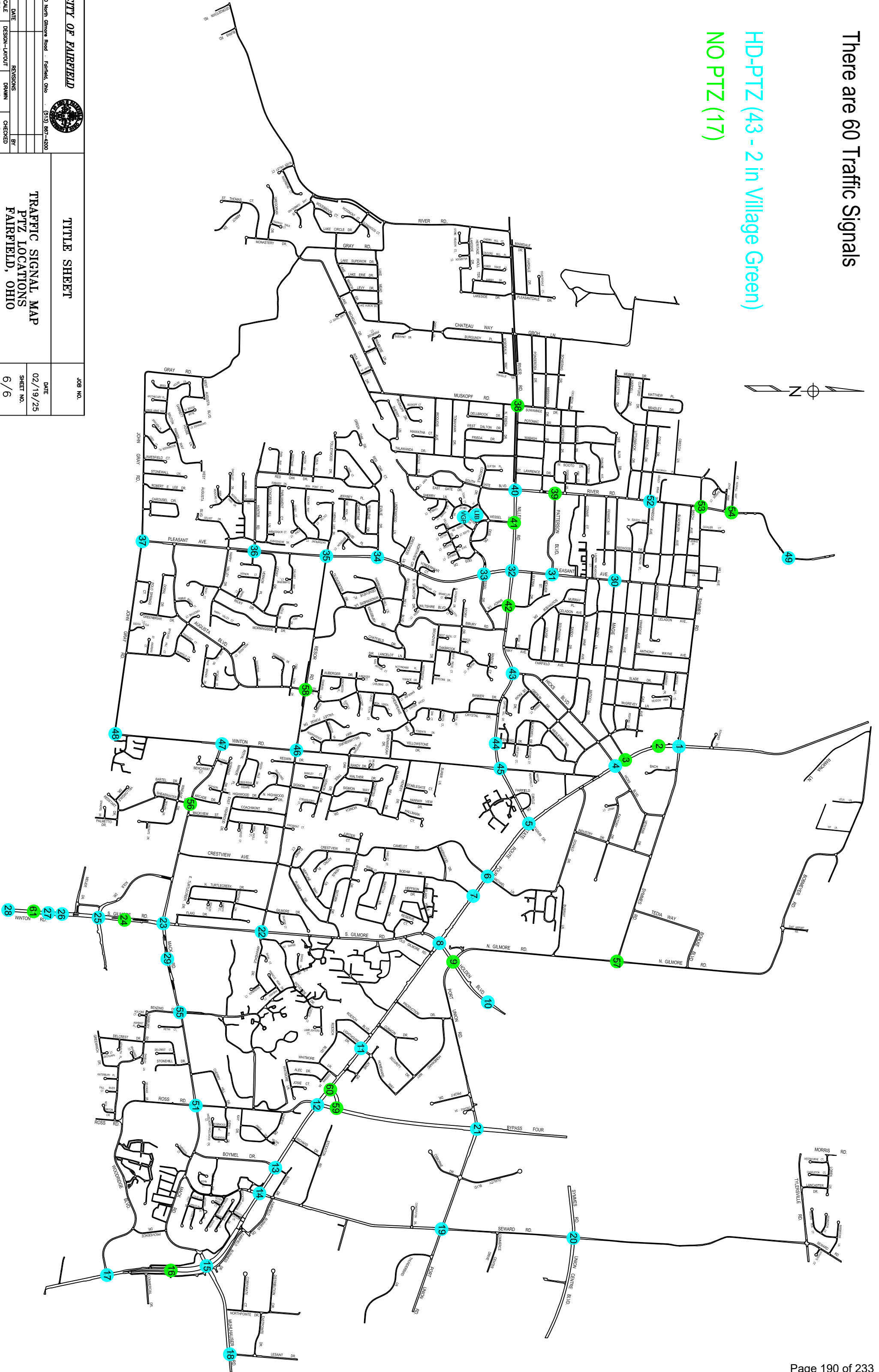
1. Traffic Signal PTZ Map



There are 60 Traffic Signals

HD-PTZ (43 - 2 in Village Green)

NO PTZ (17)



<b>CITY OF FAIRFIELD</b>	
8970 North Gilmore Road · Fairfield, Ohio (513) 867-4200	
DATE	REVISIONS
SCALE	DESIGN-LAYOUT
N.T.S.	N.M.C.
	DRAWN
	CHECKED
	B.M.

<b>TITLE SHEET</b>	
JOB NO.	
DATE	
02/19/25	
SHEET NO.	
6/6	

<b>TRAFFIC SIGNAL MAP</b>	
PTZ LOCATIONS	
FAIRFIELD, OHIO	



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Appropriation of funding for 2026 Street Light Installation Program

**Legislation Title:**

\$8,000 - 2026 Street Light Installation Program (Public Works)

**Recommendation:**

It is recommended that City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$8,000 from the Sustainability Fund for this project.

**Discussion:**

This is an annual expenditure, funded in the Capital Improvement Program. Often, the Public Works Department and/or the Police Department receive requests for additional streetlights.

Costs covered are primarily for contracted work by Duke Energy or Butler Rural for the installation of streetlights and infrastructure needed for street lighting.

The project is programmed in the 2026-2030 CIP as 6PW11.

**Financial Impact:**

\$8,000 from the 416 Sustainability Fund

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Various Parks Site Amenities and Improvements

**Legislation Title:**

\$90,000 - Various Parks Site Amenities and Improvements (multiple vendors; Public Works)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$90,000 from the Capital Fund for the materials, labor, and equipment to make facilities improvements at various parks as well as purchase and install various needed parks amenities as mentioned in the discussion section.

**Discussion:**

This appropriation is for labor, equipment, and materials to upgrade existing parks facilities and or replace needed parks amenities like benches, tables, trash cans, etc.

In 2026, this will include the painting of the Winton Hills Pedestrian Bridge.

Public Works will manage these improvements and do additional work with our own forces.

The project is programmed in the 2026-2030 Capital Improvement Program as 6PW63 Parks Site Amenities.

**Financial Impact:**

\$90,000 from the Capital Fund for various vendors through purchase orders

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Ben Mann, Public Works Director  
Department: Public Works

**Subject:**

Replacement and Repair of Playground Equipment

**Legislation Title:**

\$20,000 - Replacement and Repair of Playground Equipment (Public Works)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$20,000 from the Capital Fund for the needed replacement/repair of Playground equipment and other Public Works needs throughout the park system.

**Discussion:**

This project is an annual need throughout the City's park system for replacement and/or repair of playground equipment. Supplies, materials, and labor are included in this item for needed repairs to playground equipment.

The Public Works Department staff is charged with evaluating, maintaining, and replacing these items at parks throughout the City of Fairfield to ensure that they are in good working order and are serving the public by meeting the needs of parks visitors.

Staff is working to do an annual inspection of our existing equipment to determine what items need to be addressed in the coming year.

The project is programmed in the 2026-2030 CIP as 6PW62 Playground Equipment.

**Financial Impact:**

\$20,000 from the Capital Fund

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Matt Young, Field Superintendent  
Department: Public Utilities

**Subject:**

Hydra Stop Valve - Hunter Road

**Legislation Title:**

\$20,450 - Water Division - Hydra Stop Valve (Public Utilities)

**Recommendation:**

It is recommended that City Council approve the installation of a new Hydra Stop Valve from Ferguson Water Works, which provided the lowest and best bid.

**Discussion:**

On February 14, 2026 a water main break occurred on Hunter Road highlighting a deficiency in the water distribution system. This break caused a water outage for approximately 600 residents in the area. Staff quickly made the repair and identified the Hydra Stop valve as an effective 'stop gap' measure to prevent this widespread outage in the future. Installation of this valve can be done while the water main is under full pressure, and will not cause a disruption of service. Additional redundancy can then be built into the system through the traditional installation of valves with an outage to < 20 residences at a time. Further redundancy will also be established through a project currently in the Capital Improvement Plan (2028 Distribution System Improvements — Pleasant Avenue Water Main - Calumet to John Gray.) Staff will provide an excavation and other assistance to Ferguson to prevent additional costs.

**Financial Impact:**

An appropriation in the amount of \$20,450.00 is being requested for the purchase and installation of a Hydra Stop Valve on Hunter Road for the Water Division. 2026 funding for this project was included in the approved 2026-2030 Capital Improvement Plan (CIP.) The project number is 6WT10 - SMALL WATER LINE IMPROVEMENTS - The funding source is the Water Surplus Fund - 605.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. Ferguson - Hydra Stop

2. Core and Main - 12\_ HYDRA STOP VALVE\_ FAIRFIELD\_ OH\_ Bid#\_ 4789858\_ 3-10-2026\_ 1105\_ AM
3. Rangeline - HydraStop - RTS26-1415-Rev0-Ohio-Fairfield-Quote

FW: Email Bid# B616086

From kyle.plvan@ferguson.com <kyle.plvan@ferguson.com>  
Date Wed 3/11/2026 7:44 AM  
To Matt Young <MYoung@fairfield-city.org>

**This email comes from outside the organization.**

Do not click links or open attachments unless it is an email you expected to receive.

Matt  
Please see quote below on the 12" cast iron hydra stop valve and installation.  
Let me know if you've got any questions, and when you are wanting to have this done.

Thank you!  
Kyle

**From:** Mark Plvan - 528 OHIO\_WV\_WATERWORKS <mark.plvan@ferguson.com>  
**Sent:** Wednesday, March 11, 2026 7:41 AM  
**To:** Kyle Plvan <kyle.plvan@ferguson.com>  
**Subject:** Email Bid# B616086

**Price Quotation # B616086**

**FEL-CINNATI, OH WW (F528)**

11860 MOSTELLER ROAD  
CINNATI, OH 45241-1525

Phone : 513-942-2525  
Fax : 513-942-2533

**Bid** B616086  
**No.....:** 03/11/26  
**Bid Date...:** MKP  
**Quoted** CITY OF FAIRFIELD  
**By:** 5021 GROH LANE  
**Customer.:** FAIRFIELD, OH 45014

**Cust** 513-867-5300  
**Phone:** NET 10TH PROX  
**Terms.....:** CITY OF FAIRFIELD  
**Ship** 5021 GROH LANE  
**To.....:** FAIRFIELD, OH 45014

**QUOTE**

**HYDRASTOP**

**Cust**  
**PO#...:**

**Job Name.:**

Item	Description	Quantity	Net Price	UM	Total

H21122411003	12 HYDRA STOP INSTA VLV 12.75	1	20450.000	EA	20450.00
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Subtotal: \$20450.00  
Inbound \$0.00  
Freight:  
Tax: \$0.00  
Order Total: \$20450.00

**Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.**

**Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.**

**CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.**

**Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>. Govt Buyers: All items quoted are open market unless noted otherwise.**

**LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.**

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**  
Enter the following link to complete a survey about your bids:  
<https://survey.medallia.com/?bidsorder&fc=528&on=15755>



## Bid Proposal for 12" HYDRA STOP VALVE

**FAIRFIELD CITY - WATER DEPT**

**Job Location:** FAIRFIELD, OH

**Bid Date:** 03/10/2026

**Core & Main Bid #:** 4789858

**Core & Main**

3165 Production Dr

Fairfield, OH 45014

**Phone:** 5139421395

**Fax:** 5139421396

Seq#	Qty	Description	Units	Price	Ext Price
10	1	12" HYDRA STOP VLV OL	EA	20,985.00	20,985.00
20		<b>RANGELINE INSTALL</b>			
<b>Sub Total</b>					<b>20,985.00</b>
<b>Tax</b>					<b>0.00</b>
<b>Total</b>					<b>20,985.00</b>

**Branch Terms:**

- Restocking fee applied for clean, undamaged, whole stocking materials returned to the branch by the customer (10%) or via Core & Main truck/s (15%)
- Dirty, weathered, and/or damaged materials in unsalable condition will not be credited. Materials missing components will not be credited. Core & Main will notify the customer that they have 30 days to pick up the material before it is scrapped by the branch.
- Credit for special order or non-stock items will be determined upon inspection/acceptance by the vendor. Any restock/reconditioning charges from the vendor will be passed along to customer. These charges may vary from 10% up to 50% or more. Freight charges will apply as well.
- No material will be credited after 6 months.

\*Some restock scenarios are subject to review/negotiation. Please contact your local Core & Main branch or salesperson with any questions or concerns regarding our new restock policy.

**UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>**

**THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.**



Quote Number RTS26-1415

**Rangeline Tapping Services QUOTATION FOR PRODUCTS / SERVICES**

<b>Quote Number</b>	RTS26-1415	REV-0
<b>Date</b>	March 10, 2026	
<b>Project Name</b>	Fairfield, OH	
<b>Project Location</b>	Fairfield, Ohio	
<b>Bid Date</b>		
<b>Company Name</b>	City of Fairfield	
<b>Attention</b>	Matt Young	
	(513) 858-8328	

**FOR INFORMATION AND TO PLACE AN ORDER**

1. Reference this Quote Number     RTS26-1415
2. Review, complete and submit the Rangeline Tapping Services attachments
3. Contact                                 Ron Weston  
    231-499-6808  
    rweston@rangeline.com  
    Rangeline Tapping Services  
    7256 Westport Pl  
    Ste A  
    West Palm Beach, FL 33413

Take-offs are provided as a courtesy only and we make no representation or warranty regarding their accuracy or completeness. You therefore remain responsible for verifying our calculations prior to manufacture and shipment. Any changes to the listed materials must be negotiated and will be charged based on our Standard Pricing.

An Equal Opportunity Employer

**Rangeline Tapping Services  
405 North Grandview Ave Union City, Ohio 45390**



**Rangeline Tapping Services will provide the below listed Valve Inserts and perform the following services**

Quantity	Valve Insertion (150 PSI or less)	Unit Price	Total
1	12" DIP WM Hydra Stop Valve insert	\$20,990.00	\$20,990.00

**Prices are based on the following below:**

- All valve insertions are open left unless otherwise specified.
- If the project is cancelled after NON-AIS(standard) materials are ordered, there will be a restocking fee.
- Please allow (7 - 14 days) notice for scheduling after receipt of materials to ensure availability. Projects that require shorter lead times may incur additional charges.
- If the type of pipe changes from what we have quoted above, prices and scheduling may vary. Contractor or Municipality is responsible for verifying the type of pipe and it's O.D.
- Price does not include "Sales Tax" on supplied material(s), Rangeline Tapping Services will collect applicable sales tax based on the city and state tax rates in effect where the work is being performed.
- Rangeline Tapping Services may require a pre-construction meeting or site visit prior to scheduling any services.
- Normal daytime hours (7:00AM- 7:00 PM) Monday through Friday. Technician(s) will have a \$375.00 per hour after hours charge, portal-to-portal. Additional Expenses will be charged at our cost plus 20%.
- Rangeline Tapping Services will allow (1) Mobilizations/De-Mobilizations to the jobsite. Additional trips will be \$550.00 per trip. Mobilization charges are applied when the technician leaves the shop or jobsite to start or after completion of the project.
- If Rangeline Tapping Services arrives at the jobsite to perform scheduled work that does not get performed, through no fault of Rangeline Tapping Services Group, an additional trip charge will be charged regardless of the number of Mobilizations allowed for the scheduled work.
- Canceling a scheduled project after the technician(s) have left the shop will result in a Cancellation Fee, please refer to Terms and Conditions. This includes weather related cancellations.
- Stand-by charges will be billed at \$250.00 per hour / per technician during normal daytime hours and \$375.00 per hour / per technician during afterhours.
- Stand-by charges for equipment on the truck from portal-to-portal at \$1,250.00/per day.
- Pricing includes a standard 15-minute pressure test of all tapping sleeves and line stop fittings. If the pressure test is required to be longer than 15 minutes, additional charges will be billed at \$250.00 per hour. When customer installs material and it does not pass the standard 15-minute pressure test, all Rangeline Tapping Services labor will be billed at \$250.00/hr.
- Additional charges may be added for ID badges, security check-in or job postponements due to site events.
- Above costs do not include office expense for extensive contract agreements.
- Sub-Contract agreements (when required) must be received by Rangeline Tapping Services Group prior to starting work. Rangeline Tapping Services will not be responsible for meeting any requirements stated in a Sub-Contract agreement after the proposed work has begun.
- Certificates of insurance with contractor as a certificate holder can be provided at no cost. Adding contractor as additional insured cannot be done unless we have a written contract with your company. Coverage required above the limits of our policy is not included.
- If, after the date of this Quote/Purchase Order, any new or increased tariffs, duties, or other imposed costs on materials used in the work become effective, the Contract Price shall be equitably adjusted to reflect the actual,

**Rangeline Tapping Services  
405 North Grandview Ave Union City, Ohio 45390**



**Rangeline Is The Lifeline For Your Pipeline**

**Quote Number**      RTS26-1415

documented increase in cost to the Contractor. The Contractor shall promptly notify the [Owner/Buyer] of any such cost impact and provide reasonable supporting documentation. If the parties are unable to agree upon an adjusted price within [15] days of such notice, the Contractor shall be entitled to adjust the Contract Price accordingly and shall be entitled to an extension of time if such tariffs, duties, or imposed costs result in material shortages or delays. In the event of a prolonged delay or continued inability to agree upon an adjusted price, the Contractor may, upon written notice, suspend performance until the matter is resolved.

- Quotation is valid for 14 days.
- No retainage allowed.



Quote Number RTS26-1415

## **CUSTOMER IS RESPONSIBLE FOR THE FOLLOWING:**

- Excavating, de-watering, shoring, and/or scaffolding of job area, all of which must comply with OSHA standards.
- 12' extension ladder, light pole, and pump for de-watering.
- Scheduling inspectors and obtaining permits as necessary.
- Labor assistance of \_1\_ man to be supervised by Rangeline Tapping Services Technician(s).
- Lifting services if necessary.
- Concrete support for the Valve Insert if required.
- O.D. measurements prior to scheduling.



## Rangeline Tapping Services - Terms and Conditions

1. **Rangeline Tapping Services** has issued this quotation based upon all information provided by the Customer.
2. All prices quoted are subject to current sales and use taxes. Any increase or enactment of new sales, use, excise or similar taxes shall be passed onto the account of Customer. The price does not include any amounts for changes in taxes, tariffs, or other similar charges that are enacted after the date of this Quotation. Subcontractor shall be entitled to an equitable adjustment in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, or similar charges due to such changes, including, without limitation, escalation, delay damages, cost to re-procure, cost to change suppliers, costs of manufactured equipment or goods, or other costs of any kind resulting from the changes.
3. The prices quoted above are based upon the quantities, sizes and operating conditions as listed above. Any changes in quantities, sizes or operating conditions of the system will void this quotation and a new quotation will be issued on the basis of changed information or operating conditions. Any projects that are booked and in progress that require changes in the quantities, sizes and/or operating conditions that differ with this quotation will be subject to pricing changes based upon new data related to the project.
4. Due to fluctuations in fuel costs, labor availability, material pricing, and other market conditions outside of Rangeline Tapping Services Pipeline Services, LLC's control, Rangeline Tapping Services reserves the right to apply reasonable surcharges or price adjustments to the quoted pricing at the time services are scheduled or performed. Such surcharges may include, but are not limited to, fuel surcharges, emergency mobilization charges, supply chain cost adjustments, or other operational cost increases that occur after the date of quotation. Any such adjustments will be based on prevailing market conditions and may be applied to mobilization, transportation, labor, equipment usage, materials, or other project-related costs. Acceptance of this quotation constitutes the Customer's acknowledgment and agreement that such surcharges may be applied when necessary due to market volatility or operational conditions beyond Rangeline Tapping Services's reasonable control.
5. In the case of unusual or non-typical pipe variations the Customer will be subject to additional costs.
6. The base price quoted is the minimum charge for the number of days allowed and is not subject to pro-ration for work completed early. Time onsite for calculating the base period and the additional days commences the day the technician or equipment are on the job site and ends when equipment leaves the jobsite or the customer's custody. Any additional days the equipment is on the jobsite will be paid by the customer at the per day charge quoted. For jobsite or travel days that fall on weekends or holidays, the price quoted will be increased accordingly to reflect our weekend or holiday pricing.
7. **Rangeline Tapping Services** shall not be held liable for any back charges without prior written consent of **Rangeline Tapping Services**. **Rangeline Tapping Services** does not guarantee that the placement of the Line Stop head(s) into the pipe system the first time will provide a "Workable" shutdown. In the event it is necessary for **Rangeline Tapping Services** to remove the Line Stop head and replace a seal and make any adjustments to the head/equipment such activity shall not be considered a delay of work at the job site. If the Line Stopper cannot be removed an additional Line Stop will be needed and be performed at the customers expense.
8. **Rangeline Tapping Services** makes every effort to ensure "OSHA" safe working conditions for its employees. Customer agrees and shall provide **Rangeline Tapping Services** employees with OSHA safe working conditions prior to entering the workplace.
9. The work site location must be accessible by a suitable roadway from a public highway. If the jobsite location or site conditions require barricades, traffic control or assistance, the Customer must furnish barricades and assistance.
10. **Rangeline Tapping Services** cannot take responsibility for actions other than its own employees. **Rangeline Tapping Services** will be liable and will hold Customer harmless from the compensatory but not consequential damages caused solely by defect in **Rangeline Tapping Services's** equipment or caused solely by the negligence of **Rangeline Tapping Services** employees in the operation of the equipment. All other losses, costs, expenses, liability, or damages arising from or connected with the performance of the work will not be the responsibility of **Rangeline Tapping Services** and customer will indemnify and hold **Rangeline Tapping Services** harmless there from.
11. **Rangeline Tapping Services** makes no warranty on any purchased products. Please refer to manufacturer for details on warranty.
12. Manufacturers of Valve Inserts do not guarantee a 100% shutdown. **Rangeline Tapping Services** cannot exceed the Manufacturers' guarantee of valve performance. We install all valve inserts as per manufacturers' specified procedures. **NOTE:** Valve Inserts are not designed to be pressure tested against. A 30% restocking fee will be assessed for all returned Valves and fittings.
13. In the case of unusual line stopping conditions, **Rangeline Tapping Services** may require an owner of the piping system or their representative to be present during the pressure testing of materials and insertion of the Line Stop into their system
14. **Rangeline Tapping Services** will provide Tapping, Line Stopping equipment and a technician to operate equipment. Customer is responsible for providing all other equipment, supervision and labor necessary to complete the work including inspection, testing, safety and control equipment, lifting and moving equipment, etc.
15. Customer shall pay for all costs and expenses incurred by **Rangeline Tapping Services** because of rescheduling or cancellation by the customer for any reason including but not limited to inclement weather.

**Rangeline Tapping Services**  
405 North Grandview Ave Union City, Ohio 45390







37. Miscellaneous

- a. Once we have accepted any order from you, in writing, all changes in the order must be in writing, showing the change and the order number. All costs for changes in the order will be at your expense, subject to the terms and conditions herein.
b. Our failure to insist upon strict performance of any provision of this Agreement shall not constitute a waiver of that or any other provision or of any of our rights under this Agreement, nor shall it constitute a waiver by us of any subsequent default by you in the performance of this Agreement.
c. Our field representative may, from time to time, be present on a job site where products you have purchased from us are being installed and he or she will be glad to work with you and be of assistance to you. The field representative, of course, has no authority to modify this Agreement or bind us however; and since the installation is your responsibility under your supervision or that of your customer or his contractor, we shall not be responsible for any instructions or technical advice in connection with the design, installation or use of the materials sold hereunder.
d. You agree to pay any and all costs, expenses, and attorney fees which we may incur or become liable for by reason of our enforcing or attempting to enforce the terms of this Agreement, including lien claims and foreclosure of liens filed.
e. Should any part or provision of this Agreement be declared invalid, unenforceable, illegal, or in conflict with any law, the validity and enforceability of the remaining or provisions shall not be affected.
f. The prices listed are unit prices for the quantities listed. We reserve the right to change unit prices in the event of quantity changes.
g. Neither this Agreement nor any of the rights or responsibilities arising hereunder may be assigned by you without our express written consent to the assignment.
h. The services of a Layout Technician are included in our pricing for the initial submittal and one revision. Charges may be incurred if further revisions are required unless caused by our error.
i. If we are required to store finished product thirty (30) days beyond a jointly agreed to delivery date, a storage charge of one and one-half (1.5%) percent per month will be assessed on the purchase price of the product stored.
j. All quotes are Rangeline Tapping Services Standard Quotes only and are without any inclusion of Prevailing Wage Rates that may be applicable in the region where the work is to be done. As such, if Prevailing Wage Rates for the region in which the work will be done are not disclosed prior to the calculation or execution of the Rangeline Tapping Services Standard Quote and added via the terms of the subcontract or thereafter, pricing will then be adjusted accordingly to take the Prevailing Wage Rates into account.

City of Fairfield Date

Rangeline Tapping Services Signature Date

Authorized Signature

Customer acknowledges and accepts all information regarding supplied quotation.



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Adam Sackenheim, Assistant City Manager COO  
Department: Public Utilities

**Subject:**

250 Trees

**Legislation Title:**

\$62,000 - Sustainability Unit - 250 Trees (General Government - CMO)

**Recommendation:**

It is recommended that City Council authorize an appropriation in the amount of \$62,000 for the purchase of 250 trees.

**Discussion:**

City staff wishes to procure 250 native, 25-gallon trees to be planted at various sites around the City - mainly in Parks. Trees will be installed by City staff and volunteers. This project is in recognition of the country's 250th celebration.

Trees and associated supplies (such as water bags; mulch; etc) will be procured from various local vendors.

**Financial Impact:**

An appropriation in the amount of \$62,000.00 is being requested for the purchase of 250 trees and related supplies. 2026 Funding for this project was included in the approved 2026-2030 Capital Improvement Program (CIP) under project number 6CM08, 250 Trees. The funding source is Fund 416, Sustainability Fund.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

None



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Brian Rose, Fleet & Facilities Manager  
Department: Public Works

**Subject:**

Municipal/Annex - Emergency Repairs and Upgrades

**Legislation Title:**

\$85,260 - Municipal/Annex Repairs and Upgrades - emergency repairs (multiple vendors; Public Works)

**Recommendation:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding as detailed in the Financial Impact section from the Capital Improvement Fund.

**Discussion:**

This request will replace the roof at the Municipal Annex Building. The roof at the Municipal Annex Building is in excess of 20 years old and is in need of replacement. Relatedly, the building's skylights have developed a severe water leak during the previous March 5th heavy rain. Attempts have been made in years gone past to seal the skylights but the age and condition will no longer allow for this. This request will also make drywall repairs, paint the interior, replace areas of the carpeting, and add an acoustical ceiling with lighting where the skylights are being removed. These repairs and upgrades are considered emergency in nature since the recent water leaks caused property damage, and interrupted routine municipal functions (income tax).

**Financial Impact:**

\$85,260 (\$52,699 for the new roof and skylight removal + \$8,961 for a new acoustical ceiling and lighting + \$3,600 for painting + \$20,000 for contingencies and Citywide Facility needs)

These upgrades are listed in the 2026 CIP as 6FC01 Municipal/Annex Repairs and Upgrades (\$150,000).

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. 701 Wessel Dr. City of FF Skylight
2. 701 Wessel dr. City of FF Tear off-New Roof

3. Ceiling and lights
4. Painting



C&J Roofing LLC  
 1024 Brough Ave  
 Hamilton, OH 45015  
 513-867-1900  
 Email: cjroofingllc22@gmail.com

3-6-2026

Customer:  
 City of Fairfield C/O Brian Rose  
 5350 Pleasant Avenue  
 Fairfield Ohio 45014  
 PHONE: 513-404-2405

Jobsite: 701 Wessel Drive  
 Fairfield Ohio 45014

**RE: TEAR OFF SKYLIGHT**

BRIAN,

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the roofing and removal of skylight of the above listed job. Our quote includes the following removal:

**REMOVE 12' x 36' SKYLIGHT AND CURB ON ROOF**

- \*Tear off existing 12' x 36' skylight and curb above roof line and replace with the following.
- \*Install 360' of new 2" x 12' roof rafters to fill in skylight area.
- \*Install 432 S/F of faced R-38 ceiling insulation in between new rafters.
- \*Install 432 S/F of 7/16" OSB roof sheathing on new rafters
- \*Install 500 S/F of synthetic felt paper to dry roof in for the roofing crew.

**\*\*NOTE: CUSTOMER IS RESPONSIBLE TO PROTECT ANY INTERIOR FROM DAMAGE DURING DEMOLITION PROCESS. REMOVAL OF ELECTRIC AND BLINDS ON EXISTING SKYLIGHTS AND ANY OTHER INTERIOR WORK NEEDED.**

**\*\*NOTE: ANY OTHER SCOPE OF WORK NEEDED ON THE FRAMING OF THE RAFTERS OTHER THAN LISTED ABOVE DURING DEMOLITION PROCESS WILL BE DONE ON A TIME & MATERIAL BASIS.**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of

**\$14,037.00 Dollars**

**Terms:** A material check is to be issued to C&J Roofing upon delivery of material with the balance due upon completion of the job plus any options or wood replacement. **If paying by credit card, a 3.5% processing fee will be added**  
 A 2.5% late charge will be added to the overdue balance on the 30<sup>th</sup> day after each billing.  
 All labor, materials, clean-up, permits, taxes and insurance expenses are included in the above price.  
 Proposal may be withdrawn if not accepted within 30 days.  
 5 year workmanship warranty covering all labor and materials involved in the above project.

Sincerely,  
 C&J ROOFING LLC

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_



C&J Roofing LLC  
 1024 Brough Ave  
 Hamilton, OH 45015  
 513-867-1900  
 Email: cjroofingllc22@gmail.com

3-6-2026

Customer:  
 City of Fairfield C/O Brian Rose  
 5350 Pleasant Avenue  
 Fairfield Ohio 45014  
 PHONE: 513-404-2405

Jobsite: 701 Wessel Drive  
 Fairfield Ohio 45014

**RE: TEAR OFF / NEW ROOF / WITH FLASHINGS LISTED**

Brian,

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the roofing and sheet metal portion of the above listed job. Our quote includes the installation of the following roofing system:

**ENTIRE BUILDING**

- \*Tear off, dispose of existing roofing, and replace with the following.
- \*Install 9574 S/F of new Certain Teed Landmark Good Series Dimensional Shingles. COLOR OF CHOICE
- \*Install 8359 S/F of new Certain Teed Roof runner Synthetic felt paper.
- \*Install 1215 S/F of Ice & Water Shield on all eaves
- \*Install 426' of pre-finished aluminum t-style drip edge on gables and eaves. Almond
- \*Install three new-3" neoprene / aluminum pipe boot covers on plumbing vents.
- \*Replace nine existing 8" pre-finished Lomanco 750 aluminum roof vents.
- \*Replace 385' of new ridge cap shingles.
- \*Remove Cupola on existing roof and sheet in hole.
- \*Install 141' of new 29 gauge pre-finished w-valleys

**\*\*NOTE: OTHER SHINGLE MANUFACTURERS AVAILABLE UPON REQUEST**

**\*\*NOTE: ANY SHHEETING THAT MAY NEED REPLACED WILL BE DONE AT A RATE OF \$4.00 PER foot for 1"BYE MATERIAL" \$40.00 PER 4'X 8' SHEET USED PLUS CURRENT MARKET PRICE OF THE MATERIAL BEING USED.**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of

**\$38,662.00 Dollars**

**Terms:** A material check is to be issued to C&J Roofing upon delivery of material with the balance due upon completion of the job plus any options or wood replacement. **If paying by credit card, a 3.5% processing fee will be added**  
 A 2.5% late charge will be added to the overdue balance on the 30<sup>th</sup> day after each billing.  
 All labor, materials, clean-up, permits, taxes and insurance expenses are included in the above price.  
 Proposal may be withdrawn if not accepted within 30 days.  
 5 year workmanship warranty covering all labor and materials involved in the above project.  
 Remaining warranty on roof is picked up by manufactures warranty.

Sincerely,  
 C&J ROOFING LLC

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_



March 11<sup>th</sup>, 2026

\*7400 Liberty One Drive Liberty Township OH

(513) 860-2600

City of Fairfield  
8870 North Gilmore Rd.  
Fairfield, OH 45014

Job: City of Fairfield – Income Tax Building  
701 Wessel Drive  
Fairfield, OH 45014

*DeGeorge Ceilings & Flooring is pleased to present the following proposal for your consideration.*

**Re: Acoustical Ceiling**

*We will perform the following in the main customer area during 2<sup>nd</sup> shift hours:*

- \*Provide and install 2x2 white 15/16” commercial grade ceiling grid system
- \*Provide and install 2x2 Armstrong Cirrus # 584 commercial grade acoustical reveal edge ceiling tiles

**Total Cost \$ 4, 987.00**

**Re: Lighting & Dimmer Switches**

*We will perform the following in the main customer area during 2<sup>nd</sup> shift hours:*

- \*Provide, wire and install 2x2 LED commercial grade light fixtures and can light fixtures
- \*Provide and install dimmer switches for the 2x2 LED commercial grade light fixtures and can light fixtures

**Total Cost \$ 2, 676.00**

**Re: Removal - Prep - Walk Off Mat Carpet Tiles - Rubber Cove Base**

*We will perform the following in the main entryway and side entryway during 2<sup>nd</sup> shift hours:*

- \*Remove and haul away the existing walk off mat carpet tiles and cove base
- \*Clean and prep the concrete to make ready for the new installation of glue down walk off mat carpet tiles (minor)
- \*Provide and install Shaw Succession II commercial grade glue down walk off mat carpet tiles – color: # 500 After Dark
- \*Provide and install Roppe rubber cove base – color: black
- \*Provide and install Roppe rubber transitions if necessary – color: black
- \*Install the customer provided glue down carpet tiles (in the side entryway only)

**Total Cost \$ 1, 298.00**

Signature: **Matt Dunn**

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Accepted: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## JOHN SHORT PAINTING

[Johnshort@cinci.rr.com](mailto:Johnshort@cinci.rr.com)

(513) 283-2641

JOB: Annex Bldg. / Interior Painting & Drywall Repair

Attn: Brian Rose

### Workstation Area

- Cut access holes one-to-two-foot squares in upper skylight wall for visual access
- Paint (2) sidewalls to match lobby area color in work area
- Paint Copier area walls
- Fix Drywall header, damaged tape joints to paintable condition
- Paint entire header over work desk area station

### Hallways

- Paint (3) small employee hallways
- Paint Hall/Storage combo area with (1) accent wall (3) lt. gray walls
- Paint IT large hallway wall, touch up opposite long wall
- Install (5) stainless steel corner guards in large hallway provided by City of Fairfield

### Lobby

- Paint front public entrance walls
- Paint main public lobby area walls
- Paint and or T/U all metal doorframes as needed in common work areas and Lobby

Labor and Materials:    \$3600.00



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Brian Rose, Fleet & Facilities Manager  
Department: Public Works

**Subject:**

Purchase of Ventrac Sidewalk Tractor #217 (Streets)

**Legislation Title:**

\$40,000 - Purchase of Ventrac Sidewalk Tractor #217 (Streets Division, Public Works)

**Recommendation:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding as detailed in the Financial Impact section from the Capital Improvement Fund.

**Discussion:**

This request is for a Ventrac 2120 M Sidewalk Snow Vehicle (Tractor) to be used for clearing snow at the Lane Library, Community Arts Center, and Village Green area sidewalks by the Public Works Department. This equipment will include a snow blower and salt spreader. This purchase would better facilitate staff completing the snow removal in these areas prior to the buildings opening for occupants due to the amount of sidewalk that needs to be cleared. This equipment is being purchased through Koenig Equipment Inc., with contracts held with Sourcewell joint purchasing program contract #112624-TTC, utilizing Ohio Revised Code Section 9.48 (B)(2) allowing for the purchase of contract items through a joint purchasing program operated by or through a national or state association of political subdivisions in which the City is a member thereof. Koenig Equipment Inc's price is \$36,434. Another quote was received from Zimmer Tractor Inc. for \$37,159.

**Financial Impact:**

\$40,000 (\$36,434 for the tractor + \$3,566 for contingencies and City wide fleet needs)  
This equipment is listed in the 2026 CIP as 6FT68 Purchase of Snow Equipment (Streets)  
\$40,000.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. Koenig

## 2. Zimmer



# Pricing Quote

Quote #: 113661-1003  
 Contract #: 112624-TTC

Date Quoted: March 13, 2026  
 Quote Expires: April 13, 2026

### Prepared For:

Brian Rose  
 City of Fairfield  
 5350 Pleasant Avenue  
 Fairfield, OH 45014  
 513-867-5383  
 brose@fairfield-city.org

### Prepared By:

Koenig Equipment Inc  
 Stu Merkamp  
 513-523-4169  
 Phone: 765-962-7330

Customer's Sourcewell Membership ID: 34142

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	MSRP	Sourcewell	Total
1	2120M (39.61102)	Ventrac Tractor: NT, 2120M SSV 23HP	17,900.00	17,363.00	17,363.00
1	70.6006	Accessory: 12V SWITCH & PLUG Kit, 12V Front NT	325.00	315.25	315.25
1	70.6022	Accessory: REAR WORK LIGHTS Kit, Rear Work Lights 2120/2100	325.00	315.25	315.25
1	70.6010	Accessory: STORAGE BASKET Kit, Storage Basket NT	530.00	514.10	514.10
1	70.6023	Accessory: STROBE LIGHTS Kit, Strobe Light 2120/2100	450.00	436.50	436.50
1	70.6012	Accessory: Kit, Tail Lights NT	100.00	97.00	97.00
1	NX340 (39.65115)	Attachment: SNOW BLOWER NX, NX340 Snowblower	5,595.00	5,427.15	5,427.15
1	70.8192	Accessory: Kit, 12V Actuator KJ/NX/NJ	405.00	392.85	392.85
1	NJ380 (39.65100)	Attachment: BROOM NJ, NJ380 Broom	5,015.00	4,864.55	4,864.55
1	70.8192	Accessory: Kit, 12V Actuator KJ/NX/NJ	405.00	392.85	392.85
1	70.6021	Accessory: 2120 PTO KIT Kit, PTO NT2120	1,075.00	1,042.75	1,042.75
1	70.6004	Accessory: WEIGHT TRANSFER KIT Kit, Weight Transfer NT	190.00	184.30	184.30
1	NA132 (70.6018)	Accessory: SSV DROP SPREADER NA, NA132 Drop Spreader	5,245.00	5,087.65	5,087.65

**TOTAL USD \$ 36,433.20**

### Notes:

Brian, Please let me know if you have any questions,

Thank You, Stu

\_\_\_\_\_  
 SIGNATURE

\_\_\_\_\_  
 DATE



# Pricing Quote

Quote #: 110595-1003  
 Contract #: 112624-TTC

Date Quoted: December 15, 2025  
 Quote Expires: January 15, 2026

**Prepared For:**

RODNEY JONES  
 CITY OF FAIRFIELD  
 5350 PLEASANT AVE  
 FAIRFIELD, OH 45014  
 RJONES@FAIRFIELD-CITY.ORG

**Prepared By:**

ZIMMER TRACTOR INC  
 BRIAN PETRI  
 461 Bredan Drive  
 Monroe, Ohio 45050  
 Phone: 513-539-0539

Customer's Sourcwell Membership ID: 42472

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Sourcwell	Total
1	2120M (39.61102)	Ventrac Tractor: NT, 2120M SSV 23HP	17,363.00	17,363.00
1	70.6006	Accessory: 12V SWITCH & PLUG Kit, 12V Front NT	315.25	315.25
1	70.6022	Accessory: REAR WORK LIGHTS Kit, Rear Work Lights 2120/2100	315.25	315.25
1	70.6010	Accessory: STORAGE BASKET Kit, Storage Basket NT	514.10	514.10
1	70.6023	Accessory: STROBE LIGHTS Kit, Strobe Light 2120/2100	436.50	436.50
1	70.6012	Accessory: Kit, Tail Lights NT	97.00	97.00
1	NJ380 (39.65100)	Attachment: BROOM NJ, NJ380 Broom	4,864.55	4,864.55
1	70.8192	Accessory: Kit, 12V Actuator KJ/NX/NJ	392.85	392.85
1	NA132 (70.6018)	Accessory: SSV DROP SPREADER NA, NA132 Drop Spreader	5,087.65	5,087.65
1	NX340 (39.65115)	Attachment: SNOW BLOWER NX, NX340 Snowblower	5,427.15	5,427.15
1	70.8192	Accessory: Kit, 12V Actuator KJ/NX/NJ	392.85	392.85
1	70.6004	Accessory: WEIGHT TRANSFER KIT Kit, Weight Transfer NT	184.30	184.30
1	70.6021	Accessory: 2120 PTO KIT Kit, PTO NT2120	1,042.75	1,042.75

Subtotal 36,433.20

**CHARGES**

Setup Charges	+500.00
Delivery	+150.00
Other Charge: DOC FEE	+75.00
<b>TOTAL USD \$</b>	<b>37,158.20</b>



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Jason Hunold, Public Utilities Director  
Department: Public Utilities

**Subject:**

Raw Sludge Line Realignment

**Legislation Title:**

\$8,100 – Wastewater Division – Raw Sludge Realignment (Public Utilities)

**Recommendation:**

It is recommended that City Council authorize an appropriation in the amount of \$8,100.00 for design work associated with the raw sludge realignment project at the Wastewater Treatment Plant.

**Discussion:**

During the wastewater treatment process stage known as Primary Treatment, untreated wastewater flows through a series of tanks (Primary Clarifiers) where heavy organic matter (sludge) settles to the bottom of the clarifiers and is then pumped to the City's Anaerobic Digesters for the Solids Handling treatment process.

Wastewater Division staff have identified an alignment issue with the raw sludge line that feeds the raw sludge pumps resulting in negative pumping head. Design engineering services are needed to redesign the routing of the raw sludge line.

Design engineering services will be completed by Choice One Engineering per the attached proposal. This project will be amended to an already existing Wastewater Division design engineering project – Fairfield WWTP Waterline Replacement.

**Financial Impact:**

An appropriation in the amount of \$8,100.00 is being requested for design engineering work associated with the raw sludge realignment project at the Wastewater Treatment Plant.

Funding for this project was included in the approved 2026-2030 Capital Improvement Program (CIP) under project 6WW12, Sanitary Sewer Flow Modeling. The funding source is the Sewer Surplus Fund, 624.

**Emergency Provision:**

*No*

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. 2026-02-06\_AgreementAmendment2



**Date**

February 6, 2026

**Attention**

Matt Young  
myoung@fairfield-city.org

**Address**

City of Fairfield  
5021 Groh Lane  
Fairfield, OH 45014

**Subject**

Amendment #2 to Agreement for Professional Services  
Fairfield WWTP Waterline Replacement  
BUT-FAI-2203

## Dear Mr. Young:

The Agreement referred to herein was executed on August 23, 2022 between the City of Fairfield, hereinafter referred to as Client and Choice One Engineering Corporation, hereinafter referred to as Choice One.

This Agreement is hereby modified by mutual consent and agreement as followed. Please execute the Agreement Amendment and return it to Choice One.

If you have any questions, please feel free to give us a call.

**City of Fairfield**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Choice One Engineering Corporation**

  
\_\_\_\_\_  
Jacob L. Bertke, P.E., Project Manager

2/6/2026  
\_\_\_\_\_  
Date

**W. Central Ohio/E. Indiana**

440 E. Hoewisher Rd.  
Sidney, OH 45365  
937.497.0200 Phone

**S. Ohio/N. Kentucky**

6279 Tri-Ridge Blvd., Suite 100  
Loveland, OH 45140  
513.239.8554 Phone

**WWW.CHOICEONEENGINEERING.COM**

# Scope of Services

## Project Snapshot

The Scope of Services will be expanded to include the following:

### Task 2 – Construction Plans

- 1) Perform additional design of the replacement and re-profiling of the 8" primary sludge line from the primary clarifier to the Raw Sewage/Sludge Pump Station, to include:
  - a. Additional topographic survey and field measurements
  - b. Layout and evaluation/confirmation of routing
  - c. Preparation of sludge line plan/profile sheet
  - d. Preparation of Internal Connection Plan/Details
  - e. Incorporate plan sheets/quantities into the existing plan set as "alternate bid" work
  - f. Preparation of cost estimate
  - g. Plan review(s) with the City and addressing plan changes.

# Compensation & Schedule

## Compensation

Task	Additional Fee	Additional Fees From Previous Amendments	Original Fee	Total
Topographic Survey	\$0.00	\$0.00	\$4,550.00	\$4,550.00
Construction Plans	\$8,100.00	\$3,500.00	\$30,200.00	\$41,800.00
<b>Total</b>	<b>\$8,100.00</b>	<b>\$3,500.00</b>	<b>\$34,750.00</b>	<b>\$46,350.00</b>

## Schedule

The above service will commence after receipt of the executed Agreement Amendment and be completed within 60 days, or as directed by the City.



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Steve Maynard, Police Chief  
Department: Police

**Subject:**

Vehicle Upgrades

**Legislation Title:**

\$80,000 - purchase and installation of ballistic panels (multiple vendors; Police)

**Recommendation:**

It is recommended that Council authorize the City Manager to enter into a contract with Angel Armor and Parr Public Safety for the purchase and installation of ballistic panels.

**Discussion:**

This project will provide for the purchase and installation of 21 sets of ballistic panels for the police department fleet.

**Financial Impact:**

\$80,000 from the Capital Improvement fund and \$491.70 from the Police Operating Budget.

**Emergency Provision:**

*Yes, the timely purchase and installation of the panels will provide our officers with additional protection against gunfire.*

**Rule Suspension Requested:**

Yes.

**ATTACHMENTS:**

1. Angel Armor Install Quote
2. Angel Armor Quote (2)



# Quote

## Parr Public Safety Equipment

6106 Bausch Rd  
 Galloway OH 43119  
 United States  
 (866) 320-7277  
 www.parrpse.com

Date	3/6/2026
Estimate #	EST49084

Bill To
Fairfield Police Department 5230 Pleasant Ave Fairfield OH 45014 United States

Ship To
Fairfield Police Dept 5230 Pleasant Ave Fairfield OH 45014 United States

Expires	Sales Rep	PO #	Terms	Build ID
4/6/2026	59 Heller, Kevin		Net 30	Build 1

Year	Make	Model	Memo
	Chevrolet	Tahoe	upfit ballastic panels in fleet

Shipping Method	Quote Approval Signature
UPS Ground	

Item #	Vendor	Qty	U	Description	Note
Note		21	EA	Add ballastic panels in current cruisers	
				Major Mike Woodall 513-867-6093 mwoodall@fairfield-city.org	
Customer Provided Parts		21		Customer Provided Parts for Install ** WE WILL NOT BE ABLE TO BEGIN INSTALL UNTIL THESE CUSTOMER PROVIDED PARTS ARE AT OUR PARR LOCATION** See list below: 21 sets of Angel Armor ballastic panels	
Installation / In Shop		21	EA	Installation / In Shop	
Installation Supplies		21	EA	Misc installation hardware, wire, connectors, breakers/fuses, supplies	

<b>Total</b>	<b>\$10,500.00</b>
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NOTICE: Quote is only valid for 30 days from the issued date. Once order has been approved by customer and items are ordered, any changes or deletions will be subject to a 20% restocking charge. Prices and availability are subject to change without notice. Although we strive for accuracy, mistakes do happen. In the event of an incorrect price, you will be notified and given the option to accept the corrected price or cancel the order.





# Customer Quote

ANGEL ARMOR®

760 SE FRONTAGE RD,  
FORT COLLINS, CO 80524

ANGELARMOR.COM

JC - Jesse Claeys

(712) 898-9858

Quote #	QUO85872
Quote Date	3/6/2026
Expires:	4/6/2026

<b>Bill To</b>
Fairfield Police Department 5230 Pleasant Ave Fairfield OH 45014 United States

<b>Ship To</b>
Fairfield Police Department 5230 Pleasant Ave Fairfield OH 45014 United States

Shipping Co...

Part Number	Description	Qty	Unit Price	Amount
01-00405	Avail, Ballistic Door Panel, III+, Chevrolet Tahoe (2021 & Newer), Front, Driver	21	1,649.00	34,629.00
01-00406	Avail, Ballistic Door Panel, III+, Chevrolet Tahoe (2021 & Newer), Front, Passenger	21	1,649.00	34,629.00

<b>Subtotal</b>	<b>69,258.00</b>
<b>Shipping Cost (UPS® Ground)</b>	<b>733.70</b>
<b>Total</b>	<b>\$69,991.70</b>

Accounts Payable
Email: _____
Phone Number: _____

I authorize the purchase above and acknowledge that I have read and accepted the Angel Armor, LLC Terms and Conditions of Sale and the Angel Armor, LLC Product Sample Disclaimer located at [angelarmor.com/terms-and-conditions/](http://angelarmor.com/terms-and-conditions/)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Mandi Brock, Parks & Recreation Director  
Department: Parks & Recreation

**Subject:**

Aquatic Center Repairs

**Legislation Title:**

\$47,000 - Aquatic Center Repairs (Parks & Recreation)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$47,000 from the Recreational Fund for various repairs needed at the Aquatic Center.

**Discussion:**

The Aquatic Center needs several equipment replacements to maintain proper pool operations. These include replacing the diatomaceous earth (DE) filters, installing a new electric controller for the main pool pump, replacing the existing check valves for the slide and mushroom, and purchasing a new pool vacuum for cleaning and maintenance. These updates will help ensure the facility continues to operate efficiently and safely. Repairs will be completed by Swim Safe, the pool operator company under contract with the City of Fairfield. The funding for this project is programmed in 2026-2030 as CIP 6RC06.

**Financial Impact:**

\$47,000.00 from the Recreational Facility Fund as CIP 6RC06.

**Emergency Provision:**

No

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. SwimSafe Repairs



## POOL REPAIR PROPOSAL

### Fairfield Aquatic Center

This Swimming Pool Renovation or Repair Agreement (the "Agreement") is made and entered into on this day: February 26, 2026 (the Effective Date) by and between SWIMSAFE POOL MANAGEMENT, INC. ("SSPM"), an Ohio Corporation, and Fairfield Aquatic Center ("Client").

This offer will lapse if not executed by the Client and returned to SSPM within 30 days.

<b>Description</b>	<b>Price</b>	<b>Initial</b>
Replace (20) DE filter stacks <ul style="list-style-type: none"> <li>• Remove and dispose of existing filter stacks</li> <li>• Supply new filter components</li> <li>• Assemble and install all new filters</li> </ul>	\$23,450.00	_____
Supply and install VFD for Main Pool pump <ul style="list-style-type: none"> <li>• Supply Invertek 150A variable frequency drive</li> <li>• Install VFD utilizing existing wiring where possible</li> <li>• Program and test drive</li> <li>• 1 Year warranty on parts and labor</li> </ul>	\$12,740.00	_____
Install check valves <ul style="list-style-type: none"> <li>• Supply and install check valves for the slide and mushroom pump intake lines</li> </ul>	\$5,280.00	_____
Supply and install Cat 2000 controller for splash pad	\$2,975.00	_____

No taxes (sales, use, local, county, state, B&O, privilege and/or other applicable taxes), bonds, permits, or additional fees (if required) are included in this proposal.

Terms: 50% due upon approval, remainder due upon completion. Time is of the essence in paying all invoices submitted by SSPM. If Client fails to pay per terms, an initial late charge of two percent (2%) of the invoice amount will be charged and any unpaid amounts will accrue monthly interest at the annual percentage rate of ten percent (10%) until paid, or if any amounts remain unpaid after 30 days, SSPM may suspend services, cancel this contract, or terminate all Services immediately and pursue collection of all unpaid amounts. The remedies provided for in this paragraph are cumulative, in addition to any rights existing at law or equity, and shall not limit or create any obligation for election of same.



\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date





**City of Fairfield**

This Swimming Pool Renovation or Repair Agreement (the "Agreement") is made and entered into on this day March 9, 2026 (the "Effective Date"), by and between **SWIMSAFE POOL MANAGEMENT, INC.** ("SSPM"), an Ohio Corporation, and **City of Fairfield** ("Client").

This offer will lapse if not executed by the Client and returned to SSPM within 30 days.

<u>ITEMS</u>	<u>TOTAL</u>	<u>INITIALS</u>
<b>Wave 80 Auto Vacuum</b>	<b>\$2,550</b>	
<b>-includes shipping and assembly</b>		
<b>Total</b>		

Taxes (sales, use, local, county, state, B&O, privilege and/or other applicable taxes), bonds, permits, or additional fees (if required) are not included in this proposal and will be billed upon completion.

Terms: Due upon receipt. Time is of the essence in paying all invoices submitted by SSPM. If Client fails to pay per terms, an initial late charge of two percent (2%) of the invoice amount will be charged and any unpaid amounts will accrue monthly interest at the annual percentage rate of ten percent (10%) until paid, or if any amounts remain unpaid after 30 days, SSPM may suspend services, cancel this contract, or terminate all Services immediately and pursue collection of all unpaid amounts. The remedies provided for in this paragraph are cumulative, in addition to any rights existing at law or equity and shall not limit or create any obligation for election of same.

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Mandi Brock, Parks & Recreation Director  
Department: Parks & Recreation

**Subject:**

New Utility Cart at Marsh

**Legislation Title:**

\$8,900 - Utility Cart at Marsh Park (Parks & Recreation)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$8,900.00 from the Capital Improvement Fund for the purchase and installation of a new utility cart at Marsh Park.

**Discussion:**

Marsh Park is in need of a new utility cart to support daily operations, including trash collection, routine park maintenance, and general cleanup throughout the grounds. The carts currently in use have exceeded their service life and are no longer reliable, making replacement necessary.

The new cart will be procured from Century Equipment; under Omnia Partners national contract and pricing (EV2671-01). The funding for this project is programmed in 2026-2030 as CIP 6PR02.

**Financial Impact:**

\$8,900.00 from the Capital Improvement Fund as CIP 6PR02.

**Emergency Provision:**

No

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. Utility Cart at Marsh

Century Equipment, A Jerry Pate Company  
2266 E. Aurora Rd  
Twinsburg, OH 44087  
800-346-0066  
www.jerrypate.com

DATE: March 2, 2026  
EXPIRATION DATE: Valid 30 Days

**Proposed Order**  
Quote # Q40885.1  
Omnia Partners  
EV2671-01

Exclusively For: City of Fairfield  
c/o Rodney Jones  
5350 PLEASANT AVE  
FAIRFIELD, OH 45014  
[Ph#] 513-829-1727  
[Fax#]  
[Customer Acct#] 2317252  
[Email] [rjones@fairfield-city.org](mailto:rjones@fairfield-city.org)

Account Executive: Kyle Rapp  
614-306-9701  
[kylerrapp@jerrypate.com](mailto:kylerrapp@jerrypate.com)

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	MSRP	Omnia Price	Extension
<p>**Jerry Pate Turf &amp; Irrigation, Inc. reserves the right to adjust pricing at time of delivery in the event of any tariffs, surcharges, or other fees are incurred. Any such potential tariffs or surcharges at time of shipment will be added to final invoice.**</p> <p>***PLEASE INITIAL HERE***</p>					
1	105033301	2026 Club Car Carryall 100 Gasoline	\$9,519.00	\$8,091.15	\$8,091.15
1	105024407	Dark Gray Body Color	\$0.00	\$0.00	\$0.00
1	102816001	Gray Seat	\$0.00	\$0.00	\$0.00
1	103511401	Cargo Box Configuration	\$0.00	\$0.00	\$0.00
1	102819202	20x8-8 Extra Traction Turf Tires (Front & Rear)	\$0.00	\$0.00	\$0.00
1	101712602	Headlights Only Lighting Option (CA100/XRT800 Gas)	\$0.00	\$0.00	\$0.00
1	105084001	Standard Transaxle	\$0.00	\$0.00	\$0.00

2026 MSRP	Omnia Price	Extension
\$ 9,519.00	\$ 8,091.15	\$ 8,091.15



Qty	Model #	Description	MSRP	Omnia Price	Extension
-----	---------	-------------	------	-------------	-----------

Subtotal	\$	8,091.15
Setup	\$	225.00
Destination Fee	\$	406.00
Local Delivery	\$	175.00
<b>Total Proposal</b>	<b>\$</b>	<b>8,897.15</b>

**Prices Do Not Include Sales Tax or Applicable Documentation Fees**

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on cost and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

**Product Liability Disclaimer and Indemnification Clause**

**Product Liability Disclaimer**

To the fullest extent permitted by law, Jerry Pate Turf & Irrigation, Century Equipment, a Jerry Pate Company, and all its affiliates, expressly disclaims any and all liability for any damages, losses, or injuries arising out of or related to the use, misuse, or inability to use any product sold, distributed, or manufactured by Jerry Pate Turf & Irrigation, including but not limited to direct, indirect, incidental, special, consequential, or punitive damages. Except as expressly stated in writing, Jerry Pate Turf & Irrigation makes no warranties, express or implied, including but not limited to warranties of merchantability or fitness for a particular purpose.

The purchaser, user, and/or vendor assumes all risks associated with the use of the product. In no event shall Jerry Pate Turf & Irrigation's total liability exceed the purchase price paid for the product. Nothing in this disclaimer shall be construed to waive any rights or remedies that cannot be waived under law, including those relating to personal injury or consumer protection.

**Indemnification Clause**

The purchaser and/or vendor agrees to indemnify, defend, and hold harmless Jerry Pate Turf & Irrigation, its officers, directors, employees, agents, and affiliates from and against any and all claims, liabilities, damages, losses, costs, and expenses (including reasonable attorneys' fees and costs) arising out of or related to the purchaser or vendor's use, misuse, or resale of the product, violation of applicable laws, or breach of this agreement, except to the extent caused by the gross negligence or willful misconduct of Jerry Pate Turf & Irrigation.

**Dispute Venue Clause**

This Agreement shall be interpreted in accordance with the laws of the State of Florida. All claims, disputes and other matters in question arising out of or relating to this Agreement or the breach thereof, will be decided by proceedings instituted and litigated in a court of competent jurisdiction sitting in Escambia County, Florida.

To accept this proposal, please sign and return \_\_\_\_\_

Signature

Date

Print Name

Title

**Thank you, we appreciate your business!**





**City Council Communication  
Regular Meeting - March 23, 2026**

Submitted by: Mandi Brock, Parks & Recreation Director  
Department: Parks & Recreation

**Subject:**

Huffman Garden Refresh

**Legislation Title:**

\$18,000 - Huffman Parks Garden refresh (Parks & Recreation)

**Recommendation:**

It is recommended that City Council authorize an appropriation of \$18,000.00 from the Capital Fund for the Huffman Garden Refresh.

**Discussion:**

The Huffman Gardens are in need of an upgrade. The original garden beds were installed more than 12 years ago and now require some much-needed maintenance and improvements. As part of this project, the existing beds will be removed and replaced with additional beds made possible through a generous grant from the Fairfield Community Foundation. The attached quote includes all labor and materials necessary for the removal of the current beds, installation of landscape fabric, placement of new chipped limestone for the gardeners' walkways, and the installation of all new garden beds. Due to the specialized nature of this project, only one proposal was secured.

The funding for this project is included in the approved 2026-2030 Capital Improvement Program as Project 6CM06.

**Financial Impact:**

\$18,000.00 from the Sustainability Fund (Fund 416); project 6CM06 - Sustainability Initiatives.

**Emergency Provision:**

No

**Rule Suspension Requested:**

No

**ATTACHMENTS:**

1. Garden Refresh

From

**Green Living by Design**

P.O. Box 37180  
Cincinnati, OH 45222



Estimate ID **3686**  
 PO Number **3686**  
 Issue Date **02/17/2026**  
 Subject **Garden Bed Installation Proposal 2026**

Estimate For **Juliann Gardner**  
 Milford Ohio, 45150

Item Type	Description	Visits	Price Per Visit	Amount
Raised Bed Installation	<p>Without Bills Composst                      Raised Garden Bed Installation:</p> <ol style="list-style-type: none"> <li>1. At the community garden area at Huffman Park, use a sod cutter to remove the turf where the garden area is expanding according to the landscape plan.</li> <li>2. Disassemble (14) of the existing raised garden beds according to the landscape plan and haul away lumber back to the shop.</li> <li>3. Use a dingo and distribute the existing garden soil evenly over top of the existing pea gravel so that landscape fabric and chipped limestone can be installed on top of.</li> <li>4. Provide + Install 2-way water hose splitter onto existing water spigot.</li> <li>5. Bury the new hoses (2) sections of 50' hose underground 6" deep from spigot into the garden area under fence where they can later be stored on a water hose hanger attached to a fence according to the landscape plan. Provide and install (2) 100' All Rubber Hoses to connect to the buried sections of hose that will hang on the hose hanger, one on either side of the new double gate.</li> <li>6. Install landscape fabric throughout the site according to the landscape plan.</li> <li>7. Install new raised garden boxes (provided by one small garden) according to the landscape plan, (34) 4x8x1.5' all cedar boxes provided by one small garden + (2) tabletop boxes provided by one small garden.</li> <li>8. Install (8) T posts in between the garden boxes and attached cattle panels to create trellises according to the landscape plan.</li> <li>9. Fill new raised garden boxes with compost, 60 yards total.</li> <li>10. Use a dingo to install (75) tons of chipped limestone for new paths according to the landscape plan, approx. 3" thick and compacted.</li> <li>11. Repair any damage to the existing lawn by installing tall fescue seed and cover with straw.</li> <li>12. Water in any grass seed installed.</li> </ol>	1.00	\$17,885.00	\$17,885.00